

REQUEST TO INSPECT PUBLIC RECORDS

In accordance with the Inspection of Public Records Act, (IPRA), Section 14-2-1 NMSA 1978, as amended, every person has the right to inspect public records maintained by Chaves County with certain exceptions. A "public record" is defined to include any document, tape, or other material, regardless of form that is used, created, received, maintained or held by or on behalf of a public body, and is related to public business.

Date

Name

Address City State Zip

Email

Phone

Please identify the records sought with reasonable particularity:

FOR OFFICE USE ONLY	
Date received in office:	_____
Correspondence:	_____

