

**CHAVES COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA**

February 23, 2023 – 9:00 a.m.

**Chaves County Administrative Center – Joseph R. Skeen Building
Commission Chambers - #1 St. Mary's Place**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

DETERMINATION OF QUORUM

APPROVAL OF MINUTES

PRESENTATION Jaramillo Accounting Group - Auditors

Constance William-Constituent Services from Senator Lujan's Office

AGENDA ITEMS

A. PUBLIC HEARING

1. Amend the Chaves County New Mexico Zoning Ordinance No. 7
2. O-112 An Ordinance Adopting County Gross Receipts Tax

B. AGREEMENTS AND RESOLUTIONS

3. A-23-002 Agreement to lease of real property between Chaves County and AOC for Magistrate Courts
4. R-23-004 FY24 LDWI Grant and Distribution Application
5. R-23-005 Fixed Asset Disposal Disposition

C. OTHER BUSINESS

6. Request for Out-of-State Travel
7. 2023 Commission Committee Assignments
8. 2023 Chaves County Road Hearing Applications and Appointment of Freeholders
9. Ratification of Out-of-State Travel

APPROVAL OF CHECKS

APPROVAL OF REPORTS

UNSCHEDULED COMMUNICATIONS ARE LIMITED TO THREE MINUTES PER VISITOR AND NOT TO EXCEED 15 MINUTES NO FORMAL ACTION IS TAKEN BY THE COMMISSION

- **COUNTY MANAGER'S COMMUNICATIONS**
- **COMMISSIONER'S COMMUNICATIONS**
- **TRAVEL TO CHAVES COUNTY DETENTION CENTER FOR ANNUAL VISIT BY COMMISSIONERS**
- **SIGNATURE OF DOCUMENTS**
- **ADJOURNMENT**

If you are an individual with a disability who needs a reader, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing meeting, please contact the County Commissioner's office at 575-624-6600. This should be done at least one week before the meeting. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the County Commissioner's office if a summary or other type of accessible format is needed.

AGENDA ITEM# 1

To Amend the Chaves County New Mexico Zoning Ordinance No.7

MEET DATE: February 23, 2023

STAFF'S SUMMARY REPORT

ACTION REQUESTED:

To Amend Article I (General Statements) and Article XVIII (Special Use Permit) and incorporate Article XXIV (Wind Energy Conversion System) into the Chaves County New Mexico Zoning Ordinance No. 7

REQUESTED BY: Planning and Zoning Department

ITEM SUMMARY:

Amend Article I- General Statement

Reorganize informational items, update referral documents, establish the County Planning and Zoning Commission, and expand and clarify Staff's procedures and requirements for future amendments to the ordinance, zoning applications and public notifications.

Amend Article XVIII- Special Use Permits

Additional regulations and restrictions for considering a Special Use Permit.

Incorporate Article XXIV "Wind Energy Conversion System" Establish development standards for construction and operation of wind farms in Chaves County with the purpose of protecting the health, safety, and wellness of the citizens of Chaves County, NM.

PUBLIC PARTICIPATION AND RECOMMENDATION:

The Chaves County Planning and Zoning Commission accepted public participation at four separate regularly scheduled meetings from September 2022 to December 2022.

On December 6th, 2022 the Chaves County Planning and Zoning Commission recommended approval of the amendments to Articles I and XVIII and incorporation of Article XXIV "Wind Energy Conversion System".

ADVERTISEMENT:

A Notice of Public Hearing was advertised on January 28, 2023 in the Roswell Daily Record, being more than fifteen days prior to this public hearing.

ATTACHED ITEMS:

Amendment to Articles I and XVIII, and incorporate Article XIV to be the Chaves County Zoning Ordinance No.7 to be known as Revision #12 and

Corrections, additions, and removals made to Article I and XVIII.

SUMMARY BY: Louis Jaramillo, P & Z Director

**AN AMENDMENT TO THE CHAVES COUNTY, NEW MEXICO ZONING
ORDINANCE NO. 7 TO BE KNOWN AS REVISION NO. 12.
TO AMEND ARTICLES, I AND XVIII AND INCORPORATE ARTICLE XXIV
WIND ENERGY CONVERION SYSTEMS**

WHEREAS, the Chaves County Board of Commissioners finds it necessary to amend Articles I and XVIII of the Chaves County New Mexico Zoning Ordinance No. 7; and

WHEREAS, the Chaves County Board of Commissioners finds it necessary to protect the health, safety, and welfare of the public by enacting provisions regulating future wind farms in Chaves County with Article XXIV “Wind Energy Conversion Systems” to the Chaves County New Mexico Zoning Ordinance No. 7; and

WHEREAS, the Chaves County Planning and Zoning Commission have made a positive recommendation to the Chaves County Board of Commissioners, to amend Articles I and XVIII and incorporation Articles XXI into the Chaves County New Mexico Zoning Ordinance No. 7 after numerous public meetings; and

WHEREAS, the Chaves County Board of Commissioners has properly advertised this public hearing date no less than fifteen days prior to the effective date of the ordinance.

NOW, THEREFORE, BE IT RESOLVED by the Chaves County Board of Commissioners that Articles I “General Statements” and Article XVIII “Special Use Permit “are hereby amended to read as follows; and

Article XXIV “Wind Energy Conversion System” shall be incorporated into of the Chaves County New Mexico Zoning Ordinance No. 7 and shall read as follows:

**CHAVES COUNTY NEW MEXICO
ZONING ORDINANCE NO. 7**

**ARTICLE I
GENERAL STATEMENTS**

Section 1 TITLE

This Ordinance shall be known as the "Chaves County, New Mexico Zoning Ordinance."

Section 2 ZONING AUTHORITY OF COUNTY

This Ordinance is enacted to establish and carry into effect several powers, duties, and privileges conferred upon the Chaves County Board of Commissioners, in, under, and by an Act of the New Mexico State Legislature, known as Sections 3-21-1 through 3-21-14, both inclusive, New Mexico Statutes Annotated, (1978) being laws 1965, ch. 300. together with acts amendatory thereof and supplementary thereto, including the designation the Chaves County Board of Commissioners as the Zoning Authority.

Section 3 PURPOSES

A. The purpose of this Ordinance is to promote health, safety, and the general welfare and to regulate and restrict the following:

1. height, number of stories and size of buildings and other structures;
2. percentage of a lot that may be occupied;
3. size of yards, courts, and other open space;
4. density of population; and
5. location and use of buildings, structures, and land for trade, industry, residence, or other purposes.

B. The Zoning Authority shall:

1. Divide the territory under Chaves County jurisdiction into districts of such manner, shape, area, and form as is necessary to carry out the purposes of this Ordinance. Sections 3-21-1 through 3-21-14 N.M.S.A., 1978 Compilation; and
2. Regulate or restrict the erection, construction, reconstruction, alteration, or use of buildings, structures, or land in each district. All such regulations shall be uniform for each class or kinds of buildings within each district, but regulation in one district may differ from regulation in another district; and
3. provide for the administration and interpretation of said regulations; and

4. provide, subject to the restrictions of Section 3-21-6 N.M.S.A., 1978, for the manner in which zoning regulations, restrictions, and boundaries of districts are:
 - a. determined, established, and enforced; and
 - b. amended, supplemented, or repealed.

C. Conformance to Comprehensive Plan

1. This Ordinance is in accordance with recommendations set forth in the latest Chaves County Comprehensive Master Plan and is designed to:
 - a. Lessen congestion in the streets or public ways;
 - b. Secure safety from fire, flood waters, panic, and other dangers;
 - c. Promote health and the general welfare;
 - d. Provide adequate light and air;
 - e. Prevent the overcrowding of land;
 - f. Avoid undue concentrations of population;
 - g. Facilitate adequate provision for transportation, water, sewerage, schools, parks, and other public requirements; and
 - h. Control and abate the unsightly use of buildings or land.
2. Reasonable consideration shall be given, among other things, to the character of the zoning areas and districts and their peculiar suitability for particular uses, and to conserving the value of buildings and land and encouraging the most appropriate use of land throughout the jurisdiction.

Section 4 JURISDICTION

- A. This Ordinance applies to all of the territory within Chaves County that is not within the jurisdiction of the following municipalities:
 1. The municipal limits of Roswell, New Mexico and extraterritorial limits of the Roswell-Chaves County Extraterritorial Zoning Ordinance as shown by the official maps;
 2. Municipal limits of Dexter, New Mexico, to change as the municipal limit changes;
 3. Municipal limits of Hagerman, New Mexico, to change as the municipal limit changes; and
 4. Municipal limits of Lake Arthur, New Mexico, to change as the municipal limit changes.

Section 5 ADMINISTRATION

A. Determination The provisions of the Chaves County, New Mexico Zoning Ordinance shall be determined by the Chaves County Planning and Zoning Commission and recommended for adoption by the Chaves County Board of Commissioners.

B. Planning and Zoning Commission

Per State Statute 4-57-1 and 3-21-7.B NMSA, the Chaves County Board of Commissioners shall establish a Planning Commission. The Planning Commission shall act as the Zoning Commission and shall be known as the Chaves County Planning and Zoning Commission.

1. The Chaves County Planning and Zoning Commission shall provide a recommendation to the Chaves County Board of Commissioners on applications for zone changes, variances, special use permits, amendments, supplement and all other planning and zoning matters as required by the Board.
2. The Chaves County Planning and Zoning Commission shall consist of five residents of Chaves County. Chaves County Planning and Zoning Commissioners shall be appointed by the Board Chaves County Commissioners for a term of six (6) years. Three Chaves County Planning and Zoning Commissioners shall begin their term in January following even-numbered years and two Chaves County Planning and Zoning Commissioners shall begin their term in January following odd-numbered years.
3. Chaves County Planning and Zoning Commissioners shall be appointed by a majority vote of all the members of the Chaves County Board of Commissioners. A Chaves County Planning and Zoning Commissioner may be removed at any time during their term of office by a majority vote of all the members of the Chaves County Board of Commissioners. Removal and/or appointments of Chaves County Planning and Zoning Commissioners shall be made by the Chaves County Board of Commissioners at a public meeting.
4. Chaves County Planning and Zoning Commissioners shall endeavor to attend all regular and special meetings. The Secretary of the Chaves County Planning and Zoning Commission shall provide the Chaves County Board of Commissioners with a yearly attendance report of all Chaves County Planning and Zoning Commissioners.
5. The Chaves County Planning and Zoning Commission shall elect a Chairperson, Vice Chairperson, and Secretary from its membership by a simple majority at the first regular meeting of the year.
6. The Chaves County Planning and Zoning Commission shall establish a monthly meeting date, time and place, by Resolution, at the first regular meeting of the year.

C. Official Zoning Map

1. The official Chaves County Zoning Maps, together with all explanatory matter thereon, are hereby adopted by reference and declared to be an official record and a part of these Zoning Regulations.
2. Said maps shall be identified as such by the signature of the Chairman of the Chaves County Board of Commissioners and attested by the County Clerk.
3. Whenever amendments or changes are made in zoning district boundaries, such amendments or changes shall be made promptly on the official Zoning Maps.

4. Regardless of the existence of purported copies of the official zoning maps, which may from time to time be made or published, the official zoning maps shall be that set located in the office of the County Clerk of Chaves County, New Mexico.
5. In the event that the official zoning maps become damaged, destroyed, lost or difficult to interpret because of the nature or number of changes and amendments thereto, the Chaves County Board of Commissioners may, by resolution, adopt new official zoning maps which shall supersede the prior official zoning maps. The new official zoning maps may correct drafting or other errors or omissions in the prior official zoning maps, but no such corrections shall have the effect of amending the original Zoning Regulations or any subsequent amendments thereof.

D. Enforcement – Authority

If any building or structure is erected, constructed, reconstructed, altered, converted, or maintained; or any building, structure, or land is used in violation of this Ordinance, the Zoning Authority may institute any appropriate action or proceedings to:

1. Prevent such unlawful erection, construction, reconstruction, alteration, repair, conversion, maintenance, or use;
2. Restrain, correct, or abate the violation;
3. Prevent the occupancy of such building, structure, or land; or
4. Prevent any illegal act, conduct, business, or use in or about such premises.

E. Enforcement – Jurisdiction

This Ordinance may be enforced by prosecution for violations in any court of competent jurisdiction of Chaves County.

F. Enforcement – Penalties

Any person(s), trust, company, firm or corporation violating any of the provisions of this Ordinance, after ten (10) days written notice of violation mailed to the last known address of the property owner, shall be punished by a fine not exceeding three hundred dollars (\$300) or imprisonment in the county jail not to exceed ninety (90) days or both such fine and imprisonment. [Each day's violation shall be a separate offense.]

G. Enforcement – Officers

It is the duty of the District Attorney, the Chaves County Sheriff's Department, the Chaves County Planning and Zoning Director and Code Enforcement Officer to:

1. Enforce the provisions of this Ordinance;
2. Diligently file a complaint or information alleging a violation if circumstances would indicate that action to a reasonably prudent person; and
3. Cooperate with the District Attorney or other prosecutors in all reasonable ways.

H. Amendment, supplementation or repeal

1. **Initiation.** Petitions to amend, supplement, or repeal this Ordinance may be initiated by the Chaves County Board of Commissioners, the Chaves County Planning and Zoning Commission, or by a resident of Chaves County owning real property in Chaves County.
2. **Application.** Any application to amend, supplement, or repeal this Ordinance shall be made to the Chaves County Planning and Zoning Commission and Chaves County Board of Commissioners through the Planning and Zoning Department on forms prescribed, at least thirty (30) calendar days before a regular scheduled Planning and Zoning Commission meeting.
3. **Public Hearing.** This Ordinance may become effective, amended, supplemented, or repealed only after a recommendation from the Planning and Zoning Commission and a public hearing before the Chaves County Board of Commissioners at which all parties in interest and citizens shall have an opportunity to be heard. Notice of the date, time and place of the Chaves County Board of Commissioners' public hearing and a title and general summary of the proposed amendment, supplement, or repeal shall be published in the local newspaper and other County media services at least fifteen (15) days prior to the date of the hearing within the jurisdiction of the Chaves County Board of Commissioners.
4. **Requirements.** Proposed amendment, supplement, or repeal of this Ordinance shall require approval from a majority of all members of the Chaves County Board of Commissioners upon a roll call vote. (State Statue 4-37-6 NMSA).
5. Copies of the proposed amendments or supplements shall be made available in the Chaves County Planning and Zoning Department office during normal and regular business hours and on the Chaves County website. Copies may be acquired at a payment of reasonable charge.
6. Amendments to this Ordinance shall not take effect until at least thirty (30) days after being recorded in the Chaves County Clerk's Office, except when it is declared by the Chaves County Board of Commissioners that it is necessary for the public health, safety and welfare of the County that the changes take effect when it is recorded in the Chaves County Clerk's Office.

I. Zone Change, Special Use Permit & Variance

1. **Initiation.** Requests for a change in zoning regulation, a special use permit or a variance may be initiated by the Chaves County Board of Commissioners, the Chaves County Planning and Zoning Commission, or by an owner of real property in the area to be included in the application forms provided by the Planning and Zoning Department.
2. **Applications.** Applications shall be submitted to the Planning and Zoning Department at least thirty (30) calendar days before the regular scheduled Planning and Zoning Commission meeting. The Planning and Zoning Staff shall review the application and supporting documents prior to accepting them. If accepted, the Planning and Zoning Staff shall assign the application a case number. Application fees shall be due upon acceptance by the Planning and Zoning Staff.
3. **Notice.**
 - a. A notice stating the date, time and place of Planning and Zoning Commission's public meeting shall be mailed by regular mail, to property owners within six hundred (600) feet of the parcel of

land(s) described in the application, as shown by the records of the Chaves County Assessor, at least seven (7) days prior to the Planning and Zoning Commission meeting. Notice of the date, time and place of the meeting shall be published in the local newspaper and other County media services at least three (3) days prior to the meeting date.

b. A notice stating the date, time and place of the Chaves County Board of Commissioners' public hearing shall be mailed by certified mail return receipt to property owners within six hundred (600) feet of the parcel of land(s) described in the application, as shown by the records of the Chaves County Assessor, at least fifteen (15) days prior to the Board of Chaves County Commissioner's public hearing. Notice of the date, time and place of the public hearing shall be published in the local newspaper and other County media service, at least fifteen (15) days prior to the public hearing date.

4. **Protests.** If the owners of twenty percent (20%) or more of the area of the lots and land included in the area proposed to be changed by a zone change, a special use permit or a variance, or within one hundred (100) feet, excluding public right-of-way, of the area proposed to be changed by a zone change, a special use permit or a variance **protest in writing** the proposed zone change, special use permit or variance, then the proposed zone change, special use permit or variance shall not become effective unless the change is approve by a two-thirds ($\frac{2}{3}$) vote of all of the members of the Chaves County Board of Commissioners.
5. **Requirements.** The application shall include an accurate site plan showing location and dimensions of all existing and proposed improvements to the property and any related information required by the Planning and Zoning Director. The application shall be signed by a real property owner in the area included in the application unless initiated by the Chaves County Board of Commissioners or the Planning and Zoning Commission. A copy of the deed or contract to the property shall accompany the application
6. **Fees, Non-Returnable.** (Not applicable to Authorities or Commissions.) The Chaves County Board of Commissioners shall adopt by resolution a fee schedule, from time to time as necessary, setting forth the fees that shall apply to the Ordinance after receiving a recommendation on such change by the Planning and Zoning Commission. The fee schedule shall be attached as an appendix to the Ordinance. The Planning and Zoning Director shall assure that all applicants shall receive a copy of the most current fee as resolved by the Chaves County Board of Commissioners.
7. **Planning and Zoning Commission Reports.** A report of the results of the hearing before the Planning and Zoning Commission on all applications shall be forwarded to the Chaves County Board of Commissioners, along with their recommendation. The recommendation shall be either for approval, for conditional approval, or for disapproval. The report shall contain a brief summary of the reasoning behind the recommendations, and any conditions of approval.
8. **Chaves County Board of Commissioners' Action.** The Chaves County Board of Commissioners shall not take action on an application until the report and recommendation from the Planning and Zoning Commission has been received.

J. Appeals to the Chaves County Board of Commissioners– Grounds – Stay of Proceedings.

1. Any aggrieved persons affected by a decision of an administrative official or Code Enforcement Officer, in the enforcement of this Ordinance, may appeal the decision to the Chaves County Board of Commissioners within fifteen (15) days of the date of the decision. An appeal shall stay all proceedings in furtherance of the action appealed unless the administrative officer or Code

Enforcement Officer, from whom the appeal is taken, certifies that by reason of facts stated in the certificate, a stay would cause imminent peril of life or property. Upon certification, the proceedings shall not be stayed except by order of district court after notice to the administrative officer or Code Enforcement Officer from whom the appeal is taken and due cause shown.

2. When an appeal alleges that there is error in any order, requirement, decision, or determination by an administrative official or Code Enforcement Officer, in the enforcement of this Ordinance, the Chaves County Board of Commissioners by a majority vote of all its members may:
 - a. Reverse any order, requirement, decision, or determination of an administrative official or Code Enforcement Officer;
 - b. Decide in favor of the appellant; or
 - c. Make any change in any order, requirement, decision, or determination of an administrative official or Code Enforcement Officer.
3. Any person aggrieved by a decision of the Chaves County Board of Commissioners may file an appeal with the District Court pursuant to the provisions set forth in Section 39-1-1 NMSA 1978. Appeals shall be filed within thirty (30) days of the date of the decision.

K. Variances.

1. Every property owner within the jurisdiction of this Ordinance shall have the right to apply to the Chaves County Board of Commissioners for a variance from the Ordinance when the property owner can show an exceptional situation or condition relating to the property such that the strict enforcement of this Ordinance would constitute an unreasonable hardship upon the owner of such property due to exceptional topographic, soil or other surface or subsurface condition.
2. Prior to granting any variance from this Ordinance, the Chaves County Board of Commissioners shall hold a public hearing and shall determine that:
 - a. the granting of the variance will not be injurious to the public health, safety, and general welfare of the community;
 - b. the use or value of the area adjacent to the property will not be affected in a substantially adverse manner;
 - c. the need for the variance arises from some condition peculiar to the property involved and such condition is not due to the general conditions of the neighborhood and is not for monitor gains and/or to resolve a self-imposed hardship;
 - d. the strict application of the terms of this Ordinance from which the variance is sought would result in a peculiar, exceptional and undue hardship upon the owner of such property; and
 - e. that the granting of the variance would be within the spirit, intent, purpose, and general plan of this Ordinance.
3. Absent of showing extreme hardship or a complete loss of financial benefit in the property, the Chaves County Board of Commissioners shall not approve a request for a variance where the applicant purchased the property after the effective date of this Ordinance and the condition requiring for the variance was in existence at the time of the purchase.

Section 6 ORDINANCE ENFORCEMENT OFFICER

A. Duties

1. The Ordinance Enforcement Officer’s duties shall include, but not be limited to, seeing that the requirements of this Ordinance, regulations, master plans, land use plans, or land use permit systems are carried out and enforced.
2. The Ordinance Enforcement Officer who shall also be known and referred to as “Code Enforcement Officer”, shall maintain an office from which to supply the public with information about the various regulations, ordinances, etc.
3. Said Officer shall issue Land Use Permits, make inspections, and carry out other duties of the office as directed by the Chaves County Board of Commissioners. A copy of each permit issued shall be furnished to the Chaves County Tax Assessor.
4. Rules for carrying into effect the provisions of this Ordinance must be consistent with this Ordinance, and subject to review and approval of the Chaves County Board of Commissioners.

B. Authority

1. Said Officer, or authorized representatives, shall have the authority to enter upon the premises for the purposes of inspection, provided, however, that no building shall be entered without the consent of the owner or occupant or unless properly authorized.
2. In event any buildings or structure is erected, constructed, reconstructed, altered, converted, or maintained, or any buildings, structure, or land is used in violation of this Ordinance, said officer, in addition to other remedies, may, at the direction of the Chaves County Board of Commissioners, institute any appropriate action or proceedings to prevent such unlawful action to restrain, correct, or abate such violation; to prevent the occupation of such building, structure or land; or to prevent any illegal act, conduct, business, or use in or about such premises.

Section 7 INTERPRETATIONS AND CONFLICTS

- A. The regulations of this Ordinance are held to include the minimum standards necessary to carry out the purposes of this Ordinance. This Ordinance is not intended to interfere with, abrogate, or annul any easement, covenant, or other agreement between parties or other valid ordinances. Where this Ordinance imposes a greater restriction than is imposed by other rules, regulations, easements, covenants, agreements, or ordinances, the provisions of this Ordinance control.
- B. If any other statute, regulation, or other local ordinance, resolution, or regulation adopted under authority of Sections 3-21-1 through 3-21-14 N.M.S.A., 1978 is applicable to the same premises, the provision shall govern which requires:
 1. the greater width or size of yards, courts, or other open spaces;
 2. the lower height of building or a less number of stories;
 3. the greater percentage of lot or land to be left unoccupied; or
 4. imposes other higher standards.

Section 8 SEVERABILITY

If any section, subsection, paragraph, sentence, clause, phrase, provision, or part or portion of any section, subsection, paragraph, sentence, clause, phrase, or provision of this Ordinance is, for any reason, held to be unconstitutional, invalid, or void, the remaining portions shall not be affected, since it is the express intent of the Chaves County Board of Commissioners to pass each section, subsection, paragraph, sentence, clause, phrase, or provision, and every part thereof, separately and independently of every other part.

**ARTICLE XVIII
SPECIAL USE PERMIT**

Section 1 SPECIAL USE PERMIT – RESTRICTIONS

A Special Use Permit shall be bound and limited to the parcel(s) of land described in the application and to the land owner stated in the application and as stated in the Certificate of Zoning issued by the Planning and Zoning Department. A Special Use Permit is nontransferable in location or ownership, with exemptions as permitted by the Board. So as not to misperceive, confuse and misapprehend prospective owners, a real estate contract shall be construed as a change in ownership and as such shall require a modification to the Special Use Permit.

A. Granting Special Use Permits

1. The Board of Chaves County Commissioners shall consider the following conditions prior to granting a Special Use Permit in districts from which the proposed use is otherwise prohibited by this Ordinance.
 - a. The proposed use shall not create a public nuisance, such as but not limited to, noise, dust, smoke, direct glare, vibration or interference with WIFI and cellular data, for the surrounding neighbors and community.
 - b. The proposed use shall not adversely affect the market value of the adjacent properties in a negative manner.
 - c. The proposed use shall be compatible with the surrounding properties, roads and existing legal uses.
 - d. The proposed use shall be within the intent, purpose, and general plan of this Ordinance.
2. In permitting such uses the Board may impose, in addition to the regulations specified herein, such conditions as it deems necessary to protect the best interests of the surrounding neighborhood or the County as a whole. These conditions may include, but are not limited to, the following:
 - a. Increasing the required lot size, setback or yard dimensions;
 - b. Limiting the height of buildings or structures;
 - c. Controlling the number of access driveways and their location points;
 - d. Requiring the dedication of right-of-way or public use easements for future public roadway improvements;
 - e. Increasing or decreasing the number of required off-street parking and/or loading spaces as well as designating the location, screening, drainage, surfacing or other improvement of a parking area;
 - f. Limiting the number, size, height, shape, location and lighting of signs;

- g. Requiring or limiting view-obscuring fencing, landscaping or other facilities to protect adjacent or nearby properties;
 - h. Designating sites for and/or the size of open space or recreational areas;
 - i. Requiring site reclamation upon discontinuance of the use and/or expiration or revocation of the Special Use Permit;
 - j. Limiting hours and size of operation;
 - k. Controlling the siting of the use and/or structures on the property;
 - m. Requiring mitigation measures to effectively reduce the potential for land use conflicts with agricultural lands and adjacent residential lands, such as: landscape buffers, special setbacks, screening, and/or site design criteria using physical features, such as rock outcrops, ravines, and roads.
3. A Special Use Permit may be modified or amended by the Board at a public hearing for the following reasons:
 - a. Change in ownership
 - b. Change to the development plan, but not the permitted use.
 4. A Special Use Permit may be suspended or terminated by the Board, at a public hearing, if any one (1) of the following reasons:
 - a. One or more of the Conditions of Approval of the Special Use Permit have not been met;
 - b. The Special Use Permit was obtained by misrepresentation or fraud;
 - c. The use, for which the Special Use Permit was granted, has ceased or was suspended for twelve (12) or more consecutive calendar months;
 - d. The use, for which the Special Use Permit was granted, is found to be a public nuisance and/or detrimental to the health, safety and welfare of the neighbors, roads or surrounding community.
 - e. Change in property ownership or site location.

B. Use Regulations

A Special Use Permit may be allowed for the following uses:

1. Electric substations, gas regulator stations, well and water pumping stations in any district, provided that in any residential district or commercial district the site shall be developed and maintained in conformance with the general character and appearance of the district.
2. Nursery schools, day nursery, child care center, pre-kindergarten, and other special and similar private schools in an Industrial District as an accessory or function for employees, provided that adequate safety from loud noises and other industrial dangers are supplied and there is at least 100 square feet of open play for each child enrolled. Such play area shall be screened with a suitable wall, fence, or evergreen shrub.

3. Radio or television transmitter antenna (commercial), provided it shall be at least 100 feet from any public right-of-way or road.
4. Hospitals and clinics.
5. Private clubs or lodges, excepting those of which the chief activity is a service customarily a business activity within a Zone B, Type 3 District, only.
6. State licensed or state operated family or group care residences for homeless or abused children, the mentally ill, the criminal offender, or alcohol or drug abusers, that function as a transition from institution to community, serving twenty (20) or fewer persons.
7. Renewable energy facilities, such as but not limited to, wind, solar, hydrology and organic.
8. A temporary second residential dwelling unit or Recreational Vehicle, on one lot or parcel of land for the care of an immediate family member.
9. Trucking companies in the Agriculture-Residential District.
10. Workforce Camps in the Agriculture-Residential District
11. Recreational Vehicle Parks in the Agriculture-Residential District.
12. Any public building erected and used by any department of the City, County, State, or Federal Government.
13. Cemetery;
14. Community buildings or recreation fields.
15. Airport or landing fields.
16. Temporary commercial amusements or recreational developments.
17. Industrial uses excluded from the Industrial Districts, to locate in the "Industrial Districts."
18. Parking lots adjacent to, across the street from, with exemption to State Roads and Highways or across the alley from the Commercial districts or a Business District.

**ARTICLE XXIV
WIND ENERGY CONVERSION SYSTEMS**

Section 1. APPLICABILITY.

This Article shall govern WIND ENERGY CONVERSION SYSTEMS (WECS) or parts thereof located within the boundaries of Chaves County, excluding any land within the limits of any incorporated municipality and within the Roswell-Chaves County Extraterritorial Zoning area, (Section 4-37-2 N.M.S.A. 1978).

Section 2. PURPOSE AND INTENT.

The Board of Chaves County Commissioners (Board) finds that wind energy is an abundant, energy resource and that its conversion to electricity may reduce dependence on nonrenewable energy resources. The Board of Chaves County Commissioners also recognizes that utility-scale WECS may pose concerns to the health, safety, public welfare, character and environment of the County and its inhabitants. This Article establishes a comprehensive WECS application and permitting process, and is intended to minimize negative impacts of WECS, establish a fair and efficient process for review and approval of applications, assure an integrated, comprehensive review of environmental impacts of such facilities, and protect the health, safety and general welfare of the residents of Chaves County.

Section 3. FINDINGS.

All forms of development, including WECS, have the potential to negatively impact Chaves County resources and the environment through the introduction of contaminants and surface disturbance, which can lead to habitat degradation, fragmentation, and loss as well as degraded qualities of air, soil, and water. This Article is designed to allow for the responsible development of WECS to effectively utilize the County's wind resources and, significantly contribute to the rural economies of the County, while ensuring the minimum possible impact on the environment and fulfilling the Board's interest of protecting the health and welfare of County residents.

The Board hereby finds, declares, and determines that this Article:

- A. Promotes the health, safety, and welfare of the County, its residents, and its environment by regulating potentially adverse impacts and effects resulting from the placement, transportation, construction, and operation of WECS; and
- B. Protects traditional communities and lifestyles, as defined in the latest Chaves County Comprehensive Master Plan; and
- C. Protects community rights to Night Sky and Open Views
- D. Prevents the occurrence of adverse effects and impacts resulting from the abandonment of WECS, or portions thereof within the County; and
- E. Protects the rights of property owners; and
- F. Protects the ecosystem of the County, which is of significant value to the citizens of the County and State; and
- G. Allows for the responsible and economically feasible development of WECS resources; and
- H. Protects the County's historic, cultural, archaeological, water and other natural resources; and
- I. Attains the foregoing objectives while also promoting the efficient and appropriate development of the

WECS industry in the County.

Section 4. NO STATE OR FEDERAL PRE-EMPTION.

This Article is supplementary to, and does not replace any applicable federal or state statutes, including but not limited to, the:

- Water Quality Act, N.M.S.A. 1978, §§ 74-6-1 *et seq.*;
- Solid Waste Act, N.M.S.A. 1978, §§ 74-9-1 *et seq.*;
- Rangeland Protection Act, N.M.S.A. 1978, §§ 76-7B-1 *et seq.*;
- New Mexico Night Sky Protection Act, 74-12-1 through 74-12-11
- New Mexico Public Health Act, N.M.S.A. 1978 §§ 24-1-1 *et seq.*;
- Wildlife Conservation Act, N.M.S.A. 1978, §§ 17-2-37 *et seq.*;
- Cultural Properties Act, N.M.S.A. 1978, §§ 18-6-1 *et seq.*;
- National Historic Preservation Act, 54 U.S.C.A §§ 300101 *et seq.*;
- Prehistoric and Historic Sites Preservation Act, N.M.S.A. 1978, §§18-8-1 *et seq.*;
- Cultural Properties Protection Act, N.M.S.A. 1978, §§ 18-6A-1 *et seq.*;
- Archaeological Resources Protection Act, 16 U.S.C.A. §§ 470aa *et seq.*;
- Energy Policy Act, 42 U.S.C.A. §§ 6201 *et seq.*;
- Endangered Species Act, 16 U.S.C.A. §§ 1531 *et seq.*;
- Migratory Bird Treaty Act, 16 U.S.C.A. §§ 703 *et seq.*;
- Environmental Protection Act, 42 U.S.C.A. §§ 4321 *et seq.*;
- Bald and Golden Eagle Protection Act, 16 U.S.C.A. §§ 668 *et seq.*;
- Environmental Improvisent Act, N.M.S.A. 1978, §§ 74-1-1 *et seq.*;
- Air Quality Control Act, N.M.S.A. 1978, §§ 74-2-1 *et seq.*;
- Hazardous Waste Act, N.M.S.A. 1978, §§ 74-41 *et seq.*;
- Ground Water Protection Act, N.M.S.A. 1978, §§ 74-6B-1 *et seq.*; and
- Endangered Plants Act, N.M.S.A. 1978, §§ 75-6-1 *et seq*

Section 5. SPECIAL USE PERMIT REQUIRED.

- A. No person shall begin the Major Construction Activities or operation of a WECS without first being issued a Special Use Permit for a WECS Site by the Board, at a public hearing. A person may undertake Minor Construction Activities so long as such person meets with the County to discuss such Minor Construction Activities, receives approval of the Minor Construction Activities from the County and enters into a Road Repair Agreement with the County.
- B. Construction permits as required by New Mexico Construction Industries Division or AHJ may be required for certain phases of the construction and will be determined by the jurisdiction's Certified Building Official, at time of Special Use Permit issuance.
- C. The Permittee or Applicant shall provide documentation of all commercial water resources, permitted by the New Mexico Office of the State Engineers or others, necessary for the construction, safe operation and maintenance of the WECS as part of their Special Use Permit application.
- D. Special Use Permit applications shall conform with the standards set forth in Section I of Article I of this Ordinance.

Section 6. DEFINITIONS.

For purposes of this Article, and where not inconsistent with the context of a particular section, the defined terms, phrases, words, abbreviations and their derivations shall have the meaning given in this section. When not inconsistent with the context, words in the present tense include the future tense, words used in the plural number include words in the singular number and words in the singular number include the plural number. The word "shall" is always mandatory, and not merely directory.

Advertising-the activity of producing advertisements for commercial product or services.

Affected Landowner - the Person who owns the land upon which a portion of the WECS may or shall be located on.

Aircraft Detection Lighting Systems – a certified FAA system that utilizes surveillance radar to activate the obstruction lighting system when aircraft are detected within a defined perimeter of the wind project and deactivates the obstruction lighting system when all aircraft have departed the perimeter.

Applicant - the Person who applies for a WECS Site Permit pursuant to this Ordinance.

Board - the Board of Chaves County Commissioners.

Collection Lines - WECS electrical lines transmitting electricity from the Commercial Wind Turbines, generally having a voltage of sixty-nine (69) kilovolts (kV) or less and WECS communications lines transmitting voice and/or data from the Commercial Wind Turbines; both of which are generally located underground unless site-specific conditions warrant above ground design.

Commercial Wind Turbine - a Wind Turbine with a total height greater than 75 feet and a name plate capacity of greater than 100 kW.

Construction - any clearing of land, excavation, construction of transportation and access routes to the WECS site, including any road work associated with the construction of the WECS.

County - the County of Chaves, NM.

FAA - the Federal Aviation Administration.

Feeder Lines - overhead WECS electrical lines, transmitting electricity with a voltage greater than sixty-nine (69) kV and less than two-hundred thirty (230) kV.

Haul Roads - the roads that will be used during the construction, operation, and maintenance of the WECS to deliver heavy equipment, including but not limited to, tower components, concrete, rotors, turbines, nacelle assemblies, and transformers.

Height - when referring to a Wind Turbine, the distance measured from ground level to the highest tip of the blade when in a fully vertical position.

High-Voltage Transmission Line - any electrical line designed for or capable of operation at an nominal voltage of two hundred thirty kilovolts (230kV) or more.

MET Tower - a meteorological tower used for the measurement of wind speed.

Major Construction Activities - construction beyond Minor Construction Activities, including but not limited the clearing of significant quantities of land, excavation throughout the entire WECS site, the pouring of structural grade concrete, foundation work that involves rebar, construction of transportation and access routes to the WECS site, including any road work associated with the construction of the WECS, but does not include Minor Construction Activities.

Minor Construction Activities - construction activities at the WECS project site that may be undertaken for the purpose of preserving eligibility for certain benefits such as Production Tax Credits, to include activities such as blading or constructing small quantities of access roads within the WECS project site or excavating of 20% of the planned Turbine foundations and pouring of associated "mud mats," but does not include Major Construction Activities.

Permittee - the person to whom a WECS Site Permit is issued or transferred pursuant to this Article.

Person - an individual, partnership, limited liability company, joint venture, private or public corporation, association, firm, public service company, cooperative, political subdivision, municipal corporation, government agency, public utility district, or any other legal entity, public or private, however organized.

Planning Department - the Chaves County Planning and Zoning Department.

Private Wind Turbine - a Wind Turbine with a height of less than seventy-five (75) feet, capable of generating 100kW or less, and used primarily for on-site consumption of power.

Qualified Assignee - (a) an affiliate of the Permittee, (b) any person or entities (i) having a networth of at least five million (\$5,000,000) dollars including the net worth of any such entity's parent or parents, and (ii) having experience of its own, or through an affiliate, developing, constructing, owning or managing at least two hundred (200) MW of wind energy generation facilities, or (c) a lender who has engaged a manager or other party meeting the qualifications of (b)(i) and (b)(ii) above.

Road Superintendent - the Road Superintendent for Chaves County.

Wind Energy Conversion Systems (WECS) - an electricity generating facility consisting of one or more Commercial Wind Turbines under common ownership, operation, or control, and includes related on-site structures such as substations, MET Towers, cables/wires and other buildings accessory to such facility, whose main purpose is to supply electricity to off-site customers(s), but does not include the High-Voltage Transmission Line(s) (electrical lines of 230 kV or greater) used for the transmission and distribution of the generated electricity or Private Wind Turbines.

Wind Turbine - a power generating device that converts wind energy into electricity, which may be comprised of a tower, generator, nacelle assembly, rotor, pad mount transformer, switchgear, base, and pad.

WECS Owner - is a person who owns a controlling interest in the WECS or the WECS development project.

WECS Site Permit - is a permit issued by the Board upon compliance with standards of this Article.

Section 7. MITIGATION MEASURES.

The following mitigation measures shall be implemented within the WECS project footprint to the extent it is reasonably practicable for the Permittee or WECS Owner to do so and as long as such measures are not otherwise negotiated, addressed or waived in a private land use agreement and including any agreements with the State of New Mexico.

- A. Site Clearance.** The Permittee shall use reasonable efforts to limit the amount of ground disturbance and clearing to the amount necessary to assure suitable access for construction, safe operation and maintenance of the WECS.
- B. Topsoil Protection.** The Permittee shall use standard construction practices to protect and segregate top soil from subsoil in cultivated lands during construction of the WECS.
- C. Compaction.** Except where otherwise required by the engineering design of the WECS system, the Permittee shall use standard construction practices to minimize the amount of compaction within the WECS footprint during all phases of the WECS's life.
- D. Livestock Protection.** The Permittee shall take reasonable precautions to protect livestock during all phases of the WECS's life.
- E. Fences and Cattle Guards.** The Permittee shall promptly replace or repair all fences, cattle guards, and gates removed or damaged during all phases of the WECS's life.
- F. Use of Public Roads:**
 - 1. Prior to commencement of Major or Minor Construction Activities the Applicant or WECS Owner shall identify all state and county public roads within the County to be used to transport equipment, parts, or materials for construction, operation or maintenance of the WECS.
 - 2. The Applicant and the County shall enter into a Road Use Agreement.

3. The Road Superintendent, or a qualified third-party engineer reasonably acceptable to both the County and the Applicant and, if necessary paid for by the Applicant, shall document the condition of the identified roads prior to construction. The Road Superintendent or third-party engineer shall document road conditions again thirty (30) days after the construction is complete.
 4. The Applicant or WECS Owner shall demonstrate, to the satisfaction of the County that it has the financial resources sufficient to comply with paragraph (5), below, and the County may require the Applicant to post a bond or other security in order to ensure such compliance.
 5. Any road damage caused by the Applicant, WECS Owner, or their contractors shall be promptly repaired at the Applicant's expense in accordance with the Road Use Agreement.
- G. WECS Access Roads:** Construction of turbine access roads shall be reasonably minimized. Access roads shall be low profile roads, so that equipment can cross them and shall be covered with gravel or similar material approved by the Road Superintendent. Caliche at a depth consistent with standard construction practices shall be installed at Permittee's expense upon any newly constructed WECS access roads. When access roads are constructed across streams and drainage ways, the access roads shall be designed in a manner so that runoff from the upper portions of the watershed can readily flow to the lower portion of the watershed.
- H. Private Roads.** The Permittee shall promptly repair private roads or lanes damaged when moving equipment or materials or when accessing the site, unless otherwise negotiated with the Affected Landowner.
- I. Control of Dust.** The Permittee shall utilize standard construction practices to control dust.

Section 8. SETBACK REQUIREMENTS.

WECS site shall meet the following minimum setback distance requirements:

- A.** Distance from existing residential dwelling units. being seven (7) or more dwelling units within a one square mile area and outside the Affected Landowner's property, shall be no less than ten (10) miles, measured from the perimeter boundary lines of the WECS.
- B.** Distance from residential subdivisions shall be no less than ten (10) miles, measured from the perimeter boundary lines of the subdivision. Shall not be permitted within residential subdivisions.
- C.** Distance from a municipality shall be no less than ten (10) miles, measure from the perimeter boundary lines of the municipality.
- D.** Distance from an existing residential dwelling unit that is not within a subdivision, municipality or in an area with a population density as previously described in "A" and outside the Affected Landowner's property shall be no less than one (1) mile.
- E.** Distance from Affected Landowner's residence, business, or other buildings shall be no less than one thousand (1,000) feet, unless waived or a different setback is agreed in writing by the Affected Landowner.
- F.** Distance from any property line of the WECS project site shall be one thousand (1,000) feet or one and one half (1.5) times the height of the Wind Turbines, whichever is greater, unless a wind easement or waiver of setback has been obtained from the adjoining property

owner(s). No setback from internal property lines of an Affected Landowner shall apply.

- G. Distance from any public road or other public ROW shall be no less than one thousand (1,000) feet or one and one half (1.5) times the height of the Wind Turbines, whichever is greater.
- H. Unless otherwise stated in this Section, the distances required shall be measured from the center of the tower of a Wind Turbine.

Section 9. LINES, INTERFERENCE, AND FOOTPRINT.

- A. **Electromagnetic Interference.** The Permittee shall not operate the WECS so as to cause microwaves, television, radio, or navigation interference contrary to Federal Communications Commission (FCC) regulations or other Federal law.
- B. **Footprint Minimization.** The Permittee shall in its design and construction of the WECS make reasonable efforts to minimize the amount of land that is impacted by the WECS while giving due regard to industry and manufacturer standards for Wind Turbine spacing and optimization of energy production. Permittee will also make reasonable efforts to locate associated WECS facilities such as electrical/electronic boxes, transformers and communication systems near the Wind Turbine towers or inside the towers as appropriate or as otherwise agreed with the Affected Landowner.
- C. **Electrical Cables.** The Permittee shall place Collection Lines located on private property underground, unless such treatment is not commercially reasonable. Collection Lines may be placed above ground when conditions warrant, due to subsurface or topographical conditions. Permittee shall also use commercially reasonable efforts to locate Collection Lines within or immediately adjacent to the land necessary for WECS access roads unless otherwise negotiated with the Affected Landowner. This paragraph does not apply to Feeder Lines.
- D. **Feeder Lines.** The Permittee may place Feeder Lines on public rights-of-way if a public right-of-way exists. If no public right-of-way exists, the Permittee may place Feeder Lines on private property. When placing Feeder Lines on private property, the Permittee shall place the Feeder Lines in accordance with the easement negotiated with the Affected Landowner.

Section 10. DECOMMISSION/RESTORATION/ABANDONMENT.

- A. **Decommissioning Plan.** As part of their Special Use Permit application for WECS, the Permittee shall submit to the Planning Department a decommissioning plan describing the manner in which the Permittee anticipates decommissioning the WECS in accordance with the requirements of paragraph (B) below.
- B. **Disposition.** The Permittee shall submit a plan describing the intended disposition of the WECS at the end of its useful life and shall provide either (i) excerpted language from any agreement with the Affected Landowner regarding equipment removal upon termination of that agreement to the extent permitted by confidentiality restrictions; or (ii) certification that the Permittee has provided or agreed to such equipment removal provisions. In the event that there is no agreement with the Affected Landowner to post a surety bond or other financial security to secure Permittee's restoration obligations to the Affected Landowner, Permittee plan shall also include provisions requiring Permittee at a time ten (10) years after the commencement of commercial operations of the WECS, to post a surety bond or other financial security reasonably acceptable to the County, in favor of the Affected Landowner(s) not otherwise covered by a separate agreement, in accordance with industry standards, in an amount sufficient to fund the decommissioning plan and to remove all improvements installed by

Permittee and to restore the land in accordance with this Article and any agreements with the Affected Landowner(s) for which security is not otherwise required to be posted. The amount of the security instrument shall be conclusively determined at Permittee's cost by a duly qualified and independent third party mutually acceptable to Permittee and the County and familiar with WECS and shall consider, among other things, scrap or reuse value and inflationary and cost escalation to the date of estimated removal. The value of the security instrument shall be reviewed and updated on or before every fifth (5th) anniversary of the initial posting of the surety bond or other financial security. In the event that Permittee does not fully perform the decommissioning plan, including all removal and reclamation of the land, within two (2) years of the cessation of commercial operations or abandonment of the WECS, whichever may come first, the proceeds of the security instrument necessary for the performance of the decommissioning plan shall be paid to the County and/or the Affected Landowner to be used exclusively for the performance of the decommissioning plan, the costs of recovering such funds, and any other cost of the reclamation of the affected lands. Failure to generate electricity in commercial quantities for a period of one year shall be considered to constitute cessation of commercial operations unless the Permittee can show good cause for such failure, such as force majeure, or unresolved technical issues or other similar circumstances outside of Permittee's control and can present a good faith plan to resume commercial operations within a time reasonably acceptable to the County.

C. Site Restoration. Upon termination of the WECS Site, upon abandonment of the WECS, or upon the voluntary permanent cessation of commercial operations of the WECS, the Permittee shall dismantle and remove from the WECS site all towers, turbine generators, transformers, overhead and underground cables, foundations, buildings and any other ancillary equipment or improvements to a depth of three (3) feet below grade unless otherwise agreed with the Affected Landowner. To the extent reasonably possible the Permittee shall restore and reclaim the WECS site to its pre-WECS topography and topsoil quality. All access roads shall be removed unless written approval is given by the Affected Landowner requesting that one or more roads, or portions thereof, remain. Any agreement with an Affected Landowner for removal to a lesser depth or for no removal at all shall be recorded with the County Clerk's Office and shall show the locations of all such foundations. All such agreements between the Permittees and the Affected Landowner shall be submitted to the Planning Department prior to completion of restoration activities. The WECS site shall be restored in accordance with the requirements of this condition within eighteen months after termination of the WECS Site Permit, abandonment of the WECS, or the voluntary permanent cessation of commercial operations, whichever comes first.

D. Abandonment of Commercial Wind Turbines. The Permittee shall advise the Planning Department of any Commercial Wind Turbines that are abandoned prior to termination of operation of the WECS. Chaves County may require the permittees to decommission any abandoned Commercial Wind Turbines as described in (B) and (C) above.

Section 11. VISUAL APPEARANCE, LIGHTING AND POWER LINES.

The Permittee shall use measures to reduce the visual impact of wind turbines to the extent possible, utilizing the following:

A. Commercial Wind Turbines shall be mounted on industry standard towers and painted an industry standard color (approved during permitting process) to minimize visual impact on the surrounding area. Permittee shall submit to the Planning Department a licensed engineer's signed statement or acknowledgment confirming that the construction and installation of the WECS is consistent with industry standards prior to the WECS commencing commercial operations.

- B.** The design of the WECS buildings and related structures shall, to the extent commercially reasonable, use materials, colors, textures, screening and landscaping that will blend the WECS's components with the natural setting and then existing environment. No advertisement upon buildings or fences.
- C.** WECS shall not be artificially lighted, except to the extent required by the FAA or other applicable authority or otherwise necessary for the reasonable safety and security thereof. Aircraft Detection Lighting Systems, certified by the FAA, shall be required when artificial light is required. At no time will lighting systems remain "on" if no aircraft are located in the area.
- D.** Wind Turbines shall not be used for displaying any advertising except for reasonable identification of the manufacturer of the WECS.
- E.** Collection Lines shall be placed underground within the interior of each parcel at a depth designed to accommodate the existing agricultural land use to the maximum extent practicable. Collection Lines may be placed overhead adjacent to County roadways, near substations or points of interconnection to the electric grid or in other areas as necessary.
- F.** Right of way use fees are required, as per Ordinance #44, when Chaves County Rights of Way are used by WECS.

Section 12. NOISE.

Noise level of the WECS shall not exceed fifty-five (55) dBA, including constructive interference effects, as measured at existing residences, businesses, and public buildings outside the boundaries of the Affected Landowner's property.

Section 13. SAFETY.

- A.** All WECS wiring shall comply with all applicable safety and stray voltage standards.
- B.** Commercial Wind Turbines shall not be climbable on the exterior.
- C.** All access openings or doors to Commercial Wind Turbines and electrical equipment shall be locked.
- D.** Permittee shall submit to the Planning Department a plan describing the type and location of emergency or other safety-related signage to be installed within the WECS site.
- E.** Clearance Height from Ground Surface. The minimum height clearance of the blade tips, measured from the ground surface to the lowest point of the blade tip when a blade is in fully vertical position, shall be twenty-five (25) feet.
- F.** The Permittee shall submit a copy of the WECS site plan described in Section 20 (A)(3) of this Article to the local fire department prior to commencing commercial operations.
- G.** Upon request by the local fire department the Permittee shall cooperate with the relevant agency to develop any emergency response plan for the WECS, including any training or providing of local fire departments with the necessary information to mitigate Wind Turbine fires, and/or any other type of potential fires or emergencies that may arise during the operation of a WECS.
- H.** Nothing in this section shall alleviate the need to comply with any and all other applicable local and state fire or safety laws and regulations.

- I. The Permittee shall maintain a current general liability insurance policy covering bodily injury and property damage with limits of at least one (\$1) million dollars per occurrence and two (\$2) million dollars in the aggregate and shall provide proof of said insurance to the County.

Section 14. MAINTENANCE.

All wind turbines and associated building shall be kept in good working order. Towers to be repainted at fifteen (15) year intervals, or immediately if they become stained or discolored by fire, leakage of fluids, graffiti, weather or other events.

Section 15. PERMIT EXPIRATION.

Except to the extent specified in this Article, a Special Use Permit for a WECS Site shall not expire or become void, except when the property is sold by the Affected Landowner. Also, a Special Use Permit for a WECS Site shall become void if no substantial construction has been completed within three (3) years of approval by the Board. The Board may grant an extension to the original Special Use Permit for a WECS Site of an additional three (3) years, upon written request from the Permittee and upon a showing of good cause for such failure as determined by the Board.

Section 16. TRANSFER OF PERMIT.

A Permittee shall have the right to assign or transfer the use of the WECS Site to any Qualified Assignee acquiring the WECS project, provided, however, that the Qualified Assignee to whom the WECS Site is assigned or transferred has agreed in writing to assume all of the Permittee's responsibilities under the WECS Site. Prior to the assignment or transfer of a WECS Site, the Permittee shall give notice of the assignment or transfer to the Planning Director along with sufficient documentation to satisfy the County that the assignee or transferee is a Qualified Assignee. The assignment or transfer of a WECS Site shall be approved by the Board prior to such assignment or transfer.

Section 17. VARIANCES.

Where, in the case of a particular proposed application, it can be shown that strict compliance with the requirements of this Article would result in a substantial or unreasonable hardship to the Permittee because of exceptional topographic, soil or other surface or subsurface conditions, or that strict compliance with this Article would result in inhibiting the achievement of the objectives of this Article, the Board may recommend modification or waiver of the standards, or be willing to examine the variation request on a case-by-case basis. No variance shall be granted simply because the Permittee disagrees with or does not wish to meet the goals and objectives of this Article. Also, no variance shall be granted contrary to the mandatory requirements of federal or state law. Requests for variances shall be submitted per Article I, Section 5.I of this Ordinance.

Section 18. FAILURE TO ACT.

If the Board does not act upon a Special Use Permit for a WECS Site application within forty-five (45) days of the County's determination that the application is complete, the Permittee shall give the Board written notice of its failure to act. If the Board fails to approve or reject the application within thirty (30) days after that notice, the Board shall, upon demand by the Permittee, issue a statement stating that the Special Use Permit for a WECS Site has been approved. Approval will be

conditioned on the subsequent receipt of required information as outlined in Section 20 below that may not be available at the time the application is submitted.

Section 19. PERMIT APPLICATION PROCEDURES.

- A.** An application for a Special Use Permit -WECS Site Permit must be submitted to the Planning Department on the form prescribed by the Planning Department. An application for approval of a WECS Site Permit must include text and maps sufficient to show that the proposed WECS will comply with the required standards in this Article and the laws of the State of New Mexico. If the Planning Department determines that the application is incomplete, the Applicant may be required to submit additional information. The Planning Department will give notice to the Applicant when the application is determined to be complete. Requests for Special Use Permit shall be submitted per Article I, Section 5.I of this Ordinance.
- B.** No Major Construction Activities associated with a WECS may commence until a Special Use Permit WECS Site Permithas been issued by the Board.
- C.** Application Fee. See Special Use Permit Fee of Appendix A- of this Ordinance.
- D.** The County may ask the Permittee to enter into a Cost Reimbursement Agreement to cover any out of pocket expenses incurred by the County to review any materials associated with the WECS Permit application process or any WECS Permit variance requests or to ensure compliance with this Article, including but not limited to the reasonable costs of consultant and expert evaluation and consultation with the County. Such Agreement may include the requirement for an advancement of funds for such uses.

Section 20. REQUIRED INFORMATION FOR PERMIT APPLICATION.

- A.** The following shall be submitted with an application for a Special Use Permit WECS Site Permit:
 - 1. Boundaries of the site proposed for the WECS and associated facilities located in the County on a preliminary survey or map as appropriate.
 - 2. Map of currently occupied residential structures, businesses, and public buildings on the proposed site and within ten (10) mile radius of the site boundary.
 - 3. Site plan showing the general layout of the WECS (including the location of any planned Collection Lines, Feeder Lines, and transmission lines), associated access roads located in the County, depicting lands under agreement with Affected Landowners, and showing the required setbacks from property lines, existing structures, utility lines, and public street rights-of-way. Permittee must give notice to the Planning Department of any
 - (a) changes to the location of Wind Turbines that are greater than one-hundred (100) feet,
 - (b) changes to the location of roads or aboveground collection lines (if applicable) that are greater than one-thousand two-hundred (1,200) feet,
 - 4. Changes in the location of any above ground feeder lines (if applicable) that are greater than one-thousand (1,000) feet, or changes in the location of any substations, operations buildings, or other above-ground structures that are greater than eight-hundred (800) feet. Such notice shall confirm that such changes do not result in any

noncompliance with this Article. Any changes in location that are no longer in compliance with this Article will require a variance. Any changes in location that are greater than the distances set forth above, but still in compliance with this Article will not require a variance but may require an amendment to the WECS Site Permit depending on the circumstances of the location change.

5. Location of other WECS within ten (10) mile radius of the proposed WECS site that are being developed by the Applicant or that the Applicant is aware of through publicly available information.
6. A schedule for the proposed start and completion dates of construction of the WECS.
7. Copies of letters notifying local Military Installations (White Sands Missile Range; Holloman, Kirtland, and Cannon Air Force Bases) that a WECS Site Permit has been applied for with Chaves County and, to the extent Permittee is not prohibited by confidentiality agreements, any applicable permits or approvals the Applicant has received from or related to any locally affected Military Installations.
8. A copy of any Determinations of No Hazard issued by the Federal Aviation Administration for the WECS located in the County.
9. Proof the Permittee has the general liability insurance required under this Article. If the Special Use Permit-WECS Site Permit is approved, Permittee shall provide proof of insurance to the Planning Department annually.
10. Manufacturer description of the WECS Wind Turbines planned to be installed in the County, including but not limited to, model number, nameplate, hub height, and blade length.
11. Copies of any crossing agreements entered into by the Permittee. Redacted versions of crossing agreements are acceptable, if confidentiality provisions in the crossing agreements would otherwise be breached.
12. Copies of the Memoranda of Agreements with Affected Landowners filed in the County records.

B. The following materials shall be submitted to the Board within thirty (30) days after receipt by the Applicant. These materials shall be a condition subsequent of any approved WECS Site Permit.

1. Copies of building permits associated with the WECS construction within the County.
2. As-built surveys within thirty (30) days from the date the WECS commences commercial operations.
3. To the extent not previously provided in copies of building permits, a copy of the signed engineering plans for the WECS.

Section 21. PENALTIES.

Any person who violates any of the provisions of this Article shall be punished by a fine of up to three hundred (\$300) dollars and/or imprisonment of no more than ninety (90) days, or both. Each day this Article is violated shall be considered a separate offense. In addition, the County may suspend or revoke a WECS Siting Permit if the Permittee violates any of the provisions of this Article or fails to fulfill any conditions subsequent to any approved WECS Siting Permit.

Section 22. NOTICE AND OPPORTUNITY TO CURE

Prior to any remedies being sought or exercised by the County for any default or alleged default by Permittee of any of the provisions of this Article, the County shall first deliver to Permittee a written notice specifying the default and indicating the curative action needed and Permittee shall have a period of fifteen (15) business days after such notice to cure any default that can be cured by the payment of money and a period of thirty (30) business days to cure any other default hereunder; provided, however, so long as Permittee has commenced curative actions within such thirty (30) business day period and thereafter diligently pursues such curative action, such thirty (30) business day period shall be extended for such period of time as may be necessary for Permittee to cure the default. Permittee shall provide County with its proper notice address for this purpose and for any notices delivered under Section 23 below.

Section 23. NOTICES.

Except as expressly set forth to the contrary in this Article, all notices, requests or deliverables under this Article must be in writing and must be delivered to the County Manager or Permittee, as applicable, in person, by courier or certified mail, return receipt requested, or by facsimile or other electronic transmission. A notice, request or deliverable given under this Article is effective on receipt by the County Manager or Permittee, as applicable; provided, however, that a facsimile or other electronic transmission that is transmitted after the normal business hours of the recipient shall be deemed effective on the next business day. All notices, requests and deliverables to be sent to the County Manager or Permittee, as applicable, must be sent to or made at the addresses separately provided.

PASSED, APPROVED, ADOPTED AND SIGNED this _____ day of February, 2023.

BOARD OF CHAVES COUNTY COMMISSIONERS:

Jeff Bilberry, Chairman

T. Calder Ezzell Jr, Vice-Chairman

ATTEST:

Dara Dana, Member

Richard C. Taylor, Member

Cindy Fuller
County Clerk

Michael Perry, Member

AGENDA ITEM: 2 Ordinance No.O-112 An Ordinance Adopting County Gross Receipts Tax

MEETING DATE: February 23, 2023

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Anabel Barraza, CFO

ACTION REQUESTED: Approve Ordinance

ITEM SUMMARY:

Ordinance O-112 is an ordinance of Chaves County to adopt a County Gross Receipts Tax.

This ordinance would take effect July 1, 2023.

Ordinance O-90 is the County Hold Harmless GRT that is set to sunset June 30, 2023. By proposing this ordinance there will *not* be a raise in taxes, it will maintain status quo.

The staff has reviewed this Ordinance and recommends approval.

SUPPORT DOCUMENTS:

Ordinance O-112

SUMMARY BY: Anabel Barraza

TITLE: CFO

**ORDINANCE NUMBER O-112
ADOPTING A COUNTY GROSS RECEIPTS TAX**

**BE IT ORDAINED BY THE GOVERNING BODY OF
CHAVES COUNTY**

Section 1, Imposition of Tax. There is imposed on any person engaging in business in the county, for the privilege of engaging in business in this county, an excise tax equal to One-Eighth of One Percent (.125%) of the gross receipts reported or required to be reported by the person pursuant to the New Mexico Gross Receipts and Compensating Tax Act as it now exists or as it may be amended. The tax imposed under this ordinance is pursuant to the County Local Option Gross Receipts Taxes Act.

Section 2, General Provisions. This ordinance hereby adopts by reference all definitions, exemptions and deductions contained in the Gross Receipts and Compensating Tax Act as it now exists or as it may be amended.

Section 3, Specific Exemptions. This County gross receipts tax shall not be imposed on the gross receipts arising from:

- A. transporting persons or property for hire by railroad, motor vehicle, air transportation or any other means from one point within the county to another point outside the county; or
- B. direct broadcast satellite services.

Section 4. Dedication. Revenue from this gross receipts tax will be used in the general fund.

Section 5. Effective Date. The effective date of this County gross receipts tax shall be July 1, 2023.

ADOPTED BY THE GOVERNING BODY OF CHAVES COUNTY, NEW MEXICO, THIS
23rd DAY OF FEBRUARY 2023.

ATTEST:

BOARD OF CHAVES COUNTY COMMISSIONERS

Cindy Fuller, Clerk

By: _____
Jeff Bilberry, Chairman

AGENDA ITEM: 3

Agreement A-23-002 between Chaves
County and the Administrative Office of
the Courts

MEETING DATE: February 23, 2023

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Bill Williams, County Manager

ACTION REQUESTED: Approve Lease Agreement

ITEM SUMMARY:

This lease is between Chaves County and the Administrative Office of the Courts for the lease of 15652 Square feet of the Chaves County Courthouse to house the Magistrate Courts.

Staff recommends approval.

SUPPORT DOCUMENTS: Agreement A-23-002

SUMMARY BY: William B. Williams

TITLE: County Manager

**AGREEMENT A-23-002
STATE OF NEW MEXICO
JUDICIAL BRANCH
LEASE OF REAL PROPERTY**

(Chaves County - AOC)

THIS LEASE AGREEMENT (Chaves County – AOC) (this “Lease”) is entered into in Santa Fe, New Mexico, between **THE COUNTY OF CHAVES** (“Lessor” or “County”) and the **ADMINISTRATIVE OFFICE OF THE COURTS** (“Lessee” or “Court”), an agency of the judicial Branch of the State of New Mexico, each a “Party” and collectively the “Parties”.

1. Lessor and Lessee agree as follows: Under the conditions stated in this Lease, Lessor leases to Lessee those premises, with appurtenances, situated in Roswell, County of Chaves, New Mexico (“Leased Premises”), described as:

- (a) Address of Leased Premises: 400 North Virginia
Suite G-1
Roswell, NM 88201
- (b) Square footage: 15,652
- (c) Parking spaces: 222 spaces allotted for entire building

2. Term. The initial term of this Lease begins February 1, 2023 and ends June 30, 2030, to coincide with the State’s fiscal year (the “Initial Term”). Lessee has the option to extend the Initial Term, for successive additional three (3) year terms (each, an “Extension Term”). To exercise an Extension Term, Lessee must send Lessor written notice of such exercise no later than sixty (60) days before the end of the then-current Initial Term or Extension Term, as applicable. The Initial Term together with any Extension Term(s) are referenced, collectively, as the “Term”.

3. Holding Over. Any holding over or continued use and/or occupancy by Lessee or its successors of the Leased Premises after the expiration of this Lease shall operate as a tenancy from month to month at the same monthly rate of Rent set out herein and under the same conditions in force at the expiration of this Lease.

4. Rent. Lessee has the sole responsibility for paying the “Rent”. Rent shall be payable not later than the tenth day of each month, except for the month of July each year, which shall be payable with the August Rent. The amount of annual and monthly Rent is set forth in the following chart.

[Chart follows]

Fiscal Year	Annual Rent	Monthly Rent	Leasable Square Feet
2023	\$265,755	\$22,146.25	15,652
2024	\$265,755	\$22,146.25	15,652
2025	\$279,042.75	\$23,253.56	15,652
2026	\$279,042.75	\$23,253.56	15,652
2027	\$292,994.89	\$24,416.24	15,652
2028	\$292,994.89	\$24,416.24	15,652
2029	\$307,644.63	\$25,637.05	15,652

5. Legislative Authority and Funding. This Lease is contingent upon the New Mexico legislature's granting sufficient authority and appropriations to carry out the conditions in the Lease. Lessee's decision as to whether sufficient authority or appropriations have been granted is final. If sufficient authority or appropriations are not granted, this Lease shall terminate for impossibility of performance, or upon sixty (60) days written notice, whichever comes first.

6. Sufficient Appropriations. Any contingent liabilities and expenses of Lessor under this Lease shall be subject to sufficient appropriations.

7. Use of Leased Premises. Lessee shall use the Leased Premises for the purpose of carrying on the business of the Courts for Chaves County. Lessor agrees that the Leased Premises are suitable for this purpose or that Lessor has revealed to Lessee any conditions known or which reasonably should be known that could render the Leased Premises unsuitable for such purpose.

8. Condition of Premises. Lessor warrants that the Leased Premises will be in good and safe condition, structurally sound and of safe design and that they will comply with all applicable building codes, ordinances, rules and regulations except as noted here:

NO EXCEPTIONS NOTED

9. Accessibility to the Disabled. Lessor warrants that the Leased Premises will meet standards for access of disabled persons as required in the Construction Industries Leasing Act, NMSA 1978, S60-13-44 (D), and the Americans with Disabilities Act of 1990 as it now stands and with any regulations that may be adopted during the term of this Lease. Lessor warrants that the Leased Premises will be maintained in compliance with these standards. Failure to maintain compliance shall constitute default. Lessor, as owner of the Leased Premises, shall bear the cost of compliance.

10. Signage. Exterior signage and generic signage that is not specific to the Court is Lessor's responsibility. Lessee is responsible for providing signage that is specific to the use of the Leased Premises as a Court. All signage shall comply with the Americans with Disabilities Act.

11. Flagpole. Lessor shall supply a flagpole consistent with the dignity of the Court. Lessee shall provide the flags.

12. Damage to Premises. If, before or during the Term, all or part of the Leased Premises are so damaged or destroyed through any cause other than Lessee's willful act or ordinary wear and tear as to be rendered unfit for occupancy by Lessee, Lessee may declare Lessor in default and this Lease terminated, and rent shall be payable only to the date of such damage. Lessor shall refund the unearned portion of any Rent that may have been paid in advance. Alternatively, Lessee may continue to occupy any portion of the Leased Premises useful to it, and rent shall be prorated by dividing the amount of square footage continued to be used by 10,388. However, if the Leased Premises are so slightly damaged so as not to be rendered unfit for occupancy by Lessee, then Lessor agrees to repair the Leased Premises promptly at Lessor's expense. In that event, there shall be a fair abatement in the Rent payable during the time that repairs are being done. If Lessor fails to begin repairs promptly or to complete them expeditiously, Lessee may declare Lessor in default and this Lease terminated, and the Rent or abatement shall be payable only to the date of termination. Alternatively, if Lessor fails to begin repairs promptly or to complete them expeditiously, Lessee may perform or have performed the needed repairs and may deduct the cost of such repairs from Rent or abatement. Lessee's decision regarding the fitness of the Leased Premises shall be final but reasonable according to the circumstances.

13. Permission for Alterations. Lessee shall obtain Lessor's permission in writing before making any alterations of a permanent nature, that is, alterations that change the structure of the Leased Premises.

14. Ownership of Alterations. All permanent alterations made on the Leased Premises by Lessee are and shall remain Lessor's property (except as the parties mutually agree otherwise in writing). If such alterations can be removed without undue damage to the Leased Premises and are in fact removed by Lessee before termination of this Lease or within a reasonable time after termination, then such alterations shall remain Lessee's property.

15. Payment for Alterations. Alterations required in order to meet the conditions of this Lease, including but not limited to compliance with the Americans with Disabilities Act, are the financial responsibility of Lessor. Alterations that Lessee decides are necessary to carry out the business of the Court more effectively or efficiently are the financial responsibility of Lessee.

16. Condition of Premises upon Surrender. At the termination of this Lease, Lessee shall surrender the Leased Premises in good order and condition, excepting:

- (1) deterioration caused through reasonable use, ordinary wear and tear, and damage by the elements.
- (2) alterations, improvements or conditions that were made with Lessor's written approval shall remain Lessee's property, to the extent they can be removed without undue damage.
- (3) any change, damage, or destruction not resulting from Lessee's willful act. Lessee shall not be liable for condemnation or appropriation.

17. Utilities and Janitorial Services. The cost for utilities and janitorial services and supplies shall be paid by the Parties as agreed to herein. The biennial 5.0% escalation in Rent shown on pages 1-2 of this Lease is intended to compensate Lessor for increasing utilities costs and maintenance services. Janitorial and maintenance services will be provided by Lessor pursuant to the attached Schedule for Janitorial and Maintenance Services (“O&M”).

NUMBER	SERVICE/ EXPENSE	LESSOR TO PAY	LESSEE TO PAY
A.	Water	Yes	
B.	Sewer	Yes	
C.	Refuse Disposal	Yes	
D.	Natural Gas	Yes	
E.	Electricity	Yes	
F.	Telephone		Yes
G.	Janitorial Service and Supplies	Yes	
H.	Heating & Cooling System & Repairs	Yes	

If, after written notification from Lessee, Lessor fails to perform required janitorial services within thirty (30) days of such notification, Lessee may, at its election, abate Rent, perform janitorial services and withhold the cost of the janitorial services from Lessor; or declare LESSOR to be in default.

18. Reimbursement for utilities and janitorial services. Lessor will provide utilities and janitorial services as described in Paragraph 18 above. Rent is based, in part, on the mutual expectation that charges for utilities will not increase in an amount greater than the projected increase in O&M costs every two years.

19. Right of Entry. Lessee agrees that Lessor or his agents at all reasonable times and during all reasonable hours shall have access to the Leased Premises to inspect the condition of the Leased Premises, to make necessary repairs, or for any other reasonable purpose, with notice to Lessee as soon as practicable and with Lessee’s permission, which shall not be unreasonably withheld. Such advance notice does not apply to daily janitorial services that shall be performed during nonbusiness hours. In an emergency that required fire, ems, sheriff, or similar services Lessor or his agents may enter the Leased Premises without securing Lessee’s prior permission but shall give Lessee notice of entry as soon thereafter as possible. Despite anything in the Lease to the contrary, any entry to the Leased Premises by Lessor shall be conducted in the manner least intrusive to the operations and functioning of Court operations.

20. Duty to Maintain Premises.

- A. Lessor has the duty to reveal to Lessee all structural defects of which he or she knows or reasonably should know, and to repair all structural defects in the Leased Premises.
- B. Lessor has the duty to maintain the exterior of the Leased Premises, including all glass, grounds, and parking lots in safe condition and in good repair and condition, and including timely removal of leaves, snow, ice, trash, and other accumulations.
- C. Lessee has no duty to inspect and notify Lessor of exterior conditions.
- D. Lessor has the duty to repair and maintain the interior of the premises, including but not limited to the cooling system, heating system, plumbing, lighting, doors, flooring, and wall finishes, except as otherwise provided in this Lease.
- E. In the event of repair, reconstruction, and restoration by Lessor as provided in this section, the rent payable under this Lease shall be abated proportionately with the degree to which Lessee's use of the Leased Premises is impaired during the period of such repair, reconstruction, or restoration.
- F. If, after written notification, Lessor fails to perform required maintenance within thirty (30) days of such notification or fails to agree with Lessee on a schedule for performing the maintenance, Lessee may, at its election, abate Rent, perform the maintenance and withhold the cost of the maintenance from Lessor, or declare Lessor to be in default.

21. Right to Terminate upon Breach of Condition or Agreement. If at any time there should be a default in the agreements contained in this Lease, it shall be lawful for either Lessor or Lessee to declare this Lease terminated. Each Party must provide fifteen (15) days written notice of default before termination. If default can be cured, the Parties shall negotiate a reasonable time for cure after notice of default. If the default is cured to the reasonable satisfaction of the Party that gave written notice, the agreement shall not be terminated. Lessee shall not be held in default of payment of rent until fifteen (15) days after receipt of written notice of such default at the office of Lessee in Santa Fe, New Mexico. If through Lessor's breach of any condition of this Lease, Lessee must vacate or cannot take possession of the Leased Premises, Lessee may recover, in addition to any other damages, special damages, including cost of employee time lost, moving costs, all other reasonably ascertainable costs connected with relocating to other premises, and reasonable attorney's fees.

22. Right to Assign or Sublease.

A. Lessee has the right to assign or to sublease the Leased Premises or any part of them to other state agencies or to qualified tenants for any remaining term of this Lease, with prior approval or Lessor. Upon approval of Lessor, Lessee shall notify Lessor immediately upon execution of any sublease or assignment. Lessee's obligation to pay the portion of the Rent represented by the sublease or assignment shall cease upon the furnishing of such notice to Lessor.

B. If Lessor should sell, transfer, or assign its interests in the Leased Premises, this Lease shall be binding on Lessor's successor. Lessor shall provide Lessee thirty (30) days written notice of such sale, transfer, or assignment. Without further agreement, the transferee of title shall be deemed to have assumed and agreed to perform all obligations of Lessor under this Lease during its ownership. Lessee shall look solely to such successor for performance of Lessor's obligations. Nevertheless, if the transferee is a mortgagee who acquires title by foreclosure or by deed in lieu of foreclosure, Lessor shall remain liable for all obligations and any default under this Lease that occurred before the date that the mortgagee acquired title.

23. Duty to Insure.

A. During the Term, Lessee shall provide coverage for liability of Lessee and its "public employees," as defined in the Tort Claims Act, and for its personal property and tenant's improvements and betterments, as required by New Mexico law.

B. During the term of this Lease and any extension thereof, Lessor shall maintain in force a policy or policies of insurance providing:

- (1) comprehensive general liability coverage of not less than \$1,000,000 limit per occurrence, including coverage for property damage, bodily injury, and wrongful death.
- (2) fire, lightning, and extended coverage or "all risk" coverage for at least 80 percent of the actual cash value of the Leased Premises.

C. To the extent permitted under their respective insurance policies, Lessor and Lessee waive all rights against each other for damages arising out of any damage to or destruction of the Leased Premises caused by fire or other perils insured against.

D. Lessor releases and discharges Lessee and its "public employees" as defined in the Tort Claims Act from any and all claims, damages, and causes of action arising out of any damage to or destruction of the Leased Premises where such damage or destruction was not caused by the willful or negligent act of Lessee or any of its "public employees."

E. Lessor shall provide certificates of coverage or proof of self-insurance evidencing compliance with this section, which shall be attached to this Lease at the time of execution. Lessor shall notify Lessee within ten (10) days after cancellation or expiration of any required coverage.

24. Lease Binding on Successors, etc. This Lease is binding upon the successors-in-interest and assigns of the Parties to this Lease.

25. Amendments to Be in Writing. This Lease shall not be altered, changed, or amended except by instrument in writing executed by the Parties.

26. Address for Notices, Payment of Rent, etc. Notices required under the Lease and Rent payments shall be made at the following addresses, except as changed by written notice to the opposite Party:

Lessor: Chaves County
Attn: County Manager
P.O. Box 1817
Roswell, New Mexico 88202-1817
Telephone: (575) 624-6602

Lessee: Administrative Office of the Courts
Attn: Facilities Manager
237 Don Gaspar Avenue, Room 25
Santa Fe, New Mexico 87501
Telephone: (505) 470-5526

27. Merger of Prior Agreements. This Lease incorporates all of the agreements, covenants, and understandings concerning the subject matter of this Lease, and all such conditions, agreements and understandings have been merged into this written Lease. No prior agreement or understanding, verbal or otherwise, of the Parties or their agents shall be valid or enforceable unless embodied in this Lease.

28. Certificates and Documents Incorporated. All certificates and documentation required by the provisions of this Lease, including the Schedule of Janitorial and Maintenance Services/O&M, shall be attached to this Lease at the time of execution and are hereby incorporated by reference to the extent they are consistent with its terms and conditions.

29. Environmental Safety. Lessor warrants that the Leased Premises comply with any and all federal, state and local environmental regulations. During the Term, Lessor agrees to maintain the Leased Premises consistent with these regulations. Should an environmental hazard that threatens the life, health or safety of Lessee's employees and/or the public be discovered, Lessee may terminate this Lease in accordance with Paragraph 22 of this Lease.

30. Compliance with Laws. Lessor and Lessee represent and covenant that the services to be performed under this Lease shall not result in a conflict of interest prohibited by state or federal laws, rules or regulations.

31. Other Provisions. Nothing herein shall operate to limit any of the rights or obligations of Lessor and Lessee that are otherwise provided by law.

32. Counterparts. This Lease may be execute in multiple counterparts, including without limitation electronic or facsimile counterparts, all of which together will be considered one Agreement.

[signatures follow]

IN WITNESS WHEREOF, the Parties have signed this Lease with the effective date last set forth below written.

CHAVES COUNTY, Lessor

ADMINISTRATIVE OFFICE OF
THE COURTS, Lessee

By: _____
Jeff Bilberry, Chairman

By: _____
Arthur W. Pepin, Director

Dated: _____

Dated: _____

ATTEST:

CHAVES COUNTY CLERK

Cindy Fuller

AGENDA ITEM: 4

R-23-004 Approval of DWI Grant & Distribution Application for FY 24

MEETING DATE: 02/23/2023

STAFF SUMMARY REPORT

Action Requested by: Elly T Hollon, DWI Coordinator

Action Requested: Approval of DWI Grant & Distribution Application for FY24

Item Summary:

Chaves County DWI Program would like approval to submit FY24 Local DWI Grant & Distribution application.

The estimated Distribution amount for FY24 is \$446,176.00
Chaves County DWI program is requesting under the competitive grant in the amount of \$50,000.00.
This amount will fund our Full-time Treatment Provider.

The application will fund the project year July 1, 2023, through June 30, 2024.

Staff recommends approval.

SUPPORT DOCUMENTS: Resolution R-23-004
Statement of Assurances
Memorandum of Understanding (MOU)
Application Narrative

Summary by: Elly T Hollon

Title: DWI Coordinator

CHAVES COUNTY DWI PROGRAM

High School & Middle School Athlete
Alcohol & Drug Free Pledge Card



DRUG & ALCOHOL FREE PLEDGE

I PLEDGE

ALLEGIANCE TO MYSELF AND WHO I WANT TO BE, 'CAUSE I CAN MAKE MY DREAMS COME TRUE, IF I BELIEVE IN ME.

I PLEDGE TO STAY IN SCHOOL AND LEARN THE THINGS I NEED TO KNOW, TO MAKE THE WORLD A BETTER PLACE FOR KIDS LIKE ME TO GROW.

I PLEDGE TO KEEP MY DREAMS ALIVE AND BE ALL I CAN BE.

I KNOW I CAN, AND THAT'S BECAUSE, I PLEDGE TO STAY **DRUG FREE!**


Chaves County DWI
Awareness & Prevention Program

Name _____



Project Graduation Celebration



**Application Cover Sheet
 FY24 Local DWI Program Distribution and Grant Funding
 Local Government Division - DFA**

County/Municipality: Chaves

DWI Program Coordinator:

Name: Elly T Hollon
 Address: #1 St Mary's Place
 City, Zip: Roswell, 88203
 Telephone: 575-364-6596
 E-Mail: elly.hollon@chavescounty.gov

Address where payment is received as listed on current W-9:

Contact Person: Anabel Barraza
 Mailing Address: PO Box 1772
 City, Zip: Roswell, 88203
 Telephone: 575-624-6658
 E-Mail: anabel.barraza@chavescounty.gov

Indicate amounts budgeted for each component area.

	<u>Distribution</u>	<u>Grant</u>	<u>Component Total</u>
Prevention	\$ 138,700.00		\$ 138,700.00
Law Enforcement	\$ 83,424.00		\$ 83,424.00
Screening	\$ 0.00		\$ 0.00
Treatment	\$ 28,000.00	\$ 50,000.00	\$ 78,000.00
Compl. Mtr./track	\$ 97,046.60		\$ 97,046.60
Coord/Plan& Eval.	\$ 60,405.40		\$ 60,405.40
Alt. Sentencing	\$ 38,600.00		\$ 38,600.00
Total	\$ 446,176.00	\$ 50,000.00	\$ 496,176.00
	Total Distrib. Request	Total Grant Request	Total Program Request

Certification:

The attached resolution adopted by the governing body of Chaves County on February 23, 2023 authorizes the
 (Applicant) (Date)
 applicant to file this application for assistance from the State of New Mexico. To the best of my knowledge,
 the information presented in this application is true and correct.

Jeff Bilberry / Chaves Commission Chair
 Printed Name/Title

 Signature of County Commissioner/Mayor

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CHAVES COUNTY RESOLUTION

Resolution No. R-23-004

A RESOLUTION AUTHORIZING THE COUNTY TO SUBMIT AN APPLICATION TO THE DEPARTMENT OF FINANCE AND ADMINISTRATION, LOCAL GOVERNMENT DIVISION TO PARTICIPATE IN THE LOCAL DWI GRANT AND DISTRIBUTION PROGRAM.

WHEREAS, the Legislature enacted Section 11-6A-1 through 11-6A-6 NMSA 1978 as amended to address the serious problems of Driving While Intoxicated (DWI) in the State; and

WHEREAS, a program is established to make grant and distribution funding available to counties and municipalities for new, innovative or model programs, services or activities to prevent or reduce the incidence of DWI, alcoholism, alcohol abuse and alcohol related domestic abuse; and

WHEREAS, the County DWI planning council and other governmental entities approval must be received in order to apply for grant and distribution funding; and

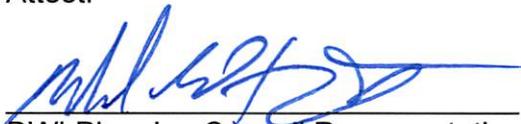
WHEREAS, the County along with participating agencies is making application to the Department of Finance and Administration, Local Government Division for program funding.

NOW THEREFORE, BE IT RESOLVED by the governing body of the Chaves County, that the County Chairperson, on behalf of the County and all participating entities is authorized to submit an application for Distribution and/or Grant Fiscal Year 2024 program funding under the regulations established by the Local Government Division.

APPROVED AND ADOPTED by the governing body at its meeting of February 23, 2023.

County Commission Chairperson

Attest:



DWI Planning Council Representative

County Clerk (SEAL)

STATEMENT OF ASSURANCES
Local DWI Grant and Distribution Program

Fiscal Year 2024: July 1, 2023 – June 30, 2024

The applicant hereby assures and certifies compliance with the following statutes, rules, regulations, and guidelines associated with the acceptance and use of funds under the New Mexico Local DWI Grant and Distribution Program:

1. Compliance with the provisions of the New Mexico Local DWI Grant Program Act, Sections 11-6A-1 through 11-6A-6 NMSA 1978 as amended, the NMAC Title 2, Chapter 110 Part 4 Regulations, and the approved LDWI Guidelines.
2. The applicant has the responsibility and legal authority to receive and expend funds as described in the grant and distribution project description, as well as to finance the grantee share (minimum 10%) of costs of the project, including all project overruns.
3. Compliance with the State Procurement Code, Sections 13-1-21 through 13-1-199, NMSA 1978 as amended, with the exception of Home Ruled Governments. All project-related services, activities or programs done through a service provider must be implemented through a professional services contract. Any project-related contract, subcontract, or agreement and related amendments, providing services to the grant or distribution program, must be submitted for administrative review by the Local Government Division prior to execution.
4. Adherence to all financial, accounting, and reporting requirements of the Department of Finance and Administration. Distribution programs will include the Exhibit F, the Local DWI Distribution Fund Financial Status Report. Grant programs will include the Local DWI Program Request for Payment/Financial Status Report, Exhibit D. The said reports shall include a narrative of successes and challenges, a detailed budget breakdown of expenditures to date, a summary of any fees collected and/or expended, the Quarterly Client Data Report, the Managerial Data Set (MDS) Report, Planning Council meeting agendas and minutes, and such other information following the objectives of the county's evaluation as may be of assistance to the Division in its evaluation.
5. Compliance with the requirement to not budget, nor expend, any of the grant amount awarded or the amount distributed for **indirect administrative costs** incurred during the grant or distribution fiscal period. Requests for payment or financial status reports shall document all direct program administrative expenditures and in-kind/match administrative expenditures.
6. Compliance with the requirement to not budget, nor expend, greater than **ten percent** of the grant amount awarded or the amount distributed for **capital purchases** incurred during the grant or distribution fiscal period. Requests for payment or financial status reports shall

specify all capital purchases. **The ten percent cap for capital purchases does not apply to the Detoxification Grants.**

7. Compliance with all required reports, including but not limited to: the first quarter narrative and fiscal reports due on the last working day of October; the second quarter narrative and fiscal reports due on the last working day of January; and the third quarter narrative and fiscal reports due on the last working day of April; the fourth and the final quarter Grant Fiscal report due by the 10th of July and the fourth and final narrative and distribution fiscal reports for the fiscal year due the last working day of July. Annual protocols for the screening, treatment, and compliance monitoring components are due the last working day of July for the current fiscal year. The annual reports which include program evaluation are due the last working day of August for the prior fiscal year.
8. Compliance with the current Local DWI Grant Program Screening Guidelines. To avoid any conflict of interest, or appearance of conflict of interest, screeners should not be affiliated with any contracted treatment agency. Clients will be given options (a list of available providers) for alcohol related treatment and will not be *mandated* to a particular treatment agency.
9. If applicable to the applicant, compliance with the requirements of the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and the Department of Health and Human Services regulation entitled "Standards for Privacy of Individually Identifiable Health Information", 45 CFR Parts 160 and 164, applicable to entities covered by HIPAA; (the HIPAA Regulations).
10. Any distribution program under run amount for the fiscal year must be returned to the Local DWI Grant Fund by September 30 of the following fiscal year. Failure to remit an under run to the Local DWI Grant Fund will cause suspension of grant reimbursements and/or future distributions until the remittance is made.
11. Grant program under runs revert to the Local DWI Grant Fund.
12. Compliance with all applicable conditions and requirements prescribed by the Division in relation to receipt/accountability of state General Funds.
13. The grant applicant will follow the scope of work for the grant program, as negotiated with the Local Government Division, and in accordance with the local planning council's approved plan. The applicant will submit any proposed modifications/amendments to the scope of work to the Division for its approval, prior to execution.
14. The distribution program applicant will follow the local planning council's application as approved by DWI Grant Council in the application review process. The applicant will submit any proposed modifications/amendments to this proposal to the Division for its written approval, prior to execution of changes to programs.

15. Compliance with conflict of interest prohibitions whereby no member, officer, or employee of the grant or the distribution program, or its designee or agents, no voting member of the local planning council or of the governing body of the locality in which the program is situated, and no other public official of such locality who exercises any functions or responsibilities with respect to the program during his/her tenure (or for one year thereafter) shall have any interest, direct or indirect, in any contract or subcontract for work to be performed in the program. The grant and/or the distribution program shall incorporate, in all such contracts or subcontracts, a provision prohibiting such interest pursuant to the purposes of these stated provisions.

16. Compliance with the maintenance of records as will fully disclose the amount and disposition of the total funds from all sources budgeted for the grant or distribution agreement period, the purpose of undertaking for which such funds were used and the amount and nature of all contributions from other sources, and such other records as the Division shall prescribe. All Program records must adhere to the New Mexico State Records Center and Archives Rule for Functional Retention and Disposition Schedule, 1.21.2 NMAC.

17. The applicant will provide access to authorized State officials and representatives of all books, accounts, records, reports, files, and other papers, things, or property pertaining to the project in order to make audits, examinations, excerpts and transcripts.

18. The applicant will provide DFA's auditor and evaluator timely access to all program records and information. Additionally, the applicant will assure that records of subcontractors working for the applicant are retained and made available to DFA's auditor and evaluator.

Jeff Bilberry

County Commission Chairperson (or Designee) (Please Print)

Signature

February 23, 2023
Date

MEMORANDUM OF UNDERSTANDING

The Chaves County DWI Program (hereinafter referred to as the "Program") and the New Mexico Department of Finance and Administration/Local Government Division/Driving While Intoxicated Program (hereinafter referred to as "Division") hereby exchange the following assurances and enter into the following Memorandum of Understanding (MOU):

The Division assures:

1. That Division is in full compliance with the provisions concerning security for records and research activities in accordance with Federal Confidentiality regulations, 42 CFR Part 2.16 and 2.52.
2. That client identifying information will not be re-disclosed except back to the Program from which the information was obtained, or according to the terms of this MOU.
3. That in receiving, storing, processing, or otherwise dealing with any information from the Program about the clients in the Program, the Division acknowledges it is bound by the provisions of the Federal confidentiality regulations, 42 CFR Part 2.
4. That the Division shall undertake to resist any effort to obtain access to information pertaining to patients otherwise than as expressly provided for in the Federal confidentiality regulations, 42 CFR Part 2.
5. That the Division is not a "covered entity" as defined by the Department of Health and Human Services Regulations entitled "Standards for Privacy of Individually Identifiable Health Information", 45 CFR Parts 160 and 164, implementing the Health Insurance Portability and Accountability Act of 1996 (HIPAA); (the HIPAA Regulations).
6. That the Division shall never possess treatment or maintain any "individually identifiable health information" or transmit "protected health information" as defined by the HIPAA Regulations and in the Health Information Technology for Economic and Clinical Health Act of 2009 (HITECH Act).

The Program agrees to:

1. Upon request, provide the Division or other parties authorized with client records for those clients provided services through the Local Government Division DWI Grant Program, for the purpose of conducting outcome

monitoring research activities, and evaluation of LDWI Program interventions.

2. If applicable, comply with the requirements of the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Health Information Technology for Economic and Clinical Health Act of 2009 (HITECH Act) and the Department of Health and Human Services Regulation entitled "Standards for Privacy of Individually Identifiable Health Information", 45 CFR Parts 160 and 164, applicable to entities covered by HIPAA; (the HIPAA Regulations).
3. Report or transmit data to the Division that deletes and contains no "individually identifiable health information" or "protected health information" as defined by the HIPAA Regulations and the Health Information Technology for Economic and Clinical Health Act of 2009 (HITECH Act).

Jeff Bilberry

County Commission Chairperson (or Designee)
(Please Print)

Signature

February 23, 2023
Date

Donnie Quintana, Director
Local Government Division

Date

Local DWI Program Personnel – Complete all contact information.

<p>Coordinator: Name: <u>Elly T Hollon</u> Title/Organization: <u>DWI Coordinator</u> Address: <u>#1 St Mary's Place</u> City: <u>Roswell</u> Zip Code: <u>88203</u> Email: <u>elly.hollon@chavescounty.gov</u> Phone: <u>575-624-6596</u> Cell: _____</p>	<p>Other (Identify Component): <u>Treatment</u> Name: <u>Lorrina Segovia</u> Title/Organization: <u>WINGS for Life</u> Email: <u>wingsforlifeofrosweil@gmail.com</u></p>
<p>Prevention: Name: <u>Diane Taylor</u> Title/Organization: <u>Prevention Educator</u> Email: <u>dtmo3@gmail.com</u></p>	<p>Other (Identify Component): <u>Prevention</u> Name: <u>Lauren Neumann</u> Title/Organization: <u>Roswell Refuge</u> Email: <u>lneumann@roswellrefuge.org</u></p>
<p>Screening: Name: <u>Elly T Hollon</u> Title/Organization: <u>DWI Coordinator</u> Email: <u>elly.hollon@chavescounty.gov</u></p>	<p>Other (Identify Component): <u>Prevention</u> Name: <u>Elly T Hollon</u> Title/Organization: <u>Community Service</u> Email: <u>elly.hollon@chavescounty.gov</u></p>
<p>Treatment: Name: <u>Pattie Johnson</u> Title/Organization: <u>Serenity Counseling</u> Email: <u>smtycnst@aol.com</u></p>	<p>Other (Identify Component): <u>Prevention</u> Name: <u>Mary Colby</u> Title/Organization: <u>CASA</u> Email: <u>mcolby@casakids.org</u></p>
<p>Compliance: Name: <u>Pablo Serrano</u> Title/Organization: <u>Compliance Supervisor</u> Email: <u>pablo.serrano@chavescounty.gov</u></p>	<p>Other (Identify Component): _____ Name: _____ Title/Organization: _____ Email: _____</p>
<p>Alternative Sentencing: Name: <u>Kevin Boyd</u> Title/Organization: <u>ASPEN of New Mexico</u> Email: <u>kevin@aspenofnewmexico.com</u></p>	<p>Other (Identify Component): _____ Name: _____ Title/Organization: _____ Email: _____</p>
<p>Evaluation: Name: <u>Frank Magourilos</u> Title/Organization: <u>Prevention Works Consulting</u> Email: <u>preventionworks@msn.com</u></p>	<p>Other (Identify Component): _____ Name: _____ Title/Organization: _____ Email: _____</p>

County/City Personnel - Complete all contact information.

<p>County/City Manager: Name: <u>William B Williams</u> Address: <u>#1 St Mary's Place</u> City: <u>Roswell</u> Zip Code: <u>88203</u> Email: <u>bill.williams@chavescounty.gov</u> Phone: <u>575-624-6611</u></p>	<p>Mayor: Name: <u>Timothy Jennings</u> Address: <u>420 N Richardson</u> City: <u>Roswell</u> Zip Code: <u>88203</u> Email: <u>N/A</u> Phone: <u>575-624-6700</u></p>
<p>County Commission Chair: Name: <u>Jeff Bilberry</u> Address: <u>#1 St Mary's Place</u> City: <u>Roswell</u> Zip Code: <u>88203</u> Email: <u>jeff.bilberry@chavescounty.gov</u> Phone: _____</p>	<p>Other: Name: _____ Title/Organization: _____ Address: _____ City: _____ Zip Code: _____ Email: _____ Phone: _____</p>
<p>Finance Director: Name: <u>Anabel Barraza</u> Address: <u>#1 St Mary's Place</u> City: <u>Roswell</u> Zip Code: <u>88203</u> Email: <u>anabel.barraza@chavescounty.gov</u> Phone: <u>575-624-6658</u></p>	<p>Other: Name: _____ Title/Organization: _____ Address: _____ City: _____ Zip Code: _____ Email: _____ Phone: _____</p>
<p>County/City Treasurer: Name: <u>Charlotte Andrade</u> Address: <u>#1 St Mary's Place</u> City: <u>Roswell</u> Zip Code: <u>88203</u> Email: <u>charlotte.andrade@chavescounty.gov</u> Phone: <u>575-624-6618</u></p>	<p>Other: Name: _____ Title/Organization: _____ Address: _____ City: _____ Zip Code: _____ Email: _____ Phone: _____</p>
<p>Other: Name: _____ Title/Organization: _____ Address: _____ City: _____ Zip Code: _____ Email: _____ Phone: _____</p>	<p>Other: Name: _____ Title/Organization: _____ Address: _____ City: _____ Zip Code: _____ Email: _____ Phone: _____</p>
<p>Other: Name: _____ Title/Organization: _____ Address: _____ City: _____ Zip Code: _____ Email: _____ Phone: _____</p>	<p>Other: Name: _____ Title/Organization: _____ Address: _____ City: _____ Zip Code: _____ Email: _____ Phone: _____</p>

Local DWI Planning Council Members- Voting Members Only
Complete all contact information.

Chair: Name: <u>Sheriff Mike Herrington</u> Organization: <u>Chaves County Sheriff's Department</u> Email: <u>mike.herrington@chavescounty.gov</u>	Voting Member: Name: _____ Organization: <u>Roswell Police Department</u>
Voting Member: Name: <u>Alice Eppers</u> Organization: <u>At Large</u>	Voting Member: Name: <u>Judge Joe Seskey</u> Organization: <u>City of Roswell Municipal Court</u>
Voting Member: Name: <u>Captain Lance Bateman</u> Organization: <u>New Mexico State Police</u>	Voting Member: Name: <u>Judge KC Rogers</u> Organization: <u>Chaves County Magistrate Court</u>
Voting Member: Name: <u>Justin Porter</u> Organization: <u>Chaves County Adult Detention Center Administrator</u>	Voting Member: Name: <u>Judge Maria Ordoñez</u> Organization: <u>Hagerman Municipal Court</u>
Voting Member: Name: <u>Carolyn Hollifield</u> Organization: <u>At Large</u>	Voting Member: Name: <u>Joann Palomino</u> Organization: <u>New Mexico Department of Health</u>
Voting Member: Name: <u>David Medica</u> Organization: <u>L&F Distributors</u>	Voting Member: Name: _____ Organization: _____
Voting Member: Name: <u>Jennifer Cole</u> Organization: <u>Roswell Independent School District</u>	Voting Member: Name: _____ Organization: _____

FY24 LDWI Application Questions & Narrative

Statistical Analysis

1. **Describe the DWI offender population using relevant and current statistical data.** Include characteristics such as: age, gender, employment status, education, etc.

In 2022, according to the NM Department of Transportation (NMDOT), the population of Chaves County was 65,014. The statistic and data provided below for Chaves County include the following communities of Roswell, Dexter, Hagerman, and Lake Arthur. In 2022 Chaves County Community Report provided by NMDOT, states 6 crashes were alcohol related.

Using the local ADE and Noble Demographic Reports, Chaves County had a total of 192 clients screened between January 1st through December 31st of 2022. The Noble and ADE data shows 35 is the average offender age treated in Chaves County. Of the 192 clients that were screened, 136 of those clients were Hispanic males representing the largest client demographic group in Chaves County. Of that number, 47 of these clients reported an income of LESS than \$10,000.00; 78 reported they had 12 years of education; 20 reported were unemployed in the last year; 25 are categorized as having a severe problem with Alcohol and/or drugs; and 156 of clients screened reported alcohol as a drug used during their lifetime.

Chaves County DWI program also uses is the NM Youth Risk and Resiliency Survey (YRRS). The data from YRRS is used to track different trends that we are encountering with our youths. According to the YRRS, in 2021 Chaves County High School students grades 9-12, engage in risk behaviors and resiliency. These indicators included drinking and driving, current alcohol use, rode with a driver that was drinking, and binge drinking. This data has shown: 27.2% of High school students are currently drinking; versus the NM Average of 17.8%: 12.3% of High school students are binge drinking; versus the NM Average of 7.6%: 21.4% of High school students reported that the first drink of alcohol was before the age of 13; versus the NM Average of 17.8%: Compared to New Mexico statistics, Chaves County has a higher rate in almost all these indicators.

The data provided above, clearly illustrates the on-going need for the Chaves County DWI

Gaps and Needs

2. **Describe local gaps and needs.** Based on statistical data, describe the gaps, and needs as they relate to DWI trends and other alcohol abuse related issues in the county.

One gap and need Chaves County are facing is the continuing lack of a mental health and inpatient alcohol and drug treatment centers. This has been an on-going issue for many years. While Chaves County has great working relationships with La Casa Behavioral Health and the Rehabilitation Center, the services that they provide are limited to short term care. Our current strategy is to send clients who need long term

care to other counties or States. Chaves County DWI Program collaborates with different organizations and community leaders to meet goals. Chaves County DWI program also has a very supportive Planning Council, who provide community voice. The DWI program has also implemented and continues using evaluations and data process for each of the programs. These evaluation workbooks have brought data and information to the program. For example, the data that has been collected in FY 23, has shown many strengths within the program being not only demonstrating the quantity of work, but as well as the quality that each of the programs do daily. This data also provides feedback on improvements that are needed.

3. Identify any additional challenges or barriers to addressing DWI, alcoholism and alcohol abuse, and the existing or proposed strategies to address them.

Another gap and need Chaves County have encountered for many years is the lack of Law Enforcement officers. Our strategy for this issue has been to have the Chaves County Sheriff's Department and nearby law enforcement officers from Dexter and Hagerman, work together. During multiple DWI Planning Council Meetings, these agencies have stressed several challenges. One includes a language barrier and the lack of training within these departments.

The Chaves County DWI program has identified a weakness and threat to be the decrease in law officers in our county. Chaves County law enforcement is continuously collaborating their forces to help keep our community safe and is constantly trying to feel this gap and need.

Reason for Component Selection - Complete the information below for each component based on statistics that describe the local gaps and needs.

4. **Prevention:** Supports prevention activities shown to increase life skills and/or decrease risk factors for DWI and/or alcohol abuse, including alcohol related domestic violence. LDWI funds may be requested to support the assessment, capacity, planning, implementation, and evaluation of planned activities.

- a. Explain why this component was selected.

To successfully address the FY24 Grant's Goals of reducing and preventing DWI and Underage Drinking in Chaves County, we need to implement evidence-based programs that address as many if not all of the components of Bronfenbrenner's ecological systems theory. Furthermore, the Prevention component of the Chaves County DWI Program utilizes the foundational principles of SAMHSA's Strategic Prevention Framework Model in order to maximize our capacity and other needs. Building additional capacity (the second step of SAMHSA's SPF Model), while at the same time providing data driven and evidence-based prevention programming is very challenging and requires very strategic and systems thinking processes. One of the solutions to this vexing capacity challenge lies in the implementation of our state-of-the-art education and social marketing BE ABOVE THE INFLUENCE campaign. The campaign that started in 2019 has a two-fold

mission; 1) deliver positive (protective factors) messages to the entire community using multiple channels, venues and tools, and 2) build community readiness and capacity by engaging all partners and multiple community sectors organizations. It is also paramount that we only choose and implement prevention programs that work and have the broadest universal dosage (Bronfenbrenner's ecological systems theory). Furthermore, we must have on-going evaluation and tracking of these programs. These fundamental and evidence-based steps enable us to efficiently utilize our finite resources and guide us in accomplishing and strengthen our Goals and Objectives.

- b. Discuss the activities, services and programs that will be administered as part of this component. *Identify whether they are new, innovative, or model.*

Be Above the Influence Social Health Marketing Campaign –The BE “ABOVE THE INFLUENCE” (BE-ATI) is a Best Practices local Health & Wellness campaign created by Frank G. Magourilos, MPS, CPS, SCPS of Prevention Works Consulting LLC. The campaign is analogous to the national “Above the Influence” campaign from the Office of the National Drug Control Policy, ONDCP, and it is strategically planned, operationalized, implemented, and evaluated by Prevention Works Consulting LLC. for the Chaves County DWI Program. The main Goal of the campaign is to reduce underage drinking and associated risk factors. Additional objectives of this Campaign are to: 1. over time erode deep-rooted misperceptions of individuals and communities that the clear majority of youth drink and engage in many risky behaviors when in fact statistics such as those from the NM DOH-YRRS Survey do not bear this out. 2. advocate and promote messages to adults and older youth in thinking of themselves as positive role models for our youth. 3. provide multiple educational venues and social media messages that could challenge young people’s thought processes while encouraging their critical thinking skills to stay above the influence of alcohol and drugs. 4. by engaging partners from the entire community we can foster long lasting community relationships in order to build capacity and sustainability of all our Chaves County Prevention Programs. 2. Shattered Dreams (IOM Universal - Innovative) - is a two-day, school-based program that promotes responsible decision-making among high school students regarding underage drinking and impaired driving (driving after drinking or riding with a drinking driver) by showing them how irresponsible choices can end all dreams. Shattered Dreams is designed to be a comprehensive underage drinking and impaired driving prevention program that involves the school administration and faculty, students, parents, community organizations, enforcement, emergency medical services, and area hospitals in the planning and implementation of the activities. Due to the comprehensive nature of the program, planning with these organizations usually begins six months prior to the main two-day event. The partnership between the school and community organizations serves as a foundation for follow-up activities to reinforce the program’s prevention messages. Project Graduation Celebration (IOM Universal - Innovative) - is a drug- and

alcohol-free all-night celebration for the graduating seniors from Calvert County's public high schools. It was established in 1987 as a way to educate and deter young adults from drinking or taking illicit drugs while celebrating this special event. Teens Needing Teens (IOM Universal - Innovative) – is a Life Skills Prevention Program implemented in Chaves County Middle and High Schools where each school provides different types of life skills activities and instruction for youth during the school

c. Describe how the activities, services, and programs will be evaluated.

We utilize the services of Frank G. Magourilos, MPS, SCPS, CPS of Prevention Works Consulting LLC. Our Sr. Certified Prevention Consultant reviews all of our Chaves County DWI Prevention Programs on an ongoing basis and assesses their effectiveness based on the following criteria: Chaves County DWI Program; Prevention Programs Evidentiary Criteria: Criterion 1: The prevention program aligns with the National Institute on Drug Abuse, NIDA's Risk and Protective factors principle. Furthermore, the more NIDA principles the program aligns with the higher the degree of effectiveness.

Criterion 2: The prevention program aligns with at least one social health or behavioral theory.

Criterion 3: The prevention program aligns with Substance Abuse and Mental Health Services Administration's, SAMHSA guidelines.

Criterion 4: The prevention program aligns with the National Prevention Strategy guidelines.

The Chaves County DWI Program also utilizes these additional standards for evaluation:

- Is the prevention program listed on a National Registry?
- Is the prevention program based on a behavioral health theory?
- Does the prevention program address any of NIDA's (National Institute on Drug Abuse) Guiding Principles?
- Does the prevention program conceptually and practically fit the community population according to SAMHSA's Strategic Prevention Framework?
- Does the prevention program address any guidelines from the National Prevention Strategy?
- According to the latest data (NM DOH YRRS and NM EPI Profile), are there reductions in DWI and underage drinking in Chaves County?
- According to the latest data (NM DOH YRRS and NM EPI Profile), are the Chaves County DWI and underage drinking indicators trending downward?
- According to the latest data, how does BC County compare with neighboring counties and New Mexico?
- Has the Chaves County DWI Program capacity to address these indicators increased, decreased, or remain the same?
- Has there been recently any major community change such as: COVID-19, influx of out of state workers, a big employer shut down, increase in crime, cultural or demographic population shifts, etc.?

Lastly, once we have established that our prevention programs are evidence-

based, we use SAMHSA's Substance Abuse Prevention Dollars and Cents: A Cost-Benefit Analysis publication to provide a dollar amount of Return on Investment (ROI). <https://store.samhsa.gov/shin/content/SMA07-4298/SMA07-4298.pdf>

If not requesting LDWI funding for Prevention, describe how this component need is met in your county.

Click here to enter text.

5. **Law Enforcement:** Supports officer overtime only (no benefits) for operations such as checkpoints, directed patrols, warrant round ups and operations targeting underage drinking. Funds can be requested for law enforcement equipment that directly relates to DWI enforcement/operations.
- a. Explain why this component was selected.

Enforcement has been identified as a crucial component to help address the DWI's in Chaves County. The consequences of excessive alcohol use are severe in New Mexico, and in Chaves County. In 2021, the NMDOT data shows Chaves County to have a total of 6 alcohol related crashes. This data shows that even with the lack of enforcement officers, Chaves County law enforcement is working together to help stop DWI.

- b. Discuss the collaboration efforts between law enforcement agencies and the Local DWI Program.

During the monthly LDWI Planning Council Meetings, representatives of every local law enforcement agency attend and give the Council an update of activities, DWI arrests, voice their concerns and give feedback on local DWI related issues. The Chaves County DWI Program currently has three active voting members that represent The Roswell Police Department, Sheriff's Office and New Mexico State Police. Local Law enforcement agencies collaborate and participates our prevention programs. In FY 23, in collaboration with other law enforcement agencies, the short-term goal for the Chaves County DWI Program is to provide law enforcement agencies from Roswell, Dexter, Hagerman, Lake Arthur, and Sheriff's Department with the proper training related to DWI stops and to purchase DWI related Equipment. The long-term goal is to provide an allocation of funding for additional checkpoints throughout Chaves County to cover overtime cost that will be incurred during these activities.

- c. Identify the activities to be administered by law enforcement agencies.

The Chaves County law enforcement agencies participate in various DWI prevention and community events. For example, local law enforcement agencies participates in the "100 Days and Nights of Summer"-monitoring drunk or impaired drivers , " Chaves County Health Fair"- Community

members go through sobriety obstacles course wearing goggles, “Trunk or Treat”-for Chaves County youth, “Meet and Greet”- Officers sit down with community residents and hear their concerns, “MAZE of Life”- agencies talk to middle school youth about the consequences and possible outcomes of drinking and driving, and officer presence community events where residents gather to express their opinions and concerns. New Mexico State Police along with Federal agencies, Chaves County Sheriff’s Department, Roswell Police Department, Hagerman PD and Dexter PD have coordinated warrant and fugitive “round-ups” for wanted individuals that are fleeing from prosecution. The events listed are just a few that our local law enforcement agencies participated in while following State health orders.

- d. List any potential equipment requests with justification for their purchase.

The Roswell Police Department, requested the Guardian Angel Elite Personal Safety Light Bars for officer safety while conducting a traffic stops at night. These light bars are attached by magnet to the officers uniform shirt, making them more visible to oncoming traffic. The New Mexico State Police requested a portable area light to assist with DWI checkpoints during the night time. The Chaves County Sheriff’s Department requested reflective vests and jackets, that officers will be able to stay safe and visible during saturation and DWI checkpoints at night.

- e. Describe how the activities will be evaluated.

The Chaves County DWI program is currently collecting local data of all DWI arrests executed by the Chaves County Sheriff’s Department, New Mexico State Police, Roswell Police Department, Hagerman Police Department and Dexter Police Department in order to address the different trends that are being encountered. Initially, data being tracked will span subjects that include Adult and Juvenile DUI/DWI involving drugs and alcohol, rates of recidivism, DWI checkpoint efficiency and arrests, and the demographics such race, age, and sex. Eventually additional trends will be added as they are discovered.

- f. If requesting funding for a full-time DWI officer, provide justification that includes past performance of this position, the continued need for this position and the anticipated number of DWI arrests.

The Chaves County DWI Program has assigned a full-time DWI Officer for communities in Roswell, Hagerman, Lake Arthur and Dexter. The DWI Officer is bilingual and provides great assistance to the Sheriff’s Department and other local law enforcement agencies. Chaves County has a predominantly Hispanic population in which being fluent in English and Spanish is a great asset to our communities. This officer patrols different days and times throughout Chaves County, sending a clear message that you will be caught any day or at any time if you

choose to drink and drive. As part of a collaborative effort, the Chaves County DWI officer provides assistance to other local law enforcement agencies with DWI enforcement efforts. Additionally, the Chaves County DWI officer participates in DWI prevention programs, Court Appearances, case preparations for DWI Arrests, and attends mandatory trainings as assigned

If not requesting LDWI funding for Enforcement, describe how this component need is met in your county.

Click here to enter text.

6. Screening: All DWI offenders must be screened using the Impaired Driving Assessment (IDA) which are entered into the Noble Database.

- a. Explain the screening process including how clients are referred to the program to complete the IDA.

The Screening process includes the following: Referrals to the Screener come from the Chaves County Magistrate and District Courts. These referrals include court ordered DWI's and misdemeanor non-DWI's clients. With non-DWI clients, the Judges are court ordering the clients to participate in a screening as well as other court ordered mandates, as a preventive measure to educate and provide counseling to avoid future violations. The client is given the IDA or NEEDS Assessment during new client intake by the Court Compliance Office. Assessment is then uploaded to the Noble or ADE databases by the DWI Coordinator.

- b. Is this component 100% self-funded? If no, explain the funding gap.

The revenue that is collected is used to fund the salary of the Screener and to provide funding for the tracking system for FY23. In FY24, the DWI Coordinator will be conducting all mandated screenings, being 100% self funded.

- c. What is the screening fee charge per client? Describe how the fees will be collected, monitored, and spent to support this component.

The Chaves County DWI Screening Program collects a screening fee of \$150 per client. This fee will be collected by the Court Compliance office and deposited in to a separate account with the Treasure's Office. These fees will be used to purchase equipment and supplies needed for the component.

- d. Describe how the screening process will be evaluated.

The Court Compliance Office will implement an exit evaluation with each of the court ordered offenders. This exit evaluation process collects information

to show the quality of the screening program, as well as information to help track recidivism. All evaluation results are sent to the DWI Coordinator at the end of each month. The DWI Coordinator enters all data collected into a workbook that helps track recidivism and client satisfaction. This allows the DWI Coordinator the ability to see and report the effectiveness of the screening program.

7. **Outpatient/Jail Based Treatment:** Supports outpatient treatment and jail-based services for clients who have a DWI or an alcohol related conviction. LDWI funds may be used when other funding sources (Medicaid, etc.) have been exhausted.

- a. Explain why this component was selected.

The Chaves County DWI program is providing the treatment programs at no cost to clients, who are typically low income and considered to be high risk for recidivism. This funding decision was made as part of an aggressive approach to initiate the prevention programs, and to ensure every client has access to treatment, without regard to their socio-economic background. According to the Census Reporter in 2020, 19.2% of Chaves County residents live below the poverty line and the median household income is approximately \$43,359.

- b. Discuss the services and programs that will be administered as part of this component. *Identify whether they are new, innovative, or model.*

Chaves County DWI Program funds a full-time treatment provider, who uses individual and group therapy for DWI and/ or Alcohol Related Domestic Violence Clients. The treatment provider is a Licensed Substance Abuse Associate and is currently being supervised by a Licensed Clinical Social Worker. The treatment provider implements the evidence-based models: Cognitive Behavioral Therapy, Motivational Interviewing, the MATRIX, and Harm Reduction Model. The Treatment provider also utilizes the Behavioral & Attitudes Drinking and Driving Scale to collect pre and post testing data with each client. The Chaves County Municipal and District Courts are court ordering DWI offenders to attend a Victim Impact Presentation (VIP). The treatment provider organizes and hosts a VIP every month to allow DWI victims to come and speak to the DWI Offenders and explain how DWI related crimes impacted their lives. This allows the offenders to see that DWI is not a victimless crime and can have a lifelong ripple effect. The Chaves County DWI Program is also providing a Psychoeducational social treatment program in the Chaves County Detention Centers for both men and women. This program addresses a variety of topics, including DWI, alcohol problems, alcohol dependence, alcoholism or alcohol abuse to offenders who have been convicted of a DWI related charge.

For the men's group, this program implements evidence-based models such as the MATRIX, Harm Reduction, and Moral Recognition Therapy. The program provides about 3 group sessions per fiscal year. Each session

includes 8 courses on basic education in alcohol and substance abuse, followed by 8 classes of family education-based on the above models. For the women's group, the program implements evidence-based models such as the MATRIX, Substance Abuse Model, Helping Women Recover, and Rational Living. This group implements 4 each eight-week sessions of psychoeducational groups per fiscal year.

The instructor of the men's group is a Licensed Clinical Social Worker (LCSW), as well as a Licensed Alcohol and Drug Counselor (LADAC). The instructor for the women's group is a Licensed Substance Abuse Associate (LSAA), who is being supervised under an LCSW/LADAC.

- c. If collecting a fee, indicate the amount collected and how it supports the component.

The Chaves County DWI program is providing the treatment programs referenced above, at no cost to the client, who are typically low income and considered to be high risk for recidivism. This funding decision was made as part of an aggressive approach to initiate the prevention programs, and to ensure every client has access to treatment, without regard to their socio-economic background.

- d. Describe how the services and programs will be evaluated.

Both groups are being evaluated to demonstrate the efficiency of the program. All results of the surveys are being sent to the DWI Coordinator, who, as of FY20, has started tracking the data provided. This data includes monthly attendance, and completions.

If not requesting LDWI funding for Treatment, describe how this component need is met in your county.

[Click here to enter text.](#)

- 8. **Compliance Monitoring/Tracking:** Supports the Courts by monitoring offenders convicted of a DWI or other alcohol related offense. The use of the Noble database is required to track the conditions of probation on the J&S upon conviction.

- a. Explain why this component was selected.

To ensure compliance with court ordered mandates, the Chaves County DWI Planning Council allocates funding for the Compliance Monitoring/Tracking program. In FY23, approximately 768 clients on probation are being tracked and supervised; This includes DWI, Domestic Violence and Misdemeanor adjudicated cases.

- b. Describe the client referral process between each of the Courts (District, Metro, Magistrate, Municipal and/or Tribal) in the county.

The referral process for District and Magistrate Courts is handled during the sentencing phase of the offender's court hearing when the Judges pass sentence and mandate offender participation. Once the mandate has been passed in the Sentencing Hearing and the offender is formally sentenced, the Court Compliance Officer (CCO) hands them their card, so that the client knows who their point of contact will be during probation. The first appointment between the CCO and client is a basic meeting to set up their file and complete necessary forms. The CCO ensures the client understands the Probation Conditions and fees. At the same time, CCO's answers all questions the client may have by providing handouts with contact information and schedule dates of all programs that need to be completed to successfully complete probation.

- c. Describe the services that will be administered as part of this component. *Identify whether they are new, innovative, or model.*

The Compliance Monitoring/ Tracking includes five Court Compliance Officers (CCO) who monitor an average of 700+ DWI, Alcohol related Domestic Violence, Domestic Violence (DV), Misdemeanor's (MR), and Minors in Possession (MIP) cases per month. In addition, the CCO's monitor and track an average of 500+ cases who are on active warrant status. Four of the five CCO's have attended and completed the Court Compliance Officer Basic Training and the Program follows the Administrative Office of Courts (AOC) Misdemeanor Compliance Program Guidelines.

- d. List the tool(s) and database(s) involved in the process.

The Court Compliance Monitoring/Tracking used various tools and databases, such as QuickBooks, Excel workbooks, Odyssey, Jail Management System, Noble, and ADE. Court Compliance Officers use QuickBooks daily by tracking probation payments and managing balances. Excel workbooks are used to track client's probationary progress, community service completions, data for end of probation surveys and scheduled appointments. The Odyssey database assists Court Compliance Officers and DWI Tracker on getting and reviewing paperwork on adjudicated and pending court cases. The Jail Management System provides detailed information gathered by the Detention Center when a client is processed for incarceration. The Noble and ADE databases are used to track clients on probation and their progress in a timely manner.

- e. Describe the steps that will be implemented to reduce the risk of recidivism.

The Court Compliance Office follows the appropriate use of authority by using reflective listening and prosocial modeling. Clients are provided with the right tools and programs to succeed on all court mandated requirements, along with life skills.

- f. If collecting a fee, indicate the amount collected and how it supports the component.

The Compliance Monitoring & Tracking program collects a probation fee of \$30.00 per month from each client for the length of the probation period. This fee is used to supplement the salaries and operational expenses of the Court Compliance Officers.

- g. Describe how the services will be evaluated.

*Once the client has completed probation, an evaluation form is filled out to track effectiveness and satisfaction of the Community Service Program. The data collected is reviewed by the DWI Coordinator and Community Service Supervisor for effectiveness and appropriate handling of clients. This enables the DWI Coordinator and Community Service Supervisor to coordinate and implement necessary change and trainings. This program has received positive feedback from Judges because it has organized the program and shortened the timespan for successfully completing the mandated Community Service hours.

* A pre and post evaluation results from the program are provided to the DWI Coordinator for tracking effectiveness. It has been notated during the probation exit evaluations, that this Alternative Education Program is the most effective and popular classes among the all clients.

If not requesting LDWI funding for Compliance, describe how this component need is met in your county.

Click here to enter text.

9. **Alternative Sentencing:** Supports alternatives to traditional incarceration such as electronic monitoring devices, community custody, DWI Courts, community service programs and Teen Courts.

- a. Explain why this component was selected.

One of the most common compliance mandates issued by the court is to successfully complete 24 hours of Community Service. One of the biggest challenges for clients to meet this mandate was a lack of dependable transportation. Therefore, the Chaves County DWI program allocated funding for the Community Service Program.

Another program the Chaves County DWI program assists with funding is a statewide known alternative sentencing program. This program is a court ordered program for DWI offenders to participate in.

- b. Discuss the activities, services and programs that will be administered as part of this component. *Identify whether they are new, innovative, or model.*

The Community Service program offers transportation to clients who have been court ordered to complete community service hours as part of their probation. The program runs from Monday-Saturday, 8am-5pm. Clients meet at a specified time and location to be taken to and from various non-profits in

Chaves County. The clients assist the community in a variety of ways, for example cleaning up litter on County Roads and other County owned property, and volunteering at non-profit agencies. In FY 22, as of June 2021, a total of 7,159.5 hours was collected by the Community Service Program. The Alternative Sentencing Program holds classes per month, with an estimated 18 participants per class. There is also evidence behind the alternative sentencing court programs that show this type of program is effective.

- c. Describe how the activities, services, and programs will be evaluated.

*Once the client has completed probation, an evaluation form is filled out to track effectiveness and satisfaction of the Community Service Program. The data collected is reviewed by the DWI Coordinator and Community Service Supervisor for effectiveness and appropriate handling of clients. This enables the DWI Coordinator and Community Service Supervisor to coordinate and implement necessary change and trainings. This program has received positive feedback from Judges because it has organized the program and shortened the timespan for successfully completing the mandated Community Service hours.

* A pre and post evaluation results from the program are provided to the DWI Coordinator for tracking effectiveness. It has been notated during the probation exit evaluations, that this Alternative Education Program is the most effective and popular classes among the all clients.

If not requesting LDWI funding for Alternative Sentencing, describe how this component need is met in your county.

Click here to enter text.

Community Participation

10. Local DWI Planning Council:

- a. Describe how the local DWI Planning Council represents the community, including tribal and pueblo representation, and the ongoing community involvement in the planned implementation and evaluation of the program's efforts.

The Chaves County DWI Planning Council has a range of supportive members that represents a variety of agencies throughout Chaves County. The members include representation from the Chaves County Detention Center, Judicial Courts, Board of Education for City of Roswell, Dexter, Hagerman, and Lake Arthur, various Law Enforcement agencies, Alcohol Distributor, Department of Health, Local non-profit Business, Local Businesses, County Commissioners, and many community at large members. Each member plays a valuable role in the DWI Planning Council in the effort to succeed in the mission of the Chaves County DWI program to ENDWI.

- b. Describe the involvement of the DWI Planning Council in developing the application.

The Chaves County DWI Planning Council has always had an active role in creating the LDWI application and budget. Per our Planning Council Charter, the council membership includes overseeing the application process for all the funds related to DWI. When it is time for a new application to be submitted, a Budget Sub-committee (the DWI Chair chooses who will be on this committee) is formed. Several meetings are held with these members to discuss the estimated budget and the programs we proposed to implement in the upcoming year. Once the sub-committee has a budget, it is presented to the whole Planning Council for approval. Once approved, the budget recommendation then goes to the Fiscal agent for final approval and submission to DFA. The Chaves County Commissioners play an important part in the application and component selection by reviewing the draft budget and providing direction on how funding should be prioritized.

11. Collaboration:

- a. Explain any current or planned collaboration efforts the program has with community members and other agencies/organizations in the county, including the rural, frontier, tribal and pueblo communities.

The City of Roswell is the largest community in Chaves County with a population of 65,014. The closest neighboring communities consist the towns of Dexter, Hagerman, and Lake Arthur. As a result, the collaboration of resources among these communities is the most effective way to utilize the limited resources available. The collaborative effort has maximized the successes achieved with the Chaves County DWI program. The Chaves County DWI program has different components that require specific representation from different agencies. Throughout the fiscal year, the DWI program works with various Law Enforcement agencies, Schools, local businesses, Behavioral Health Center, and the community. Great relationships have been created and have benefited the Chaves County DWI program. These benefits include increased access to volunteers, resources from other communities, supplies, and facilities. The increased access to volunteers has created relationships with new community members and local businesses, who participate during the Planning Council monthly meetings. These businesses have requested DWI awareness programs for their employees. As a result, the programs have grown to meet increased needs of the community by improving the outreach and awareness

- b. Describe how these collaborative efforts further advance the goals of the program.

In FY 24, the Chaves County DWI program plans to continue to improve the efforts in assisting law enforcement agencies in Chaves County to obtain the training and purchase DWI Related Equipment that has been requested. Our mission is to reduce the growing numbers of DWI related incidents and ENDWI. The collaborations listed above are a valuable asset in the fight to achieve these goals and assist us in our mission every day.

12. Outreach:

- a. Explain the strategies/outreach efforts used to educate community members (including county/city officials, legislators, and stakeholders) about the activities, services and programs provided by the Local DWI program.

Chaves County Commissioners and Elected Officials, County Manager and CFO, play an active role in the Chaves County DWI Program. With each one supporting the program, the DWI program has grown by the addition of new employees and programs.

The Chaves County DWI program Public education efforts include providing DWI Awareness Memorial signs throughout Chaves County. These signs represent individuals that have been killed in a DWI crash. Before every sign is revealed, an invitation is issued to all county and city officials, stakeholders, and media outlets to listen to family members of the individual that was killed. This has been a great way to utilize the media to promote awareness of DWI crashes. With the help of the County, the Chaves County DWI program has been able to utilize funding from other grants to promote media awareness commercials and provide advertisement billboards on our public transportation buses. The Chaves County DWI Program is supported by our community and stakeholders in a variety of ways. For example, local businesses have reached out and allowed us to bring DWI Prevention awareness programs to their workplace.

- b. How will these outreach efforts be measured?

In an effort to keep the Chaves County DWI Programs from ever becoming stagnant, the DWI Planning Council and DWI Coordinator are constantly evaluating the efficiency of the programs offered and contractors who administer the programs. The DWI Coordinator initiated tracking methods that will provide data needed to support the use of programs provided within Chaves County.

Our mission is to get our voice out to the community on the dangers of DWI, reduce the number of DWI related incidents, and increase DWI awareness efforts. During the DWI Planning Council meetings an invitation is extended to all local media to attend the meetings and programs. This effort has resulted an increase level of participation by the media and has provided many great stories that are used to identify the dangers and consequences of DWI.

13. Additional Information (Optional): Provide any additional information to be considered with your application.

[Click here to enter text.](#)

Law Enforcement Funding Request FY24

ONE FORM FOR EACH AGENCY

Law Enforcement Agency: <u>NEW MEXICO STATE POLICE</u>						
Operation(s)	Check all that apply	Number of planned operations	Number of anticipated DWI / alcohol related arrests	Number of officers required for each operation	Estimated number of hours for each operation	Estimated total cost
Checkpoints	<input checked="" type="checkbox"/>	TBD	TBD	5	5	\$ 1,500.00
Directed patrols	<input type="checkbox"/>					
Shoulder taps	<input type="checkbox"/>					
Underage drinking	<input type="checkbox"/>					
Other	<input type="checkbox"/>					
Total						\$ 1,500.00
		Type of Equipment – Please include name and description	Cost per unit	Number of units	Total cost	
*Equipment	<input checked="" type="checkbox"/>	9460 Remote Area Light	\$ 2,454.95	1	\$ 2,454.95	
*Must be related to DWI enforcement/activities.					\$ 0.00	
					\$ 0.00	
					\$ 0.00	
TOTAL COSTS:						\$ 2,454.95
By signing below, agencies agree that participating enforcement officers will have and maintain law enforcement certifications in all areas necessary to conduct checkpoint and directed patrol operations.						
Authorized Signature of Law Enforcement Agency: 				Date: <u>01/24/2023</u>		
Printed name: <u>JOEL SAENZ-LOPEZ</u>				Title: <u>SERGEANT</u>		
Other information (optional):						
The interview area of the checkpoints are not well illuminated; therefore this Remote Area Light would be beneficial to the officer's and the public's safety.						

Free ground shipping on orders over \$165*

Remote Area Lights 9460



9460 Remote Area Light

Sku: 094600-0002-245

MADE IN
USA

Color: Yellow
 

\$2,454.95

1 **Add To Cart**

Compare Get Quote

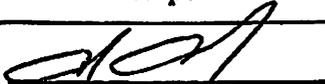
Free Ground Shipping 1 Year Limited Warranty Free Returns

Share   

28

Law Enforcement Funding Request FY24

ONE FORM FOR EACH AGENCY

Law Enforcement Agency: <u>Roswell Police Department</u>						
Operation(s)	Check all that apply	Number of planned operations	Number of anticipated DWI / alcohol related arrests	Number of officers required for each operation	Estimated number of hours for each operation	Estimated total cost
Checkpoints	<input type="checkbox"/>					
Directed patrols	<input checked="" type="checkbox"/>	12	6-12	2	4	\$ 4,248.00
Shoulder taps	<input checked="" type="checkbox"/>	12	6-12	2	4	\$ 4,248.00
Underage drinking	<input type="checkbox"/>					
Other	<input checked="" type="checkbox"/>	12	6-12	2	4	\$ 4,248.00
Total						\$ 12,744.00
		Type of Equipment – Please include name and description	Cost per unit	Number of units	Total cost	
*Equipment	<input checked="" type="checkbox"/>	Guardian Angel Red/Blue wearable safety police lights	\$ 99.00	10	\$ 990.00	
*Must be related to DWI enforcement/activities.					\$ 0.00	
					\$ 0.00	
					\$ 0.00	
TOTAL COSTS:					\$ 990.00	
<p>By signing below, agencies agree that participating enforcement officers will have and maintain law enforcement certifications in all areas necessary to conduct checkpoint and directed patrol operations.</p>						
Authorized Signature of Law Enforcement Agency: 				Date: <u>2/7/23</u>		
Printed name: <u>ALBERTO MEDINA</u>				Title: <u>Deputy Chief</u>		
Other information (optional):						

Law Enforcement Red/Blue Wearable Safety Police Light

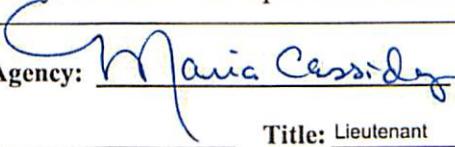
\$99.99



- **Lightweight LED Police Light** – Approximately 3 Oz
- **Durable** – Water proof, dust proof, shock proof, IP68 Rated
- **Long Range Visibility** – Rated 5+ miles of visibility using high powered LEDs 360° WEARABLE LIGHTING
- **Stealth Work Light Feature** – Single red LED work light for low light environments
- **Enhanced Work Light Feature** – 4 high powered white LEDs offer hands free work light
- **Constant On or Flashing Patterns** – Either side has constant on or flashing settings 360° LIGHTING
- **Four Different Brightness Settings** – Low, Medium, High and MAX
- **Extreme Battery Life** – Rechargeable lithium ion battery using USB Type-C charging cable (included)
- **Built in Magnet Mounting System** – Built in Neodymium magnet and corresponding magnetic base mount (included). Mount can be placed under any clothing, device attaches to outside of clothing.
- **SOS Flash Pattern Mode** – Quick button hold sets device to SOS flash mode
- **Independent Light Controls** – 4 different light controls provide maximum lighting versatility, including an all flash emergency mode
- **Device Edition** – GA ELITE SERIES™
- Read the [full review](#)

Law Enforcement Funding Request FY24

ONE FORM FOR EACH AGENCY

Law Enforcement Agency: <u>Chaves County Sheriff's Office</u>						
Operation(s)	Check all that apply	Number of planned operations	Number of anticipated DWI / alcohol related arrests	Number of officers required for each operation	Estimated number of hours for each operation	Estimated total cost
Checkpoints	<input checked="" type="checkbox"/>	8	16	6	5	
Directed patrols	<input checked="" type="checkbox"/>	7	7	4	4	
Shoulder taps	<input type="checkbox"/>					
Underage drinking	<input checked="" type="checkbox"/>					
Other	<input type="checkbox"/>					
Total						\$ 0.00
		Type of Equipment – Please include name and description	Cost per unit	Number of units	Total cost	
*Equipment	<input checked="" type="checkbox"/>	Neon Reflective Vests mid L	\$ 59.00	5	\$ 295.00	
*Must be related to DWI enforcement/activities.		Neon Reflective Vests XL	\$ 59.00	10	\$ 590.00	
		Neon Reflective Vests XXL	\$ 59.00	10	\$ 590.00	
					\$ 0.00	
TOTAL COSTS:					\$ 1,475.00	
By signing below, agencies agree that participating enforcement officers will have and maintain law enforcement certifications in all areas necessary to conduct checkpoint and directed patrol operations.						
Authorized Signature of Law Enforcement Agency: <u></u>				Date: <u>2/6/2023</u>		
Printed name: <u>Maria Cassidy</u>				Title: <u>Lieutenant</u>		
Other information (optional):						



FY24 Mandatory Treatment Questionnaire – Complete one form for in-house treatment services and one for *each* contracted treatment provider.

<p>Provider Name: _____</p> <p>Can this provider bill Medicaid or any other medical insurance?</p> <p><input type="checkbox"/> Yes</p> <p><input checked="" type="checkbox"/> No</p> <p>If No, is there a plan in place to become a Medicaid provider? Not at this time, 95 % of clients do not have any type of Insurance.</p>	
1	<p>Describe what treatment service(s) the program will provide:</p> <p><input type="checkbox"/> Intensive Outpatient Services (IOP)</p> <p><input checked="" type="checkbox"/> Outpatient treatment/therapy</p> <p><input type="checkbox"/> Peer Support</p> <p><input type="checkbox"/> Comprehensive Community Support Services (CCSS)</p> <p><input type="checkbox"/> Psychoeducation</p> <p><input type="checkbox"/> AccuDetox</p> <p><input type="checkbox"/> Other treatment/therapy. Describe:</p>
2	<p>Which evidence-based program(s) (EBP) or promising practice will be used in the treatment program such as Moral Reconciliation Therapy (MRT), Stages of Change, Community Reinforcement and Family Training (CRAFT), etc.? List all:</p> <p><i>Cognitive Behavioral Therapy (CBT) is a directive therapy, which the therapist leads the process, teaching patients to develop effective ways of coping with their behaviors and to create realistic goals.</i></p> <p><i>Motivational Interviewing (MI) This is a counseling approach designed to help the clients find the motivation to make positive behavior changes.</i></p> <p><i>Matrix Model- This combines many different components of addiction treatment(i.e. relapse prevention, family group therapy, addiction education, and peer group supports.</i></p> <p><i>Harm reduction Model-This model is to help understand how presentin problems impacts the client and the changes they can make to avoid future behaviors.</i></p>

3	<p>Briefly describe how the treatment component functions, from intake to discharge, including intensity and duration of services:</p> <p>Client's initial session, they are presented with a check list of concerns that they may be experiencing. A variety of assessment tools are used the NEEDS (which is administered during their screening assessment. The Pre BADDs is administered by the treatment provider, this tool is very effective, it shows where the client is at upon their initial visit. Each client develops a treatment plan and goals along with the counselor to help the client achieve and to move in a positive direction, this is on going. Once the client has achieved their goals and gained awareness of their actions and they appear to be moving in a positive direction for making positive life changes, the Post BADDs is administered this shows where they are at and what changes they have made. At this time they are successfully discharged, and receive a certificate of completion, which is also sent to their Compliance Officer. They are then transitioned into community resources if there is a need to maintain sobriety. Aftercare sessions are always available. The treatment provider also provides VIP (Victim Impact Presentations) every month throughout the year.</p>
4	<p>Will clients be referred to a less intensive level of care when they complete the treatment program provided?</p> <p><input type="checkbox"/> No <input checked="" type="checkbox"/> Yes</p> <p>If Yes, list available options:</p> <p>After care sessions are offered along with Parenting classes, Anger management classes, Family support. Divorce classes offered through churches, a list of 12 step programs is provided to client as needed. If these resources are available.</p>
5	<p>a. How often will client attendance and treatment progress be reported to the DWI Coordinator and/or Compliance staff?</p> <p>Monthly reports are sent to the DWI Coordinator by email. The Noble and ADE client tracking is recorded each day after the session. Weekly reports are sent to the DWI Compliance office, indicating attendance and or non compliance. Daily reports are also sent to the Compliance officers by email or phone as well, if client is non-compliant.</p> <p>b. Describe how the client's progress is reported:</p> <p>Weekly reports are sent to the Compliance officers by email, fax or in person. Daily reports are reported by email or phone.</p> <p>Monthly reports are sent to The DWI Coordinator by email or in person.</p>



**Counseling and Therapy Practice
Board**



NIMRLD
NEW MEXICO
REGULATION &
LICENSING DEPARTMENT

HEREBY CERTIFIES THAT

Patricia Johnson

HAVING GIVEN SATISFACTORY EVIDENCE OF THE COMPLETION OF PROFESSIONAL
AND OTHER REQUIREMENTS PRESCRIBED BY LAW
IS GRANTED A LICENSE TO PRACTICE IN THE STATE OF NEW MEXICO AS A

Substance Abuse Associate

License No. CSA0073581

Issued 05/31/2004

Expires 09/30/2023

THIS LICENSE SHOULD BE CONSPICUOUSLY POSTED IN PLACE OF BUSINESS OR AS REQUIRED BY LAW

Dr. Loretta Sparkman, DNP, PMHNP-BC
Sparkman Behavioral Health, P. C.

Mailing Address: P. O. Box 571
Roswell, New Mexico 88202

Location Addresses: 207 North Union, Suite G
Roswell, New Mexico 88201

1031 North Thomas Street
Carlsbad, New Mexico 88220

Internet Phone & Fax: 866.559.8607
Email: lsparkman5@gmail.com

02/08/2023

To Whom It May Concern:

I consent to supervise Mrs. Pattie Johnson for her counseling, and she will be under my license for the fiscal year 2023-2024.

Sincerely,



Dr. Loretta Sparkman

Milkes University

By authority of the Board of Trustees and upon
recommendation of the Faculty, Milkes University hereby confers upon

Loretta Margaret Sparkman

the degree of

Doctor of Nursing Practice

with all the honors, rights and privileges thereto pertaining here and elsewhere.
Given with the Seal of Milkes University at Milkes-Barre, Pennsylvania,
on the eighteenth day of May, two thousand and nineteen.



Don Cullip
Chairman of the Board of Trustees

[Signature]
President of the University

Frank G. Magourilos, MPS, CPS, SCPS
DBA Prevention Works Consulting LLC.
4909 Summersville Drive NW
Albuquerque, NM 87120

February 7, 2023

Elly T. Hollon
Chaves County Continuum / DWI Coordinator
#1 St. Mary's Place
Roswell, NM 88203

RE: FY24 Prevention Oversight Letter of Consent

Dear Ms. Hollon:

This letter is to confirm that for FY24 I will be providing oversight and technical assistance to the Chaves County DWI Prevention Program.

Additionally, Ms. Diane Taylor, Chaves County DWI Preventionist will be working under my IC&RC Sr. Certified Prevention Specialist Credential and oversight.

Sincerely,

A handwritten signature in black ink, appearing to read 'Frank G. Magourilos', written over a horizontal line.

Frank G. Magourilos, MPS, CPS, SCPS
Prevention Works Consulting LLC.

**NEW MEXICO CREDENTIALING BOARD FOR
BEHAVIORAL HEALTH PROFESSIONALS**

IC&RC Member board

Has issued a credential to

Frank G. Magourilos

Having successfully completed all the requirements for

Senior Certified Prevention Specialist (SCPS)



7/14/2021

Issue Date

940

Certificate #

7/31/2023

Expiration Date



MICHELLE LUJAN GRISHAM
Governor

PATRICK M. ALLEN
Cabinet Secretary Designate

January 23,2023

To whom it may concern,

This letter to help support the Chaves County DWI Program. I have been involved with the program which includes meetings or being involved with the events that they have for our community. The DWI Program provides excellent educational, prevention, and helps our community. Chaves County, Dexter, Lake Arthur, and Hagerman are all included in the Chaves County DWI Program. New Mexico Department of Health. (NMDOH) fully supports the program.

Joann Palomino

New Mexico Department of Health
Southeast Region
Health Promotion

CHAVES COUNTY



SHERIFF'S OFFICE

Mike Herrington, Sheriff

mike.herrington@chavescounty.gov

January 23, 2023

To whom it may concern,

This letter is to show my support for the Chaves County DWI Program. This program has been successful in meeting the needs of Roswell, Dexter, Hagerman, Lake Arthur, Duncan and all of Chaves County. This program allows different agencies and support groups an opportunity to meet the goals and vision of DWI prevention in Chaves County, New Mexico.

Sincerely,

Mike Herrington

Chaves County Sheriff



Roswell Police Department

SUPPORT SERVICES DIVISION
RECRUITING & TRAINING



February 9, 2023

To whom it may concern,

My name is Joe A. Smith I am Captain with the Roswell NM, Police Department. I have been a police officer for over 29 years and served as a member of the Chaves County DWI Planning Council for approximately 7 years and have been serving as the Vice Chair since January 2020.

I know first-hand of the benefits this program provides and am writing this letter in support of the Chaves County DWI program, which serves Roswell, Dexter, Hagerman, Lake Arthur and the entire Chaves County. This program has been very beneficial to our county in regards to education and prevention of DWI, and alcohol and substance abuse.

Sincerely,

Joe A. Smith

Lieutenant Joe A. Smith



February 9, 2023

To whom it may concern,

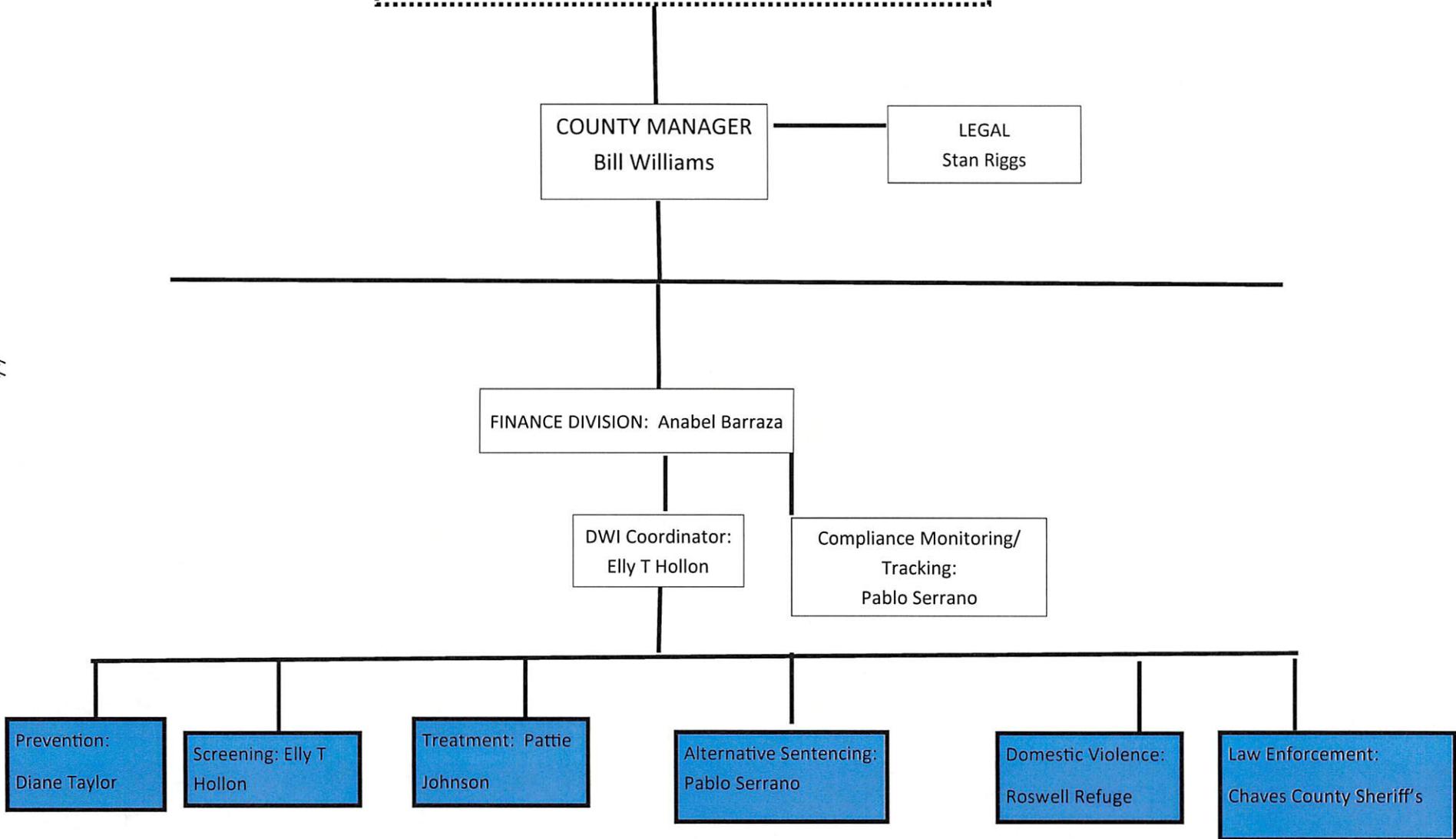
This letter is to help support the Chaves County DWI Program. I have been involved with the program which includes meetings or being involved with the events that they have for our community. The DWI Program provides excellent educational, prevention, and helps our community. Chavez County, Dexter, Lake Arthur, and Hagerman are all included in the Chaves County DWI Program. New Mexico Department of Health. (NMDOH) fully supports the program.

David Medina, General Manager

L&F Distributors
2200 N. Atkinson Ave.
Roswell, NM 88201
575-622-0380

CHAVES COUNTY DWI ORGANIZATIONAL CHART

BOARD OF COMMISSIONERS



44

**Local DWI Distribution Program
Budget Roll Up – Exhibit J**

County/Municipality Chaves

Revenue Breakdown

LDWI Distribution Estimate \$ 446,176.00

In-Kind Match: \$ 47,000.00

Source of in-kind match

Program Generated Fees	<u>47,000.00</u>
County	<u> </u>
City	<u> </u>
Judicial/Courts	<u> </u>
Other: _____	<u> </u>
Other: _____	<u> </u>
Total:	<u>47,000.00</u>

*Minimum 10% in-kind match required

Expenditure Breakdown

LDWI Distribution		In-Kind Match	
<i>Line Item</i>		<i>Line Item</i>	
Personnel Services	<u>152,205.40</u>	Personnel Services	<u>25,000.00</u>
Employee Benefits	<u>76,394.60</u>	Employee Benefits	<u>22,000.00</u>
Travel (in-state)	<u>8,700.00</u>	Travel (in-state)	<u>0.00</u>
Travel (out-of-state)	<u>0.00</u>	Travel (out-of-state)	<u>0.00</u>
Supplies	<u>13,000.00</u>	Supplies	<u>0.00</u>
Operating Costs	<u>15,500.00</u>	Operating Costs	<u>0.00</u>
Contractual Services	<u>167,700.00</u>	Contractual Services	<u>0.00</u>
Minor Equipment	<u>12,676.00</u>	Minor Equipment	<u>0.00</u>
Capital Purchases	<u>0.00</u>	Capital Purchases	<u>0.00</u>
<i>Component</i>		<i>Component</i>	
Prevention	<u>140,700.00</u>	Prevention	<u>0.00</u>
Enforcement	<u>85,424.00</u>	Enforcement	<u>0.00</u>
Screening	<u>0.00</u>	Screening	<u>0.00</u>
Treatment	<u>24,000.00</u>	Treatment	<u>0.00</u>
Compl. Mtr/track	<u>97,046.60</u>	Compl. Mtr/track	<u>47,000.00</u>
Coord/Plan & Eval.	<u>60,405.40</u>	Coord/Plan & Eval.	<u>0.00</u>
Alt. Sentencing	<u>38,600.00</u>	Alt. Sentencing	<u>0.00</u>

Distribution Exhibit J1 – Prevention

If funding is requested or you are reporting in-kind match for Prevention, you must complete the following:

Provide cost justifications for the amount requested in Prevention. Detail expenditures in each line item.

LDWI Distribution

Line Item	Amount	Explanation/Justification
Personnel Services		
Employee Benefits		
Travel (In-State)		
Travel (Out-of-State)		
Supplies	7,000.00	To purchase DWI Prevention Educational / Training supplies for FY24
Operating Costs		
Contractual Services	133,700.00	Contracts for various activities and programs to serve the Community of Chaves County
Minor Equipment		
Capital Purchases		
Total:	140,700.00	

Provide cost justifications for the in-kind match in Prevention. Detail expenditures in each line item.

In-Kind Match

Line Item	Amount	Explanation/Justification
Personnel Services		
Employee Benefits		
Travel (In-State)		
Travel (Out-of-State)		
Supplies		
Operating Costs		
Contractual Services		
Minor Equipment		
Capital Purchases		
Total:	0.00	

Distribution Exhibit J2 – Enforcement

If funding is requested or you are reporting in-kind match for Enforcement, you must complete the following:

Provide cost justifications for the amount requested in Enforcement. Detail expenditures in each line item.

LDWI Distribution

Line Item	Amount	Explanation/Justification
Personnel Services	45,000.00	Will assist on funding a Chaves County full-time DWI officer
Employee Benefits	26,748.00	Will assist on funding Chaves County full-time Officer; FICA, PERA, Medicare Tax, Group Insurance and Retiree Health Care
Travel (In-State)		
Travel (Out-of-State)		
Supplies		
Operating Costs		
Contractual Services	5,000.00	To pay overtime salaries for DWI Related Law Enforcement activities in Chaves County
Minor Equipment	8,676.00	To purchase Law Enforcement DWI related minor equipment
Capital Purchases		
Total:	85,424.00	

Provide cost justifications for the in-kind match in Enforcement. Detail expenditures in each line item.

In-Kind Match

Line Item	Amount	Explanation/Justification
Personnel Services		
Employee Benefits		
Travel (In-State)		
Travel (Out-of-State)		
Supplies		
Operating Costs		
Contractual Services		
Minor Equipment		
Capital Purchases		
Total	0.00	

Distribution Exhibit J3 – Screening

All spent screening fees must be reported as in-kind match

If funding is requested or you are reporting in-kind match for Screening, you must complete the following:

Provide cost justifications for the amount requested in Screening. Detail expenditures in each line item.

LDWI Distribution

Line Item	Amount	Explanation/Justification
Personnel Services		
Employee Benefits		
Travel (In-State)		
Travel (Out-of-State)		
Supplies		
Operating Costs		
Contractual Services		
Minor Equipment		
Capital Purchases		
Total:	0.00	

Provide cost justifications for the in-kind match in Screening. Detail expenditures in each line item.

In-Kind Match

Line Item	Amount	Explanation/Justification
Personnel Services		
Employee Benefits		
Travel (In-State)		
Travel (Out-of-State)		
Supplies		
Operating Costs		
Contractual Services		
Minor Equipment		
Capital Purchases		
Total:	0.00	

Distribution Exhibit J4 – Treatment

If funding is requested or you are reporting in-kind match for Treatment, you must complete the following:

Provide cost justifications for the amount requested in Treatment. Detail expenditures in each line item.

LDWI Distribution

Line Item	Amount	Explanation/Justification
Personnel Services		
Employee Benefits		
Travel (In-State)		
Travel (Out-of-State)		
Supplies		
Operating Costs		
Contractual Services	24,000.00	Will fund a Psycho-educational Treatment Program in detention
Minor Equipment		
Capital Purchases		
Total:	24,000.00	

Provide cost justifications for the in-kind match in Treatment. Detail expenditures in each line item.

In-Kind Match

Line Item	Amount	Explanation/Justification
Personnel Services		
Employee Benefits		
Travel (In-State)		
Travel (Out-of-State)		
Supplies		
Operating Costs		
Contractual Services		
Minor Equipment		
Capital Purchases		
Total:	0.00	

Distribution Exhibit J5 - Compliance Monitoring/Tracking

If funding is requested or you are reporting in-kind match for Compliance Monitoring/Tracking, you must complete the following:

Provide cost justifications for the amount requested in Compliance Monitoring/Tracking. Detail expenditures in each line item.

LDWI Distribution

Line Item	Amount	Explanation/Justification
Personnel Services	<u>56,000.00</u>	To fund the salary of DWI Tech and Court Compliance Officer
Employee Benefits	<u>26,046.60</u>	To fund health benefits of DWI Tech and Court Compliance Officer
Travel (In-State)	<u>1,500.00</u>	To fund traveling expenses for the DWI Tech and Court Compliance Officers
Travel (Out-of-State)		
Supplies	<u>2,000.00</u>	To fund office supplies for 4 Court Compliance Officers and DWI Tech
Operating Costs	<u>10,500.00</u>	To fund operating expenses for 4 Court Compliance Officers and DWI Tech; Copier rentals, copier usage, telephone, postage, etc..
Contractual Services		
Minor Equipment	<u>1,000.00</u>	To purchase minor office equipment for DWI Tech and Court Compliance Officers
Capital Purchases		
Total:	97,046.60	

Provide cost justifications for the in-kind match in Compliance Monitoring/Tracking. Detail expenditures in each line item.

In-Kind Match

Line Item	Amount	Explanation/Justification
Personnel Services	<u>25,000.00</u>	Court Compliance fees collected to pay for 1 DWI Court Compliance Officer
Employee Benefits	<u>22,000.00</u>	Court Compliance fees collected to pay for 1 DWI Court Compliance Officer
Travel (In-State)		
Travel (Out-of-State)		
Supplies		
Operating Costs		
Contractual Services		
Minor Equipment		
Capital Purchases		
Total:	47,000.00	

Distribution Exhibit J6 - Coordination, Planning & Evaluation

If funding is requested or you are reporting in-kind match for Coordination, Planning & Evaluation, you must complete the following:

Provide cost justifications for the amount requested in Coordination, Planning & Evaluation. Detail expenditures in each line item.

LDWI Distribution

Line Item	Amount	Explanation/Justification
Personnel Services	26,205.40	To Fund full time DWI Coordinator
Employee Benefits	20,000.00	To fund full time DWI Coordinator; FICA, PERA, Medicare Tax, Group Insurance and Retiree Health Care
Travel (In-State)	7,200.00	To fund DWI Coordinator's mandatory yearly trainings
Travel (Out-of-State)		
Supplies	2,000.00	To fund office supplies for DWI Coordinator
Operating Costs	5,000.00	To fund operating expenses for DWI Coordinator; Telephone, Internet expenses, Printer lease. etc..
Contractual Services		
Minor Equipment		
Capital Purchases		
Total:	60,405.40	

Provide cost justifications for the in-kind match in Coordination, Planning & Evaluation. Detail expenditures in each line item.

In-Kind Match

Line Item	Amount	Explanation/Justification
Personnel Services		
Employee Benefits		
Travel (In-State)		
Travel (Out-of-State)		
Supplies		
Operating Costs		
Contractual Services		
Minor Equipment		
Capital Purchases		
Total:	0.00	

Distribution Exhibit J7 - Alternative Sentencing

If funding is requested or you are reporting in-kind match for Alternative Sentencing, you must complete the following:

Provide cost justifications for the amount requested in Alternative Sentencing. Detail expenditures in each line item.

LDWI Distribution

Line Item	Amount	Explanation/Justification
Personnel Services	25,000.00	To fund Community Service full time employee
Employee Benefits	3,600.00	To fund fuel for Community Service transportation Van for FY24
Travel (In-State)		
Travel (Out-of-State)		
Supplies	2,000.00	To purchase expendable items for program; Trash bags, leaf rakes, shovels, gloves, trash cans, etc..
Operating Costs		
Contractual Services	5,000.00	To fund Alternative for Detention Program in FY24
Minor Equipment	3,000.00	To purchase non-expendable items for programs; Lawnmowers, weed-eaters, leaf blowers, etc..
Capital Purchases		
Total:	38,600.00	

Provide cost justifications for the in-kind match in Alternative Sentencing. Detail expenditures in each line item.

In-Kind Match

Line Item	Amount	Explanation/Justification
Personnel Services		
Employee Benefits		
Travel (In-State)		
Travel (Out-of-State)		
Supplies		
Operating Costs		
Contractual Services		
Minor Equipment		
Capital Purchases		
Total:	0.00	

**Local DWI Grant Program
Budget Roll Up – Exhibit J**

County/Municipality Chaves

Revenue Breakdown

LDWI Grant Request 50,000.00 **In-Kind Match:** 7,000.00

Source of in-kind match

Program Generated Fees	<u>7,000.00</u>
County	<u> </u>
City	<u> </u>
Judicial/Courts	<u> </u>
Other:	<u> </u>
Other:	<u> </u>
Total:	<u>7,000.00</u>

*Minimum 10% in-kind match required

Expenditure Breakdown

LDWI Distribution		In-Kind Match	
<i>Line Items</i>		<i>Line Items</i>	
Personnel Services	<u>0.00</u>	Personnel Services	<u>0.00</u>
Employee Benefits	<u>0.00</u>	Employee Benefits	<u>0.00</u>
Travel (in-state)	<u>0.00</u>	Travel (in-state)	<u>0.00</u>
Travel (out-of-state)	<u>0.00</u>	Travel (out-of-state)	<u>0.00</u>
Supplies	<u>0.00</u>	Supplies	<u>0.00</u>
Operating Costs	<u>0.00</u>	Operating Costs	<u>0.00</u>
Contractual Services	<u>50,000.00</u>	Contractual Services	<u>7,000.00</u>
Minor Equipment	<u>0.00</u>	Minor Equipment	<u>0.00</u>
Capital Purchases	<u>0.00</u>	Capital Purchases	<u>0.00</u>
<i>Components</i>		<i>Components</i>	
Prevention	<u>0.00</u>	Prevention	<u>0.00</u>
Enforcement	<u>0.00</u>	Enforcement	<u>0.00</u>
Screening	<u>0.00</u>	Screening	<u>7,000.00</u>
Treatment	<u>50,000.00</u>	Treatment	<u>0.00</u>
Compl. Mtr/track	<u>0.00</u>	Compl. Mtr/track	<u>0.00</u>
Coord/Plan & Eval.	<u>0.00</u>	Coord/Plan & Eval	<u>0.00</u>
Alt. Sentencing	<u>0.00</u>	Alt. Sentencing	<u>0.00</u>

Grant Exhibit J3 – Screening

All spent screening fees must be reported as in-kind match

If funding is requested or you are reporting in-kind match for Screening, you must complete the following:

Provide cost justifications for the amount requested in Screening. Detail expenditures in each line item.

LDWI Grant

Line Item	Amount	Explanation/Justification
Personnel Services		
Employee Benefits		
Travel (In-State)		
Travel (Out-of-State)		
Supplies		
Operating Costs		
Contractual Services		
Minor Equipment		
Capital Purchases		
Total:	0.00	

Provide cost justifications for the in-kind match in Screening. Detail expenditures in each line item.

In-Kind Match

Line Item	Amount	Explanation/Justification
Personnel Services		
Employee Benefits		
Travel (In-State)		
Travel (Out-of-State)		
Supplies		
Operating Costs		
Contractual Services	7,000.00	Screening fees collected
Minor Equipment		
Capital Purchases		
Total:	7,000.00	

Grant Exhibit J4 – Treatment

If funding is requested or you are reporting in-kind match for Treatment, you must complete the following:

Provide cost justifications for the amount requested in Treatment. Detail expenditures in each line item.

LDWI Grant

Line Item	Amount	Explanation/Justification
Personnel Services		
Employee Benefits		
Travel (In-State)		
Travel (Out-of-State)		
Supplies		
Operating Costs		
Contractual Services	50,000.00	To fund full time treatment provider
Minor Equipment		
Capital Purchases		
Total:	50,000.00	

Provide cost justifications for the in-kind match in Treatment. Detail expenditures in each line item.

In-Kind Match

Line Item	Amount	Explanation/Justification
Personnel Services		
Employee Benefits		
Travel (In-State)		
Travel (Out-of-State)		
Supplies		
Operating Costs		
Contractual Services		
Minor Equipment		
Capital Purchases		
Total:	0.00	

AGENDA ITEM: 5

Resolution R-23-005

MEETING DATE: February 23, 2023

Deletion of property &
proposed disposition

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Lucia Serrano

ACTION REQUESTED:

Approval of Resolution R-23-005

ITEM SUMMARY:

Your approval of this resolution will allow staff to remove the attached inventory.

Exhibit 'A' has the assets listed.

Staff recommends approval.

SUPPORT DOCUMENTS:

Resolution R-23-005

Exhibit A

SUMMARY BY: Lucia Serrano

TITLE: Assistant Finance Director

RESOLUTION R-23-005

DELETION OF PROPERTY AND PROPOSED DISPOSITION

At a regular meeting of the Board of Chaves County Commissioners held on February 23, 2023 the following was among the proceedings:

WHEREAS, the property on the attached list has been declared obsolete, deleted, missing or beyond repair; and,

WHEREAS, the items listed in exhibit 'A' will be auctioned, deleted, obsolete or donated; and

WHEREAS, the Board of Chaves County Commissioners deems it necessary to dispose of items pursuant to provisions of the Procurement Code and other applicable State Statutes; and,

NOW, THEREFORE, BE IT RESOLVED, THAT THE BOARD OF COUNTY COMMISSIONERS, CHAVES COUNTY, STATE OF NEW MEXICO, hereby approves the deletion of property from the County Inventory.

BE IT FURTHER RESOLVED, the State Auditor and DFA Local Government Division will be notified 30 days prior to the disposition of property listed in Exhibit 'A' attached.

Done at Roswell, New Mexico, this 23rd Day of February 2023.

BOARD OF CHAVES COUNTY COMMISSIONERS

Jeff Bilberry, Chairman

T. Calder Ezzell Jr, Vice-Chairman

ATTEST:

Dara Dana, Member

Richard C. Taylor, Member

Cindy Fuller
County Clerk

Michael Perry, Member

R-23-005

Exhibit A

Asset ID	Description	Primary Location
Department: 997 - Obsolete Items		
008560	R-23-005 Donate to Town of Lake Arthur POOL TABLE8' YORK O/M MAPLEW/TM FINISH FOR LAKE ARTHUR	JCLA
009672	R-23-005 Donate to Town of Lake Arthur POOL TABLE8' MONTEREY O/M SOLID MAPLEWITH TM/FINISHFOR HAGERMAN JOY JCH	JCH
009773	R-23-005 Retirement HANDGUNPARA ORDNANCE MODEL DX74NS45 CALIBER STAINLESS	SHERIFF
009774	R-23-005 Retirement HANDGUNPARA ORDNANCE MODEL DX74NS45 CALIBER STAINLESS	SHERIFF
009775	R-23-005 Retirement HANDGUNPARA ORDNANCE MODEL DX74NS45 CALIBER STAINLESS	SHERIFF
013063	R-23-005 Beyond Repair Fujitsu Scanner	CCDC/ADULT
014874	R-23-005 Beyond Repair 32" VIZO TVNorth Fox	CCDC/ADULT
Department: 999 - CC Auction		
005799	R-23-005CUBICLES SMALL U-SHAPED DESK & 2 SMALL DRAWER2 DRAWER FILE CABINETAMY'S WORK AREA	TREASURER
005801	R-23-005 Auction CUBICLES SMALL U-SHAPED DESK W/2 DRAWER2 DRAWER FILE CABINETORALIA'S OFFICE	TREASURER
005803	R-23-005 Auction CUBICLEW/SMALL U-SHAPED DESK W/DRAWERS,& 1 FILE DRAWER COMB & 2 FILE CABINET DRSPARE V	TREASURER
005805	R-23-005 Auction CUBICLEW/SMALL U-SHAPED DESK/FILE DRAWER1 TWO DRAWER FILE CABINETMARYANN'S WORK ARE	TREASURER
008117	R-23-005 Auction VEHICLE 2005 BEIGH F150 FORDEXT. CAB 4X2YessicaVIN# 1FTPX12565NB00977G 60841	ASSESSOR
NA	Paper Shredder	CCDC/ADULT
NA	Beyond Repair Greenhouse located at 1010 S Garden	CCFM

Item # 6

Request for Out-Of-State Travel

Meeting Date: February 23, 2023

STAFF SUMMARY

REQUESTED BY: Bill Williams
County Manager

ACTION REQUIRED: Approve Request

SUMMARY:

Bill Williams is requesting approval for out-of-state travel for the NACO Legislative Conference held in Washington DC on February 10-15, 2023.

Staff recommends approval.

SUPPORT DOCUMENTS:

Submitted by: Bill Williams

Title: County Manager

AGENDA ITEM: 7

2023 Commission Committee Assignments

MEETING DATE:

February 23, 2023

STAFF SUMMARY REPORT

ACTION REQUESTED BY: County Manager

ACTION REQUESTED: Approval of Appointments

ITEM SUMMARY:

Each year the Board of Commissioners are appointed to serve on standing committees. The appointments run from January 1 to December 31 of each year. The following is a list of the committees on which the Commissioners must serve:

- Finance/Investment
- Road
- Detention
- Facilities
- Fire
- NMC Legislative
- NACO Legislative
- IHC
- DWI
- Extraterritorial Zoning Authority (ETZ)
- Chaves County Lands
- Economic Development Planning
- Southeastern NM Economic Development District (SNMEDD)
- Coalition of Arizona/ New Mexico Counties
- Special Projects
- Chamber

Approval is requested for the appointments of Commissioners to the 2023 Commission Committees

SUPPORT DOCUMENTS: 2023 Tentative Commission Committees

SUMMARY BY: William B. Williams

TITLE: County Manager

**2023 CHAVES COUNTY
COMMISSIONER
COMMITTEES**

<u>COMMITTEE</u>	<u>MEMBERS</u>
Finance/Investment	Richard Taylor & T. Calder Ezzell Jr
Road	Michael Perry & Jeff Bilberry
Detention	Dara Dana & Richard Taylor
Facilities	Jeff Bilberry & Richard Taylor
Fire	Michael Perry & T. Calder Ezzell Jr
NMC Legislative	Dara Dana and T. Calder Ezzell Jr
NACO Legislative	Michael Perry & Jeff Bilberry
IHC	Jeff Bilberry & Richard Taylor
DWI	Dara Dana & Michael Perry
ETZ Authority	T. Calder Ezzell, Jeff Bilberry, Richard Taylor
Chaves County Lands	Jeff Bilberry & T. Calder Ezzell Jr
Economic Development Planning	Richard Taylor, Alternate-Michael Perry
SNMEDD	Dara Dana, Alternate-Michael Perry
Coalition of AZ/NM Counties	T. Calder Ezzell Jr
Special Projects	Michael Perry & Richard Taylor
Chamber of Commerce	Dara Dana

AGENDA ITEM: 8

2023 Chaves County Road Hearing
Applications and Appointment of
Freeholders.

MEETING DATE: February 23, 2023

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Mac Rogers, Public Services Director

ACTION REQUESTED: Appoint Freeholders

ITEM SUMMARY:

Twenty-One applications were received for the 2023 Chaves County road hearings. The deadline to submit applications was February 3rd at 5:00 PM. Statute requires that three Freeholders be appointed to view the road requests and make a report thereof to the Commissioners. The following individuals have been nominated by staff:

Drew Garnett
Dexter, NM

Matt Ingalls
Roswell, NM

Sean Benedict
Roswell, NM

Staff recommends approval.

SUPPORT DOCUMENTS: 2023 Road Hearing Applications

SUMMARY BY: Mac Rogers
TITLE: Public Services Director

received
01/05/2023 Jc

Date Received: _____

Application #: _____

**CHAVES COUNTY
NEW ROAD REQUEST**

*In order for an application to be considered, the applicant must have real property rights on land abutting the subject road. The subject road must be an access to developed improvements. The applicant must supply a deed or deeds for all land abutting the requested road. The applicant shall present, with this completed application, a petition signed by all of the owners of all land through which said road is to be laid out, giving the right-of-way through the land to the county for the intended use of the road, should the application be approved. The applicant must also present, with this completed application, a survey plat of said road. Failure to meet these requirements, or complete the application, is cause for rejection of this request.

Name of applicant (print legibly): Shyanne Trammell

Mailing Address: 154 Poppy Road, Roswell, NM 88201

Brief Reason for Request: This road is county owned non maintained and we are hoping to have the maintenance taken over by the county once it is brought up to the standard required by the county.

Contact Phone Number: 505-304-2376

Name of Road or ROW (right of way): that portion of Poppy Road lying north of Bright Sky

Length of Road or ROW for request: 0.50 miles

I understand that I must present with the completed application for a new road, a survey plat from a licensed surveyor showing the proposed road along with a petition signed by all of the land owners adjacent to the proposed road agreeing to deed to Chaves County a 60 foot wide right-of-way for the purpose of maintaining said road. I also understand that in order for the road to be accepted as a maintained Chaves County Road and made a part of the Chaves County Roads network, I am responsible for the construction of said road to minimum County standards pending preliminary approval by the Chaves County Commission. Further, the Petitioners will complete the work within six months after preliminary approval by the Chaves County Commission.

Signed (applicant): Shyanne Trammell **Date:** 1/5/2023

Applications will only be accepted at the Chaves County Administration Center, Public Services Dept., #1 St. Mary's Place, Roswell, NM 88203.

Deadline for application: February 3, 2023 by 5:00 pm

received

01/05/23

Date Received: _____

Application #: 2

**CHAVES COUNTY
NEW ROAD REQUEST**

*In order for an application to be considered, the applicant must have real property rights on land abutting the subject road. The subject road must be an access to developed improvements. The applicant must supply a deed or deeds for all land abutting the requested road. The applicant shall present, with this completed application, a petition signed by all of the owners of all land through which said road is to be laid out, giving the right-of-way through the land to the county for the intended use of the road, should the application be approved. The applicant must also present, with this completed application, a survey plat of said road. Failure to meet these requirements, or complete the application, is cause for rejection of this request.

Name of applicant (print legibly): Justin McClelland

Mailing Address: 126 Poppy Road, Roswell, NM 88201

Brief Reason for Request: This road is county owned non maintained and I have brought the road up to a standard that I feel like should be adequate for the county to assume the maintenance of it.

Contact Phone Number: 575-420-5409

Name of Road or ROW (right of way): that portion of Poppy Road lying south of Bright Sky

Length of Road or ROW for request: 1/8th of a mile

I understand that I must present with the completed application for a new road, a survey plat from a licensed surveyor showing the proposed road along with a petition signed by all of the land owners adjacent to the proposed road agreeing to deed to Chaves County a 60 foot wide right-of-way for the purpose of maintaining said road. I also understand that in order for the road to be accepted as a maintained Chaves County Road and made a part of the Chaves County Roads network, I am responsible for the construction of said road to minimum County standards pending preliminary approval by the Chaves County Commission. Further, the Petitioners will complete the work within six months after preliminary approval by the Chaves County Commission.

Signed (applicant): 

Date: 1/5/2023

Applications will only be accepted at the Chaves County Administration Center, Public Services Dept., #1 St. Mary's Place, Roswell, NM 88203.

Deadline for application: February 3, 2023 by 5:00 pm

received
01/17/23

Date Received: _____

Application #: 3

**CHAVES COUNTY
ROAD STATUS CHANGE REQUEST**

*Applicant requests the road status change of a County Road or ROW as shown on the Official Chaves County Road Map and the applicant acknowledges valid Chaves County Ownership but desires road status change of the route. Failure to complete this application is cause for rejection of the request.

Name of applicant (print legibly): OSCAR CASABES JR.

Mailing Address: 7794 Chestnut Ave. Hagerman, NM 88232

Brief Reason for Request: To get the road Chestnut Ave. Improved.
The intersection of Chestnut Ave and Ottawa Road
needs maintenance.

Contact Phone Number: 575-652-1355

Name of Road or ROW (right of way): Chestnut Ave.

Length of Road or ROW for request: All of Chestnut Ave.

ACTION REQUESTED (Check one):

- Maintenance of a NCM (Not Currently Maintained) Status road
- Maintenance of an existing County owned Right-of-way

I understand that this application is a request for the status change of said road or ROW, as described above, pending approval by the Chaves County Board of Commissioners. I also understand that in order for the road to be accepted as a maintained Chaves County Road and made a part of the Chaves County Roads network, the Petitioners are responsible for the construction of said road to minimum County standards. The Petitioners will complete the required work within six months after preliminary approval by the Chaves County Commission.

Signed (applicant): 

Date: 01/09/2023

Applications will only be accepted at the Chaves County Administration Center, Public Services Dept., #1 St. Mary's Place, Roswell, NM 88203.

Deadline for application: February 3, 2023 by 5:00 pm

received
01/27/23

Date Received: 1-27-23

Application #: 4

**CHAVES COUNTY
ROAD STATUS CHANGE REQUEST**

*Applicant requests the road status change of a County Road or ROW as shown on the Official Chaves County Road Map and the applicant acknowledges valid Chaves County Ownership but desires road status change of the route. Failure to complete this application is cause for rejection of the request.

Name of applicant (print legibly): RICARDO HORTA

Mailing Address: 3790 BITTER LAKES Rd.

Brief Reason for Request: Road Maintenance Request

Contact Phone Number: 575-910-9762

Name of Road or ROW (right of way): Bitter lakes Rd.

Length of Road or ROW for request: 1.25 mile

ACTION REQUESTED (Check one):

- Maintenance of a NCM (Not Currently Maintained) Status road
- Maintenance of an existing County owned Right-of-way

I understand that this application is a request for the status change of said road or ROW, as described above, pending approval by the Chaves County Board of Commissioners. I also understand that in order for the road to be accepted as a maintained Chaves County Road and made a part of the Chaves County Roads network, the Petitioners are responsible for the construction of said road to minimum County standards. The Petitioners will complete the required work within six months after preliminary approval by the Chaves County Commission.

Signed (applicant): 

Date: 1-27-23

Applications will only be accepted at the Chaves County Administration Center, Public Services Dept., #1 St. Mary's Place, Roswell, NM 88203.

Deadline for application: February 3, 2023 by 5:00 pm

* Spoke to Mac prior to completing form.

received
2/1/23

Date Received:

Application #: 5

CHAVES COUNTY
ROAD STATUS CHANGE REQUEST

*Applicant requests the road status change of a County Road or ROW as shown on the Official Chaves County Road Map and the applicant acknowledges valid Chaves County Ownership but desires road status change of the route. Failure to complete this application is cause for rejection of the request.

Name of applicant (print legibly): BUENA VIDA IMPROVEMENT ASSOC

Mailing Address: #1 TIERRA GRANDE BLVD

Brief Reason for Request: There is one house on the proposed project at this time

Contact Phone Number: 575-622-0227

Name of Road or ROW (right of way): PALACIO DR

Length of Road or ROW for request: 2,139 TOTLE DISTANCE

ACTION REQUESTED (Check one):

- Maintenance of a NCM (Not Currently Maintained) Status road
- Maintenance of an existing County owned Right-of-way

I understand that this application is a request for the status change of said road or ROW, as described above, pending approval by the Chaves County Board of Commissioners. I also understand that in order for the road to be accepted as a maintained Chaves County Road and made a part of the Chaves County Roads network, the Petitioners are responsible for the construction of said road to minimum County standards. The Petitioners will complete the required work within six months after preliminary approval by the Chaves County Commission.

Signed (applicant): Kay Whitford

Date: 1-22-2023

Applications will only be accepted at the Chaves County Administration Center, Public Services Dept., #1 St. Mary's Place, Roswell, NM 88203.

Deadline for application: February 3, 2023 by 5:00 pm

received
2/1/23

Date Received: _____

Application #: 6

**CHAVES COUNTY
ROAD STATUS CHANGE REQUEST**

*Applicant requests the road status change of a County Road or ROW as shown on the Official Chaves County Road Map and the applicant acknowledges valid Chaves County Ownership but desires road status change of the route. Failure to complete this application is cause for rejection of the request.

Name of applicant (print legibly): BUENA VIDA IMPROVEMENT ASSOC

Mailing Address: #1 TIERRA GRANDE BLVD

Brief Reason for Request: _____

There are two houses on this proposed project.

Contact Phone Number: 575-622-0227

Name of Road or ROW (right of way): VIA VERDE DR.

Length of Road or ROW for request: TOTAL DISTANCE 1,678

ACTION REQUESTED (Check one):

- Maintenance of a NCM (Not Currently Maintained) Status road
- Maintenance of an existing County owned Right-of-way

I understand that this application is a request for the status change of said road or ROW, as described above, pending approval by the Chaves County Board of Commissioners. I also understand that in order for the road to be accepted as a maintained Chaves County Road and made a part of the Chaves County Roads network, the Petitioners are responsible for the construction of said road to minimum County standards. The Petitioners will complete the required work within six months after preliminary approval by the Chaves County Commission.

Signed (applicant): [Signature]

Date: 1-27-2023

Applications will only be accepted at the Chaves County Administration Center, Public Services Dept., #1 St. Mary's Place, Roswell, NM 88203.

Deadline for application: February 3, 2023 by 5:00 pm

received
2/1/23

Date Received: _____

Application #: 7

**CHAVES COUNTY
ROAD STATUS CHANGE REQUEST**

*Applicant requests the road status change of a County Road or ROW as shown on the Official Chaves County Road Map and the applicant acknowledges valid Chaves County Ownership but desires road status change of the route. Failure to complete this application is cause for rejection of the request.

Name of applicant (print legibly): BUENA VIDA IMPROVEMENT ASSOC

Mailing Address: #1 TIERRA GRANDE BLVD

Brief Reason for Request: There is one house in progress on the proposed project at this time

Contact Phone Number: 575-622-0227

Name of Road or ROW (right of way): LOMA LINDA DR

Length of Road or ROW for request: 1662 TOTAL DISTANCE

ACTION REQUESTED (Check one):

- Maintenance of a NCM (Not Currently Maintained) Status road
- Maintenance of an existing County owned Right-of-way

I understand that this application is a request for the status change of said road or ROW, as described above, pending approval by the Chaves County Board of Commissioners. I also understand that in order for the road to be accepted as a maintained Chaves County Road and made a part of the Chaves County Roads network, the Petitioners are responsible for the construction of said road to minimum County standards. The Petitioners will complete the required work within six months after preliminary approval by the Chaves County Commission.

Signed (applicant): [Signature]

Date: 1-22-2023

Applications will only be accepted at the Chaves County Administration Center, Public Services Dept., #1 St. Mary's Place, Roswell, NM 88203.

Deadline for application: February 3, 2023 by 5:00 pm

received
2/2/23

Date Received:

Application #:

8

CHAVES COUNTY
ROAD STATUS CHANGE REQUEST

*Applicant requests the road status change of a County Road or ROW as shown on the Official Chaves County Road Map and the applicant acknowledges valid Chaves County Ownership but desires road status change of the route. Failure to complete this application is cause for rejection of the request.

Name of applicant (print legibly): Frank Patterson

Mailing Address: 4854 Dirt Road

Brief Reason for Request: Navajo Rd provides access to neighborhood and would benefit several and serve several households. Residence have addressed Dirt Road and around curve to Navajo by having gravel spread on it.

Contact Phone Number: 575-317-3092

Name of Road or ROW (right of way): Navajo

Length of Road or ROW for request: about 1/4 mile to 1/3 mile

ACTION REQUESTED (Check one):

- Maintenance of a NCM (Not Currently Maintained) Status road
- Maintenance of an existing County owned Right-of-way

I understand that this application is a request for the status change of said road or ROW, as described above, pending approval by the Chaves County Board of Commissioners. I also understand that in order for the road to be accepted as a maintained Chaves County Road and made a part of the Chaves County Roads network, the Petitioners are responsible for the construction of said road to minimum County standards. The Petitioners will complete the required work within six months after preliminary approval by the Chaves County Commission.

Signed (applicant): Frank B. Patterson

Date: 2/2/2023

Applications will only be accepted at the Chaves County Administration Center, Public Services Dept., #1 St. Mary's Place, Roswell, NM 88203.

Deadline for application: February 3, 2023 by 5:00 pm

RECEIVED

12/27/22

gma

Date Received: _____

Application #: _____

9

CHAVES COUNTY
ROAD VACATION REQUEST

*Applicant requests the Vacation of a County Road or ROW as shown on the Official Chaves County Road Map and the applicant acknowledges valid Chaves County Ownership but desires vacation of the route.

Utility easements granted within vacated county roads or rights-of-way will remain as legal easements.

Failure to complete this application is cause for rejection of the request.

Name of applicant (print legibly): COLIN ROBSON

Mailing Address: 166 W PEARSON Rd LAKE ARTHUR

Brief Reason for Request: CLOSE ROAD TO KEEP OUT PEOPLE

THIEVES, POACHERS, DRINKING = ROAD HAS NO PUBLIC LAND ON IT OR NEED FOR ANY ACCESS OR EASEMENT

Contact Phone Number: 575 365 5159

Name of Road or ROW (right of way): WALNUT DRAW Rd

Length of Road or ROW for request: 2.64 mile

I understand that this application is a request for the permanent vacation of said road or ROW, as described above, and that pending approval by the Chaves County Board of Commissioners, said road or ROW will no longer be a part of the Chaves County roads network. Further, if vacated, all utility easements within the approved vacation will remain as legal easements.

Signed (applicant): [Signature]

Date: 12/27/2022

Required fee: Two Hundred Fifty Dollars (\$250.00) fee per application

CK # 2297

Applications will only be accepted at the Chaves County Administration Center, Public Services Dept., #1 St. Mary's Place, Roswell, NM 88203.

Deadline for application: February 4, 2022 by 5:00 pm

received
01/24/23 MM

Date Received: _____

Application #: 10

**CHAVES COUNTY
ROAD VACATION REQUEST**

*Applicant requests the Vacation of a County Road or ROW as shown on the Official Chaves County Road Map and the applicant acknowledges valid Chaves County Ownership but desires vacation of the route.

Utility easements granted within vacated county roads or rights-of-way will remain as legal easements.

Failure to complete this application is cause for rejection of the request.

Name of applicant (print legibly): Randy Vander Meulen

Mailing Address: 3105 School Rd Roswell nm 88203

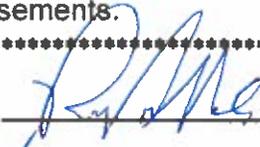
Brief Reason for Request: Our 80 acres south of Phoenix road and the road itself has become a huge dumping ground for trash, mattresses, branches, tires, house garbage etc. I've called road dept several times

Contact Phone Number: 505 377-4177 over →

Name of Road or ROW (right of way): Phoenix Rd, west of 285

Length of Road or ROW for request: 1/2 mile

I understand that this application is a request for the permanent vacation of said road or ROW, as described above, and that pending approval by the Chaves County Board of Commissioners, said road or ROW will no longer be a part of the Chaves County roads network. Further, if vacated, all utility easements within the approved vacation will remain as legal easements.

Signed (applicant): 

Date: 1-24-2023

Required fee: ✓ Two Hundred Fifty Dollars (\$250.00) fee per application

Applications will only be accepted at the Chaves County Administration Center, Public Services Dept., #1 St. Mary's Place, Roswell, NM 88203.

Deadline for application: February 3, 2023 by 5:00 pm

received
01/21/23

paid - 2/2/23

Date Received: _____

Application #: 11

**CHAVES COUNTY
ROAD VACATION REQUEST**

*Applicant requests the Vacation of a County Road or ROW as shown on the Official Chaves County Road Map and the applicant acknowledges valid Chaves County Ownership but desires vacation of the route.

Utility easements granted within vacated county roads or rights-of-way will remain as legal easements.

Failure to complete this application is cause for rejection of the request.

Name of applicant (print legibly): Smith Engineering Company

Mailing Address: P.O. Box 2565, Roswell, NM 88202

Brief Reason for Request: _____

To help sustain rural lifestyle and ensure future privacy by reducing residential density

and potential infrastructure

Contact Phone Number: 575-622-8866

Name of Road or ROW (right of way): Cedar Avenue

Length of Road or ROW for request: 1262'

I understand that this application is a request for the permanent vacation of said road or ROW, as described above, and that pending approval by the Chaves County Board of Commissioners, said road or ROW will no longer be a part of the Chaves County roads network. Further, if vacated, all utility easements within the approved vacation will remain as legal easements.

Signed (applicant): *Thy Nguyen*

Date: 2/2/23

Required fee: _____ **Two Hundred Fifty Dollars (\$250.00) fee per application**

Applications will only be accepted at the Chaves County Administration Center, Public Services Dept., #1 St. Mary's Place, Roswell, NM 88203.

Deadline for application: February 4, 2022 by 5:00 pm

Date Received: 2/1/23

Application #: 12

**CHAVES COUNTY
ROAD VACATION REQUEST**

*Applicant requests the Vacation of a County Road or ROW as shown on the Official Chaves County Road Map and the applicant acknowledges valid Chaves County Ownership but desires vacation of the route.

Utility easements granted within vacated county roads or rights-of-way will remain as legal easements.

Failure to complete this application is cause for rejection of the request.

Name of applicant (print legibly): Jesse Trujillo

Mailing Address: 312 Ave C, Roswell, NM 88203

Brief Reason for Request: I own both sides of the road that is requested to be vacated. Help prevent people from dumping trash.

Contact Phone Number: 575-840-6774

Name of Road or ROW (right of way): Ave B

Length of Road or ROW for request: ~ 600ft (hendricks to Alameda)

I understand that this application is a request for the permanent vacation of said road or ROW, as described above, and that pending approval by the Chaves County Board of Commissioners, said road or ROW will no longer be a part of the Chaves County roads network. Further, if vacated, all utility easements within the approved vacation will remain as legal easements.

Signed (applicant): Jesse M Trujillo

Date: 1-11-23

Required fee: _____ Two Hundred Fifty Dollars (\$250.00) fee per application

Applications will only be accepted at the Chaves County Administration Center, Public Services Dept., #1 St. Mary's Place, Roswell, NM 88203.

Deadline for application: February 3, 2023 by 5:00 pm

Received
02/03/23 MRL

Date Received:

Application #: 13

CHAVES COUNTY
ROAD VACATION REQUEST

*Applicant requests the Vacation of a County Road or ROW as shown on the Official Chaves County Road Map and the applicant acknowledges valid Chaves County Ownership but desires vacation of the route.

Utility easements granted within vacated county roads or rights-of-way will remain as legal easements.

Failure to complete this application is cause for rejection of the request.

Name of applicant (print legibly): Chaves County Road Department

Mailing Address: #1 St. Mary's Place Roswell, NM 88203

Brief Reason for Request: Vacation would return County Maintained Road to private property
Owner. Road serves a single owner.

Contact Phone Number: (575) 624-6600

Name of Road or ROW (right of way): Marley

Length of Road or ROW for request: 3,858'

I understand that this application is a request for the permanent vacation of said road or ROW, as described above, and that pending approval by the Chaves County Board of Commissioners, said road or ROW will no longer be a part of the Chaves County roads network. Further, if vacated, all utility easements within the approved vacation will remain as legal easements.

Signed (applicant): [Signature] Date: 02/03/2023

Required fee: N/A Two Hundred Fifty Dollars (\$250.00) fee per application

Applications will only be accepted at the Chaves County Administration Center, Public Services Dept., #1 St. Mary's Place, Roswell, NM 88203.

Deadline for application: February 3, 2023 by 5:00 pm

Received
02/03/23 MR

Date Received: _____

Application #: 14

CHAVES COUNTY
ROAD VACATION REQUEST

*Applicant requests the Vacation of a County Road or ROW as shown on the Official Chaves County Road Map and the applicant acknowledges valid Chaves County Ownership but desires vacation of the route.

Utility easements granted within vacated county roads or rights-of-way will remain as legal easements.

Failure to complete this application is cause for rejection of the request.

Name of applicant (print legibly): Chaves County Road Department

Mailing Address: #1 St. Mary's Place Roswell, NM 88203

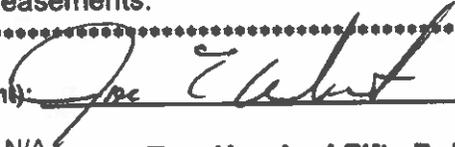
Brief Reason for Request: Vacation would return County Maintained Road to private property
Owner. Shoshoni Road north of Shawnee serves a single owner.

Contact Phone Number: (575) 624-6600

Name of Road or ROW (right of way): Shoshoni (N from Shawnee)

Length of Road or ROW for request: 2,217'

I understand that this application is a request for the permanent vacation of said road or ROW, as described above, and that pending approval by the Chaves County Board of Commissioners, said road or ROW will no longer be a part of the Chaves County roads network. Further, if vacated, all utility easements within the approved vacation will remain as legal easements.

Signed (applicant):  Date: 02/03/2023

Required fee: N/A Two Hundred Fifty Dollars (\$250.00) fee per application

Applications will only be accepted at the Chaves County Administration Center, Public Services Dept., #1 St. Mary's Place, Roswell, NM 88203.

Deadline for application: February 3, 2023 by 5:00 pm

received
02/03/23 MA

Date Received: _____

Application #: 15

**CHAVES COUNTY
ROAD VACATION REQUEST**

*Applicant requests the Vacation of a County Road or ROW as shown on the Official Chaves County Road Map and the applicant acknowledges valid Chaves County Ownership but desires vacation of the route.

Utility easements granted within vacated county roads or rights-of-way will remain as legal easements.

Failure to complete this application is cause for rejection of the request.

Name of applicant (print legibly): Chaves County Road Department

Mailing Address: #1 St. Mary's Place Roswell, NM 88203

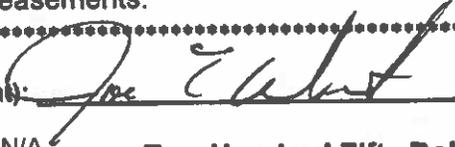
Brief Reason for Request: Vacation would return County Maintained Road to private property
Owner. Otto Road serves a single owner.

Contact Phone Number: (575) 624-6600

Name of Road or ROW (right of way): Otto

Length of Road or ROW for request: 1,285'

I understand that this application is a request for the permanent vacation of said road or ROW, as described above, and that pending approval by the Chaves County Board of Commissioners, said road or ROW will no longer be a part of the Chaves County roads network. Further, if vacated, all utility easements within the approved vacation will remain as legal easements.

Signed (applicant):  **Date:** 02/03/2023

Required fee: N/A **Two Hundred Fifty Dollars (\$250.00) fee per application**

Applications will only be accepted at the Chaves County Administration Center, Public Services Dept., #1 St. Mary's Place, Roswell, NM 88203.

Deadline for application: February 3, 2023 by 5:00 pm

received
02/03/23
ME

Date Received: _____

Application #: 16

CHAVES COUNTY
ROAD VACATION REQUEST

*Applicant requests the Vacation of a County Road or ROW as shown on the Official Chaves County Road Map and the applicant acknowledges valid Chaves County Ownership but desires vacation of the route.

Utility easements granted within vacated county roads or rights-of-way will remain as legal easements.

Failure to complete this application is cause for rejection of the request.

Name of applicant (print legibly): Chaves County Road Department

Mailing Address: #1 St. Mary's Place Roswell, NM 88203

Brief Reason for Request: Vacation would return County Maintained Road to private property
Owner. Brasher (E from School Road) serves a single owner.

Contact Phone Number: (575) 624-6600

Name of Road or ROW (right of way): Brasher (E from School Road)

Length of Road or ROW for request: 971'

I understand that this application is a request for the permanent vacation of said road or ROW, as described above, and that pending approval by the Chaves County Board of Commissioners, said road or ROW will no longer be a part of the Chaves County roads network. Further, if vacated, all utility easements within the approved vacation will remain as legal easements.

Signed (applicant): [Signature]

Date: 02/03/2023

Required fee: N/A Two Hundred Fifty Dollars (\$250.00) fee per application

Applications will only be accepted at the Chaves County Administration Center, Public Services Dept., #1 St. Mary's Place, Roswell, NM 88203.

Deadline for application: February 3, 2023 by 5:00 pm

received
02/03/23 ML

Date Received:

Application #: 17

CHAVES COUNTY
ROAD VACATION REQUEST

*Applicant requests the Vacation of a County Road or ROW as shown on the Official Chaves County Road Map and the applicant acknowledges valid Chaves County Ownership but desires vacation of the route.

Utility easements granted within vacated county roads or rights-of-way will remain as legal easements.

Failure to complete this application is cause for rejection of the request.

Name of applicant (print legibly): Chaves County Road Department

Mailing Address: #1 St. Mary's Place Roswell, NM 88203

Brief Reason for Request: Vacation would return County Maintained Road to private property
Owner, Felix Ranch Rd (W from Vineyard) serves a single owner.

Contact Phone Number: (575) 624-6600

Name of Road or ROW (right of way): Felix Ranch Road (W from Vineyard)

Length of Road or ROW for request: 4,711'

I understand that this application is a request for the permanent vacation of said road or ROW, as described above, and that pending approval by the Chaves County Board of Commissioners, said road or ROW will no longer be a part of the Chaves County roads network. Further, if vacated, all utility easements within the approved vacation will remain as legal easements.

Signed (applicant): 

Date: 02/03/2023

Required fee: N/A Two Hundred Fifty Dollars (\$250.00) fee per application

Applications will only be accepted at the Chaves County Administration Center, Public Services Dept., #1 St. Mary's Place, Roswell, NM 88203.

Deadline for application: February 3, 2023 by 5:00 pm

received
02/03/23 ML

Date Received:

Application #: 18

CHAVES COUNTY
ROAD VACATION REQUEST

*Applicant requests the Vacation of a County Road or ROW as shown on the Official Chaves County Road Map and the applicant acknowledges valid Chaves County Ownership but desires vacation of the route.

Utility easements granted within vacated county roads or rights-of-way will remain as legal easements.

Failure to complete this application is cause for rejection of the request.

Name of applicant (print legibly): Chaves County Road Department

Mailing Address: #1 St. Mary's Place Roswell, NM 88203

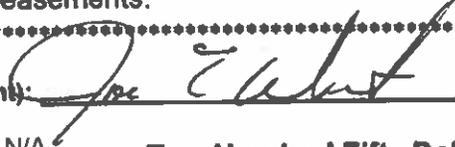
Brief Reason for Request: Private property owners requesting vacation of Cedar and Spruce
renders 38th St unnecessary

Contact Phone Number: (575) 624-6600

Name of Road or ROW (right of way): 38th Street

Length of Road or ROW for request: 346'

I understand that this application is a request for the permanent vacation of said road or ROW, as described above, and that pending approval by the Chaves County Board of Commissioners, said road or ROW will no longer be a part of the Chaves County roads network. Further, if vacated, all utility easements within the approved vacation will remain as legal easements.

Signed (applicant):  Date: 02/03/2023

Required fee: N/A Two Hundred Fifty Dollars (\$250.00) fee per application

Applications will only be accepted at the Chaves County Administration Center, Public Services Dept., #1 St. Mary's Place, Roswell, NM 88203.

Deadline for application: February 3, 2023 by 5:00 pm

received
02/03/23 AM

Date Received:

Application #: 19

CHAVES COUNTY
ROAD VACATION REQUEST

*Applicant requests the Vacation of a County Road or ROW as shown on the Official Chaves County Road Map and the applicant acknowledges valid Chaves County Ownership but desires vacation of the route.

Utility easements granted within vacated county roads or rights-of-way will remain as legal easements.

Failure to complete this application is cause for rejection of the request.

Name of applicant (print legibly): Chaves County Road Department

Mailing Address: #1 St. Mary's Place Roswell, NM 88203

Brief Reason for Request: Private property owners requesting vacation of Cedar and Spruce renders 39th St unnecessary

Contact Phone Number: (575) 624-6600

Name of Road or ROW (right of way): 39th Street

Length of Road or ROW for request: 484'

I understand that this application is a request for the permanent vacation of said road or ROW, as described above, and that pending approval by the Chaves County Board of Commissioners, said road or ROW will no longer be a part of the Chaves County roads network. Further, if vacated, all utility easements within the approved vacation will remain as legal easements.

Signed (applicant): [Signature] Date: 02/03/2023

Required fee: N/A Two Hundred Fifty Dollars (\$250.00) fee per application

Applications will only be accepted at the Chaves County Administration Center, Public Services Dept., #1 St. Mary's Place, Roswell, NM 88203.

Deadline for application: February 3, 2023 by 5:00 pm

received
02/03/23 ML

Date Received:

Application #: 20

CHAVES COUNTY
ROAD VACATION REQUEST

*Applicant requests the Vacation of a County Road or ROW as shown on the Official Chaves County Road Map and the applicant acknowledges valid Chaves County Ownership but desires vacation of the route.

Utility easements granted within vacated county roads or rights-of-way will remain as legal easements.

Failure to complete this application is cause for rejection of the request.

Name of applicant (print legibly): Chaves County Road Department

Mailing Address: #1 St. Mary's Place Roswell, NM 88203

Brief Reason for Request: Vacation would return County Maintained Road to private property owners

Contact Phone Number: (575) 624-6600

Name of Road or ROW (right of way): Paiute

Length of Road or ROW for request: 1240'

I understand that this application is a request for the permanent vacation of said road or ROW, as described above, and that pending approval by the Chaves County Board of Commissioners, said road or ROW will no longer be a part of the Chaves County roads network. Further, if vacated, all utility easements within the approved vacation will remain as legal easements.

Signed (applicant): 

Date: 02/03/2023

Required fee: N/A Two Hundred Fifty Dollars (\$250.00) fee per application

Applications will only be accepted at the Chaves County Administration Center, Public Services Dept., #1 St. Mary's Place, Roswell, NM 88203.

Deadline for application: February 3, 2023 by 5:00 pm

Received

01/27/23

Date Received: _____

Application #: 21

**CHAVES COUNTY
ROAD VACATION REQUEST**

*Applicant requests the Vacation of a County Road or ROW as shown on the Official Chaves County Road Map and the applicant acknowledges valid Chaves County Ownership but desires vacation of the route.

Utility easements granted within vacated county roads or rights-of-way will remain as legal easements.

Failure to complete this application is cause for rejection of the request.

Name of applicant (print legibly): Smith Engineering Company

Mailing Address: P.O. Box 2565, Roswell, NM 88202

Brief Reason for Request: _____

To help sustain rural lifestyle and ensure future privacy by reducing residential density

and potential infrastructure

Contact Phone Number: 575-622-8866

Name of Road or ROW (right of way): Spruce Avenue

Length of Road or ROW for request: 1307.34'

I understand that this application is a request for the permanent vacation of said road or ROW, as described above, and that pending approval by the Chaves County Board of Commissioners, said road or ROW will no longer be a part of the Chaves County roads network. Further, if vacated, all utility easements within the approved vacation will remain as legal easements.

Signed (applicant): *Mr. Raylan*

Date: 2/2/23

Required fee: _____ **Two Hundred Fifty Dollars (\$250.00) fee per application**

Applications will only be accepted at the Chaves County Administration Center, Public Services Dept., #1 St. Mary's Place, Roswell, NM 88203.

Deadline for application: February 4, 2022 by 5:00 pm

AGENDA ITEM: 9

Ratification of Out-of-State Travel

MEETING DATE: February 23, 2023

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Mac Rogers, Public Services Director

ACTION REQUESTED: Approve Request

ITEM SUMMARY:

The Road Department is requesting ratification of Out-of-State Travel for Justin Campbell and Jeremy Calkins to attend a manufacturer's training to cover the safety, maintenance, and operation of their new distributor truck. The training will take place in Wickenburg, Arizona from Monday, February 20th to Wednesday February 23rd.

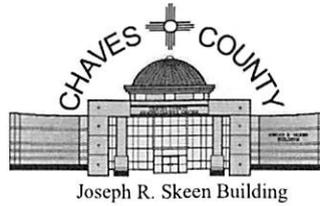
Staff recommends approval.

SUPPORT DOCUMENTS:

SUMMARY BY: Mac Rogers

TITLE: Public Services Director

CHAVES COUNTY FINANCE
ACCOUNTS PAYABLE
P.O. Box 1597
Roswell, NM 88202-1597
Phone 575-624-6677 or 575-624-6620



COMMISSIONERS
Dara Dana · District 1
T Calder Ezzell Jr. · District 2
Jeff Bilberry · District 3
Richard C. Taylor · District 4
Michael Perry · District 5

Finance Director
Anabel Barraza

County Manager
Bill Williams

Final Payment Register

Date: 1/6/2023
Packet# 02431

Date: _____
Packet# _____

Date: _____
Packet# _____

Date: 1/13/2023
Packet# 02444

Date: _____
Packet# _____

Date: _____
Packet# _____

Date: 1/20/2023
Packet# 02448

Date: _____
Packet# _____

Date: _____
Packet# _____

Date: 1/27/2023
Packet# 02460

Date: _____
Packet# _____

Date: _____
Packet# _____

BOARD OF CHAVES COUNTY COMMISSIONERS

Michael Perry, Chairman

ATTEST:

Jeff Bilberry, Vice-Chairman

Cindy Fuller
County Clerk

Dara Dana, Member

T. Calder Ezzell Jr, Member

Richard C. Taylor, Member

Commission Meeting 23-Feb-23

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Anabel Barraza, Finance Director
(575-624-6658)

ACTION REQUESTED:
Approval of Checks

ITEM SUMMARY:

A/P:	6-Jan-23	\$492,157.75
	13-Jan-23	\$212,464.90
	20-Jan-23	\$141,662.99
	27-Jan-23	\$2,154,006.89

PAYROLL:	8-Jan-23 REGULAR	\$285,224.77
	8-Jan-23 FINALS	\$8,542.41
	22-Jan-23 REGULAR	\$302,046.48
	22-Jan-23 FINALS	\$144.43

Grand Total Checks to be Approved: \$3,596,250.62

SUPPORT DOCUMENTS:

Copies of Bills Lists

SUMMARY BY: Stephanie Carrillo

TITLE: A/P Officer



Expense Approval Register

Packet: APPKT02431 - CHECK RUN 1/6/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: 3R&J CONSULTING LLC					
3R&J CONSULTING LLC	3179	01/01/2023	INGENCIOSISC250/CONFIGU	401-7-741-231-000	1,318.00
3R&J CONSULTING LLC	3179	01/01/2023	INGENCIOSISC250/CONFIGU	401-7-741-249-000	237.00
Vendor 3R&J CONSULTING LLC Total:					1,555.00
Vendor: ADE INCORPORATED					
ADE INCORPORATED	57861	01/03/2023	CUST ID: NMCHAS	432-7-761-237-000	316.00
Vendor ADE INCORPORATED Total:					316.00
Vendor: AMPARRO SCHAFFINO					
AMPARRO SCHAFFINO	CC024125	01/04/2023	COVID TEST REIMBURSEMEN	401-6-619-253-000	20.00
Vendor AMPARRO SCHAFFINO Total:					20.00
Vendor: ANAYA COUNSELING & CONSULTING					
ANAYA COUNSELING & CONS	FY23-6SCREEN	01/05/2023	DWI SCREENER/ FY 22-23	432-7-761-267-000	1,350.00
ANAYA COUNSELING & CONS	FY23-6SCREEN	01/05/2023	DWI SCREENER/ FY 22-23	432-7-766-267-000	2,700.00
Vendor ANAYA COUNSELING & CONSULTING Total:					4,050.00
Vendor: ASPEN OF NEW MEXICO					
ASPEN OF NEW MEXICO	FY23-6ASPEN	01/02/2023	DWI DISTRIBUTION FY 22-23	432-7-761-267-000	416.66
Vendor ASPEN OF NEW MEXICO Total:					416.66
Vendor: BEACON SOFTWARE SOLUTIONS INC					
BEACON SOFTWARE SOLUTI	739	01/01/2023	SEMI ANNUAL JMS MAINT/S	650-6-684-267-000	21,000.00
Vendor BEACON SOFTWARE SOLUTIONS INC Total:					21,000.00
Vendor: BELL GAS INC.					
BELL GAS INC.	33100	01/01/2023	ACCT# 11020	452-8-832-223-000	1,930.11
BELL GAS INC.	33205	01/01/2023	ACCT# 11020	452-8-832-223-000	2,210.84
Vendor BELL GAS INC. Total:					4,140.95
Vendor: BERRENDO CO-OP WATER USERS					
BERRENDO CO-OP WATER U	CC024130	01/01/2023	ACCT# J1720000	402-6-651-341-000	41.61
Vendor BERRENDO CO-OP WATER USERS Total:					41.61
Vendor: BREWER OIL CO					
BREWER OIL CO	13462275	01/04/2023	ACCT# 12290075	402-6-653-230-000	44.13
Vendor BREWER OIL CO Total:					44.13
Vendor: CENTRAL NM CORRECTIONAL FACILITY					
CENTRAL NM CORRECTIONA	6B-23CCDC	01/04/2023	CJ# 50773	650-6-684-268-000	2,521.20
Vendor CENTRAL NM CORRECTIONAL FACILITY Total:					2,521.20
Vendor: CENTRAL VALLEY ELECTRIC COOP					
CENTRAL VALLEY ELECTRIC C	CC024131	01/01/2023	ACCT# 10114001	410-8-816-341-000	342.67
CENTRAL VALLEY ELECTRIC C	CC024131	01/01/2023	ACCT# 23898800	410-8-816-341-000	21.92
CENTRAL VALLEY ELECTRIC C	CC024132	01/01/2023	ACCT# 12413201	411-8-814-341-000	74.32
CENTRAL VALLEY ELECTRIC C	CC024132	01/01/2023	ACCT# 12026501	411-8-814-341-000	119.67
CENTRAL VALLEY ELECTRIC C	CC024132	01/01/2023	ACCT# 12413101	411-8-814-341-000	12.33
CENTRAL VALLEY ELECTRIC C	CC024132	01/01/2023	ACCT# 12413301	411-8-814-341-000	10.96
CENTRAL VALLEY ELECTRIC C	CC024133	01/01/2023	ACCT# 10147201	401-6-691-243-000	32.50
CENTRAL VALLEY ELECTRIC C	CC024133	01/01/2023	ACCT# 12209501	401-6-691-243-000	963.00
CENTRAL VALLEY ELECTRIC C	CC024133	01/01/2023	ACCT# 12001802	401-6-691-243-000	49.88
CENTRAL VALLEY ELECTRIC C	CC024133	01/01/2023	ACCT# 23133100	410-8-816-341-000	149.93
CENTRAL VALLEY ELECTRIC C	CC024133	01/01/2023	ACCT# 6695501	414-8-819-341-000	222.51
CENTRAL VALLEY ELECTRIC C	CC024133	01/01/2023	ACCT# 12412501	437-6-659-341-000	61.33
CENTRAL VALLEY ELECTRIC C	CC024133	01/01/2023	ACCT# 22987100	437-6-659-341-000	54.98
CENTRAL VALLEY ELECTRIC C	CC024133	01/01/2023	ACCT# 24186400	437-6-659-341-000	60.95
CENTRAL VALLEY ELECTRIC C	CC024133	01/01/2023	ACCT# 24208300	437-6-659-341-000	122.07
Vendor CENTRAL VALLEY ELECTRIC COOP Total:					2,299.02

Expense Approval Register

Packet: APPKT02431 - CHECK RUN 1/6/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: CITY OF DEXTER					
CITY OF DEXTER	CC024137	01/01/2023	ACCT# 1085	401-6-693-341-000	92.26
Vendor CITY OF DEXTER Total:					92.26
Vendor: CUMBERLAND CO-OPERATIVE WATER					
CUMBERLAND CO-OPERATIV	CC024134	01/01/2023	ACCT# G215	401-6-691-341-000	39.36
CUMBERLAND CO-OPERATIV	CC024135	01/01/2023	ACCT# G105	410-8-816-341-000	21.43
CUMBERLAND CO-OPERATIV	CC024136	01/01/2023	ACCT# B1085	408-8-812-341-000	25.91
Vendor CUMBERLAND CO-OPERATIVE WATER Total:					86.70
Vendor: DEXTER CONSOLIDATED SCHOOLS					
DEXTER CONSOLIDATED SCH	FY23-6DEX-TNT	01/03/2023	DWI DISTRIBUTION/ FY 22/2	432-7-761-267-000	1,000.00
Vendor DEXTER CONSOLIDATED SCHOOLS Total:					1,000.00
Vendor: DIANE F. TAYLOR					
DIANE F. TAYLOR	FY23-6DT	01/03/2023	DWI DISTRIBUTION/ FY 22-2	432-7-761-267-000	4,524.33
Vendor DIANE F. TAYLOR Total:					4,524.33
Vendor: DOMINION VOTING SYSTEM INC					
DOMINION VOTING SYSTEM	DVS146484R	01/01/2023	CUSTOMER ID: USNMCHAVE	401-7-721-230-000	845.49
Vendor DOMINION VOTING SYSTEM INC Total:					845.49
Vendor: GIOVANNY RAMIREZ					
GIOVANNY RAMIREZ	CC024026	01/01/2023	TRANSPORT TO SAN JUAN/F	650-6-684-228-000	10.00
Vendor GIOVANNY RAMIREZ Total:					10.00
Vendor: GSD-ADMIN SERVICES DIVISION					
GSD-ADMIN SERVICES DIVISI	CC024139	01/05/2023	LIFE & LOD PREMIUMS	401-2-200-005-000	1,522.26
GSD-ADMIN SERVICES DIVISI	CC024139	01/05/2023	LIFE & LOD PREMIUMS	402-2-200-005-000	348.01
GSD-ADMIN SERVICES DIVISI	CC024139	01/05/2023	LIFE & LOD PREMIUMS	427-2-200-005-000	46.44
GSD-ADMIN SERVICES DIVISI	CC024139	01/05/2023	LIFE & LOD PREMIUMS	432-2-200-005-000	15.61
GSD-ADMIN SERVICES DIVISI	CC024139	01/05/2023	LIFE & LOD PREMIUMS	435-2-200-005-000	42.70
GSD-ADMIN SERVICES DIVISI	CC024139	01/05/2023	LIFE & LOD PREMIUMS	437-2-200-005-000	8.84
GSD-ADMIN SERVICES DIVISI	CC024139	01/05/2023	LIFE & LOD PREMIUMS	452-2-200-005-000	223.23
GSD-ADMIN SERVICES DIVISI	CC024139	01/05/2023	LIFE & LOD PREMIUMS	628-2-200-005-000	4.42
GSD-ADMIN SERVICES DIVISI	CC024140	01/05/2023	MED PRESBYT & BCBS	401-2-200-007-000	130,883.03
GSD-ADMIN SERVICES DIVISI	CC024140	01/05/2023	MED PRESBYT & BCBS	402-2-200-007-000	36,787.25
GSD-ADMIN SERVICES DIVISI	CC024140	01/05/2023	MED PRESBYT & BCBS	427-2-200-007-000	2,106.44
GSD-ADMIN SERVICES DIVISI	CC024140	01/05/2023	MED PRESBYT & BCBS	432-2-200-007-000	3,509.61
GSD-ADMIN SERVICES DIVISI	CC024140	01/05/2023	MED PRESBYT & BCBS	435-2-200-007-000	4,378.91
GSD-ADMIN SERVICES DIVISI	CC024140	01/05/2023	MED PRESBYT & BCBS	437-2-200-007-000	1,391.96
GSD-ADMIN SERVICES DIVISI	CC024140	01/05/2023	MED PRESBYT & BCBS	452-2-200-007-000	10,112.08
GSD-ADMIN SERVICES DIVISI	CC024140	01/05/2023	MED PRESBYT & BCBS	628-2-200-007-000	1,585.00
GSD-ADMIN SERVICES DIVISI	CC024141	01/05/2023	DIABILITY & ADMIN	401-2-200-005-000	1,109.85
GSD-ADMIN SERVICES DIVISI	CC024141	01/05/2023	DISABILITY & ADMIN	402-2-200-005-000	351.49
GSD-ADMIN SERVICES DIVISI	CC024141	01/05/2023	DISABILITY & ADMIN	427-2-200-005-000	22.50
GSD-ADMIN SERVICES DIVISI	CC024141	01/05/2023	DISABILITY & ADMIN	432-2-200-005-000	33.75
GSD-ADMIN SERVICES DIVISI	CC024141	01/05/2023	DISABILITY & ADMIN	435-2-200-005-000	23.87
GSD-ADMIN SERVICES DIVISI	CC024141	01/05/2023	DISABILITY & ADMIN	437-2-200-005-000	12.62
GSD-ADMIN SERVICES DIVISI	CC024141	01/05/2023	DISABILITY & ADMIN	452-2-200-005-000	101.25
GSD-ADMIN SERVICES DIVISI	CC024141	01/05/2023	DISABILITY & ADMIN	628-2-200-005-000	11.25
GSD-ADMIN SERVICES DIVISI	CC024142	01/05/2023	VISION PREMIUMS	401-2-200-021-000	1,363.68
GSD-ADMIN SERVICES DIVISI	CC024142	01/05/2023	VISION PREMIUMS	402-2-200-021-000	344.45
GSD-ADMIN SERVICES DIVISI	CC024142	01/05/2023	VISION PREMIUMS	427-2-200-021-000	22.66
GSD-ADMIN SERVICES DIVISI	CC024142	01/05/2023	VISION PREMIUMS	432-2-200-021-000	42.96
GSD-ADMIN SERVICES DIVISI	CC024142	01/05/2023	VISION PREMIUMS	435-2-200-021-000	27.97
GSD-ADMIN SERVICES DIVISI	CC024142	01/05/2023	VISION PREMIUMS	437-2-200-021-000	24.46
GSD-ADMIN SERVICES DIVISI	CC024142	01/05/2023	VISION PREMIUMS	452-2-200-021-000	106.53
GSD-ADMIN SERVICES DIVISI	CC024142	01/05/2023	VISION PREMIUMS	628-2-200-021-000	16.66
GSD-ADMIN SERVICES DIVISI	CC024143	01/05/2023	DELTA DENTAL PREMIUMS	401-2-200-201-000	824.07
GSD-ADMIN SERVICES DIVISI	CC024143	01/05/2023	DELTA DENTAL PREMIUMS	402-2-200-201-000	138.95
GSD-ADMIN SERVICES DIVISI	CC024143	01/05/2023	DELTA DENTAL PREMIUMS	427-2-200-201-000	96.94
GSD-ADMIN SERVICES DIVISI	CC024143	01/05/2023	DELTA DENTAL PREMIUMS	437-2-200-201-000	64.61
Vendor GSD-ADMIN SERVICES DIVISION Total:					197,706.31

Expense Approval Register

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: GUADALUPE A ROBLEDO					
GUADALUPE A ROBLEDO	CC024027	01/03/2023	REIMBURSEMENT FOR MAND	401-6-619-253-000	60.00
Vendor GUADALUPE A ROBLEDO Total:					60.00
Vendor: HAGERMAN MUNICIPAL SCHOOLS					
HAGERMAN MUNICIPAL SCH	FY23-6HAG-TNT	01/05/2023	DWI DISTRIBUTION FY 22-23	432-7-761-267-000	1,000.00
Vendor HAGERMAN MUNICIPAL SCHOOLS Total:					1,000.00
Vendor: INDIGENT HEALTHCARE SOLUTIONS					
INDIGENT HEALTHCARE SOL	75114	01/01/2023	PRO SERVICES/ IHC SOFTWA	427-6-638-260-000	1,365.00
Vendor INDIGENT HEALTHCARE SOLUTIONS Total:					1,365.00
Vendor: KANSAS STATE BANK OF MANHATTAN					
KANSAS STATE BANK OF MA	16-5	01/04/2023	ACCT# 3359234	402-6-653-251-000	2,670.85
KANSAS STATE BANK OF MA	28-6	01/04/2023	ACCT# 3357431	402-6-653-251-000	1,647.40
KANSAS STATE BANK OF MA	34-5	01/04/2023	ACCT# 3356805	402-6-653-251-000	1,584.93
Vendor KANSAS STATE BANK OF MANHATTAN Total:					5,903.18
Vendor: KS STATE BANK					
KS STATE BANK	34	01/03/2023	ACCT# 3380675	635-6-682-375-000	13,634.11
Vendor KS STATE BANK Total:					13,634.11
Vendor: LAKE ARTHUR MUNICIPAL SCHOOLS					
LAKE ARTHUR MUNICIPAL SC	FY23-6LA-TNT	01/05/2023	DWI DISTRIBUTION / FY 22-2	432-7-761-267-000	1,000.00
Vendor LAKE ARTHUR MUNICIPAL SCHOOLS Total:					1,000.00
Vendor: MIRANDA PEST CONTROL					
MIRANDA PEST CONTROL	CC024138	01/03/2023	PEST CONTROL SERVICES	452-8-832-267-000	43.13
Vendor MIRANDA PEST CONTROL Total:					43.13
Vendor: NEW MEXICO COUNTY INSURANCE AUTHORITY					
NEW MEXICO COUNTY INSU	WC000161	01/04/2023	CUSTOMER ID: 1002	401-2-000-200-401	23,912.00
Vendor NEW MEXICO COUNTY INSURANCE AUTHORITY Total:					23,912.00
Vendor: ROSWELL CHAMBER OF COMMERCE					
ROSWELL CHAMBER OF CO	1223320	01/01/2023	ANNUAL ALLOCATION FY 22-	401-6-672-426-000	4,791.67
Vendor ROSWELL CHAMBER OF COMMERCE Total:					4,791.67
Vendor: ROSWELL CHAVES COUNTY EDC					
ROSWELL CHAVES COUNTY E	CC23-0007	01/04/2023	ANNUAL ALLOCATION FOR E	605-6-672-428-000	12,500.00
Vendor ROSWELL CHAVES COUNTY EDC Total:					12,500.00
Vendor: SERENITY COUNSELING					
SERENITY COUNSELING	FY23-6SC	01/01/2023	TREATMENT PROVIDER/DWI	432-7-762-267-000	4,166.66
Vendor SERENITY COUNSELING Total:					4,166.66
Vendor: SPINE AND ORTHROPEDIC CENTER OF NM					
SPINE AND ORTHROPEDIC CE	CC024028	01/04/2023	ACCT# 112536V7206	427-6-639-270-000	26.68
Vendor SPINE AND ORTHROPEDIC CENTER OF NM Total:					26.68
Vendor: STANTON L RIGGS ATTORNEY AT LAW, LLC					
STANTON L RIGGS ATTORNEY	2022-019	01/01/2023	LEAGAL SERVICES FY 22-23	401-6-611-260-000	8,081.25
Vendor STANTON L RIGGS ATTORNEY AT LAW, LLC Total:					8,081.25
Vendor: STARR JANITORIAL INC.					
STARR JANITORIAL INC.	88194	01/03/2023	SUPPLIES	402-6-653-230-000	580.88
Vendor STARR JANITORIAL INC. Total:					580.88
Vendor: THE ROSWELL REFUGE					
THE ROSWELL REFUGE	FY23-6RR	01/03/2023	DWI DISTRIBUTION/ FY 22-2	432-7-761-267-000	2,000.00
Vendor THE ROSWELL REFUGE Total:					2,000.00
Vendor: TYLER TECHNOLOGIES					
TYLER TECHNOLOGIES	025-406872	01/01/2023	CUST NO: 42486	401-7-741-249-000	323.12
Vendor TYLER TECHNOLOGIES Total:					323.12
Vendor: VERIZON CONNECT NWF INC.					
VERIZON CONNECT NWF INC	OSV000002937254	01/01/2023	CUSTOMER ID: CHAV004	401-6-619-267-000	92.95
Vendor VERIZON CONNECT NWF INC. Total:					92.95
Vendor: VISUAL EDGE, INC					
VISUAL EDGE, INC	33070545	01/01/2023	ACCT# 003-1392174-000	401-6-631-251-000	151.30

Expense Approval Register

Packet: APPKT02431 - CHECK RUN 1/6/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
VISUAL EDGE, INC	33113073	01/01/2023	ACCT# 003-1365133-000	408-8-812-251-000	121.89
Vendor VISUAL EDGE, INC Total:					273.19
Vendor: WASTE CONNECTIONS OF N.M.					
WASTE CONNECTIONS OF N.	3562524V830	01/01/2023	ACCT# 5830-688853	452-8-832-267-000	177.50
Vendor WASTE CONNECTIONS OF N.M. Total:					177.50
Vendor: WELLPATH LLC					
WELLPATH LLC	INV0100743	01/01/2023	INMATE MEDICAL CARE/ FY	427-6-639-268-000	5,837.21
WELLPATH LLC	INV0100888	01/03/2023	INMATE MEDICAL CARE/ FY	427-6-639-268-000	165,248.42
Vendor WELLPATH LLC Total:					171,085.63
Vendor: WESLEY H. DANIEL					
WESLEY H. DANIEL	778922	01/01/2023	MAGISTRATE OFFICE PAINT	401-6-692-257-000	471.14
Vendor WESLEY H. DANIEL Total:					471.14
Grand Total:					492,157.75

Fund Summary

Fund	Expense Amount
401 - GENERAL FUND	177,183.81
402 - ROAD FUND	44,539.95
408 - EAST GRAND PLAINS VOLFIRE	147.80
410 - MIDWAY VOLUNTEER FIRE FND	535.95
411 - BERRENDO VOLUNTEER FIRE	217.28
414 - CC FIRE DIST #8 VOL FIRE	222.51
427 - INDIGENT HOSPITAL CLAIMS	174,772.29
432 - DWI GRANT FUNDS	22,075.58
435 - CORRECTION GRANTS	4,473.45
437 - ENVIRONMENTAL TAX	1,801.82
452 - FLOOD CONTROL	14,904.67
605 - ECONOMIC DEVELOPMENT PROJ	12,500.00
628 - PROPERTY VALUATION	1,617.33
635 - EMERGENCY/CAPITAL OUTLAY	13,634.11
650 - DETENTION CONSTRUCTION PJ	23,531.20
Grand Total:	492,157.75

Account Summary

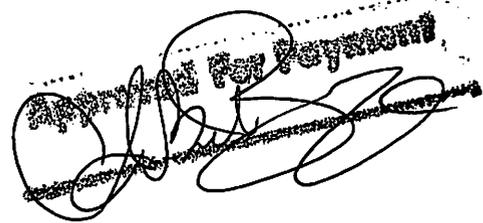
Account Number	Account Name	Expense Amount
401-2-000-200-401	WARRANTS PAYABLE	23,912.00
401-2-200-005-000	GROUP INSURANCE PAY	2,632.11
401-2-200-007-000	MEDICAL INSURANCE PA	130,883.03
401-2-200-021-000	VISION CARE PAYABLE	1,363.68
401-2-200-201-000	Delta Dental	824.07
401-6-611-260-000	PROFESSIONAL SERVICE	8,081.25
401-6-619-253-000	DUES & OTHER FEES	80.00
401-6-619-267-000	CONTRACTUAL SERVICES	92.95
401-6-631-251-000	RENTALS	151.30
401-6-672-426-000	CHAMBER OF COMMER	4,791.67
401-6-691-243-000	HIGHWAY LIGHTS	1,045.38
401-6-691-341-000	UTILITIES	39.36
401-6-692-257-000	FACILITY MAINTENANCE	471.14
401-6-693-341-000	UTILITIES	92.26
401-7-721-230-000	SUPPLIES/TOOLS	845.49
401-7-741-231-000	NON-EXPENDABLE SUPP	1,318.00
401-7-741-249-000	EQUIP MAINT/AGREEME	560.12
402-2-200-005-000	GROUP INSURANCE PAY	699.50
402-2-200-007-000	MEDICAL INSURANCE PA	36,787.25
402-2-200-021-000	VISION CARE PAYABLE	344.45
402-2-200-201-000	DELTA DENTAL	138.95
402-6-651-341-000	UTILITIES	41.61
402-6-653-230-000	SUPPLIES/TOOLS	625.01
402-6-653-251-000	RENTALS	5,903.18
408-8-812-251-000	RENTALS	121.89
408-8-812-341-000	UTILITIES	25.91
410-8-816-341-000	UTILITIES	535.95
411-8-814-341-000	UTILITIES	217.28
414-8-819-341-000	UTILITIES	222.51
427-2-200-005-000	GROUP INSURANCE PAY	68.94
427-2-200-007-000	MEDICAL INSURANCE PA	2,106.44
427-2-200-021-000	VISION CARE PAYABLE	22.66
427-2-200-201-000	VOUCHERS PAYABLE	96.94
427-6-638-260-000	PROFESSIONAL SERVICE	1,365.00
427-6-639-268-000	CARE OF PRISONER SER	171,085.63
427-6-639-270-000	PAYMENT OF HOSPITAL	26.68
432-2-200-005-000	GROUP INSURANCE PAY	49.36
432-2-200-007-000	MEDICAL INS. PAYABLE	3,509.61
432-2-200-021-000	VISION CARE PAYABLE	42.96
432-7-761-237-000	SUBSCRIPTIONS/PUBLIC	316.00

Account Summary

Account Number	Account Name	Expense Amount
432-7-761-267-000	CONTRACTUAL SERVICES	11,290.99
432-7-762-267-000	CONTRACTUAL SERVICES	4,166.66
432-7-766-267-000	CONTRACTUAL SERVICES	2,700.00
435-2-200-005-000	GROUP INSURANCE PAY	66.57
435-2-200-007-000	MEDICAL INSURANCE PA	4,378.91
435-2-200-021-000	VISION CARE PAYABLE	27.97
437-2-200-005-000	GROUP INSURANCE PAY	21.46
437-2-200-007-000	MEDICAL INSURANCE PA	1,391.96
437-2-200-021-000	VISION CARE PAYABLE	24.46
437-2-200-201-000	DELTA DENTAL	64.61
437-6-659-341-000	UTILITIES	299.33
452-2-200-005-000	GROUP INSURANCE PAY	324.48
452-2-200-007-000	MEDICAL INSURANCE PA	10,112.08
452-2-200-021-000	VISION CARE PAYABLE	106.53
452-8-832-223-000	VEHICLE FUELS	4,140.95
452-8-832-267-000	CONTRACTUAL SERVICES	220.63
605-6-672-428-000	ECONOMIC GRANTS TO	12,500.00
628-2-200-005-000	GROUP INSURANCE PAY	15.67
628-2-200-007-000	MEDICAL INSURANCE PA	1,585.00
628-2-200-021-000	VISION CARE PAYABLE	16.66
635-6-682-375-000	LEASE PURCHASES	13,634.11
650-6-684-228-000	TRANSPORT PRISONERS	10.00
650-6-684-267-000	CONTRACTUAL SERVICES	21,000.00
650-6-684-268-000	HOUSING OF PRISONERS	2,521.20
	Grand Total:	492,157.75

Project Account Summary

Project Account Key	Expense Amount
None	492,157.75
Grand Total:	492,157.75

Approved For Payment




Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: AMERICAN STEWARDS OF LIBERTY					
AMERICAN STEWARDS OF LI	1235	01/02/2023	COORDINATION CONSULTIN	401-6-619-260-000	1,500.00
Vendor AMERICAN STEWARDS OF LIBERTY Total:					1,500.00
Vendor: APIC SOLUTIONS INC					
APIC SOLUTIONS INC	12866	01/01/2023	JOB# 04-102155	635-6-682-381-300	83,098.22
Vendor APIC SOLUTIONS INC Total:					83,098.22
Vendor: B DIAMOND INFRA LLC					
B DIAMOND INFRA LLC	005536	01/01/2023	CCSO CAPITAN TOWER RENT	401-7-751-251-000	583.50
Vendor B DIAMOND INFRA LLC Total:					583.50
Vendor: BELL GAS INC					
BELL GAS INC	310703	01/10/2023	ICE FOR FLOOD CREW	452-8-832-230-000	54.65
Vendor BELL GAS INC Total:					54.65
Vendor: CARRIE HARDY					
CARRIE HARDY	INV0009739	01/12/2023	Thomas Ray/DM-2010-331	401-2-200-018-000	250.00
Vendor CARRIE HARDY Total:					250.00
Vendor: CATERPILLAR FINANCIAL SERVICES					
CATERPILLAR FINANCIAL SER	33352447	01/02/2023	CUSTOMER #2476550	452-8-832-375-000	16,586.05
Vendor CATERPILLAR FINANCIAL SERVICES Total:					16,586.05
Vendor: CHAVES COUNTY CASA					
CHAVES COUNTY CASA	FY23-6AEP	01/10/2023	CASA ALTERNATIVE ED PROG	631-8-885-267-000	1,600.00
CHAVES COUNTY CASA	FY23-6GS	01/10/2023	CASA GENDER SPECIFIC PRO	631-8-885-267-000	990.00
CHAVES COUNTY CASA	FY23-6YA	01/10/2023	COURT YOUTH ADVOCACY /	631-8-885-267-000	2,655.00
Vendor CHAVES COUNTY CASA Total:					5,245.00
Vendor: CITY OF ROSWELL					
CITY OF ROSWELL	CC024165	01/01/2023	ACCT# 52228	452-8-832-341-000	55.89
CITY OF ROSWELL	CC024166	01/01/2023	ACCT# 52230	402-6-653-291-000	102.25
CITY OF ROSWELL	CC024167	01/01/2023	ACCT# 52234	402-6-653-291-000	1,741.93
Vendor CITY OF ROSWELL Total:					1,900.07
Vendor: CITY OF ROSWELL					
CITY OF ROSWELL	CC024168	01/01/2023	ACCT# 44	437-6-659-242-000	13,653.46
Vendor CITY OF ROSWELL Total:					13,653.46
Vendor: CITY OF ROSWELL					
CITY OF ROSWELL	CC024164	01/09/2023	ANNUAL ALLOCATION/ FY 22	635-6-671-401-000	9,573.83
Vendor CITY OF ROSWELL Total:					9,573.83
Vendor: CONSTRUCTORS INC					
CONSTRUCTORS INC	134994	01/01/2023	ACCT# 11390	402-6-653-291-000	9,682.93
Vendor CONSTRUCTORS INC Total:					9,682.93
Vendor: CONTINENTAL AUTOMATIC DOORS					
CONTINENTAL AUTOMATIC D	12111	01/04/2023	INSTALL 1 SINGLE SWING DO	401-6-691-257-000	2,512.00
Vendor CONTINENTAL AUTOMATIC DOORS Total:					2,512.00
Vendor: COOPERATIVE EDUCATIONAL SVCS.					
COOPERATIVE EDUCATIONAL	24-133009	01/01/2023	CUSTOMER ID: CHAVESCOU	401-6-691-243-000	332.99
Vendor COOPERATIVE EDUCATIONAL SVCS. Total:					332.99
Vendor: CURRY COUNTY ADMINISTRATION					
CURRY COUNTY ADMINISTRA	CC024170	01/12/2023	INMATE HOUSING/ DEC 202	650-6-684-268-000	1,105.00
Vendor CURRY COUNTY ADMINISTRATION Total:					1,105.00
Vendor: ENCHANTMENT PEST CONTROL LLC					
ENCHANTMENT PEST CONTR	12000	01/06/2023	ACCT# 11500	411-8-814-267-000	172.33
Vendor ENCHANTMENT PEST CONTROL LLC Total:					172.33

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Packet: APPKT02444 - CHECK RUN 1/13/23

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: ERIC J TORRES					
ERIC J TORRES	0001	01/01/2023	CONTRACT FOR SERVICES-CC	401-7-751-260-000	150.00
Vendor ERIC J TORRES Total:					150.00
Vendor: IUPA, CHAVES COUNTY SHERIFF'S ASSOC. #507					
IUPA, CHAVES COUNTY SHER	INV0009748	01/12/2023	James Dallas McDaniel Unio	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0009749	01/12/2023	Andres G. Salas Union Dues	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0009750	01/12/2023	Amanda Beagles-Clark Union	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0009751	01/12/2023	Travis W. Hardy Union Dues	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0009752	01/12/2023	Pedro J. Silvas Union Dues	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0009753	01/12/2023	JOSH MARTINEZ UNION DUE	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0009754	01/12/2023	Jeromy W. Parmer Union Du	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0009755	01/12/2023	Charles Drake Union Dues	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0009756	01/12/2023	Olivia Padilla Union Dues	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0009757	01/12/2023	Miguel Barrientos Union Due	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0009758	01/12/2023	RAUL RAMOS UNION DUES	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0009759	01/12/2023	GAUGE KENNARD	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0009760	01/12/2023	NATHANIEL DE LA CERDA UN	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0009761	01/12/2023	BEN CONKLIN UNION DUES	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0009762	01/12/2023	SCOTT HENDRIX UNION DUE	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0009763	01/12/2023	CODY SMOTHERMON UNIO	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0009764	01/12/2023	JOSH MCKELVEY UNION DUE	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0009765	01/12/2023	RICARDO DELGADO UNION	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0009766	01/12/2023	SAMUEL LUERAS UNION DUE	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0009767	01/12/2023	Angela McNamee Union Due	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0009768	01/12/2023	Justin Thompson Union Dues	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0009769	01/12/2023	Joel Smoyer Union Dues	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0009770	01/12/2023	John White Union Dues	401-2-200-010-000	25.00
Vendor IUPA, CHAVES COUNTY SHERIFF'S ASSOC. #507 Total:					575.00
Vendor: JOHNSON CONTROLS FIRE PROTECTION LP					
JOHNSON CONTROLS FIRE P	23292344	01/01/2023	CONTRACT# 80938687	401-6-691-267-000	410.75
Vendor JOHNSON CONTROLS FIRE PROTECTION LP Total:					410.75
Vendor: KYLEA AMERICE WILLIAMS					
KYLEA AMERICE WILLIAMS	CC024160	01/10/2023	YOUTH MEMBER ATTENDED	631-8-885-260-000	25.00
Vendor KYLEA AMERICE WILLIAMS Total:					25.00
Vendor: LEA COUNTY					
LEA COUNTY	J12-2022	01/01/2023	HOUSING JUVIE INMATES	401-6-645-268-000	27,250.00
Vendor LEA COUNTY Total:					27,250.00
Vendor: LEWIS TRUCK & 4X4					
LEWIS TRUCK & 4X4	CC024169	01/06/2023	REPAIR UNIT 351	412-8-815-221-000	1,029.11
Vendor LEWIS TRUCK & 4X4 Total:					1,029.11
Vendor: LEXISNEXIS RISK SOLUTIONS FL INC					
LEXISNEXIS RISK SOLUTIONS	6957133-20221130	01/01/2023	CID PHONE DUMP SERVICES/	401-7-751-249-000	2,268.00
Vendor LEXISNEXIS RISK SOLUTIONS FL INC Total:					2,268.00
Vendor: MORPHO USA, INC					
MORPHO USA, INC	153389	01/01/2023	CUSTOMER # CH420	401-7-751-249-000	2,650.00
Vendor MORPHO USA, INC Total:					2,650.00
Vendor: NEW MEXICO GAS COMPANY INC					
NEW MEXICO GAS COMPAN	CC024155	01/01/2023	ACCT# 076281612-0786941-	401-6-693-341-000	77.52
NEW MEXICO GAS COMPAN	CC024156	01/01/2023	ACCT# 115435453-1390459-	452-8-832-341-000	268.42
NEW MEXICO GAS COMPAN	CC024157	01/01/2023	ACCT# 076424512-0788370-	401-6-645-341-000	1,214.55
NEW MEXICO GAS COMPAN	CC024157	01/01/2023	ACCT# 076424512-0788370-	401-6-692-341-000	6,206.64
NEW MEXICO GAS COMPAN	CC024157	01/01/2023	ACCT# 076424512-0788370-	401-6-692-341-000	548.30
NEW MEXICO GAS COMPAN	CC024158	01/01/2023	ACCT# 07684612-1202378-7	411-8-814-341-000	266.27
NEW MEXICO GAS COMPAN	CC024159	01/01/2023	ACCT# 075706312-1236482-	414-8-819-341-000	315.38
Vendor NEW MEXICO GAS COMPANY INC Total:					8,897.08
Vendor: NM RETIREE HEALTH CARE AUTHORITY					
NM RETIREE HEALTH CARE A	INV0009746	01/12/2023	NM RETIREE HEALTH CARE P	401-2-200-020-000	5,999.05

Expense Approval Register

Packet: APPKT02444 - CHECK RUN 1/13/23

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount	
NM RETIREE HEALTH CARE A	INV0009746	01/12/2023	NM RETIREE HEALTH CARE P	402-2-200-020-000	1,762.73	
NM RETIREE HEALTH CARE A	INV0009746	01/12/2023	NM RETIREE HEALTH CARE P	427-2-200-020-000	110.24	
NM RETIREE HEALTH CARE A	INV0009746	01/12/2023	NM RETIREE HEALTH CARE P	432-2-200-020-000	167.01	
NM RETIREE HEALTH CARE A	INV0009746	01/12/2023	NM RETIREE HEALTH CARE P	435-2-200-020-000	173.33	
NM RETIREE HEALTH CARE A	INV0009746	01/12/2023	NM RETIREE HEALTH CARE P	437-2-200-020-000	73.58	
NM RETIREE HEALTH CARE A	INV0009746	01/12/2023	NM RETIREE HEALTH CARE P	452-2-200-020-000	546.21	
NM RETIREE HEALTH CARE A	INV0009746	01/12/2023	NM RETIREE HEALTH CARE P	628-2-200-020-000	63.64	
NM RETIREE HEALTH CARE A	INV0009747	01/12/2023	NM Retiree HealthCare Law	401-2-200-020-000	3,111.55	
NM RETIREE HEALTH CARE A	INV0009780	01/12/2023	NM RETIREE HEALTH CARE P	401-2-200-020-000	15.09	
				Vendor NM RETIREE HEALTH CARE AUTHORITY Total:	12,022.43	
Vendor: NMAC IT AFFILIATE						
NMAC IT AFFILIATE	IT-AFFILIATE-2022	01/01/2023	MEMBERSHIP IT AFFILIATE/F	401-6-622-253-000	150.00	
				Vendor NMAC IT AFFILIATE Total:	150.00	
Vendor: ROSWELL HOSPITAL CORPORATION						
ROSWELL HOSPITAL CORPOR	CC024161	01/09/2023	ACCT# VAV70346	427-6-639-270-000	418.22	
				Vendor ROSWELL HOSPITAL CORPORATION Total:	418.22	
Vendor: ROSWELL W.F.L.						
ROSWELL W.F.L.	FY23-6WT	01/10/2023	WHY TRY MIDDLE SCHOOL P	631-8-885-267-000	1,485.00	
				Vendor ROSWELL W.F.L. Total:	1,485.00	
Vendor: SECURITY TRANSPORT SERVICES INC						
SECURITY TRANSPORT SERVI	300262	01/01/2023	TRANSPORT/COLFAX LA/ CC	650-6-684-228-000	2,447.29	
SECURITY TRANSPORT SERVI	300309	01/01/2023	TRANSPORT/POLK COUNTY/	650-6-684-228-000	2,818.74	
				Vendor SECURITY TRANSPORT SERVICES INC Total:	5,266.03	
Vendor: STATE OF NEW MEXICO						
STATE OF NEW MEXICO	INV0009732	01/12/2023	000099447-COLLINS	402-2-200-018-000	180.89	
STATE OF NEW MEXICO	INV0009733	01/12/2023	000285627-COLLINS	402-2-200-018-000	95.54	
STATE OF NEW MEXICO	INV0009734	01/12/2023	000165474-COLLINS	402-2-200-018-000	25.38	
STATE OF NEW MEXICO	INV0009735	01/12/2023	000454540-MENDOZA	401-2-200-018-000	132.92	
STATE OF NEW MEXICO	INV0009737	01/12/2023	000258710-LUERAS	401-2-200-018-000	119.08	
STATE OF NEW MEXICO	INV0009738	01/12/2023	000434280-LUERAS	401-2-200-018-000	140.77	
STATE OF NEW MEXICO	INV0009741	01/12/2023	000480470- SANCHEZ	401-2-200-018-000	160.46	
STATE OF NEW MEXICO	INV0009742	01/12/2023	000207794- HUERTA	402-2-200-018-000	189.69	
				Vendor STATE OF NEW MEXICO Total:	1,044.73	
Vendor: TEXAS CHILD SUPPORT SDU						
TEXAS CHILD SUPPORT SDU	INV0009736	01/12/2023	0013625446-COBOS	401-2-200-018-000	327.23	
TEXAS CHILD SUPPORT SDU	INV0009740	01/12/2023	0009646845 MATTA,RAY	437-2-200-011-000	276.92	
				Vendor TEXAS CHILD SUPPORT SDU Total:	604.15	
Vendor: T-MOBILE USA INC						
T-MOBILE USA INC	9519070679	01/01/2023	UNLOCK PHONE/CASE# 2022	401-7-752-258-000	25.00	
				Vendor T-MOBILE USA INC Total:	25.00	
Vendor: UNIVERSAL BACKGROUND SCREENING						
UNIVERSAL BACKGROUND S	202212012802	01/01/2023	EMPLOYEE BACKGROUND CH	401-6-613-260-000	34.50	
				Vendor UNIVERSAL BACKGROUND SCREENING Total:	34.50	
Vendor: VISUAL EDGE IT, INC						
VISUAL EDGE IT, INC	33113074	01/01/2023	ACCT# 016-1539865-000	650-6-684-251-000	719.94	
VISUAL EDGE IT, INC	33168682	01/03/2023	ACCT# 016-1579071-000	432-7-761-251-000	291.31	
				Vendor VISUAL EDGE IT, INC Total:	1,011.25	
Vendor: WEX BANK						
WEX BANK	CC024162	01/01/2023	ACCT# 0496-00-237636-6	401-7-752-223-000	898.62	
				Vendor WEX BANK Total:	898.62	
					Grand Total:	212,464.90

Fund Summary

Fund	Expense Amount
401 - GENERAL FUND	57,643.52
402 - ROAD FUND	13,781.34
411 - BERRENDO VOLUNTEER FIRE	438.60
412 - SIERRA VOLUNTEER FIRE FND	1,029.11
414 - CC FIRE DIST #8 VOL FIRE	315.38
427 - INDIGENT HOSPITAL CLAIMS	528.46
432 - DWI GRANT FUNDS	458.32
435 - CORRECTION GRANTS	173.33
437 - ENVIRONMENTAL TAX	14,003.96
452 - FLOOD CONTROL	17,511.22
628 - PROPERTY VALUATION	63.64
631 - OTHER GRANTS & CONTRACTS	6,755.00
635 - EMERGENCY/CAPITAL OUTLAY	92,672.05
650 - DETENTION CONSTRUCTION PJ	7,090.97
Grand Total:	212,464.90

Account Summary

Account Number	Account Name	Expense Amount
401-2-200-010-000	UNITED WAY PAYABLE	575.00
401-2-200-018-000	CHILD ENFORCEMENT P	1,130.46
401-2-200-020-000	RETIREE H/C PAYABLE	9,125.69
401-6-613-260-000	PROFESSIONAL SERVICE	34.50
401-6-619-260-000	PROFESSIONAL SERVICE	1,500.00
401-6-622-253-000	DUES & OTHER FEES	150.00
401-6-645-268-000	CARE OF PRISONER SER	27,250.00
401-6-645-341-000	UTILITIES	1,214.55
401-6-691-243-000	HIGHWAY LIGHTS	332.99
401-6-691-257-000	FACILITY MAINT/REPAIR	2,512.00
401-6-691-267-000	CONTRACTUAL SERVICES	410.75
401-6-692-341-000	UTILITIES	6,754.94
401-6-693-341-000	UTILITIES	77.52
401-7-751-249-000	EQUIP MAINT/AGREEME	4,918.00
401-7-751-251-000	RENTALS	583.50
401-7-751-260-000	PROFESSIONAL SERVICE	150.00
401-7-752-223-000	VEHICLE FUELS	898.62
401-7-752-258-000	MISC. INVESTIGATIVE SE	25.00
402-2-200-018-000	CHILD ENFORCEMENT P	491.50
402-2-200-020-000	RETIREE H/C PAYABLE	1,762.73
402-6-653-291-000	ROAD PROJECTS-OTHER	11,527.11
411-8-814-267-000	CONTRACTUAL SERVICES	172.33
411-8-814-341-000	UTILITIES	266.27
412-8-815-221-000	VEH/HVY EQUIP. REPAIR	1,029.11
414-8-819-341-000	UTILITIES	315.38
427-2-200-020-000	RETIREE H/C PAYABLE	110.24
427-6-639-270-000	PAYMENT OF HOSPITAL	418.22
432-2-200-020-000	RETIREE H/C PAYABLE	167.01
432-7-761-251-000	RENTALS	291.31
435-2-200-020-000	RETIREE H/C PAYABLE	173.33
437-2-200-011-000	MISCELLANEOUS PAYABL	276.92
437-2-200-020-000	RETIREE H/C PAYABLE	73.58
437-6-659-242-000	LANDFILL EXPENSES	13,653.46
452-2-200-020-000	RETIREE H/C PAYABLE	546.21
452-8-832-230-000	SUPPLIES/TOOLS	54.65
452-8-832-341-000	UTILITIES	324.31
452-8-832-375-000	LEASE PURCHASE	16,586.05
628-2-200-020-000	RETIREE H/C PAYABLE	63.64
631-8-885-260-000	PROFESSIONAL SERVICE	25.00
631-8-885-267-000	OTHER CONTRACT SERVI	6,730.00
635-6-671-401-000	ROSWELL - EMERGENCY	9,573.83

Account Summary

Account Number	Account Name	Expense Amount
635-6-682-381-300	Admin Building Security	83,098.22
650-6-684-228-000	TRANSPORT PRISONERS	5,266.03
650-6-684-251-000	RENTALS	719.94
650-6-684-268-000	HOUSING OF PRISONERS	1,105.00
	Grand Total:	212,464.90

Project Account Summary

Project Account Key	Expense Amount
None	212,464.90
Grand Total:	212,464.90



A handwritten signature in cursive script, reading "Alicia Suarez", is written over a faint, dotted rectangular stamp. The signature is slanted upwards from left to right.



Expense Approval Register

Packet: APPKT02448 - CHECK RUN 1/20/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: BELL GAS INC.					
BELL GAS INC.	33334	01/11/2023	ACCT# 10693	402-6-653-223-000	25,912.62
BELL GAS INC.	33337	01/11/2023	ACCT# 10693	402-6-653-223-000	9,510.90
Vendor BELL GAS INC. Total:					35,423.52
Vendor: DEERE CREDIT, INC					
DEERE CREDIT, INC	2734872	01/07/2023	ACCT# 030-0074601-000	402-6-653-251-000	3,696.88
Vendor DEERE CREDIT, INC Total:					3,696.88
Vendor: ELIOR INC					
ELIOR INC	INV2000164135	01/17/2023	CUSTOMER ID# C1921000	650-6-684-264-000	47,974.92
Vendor ELIOR INC Total:					47,974.92
Vendor: JOHNSON CONTROLS FIRE PROTECTION LP					
JOHNSON CONTROLS FIRE P	89397084	01/01/2023	LABOR/ SERVICE# 53338090	401-6-691-267-000	4,432.02
JOHNSON CONTROLS FIRE P	89456747	01/11/2023	LABOR/ SERVICE# 53629770	401-6-692-257-000	2,456.63
Vendor JOHNSON CONTROLS FIRE PROTECTION LP Total:					6,888.65
Vendor: MIRANDA PEST CONTROL					
MIRANDA PEST CONTROL	CC024173	01/09/2023	PEST CONTROL SERVICES	412-8-815-267-000	53.92
MIRANDA PEST CONTROL	CC024174	01/09/2023	PEST CONTROL SERVICES	412-8-815-267-000	64.70
MIRANDA PEST CONTROL	CC024175	01/09/2023	PEST CONTROL SERVICES	412-8-815-267-000	26.96
MIRANDA PEST CONTROL	CC024176	01/09/2023	PEST CONTROL SERVICES	412-8-815-267-000	26.96
Vendor MIRANDA PEST CONTROL Total:					172.54
Vendor: NEW MEXICO GAS COMPANY INC					
NEW MEXICO GAS COMPAN	CC024177	01/09/2023	ACCT# 076846512-0792590-	411-8-814-341-000	790.55
NEW MEXICO GAS COMPAN	CC024178	01/09/2023	ACCT# 077058012-0794705-	410-8-816-341-000	640.69
NEW MEXICO GAS COMPAN	CC024179	01/09/2023	ACCT# 077227312-123785-6	408-8-812-341-000	528.89
NEW MEXICO GAS COMPAN	CC024179	01/09/2023	ACCT# 077227312-0796398-	408-8-812-341-000	501.25
NEW MEXICO GAS COMPAN	CC024180	01/09/2023	077937001-0803495-3	411-8-814-341-000	259.82
Vendor NEW MEXICO GAS COMPANY INC Total:					2,721.20
Vendor: PORTIONPAC CHEMICAL CORP					
PORTIONPAC CHEMICAL COR	IN241892	01/17/2023	SUPPLIES	650-6-684-234-000	2,403.00
Vendor PORTIONPAC CHEMICAL CORP Total:					2,403.00
Vendor: REDDEN PLUMBING & MECHANICAL					
REDDEN PLUMBING & MECH	11278	01/11/2023	REPAIR/LABOR/COOLING UN	408-8-812-221-000	276.63
Vendor REDDEN PLUMBING & MECHANICAL Total:					276.63
Vendor: RUDY'S TOWING SERVICE, LLC					
RUDY'S TOWING SERVICE, LL	22586	01/06/2023	TOWED 1999 FORD F550	412-8-815-221-000	355.98
Vendor RUDY'S TOWING SERVICE, LLC Total:					355.98
Vendor: STARR JANITORIAL INC.					
STARR JANITORIAL INC.	87478	01/01/2023	SUPPLIES	401-6-691-230-000	96.59
STARR JANITORIAL INC.	87556	01/01/2023	SUPPLIES	401-6-691-230-000	271.94
STARR JANITORIAL INC.	87622	01/01/2023	SUPPLIES	401-6-691-230-000	262.02
STARR JANITORIAL INC.	87965	01/01/2023	SUPPLIES	401-6-691-230-000	1,614.81
Vendor STARR JANITORIAL INC. Total:					2,245.36
Vendor: TASCOSA OFFICE MACHINES					
TASCOSA OFFICE MACHINES	381077	01/01/2023	OFFICE FURNITURE/ SO7676	635-6-682-371-000	382.00
Vendor TASCOSA OFFICE MACHINES Total:					382.00
Vendor: USDA, ANMIAL PLANT HEALTH INSPECTION					
USDA, ANMIAL PLANT HEALT	3004455852	01/03/2023	ANNUAL ALLOCATION/ FY 22	401-6-671-480-000	35,477.63
Vendor USDA, ANMIAL PLANT HEALTH INSPECTION Total:					35,477.63

Expense Approval Register

Packet: APPKT02448 - CHECK RUN 1/20/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: VERIZON CONNECT NWF INC.					
VERIZON CONNECT NWF INC	OS000002961356	01/01/2023	SERVICE/ CUST ID:CHAV004	401-6-619-267-000	1,514.55
Vendor VERIZON CONNECT NWF INC. Total:					<u>1,514.55</u>
Vendor: WATERWAY OF NEW MEXICO					
WATERWAY OF NEW MEXICO	3116	01/10/2023	LABOR/SERVICE/ PUMP TEST	412-8-815-230-000	2,130.13
Vendor WATERWAY OF NEW MEXICO Total:					<u>2,130.13</u>
Grand Total:					<u><u>141,662.99</u></u>

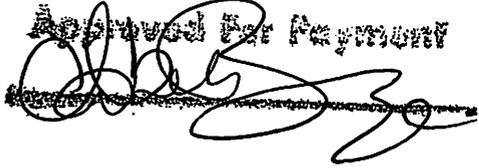
Fund Summary

Fund	Expense Amount
401 - GENERAL FUND	46,126.19
402 - ROAD FUND	39,120.40
408 - EAST GRAND PLAINS VOLFIRE	1,306.77
410 - MIDWAY VOLUNTEER FIRE FND	640.69
411 - BERRENDO VOLUNTEER FIRE	1,050.37
412 - SIERRA VOLUNTEER FIRE FND	2,658.65
635 - EMERGENCY/CAPITAL OUTLAY	382.00
650 - DETENTION CONSTRUCTION PJ	50,377.92
Grand Total:	141,662.99

Account Summary

Account Number	Account Name	Expense Amount
401-6-619-267-000	CONTRACTUAL SERVICES	1,514.55
401-6-671-480-000	USDA - ANIMAL CONTR	35,477.63
401-6-691-230-000	SUPPLIES/TOOLS	2,245.36
401-6-691-267-000	CONTRACTUAL SERVICES	4,432.02
401-6-692-257-000	FACILITY MAINTENANCE	2,456.63
402-6-653-223-000	VEHICLE FUELS	35,423.52
402-6-653-251-000	RENTALS	3,696.88
408-8-812-221-000	VEH/HVY EQUIP. REPAIR	276.63
408-8-812-341-000	UTILITIES	1,030.14
410-8-816-341-000	UTILITIES	640.69
411-8-814-341-000	UTILITIES	1,050.37
412-8-815-221-000	VEH/HVY EQUIP. REPAIR	355.98
412-8-815-230-000	SUPPLIES/TOOLS	2,130.13
412-8-815-267-000	CONTRACTUAL SERVICES	172.54
635-6-682-371-000	EQUIPMENT/MACHINER	382.00
650-6-684-234-000	INMATE SUPPLIES	2,403.00
650-6-684-264-000	FEEDING OF PRISONERS	47,974.92
Grand Total:	141,662.99	

Approved For Payment



Project Account Summary

Project Account Key	Expense Amount
None	141,662.99
Grand Total:	141,662.99



Expense Approval Register

Packet: APPKT02460 - CHECK RUN 1/27/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: ALTON'S POWER BLOCK GYM INC					
ALTON'S POWER BLOCK GYM	INV0009792	~ 01/26/2023	ALTON'S POWER BLOCK GYM	401-2-200-024-000	32.32
ALTON'S POWER BLOCK GYM	INV0009792	~ 01/26/2023	ALTON'S POWER BLOCK GYM	402-2-200-024-000	26.95
Vendor ALTON'S POWER BLOCK GYM INC Total:					59.27
Vendor: ANABEL BARRAZA					
ANABEL BARRAZA	CC024193	~ 01/24/2023	NMC 2022 LEGISLATIVE CON	401-6-631-226-000	180.90
Vendor ANABEL BARRAZA Total:					180.90
Vendor: BDR PREFERRED HOLDINGS, LLC					
BDR PREFERRED HOLDINGS,	X802039636-01	~ 01/01/2023	CREDIT/INV# X802040985-0	402-6-653-221-000	-166.69
BDR PREFERRED HOLDINGS,	X802039636-01	~ 01/01/2023	PARTS/ ACCT# 24324	402-6-653-221-000	635.96
Vendor BDR PREFERRED HOLDINGS, LLC Total:					469.27
Vendor: BELL GAS INC.					
BELL GAS INC.	33341	~ 01/04/2023	ACCT# 11020	452-8-832-223-000	3,491.36
BELL GAS INC.	33437	~ 01/17/2023	ACCT# 11020	452-8-832-223-000	2,358.44
Vendor BELL GAS INC. Total:					5,849.80
Vendor: CARRIE HARDY					
CARRIE HARDY	INV0009800	~ 01/26/2023	Thomas Ray/DM-2010-331	401-2-200-018-000	250.00
Vendor CARRIE HARDY Total:					250.00
Vendor: CHARLOTTE ANDRADE					
CHARLOTTE ANDRADE	CC024212	~ 01/26/2023	2023 LEGISLATIVE CONFERE	401-7-741-226-000	178.20
Vendor CHARLOTTE ANDRADE Total:					178.20
Vendor: CINTAS CORPORATION #2					
CINTAS CORPORATION #2	8406068970	~ 01/13/2023	CUSTOMER # 10187763/SUP	402-6-653-230-000	200.41
Vendor CINTAS CORPORATION #2 Total:					200.41
Vendor: CITY OF ROSWELL					
CITY OF ROSWELL	#5	~ 01/12/2023	ROSWELL AIR CENTER PROJE	631-8-884-376-000	992,180.26
CITY OF ROSWELL	CC024209	~ 01/19/2023	ANNUAL ALLOCATION FY 22-	635-6-671-409-000	176,346.70
Vendor CITY OF ROSWELL Total:					1,168,526.96
Vendor: COLONIAL LIFE & ACCIDENT CO					
COLONIAL LIFE & ACCIDENT	INV0009802	~ 01/26/2023	COLONIAL LIFE PAYABLE	401-2-200-016-000	2,101.66
COLONIAL LIFE & ACCIDENT	INV0009802	~ 01/26/2023	COLONIAL LIFE PAYABLE	402-2-200-016-000	486.77
COLONIAL LIFE & ACCIDENT	INV0009802	~ 01/26/2023	COLONIAL LIFE PAYABLE	427-2-200-016-000	86.76
COLONIAL LIFE & ACCIDENT	INV0009802	~ 01/26/2023	COLONIAL LIFE PAYABLE	432-2-200-016-000	61.40
COLONIAL LIFE & ACCIDENT	INV0009802	01/26/2023	COLONIAL LIFE PAYABLE	437-2-200-016-000	25.21
COLONIAL LIFE & ACCIDENT	INV0009802	~ 01/26/2023	COLONIAL LIFE PAYABLE	452-2-200-016-000	182.63
COLONIAL LIFE & ACCIDENT	INV0009802	~ 01/26/2023	COLONIAL LIFE PAYABLE	628-2-200-016-000	49.44
Vendor COLONIAL LIFE & ACCIDENT CO Total:					2,993.87
Vendor: COOPERATIVE EDUCATIONAL SVCS.					
COOPERATIVE EDUCATIONAL	26-005884	01/25/2023	CUSTOMER ID: CHAVESCOU	401-6-622-249-000	7,388.00
Vendor COOPERATIVE EDUCATIONAL SVCS. Total:					7,388.00
Vendor: DEERE CREDIT, INC					
DEERE CREDIT, INC	2738365	~ 01/18/2023	ACCT# 030-0069875-000	402-6-653-251-000	3,549.69
DEERE CREDIT, INC	2738366	~ 01/18/2023	ACCT# 030-0069878-000	402-6-653-251-000	3,549.69
Vendor DEERE CREDIT, INC Total:					7,099.38
Vendor: DONA ANA COUNTY					
DO NA ANA COUNTY	S0091647	~ 01/12/2023	HOUSING JUVENILE INMATE	401-6-645-268-000	12,400.00
Vendor DONA ANA COUNTY Total:					12,400.00
Vendor: EL PASO INFECTIOUS DISEASES, P.A.					
EL PASO INFECTIOUS DISEAS	CC024208	~ 01/17/2023	ACCT# 35412V7885	427-6-639-270-000	248.98

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
EL PASO INFECTIOUS DISEAS	CC24207	01/12/2023	ACCT# 35276V7885	427-6-639-270-000	197.58
Vendor EL PASO INFECTIOUS DISEASES, P.A. Total:					446.56
Vendor: ITS/QUEST INC					
ITS/QUEST INC	229510	01/18/2023	TEMP EMPLOYEE/ COFFEY	402-6-653-104-000	478.22
Vendor ITS/QUEST INC Total:					478.22
Vendor: IUPA, CHAVES COUNTY SHERIFF'S ASSOC. #507					
IUPA, CHAVES COUNTY SHER	INV0009812	01/26/2023	James Dallas McDaniel Unio	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0009813	01/26/2023	Andres G. Salas Union Dues	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0009814	01/26/2023	Amanda Beagles-Clark Union	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0009815	01/26/2023	Travis W. Hardy Union Dues	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0009816	01/26/2023	Pedro J. Silvas Union Dues	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0009817	01/26/2023	JOSH MARTINEZ UNION DUE	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0009818	01/26/2023	Jeromy W. Parmer Union Du	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0009819	01/26/2023	Charles Drake Union Dues	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0009820	01/26/2023	Olivia Padilla Union Dues	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0009821	01/26/2023	Miguel Barrientos Union Due	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0009822	01/26/2023	RAUL RAMOS UNION DUES	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0009823	01/26/2023	GAUGE KENNARD	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0009824	01/26/2023	NATHANIEL DE LA CERDA UN	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0009825	01/26/2023	BEN CONKLIN UNION DUES	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0009826	01/26/2023	SCOTT HENDRIX UNION DUE	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0009827	01/26/2023	CODY SMOTHERMON UNIO	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0009828	01/26/2023	JOSH MCKELVEY UNION DUE	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0009829	01/26/2023	RICARDO DELGADO UNION	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0009830	01/26/2023	SAMUEL LUERAS UNION DUE	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0009831	01/26/2023	Angela McNamee Union Due	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0009832	01/26/2023	Justin Thompson Union Dues	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0009833	01/26/2023	Joel Smoyer Union Dues	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0009834	01/26/2023	John White Union Dues	401-2-200-010-000	25.00
Vendor IUPA, CHAVES COUNTY SHERIFF'S ASSOC. #507 Total:					575.00
Vendor: JACKSON COMPACTION LLC					
JACKSON COMPACTION LLC	26760	01/10/2023	PARTS	437-6-659-249-000	2,702.00
Vendor JACKSON COMPACTION LLC Total:					2,702.00
Vendor: KRYSTAL GONZALEZ					
KRYSTAL GONZALEZ	CC024194	01/25/2023	REIMBURSE FOR MANDATED	401-6-619-253-000	40.00
Vendor KRYSTAL GONZALEZ Total:					40.00
Vendor: NEW MEXICO COUNTY INSURANCE AUTHORITY					
NEW MEXICO COUNTY INSU	LE001345	01/19/2023	MULTILINE LAW ENFORCEM	401-2-000-200-401	442,971.00
NEW MEXICO COUNTY INSU	ML001881	01/20/2023	MULTILINE INVOICE	401-2-000-200-401	375,330.00
Vendor NEW MEXICO COUNTY INSURANCE AUTHORITY Total:					818,301.00
Vendor: NEW MEXICO GAS COMPANY INC					
NEW MEXICO GAS COMPAN	CC024198	01/12/2023	ACCT# 115435453-0797988-	401-6-699-341-000	230.24
NEW MEXICO GAS COMPAN	CC024199	01/13/2023	ACCT# 077702112-0801146-	402-6-651-341-000	3,912.13
NEW MEXICO GAS COMPAN	CC024200	01/13/2023	ACCT# 077726812-0801393-	412-8-815-341-000	622.73
NEW MEXICO GAS COMPAN	CC024201	01/12/2023	ACCT# 077991703-0797981-	401-6-691-341-000	282.80
NEW MEXICO GAS COMPAN	CC024202	01/12/2023	ACCT# 077991703-0797982-	401-6-691-341-000	399.92
NEW MEXICO GAS COMPAN	CC024203	01/12/2023	ACCT# 077991703-0804041-	401-6-691-341-000	148.98
NEW MEXICO GAS COMPAN	CC024204	01/13/2023	ACCT# 078156501-0805690-	650-6-684-341-000	5,645.46
NEW MEXICO GAS COMPAN	CC024205	01/12/2023	ACCT# 115435453-1201470-	401-6-612-341-000	59.59
NEW MEXICO GAS COMPAN	CC024205	01/12/2023	ACCT# 115435453-1201470-	401-6-613-341-000	59.59
NEW MEXICO GAS COMPAN	CC024205	01/12/2023	ACCT# 115435453-1201470-	401-6-614-341-000	59.59
NEW MEXICO GAS COMPAN	CC024205	01/12/2023	ACCT# 115435453-1201470-	401-6-616-341-000	59.59
NEW MEXICO GAS COMPAN	CC024205	01/12/2023	ACCT# 115435453-1201470-	401-6-621-341-000	59.59
NEW MEXICO GAS COMPAN	CC024205	01/12/2023	ACCT# 115435453-1201470-	401-6-621-341-000	59.59
NEW MEXICO GAS COMPAN	CC024205	01/12/2023	ACCT# 115435453-1201470-	401-6-622-341-000	226.04
NEW MEXICO GAS COMPAN	CC024205	01/12/2023	ACCT# 115435453-1201470-	401-6-624-341-000	273.31
NEW MEXICO GAS COMPAN	CC024205	01/12/2023	ACCT# 115435453-1201470-	401-6-625-341-000	59.59
NEW MEXICO GAS COMPAN	CC024205	01/12/2023	ACCT# 115435453-1201470-	401-6-631-341-000	123.30

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
NEW MEXICO GAS COMPAN	CC024205	01/12/2023	ACCT# 115435453-1201470-	401-6-632-341-000	79.73
NEW MEXICO GAS COMPAN	CC024205	01/12/2023	ACCT# 115435453-1201470-	401-7-721-341-000	846.22
NEW MEXICO GAS COMPAN	CC024205	01/12/2023	ACCT# 115435453-1201470-	401-7-731-341-000	501.81
NEW MEXICO GAS COMPAN	CC024205	01/12/2023	ACCT# 115435453-1201470-	401-7-741-341-000	363.31
NEW MEXICO GAS COMPAN	CC024205	01/12/2023	ACCT# 115435453-1201470-	401-7-751-341-000	1,155.69
NEW MEXICO GAS COMPAN	CC024205	01/12/2023	ACCT# 115435453-1201470-	427-6-638-341-000	123.32
NEW MEXICO GAS COMPAN	CC024206	01/12/2023	ACCT# 115435453-1203867-	401-6-612-341-000	5.44
NEW MEXICO GAS COMPAN	CC024206	01/12/2023	ACCT# 115435453-1203867-	401-6-613-341-000	5.44
NEW MEXICO GAS COMPAN	CC024206	01/12/2023	ACCT# 115435453-1203867-	401-6-614-341-000	5.44
NEW MEXICO GAS COMPAN	CC024206	01/12/2023	ACCT# 115435453-1203867-	401-6-616-341-000	5.44
NEW MEXICO GAS COMPAN	CC024206	01/12/2023	ACCT# 115435453-1203867-	401-6-621-341-000	5.44
NEW MEXICO GAS COMPAN	CC024206	01/12/2023	ACCT# 115435453-1203867-	401-6-621-341-000	5.43
NEW MEXICO GAS COMPAN	CC024206	01/12/2023	ACCT# 115435453-1203867-	401-6-622-341-000	20.61
NEW MEXICO GAS COMPAN	CC024206	01/12/2023	ACCT# 115435453-1203867-	401-6-624-341-000	24.92
NEW MEXICO GAS COMPAN	CC024206	01/12/2023	ACCT# 115435453-1203867-	401-6-625-341-000	5.44
NEW MEXICO GAS COMPAN	CC024206	01/12/2023	ACCT# 115435453-1203867-	401-6-631-341-000	11.24
NEW MEXICO GAS COMPAN	CC024206	01/12/2023	ACCT# 115435453-1203867-	401-6-632-341-000	7.27
NEW MEXICO GAS COMPAN	CC024206	01/12/2023	ACCT# 115435453-1203867-	401-7-721-341-000	77.17
NEW MEXICO GAS COMPAN	CC024206	01/12/2023	ACCT# 115435453-1203867-	401-7-731-341-000	45.76
NEW MEXICO GAS COMPAN	CC024206	01/12/2023	ACCT# 115435453-1203867-	401-7-741-341-000	33.13
NEW MEXICO GAS COMPAN	CC024206	01/12/2023	ACCT# 115435453-1203867-	401-7-751-341-000	105.40
NEW MEXICO GAS COMPAN	CC024206	01/12/2023	ACCT# 115435453-1203867-	427-6-638-341-000	11.24
Vendor NEW MEXICO GAS COMPANY INC Total:					15,726.93

Vendor: NEW YORK LIFE INSURANCE

NEW YORK LIFE INSURANCE	INV0009807	01/26/2023	NEW YORK LIFE	401-2-200-015-000	936.18
NEW YORK LIFE INSURANCE	INV0009807	01/26/2023	NEW YORK LIFE	402-2-200-015-000	371.73
NEW YORK LIFE INSURANCE	INV0009807	01/26/2023	NEW YORK LIFE	427-2-200-015-000	106.18
NEW YORK LIFE INSURANCE	INV0009807	01/26/2023	NEW YORK LIFE	432-2-200-015-000	27.17
NEW YORK LIFE INSURANCE	INV0009807	01/26/2023	NEW YORK LIFE	435-2-200-015-000	44.88
NEW YORK LIFE INSURANCE	INV0009807	01/26/2023	NEW YORK LIFE	452-2-200-015-000	40.00
Vendor NEW YORK LIFE INSURANCE Total:					1,526.14

Vendor: NEWMEX FUNERAL SERVICES INC

NEWMEX FUNERAL SERVICE	1810-202201	01/20/2023	PERMIT# 2563	427-6-639-296-000	600.00
Vendor NEWMEX FUNERAL SERVICES INC Total:					600.00

Vendor: NM RETIREE HEALTH CARE AUTHORITY

NM RETIREE HEALTH CARE A	INV0009810	01/26/2023	NM RETIREE HEALTH CARE P	401-2-200-020-000	6,010.31
NM RETIREE HEALTH CARE A	INV0009810	01/26/2023	NM RETIREE HEALTH CARE P	402-2-200-020-000	1,784.59
NM RETIREE HEALTH CARE A	INV0009810	01/26/2023	NM RETIREE HEALTH CARE P	427-2-200-020-000	115.27
NM RETIREE HEALTH CARE A	INV0009810	01/26/2023	NM RETIREE HEALTH CARE P	432-2-200-020-000	168.21
NM RETIREE HEALTH CARE A	INV0009810	01/26/2023	NM RETIREE HEALTH CARE P	435-2-200-020-000	189.17
NM RETIREE HEALTH CARE A	INV0009810	01/26/2023	NM RETIREE HEALTH CARE P	437-2-200-020-000	75.18
NM RETIREE HEALTH CARE A	INV0009810	01/26/2023	NM RETIREE HEALTH CARE P	452-2-200-020-000	548.70
NM RETIREE HEALTH CARE A	INV0009810	01/26/2023	NM RETIREE HEALTH CARE P	628-2-200-020-000	253.36
NM RETIREE HEALTH CARE A	INV0009811	01/26/2023	NM Retiree HealthCare Law	401-2-200-020-000	3,161.11
NM RETIREE HEALTH CARE A	INV0009847	01/26/2023	NM RETIREE HEALTH CARE P	402-2-200-020-000	1.26
Vendor NM RETIREE HEALTH CARE AUTHORITY Total:					12,307.16

Vendor: OLIVE TREE INVESTMENTS, LLC

OLIVE TREE INVESTMENTS, L	CC024196	01/25/2023	LEASE/110 E MESCALERO RD	635-6-682-375-000	15,000.00
Vendor OLIVE TREE INVESTMENTS, LLC Total:					15,000.00

Vendor: PRE-PAID LEGAL SERVICES INC

PRE-PAID LEGAL SERVICES IN	INV0009790	01/26/2023	LEGAL SHIELD PAYABLE	401-2-200-022-000	181.35
PRE-PAID LEGAL SERVICES IN	INV0009790	01/26/2023	LEGAL SHIELD PAYABLE	402-2-200-022-000	151.50
PRE-PAID LEGAL SERVICES IN	INV0009790	01/26/2023	LEGAL SHIELD PAYABLE	427-2-200-022-000	33.90
Vendor PRE-PAID LEGAL SERVICES INC Total:					366.75

Vendor: PUBLIC SAFETY PSYCHOLOGY GROUP LLC

PUBLIC SAFETY PSYCHOLOGY	26447	01/01/2023	CLINICAL TEST/MCKELVY/LUE	401-7-751-260-000	948.20
PUBLIC SAFETY PSYCHOLOGY	26517	01/25/2023	PRE-TESTS/ MCKELVEY	401-7-751-260-000	1,066.73
Vendor PUBLIC SAFETY PSYCHOLOGY GROUP LLC Total:					2,014.93

Expense Approval Register

Packet: APPKT02460 - CHECK RUN 1/27/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: REGENTS OF NEW MEXICO					
REGENTS OF NEW MEXICO	CC024210	01/25/2023	ANNUAL ALLOCATION FY 22-	401-6-671-455-000	27,027.50
Vendor REGENTS OF NEW MEXICO Total:					27,027.50
Vendor: RELIAS LLC					
RELIAS LLC	SI-291553	01/01/2023	CUTSOMTER ID: 12206561	650-6-684-260-000	10,508.83
Vendor RELIAS LLC Total:					10,508.83
Vendor: ROOSEVELT COUNTY					
ROOSEVELT COUNTY	CC024211	01/23/2023	INMATE HOUSING ADULT	650-6-684-268-000	825.00
Vendor ROOSEVELT COUNTY Total:					825.00
Vendor: ROSALBA HERNANDEZ					
ROSALBA HERNANDEZ	CC024195	01/25/2023	REIMBURSE MADATED COVI	401-6-619-253-000	20.00
Vendor ROSALBA HERNANDEZ Total:					20.00
Vendor: STARR JANITORIAL INC.					
STARR JANITORIAL INC.	88403	01/17/2023	SUPPLIES	650-6-684-230-000	14,680.42
STARR JANITORIAL INC.	88439	01/18/2023	SUPPLIES	650-6-684-230-000	1,790.64
Vendor STARR JANITORIAL INC. Total:					16,471.06
Vendor: STATE OF NEW MEXICO					
STATE OF NEW MEXICO	INV0009793	01/26/2023	000099447-COLLINS	402-2-200-018-000	180.89
STATE OF NEW MEXICO	INV0009794	01/26/2023	000285627-COLLINS	402-2-200-018-000	95.54
STATE OF NEW MEXICO	INV0009795	01/26/2023	000165474-COLLINS	402-2-200-018-000	25.38
STATE OF NEW MEXICO	INV0009796	01/26/2023	000454540-MENDOZA	401-2-200-018-000	132.92
STATE OF NEW MEXICO	INV0009798	01/26/2023	000258710-LUERAS	401-2-200-018-000	119.08
STATE OF NEW MEXICO	INV0009799	01/26/2023	000434280-LUERAS	401-2-200-018-000	140.77
STATE OF NEW MEXICO	INV0009803	01/26/2023	000480470- SANCHEZ	401-2-200-018-000	160.46
STATE OF NEW MEXICO	INV0009804	01/26/2023	000207794- HUERTA	402-2-200-018-000	189.69
Vendor STATE OF NEW MEXICO Total:					1,044.73
Vendor: SUMMIT EQUIPMENT OUTLET, LLC					
SUMMIT EQUIPMENT OUTLE	SUM-31888	01/18/2023	EQUIPMENT/ RD	402-6-681-371-000	15,317.00
Vendor SUMMIT EQUIPMENT OUTLET, LLC Total:					15,317.00
Vendor: TASCOSA OFFICE MACHINES					
TASCOSA OFFICE MACHINES	388649	01/17/2023	SUPPLIES/COPY PAPER PALLE	670-6-671-230-000	3,520.00
Vendor TASCOSA OFFICE MACHINES Total:					3,520.00
Vendor: TEXAS CHILD SUPPORT SDU					
TEXAS CHILD SUPPORT SDU	INV0009797	01/26/2023	0013625446-COBOS	401-2-200-018-000	327.23
TEXAS CHILD SUPPORT SDU	INV0009801	01/26/2023	0009646845 MATTA,RAY	437-2-200-011-000	276.92
Vendor TEXAS CHILD SUPPORT SDU Total:					604.15
Vendor: THE REGENTS OF NEW MEXICO STATE UNIVERSITY					
THE REGENTS OF NEW MEXI	10877	01/24/2023	CPM 143/DWI 102/JAN 23/	432-7-761-224-000	150.00
Vendor THE REGENTS OF NEW MEXICO STATE UNIVERSITY Total:					150.00
Vendor: TOWN OF HAGERMAN					
TOWN OF HAGERMAN	CC024197	01/20/2023	ACCT# 670	401-7-751-341-000	74.21
Vendor TOWN OF HAGERMAN Total:					74.21
Vendor: UNITED WAY OF CHAVES COUNTY					
UNITED WAY OF CHAVES CO	INV0009789	01/26/2023	UNITED WAY PAYABLE	401-2-200-010-000	65.22
UNITED WAY OF CHAVES CO	INV0009789	01/26/2023	UNITED WAY PAYABLE	402-2-200-010-000	25.00
UNITED WAY OF CHAVES CO	INV0009789	01/26/2023	UNITED WAY PAYABLE	435-2-200-010-000	1.00
UNITED WAY OF CHAVES CO	INV0009789	01/26/2023	UNITED WAY PAYABLE	452-2-200-010-000	5.00
UNITED WAY OF CHAVES CO	INV0009789	01/26/2023	UNITED WAY PAYABLE	628-2-200-010-000	1.00
Vendor UNITED WAY OF CHAVES COUNTY Total:					97.22
Vendor: VISUAL EDGE IT, INC					
VISUAL EDGE IT, INC	33201967	01/09/2023	ACCT# 015-1458791-000	620-7-725-251-000	232.82
VISUAL EDGE IT, INC	33201968	01/09/2023	ACCT# 017-1663050-000	670-6-671-375-000	370.89
VISUAL EDGE IT, INC	33248375	01/16/2023	ACCT# 025-1777394-000	670-6-671-375-000	1,264.45
VISUAL EDGE IT, INC	33274510	01/20/2023	ACCT# 016-1560570-000	452-8-832-251-000	259.03
VISUAL EDGE IT, INC	33290188	01/23/2023	ACCT# 016-1539862-000	670-6-671-375-000	175.89

Expense Approval Register

Vendor Name
VISUAL EDGE IT, INC

Payable Number
33308395

Post Date
01/25/2023

Description (Item)
ACCT# 017-163046-000

Account Number
670-6-671-375-000

Amount
363.36

Vendor VISUAL EDGE IT, INC Total: 2,666.44

Grand Total: 2,154,006.89

Packet: APPKT02460 - CHECK RUN 1/27/2023

Fund Summary

Fund	Expense Amount
401 - GENERAL FUND	887,230.40
402 - ROAD FUND	30,815.71
412 - SIERRA VOLUNTEER FIRE FND	622.73
427 - INDIGENT HOSPITAL CLAIMS	1,523.23
432 - DWI GRANT FUNDS	406.78
435 - CORRECTION GRANTS	235.05
437 - ENVIRONMENTAL TAX	3,079.31
452 - FLOOD CONTROL	6,885.16
620 - CLERK RECORDING & FILING	232.82
628 - PROPERTY VALUATION	303.80
631 - OTHER GRANTS & CONTRACTS	992,180.26
635 - EMERGENCY/CAPITAL OUTLAY	191,346.70
650 - DETENTION CONSTRUCTION PJ	33,450.35
670 - INTERNAL SERVICES	5,694.59
Grand Total:	2,154,006.89

Account Summary

Account Number	Account Name	Expense Amount
401-2-000-200-401	WARRANTS PAYABLE	818,301.00
401-2-200-010-000	UNITED WAY PAYABLE	640.22
401-2-200-015-000	NEW YORK LIFE INSURA	936.18
401-2-200-016-000	GLOBE LIFE PAYABLE	2,101.66
401-2-200-018-000	CHILD ENFORCEMENT P	1,130.46
401-2-200-020-000	RETIREE H/C PAYABLE	9,171.42
401-2-200-022-000	PRE-PAID LEGAL PAYABL	181.35
401-2-200-024-000	ALTONS POWER BLOCK	32.32
401-6-612-341-000	UTILITIES	65.03
401-6-613-341-000	UTILITIES	65.03
401-6-614-341-000	UTILITIES	65.03
401-6-616-341-000	UTILITIES	65.03
401-6-619-253-000	DUES & OTHER FEES	60.00
401-6-621-341-000	UTILITIES	130.05
401-6-622-249-000	EQUIP MAINT/AGREEME	7,388.00
401-6-622-341-000	UTILITIES	246.65
401-6-624-341-000	UTILITIES	298.23
401-6-625-341-000	UTILITIES	65.03
401-6-631-226-000	MILEAGE REIMBURSEME	180.90
401-6-631-341-000	UTILITIES	134.54
401-6-632-341-000	UTILITIES	87.00
401-6-645-268-000	CARE OF PRISONER SER	12,400.00
401-6-671-455-000	COOPERATIVE EXTENSIO	27,027.50
401-6-691-341-000	UTILITIES	831.70
401-6-699-341-000	UTILITIES	230.24
401-7-721-341-000	UTILITIES	923.39
401-7-731-341-000	UTILITIES	547.57
401-7-741-226-000	MILEAGE REIMBURSEME	178.20
401-7-741-341-000	UTILITIES	396.44
401-7-751-260-000	PROFESSIONAL SERVICE	2,014.93
401-7-751-341-000	UTILITIES	1,335.30
402-2-200-010-000	UNITED WAY PAYABLE	25.00
402-2-200-015-000	NEW YORK LIFE INSURA	371.73
402-2-200-016-000	GLOBE LIFE PAYABLE	486.77
402-2-200-018-000	CHILD ENFORCEMENT P	491.50
402-2-200-020-000	RETIREE H/C PAYABLE	1,785.85
402-2-200-022-000	PRE-PAID LEGAL PAYABL	151.50
402-2-200-024-000	ALTONS POWER BLOCK	26.95
402-6-651-341-000	UTILITIES	3,912.13
402-6-653-104-000	TEMPORARY SALARIES	478.22
402-6-653-221-000	VEH/HVY EQUIP. REPAIR	469.27

Account Summary

Account Number	Account Name	Expense Amount
402-6-653-230-000	SUPPLIES/TOOLS	200.41
402-6-653-251-000	RENTALS	7,099.38
402-6-681-371-000	EQUIPMENT/MACHINER	15,317.00
412-8-815-341-000	UTILITIES	622.73
427-2-200-015-000	NEW YORK LIFE INSURA	106.18
427-2-200-016-000	GLOBE LIFE PAYABLE	86.76
427-2-200-020-000	RETIREE H/C PAYABLE	115.27
427-2-200-022-000	PRE-PAID LEGAL PAYABL	33.90
427-6-638-341-000	UTILITIES	134.56
427-6-639-270-000	PAYMENT OF HOSPITAL	446.56
427-6-639-296-000	INDIGENT BURIAL	600.00
432-2-200-015-000	NEW YORK LIFE INSURA	27.17
432-2-200-016-000	GLOBE LIFE PAYABLE	61.40
432-2-200-020-000	RETIREE H/C PAYABLE	168.21
432-7-761-224-000	EMPLOYEE TRAINING	150.00
435-2-200-010-000	UNITED WAY PAYABLE	1.00
435-2-200-015-000	NEW YORK INSURANCE	44.88
435-2-200-020-000	RETIREE H/C PAYABLE	189.17
437-2-200-011-000	MISCELLANEOUS PAYABL	276.92
437-2-200-016-000	GLOBE LIFE PAYABLE	25.21
437-2-200-020-000	RETIREE H/C PAYABLE	75.18
437-6-659-249-000	EQUIPMENT MAINT/AG	2,702.00
452-2-200-010-000	UNITED WAY PAYABLE	5.00
452-2-200-015-000	NEW YORK LIFE INSURA	40.00
452-2-200-016-000	GLOBE LIFE PAYABLE	182.63
452-2-200-020-000	RETIREE H/C PAYABLE	548.70
452-8-832-223-000	VEHICLE FUELS	5,849.80
452-8-832-251-000	RENTALS	259.03
620-7-725-251-000	RENTALS	232.82
628-2-200-010-000	UNITED WAY PAYABLE	1.00
628-2-200-016-000	GLOBE LIFE PAYABLE	49.44
628-2-200-020-000	RETIREE H/C PAYABLE	253.36
631-8-884-376-000	LAND/BUILDING - COUN	992,180.26
635-6-671-409-000	CITY OF ROSWELL SPECI	176,346.70
635-6-682-375-000	LEASE PURCHASES	15,000.00
650-6-684-230-000	SUPPLIES/TOOLS	16,471.06
650-6-684-260-000	PROFESSIONAL SERVICE	10,508.83
650-6-684-268-000	HOUSING OF PRISONERS	825.00
650-6-684-341-000	UTILITIES	5,645.46
670-6-671-230-000	SUPPLIES	3,520.00
670-6-671-375-000	LEASE PURCHASE PAYME	2,174.59
	Grand Total:	2,154,006.89

Patricia Serrano

Project Account Summary

Project Account Key	Expense Amount
None	2,154,006.89
Grand Total:	2,154,006.89

Local Budget Adjustment

January 2023

<u>Account</u>	<u>Desc</u>	<u>Amount</u>
401-7-731-260-000	Jan 2023 Local Budget Adjustment	(8000.00)
401-7-731-339-000	Jan 2023 Local Budget Adjustment	8000.00
401-6-691-260-000	Jan 2023 Local Budget Adjustment	(779.00)
401-6-692-260-000	Jan 2023 Local Budget Adjustment	779.00
401-6-692-257-000	Jan 2023 Local Budget Adjustment	(1860.00)
401-6-692-260-000	Jan 2023 Local Budget Adjustment	1860.00
401-7-721-339-000	Jan 2023 Local Budget Adjustment	(1400.00)
401-7-721-230-000	Jan 2023 Local Budget Adjustment	1400.00
635-6-682-381-200	Jan 2023 Local Budget Adjustment	(83100.00)
635-6-682-381-300	Jan 2023 Local Budget Adjustment	83100.00
414-8-819-221-000	Jan 2023 Local Budget Adjustment	(2000.00)
414-8-819-251-000	Jan 2023 Local Budget Adjustment	2000.00

January 2023 PCard Report

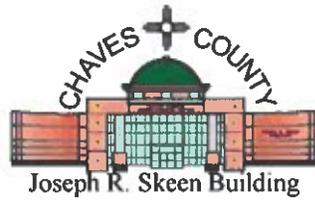
Account	Department	Item Total
401-6-611 Total	Commissioners	\$634.15
401-6-612 Total	County Manager	\$233.43
401-6-613 Total	Human Resources	\$1,037.45
401-6-614 Total	Safety	\$1,772.42
401-6-616 Total	Fire & Emergency Services	\$96.35
401-6-621 Total	Public Works	\$405.23
401-6-622 Total	Information Technology	\$8,058.67
401-6-624 Total	Planning & Zoning	\$600.68
401-6-625 Total	Purchasing	\$23.67
401-6-631 Total	Finance Dept	\$958.23
401-6-632 Total	Community Development	\$372.16
401-6-641 Total	Detention Administration	\$863.62
401-6-645 Total	Juvenile CCJD	\$150.86
401-6-691 Total	Facility Maintenance	\$2,784.59
401-6-692 Total	Courthouse Maintenance	\$776.12
401-6-693 Total	Facility Maint. Health Dept.	\$790.86
401-6-694 Total	Facility Maint. CC Road Dept.	\$1,279.51
401-6-696 Total	Operating Exp - CCDC	\$796.01
401-6-699 Total	St. Mary Complex	\$512.06
401-7-721 Total	Clerk Admin	\$1,501.95
401-7-722 Total	Clerk Bureau Elec.	\$1,398.16
401-7-731 Total	Assessor Admin	\$659.25
401-7-732 Total	Assessor Appriasal	\$566.29
401-7-741 Total	Treasurer Dept.	\$619.55
401-7-751 Total	Sheriff Admin	\$5,955.17
401-7-752 Total	Sheriff Patrol & Investigation	\$7,214.64
402-6-651 Total	Road Admin	\$2,244.74
402-6-652 Total	Road Shop	\$44.00
402-6-653 Total	Road Construction & Maintenance	\$5,862.32
407-8-811 Total	Dunken FD	\$714.38
408-8-812 Total	East Grand Plains FD	\$1,322.90
409-8-813 Total	Penasco FD	\$2,254.20
410-8-816 Total	Midway FD	\$7,087.06
411-8-814 Total	Berrendo FD	\$9,157.05
412-8-815 Total	Sierra FD	\$10,692.44
413-8-818 Total	Rio Felix FD	\$331.03
414-8-819 Total	Fire District #8	\$379.26
427-6-638 Total	Indigent	\$394.27
432-7-761 Total	DWI	\$2,957.84
432-7-762 Total	DWI	\$361.74
452-8-832 Total	Flood Dept.	\$8,340.12
620-7-725 Total	Clerk	\$1,623.82

January 2023 PCard Report

631-8-872 Total	Other Grant's & Contracts	\$1,284.77
631-8-883 Total	Other Grant's & Contracts	\$5,532.03
631-8-884 Total	Other Grant's & Contracts	\$364.49
631-8-886 Total	Other Grant's & Contracts	\$140.84
650-6-684 Total	CCDC Construction Fund	\$16,427.49
670-6-671 Total	Internal Services	\$441.69
Grand Total		\$118,019.56

COUNTY CLERK

Cindy Fuller
PO Box 580
Roswell, NM 88202
575-624-6614
FAX 575-624-6523
cindy.fuller@chavescounty.gov



COMMISSIONERS

- Dara Dana > District 1
- T. Calder Ezzell Jr. > District 2
- Jeff Bilberry > District 3
- Richard Taylor > District 4
- Michael J. Perry > District 5

Chaves County Clerk

Summary Report

01/01/2023-01/31/2023

CLERK FEES (EQUIPMENT)	\$ 5,110.00
GEN CLERK'S FEES	\$ 17,072.84
LIQUOR LICENSE	\$ -
CHILDREN'S TRUST FUND	\$ 300.00
PROBATE	\$ 821.15
PHOTOCOPIES.....	\$ 561.00
GOVT GROSS RECEIPTS TAX	\$ -

TOTAL AMOUNT: \$23,864.99

TOTAL DOCUMENTS FILED 925

NEW MARRIAGE LICENSES 20

NEW PROBATES 22

NEW SURVEYS 7

NEW PLATS 2

VOTER CHANGES 147

NEW REGISTRANTS 106

REPUBLICANS 17788

DEMOCRATS 9214

LIBERTARIANS 364

OTHER 8194

CCSO Mileage Report
January 2023

Unit #	Year	Make	Model	Assigned to	Mileage Beg.	Mileage End	Total
900	2013	Ford	Taurus	Spare	161,774	161,774	0
901	2016	Ford	F-250 Crew Cab	Spare	134,268	135,512	1244
902	2009	Ford	F-150	Spare	195,328	195,328	0
903	2014	Ford	F-150	Serna, Jimmy	136,500	138,231	1731
905	2017	Ford	F-150	Barrientos, Miguel	95,485	97,043	1558
907	2011	Ford	F-250 Crew Cab	Spare	230,916	230,916	0
908	2013	Ford	Taurus	Ramirez, Giovanni	160,075	161,051	976
909	2019	Ford	F-150	Animal Control Spare	58,393	58,393	0
910	2014	Ford	F-150 4x4	Smothermon, Cody	121,224	123,252	2028
911	2016	Ford	Expedition 4x4	Spare	104,580	104,580	0
913	2016	Ford	Expedition 4x4	Parmer, Jeremy	92,000	92,393	393
914	2018	Ford	Taurus	Avila Wrecked	75,269	75,269	0
915	2008	Dodge	Charger	Ramos, Raul	105,431	105,726	295
916	2018	Ford	Explorer	Spare	101,658	101,658	0
917	2018	Ford	Explorer	Wrecked	87,987	87,987	0
918	2006	Ford	Van	Transport Van	121,605	121,605	0
919	2009	Ford	Crown Victoria	Spare	128,383	128,383	0
920	2008	Ford	Crown Victoria	CID Spare Broken Odometer	91,880	91,880	0
922	2018	Ford	Explorer	Kennard, Gauge K-9 Cage	78,652	80,625	1973
923	2005	Ford	F-150	Serrano, Agustin	134,426	135,652	1226
924	2008	Ford	Crown Victoria	Spare	128,335	128,335	0
925	2018	Ford	Explorer	Wrecked	58,652	58,652	0
928	2010	Dodge	Van	Transport-County Yard	158,931	158,931	0
929	2013	Ford	Explorer	Spare	89,251	89,251	0
930	2014	Ford	Taurus	Perez, Agustin	67,093	67,496	403
931	2008	Ford	Crown Victoria	Spare	122,139	122,139	0
933	2017	Ford	Explorer	De La Cerda, Nathaniel	109,326	112,035	2709
934	2017	Ford	Explorer	Spare	143,002	143,002	0
935	2017	Ford	Explorer	Beagles-Clark, Amanda	125,642	128,258	2616
937	2015	Chevy	Caprice	Spare	98,286	98,286	0
939	2015	Chevy	Caprice	Spare	95,457	95,457	0
940	2010	Ford	F-150	Spare	185,190	185,190	0
941	2014	Ford	Taurus	Spare	119,858	119,858	0
942	2008	Chevy	Caprice	Spare	117,428	117,428	0
943	2014	Ford	Taurus	Spare	103,151	103,151	0
944	2014	Ford	Taurus	Spare	109,239	109,239	0
945	2014	Ford	Taurus	Spare	137,976	137,976	0
946	2014	Ford	Taurus	Villarreal, PJ	144,727	145,648	921
947	2013	Chevy	Tahoe	Burned Unit-County Yard	66,287	66,287	0
948	2011	Ford	Crown Victoria	Spare	128,256	128,256	0
951	2010	Ford	Crown Victoria	McDaniel, Dallas	105,795	106,245	450
952	2010	Ford	Expedition	Spare	140,599	140,599	0
953	2010	Ford	Expedition	Wrecked	128,040	128,040	0
955	2013	Ford	Focus	CID Spare-Civilian	96,058	96,058	0
956	2014	Ford	Taurus	Padilla, Olivia	140,309	141,317	1008
957	2014	Ford	Taurus	Dictson, Daniel	142,777	142,777	0
960	2007	Ford	Crown Victoria	Spare	117,120	117,120	0

961	2018	Ford	Van	Transport	29,353	29,353	0
962	2015	Dodge	Caravan	Transport	154,001	154,028	27
966	2020	Ford	F-150	Ray, Mike	14,246	14,681	435
967	2019	Ford	F-150	Hendrix, Scott	62,520	64,644	2,124
968	2019	Ford	F-150	Doug Hohle	28,270	28,605	335
969	2019	Ford	F-150	Cassidy, Maria	24,461	24,716	255
970	2019	Ford	F-150	Delgado, Ricardo	33,180	34,673	1,493
971	2019	Ford	F-150	Thompson, Justin	33,556	37,237	3,681
977	2019	Ford	F-150	Silvas, Pedro	82,863	84,606	1743
978	2019	Ford	F-150	McNamee, Angela	55,178	55,981	803
979	2020	Ford	F-150	Conklin, Benjamin	57,754	59,292	1,538
980	2020	Ford	F-150	Sanchez, Kim	50,160	53,360	3200
981	2020	Ford	F-150	Lueras, Sam	69,098	69,098	0
982	2020	Ford	F-150	Smoyer, Joel	55,500	57,295	1,795
983	2020	Ford	F-150	Salas, Andres	57,501	59,123	1,622
985	2020	Dodge	Caravan	Transport	35,573	37,570	1,997
989	2011	Chevy	Tahoe	White, John	150,701	152,549	1,848
994	2020	Ford	F-150	Nava, Isaac	53,050	54,432	1,382
995	2020	Ford	F-150	Martinez, Joshua	47,919	49,510	1,591
996	2020	Ford	F-150	Cobos, Isaac	56,305	57,116	811
997	2020	Ford	F-150	McKelvey, Josh	49,687	51,385	1,698
998	2007	Ford	Fusion	Bell, Sarah	33,684	34,162	478
999		Ford	F-550 Diesel	Crime Scene Truck	217,877	217,877	0
1000	2021	Chevy	Silverado	Herrington, Mike	7,181	7,507	326
1001	2021	Chevy	Silverado	Yslas, Charles	10,690	10,998	308
1002	2021	Chevy	Silverado	Drake, Charles	8,590	10,245	1,655
1004	2021	Chevy	Tahoe	Jacob Sanchez	10,890	11,828	938
1005	2017	Ford	Explorer	Hardy, Travis	160,195	160,310	115
TOTAL:							51729

****Spare maybe in use due to Assigned Units in the Shop for repairs**

Sheriff's Office
CHAVES COUNTY

#1 Saint Mary's Place
P.O. Box 1396
Roswell, New Mexico 88203
(575) 624-6500

Mike Herrington, Sheriff

Sheriff's Monthly Statistics Report
January 2023

Total Number of Arrests: 55
Adult: 55
Juvenile: 0

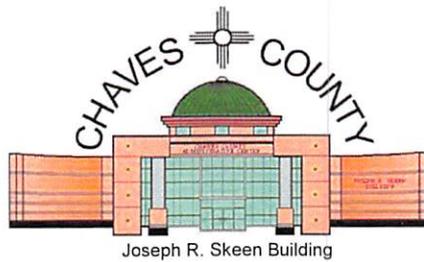
Total Number of DWI's: 14

Total Number of Arrest Citations: 2
Adult: 1
Juvenile: 1

Total Number of Non-Traffic
Citations: 0
Total Number of Traffic Citations: 138
Total Number of Warning Traffic
Citations: 9

Total Number of Accident Reports: 18

**CHAVES COUNTY
ROAD DEPARTMENT**
1505 East Brasher Road
Roswell, New Mexico 88203
Phone: 575-624-6610
Fax: 575-627-4360



COMMISSIONERS
Dara Dana · District 1
T. Calder Ezzell Jr. · District 2
Jeff Bilberry · District 3
Richard C. Taylor · District 4
Michael Perry · District 5

Road Operations Director
Joe E. West

County Manager
Bill Williams

January 2023

MAN-HOURS	6,514.50	
MANPOWER COST		\$238,447.71
MAN-HOURS ON ROAD PROJECTS	4,865.50	
MANPOWER COST ON ROAD PROJECTS		\$181,572.22
MILES BLADED	97.25	
MILES MOWED	0.00	
VEHICLE MILEAGE and OFF-ROAD HOURS	3,877.00	
VEHICLE AND EQUIPMENT COSTS		\$150,731.16
GALLONS WATER HAULED	98,900.00	
COST OF CITY WATER		\$395.60
COST OF PRIVATE BILLED WATER		\$0.00
MATERIAL USED (cubic yards)		
CHIPS USED ON ROAD PROJECTS	0.00	\$0.00
BASE COURSE USED ON ROAD PROJECTS	510.00	\$1,703.40
COLD MIX USED ON ROAD PROJECTS	23.40	\$2,164.50
FINES USED ON ROAD PROJECTS	0.00	\$0.00
MILLINGS	0.00	\$0.00
PIT RUN USED ON ROAD PROJECTS	280.00	\$1,680.00
RIP RAP USED ON ROAD PROJECTS	0.00	\$0.00
ROAD OIL		\$0.00
DEMURRAGE		\$0.00
GAS (gallons)	1658.30	\$3,932.57
DIESEL (gallons)	6053.30	\$19,851.33
GAS - Dunken (gallons)	336.30	\$795.66
DIESEL - Dunken (gallons)	286.30	\$981.08
COST OF ROADWORK		\$363,807.52
COST OF SOLID WASTE		\$13,010.20
COST OF DEMOLITION WASTE		\$13,696.94


JOE E. WEST
ROAD OPERATIONS DIRECTOR