

CHAVES COUNTY BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING AGENDA

October 17, 2013 –9:00 a.m.

Chaves County Administrative Center – Joseph R. Skeen Building
Commission Chambers - #1 St. Mary's Place

CALL TO ORDER

PLEDGE OF ALLEGIANCE

DETERMINATION OF QUORUM

APPROVAL OF MINUTES

PROCLAMATIONS-CHARACTER COUNTS WEEK AND BUDDY WALK DAY

PRESENTATION-YEARS OF SERVICE PINS

AGENDA ITEMS

A. AGREEMENTS AND RESOLUTIONS

1. A. Agreement A-13-024-between Chaves County and NM Aging & Long-Term Services Department
- B. Agreement A-13-025-between Chaves County and NM Aging & Long-Term Services Department
- C. Agreement A-13-026-between Chaves County and NM Aging & Long-Term Services Department
2. Resolution R-13-018-Establishing the Chaves County Government Volunteer Fire Chief's Committee
3. Resolution R-13-043-Budget Increase to FY 13/14 Final Budget for Other Grants and Contracts
4. Resolution R-13-053-Approving Voting Convenient Centers
5. Resolution R-13-054-Authorizing the Issuance and Sale of Pollution Control Revenue Bonds and Resolution R-13-055 Declaring Chaves County's Intent to Reimburse Expenditures paid by AGPower FP1, LLC for a Solid Waste Disposal Facility
6. Resolution R-13-056-Approving Changes to Position Specifications
7. Resolution R-13-057-Approving Title Change and Changes to Position Specification

B. OTHER BUSINESS

8. 2014 Legislative Priorities

**APPROVAL OF CHECKS
APPROVAL OF REPORTS**

**UNSCHEDULED COMMUNICATIONS LIMITED TO FIVE MINUTES PER VISITOR
NO FORMAL ACTION TAKEN BY COMMISSION**

- **COUNTY MANAGERS' COMMUNICATIONS**
- **COMMISSIONER'S COMMUNICATIONS**
- **SIGNATURE OF DOCUMENTS**
- **ADJOURNMENT**

If you are an individual with a disability who is in need of a reader, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing of a meeting, please contact the County Commissioner's office at 575-624-6600. This should be done at least one week prior to the meeting. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the County Commissioner's office if a summary or other type of accessible format is needed.

PROCLAMATION



CHARACTER COUNTS! WEEK 2013

WHEREAS young people will be the stewards of our communities, nation and world in critical times, and the present and future well-being of our society require an involved, caring citizenry with good character;

WHEREAS concerns about the character training of children have taken on a new sense of urgency as violence by and against youth threatens the physical and psychological well-being of the nation;

WHEREAS, more than ever, children need strong and constructive guidance from their families and their communities, including schools, youth organizations, religious institutions and civic groups;

WHEREAS the character of a nation is only as strong as the character of its individual citizens, and the public good benefits when young people learn that good character counts in personal relationships, in school and in the workplace;

WHEREAS scholars and educators agree that people do not automatically develop good character and, therefore, conscientious efforts must be made by youth-influencing institutions and individuals to help young people develop the essential traits and characteristics that comprise good character;

WHEREAS character development is, first and foremost, an obligation of families, though efforts by faith communities, schools, and youth, civic and human service organizations also play a very important role in supporting family efforts by fostering and promoting good character;

WHEREAS in July 1992, the Aspen Declaration was written by an eminent group of educators, youth leaders and ethics scholars for the purpose of articulating a coherent framework for character education appropriate to a diverse and pluralistic society;

WHEREAS the Aspen Declaration states that "effective character education is based on core ethical values which form the foundation of democratic society" — trustworthiness, respect, responsibility, fairness, caring and citizenship — and these "Six Pillars of Character" transcend cultural, religious and socioeconomic differences;

WHEREAS the Aspen Declaration states that "The character and conduct of our youth reflect the character and conduct of society; therefore, every adult has the responsibility to teach and model the core ethical values and every social institution has the responsibility to promote the development of good character";

WHEREAS, Character Counts in Chaves County has been promoting character development for the past 20 years;

NOW THEREFORE, the County of Chaves does hereby endorse the “Six Pillars of Character” and urges all citizens to seek out opportunities to emphasize these core ethical values and model these traits of good character in an ongoing commitment to promote character development and ethical behavior in the youth of our community, and;

FURTHER, the County of Chaves declares the week of October 20-26, 2013 as “CHARACTER COUNTS! Week”.

Done this 17th day of October, 2013.

BOARD OF CHAVES COUNTY COMMISSIONERS

Greg Nibert, Chairman

ATTEST:

Dave Kunko
County Clerk

PROCLAMATION



BUDDY WALK DAY IN CHAVES COUNTY OCTOBER 19, 2013

WHEREAS, October is Down Syndrome Awareness Month, and

WHEREAS, the National Down Syndrome Society held its first Buddy Walk in 1995, and

WHEREAS, the Buddy Walk was designed to promote acceptance and inclusion of people with Down Syndrome, and

WHEREAS, the Southeastern New Mexico Down Syndrome Foundation is holding its 9th Annual Buddy Walk on October 19, 2013, and

WHEREAS, Chaves County salutes all of the participants in this year's Buddy Walk, and

WHEREAS, Chaves County recognizes all of the efforts the Southeastern New Mexico Down Syndrome Foundation in promoting awareness and acceptance of individuals with Down Syndrome.

NOW THEREFORE, the Chaves County Board of Commissioners, hereby proclaims October 19, 2013 as Buddy Walk Day in Chaves County.

Done this 17th day of October, 2013.

BOARD OF CHAVES COUNTY COMMISSIONERS

Greg Nibert, Chairman

ATTEST:

Dave Kunko
County Clerk

AGENDA ITEM: 1

- A. Agreement A-13-024 between Chaves County and NM Aging & Long-Term Services Department
- B. Agreement A-13-025 between Chaves County and NM Aging & Long-Term Services Department
- C. Agreement A-13-026 between Chaves County and NM Aging & Long-Term Services Department

MEETING DATE: 10/17/13

STAFF SUMMARY

Action Requested by: Charlotte Andrade, Community Development Division

Action Requested: Approval of Agreements: A-13-024, A-13-025 & A-13-026

Item Summary:

Chaves County has received three (3) Capital Appropriation Projects approved by the Legislature under the Laws of 2013 from the NM Aging & Long-Term Services Department.

The projects reflect the following:

A. Agreement A-13-024

“One hundred and fifty thousand (\$150,000) dollars to plan, design, renovate and equip the Hagerman Senior Center in Chaves County.” (2013-1117)

B. Agreement A-13-025

“Twenty-six thousand, five-hundred (\$26,500) to purchase and equip vehicles for the NM Senior Olympics Program in Chaves County.” (2013-1116)

C. Agreement A-13-026

“Ninety-one thousand, two hundred (\$91,200) dollars to purchase and install equipment for the NM Senior Olympics Program in Chaves County.” (2013-1115)

The term of each agreement will be June 30, 2016.

Staff recommends approval.

SUPPORT DOCUMENTS: Agreements A-13-024, A-13-025 & A-13-026

Summary by: Charlotte Andrade
Title: Community Development Director

Agreement A-13-024

**STATE OF NEW MEXICO
AGING AND LONG-TERM SERVICES DEPARTMENT
FUND 89200 CAPITAL APPROPRIATION PROJECT**

THIS AGREEMENT is made and entered into as of this ____ day of _____, 2013, by and between the Aging and Long-Term Services Department, P.O. Box 27118, New Mexico, 87502-7119, hereinafter called the “Department” or abbreviation such as “ALTSD”, and the Chaves County, hereinafter called the “Grantee”. This Agreement shall be effective as of the date it is executed by the Department.

RECITALS

WHEREAS, in the Laws of 2012, Chapter 54, the Legislature made an appropriation to the Department, funds from which the Department is making available to the Grantee pursuant to this Agreement; and

WHEREAS, the Department is granting to Grantee, and the Grantee is accepting the grant of, funds from this appropriation, in accordance with the terms and conditions of this Agreement; and

WHEREAS, State Agency on Aging (28-4-1 to 28-4-9 NMSA 1978: successor agency, Aging and Long-Term Services Department (9-23-1 to 9-23-12 NMSA 1978) and the Older Americans Act, as amended 1965, may enter into grants and contracts as appropriated by law.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and obligations contained herein, the parties hereby mutually agree as follows:

ARTICLE I. PROJECT DESCRIPTION, AMOUNT OF GRANT AND REVERSION DATE

A. The project that is the subject of this Agreement is described as follows:

2013-1117 \$150,000 APPROPRIATION REVERSION DATE: **June 30, 2016**
Laws of 2012, Chapter 54, Section 10.A, Paragraph 17, one hundred fifty thousand dollars (\$150,000), to plan, design, renovate and equip the Hagerman senior center in Chaves county.

The Grantee’s total reimbursements shall not exceed the appropriation amount one hundred fifty thousand dollars (\$150,000), (the “Appropriation Amount”) minus the allocation for Art in Public Places (“AIPP amount”)¹, if applicable, (\$0), which equals (\$150,000), (the “Adjusted Appropriation Amount”).

In the event of a conflict among the Appropriation Amount, the Reversion Date, as defined herein and/or the purpose of the Project, as set forth in this Agreement, and the corresponding appropriation language in the laws cited above in this Article I(A), the language of the laws cited herein shall control.

¹ The AIPP amount is “an amount of money equal to one percent or two hundred thousand dollars (\$200,000), whichever is less, of the amount of money appropriated for new construction or any major renovation exceeding one hundred thousand dollars (\$100,000).” Section 13-4A-4 NMSA 1978.

This project is referred to throughout the remainder of this Agreement as the "Project"; the information contained in Article I(A) is referred to collectively throughout the remainder of this Agreement as the "Project Description." The Grantee shall reference the Project's number in all correspondence with and submissions to the Department concerning the Project, including, but not limited to, Requests for Payment and reports.

ARTICLE II. LIMITATION ON DEPARTMENT'S OBLIGATION TO MAKE GRANT DISBURSEMENT TO GRANTEE

A. Upon the Effective Date of this Agreement, for permissible purposes within the scope of the Project Description, the Grantee shall only be reimbursed monies for which the Department has issued and the Grantee has received a Notice of Department's Obligation to Reimburse² Grantee (hereinafter referred to as "Notice of Obligation"). This Grant Agreement and the disbursement of any and all amounts of the above referenced Adjusted Appropriation Amount are expressly conditioned upon the following:

- (i) Irrespective of any Notice of Obligation, the Grantee's expenditures shall be made on or before the Reversion Date and, if applicable, an Early Termination Date (i.e., the goods have been delivered and accepted or the title to the goods has been transferred to the Grantee and/or the services have been rendered for the Grantee); and
- (ii) The total amount received by the Grantee shall not exceed the lesser of: (a) the Adjusted Appropriation Amount identified in Article I(A) herein or (b) the total of all amounts stated in the Notice(s) of Obligation evidencing that the Department has received and accepted the Grantee's Third Party Obligation(s), as defined in subparagraph iii of this Article II(A); and
- (iii) The Grantee's expenditures were made pursuant to the Grantee's legal procurement and execution of binding written obligations or purchase orders with third party contractors or vendors for the provision of services, including professional services, or the purchase of tangible personal property and real property for the Project, hereinafter referred to as "Third Party Obligations"; and
- (iv) The Grantee's submittal of timely Requests for Payment in accordance with the procedures set forth in Article IX of this Agreement ;
- (v) In the event that capital assets acquired with Project funds are to be sold, leased, or licensed to or operated by a private Grantee or Fiscal Agent for Grantee, the sale, lease, license, or operating agreement:
 - a. must be approved by the applicable oversight Grantee or Fiscal Agent for Grantee (if any) in accordance with law; or
 - b. if no oversight Grantee or Fiscal Agent for Grantee is required to approve of the transaction, the Department must approve of the transaction as complying with law.Prior to the sale, lease, license, or operating agreement being approved pursuant to subparagraph (a) or (b) above, the Department may, in its discretion and unless inconsistent with New Mexico State Board of Finance imposed conditions, reimburse the Grantee for necessary expenditures incurred to develop the Project sufficiently to make the sale, lease, license, or operating agreement commercially feasible, such as plan and design expenditures; and
- (vi) The Grantee's submittal of documentation of all Third Party Obligations and amendments thereto (including terminations) to the Department and the Department's issuance and the

² "Reimburse" as used throughout this Agreement includes Department payments to the Grantee for invoices received, but not yet paid, by the Grantee from a third party contractor or vendor, if the invoices comply with the provisions of this Agreement and are a valid liability of the Grantee.

Grantee's receiving of a Notice of Obligation for a particular amount in accordance with the terms of this Agreement as follows:

- a. The Grantee shall submit to the Department one copy of all Third Party Obligations and amendments thereto (including terminations) as soon as possible after execution by the Third Party but prior to execution by the Grantee.
- b. Grantee acknowledges and agrees that if it chooses to enter into a Third Party Obligation prior to receiving a Notice of Obligation that covers the expenditure, it is solely responsible for such expenditures.
- c. The Department may, in its absolute discretion, issue to Grantee a Notice of Obligation for the particular amount of that Third Party Obligation that only obligates the Department to reimburse Grantee's expenditures made on or before the Reversion Date or an Early Termination Date. The current Notice of Obligation form is attached to this Agreement as Exhibit 2.
- d. The date the Department sends, by mail or email, the Notice of Obligation is the date that the Department's Notice of Obligation is effective. After that date, the Grantee is authorized to budget the particular amount set forth in the Notice of Obligation, execute the Third Party Obligation and request the Third Party begin work.

B. The Grantee shall implement, in all respects, the Project. The Grantee shall provide all necessary qualified personnel, material, and facilities to implement the Project. The Grantee shall finance its share (if any) of the costs of the Project, including all Project overruns.

C. Project funds shall not be used for purposes other than those specified in the Project Description.

D. Unless specifically allowed by law, Project funds cannot be used to reimburse Grantee for indirect Project costs.

ARTICLE III. NOTICE PROVISIONS AND GRANTEE AND DEPARTMENT DESIGNATED REPRESENTATIVES

Whenever written notices, including written decisions, are to be given or received, related to this Agreement, the following provisions shall apply.

The Grantee and the Department hereby designate the persons listed below as their official representative concerning all matters related to this Agreement:

Grantee: Chaves County
Name: Charlotte Andrade
Title: Grants Officer
Address: #1 St. Mary's Place, Roswell, NM 88203
Email: ccgrants@co.chaves.nm.us
Telephone: 575-624-6559
FAX:

Department: Aging and Long-Term Services Department
Name: Rebecca Martinez
Title: Capital Outlay Bureau Chief
Address: P.O. Box 27118, Santa Fe, NM 87502-7118
Email: rebeccas.martinez@state.nm.us
Telephone: 505-476-4768
FAX: 505-476-4836

The Grantee and the Department agree that either party shall send all notices, including written decisions, related to this Agreement to the above named persons by facsimile, email, or regular mail. In the case of mailings, notices shall be deemed to have been given and received upon the date of the receiving party's actual receipt or five calendar days after mailing, whichever shall first occur. In the case of facsimile transmissions, the notice shall be deemed to have been given and received on the date reflected on the facsimile confirmation indicating a successful transmission of all pages included in the writing. In the case of email transmissions, the notice shall be deemed to have been given and received on the date reflected on the delivery receipt of email.

ARTICLE IV. REVERSION DATE, TERM, EARLY TERMINATION

A. As referenced in Article I(A), the applicable law establishes a date by which Project funds must be expended by Grantee, which is referred to throughout the remainder of this Agreement as the "Reversion Date." Upon being duly executed by both parties, this Agreement shall be effective as of the date of execution by the Department. It shall terminate on **June 30, 2016** the Reversion Date unless Terminated Before Reversion Date ("Early Termination") pursuant to Article V herein.

B. The Project's funds must be "expended" on or before the Reversion Date and, if applicable, Early Termination Date of this Agreement. For purposes of this Agreement, it is not sufficient for the Grantee to "encumber" the Project funds on its books on or before the Project's Reversion Date or Early Termination Date. Funds are "expended" and an "expenditure" has occurred as of the date that a particular quantity of goods are delivered to and received by the Grantee or title to the goods is transferred to the Grantee and/or as of the date particular services are rendered for the Grantee. Funds are *not* "expended" and an "expenditure" has *not* occurred as of the date they are "encumbered" by the Grantee pursuant to a contract or purchase order with a third party.

ARTICLE V. EARLY TERMINATION

A. Early Termination Before Reversion Date Due to Completion of the Project or Complete Expenditure of the Adjusted Appropriation or Violation of this Agreement

Early Termination includes:

- (i) Termination due to completion of the Project before the Reversion Date; or
- (ii) Termination due to complete expenditure of the Adjusted Appropriation Amount before the Reversion Date; or
- (iii) Termination for violation of the terms of this Agreement; or
- (iv) Termination for suspected mishandling of public funds, including but not limited to, fraud, waste, abuse, conflicts of interest.

Either the Department or the Grantee may early terminate this Agreement prior to the Reversion Date by providing the other party with a minimum of fifteen (15) days' advance, written notice of early

termination. Grantee hereby waives any rights to assert an impairment of contract claim against the Department or the State of New Mexico in the event of Early Termination of this Agreement by the Department pursuant to Article V(A).

B. Early Termination Before Reversion Date Due to Non-appropriation

The terms of this Agreement are expressly made contingent upon sufficient appropriations and authorization being made by the Legislature of New Mexico for the performance of this Agreement. Throughout this Agreement the term “non-appropriate” or “non-appropriation” includes the following actions by the New Mexico Legislature: de-authorization, reauthorization or revocation of a prior authorization. The Legislature may choose to non-appropriate the Appropriation referred to Article I and, if that occurs, the Department shall early terminate this Agreement for non-appropriation by giving the Grantee written notice of such termination, as of the effective date of the law making the non-appropriation. The Department’s decision as to whether sufficient appropriations or authorizations are available shall be accepted by the Grantee and shall be final. Grantee hereby waives any rights to assert an impairment of contract claim against the Department or the State of New Mexico in the event of Early Termination of this Agreement by the Department pursuant to Article V(B).

C. Limitation on Department’s Obligation to Make Grant Disbursements to Grantee in the Event of Early Termination

In the event of Early Termination of this Agreement by either party, the Department’s sole obligation to reimburse the Grantee is expressly conditioned upon the limitations set forth Article II.

ARTICLE VI. SUSPENSION OF NEW OR FURTHER OBLIGATIONS

A. The Department may choose, in its absolute discretion, to direct the Grantee to suspend entering into new and further obligations.

- (i) The Grantee shall immediately suspend entering into new or further written obligations with third parties upon the date the Grantee receives written notice given by the Department; and
- (ii) The Department is, upon the date the Grantee receives written notice given by the Department, suspending issuance of any new or further Notice of Obligation under this Agreement; and
- (iii) The Department may direct the Grantee to implement a corrective action plan in accordance with Article VI(D) herein.

B. In the event of Suspension of this Agreement, the Department’s sole obligation to reimburse the Grantee is expressly conditioned upon the limitations set forth in Article II herein.

C. A suspension of new or further obligations under this Agreement shall remain in effect unless or until the date the Grantee receives written notice given by the Department informing the Grantee that the Suspension has been lifted or that the Agreement has been Early Terminated in accordance with Article V herein. If the Suspension is lifted, the Department will consider further requests for Notice of Obligation.

D. Corrective Action Plan in the Event of Suspension

In the event that the Department chooses, in its absolute discretion to direct the Grantee to suspend entering into new or further written obligations with third parties pursuant to Article VI(A), the Department may, but is not obligated to, require the Grantee to develop and implement a written corrective action plan to remedy the grounds for the Suspension. Such corrective action plan must be approved by the Department and be signed by the Grantee. Failure to sign a corrective action plan or meet the terms and deadlines set forth in the signed corrective action plan, is hereby deemed a violation of the terms of this Agreement for purposes of Early Termination, Article V(A)(iii). The corrective action plan is in addition to, and not in lieu of, any other equitable or legal remedy, including but not limited to Early Termination.

ARTICLE VII. AMENDMENT

This Agreement shall not be altered, changed, or amended except by instrument in writing duly executed by both the parties hereto.

ARTICLE VIII. REPORTS

A. Paper Monthly Reports

In order that the Department may adequately monitor Project activity, the Grantee shall submit to the Department Paper Monthly Reports for the Project. Paper Monthly Reports shall be submitted on a form prescribed by the Department. The Paper Monthly and Paper Final Report form are attached hereto as Exhibit 1. The Department shall provide the Grantee with a minimum of thirty (30) days' advance written notice of any change to the Monthly Report format or content.

The Paper Monthly Report shall be due monthly on the last day of each month, beginning with the first full month following execution of this Agreement by the Department and ending upon the submission of a Paper Final Report for the Project. The Department may, in its discretion, change the reporting period from time to time by giving Grantee a minimum of thirty (30) days' advance, written notice of any change to the reporting period; provided, however, that in no event shall the reporting period be less than one month.

B. Paper Final Report

The Grantee shall submit to the Department and the Department of Finance and Administration a Final Report for the Project. The Final Report shall be submitted on a form provided by the Department and contain such information as the Department may require. The Monthly and Final Report form is attached hereto as Exhibit 1. The Department shall provide Grantee with a minimum of thirty (30) days' advance, written notice of any change to the Final Report format or content. The Paper Final Report must be submitted within twenty (20) days after the Project's Reversion Date or within twenty (20) days of the date of Early Termination, which ever first occurs.

C. Paperless Reporting

In addition to the paper reports described in subparagraphs A and B of this Article, the Grantee shall report monthly and final Project activity by entering such Project information as the Department and the Department of Finance and Administration may require directly into a database maintained by the Department of Finance and Administration. The Department shall give Grantee a minimum of thirty (30) days' advance written notice of any changes to the information the Grantee is required to report on a paperless basis. The Paperless Report shall be due monthly on the last day of each month,

beginning with the first full month following execution of this Agreement by the Department and ending upon the submission of a Final Report for the Project. The Paperless Final Report along with a Paper Final Report must be submitted within twenty (20) days after the Project's Reversion Date or within twenty (20) days of the date of Early Termination, which ever first occurs.

D. Requests for Additional Information/Project Inspection

During the term of this Agreement and during the period of time during which the Grantee must maintain records pursuant to Article VIII, the Department may (i) request such additional information regarding the Project as it deems necessary and (ii) conduct, at reasonable times and upon reasonable notice, onsite inspections of the Project. Grantee shall respond to such requests for additional information within a reasonable period of time, as established by the Department. Requests made pursuant to this subparagraph D are in addition to and not in lieu of the periodic and final reporting described in subparagraphs A through C of this Article VIII.

ARTICLE IX. REQUEST FOR PAYMENT PROCEDURES AND DEADLINES

A. The Grantee shall request payment by submitting a Request for Payment, in the form attached hereto as Exhibit 1. Payment requests are subject to the following procedures:

- (i) The Grantee must submit one original and one copy of each Request for Payment; and
- (ii) Each Request for Payment must contain proof of payment by the Grantee or liabilities incurred by the Grantee in the form of a notarized certification by Grantee's designated representative in Article III herein, that the expenditures are valid or are liabilities incurred by the Grantee in the form of actual unpaid invoices received by the Grantee of services rendered by a third party or items of tangible personal property received by the Grantee for the implementation of the Project; provided, however, that the Grantee may be reimbursed for unpaid liabilities only if the Department, in its discretion, agrees to do so and in accordance with any special conditions imposed by the Department.
- (iii) In cases where the Grantee is submitting a Request for Payment to the Department based upon invoices received, but not yet paid, by the Grantee from a third party contractor or vendor, if the invoices comply with the provisions of this Agreement and are a valid liability of the Grantee, the Grantee shall make payment to those contractors or vendors within five (5) business days from the date of receiving reimbursement from the Department or such shorter period of time as the Department may prescribe in writing.

B. Deadlines

Requests for Payments shall be submitted by Grantee to the Department on the earlier of:

- (i) Twenty (20) days from the end of the calendar quarter in which the expenditure was incurred or liability of the Grantee was incurred as evidenced by an unpaid invoice received by the Grantee from a third party contractor or vendor, if total unreimbursed expenditures or liabilities at calendar quarter end exceed \$25,000; or
- (ii) July 15 of each year for all unreimbursed expenditures incurred during the previous fiscal year; or
- (iii) Twenty (20) days from date of Early Termination; or
- (iv) Twenty (20) days from the Reversion Date.

C. The Grantee's failure to abide by the requirements set forth in Article II herein will result in the denial of its Request for Payment or will delay the processing of Requests for Payment. The Department has the right to reject a payment request for the Project unless and until it is satisfied that

the expenditures in the Request for Payment are for permissible purposes within the meaning of the Project Description and that the expenditures and the Grantee are otherwise in compliance with this Agreement, including but not limited to, compliance with the reporting requirements and the requirements set forth in Article II herein to provide Third Party Obligations. The Department's ability to reject any Request for Payment is in addition to, and not in lieu of, any other legal or equitable remedy available to the Department due to Grantee's violation of this Agreement.

ARTICLE X. PROJECT CONDITIONS AND RESTRICTIONS; REPRESENTATIONS AND WARRANTIES

- A. The following general conditions and restrictions are applicable to the Project:
- (i) The Project's funds must be spent in accordance with all applicable state laws, regulations, policies, and guidelines, including, but not limited to, the Procurement Code (or local procurement ordinance, where applicable).
 - (ii) The Project must be implemented in accordance with the New Mexico Public Works Minimum Works Act, Section 13-4-10 through 13-4-17 NMSA 1978, if applicable. Every contract or project in excess of sixty thousand dollars (\$60,000) that the Grantee is a party to for construction, alteration, demolition or repair or any combination of these, including painting and decorating, of public buildings, public works or public roads and that requires or involves the employment of mechanics, laborers or both shall contain a provision stating the minimum wages and fringe benefits to be paid to various classes of laborers and mechanics, shall be based upon the wages and benefits that will be determined by the New Mexico Department of Workforce Solutions to be prevailing for the corresponding classes of laborers and mechanics employed on contract work of a similar nature in the locality. Further, every contract or project shall contain a stipulation that the contractor, subcontractor, employer or a person acting as a contractor shall pay all mechanics and laborers employed on the site of the project, unconditionally and not less often than once a week and without subsequent unlawful deduction or rebate on any account, the full amounts accrued at time of payment computed at wage rates and fringe benefit rates not less than those determined pursuant to Section 13-4-11 B. NMSA 1978 to be the prevailing wage rates and prevailing fringe benefit rates issued for the project.
 - (iii) The Project may only benefit private entities in accordance with applicable law, including, but not limited to, Article IX, Section 14 of the Constitution of the State of New Mexico, the so-called "Anti-Donation Clause."
 - (iv) The Grantee shall not at any time convert any property acquired or developed with the Project's funds to uses other than those specified in the Project Description without the Department's express, advance, and written approval.
 - (v) The Grantee shall comply with all federal and state laws, rules and regulations pertaining to equal employment opportunity. In accordance with all such laws, rules and regulations the Grantee agrees to assure that no person shall, on the grounds of race, color, national origin, sex, sexual preference, age or handicap, be excluded from employment with Grantee, be excluded from participation in the Project, be denied benefits or otherwise be subject to discrimination under, any activity performed under this Agreement. If Grantee is found to be not in compliance with these requirements during the life of this Agreement, Grantee agrees to take appropriate steps to correct any deficiencies. The Grantee's failure to implement such appropriate steps within a reasonable time constitutes grounds for terminating this Agreement.

- B. The Grantee hereby represents and warrants the following:
- (i) The Grantee has the legal authority to receive and expend the Project's funds.
 - (ii) This Agreement has been duly authorized by the Grantee, the person executing this Agreement has authority to do so, and, once executed by the Grantee, this Agreement shall constitute a binding obligation of the Grantee, enforceable according to its terms.
 - (iii) This Agreement and the Grantee's obligations hereunder do not conflict with any law or ordinance or resolution applicable to the Grantee, the Grantee's charter (if applicable), or any judgment or decree to which it is subject.
 - (iv) The Grantee has independently confirmed that the Project Description, including, but not limited to, the amount and Reversion Date, is consistent with the underlying appropriation in law.
 - (v) The Grantee's governing body has duly adopted or passed as an official act a resolution, motion, or similar action authorizing the person identified as the official representative of the Grantee to sign the Agreement and to sign Requests for Payment.
 - (vi) The Grantee shall abide by New Mexico laws regarding Conflict of Interest and Governmental Conduct and whistleblower protection. The Grantee specifically agrees that no officer or employee of the local jurisdiction or its designees or agents, no member of the governing body, and no other public official of the locality who exercises any function or responsibility with respect to this Grant, during his/her tenure or for one year thereafter, shall have any interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed pursuant to this Grant. Further, Grantee shall require all of its contractors to incorporate in all subcontracts the language set forth in this paragraph prohibiting conflicts of interest.
 - (vii) No funds have been paid or will be paid, by or on behalf of the Grantee, to any person for influencing or attempting to influence an officer or employee of this or any agency or body in connection with the awarding of any Third Party Obligation and that the Grantee shall require certifying language prohibiting lobbying to be included in the award documents for all sub awards, including subcontracts, loans and cooperative agreements. All sub recipients shall be required to certify accordingly.

**ARTICLE XI. STRICT ACCOUNTABILITY OF RECEIPTS AND DISBURSEMENTS;
PROJECT RECORDS**

A. The Grantee shall be strictly accountable for receipts and disbursements relating to the Project's funds. The Grantee shall follow generally accepted accounting principles, and, if feasible, maintain a separate bank account or fund with a separate organizational code, for the funds to assure separate budgeting and accounting of the funds.

B. For a period of six (6) years following the Project's completion, the Grantee shall maintain all Project related records, including, but not limited to, all financial records, requests for proposals, invitations to bid, selection and award criteria, contracts and subcontracts, advertisements, minutes of pertinent meetings, as well as records sufficient to fully account for the amount and disposition of the total funds from all sources budgeted for the Project, the purpose for which such funds were used, and such other records as the Department shall prescribe.

C. The Grantee shall make all Project records available to the Department of Finance and Administration and the New Mexico State Auditor upon request. With respect to the funds that are the

subject of this Agreement, if the State Auditor finds that any or all of these funds were improperly expended, the Grantee may be required to reimburse to the State of New Mexico, to the originating fund, any and all amounts found to be improperly expended.

ARTICLE XII. IMPROPERLY REIMBURSED FUNDS

If the Department determines that part or all of the Appropriation Amount was improperly reimbursed to Grantee, including but not limited to, Project funds reimbursed to Grantee based upon fraud, mismanagement, misrepresentation, misuse, violation of law by the Grantee, or violation of this Agreement, the Grantee shall return such funds to the Department for disposition in accordance with law.

ARTICLE XIII. LIABILITY

Neither party shall be responsible for liability incurred as a result of the other party's acts or omissions in connection with this Agreement. Any liability incurred in connection with this Agreement is subject to immunities and limitations of the New Mexico Tort Claims Act.

ARTICLE XIV. SCOPE OF AGREEMENT

This Agreement constitutes the entire and exclusive agreement between the Grantee and DFA concerning the subject matter hereof. The Agreement supersedes any and all prior or contemporaneous agreements, understandings, discussions, communications, and representations, written or verbal.

ARTICLE XV. REQUIRED NON-APPROPRIATIONS CLAUSE IN CONTRACTS FUNDED IN WHOLE OR PART BY FUNDS MADE AVAILABLE UNDER THIS AGREEMENT

The Grantee acknowledges and agrees that Grantee shall include a "non-appropriations" clause in all contracts between it and other parties that are (i) funded in whole or part by funds made available under this Agreement and (ii) entered into after the effective date of this Agreement that states:

"The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the Legislature of New Mexico for the performance of this Agreement. If sufficient appropriations and authorization are not made by the Legislature, Chaves County may immediately terminate this Agreement by giving Contractor written notice of such termination. Chaves County's decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final. Contractor hereby waives any rights to assert an impairment of contract claim against Chaves County or the Aging and Long-Term Services Department or the State of New Mexico in the event of immediate or Early Termination of this Agreement by Chaves County or the Department."

ARTICLE XVI. REQUIRED TERMINATION CLAUSE IN CONTRACTS FUNDED IN WHOLE OR PART BY FUNDS MADE AVAILABLE UNDER THIS AGREEMENT

Grantee acknowledges and agrees that Grantee shall include the following or a termination clause in all contracts that are (i) funded in whole or part by funds made available under this Agreement and (ii) entered into after the effective date of this Agreement:

“This contract is funded in whole or in part by funds made available under an Aging and Long-Term Services Department Grant Agreement. Should the Aging and Long-Term Services Department early terminate the grant agreement, the Chaves County may early terminate this contract by providing Contractor written notice of such termination. In the event of termination pursuant to this paragraph, the Chaves County’s only liability shall be to pay Contractor for acceptable goods delivered and services rendered before the termination date.”

Grantee hereby waives any rights to assert an impairment of contract claim against the Department or the State of New Mexico in the event of Early Termination of this Agreement by the Department.

XVII. COMPLIANCE WITH UNIFORM FUNDING CRITERIA.

A. Throughout the term of this Agreement, Grantee shall:

1. submit all reports of annual audits and agreed upon procedures required by Section 12-6-3(A)-(B) NMSA 1978 by the due dates established in 2.2.2 NMAC, reports of which must be a public record pursuant to Section 12-6-5(A) NMSA 1978 within forty-five days of delivery to the State Auditor;
2. have a duly adopted budget for the current fiscal year approved by its budgetary oversight agency (if any);
3. timely submit all required financial reports to its budgetary oversight agency (if any); and
4. have adequate accounting methods and procedures to expend grant funds in accordance with applicable law and account for and safeguard grant funds and assets acquired by grant funds.

B. In the event Grantee fails to comply with the requirements of Paragraph A of this Article XVII, the Department may take one or more of the following actions:

1. suspend new or further obligations pursuant to Article VI(A) of this Agreement;
2. require the Grantee to develop and implement a written corrective action plan pursuant to Article VI(D) of this Agreement to remedy the non-compliance;
3. impose special grant conditions to address the non-compliance by giving the Grantee notice of such special conditions in accordance with Article III of this Agreement; the special conditions shall be binding and effective on the date that notice is deemed to have been given pursuant to Article III; or
4. terminate this Agreement pursuant to Article V(A) of this Agreement.

ARTICLE XVIII. SEVERANCE TAX BOND AND GENERAL OBLIGATION BOND PROJECT CLAUSES

A. Grantee acknowledges and agrees that the underlying appropriation for the Project is a severance tax bond or general obligation bond appropriation, which is administered by the New Mexico State Board of Finance (BOF), an entity separate and distinct from the Department. Grantee acknowledges and agrees that (i) it is Grantee’s sole responsibility to determine through BOF staff what (if any) conditions are currently imposed on the Project; (ii) the Department’s failure to inform Grantee of a BOF imposed condition does not affect the validity or enforceability of the condition; (iii) the BOF may in the future impose further or different conditions upon the Project; (iv) all BOF conditions are effective without amendment of this Agreement; (v) all applicable BOF conditions must be satisfied before the BOF will release to the Department funds subject to the condition(s); and (vi)

the Department's obligation to reimburse Grantee from the Project is contingent upon the then current BOF conditions being satisfied.

B. Grantee acknowledges and agrees that this Agreement is subject to the BOF's Bond Project Disbursements rule, 2.61.6 NMAC, as such may be amended or re-codified.

IN WITNESS WHEREOF, the parties have duly executed this Agreement as of the date of execution by the Department.

GRANTEE

Signature of Official with Authority to Bind Grantee

By: _____
(Type or Print Name)

Its: _____
(Type or Print Title)

Date

AGING AND LONG-TERM SERVICES DEPARTMENT

By: _____ Date: _____
ALTSD Cabinet Secretary

By: _____ Date: _____
ALTSD Legal Counsel—Certifying Legal Sufficiency

By: _____
ALTSD Chief Financial Officer



**EXHIBIT 1
ALTSD CAPITAL OUTLAY GRANT
MONTHLY/FINAL REPORT FORM & REQUEST FOR PAYMENT FORM**

MONTHLY REPORT FINAL REPORT
(Due on the last day of each month)

PAY REQUEST NO. _____
 DATE: _____

Grantee: _____ Grant Number: _____ Reporting Period: _____ Grant Expiration Date: _____

Address: _____ City _____ State _____ Zip _____ Preparer's Name & Phone Number: _____

Please provide a detailed status of project referenced above. Please check the box that would best explain the project phase.

- Bonds Sold Plan/Design Bid Documents Construction/Improvements/Renovation in Process
 Purchase in Process Substantial Completion Project Complete Other *(Please specify in narrative section)*

Provide a project update and the anticipated timeline for commencement and completion for each phase. *(Attach extra sheet if needed)*

REQUEST FOR PAYMENT

VENDOR INVOICE DETAIL *(Attach extra sheet if needed)*

Grant Amount: _____
 AIPP Amount *(if applicable)*: _____
 Funds Requested to Date: _____
 Amount Requested This Payment: _____
 Grant Balance: _____

Date of Invoice	Vendor Name	Amount of Invoice	Amount Applicable to This Grant
Amount Requested This Payment:			

- MONTHLY REPORT:** I hereby certify that the aforementioned Capital Outlay Project funds are being expended in accordance with all requirements of the Grant Agreement, and in compliance with all other applicable requirements.
- FINAL REPORT:** I hereby certify that the aforementioned Capital Outlay Project funds have been completed and funds were expended in accordance with all requirements of the Grant Agreement, and in compliance with all other applicable state/ regulatory requirements. The remaining balance is requested to be reverted to the appropriate funding source.

CERTIFICATION: Under penalty of law, I hereby certify to the best of my knowledge and belief, the above information is correct; expenditures are properly documented, and are valid expenditures or actual receipts; and that the grant activity is in full compliance with Article IX, Sec. 14 of the New Mexico Constitution known as the "anti-donation" clause.

 Grantee Fiscal Officer Signature & Printed Name

 Grantee Representative Signature & Printed Name *(Preparer)*

SWORN TO AND SUBSCRIBED BEFORE ME THIS ____ DAY OF _____, 2013.

Notary Public: _____

My Commission Expires: _____

STATE AGENCY USE ONLY

I certify that the Local Government Financial and vendor file information agree with the above submitted information.

ALTSD Accounting Manager _____ Date _____
 Vendor Code: _____ Fund No: _____

ALTSD Capital Outlay Bureau Chief _____ Date _____
 Class Code: _____

SBOF DRAW INFORMATION: Warrant # _____ Amount of Request: _____ Date: _____ Initials: _____

Fiscal Year Expenditure Period Ending: *(check one)* (Jan-Jun) Fiscal Year _____
 (Jul-Dec)

EXHIBIT 2
STATE OF NEW MEXICO - CAPITAL GRANT PROJECT
NOTICE OF OBLIGATION TO REIMBURSE GRANTEE

DATE: _____

TO: Grantee Representative: _____

FROM: Department Representative: _____

SUBJECT: Notice of Obligation to Reimburse Grantee

PROJECT NUMBER: _____

As the designated representative of the Department for Grant Agreement number 2013-1117 entered into between Grantee and the Department, I certify that the Grantee has submitted to the Department the following third party obligation executed, in writing, by the third party's authorized representative:

Third Party Obligation (includes purchase orders and contract) #: _____
Vendor or Contractor: _____

Third Party Obligation Amount: _____
Termination Date: _____

I certify that the State is issuing this Notice of Obligation to Reimburse Grantee for permissible purposes within the scope of the project description, subject to all the terms and conditions of the above referenced Grant Agreement.

Grant Amount adjusted for AIPP if applicable: _____

The Amount of this Notice of Obligation to Reimburse: _____

The Total Amount of all Previously Issued Notices of Obligation: _____

The Total Amount of all Notices of Obligation to Reimburse as of this Date: _____

Department Representative: _____

Title: _____

Signature: _____

Date: _____

EXHIBIT 3
ALTSO CAPITAL OUTLAY
SPECIAL GRANT CONDITIONS

No special conditions are required for this grant agreement.

Scope of Work (SOW)

RE: Laws of 2012 Chapter 54
Grant Agreement No. 2013-1117
HAGERMAN SENIOR CENTER RENOVATE \$150,000

1. Name of the Grantee including Fiscal Agent:

Chaves County J.O.Y. Centers, Incorporated, a Not-for-Profit 501c(3) Corporation
with Fiscal Agent Chaves County, New Mexico

2. Project Title:

Hagerman Senior Center Renovate

3. Grant Agreement Number:

2013-1117

4. Background Narrative:

On August 11, 2011, the newly constructed Hagerman/Dexter JOY Center opened. A Grand Opening was held in October, 2011. The building itself was completed, but other work remained to be done. Initially, the old building needed to be torn down. Asbestos was found and had to be remediated before that could happen. On the site where the old building was demolished, a new parking lot was planned with lighting, landscaping, and a new sign as well. This grant will assist to construct the parking lot (to include preparing the ground and providing for proper drainage), provide some landscaping, and provide lighting. Smith Engineering has been contracted to provide the plans for this undertaking. The total funding for the project is \$148,500.

5. Work Plan:

Chaves County Purchasing Agent, will assure that the Work Plan is adhered to. Smith Engineering is working on the plans and hopes to have them completed within the week.

6. Budget Detail:

Project Cost Activities	Other Funds	Legislative Funds
Architect/Engineer		
Construction		\$148,500.00
Equipment (specify)		
Vehicle		
Other Costs-Art in Public Places		\$1,500.00

7. Art in Public Places:

Art in Public Places will be funded to \$1,500.

Request for Scope of Work (SOW)
Page Two

8. Performance measures:

Chaves County personnel along with the Chaves County J.O.Y. Centers Executive Director and its Board of Directors will monitor the project, making sure that performance is adequate.

9. Results Expected:

The Senior Citizens of Hagerman and Dexter New Mexico will be able to park at their new Senior Center in a clean, well-lighted place.

10. Time Frame/Milestones:

The project will be completed as soon as possible once the final approval is received. It is expected that it can be completed within four months.

11. Responsible Staff Contact information including e-mail and telephone number;

Chaves County Grants Officer is Charlotte Andrade email ccgrants@co.chaves.nm.us and telephone number is 575-624-6559 ✓

**STATE OF NEW MEXICO
AGING AND LONG-TERM SERVICES DEPARTMENT
FUND 89200 CAPITAL APPROPRIATION PROJECT**

THIS AGREEMENT is made and entered into as of this ___ day of _____, 2013, by and between the Aging and Long-Term Services Department, P.O. Box 27118, New Mexico, 87502-7119, hereinafter called the “Department” or abbreviation such as “ALTSD”, and Chaves County, hereinafter called the “Grantee”. This Agreement shall be effective as of the date it is executed by the Department.

RECITALS

WHEREAS, in the Laws of 2012, Chapter 54, the Legislature made an appropriation to the Department, funds from which the Department is making available to the Grantee pursuant to this Agreement; and

WHEREAS, the Department is granting to Grantee, and the Grantee is accepting the grant of, funds from this appropriation, in accordance with the terms and conditions of this Agreement; and

WHEREAS, State Agency on Aging (28-4-1 to 28-4-9 NMSA 1978: successor agency, Aging and Long-Term Services Department (9-23-1 to 9-23-12 NMSA 1978) and the Older Americans Act, as amended 1965, may enter into grants and contracts as appropriated by law.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and obligations contained herein, the parties hereby mutually agree as follows:

ARTICLE I. PROJECT DESCRIPTION, AMOUNT OF GRANT AND REVERSION DATE

A. The project that is the subject of this Agreement is described as follows:

Grant Agreement #: 2013-1116 \$26,500 APPROPRIATION REVERSION DATE: **June 30, 2016**
Laws of 2012, Chapter 54, Section 10.A, Paragraph 16, twenty-six thousand five hundred dollars (\$26,500) to purchase and equip vehicles for the senior Olympics program in Chaves County.

The Grantee’s total reimbursements shall not exceed the appropriation amount twenty-six thousand five hundred dollars (\$26,500), (the “Appropriation Amount”) minus the allocation for Art in Public Places (“AIPP amount”)¹, if applicable, (\$0), which equals (\$26,500), (the “Adjusted Appropriation Amount”).

In the event of a conflict among the Appropriation Amount, the Reversion Date, as defined herein and/or the purpose of the Project, as set forth in this Agreement, and the corresponding appropriation language in the laws cited above in this Article I(A), the language of the laws cited herein shall control.

¹ The AIPP amount is “an amount of money equal to one percent or two hundred thousand dollars (\$200,000), whichever is less, of the amount of money appropriated for new construction or any major renovation exceeding one hundred thousand dollars (\$100,000).” Section 13-4A-4 NMSA 1978.

This project is referred to throughout the remainder of this Agreement as the “Project”; the information contained in Article I(A) is referred to collectively throughout the remainder of this Agreement as the “Project Description.” The Grantee shall reference the Project's number in all correspondence with and submissions to the Department concerning the Project, including, but not limited to, Requests for Payment and reports.

ARTICLE II. LIMITATION ON DEPARTMENT’S OBLIGATION TO MAKE GRANT DISBURSEMENT TO GRANTEE

A. Upon the Effective Date of this Agreement, for permissible purposes within the scope of the Project Description, the Grantee shall only be reimbursed monies for which the Department has issued and the Grantee has received a Notice of Department’s Obligation to Reimburse² Grantee (hereinafter referred to as “Notice of Obligation”). This Grant Agreement and the disbursement of any and all amounts of the above referenced Adjusted Appropriation Amount are expressly conditioned upon the following:

- (i) Irrespective of any Notice of Obligation, the Grantee’s expenditures shall be made on or before the Reversion Date and, if applicable, an Early Termination Date (i.e., the goods have been delivered and accepted or the title to the goods has been transferred to the Grantee and/or the services have been rendered for the Grantee); and
- (ii) The total amount received by the Grantee shall not exceed the lesser of: (a) the Adjusted Appropriation Amount identified in Article I(A) herein or (b) the total of all amounts stated in the Notice(s) of Obligation evidencing that the Department has received and accepted the Grantee’s Third Party Obligation(s), as defined in subparagraph iii of this Article II(A); and
- (iii) The Grantee’s expenditures were made pursuant to the Grantee’s legal procurement and execution of binding written obligations or purchase orders with third party contractors or vendors for the provision of services, including professional services, or the purchase of tangible personal property and real property for the Project, hereinafter referred to as “Third Party Obligations”; and
- (iv) The Grantee’s submittal of timely Requests for Payment in accordance with the procedures set forth in Article IX of this Agreement ;
- (v) In the event that capital assets acquired with Project funds are to be sold, leased, or licensed to or operated by a private Grantee or Fiscal Agent for Grantee, the sale, lease, license, or operating agreement:
 - a. must be approved by the applicable oversight Grantee or Fiscal Agent for Grantee (if any) in accordance with law; or
 - b. if no oversight Grantee or Fiscal Agent for Grantee is required to approve of the transaction, the Department must approve of the transaction as complying with law.

Prior to the sale, lease, license, or operating agreement being approved pursuant to subparagraph (a) or (b) above, the Department may, in its discretion and unless inconsistent with New Mexico State Board of Finance imposed conditions, reimburse the Grantee for necessary expenditures incurred to develop the Project sufficiently to make the sale, lease, license, or operating agreement commercially feasible, such as plan and design expenditures; and

² “Reimburse” as used throughout this Agreement includes Department payments to the Grantee for invoices received, but not yet paid, by the Grantee from a third party contractor or vendor, if the invoices comply with the provisions of this Agreement and are a valid liability of the Grantee.

- (vi) The Grantee's submittal of documentation of all Third Party Obligations and amendments thereto (including terminations) to the Department and the Department's issuance and the Grantee's receiving of a Notice of Obligation for a particular amount in accordance with the terms of this Agreement as follows:
- a. The Grantee shall submit to the Department one copy of all Third Party Obligations and amendments thereto (including terminations) as soon as possible after execution by the Third Party but prior to execution by the Grantee.
 - b. Grantee acknowledges and agrees that if it chooses to enter into a Third Party Obligation prior to receiving a Notice of Obligation that covers the expenditure, it is solely responsible for such expenditures.
 - c. The Department may, in its absolute discretion, issue to Grantee a Notice of Obligation for the particular amount of that Third Party Obligation that only obligates the Department to reimburse Grantee's expenditures made on or before the Reversion Date or an Early Termination Date. The current Notice of Obligation form is attached to this Agreement as Exhibit 2.
 - d. The date the Department sends, by mail or email, the Notice of Obligation is the date that the Department's Notice of Obligation is effective. After that date, the Grantee is authorized to budget the particular amount set forth in the Notice of Obligation, execute the Third Party Obligation and request the Third Party begin work.

B. The Grantee shall implement, in all respects, the Project. The Grantee shall provide all necessary qualified personnel, material, and facilities to implement the Project. The Grantee shall finance its share (if any) of the costs of the Project, including all Project overruns.

C. Project funds shall not be used for purposes other than those specified in the Project Description.

D. Unless specifically allowed by law, Project funds cannot be used to reimburse Grantee for indirect Project costs.

ARTICLE III. NOTICE PROVISIONS AND GRANTEE AND DEPARTMENT DESIGNATED REPRESENTATIVES

Whenever written notices, including written decisions, are to be given or received, related to this Agreement, the following provisions shall apply.

The Grantee and the Department hereby designate the persons listed below as their official representative concerning all matters related to this Agreement:

Grantee: Chaves County
Name: Charlotte Andrade
Title: Community Development Director
Address: #1 St Mary's Place, Roswell, NM. 88203
Email: ccgrants@co.chaves.nm.us
Telephone: 575-624-6559

Department: Aging and Long-Term Services Department
Name: Rebecca Martinez
Title: Capital Outlay Bureau Chief
Address: P.O. Box 27118, Santa Fe, NM 87502-7118
Email: rebeccas.martinez@state.nm.us
Telephone: 505-476-4768
FAX: 505-476-4836

The Grantee and the Department agree that either party shall send all notices, including written decisions, related to this Agreement to the above named persons by facsimile, email, or regular mail. In the case of mailings, notices shall be deemed to have been given and received upon the date of the receiving party's actual receipt or five calendar days after mailing, whichever shall first occur. In the case of facsimile transmissions, the notice shall be deemed to have been given and received on the date reflected on the facsimile confirmation indicating a successful transmission of all pages included in the writing. In the case of email transmissions, the notice shall be deemed to have been given and received on the date reflected on the delivery receipt of email.

ARTICLE IV. REVERSION DATE, TERM, EARLY TERMINATION

A. As referenced in Article I(A), the applicable law establishes a date by which Project funds must be expended by Grantee, which is referred to throughout the remainder of this Agreement as the "Reversion Date." Upon being duly executed by both parties, this Agreement shall be effective as of the date of execution by the Department. It shall terminate on **June 30, 2016** the Reversion Date unless Terminated Before Reversion Date ("Early Termination") pursuant to Article V herein.

B. The Project's funds must be "expended" on or before the Reversion Date and, if applicable, Early Termination Date of this Agreement. For purposes of this Agreement, it is not sufficient for the Grantee to "encumber" the Project funds on its books on or before the Project's Reversion Date or Early Termination Date. Funds are "expended" and an "expenditure" has occurred as of the date that a particular quantity of goods are delivered to and received by the Grantee or title to the goods is transferred to the Grantee and/or as of the date particular services are rendered for the Grantee. Funds are *not* "expended" and an "expenditure" has *not* occurred as of the date they are "encumbered" by the Grantee pursuant to a contract or purchase order with a third party.

ARTICLE V. EARLY TERMINATION

A. Early Termination Before Reversion Date Due to Completion of the Project or Complete Expenditure of the Adjusted Appropriation or Violation of this Agreement

Early Termination includes:

- (i) Termination due to completion of the Project before the Reversion Date; or
- (ii) Termination due to complete expenditure of the Adjusted Appropriation Amount before the Reversion Date; or
- (iii) Termination for violation of the terms of this Agreement; or
- (iv) Termination for suspected mishandling of public funds, including but not limited to, fraud, waste, abuse, conflicts of interest.

Either the Department or the Grantee may early terminate this Agreement prior to the Reversion Date by providing the other party with a minimum of fifteen (15) days' advance, written notice of early

termination. Grantee hereby waives any rights to assert an impairment of contract claim against the Department or the State of New Mexico in the event of Early Termination of this Agreement by the Department pursuant to Article V(A).

B. Early Termination Before Reversion Date Due to Non-appropriation

The terms of this Agreement are expressly made contingent upon sufficient appropriations and authorization being made by the Legislature of New Mexico for the performance of this Agreement. Throughout this Agreement the term “non-appropriate” or “non-appropriation” includes the following actions by the New Mexico Legislature: de-authorization, reauthorization or revocation of a prior authorization. The Legislature may choose to non-appropriate the Appropriation referred to Article I and, if that occurs, the Department shall early terminate this Agreement for non-appropriation by giving the Grantee written notice of such termination, as of the effective date of the law making the non-appropriation. The Department’s decision as to whether sufficient appropriations or authorizations are available shall be accepted by the Grantee and shall be final. Grantee hereby waives any rights to assert an impairment of contract claim against the Department or the State of New Mexico in the event of Early Termination of this Agreement by the Department pursuant to Article V(B).

C. Limitation on Department’s Obligation to Make Grant Disbursements to Grantee in the Event of Early Termination

In the event of Early Termination of this Agreement by either party, the Department’s sole obligation to reimburse the Grantee is expressly conditioned upon the limitations set forth Article II.

ARTICLE VI. SUSPENSION OF NEW OR FURTHER OBLIGATIONS

A. The Department may choose, in its absolute discretion, to direct the Grantee to suspend entering into new and further obligations.

- (i) The Grantee shall immediately suspend entering into new or further written obligations with third parties upon the date the Grantee receives written notice given by the Department; and
- (ii) The Department is, upon the date the Grantee receives written notice given by the Department, suspending issuance of any new or further Notice of Obligation under this Agreement; and
- (iii) The Department may direct the Grantee to implement a corrective action plan in accordance with Article VI(D) herein.

B. In the event of Suspension of this Agreement, the Department’s sole obligation to reimburse the Grantee is expressly conditioned upon the limitations set forth in Article II herein.

C. A suspension of new or further obligations under this Agreement shall remain in effect unless or until the date the Grantee receives written notice given by the Department informing the Grantee that the Suspension has been lifted or that the Agreement has been Early Terminated in accordance with Article V herein. If the Suspension is lifted, the Department will consider further requests for Notice of Obligation.

D. Corrective Action Plan in the Event of Suspension

In the event that the Department chooses, in its absolute discretion to direct the Grantee to suspend entering into new or further written obligations with third parties pursuant to Article VI(A), the Department may, but is not obligated to, require the Grantee to develop and implement a written

corrective action plan to remedy the grounds for the Suspension. Such corrective action plan must be approved by the Department and be signed by the Grantee. Failure to sign a corrective action plan or meet the terms and deadlines set forth in the signed corrective action plan, is hereby deemed a violation of the terms of this Agreement for purposes of Early Termination, Article V(A)(iii). The corrective action plan is in addition to, and not in lieu of, any other equitable or legal remedy, including but not limited to Early Termination.

ARTICLE VII. AMENDMENT

This Agreement shall not be altered, changed, or amended except by instrument in writing duly executed by both the parties hereto.

ARTICLE VIII. REPORTS

A. Paper Monthly Reports

In order that the Department may adequately monitor Project activity, the Grantee shall submit to the Department Paper Monthly Reports for the Project. Paper Monthly Reports shall be submitted on a form prescribed by the Department. The Paper Monthly and Paper Final Report form are attached hereto as Exhibit 1. The Department shall provide the Grantee with a minimum of thirty (30) days' advance written notice of any change to the Monthly Report format or content.

The Paper Monthly Report shall be due monthly on the last day of each month, beginning with the first full month following execution of this Agreement by the Department and ending upon the submission of a Paper Final Report for the Project. The Department may, in its discretion, change the reporting period from time to time by giving Grantee a minimum of thirty (30) days' advance, written notice of any change to the reporting period; provided, however, that in no event shall the reporting period be less than one month.

B. Paper Final Report

The Grantee shall submit to the Department and the Department of Finance and Administration a Final Report for the Project. The Final Report shall be submitted on a form provided by the Department and contain such information as the Department may require. The Monthly and Final Report form is attached hereto as Exhibit 1. The Department shall provide Grantee with a minimum of thirty (30) days' advance, written notice of any change to the Final Report format or content. The Paper Final Report must be submitted within twenty (20) days after the Project's Reversion Date or within twenty (20) days of the date of Early Termination, which ever first occurs.

C. Paperless Reporting

In addition to the paper reports described in subparagraphs A and B of this Article, the Grantee shall report monthly and final Project activity by entering such Project information as the Department and the Department of Finance and Administration may require directly into a database maintained by the Department of Finance and Administration. The Department shall give Grantee a minimum of thirty (30) days' advance written notice of any changes to the information the Grantee is required to report on a paperless basis. The Paperless Report shall be due monthly on the last day of each month, beginning with the first full month following execution of this Agreement by the Department and ending upon the submission of a Final Report for the Project. The Paperless Final Report along with a Paper Final Report must be submitted within twenty (20) days after the Project's Reversion Date or within twenty (20) days of the date of Early Termination, which ever first occurs.

D. Requests for Additional Information/Project Inspection

During the term of this Agreement and during the period of time during which the Grantee must maintain records pursuant to Article VIII, the Department may (i) request such additional information regarding the Project as it deems necessary and (ii) conduct, at reasonable times and upon reasonable notice, onsite inspections of the Project. Grantee shall respond to such requests for additional information within a reasonable period of time, as established by the Department. Requests made pursuant to this subparagraph D are in addition to and not in lieu of the periodic and final reporting described in subparagraphs A through C of this Article VIII.

ARTICLE IX. REQUEST FOR PAYMENT PROCEDURES AND DEADLINES

A. The Grantee shall request payment by submitting a Request for Payment, in the form attached hereto as Exhibit 1. Payment requests are subject to the following procedures:

- (i) The Grantee must submit one original and one copy of each Request for Payment; and
- (ii) Each Request for Payment must contain proof of payment by the Grantee or liabilities incurred by the Grantee in the form of a notarized certification by Grantee's designated representative in Article III herein, that the expenditures are valid or are liabilities incurred by the Grantee in the form of actual unpaid invoices received by the Grantee of services rendered by a third party or items of tangible personal property received by the Grantee for the implementation of the Project; provided, however, that the Grantee may be reimbursed for unpaid liabilities only if the Department, in its discretion, agrees to do so and in accordance with any special conditions imposed by the Department.
- (iii) In cases where the Grantee is submitting a Request for Payment to the Department based upon invoices received, but not yet paid, by the Grantee from a third party contractor or vendor, if the invoices comply with the provisions of this Agreement and are a valid liability of the Grantee, the Grantee shall make payment to those contractors or vendors within five (5) business days from the date of receiving reimbursement from the Department or such shorter period of time as the Department may prescribe in writing.

B. Deadlines

Requests for Payments shall be submitted by Grantee to the Department on the earlier of:

- (i) Twenty (20) days from the end of the calendar quarter in which the expenditure was incurred or liability of the Grantee was incurred as evidenced by an unpaid invoice received by the Grantee from a third party contractor or vendor, if total unreimbursed expenditures or liabilities at calendar quarter end exceed \$25,000; or
- (ii) July 15 of each year for all unreimbursed expenditures incurred during the previous fiscal year; or
- (iii) Twenty (20) days from date of Early Termination; or
- (iv) Twenty (20) days from the Reversion Date.

C. The Grantee's failure to abide by the requirements set forth in Article II herein will result in the denial of its Request for Payment or will delay the processing of Requests for Payment. The Department has the right to reject a payment request for the Project unless and until it is satisfied that the expenditures in the Request for Payment are for permissible purposes within the meaning of the Project Description and that the expenditures and the Grantee are otherwise in compliance with this Agreement, including but not limited to, compliance with the reporting requirements and the requirements set forth in Article II herein to provide Third Party Obligations. The Department's ability

to reject any Request for Payment is in addition to, and not in lieu of, any other legal or equitable remedy available to the Department due to Grantee's violation of this Agreement.

ARTICLE X. PROJECT CONDITIONS AND RESTRICTIONS; REPRESENTATIONS AND WARRANTIES

- A. The following general conditions and restrictions are applicable to the Project:
- (i) The Project's funds must be spent in accordance with all applicable state laws, regulations, policies, and guidelines, including, but not limited to, the Procurement Code (or local procurement ordinance, where applicable).
 - (ii) The Project must be implemented in accordance with the New Mexico Public Works Minimum Works Act, Section 13-4-10 through 13-4-17 NMSA 1978, if applicable. Every contract or project in excess of sixty thousand dollars (\$60,000) that the Grantee is a party to for construction, alteration, demolition or repair or any combination of these, including painting and decorating, of public buildings, public works or public roads and that requires or involves the employment of mechanics, laborers or both shall contain a provision stating the minimum wages and fringe benefits to be paid to various classes of laborers and mechanics, shall be based upon the wages and benefits that will be determined by the New Mexico Department of Workforce Solutions to be prevailing for the corresponding classes of laborers and mechanics employed on contract work of a similar nature in the locality. Further, every contract or project shall contain a stipulation that the contractor, subcontractor, employer or a person acting as a contractor shall pay all mechanics and laborers employed on the site of the project, unconditionally and not less often than once a week and without subsequent unlawful deduction or rebate on any account, the full amounts accrued at time of payment computed at wage rates and fringe benefit rates not less than those determined pursuant to Section 13-4-11 B. NMSA 1978 to be the prevailing wage rates and prevailing fringe benefit rates issued for the project.
 - (iii) The Project may only benefit private entities in accordance with applicable law, including, but not limited to, Article IX, Section 14 of the Constitution of the State of New Mexico, the so-called "Anti-Donation Clause."
 - (iv) The Grantee shall not at any time convert any property acquired or developed with the Project's funds to uses other than those specified in the Project Description without the Department's express, advance, and written approval.
 - (v) The Grantee shall comply with all federal and state laws, rules and regulations pertaining to equal employment opportunity. In accordance with all such laws, rules and regulations the Grantee agrees to assure that no person shall, on the grounds of race, color, national origin, sex, sexual preference, age or handicap, be excluded from employment with Grantee, be excluded from participation in the Project, be denied benefits or otherwise be subject to discrimination under, any activity performed under this Agreement. If Grantee is found to be not in compliance with these requirements during the life of this Agreement, Grantee agrees to take appropriate steps to correct any deficiencies. The Grantee's failure to implement such appropriate steps within a reasonable time constitutes grounds for terminating this Agreement.
- B. The Grantee hereby represents and warrants the following:
- (i) The Grantee has the legal authority to receive and expend the Project's funds.

- (ii) This Agreement has been duly authorized by the Grantee, the person executing this Agreement has authority to do so, and, once executed by the Grantee, this Agreement shall constitute a binding obligation of the Grantee, enforceable according to its terms.
- (iii) This Agreement and the Grantee's obligations hereunder do not conflict with any law or ordinance or resolution applicable to the Grantee, the Grantee's charter (if applicable), or any judgment or decree to which it is subject.
- (iv) The Grantee has independently confirmed that the Project Description, including, but not limited to, the amount and Reversion Date, is consistent with the underlying appropriation in law.
- (v) The Grantee's governing body has duly adopted or passed as an official act a resolution, motion, or similar action authorizing the person identified as the official representative of the Grantee to sign the Agreement and to sign Requests for Payment.
- (vi) The Grantee shall abide by New Mexico laws regarding Conflict of Interest and Governmental Conduct and whistleblower protection. The Grantee specifically agrees that no officer or employee of the local jurisdiction or its designees or agents, no member of the governing body, and no other public official of the locality who exercises any function or responsibility with respect to this Grant, during his/her tenure or for one year thereafter, shall have any interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed pursuant to this Grant. Further, Grantee shall require all of its contractors to incorporate in all subcontracts the language set forth in this paragraph prohibiting conflicts of interest.
- (vii) No funds have been paid or will be paid, by or on behalf of the Grantee, to any person for influencing or attempting to influence an officer or employee of this or any agency or body in connection with the awarding of any Third Party Obligation and that the Grantee shall require certifying language prohibiting lobbying to be included in the award documents for all sub awards, including subcontracts, loans and cooperative agreements. All sub recipients shall be required to certify accordingly.

**ARTICLE XI. STRICT ACCOUNTABILITY OF RECEIPTS AND DISBURSEMENTS;
PROJECT RECORDS**

A. The Grantee shall be strictly accountable for receipts and disbursements relating to the Project's funds. The Grantee shall follow generally accepted accounting principles, and, if feasible, maintain a separate bank account or fund with a separate organizational code, for the funds to assure separate budgeting and accounting of the funds.

B. For a period of six (6) years following the Project's completion, the Grantee shall maintain all Project related records, including, but not limited to, all financial records, requests for proposals, invitations to bid, selection and award criteria, contracts and subcontracts, advertisements, minutes of pertinent meetings, as well as records sufficient to fully account for the amount and disposition of the total funds from all sources budgeted for the Project, the purpose for which such funds were used, and such other records as the Department shall prescribe.

C. The Grantee shall make all Project records available to the Department of Finance and Administration and the New Mexico State Auditor upon request. With respect to the funds that are the subject of this Agreement, if the State Auditor finds that any or all of these funds were improperly expended, the Grantee may be required to reimburse to the State of New Mexico, to the originating fund, any and all amounts found to be improperly expended.

ARTICLE XII. IMPROPERLY REIMBURSED FUNDS

If the Department determines that part or all of the Appropriation Amount was improperly reimbursed to Grantee, including but not limited to, Project funds reimbursed to Grantee based upon fraud, mismanagement, misrepresentation, misuse, violation of law by the Grantee, or violation of this Agreement, the Grantee shall return such funds to the Department for disposition in accordance with law.

ARTICLE XIII. LIABILITY

Neither party shall be responsible for liability incurred as a result of the other party's acts or omissions in connection with this Agreement. Any liability incurred in connection with this Agreement is subject to immunities and limitations of the New Mexico Tort Claims Act.

ARTICLE XIV. SCOPE OF AGREEMENT

This Agreement constitutes the entire and exclusive agreement between the Grantee and DFA concerning the subject matter hereof. The Agreement supersedes any and all prior or contemporaneous agreements, understandings, discussions, communications, and representations, written or verbal.

ARTICLE XV. REQUIRED NON-APPROPRIATIONS CLAUSE IN CONTRACTS FUNDED IN WHOLE OR PART BY FUNDS MADE AVAILABLE UNDER THIS AGREEMENT

The Grantee acknowledges and agrees that Grantee shall include a “non-appropriations” clause in all contracts between it and other parties that are (i) funded in whole or part by funds made available under this Agreement and (ii) entered into after the effective date of this Agreement that states:

“The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the Legislature of New Mexico for the performance of this Agreement. If sufficient appropriations and authorization are not made by the Legislature, the Chaves County may immediately terminate this Agreement by giving Contractor written notice of such termination. The Chaves County’s decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final. Contractor hereby waives any rights to assert an impairment of contract claim against the Chaves County or the Aging and Long-Term Services Department or the State of New Mexico in the event of immediate or Early Termination of this Agreement by the Chaves County or the Department”

ARTICLE XVI. REQUIRED TERMINATION CLAUSE IN CONTRACTS FUNDED IN WHOLE OR PART BY FUNDS MADE AVAILABLE UNDER THIS AGREEMENT

Grantee acknowledges and agrees that Grantee shall include the following or a termination clause in all contracts that are (i) funded in whole or part by funds made available under this Agreement and (ii) entered into after the effective date of this Agreement:

“This contract is funded in whole or in part by funds made available under an Aging and Long-Term Services Department Grant Agreement. Should the Aging and Long-Term Services Department early terminate the grant agreement, Chaves County may early terminate this contract by providing

Contractor written notice of such termination. In the event of termination pursuant to this paragraph, Chaves County's only liability shall be to pay Contractor for acceptable goods delivered and services rendered before the termination date."

Grantee hereby waives any rights to assert an impairment of contract claim against the Department or the State of New Mexico in the event of Early Termination of this Agreement by the Department.

XVII. COMPLIANCE WITH UNIFORM FUNDING CRITERIA.

- A. Throughout the term of this Agreement, Grantee shall:
1. submit all reports of annual audits and agreed upon procedures required by Section 12-6-3(A)-(B) NMSA 1978 by the due dates established in 2.2.2 NMAC, reports of which must be a public record pursuant to Section 12-6-5(A) NMSA 1978 within forty-five days of delivery to the State Auditor;
 2. have a duly adopted budget for the current fiscal year approved by its budgetary oversight agency (if any);
 3. timely submit all required financial reports to its budgetary oversight agency (if any); and
 4. have adequate accounting methods and procedures to expend grant funds in accordance with applicable law and account for and safeguard grant funds and assets acquired by grant funds.

- B. In the event Grantee fails to comply with the requirements of Paragraph A of this Article XVII, the Department may take one or more of the following actions:
1. suspend new or further obligations pursuant to Article VI(A) of this Agreement;
 2. require the Grantee to develop and implement a written corrective action plan pursuant to Article VI(D) of this Agreement to remedy the non-compliance;
 3. impose special grant conditions to address the non-compliance by giving the Grantee notice of such special conditions in accordance with Article III of this Agreement; the special conditions shall be binding and effective on the date that notice is deemed to have been given pursuant to Article III; or
 4. terminate this Agreement pursuant to Article V(A) of this Agreement.

ARTICLE XVIII. SEVERANCE TAX BOND AND GENERAL OBLIGATION BOND PROJECT CLAUSES

A. Grantee acknowledges and agrees that the underlying appropriation for the Project is a severance tax bond or general obligation bond appropriation, which is administered by the New Mexico State Board of Finance (BOF), an Grantee or Fiscal Agent for Grantee separate and distinct from the Department. Grantee acknowledges and agrees that (i) it is Grantee's sole responsibility to determine through BOF staff what (if any) conditions are currently imposed on the Project; (ii) the Department's failure to inform Grantee of a BOF imposed condition does not affect the validity or enforceability of the condition; (iii) the BOF may in the future impose further or different conditions upon the Project; (iv) all BOF conditions are effective without amendment of this Agreement; (v) all applicable BOF conditions must be satisfied before the BOF will release to the Department funds subject to the condition(s); and (vi) the Department's obligation to reimburse Grantee from the Project is contingent upon the then current BOF conditions being satisfied.

B. Grantee acknowledges and agrees that this Agreement is subject to the BOF's Bond Project Disbursements rule, 2.61.6 NMAC, as such may be amended or re-codified.

IN WITNESS WHEREOF, the parties have duly executed this Agreement as of the date of execution by the Department.

GRANTEE

Signature of Official with Authority to Bind Grantee

By: _____
(Type or Print Name)

Its: _____
(Type or Print Title)

Date

AGING AND LONG-TERM SERVICES DEPARTMENT

By: _____
ALTSD Cabinet Secretary

Date: _____

By: _____
ALTSD Legal Counsel—Certifying Legal Sufficiency

Date: _____

By: _____
ALTSD Chief Financial Officer



EXHIBIT 1
ALTSD CAPITAL OUTLAY GRANT
MONTHLY/FINAL REPORT FORM & REQUEST FOR PAYMENT FORM

MONTHLY REPORT FINAL REPORT PAY REQUEST NO. _____
(Due on the last day of each month) DATE: _____

Grantee: _____ Grant Number: _____ Reporting Period: _____ Grant Expiration Date: _____

Address: _____ City State Zip Preparer's Name & Phone Number: _____

Please provide a detailed status of project referenced above. Please check the box that would best explain the **project phase**.

- Bonds Sold Plan/Design Bid Documents Construction/Improvements/Renovation in Process
 Purchase in Process Substantial Completion Project Complete Other *(Please specify in narrative section)*

Provide a project update and the anticipated timeline for commencement and completion for each phase. *(Attach extra sheet if needed)*

REQUEST FOR PAYMENT

VENDOR INVOICE DETAIL *(Attach extra sheet if needed)*

Grant Amount: _____
 AIPP Amount *(if applicable)*: _____
 Funds Requested to Date: _____
 Amount Requested This Payment: _____
 Grant Balance: _____

Date of Invoice	Vendor Name	Amount of Invoice	Amount Applicable to This Grant
Amount Requested This Payment:			

- MONTHLY REPORT:** I hereby certify that the aforementioned Capital Outlay Project funds are being expended in accordance with all requirements of the Grant Agreement, and in compliance with all other applicable requirements.
- FINAL REPORT:** I hereby certify that the aforementioned Capital Outlay Project funds have been completed and funds were expended in accordance with all requirements of the Grant Agreement, and in compliance with all other applicable state/ regulatory requirements. The remaining balance is requested to be reverted to the appropriate funding source.

CERTIFICATION: Under penalty of law, I hereby certify to the best of my knowledge and belief, the above information is correct; expenditures are properly documented, and are valid expenditures or actual receipts; and that the grant activity is in full compliance with Article IX, Sec. 14 of the New Mexico Constitution known as the "anti-donation" clause.

 Grantee Fiscal Officer Signature & Printed Name

 Grantee Representative Signature & Printed Name *(Preparer)*

SWORN TO AND SUBSCRIBED BEFORE ME THIS ____ DAY OF _____, 2013.

Notary Public: _____

My Commission Expires: _____

STATE AGENCY USE ONLY

I certify that the Local Government Financial and vendor file information agree with the above submitted information.

ALTSD Accounting Manager _____ Date _____
 Vendor Code: _____ Fund No: _____

ALTSD Capital Outlay Bureau Chief _____ Date _____
 BudRef: _____ Class Code: _____

SBOF DRAW INFORMATION: Warrant # _____
 Fiscal Year Expenditure Period Ending: *(check one)*

Amount of Request: _____ Date: _____ Initials: _____
 (Jan-Jun) Fiscal Year _____
 (Jul-Dec) Year _____

EXHIBIT 2
STATE OF NEW MEXICO - CAPITAL GRANT PROJECT
NOTICE OF OBLIGATION TO REIMBURSE GRANTEE

DATE: _____
TO: Grantee Representative: _____
FROM: Department Representative: _____
SUBJECT: Notice of Obligation to Reimburse Grantee
PROJECT NUMBER: _____

As the designated representative of the Department for Grant Agreement number 2013-1116 entered into between Grantee and the Department, I certify that the Grantee has submitted to the Department the following third party obligation executed, in writing, by the third party's authorized representative:

Third Party Obligation (includes purchase orders and contract) #: _____
Vendor or Contractor: _____
Third Party Obligation Amount: _____
Termination Date: _____

I certify that the State is issuing this Notice of Obligation to Reimburse Grantee for permissible purposes within the scope of the project description, subject to all the terms and conditions of the above referenced Grant Agreement.

Grant Amount adjusted for AIPP if applicable: _____
The Amount of this Notice of Obligation to Reimburse: _____
The Total Amount of all Previously Issued Notices of Obligation: _____
The Total Amount of all Notices of Obligation to Reimburse as of this Date: _____

Department Representative: _____
Title: _____
Signature: _____
Date: _____

**EXHIBIT 3
ALTSO CAPITAL OUTLAY
SPECIAL GRANT CONDITIONS**

No special conditions exist for this grant agreement.



New Mexico Senior Olympics, Inc.

P.O. Box 2690 • Roswell, NM 88202-2690
1-888-623-NMSO (6676) • (575) 623-5777 • Fax: (575) 622-9244
E-mail: nmso@nmseniorolympics.org • www.nmseniorolympics.org

Legislative Capital Outlay – Scope of Work FY 13

Cecilia J. Acosta
Executive Director

Fiscal Agent- Chaves County Government - Roswell NM

Chair
Vernon Dyer

Project Title - N M Senior Olympics Inc

Vice Chair
LoriAnn Keith

Grant Agreement No. 2013-1115 and 2013-1116

Secretary
Dorie Sandoval

Narrative:

The New Mexico Senior Olympics Program currently serves 90 different cities and communities to support health promotion activities and Senior Olympics local and State games. Health promotion educational workshops and the All Indian Game Day events are held on an annual basis to encourage year round involvement. The estimated number of seniors served in 2012 is over five thousand senior participants.

Treasurer
Dick Griffith

Senior Olympics local games exist in 30 cities and pueblos throughout the state and NMSO loans out sport equipment to conduct local games and sport clinic instructions that will assist seniors in proper conditioning and training to maintain the level of competition that will prepare senior participants for state and national games every year.

Board of Directors

Gloria Analla

June Decker

Steve Duran

Fred Laureta

Joe Quintana

Pete Salazar

Joanne Sprenger

Dorothy Terrazas

Ernesto Ramos
Board Emeritus

The Senior Olympic request for sport equipment is to support local game sites and to conduct the annual Summer Games. Year round sport demonstrations are coordinated with Senior TREK to Healthy Living scheduled in eight cities conducted by NMSO event staff. The sporting equipment will enhance the quality of local games and ensure that the proper weights and equipment type is being utilized for all seniors in the different age divisions.

Sport equipment old and outdated will be replaced to ensure safety and compliance, includes archery equipment, targets; air gun rifle and pistols; shuffleboard courts; timing equipment; table tennis tables; and recreational equipment- soccer balls, softballs and large canopies,

All sport equipment would be maintained and managed by NMSO event staffing personnel on a regular basis for safety to ensure good working condition.

New Mexico Senior Olympics is dedicated to providing adults 50 years and older opportunities for a healthy active lifestyle.

"You don't stop playing because you grow old, you grow old because you stop playing."

Work Plan :

New Mexico Senior Olympics will conduct the Annual Summer Games for 900-1200 registered and qualified participants. The Games will be held in Roswell July 16-20, 2014 and 2015/2016 location to be determined by the NMSO Board of Directors. The Games consist of twenty six sport competitions and 90 various events. Volunteer Sport Coordinators will be enlisted to manage and run the various tournaments. The Games will utilize an estimated 400 community volunteers. Athletes will compete in 5-year age divisions, 50-54, 55-59... 90-94, 95-99 and 100 +.

Health Promotion – Physical Activity PLAY Day events will be held in 4-6 cities throughout the State and will include health related workshops and sport clinic activities to introduce Seniors to the Games. An average attendance at this event will be 100-200 older adults. Enhance Fitness is a group exercise project managed by NMSO in 15 cities statewide.

All Indian Game Day will be held in March 2014 with an anticipated 450 elders from the 20-22 Indian pueblos for 2 days in the northern part of the State. This event is held every two years during the even number year. AIGD will offer a mini game day event with 10-12 sports offered. Ribbons will be awarded in five year age divisions. NMSO staff will plan and implement this event from the Roswell headquarters. An estimated 100 volunteers will be utilized to support this event.

KNOW YOUR NUMBERS fitness workshops are planned by NMSO in six cities October – April to consist of health education information for active older adults interested in making changes in their lifestyle to change their numbers to reduce blood pressure, weight management and to add more movement in their daily activities.

NMSO will support local game sites in 29 counties that qualify athletes for the State Game competition held each summer. NMSO will loan out sport equipment as needed; provide technical support on game management and promote local games to recruit more participants. Local Games take place each Spring statewide.

Budget Detail: SEE attached

Art in Public Places - N/A

"You don't stop playing because you grow old, you grow old because you stop playing."

Performance Measures

- Conduct a quality State Summer Games for 900+ participants in 26 sports.
- Maintain the Health Promotion workshops statewide
- Continue to support Local Games statewide to build their games
- Conduct the All Indian Game Day event for 450 elders
- Provide the staff the resources to increase participation
- Travel statewide to promote the Annual Games and conduct the health promotion events as scheduled.

Results Expected

1. Train older adults in sports to advance to Nationals
2. Qualify 500+ New Mexico athletes to be eligible to compete at the biennial national Senior Games planned for Minnesota in 2015.
3. Create awareness in the community of active seniors and healthy aging through the Games.
4. Recruit new participants to join local games statewide.
5. Enlist spectators to attend the Events for a better understanding that the Games have something for everyone to join the fun!
6. Travel statewide and haul sport equipment as needed.

Time Frame

The New Mexico Senior Olympics operates on an annual basis July – June each year for program activities. The Capital Outlay request can be purchased and all funds expended prior to June 30, 2014.

Contact Information:

Cecilia J. Acosta, Executive Director
New Mexico Senior Olympics Inc.
P O Box 2690
Roswell NM 88202
cacosta@nmseniorolympics.org
Phone – 575.623.5777 or 1-888-623-6676

"You don't stop playing because you grow old, you grow old because you stop playing."



NEW MEXICO SENIOR OLYMPICS, INC.

FY 2013 Capital Outlay Budget

Equipment – Other	
Phone System	\$ 15,000.00
Sport Equipment	\$ 25,600.00
Air Guns and Pistols (6) +pellets/targets	
Shuffleboard courts (6)	
Table Tennis tables (2)	
Pickle ball standards and net (6)	
Softballs/volleyballs/basketballs	
Timing equipment with display clock	\$ 5,500.00
I D Maker – Registration badges	\$2,600.00
Event pipe and drape (10 sets)	\$ 6,500.00
Commercial Tent/Canopy (2) Lg 10x30	\$ 8,000.00
Outdoor tri color LED SIGN	28,000.00
TOTAL Equipment	<u>\$ 91,200</u>
Vehicle	
Pickup Truck/ F150 Vehicle w/hitch	\$ 26,500.00
GRAND TOTAL REQUEST	\$ 117,700.00

Prepared by
Cecilia J. Acosta, Director

August 28, 2013

**STATE OF NEW MEXICO
AGING AND LONG-TERM SERVICES DEPARTMENT
FUND 89200 CAPITAL APPROPRIATION PROJECT**

THIS AGREEMENT is made and entered into as of this ___ day of _____, 2013, by and between the Aging and Long-Term Services Department, P.O. Box 27118, New Mexico, 87502-7119, hereinafter called the “Department” or abbreviation such as “ALTSD”, and Chaves County, hereinafter called the “Grantee”. This Agreement shall be effective as of the date it is executed by the Department.

RECITALS

WHEREAS, in the Laws of 2012, Chapter 54, the Legislature made an appropriation to the Department, funds from which the Department is making available to the Grantee pursuant to this Agreement; and

WHEREAS, the Department is granting to Grantee, and the Grantee is accepting the grant of, funds from this appropriation, in accordance with the terms and conditions of this Agreement; and

WHEREAS, State Agency on Aging (28-4-1 to 28-4-9 NMSA 1978: successor agency, Aging and Long-Term Services Department (9-23-1 to 9-23-12 NMSA 1978) and the Older Americans Act, as amended 1965, may enter into grants and contracts as appropriated by law.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and obligations contained herein, the parties hereby mutually agree as follows:

ARTICLE I. PROJECT DESCRIPTION, AMOUNT OF GRANT AND REVERSION DATE

A. The project that is the subject of this Agreement is described as follows:

Grant Agreement #: 2013-1115 \$91,200 APPROPRIATION REVERSION DATE: **June 30, 2016**
Laws of 2012, Chapter 54, Section 10.A, Paragraph 15, ninety-one thousand two hundred dollars (\$91,200) to purchase and install equipment for the Senior Olympics program in Chavez County.

The Grantee’s total reimbursements shall not exceed the appropriation amount of ninety-one thousand two hundred dollars (\$91,200), (the “Appropriation Amount”) minus the allocation for Art in Public Places (“AIPP amount”)¹, if applicable, (\$0), which equals (\$91,200), (the “Adjusted Appropriation Amount”).

In the event of a conflict among the Appropriation Amount, the Reversion Date, as defined herein and/or the purpose of the Project, as set forth in this Agreement, and the corresponding appropriation language in the laws cited above in this Article I(A), the language of the laws cited herein shall control.

¹ The AIPP amount is “an amount of money equal to one percent or two hundred thousand dollars (\$200,000), whichever is less, of the amount of money appropriated for new construction or any major renovation exceeding one hundred thousand dollars (\$100,000).” Section 13-4A-4 NMSA 1978.

This project is referred to throughout the remainder of this Agreement as the “Project”; the information contained in Article I(A) is referred to collectively throughout the remainder of this Agreement as the “Project Description.” The Grantee shall reference the Project's number in all correspondence with and submissions to the Department concerning the Project, including, but not limited to, Requests for Payment and reports.

ARTICLE II. LIMITATION ON DEPARTMENT’S OBLIGATION TO MAKE GRANT DISBURSEMENT TO GRANTEE

A. Upon the Effective Date of this Agreement, for permissible purposes within the scope of the Project Description, the Grantee shall only be reimbursed monies for which the Department has issued and the Grantee has received a Notice of Department’s Obligation to Reimburse² Grantee (hereinafter referred to as “Notice of Obligation”). This Grant Agreement and the disbursement of any and all amounts of the above referenced Adjusted Appropriation Amount are expressly conditioned upon the following:

- (i) Irrespective of any Notice of Obligation, the Grantee’s expenditures shall be made on or before the Reversion Date and, if applicable, an Early Termination Date (i.e., the goods have been delivered and accepted or the title to the goods has been transferred to the Grantee and/or the services have been rendered for the Grantee); and
- (ii) The total amount received by the Grantee shall not exceed the lesser of: (a) the Adjusted Appropriation Amount identified in Article I(A) herein or (b) the total of all amounts stated in the Notice(s) of Obligation evidencing that the Department has received and accepted the Grantee’s Third Party Obligation(s), as defined in subparagraph iii of this Article II(A); and
- (iii) The Grantee’s expenditures were made pursuant to the Grantee’s legal procurement and execution of binding written obligations or purchase orders with third party contractors or vendors for the provision of services, including professional services, or the purchase of tangible personal property and real property for the Project, hereinafter referred to as “Third Party Obligations”; and
- (iv) The Grantee’s submittal of timely Requests for Payment in accordance with the procedures set forth in Article IX of this Agreement ;
- (v) In the event that capital assets acquired with Project funds are to be sold, leased, or licensed to or operated by a private Grantee or Fiscal Agent for Grantee, the sale, lease, license, or operating agreement:

- a. must be approved by the applicable oversight Grantee or Fiscal Agent for Grantee (if any) in accordance with law; or
- b. if no oversight Grantee or Fiscal Agent for Grantee is required to approve of the transaction, the Department must approve of the transaction as complying with law.

Prior to the sale, lease, license, or operating agreement being approved pursuant to subparagraph (a) or (b) above, the Department may, in its discretion and unless inconsistent with New Mexico State Board of Finance imposed conditions, reimburse the Grantee for necessary expenditures incurred to develop the Project sufficiently to make the sale, lease, license, or operating agreement commercially feasible, such as plan and design expenditures; and

² “Reimburse” as used throughout this Agreement includes Department payments to the Grantee for invoices received, but not yet paid, by the Grantee from a third party contractor or vendor, if the invoices comply with the provisions of this Agreement and are a valid liability of the Grantee.

- (vi) The Grantee's submittal of documentation of all Third Party Obligations and amendments thereto (including terminations) to the Department and the Department's issuance and the Grantee's receiving of a Notice of Obligation for a particular amount in accordance with the terms of this Agreement as follows:
- a. The Grantee shall submit to the Department one copy of all Third Party Obligations and amendments thereto (including terminations) as soon as possible after execution by the Third Party but prior to execution by the Grantee.
 - b. Grantee acknowledges and agrees that if it chooses to enter into a Third Party Obligation prior to receiving a Notice of Obligation that covers the expenditure, it is solely responsible for such expenditures.
 - c. The Department may, in its absolute discretion, issue to Grantee a Notice of Obligation for the particular amount of that Third Party Obligation that only obligates the Department to reimburse Grantee's expenditures made on or before the Reversion Date or an Early Termination Date. The current Notice of Obligation form is attached to this Agreement as Exhibit 2.
 - d. The date the Department sends, by mail or email, the Notice of Obligation is the date that the Department's Notice of Obligation is effective. After that date, the Grantee is authorized to budget the particular amount set forth in the Notice of Obligation, execute the Third Party Obligation and request the Third Party begin work.

B. The Grantee shall implement, in all respects, the Project. The Grantee shall provide all necessary qualified personnel, material, and facilities to implement the Project. The Grantee shall finance its share (if any) of the costs of the Project, including all Project overruns.

C. Project funds shall not be used for purposes other than those specified in the Project Description.

D. Unless specifically allowed by law, Project funds cannot be used to reimburse Grantee for indirect Project costs.

ARTICLE III. NOTICE PROVISIONS AND GRANTEE AND DEPARTMENT DESIGNATED REPRESENTATIVES

Whenever written notices, including written decisions, are to be given or received, related to this Agreement, the following provisions shall apply.

The Grantee and the Department hereby designate the persons listed below as their official representative concerning all matters related to this Agreement:

Grantee: Chaves County
Name: Charlotte Andrade
Title: Community Development Director
Address: #1 St. Mary's Place, Roswell, NM. 88203
Email: ccgrants@co.chaves.nm.us
Telephone: 575-624-6559
FAX:

Department: Aging and Long-Term Services Department
Name: Rebecca Martinez
Title: Capital Outlay Bureau Chief
Address: P.O. Box 27118, Santa Fe, NM 87502-7118
Email: rebeccas.martinez@state.nm.us
Telephone: 505-476-4768
FAX: 505-476-4836

The Grantee and the Department agree that either party shall send all notices, including written decisions, related to this Agreement to the above named persons by facsimile, email, or regular mail. In the case of mailings, notices shall be deemed to have been given and received upon the date of the receiving party's actual receipt or five calendar days after mailing, whichever shall first occur. In the case of facsimile transmissions, the notice shall be deemed to have been given and received on the date reflected on the facsimile confirmation indicating a successful transmission of all pages included in the writing. In the case of email transmissions, the notice shall be deemed to have been given and received on the date reflected on the delivery receipt of email.

ARTICLE IV. REVERSION DATE, TERM, EARLY TERMINATION

A. As referenced in Article I(A), the applicable law establishes a date by which Project funds must be expended by Grantee, which is referred to throughout the remainder of this Agreement as the "Reversion Date." Upon being duly executed by both parties, this Agreement shall be effective as of the date of execution by the Department. It shall terminate on **June 30, 2016** the Reversion Date unless Terminated Before Reversion Date ("Early Termination") pursuant to Article V herein.

B. The Project's funds must be "expended" on or before the Reversion Date and, if applicable, Early Termination Date of this Agreement. For purposes of this Agreement, it is not sufficient for the Grantee to "encumber" the Project funds on its books on or before the Project's Reversion Date or Early Termination Date. Funds are "expended" and an "expenditure" has occurred as of the date that a particular quantity of goods are delivered to and received by the Grantee or title to the goods is transferred to the Grantee and/or as of the date particular services are rendered for the Grantee. Funds are *not* "expended" and an "expenditure" has *not* occurred as of the date they are "encumbered" by the Grantee pursuant to a contract or purchase order with a third party.

ARTICLE V. EARLY TERMINATION

A. Early Termination Before Reversion Date Due to Completion of the Project or Complete Expenditure of the Adjusted Appropriation or Violation of this Agreement

Early Termination includes:

- (i) Termination due to completion of the Project before the Reversion Date; or
- (ii) Termination due to complete expenditure of the Adjusted Appropriation Amount before the Reversion Date; or
- (iii) Termination for violation of the terms of this Agreement; or
- (iv) Termination for suspected mishandling of public funds, including but not limited to, fraud, waste, abuse, conflicts of interest.

Either the Department or the Grantee may early terminate this Agreement prior to the Reversion Date by providing the other party with a minimum of fifteen (15) days' advance, written notice of early

termination. Grantee hereby waives any rights to assert an impairment of contract claim against the Department or the State of New Mexico in the event of Early Termination of this Agreement by the Department pursuant to Article V(A).

B. Early Termination Before Reversion Date Due to Non-appropriation

The terms of this Agreement are expressly made contingent upon sufficient appropriations and authorization being made by the Legislature of New Mexico for the performance of this Agreement. Throughout this Agreement the term “non-appropriate” or “non-appropriation” includes the following actions by the New Mexico Legislature: de-authorization, reauthorization or revocation of a prior authorization. The Legislature may choose to non-appropriate the Appropriation referred to Article I and, if that occurs, the Department shall early terminate this Agreement for non-appropriation by giving the Grantee written notice of such termination, as of the effective date of the law making the non-appropriation. The Department’s decision as to whether sufficient appropriations or authorizations are available shall be accepted by the Grantee and shall be final. Grantee hereby waives any rights to assert an impairment of contract claim against the Department or the State of New Mexico in the event of Early Termination of this Agreement by the Department pursuant to Article V(B).

C. Limitation on Department’s Obligation to Make Grant Disbursements to Grantee in the Event of Early Termination

In the event of Early Termination of this Agreement by either party, the Department’s sole obligation to reimburse the Grantee is expressly conditioned upon the limitations set forth Article II.

ARTICLE VI. SUSPENSION OF NEW OR FURTHER OBLIGATIONS

A. The Department may choose, in its absolute discretion, to direct the Grantee to suspend entering into new and further obligations.

- (i) The Grantee shall immediately suspend entering into new or further written obligations with third parties upon the date the Grantee receives written notice given by the Department; and
- (ii) The Department is, upon the date the Grantee receives written notice given by the Department, suspending issuance of any new or further Notice of Obligation under this Agreement; and
- (iii) The Department may direct the Grantee to implement a corrective action plan in accordance with Article VI(D) herein.

B. In the event of Suspension of this Agreement, the Department’s sole obligation to reimburse the Grantee is expressly conditioned upon the limitations set forth in Article II herein.

C. A suspension of new or further obligations under this Agreement shall remain in effect unless or until the date the Grantee receives written notice given by the Department informing the Grantee that the Suspension has been lifted or that the Agreement has been Early Terminated in accordance with Article V herein. If the Suspension is lifted, the Department will consider further requests for Notice of Obligation.

D. Corrective Action Plan in the Event of Suspension

In the event that the Department chooses, in its absolute discretion to direct the Grantee to suspend entering into new or further written obligations with third parties pursuant to Article VI(A), the Department may, but is not obligated to, require the Grantee to develop and implement a written

corrective action plan to remedy the grounds for the Suspension. Such corrective action plan must be approved by the Department and be signed by the Grantee. Failure to sign a corrective action plan or meet the terms and deadlines set forth in the signed corrective action plan, is hereby deemed a violation of the terms of this Agreement for purposes of Early Termination, Article V(A)(iii). The corrective action plan is in addition to, and not in lieu of, any other equitable or legal remedy, including but not limited to Early Termination.

ARTICLE VII. AMENDMENT

This Agreement shall not be altered, changed, or amended except by instrument in writing duly executed by both the parties hereto.

ARTICLE VIII. REPORTS

A. Paper Monthly Reports

In order that the Department may adequately monitor Project activity, the Grantee shall submit to the Department Paper Monthly Reports for the Project. Paper Monthly Reports shall be submitted on a form prescribed by the Department. The Paper Monthly and Paper Final Report form are attached hereto as Exhibit 1. The Department shall provide the Grantee with a minimum of thirty (30) days' advance written notice of any change to the Monthly Report format or content.

The Paper Monthly Report shall be due monthly on the last day of each month, beginning with the first full month following execution of this Agreement by the Department and ending upon the submission of a Paper Final Report for the Project. The Department may, in its discretion, change the reporting period from time to time by giving Grantee a minimum of thirty (30) days' advance, written notice of any change to the reporting period; provided, however, that in no event shall the reporting period be less than one month.

B. Paper Final Report

The Grantee shall submit to the Department and the Department of Finance and Administration a Final Report for the Project. The Final Report shall be submitted on a form provided by the Department and contain such information as the Department may require. The Monthly and Final Report form is attached hereto as Exhibit 1. The Department shall provide Grantee with a minimum of thirty (30) days' advance, written notice of any change to the Final Report format or content. The Paper Final Report must be submitted within twenty (20) days after the Project's Reversion Date or within twenty (20) days of the date of Early Termination, which ever first occurs.

C. Paperless Reporting

In addition to the paper reports described in subparagraphs A and B of this Article, the Grantee shall report monthly and final Project activity by entering such Project information as the Department and the Department of Finance and Administration may require directly into a database maintained by the Department of Finance and Administration. The Department shall give Grantee a minimum of thirty (30) days' advance written notice of any changes to the information the Grantee is required to report on a paperless basis. The Paperless Report shall be due monthly on the last day of each month, beginning with the first full month following execution of this Agreement by the Department and ending upon the submission of a Final Report for the Project. The Paperless Final Report along with a Paper Final Report must be submitted within twenty (20) days after the Project's Reversion Date or within twenty (20) days of the date of Early Termination, which ever first occurs.

D. Requests for Additional Information/Project Inspection

During the term of this Agreement and during the period of time during which the Grantee must maintain records pursuant to Article VIII, the Department may (i) request such additional information regarding the Project as it deems necessary and (ii) conduct, at reasonable times and upon reasonable notice, onsite inspections of the Project. Grantee shall respond to such requests for additional information within a reasonable period of time, as established by the Department. Requests made pursuant to this subparagraph D are in addition to and not in lieu of the periodic and final reporting described in subparagraphs A through C of this Article VIII.

ARTICLE IX. REQUEST FOR PAYMENT PROCEDURES AND DEADLINES

A. The Grantee shall request payment by submitting a Request for Payment, in the form attached hereto as Exhibit 1. Payment requests are subject to the following procedures:

- (i) The Grantee must submit one original and one copy of each Request for Payment; and
- (ii) Each Request for Payment must contain proof of payment by the Grantee or liabilities incurred by the Grantee in the form of a notarized certification by Grantee's designated representative in Article III herein, that the expenditures are valid or are liabilities incurred by the Grantee in the form of actual unpaid invoices received by the Grantee of services rendered by a third party or items of tangible personal property received by the Grantee for the implementation of the Project; provided, however, that the Grantee may be reimbursed for unpaid liabilities only if the Department, in its discretion, agrees to do so and in accordance with any special conditions imposed by the Department.
- (iii) In cases where the Grantee is submitting a Request for Payment to the Department based upon invoices received, but not yet paid, by the Grantee from a third party contractor or vendor, if the invoices comply with the provisions of this Agreement and are a valid liability of the Grantee, the Grantee shall make payment to those contractors or vendors within five (5) business days from the date of receiving reimbursement from the Department or such shorter period of time as the Department may prescribe in writing.

B. Deadlines

Requests for Payments shall be submitted by Grantee to the Department on the earlier of:

- (i) Twenty (20) days from the end of the calendar quarter in which the expenditure was incurred or liability of the Grantee was incurred as evidenced by an unpaid invoice received by the Grantee from a third party contractor or vendor, if total unreimbursed expenditures or liabilities at calendar quarter end exceed \$25,000; or
- (ii) July 15 of each year for all unreimbursed expenditures incurred during the previous fiscal year; or
- (iii) Twenty (20) days from date of Early Termination; or
- (iv) Twenty (20) days from the Reversion Date.

C. The Grantee's failure to abide by the requirements set forth in Article II herein will result in the denial of its Request for Payment or will delay the processing of Requests for Payment. The Department has the right to reject a payment request for the Project unless and until it is satisfied that the expenditures in the Request for Payment are for permissible purposes within the meaning of the Project Description and that the expenditures and the Grantee are otherwise in compliance with this Agreement, including but not limited to, compliance with the reporting requirements and the requirements set forth in Article II herein to provide Third Party Obligations. The Department's ability

to reject any Request for Payment is in addition to, and not in lieu of, any other legal or equitable remedy available to the Department due to Grantee's violation of this Agreement.

ARTICLE X. PROJECT CONDITIONS AND RESTRICTIONS; REPRESENTATIONS AND WARRANTIES

- A. The following general conditions and restrictions are applicable to the Project:
- (i) The Project's funds must be spent in accordance with all applicable state laws, regulations, policies, and guidelines, including, but not limited to, the Procurement Code (or local procurement ordinance, where applicable).
 - (ii) The Project must be implemented in accordance with the New Mexico Public Works Minimum Works Act, Section 13-4-10 through 13-4-17 NMSA 1978, if applicable. Every contract or project in excess of sixty thousand dollars (\$60,000) that the Grantee is a party to for construction, alteration, demolition or repair or any combination of these, including painting and decorating, of public buildings, public works or public roads and that requires or involves the employment of mechanics, laborers or both shall contain a provision stating the minimum wages and fringe benefits to be paid to various classes of laborers and mechanics, shall be based upon the wages and benefits that will be determined by the New Mexico Department of Workforce Solutions to be prevailing for the corresponding classes of laborers and mechanics employed on contract work of a similar nature in the locality. Further, every contract or project shall contain a stipulation that the contractor, subcontractor, employer or a person acting as a contractor shall pay all mechanics and laborers employed on the site of the project, unconditionally and not less often than once a week and without subsequent unlawful deduction or rebate on any account, the full amounts accrued at time of payment computed at wage rates and fringe benefit rates not less than those determined pursuant to Section 13-4-11 B. NMSA 1978 to be the prevailing wage rates and prevailing fringe benefit rates issued for the project.
 - (iii) The Project may only benefit private entities in accordance with applicable law, including, but not limited to, Article IX, Section 14 of the Constitution of the State of New Mexico, the so-called "Anti-Donation Clause."
 - (iv) The Grantee shall not at any time convert any property acquired or developed with the Project's funds to uses other than those specified in the Project Description without the Department's express, advance, and written approval.
 - (v) The Grantee shall comply with all federal and state laws, rules and regulations pertaining to equal employment opportunity. In accordance with all such laws, rules and regulations the Grantee agrees to assure that no person shall, on the grounds of race, color, national origin, sex, sexual preference, age or handicap, be excluded from employment with Grantee, be excluded from participation in the Project, be denied benefits or otherwise be subject to discrimination under, any activity performed under this Agreement. If Grantee is found to be not in compliance with these requirements during the life of this Agreement, Grantee agrees to take appropriate steps to correct any deficiencies. The Grantee's failure to implement such appropriate steps within a reasonable time constitutes grounds for terminating this Agreement.
- B. The Grantee hereby represents and warrants the following:
- (i) The Grantee has the legal authority to receive and expend the Project's funds.

- (ii) This Agreement has been duly authorized by the Grantee, the person executing this Agreement has authority to do so, and, once executed by the Grantee, this Agreement shall constitute a binding obligation of the Grantee, enforceable according to its terms.
- (iii) This Agreement and the Grantee's obligations hereunder do not conflict with any law or ordinance or resolution applicable to the Grantee, the Grantee's charter (if applicable), or any judgment or decree to which it is subject.
- (iv) The Grantee has independently confirmed that the Project Description, including, but not limited to, the amount and Reversion Date, is consistent with the underlying appropriation in law.
- (v) The Grantee's governing body has duly adopted or passed as an official act a resolution, motion, or similar action authorizing the person identified as the official representative of the Grantee to sign the Agreement and to sign Requests for Payment.
- (vi) The Grantee shall abide by New Mexico laws regarding Conflict of Interest and Governmental Conduct and whistleblower protection. The Grantee specifically agrees that no officer or employee of the local jurisdiction or its designees or agents, no member of the governing body, and no other public official of the locality who exercises any function or responsibility with respect to this Grant, during his/her tenure or for one year thereafter, shall have any interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed pursuant to this Grant. Further, Grantee shall require all of its contractors to incorporate in all subcontracts the language set forth in this paragraph prohibiting conflicts of interest.
- (vii) No funds have been paid or will be paid, by or on behalf of the Grantee, to any person for influencing or attempting to influence an officer or employee of this or any agency or body in connection with the awarding of any Third Party Obligation and that the Grantee shall require certifying language prohibiting lobbying to be included in the award documents for all sub awards, including subcontracts, loans and cooperative agreements. All sub recipients shall be required to certify accordingly.

**ARTICLE XI. STRICT ACCOUNTABILITY OF RECEIPTS AND DISBURSEMENTS;
PROJECT RECORDS**

A. The Grantee shall be strictly accountable for receipts and disbursements relating to the Project's funds. The Grantee shall follow generally accepted accounting principles, and, if feasible, maintain a separate bank account or fund with a separate organizational code, for the funds to assure separate budgeting and accounting of the funds.

B. For a period of six (6) years following the Project's completion, the Grantee shall maintain all Project related records, including, but not limited to, all financial records, requests for proposals, invitations to bid, selection and award criteria, contracts and subcontracts, advertisements, minutes of pertinent meetings, as well as records sufficient to fully account for the amount and disposition of the total funds from all sources budgeted for the Project, the purpose for which such funds were used, and such other records as the Department shall prescribe.

C. The Grantee shall make all Project records available to the Department of Finance and Administration and the New Mexico State Auditor upon request. With respect to the funds that are the subject of this Agreement, if the State Auditor finds that any or all of these funds were improperly expended, the Grantee may be required to reimburse to the State of New Mexico, to the originating fund, any and all amounts found to be improperly expended.

ARTICLE XII. IMPROPERLY REIMBURSED FUNDS

If the Department determines that part or all of the Appropriation Amount was improperly reimbursed to Grantee, including but not limited to, Project funds reimbursed to Grantee based upon fraud, mismanagement, misrepresentation, misuse, violation of law by the Grantee, or violation of this Agreement, the Grantee shall return such funds to the Department for disposition in accordance with law.

ARTICLE XIII. LIABILITY

Neither party shall be responsible for liability incurred as a result of the other party's acts or omissions in connection with this Agreement. Any liability incurred in connection with this Agreement is subject to immunities and limitations of the New Mexico Tort Claims Act.

ARTICLE XIV. SCOPE OF AGREEMENT

This Agreement constitutes the entire and exclusive agreement between the Grantee and DFA concerning the subject matter hereof. The Agreement supersedes any and all prior or contemporaneous agreements, understandings, discussions, communications, and representations, written or verbal.

ARTICLE XV. REQUIRED NON-APPROPRIATIONS CLAUSE IN CONTRACTS FUNDED IN WHOLE OR PART BY FUNDS MADE AVAILABLE UNDER THIS AGREEMENT

The Grantee acknowledges and agrees that Grantee shall include a "non-appropriations" clause in all contracts between it and other parties that are (i) funded in whole or part by funds made available under this Agreement and (ii) entered into after the effective date of this Agreement that states:

"The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the Legislature of New Mexico for the performance of this Agreement. If sufficient appropriations and authorization are not made by the Legislature, Chaves County may immediately terminate this Agreement by giving Contractor written notice of such termination. Chaves County's decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final. Contractor hereby waives any rights to assert an impairment of contract claim against Chaves County or the Aging and Long-Term Services Department or the State of New Mexico in the event of immediate or Early Termination of this Agreement by Chaves County or the Department"

ARTICLE XVI. REQUIRED TERMINATION CLAUSE IN CONTRACTS FUNDED IN WHOLE OR PART BY FUNDS MADE AVAILABLE UNDER THIS AGREEMENT

Grantee acknowledges and agrees that Grantee shall include the following or a termination clause in all contracts that are (i) funded in whole or part by funds made available under this Agreement and (ii) entered into after the effective date of this Agreement:

"This contract is funded in whole or in part by funds made available under an Aging and Long-Term Services Department Grant Agreement. Should the Aging and Long-Term Services Department early terminate the grant agreement, Chaves County may early terminate this contract by providing Contractor written notice of such termination. In the event of termination pursuant to this paragraph,

Chaves County's only liability shall be to pay Contractor for acceptable goods delivered and services rendered before the termination date."

Grantee hereby waives any rights to assert an impairment of contract claim against the Department or the State of New Mexico in the event of Early Termination of this Agreement by the Department.

XVII. COMPLIANCE WITH UNIFORM FUNDING CRITERIA.

A. Throughout the term of this Agreement, Grantee shall:

1. submit all reports of annual audits and agreed upon procedures required by Section 12-6-3(A)-(B) NMSA 1978 by the due dates established in 2.2.2 NMAC, reports of which must be a public record pursuant to Section 12-6-5(A) NMSA 1978 within forty-five days of delivery to the State Auditor;
2. have a duly adopted budget for the current fiscal year approved by its budgetary oversight agency (if any);
3. timely submit all required financial reports to its budgetary oversight agency (if any); and
4. have adequate accounting methods and procedures to expend grant funds in accordance with applicable law and account for and safeguard grant funds and assets acquired by grant funds.

B. In the event Grantee fails to comply with the requirements of Paragraph A of this Article XVII, the Department may take one or more of the following actions:

1. suspend new or further obligations pursuant to Article VI(A) of this Agreement;
2. require the Grantee to develop and implement a written corrective action plan pursuant to Article VI(D) of this Agreement to remedy the non-compliance;
3. impose special grant conditions to address the non-compliance by giving the Grantee notice of such special conditions in accordance with Article III of this Agreement; the special conditions shall be binding and effective on the date that notice is deemed to have been given pursuant to Article III; or
4. terminate this Agreement pursuant to Article V(A) of this Agreement.

ARTICLE XVIII. SEVERANCE TAX BOND AND GENERAL OBLIGATION BOND PROJECT CLAUSES

A. Grantee acknowledges and agrees that the underlying appropriation for the Project is a severance tax bond or general obligation bond appropriation, which is administered by the New Mexico State Board of Finance (BOF), an entity separate and distinct from the Department. Grantee acknowledges and agrees that (i) it is Grantee's sole responsibility to determine through BOF staff what (if any) conditions are currently imposed on the Project; (ii) the Department's failure to inform Grantee of a BOF imposed condition does not affect the validity or enforceability of the condition; (iii) the BOF may in the future impose further or different conditions upon the Project; (iv) all BOF conditions are effective without amendment of this Agreement; (v) all applicable BOF conditions must be satisfied before the BOF will release to the Department funds subject to the condition(s); and (vi) the Department's obligation to reimburse Grantee from the Project is contingent upon the then current BOF conditions being satisfied.

B. Grantee acknowledges and agrees that this Agreement is subject to the BOF's Bond Project Disbursements rule, 2.61.6 NMAC, as such may be amended or re-codified.

IN WITNESS WHEREOF, the parties have duly executed this Agreement as of the date of execution by the Department.

GRANTEE

Signature of Official with Authority to Bind Grantee

By: _____
(Type or Print Name)

Its: _____
(Type or Print Title)

Date

AGING AND LONG-TERM SERVICES DEPARTMENT

By: _____
ALTSD Cabinet Secretary

Date: _____

By: _____
ALTSD Legal Counsel—Certifying Legal Sufficiency

Date: _____

By: _____
ALTSD Chief Financial Officer



EXHIBIT 1
ALTSD CAPITAL OUTLAY GRANT
MONTHLY/FINAL REPORT FORM & REQUEST FOR PAYMENT FORM

MONTHLY REPORT FINAL REPORT PAY REQUEST NO. _____
 (Due on the last day of each month) DATE: _____
 Grantee: _____ Grant Number: _____ Reporting Period: _____ Grant Expiration Date: _____

Address: _____ City State Zip Preparer's Name & Phone Number: _____

Please provide a detailed status of project referenced above. Please check the box that would best explain the **project phase**.
 Bonds Sold Plan/Design Bid Documents Construction/Improvements/Renovation in Process
 Purchase in Process Substantial Completion Project Complete Other (Please specify in narrative section)

Provide a project update and the anticipated timeline for commencement and completion for each phase. (Attach extra sheet if needed)

REQUEST FOR PAYMENT

VENDOR INVOICE DETAIL (Attach extra sheet if needed)

Grant Amount: _____
 AIPP Amount (if applicable) _____
 Funds Requested to Date: _____
 Amount Requested This Payment: _____
 Grant Balance: _____

Date of Invoice	Vendor Name	Amount of Invoice	Amount Applicable to This Grant
Amount Requested This Payment:			

- MONTHLY REPORT:** I hereby certify that the aforementioned Capital Outlay Project funds are being expended in accordance with all requirements of the Grant Agreement, and in compliance with all other applicable requirements.
- FINAL REPORT:** I hereby certify that the aforementioned Capital Outlay Project funds have been completed and funds were expended in accordance with all requirements of the Grant Agreement, and in compliance with all other applicable state/ regulatory requirements. The remaining balance is requested to be reverted to the appropriate funding source.

CERTIFICATION: Under penalty of law, I hereby certify to the best of my knowledge and belief, the above information is correct; expenditures are properly documented, and are valid expenditures or actual receipts; and that the grant activity is in full compliance with Article IX, Sec. 14 of the New Mexico Constitution known as the "anti-donation" clause.

 Grantee Fiscal Officer Signature & Printed Name _____
 Grantee Representative Signature & Printed Name (Preparer)

SWORN TO AND SUBSCRIBED BEFORE ME THIS ____ DAY OF _____, 2013.
 Notary Public: _____
 My Commission Expires: _____

STATE AGENCY USE ONLY

I certify that the Local Government Financial and vendor file information agree with the above submitted information.

ALTSD Accounting Manager _____ Date _____ ALTSD Capital Outlay Bureau Chief _____ Date _____
 Vendor Code: _____ Fund No: _____ BudRef: _____ Class Code: _____
SBOF DRAW INFORMATION: Warrant # _____ Amount of Request: _____ Date: _____ Initials: _____
Fiscal Year Expenditure Period Ending: (check one)
 (Jan-Jun) Fiscal Year _____
 (Jul-Dec) Year _____

EXHIBIT 2
STATE OF NEW MEXICO - CAPITAL GRANT PROJECT
NOTICE OF OBLIGATION TO REIMBURSE GRANTEE

DATE: _____
TO: Grantee Representative: _____
FROM: Department Representative: _____
SUBJECT: Notice of Obligation to Reimburse Grantee
PROJECT NUMBER: _____

As the designated representative of the Department for Grant Agreement number 2013-1115 entered into between Grantee and the Department, I certify that the Grantee has submitted to the Department the following third party obligation executed, in writing, by the third party's authorized representative:

Third Party Obligation (includes purchase orders and contract) #: _____
Vendor or Contractor: _____
Third Party Obligation Amount: _____
Termination Date: _____

I certify that the State is issuing this Notice of Obligation to Reimburse Grantee for permissible purposes within the scope of the project description, subject to all the terms and conditions of the above referenced Grant Agreement.

Grant Amount adjusted for AIPP if applicable: _____
The Amount of this Notice of Obligation to Reimburse: _____
The Total Amount of all Previously Issued Notices of Obligation: _____
The Total Amount of all Notices of Obligation to Reimburse as of this Date: _____

Department Representative: _____
Title: _____
Signature: _____
Date: _____

**EXHIBIT 3
ALTSD CAPITAL OUTLAY
SPECIAL GRANT CONDITIONS**

No special conditions exist for this grant agreement.

|

|



New Mexico Senior Olympics, Inc.

P.O. Box 2690 • Roswell, NM 88202-2690
1-888-623-NMSO (6676) • (575) 623-5777 • Fax: (575) 622-9244
E-mail: nmso@nmseniorolympics.org • www.nmseniorolympics.org

Legislative Capital Outlay – Scope of Work FY 13

Cecilia J. Acosta
Executive Director

Fiscal Agent- Chaves County Government - Roswell NM

Chair
Vernon Dyer

Project Title - N M Senior Olympics Inc

Vice Chair
LoriAnn Keith

Grant Agreement No. 2013-1115 and 2013-1116

Secretary
Dorie Sandoval

Narrative:

The New Mexico Senior Olympics Program currently serves 90 different cities and communities to support health promotion activities and Senior Olympics local and State games. Health promotion educational workshops and the All Indian Game Day events are held on an annual basis to encourage year round involvement. The estimated number of seniors served in 2012 is over five thousand senior participants.

Treasurer
Dick Griffith

Senior Olympics local games exist in 30 cities and pueblos throughout the state and NMSO loans out sport equipment to conduct local games and sport clinic instructions that will assist seniors in proper conditioning and training to maintain the level of competition that will prepare senior participants for state and national games every year.

Board of Directors

Gloria Analla

June Decker

Steve Duran

Fred Laureta

Joe Quintana

Pete Salazar

Joanne Sprenger

Dorothy Terrazas

Ernesto Ramos
Board Emeritus

The Senior Olympic request for sport equipment is to support local game sites and to conduct the annual Summer Games. Year round sport demonstrations are coordinated with Senior TREK to Healthy Living scheduled in eight cities conducted by NMSO event staff. The sporting equipment will enhance the quality of local games and ensure that the proper weights and equipment type is being utilized for all seniors in the different age divisions.

Sport equipment old and outdated will be replaced to ensure safety and compliance, includes archery equipment, targets; air gun rifle and pistols; shuffleboard courts; timing equipment; table tennis tables; and recreational equipment- soccer balls, softballs and large canopies,

All sport equipment would be maintained and managed by NMSO event staffing personnel on a regular basis for safety to ensure good working condition.

New Mexico Senior Olympics is dedicated to providing adults 50 years and older opportunities for a healthy active lifestyle.

"You don't stop playing because you grow old, you grow old because you stop playing."

Work Plan :

New Mexico Senior Olympics will conduct the Annual Summer Games for 900-1200 registered and qualified participants. The Games will be held in Roswell July 16-20, 2014 and 2015/2016 location to be determined by the NMSO Board of Directors. The Games consist of twenty six sport competitions and 90 various events. Volunteer Sport Coordinators will be enlisted to manage and run the various tournaments. The Games will utilize an estimated 400 community volunteers. Athletes will compete in 5-year age divisions, 50-54, 55-59... 90-94, 95-99 and 100 +.

Health Promotion – Physical Activity PLAY Day events will be held in 4-6 cities throughout the State and will include health related workshops and sport clinic activities to introduce Seniors to the Games. An average attendance at this event will be 100-200 older adults. Enhance Fitness is a group exercise project managed by NMSO in 15 cities statewide.

All Indian Game Day will be held in March 2014 with an anticipated 450 elders from the 20-22 Indian pueblos for 2 days in the northern part of the State. This event is held every two years during the even number year. AIGD will offer a mini game day event with 10-12 sports offered. Ribbons will be awarded in five year age divisions. NMSO staff will plan and implement this event from the Roswell headquarters. An estimated 100 volunteers will be utilized to support this event.

KNOW YOUR NUMBERS fitness workshops are planned by NMSO in six cities October – April to consist of health education information for active older adults interested in making changes in their lifestyle to change their numbers to reduce blood pressure, weight management and to add more movement in their daily activities.

NMSO will support local game sites in 29 counties that qualify athletes for the State Game competition held each summer. NMSO will loan out sport equipment as needed; provide technical support on game management and promote local games to recruit more participants. Local Games take place each Spring statewide.

Budget Detail: SEE attached

Art in Public Places - N/A

"You don't stop playing because you grow old, you grow old because you stop playing."

Performance Measures

- Conduct a quality State Summer Games for 900+ participants in 26 sports.
- Maintain the Health Promotion workshops statewide
- Continue to support Local Games statewide to build their games
- Conduct the All Indian Game Day event for 450 elders
- Provide the staff the resources to increase participation
- Travel statewide to promote the Annual Games and conduct the health promotion events as scheduled.

Results Expected

1. Train older adults in sports to advance to Nationals
2. Qualify 500+ New Mexico athletes to be eligible to compete at the biennial national Senior Games planned for Minnesota in 2015.
3. Create awareness in the community of active seniors and healthy aging through the Games.
4. Recruit new participants to join local games statewide.
5. Enlist spectators to attend the Events for a better understanding that the Games have something for everyone to join the fun!
6. Travel statewide and haul sport equipment as needed.

Time Frame

The New Mexico Senior Olympics operates on an annual basis July – June each year for program activities. The Capital Outlay request can be purchased and all funds expended prior to June 30, 2014.

Contact Information:

Cecilia J. Acosta, Executive Director
New Mexico Senior Olympics Inc.
P O Box 2690
Roswell NM 88202
cacosta@nmseniorolympics.org
Phone – 575.623.5777 or 1-888-623-6676

"You don't stop playing because you grow old, you grow old because you stop playing."



NEW MEXICO SENIOR OLYMPICS, INC.

FY 2013 Capital Outlay Budget

Equipment – Other	
Phone System	\$ 15,000.00
Sport Equipment	\$ 25,600.00
Air Guns and Pistols (6) +pellets/targets	
Shuffleboard courts (6)	
Table Tennis tables (2)	
Pickle ball standards and net (6)	
Softballs/volleyballs/basketballs	
Timing equipment with display clock	\$ 5,500.00
I D Maker – Registration badges	\$2,600.00
Event pipe and drape (10 sets)	\$ 6,500.00
Commercial Tent/Canopy (2)	\$ 8,000.00
Lg 10x30	
Outdoor tri color LED SIGN	28,000.00
TOTAL Equipment	<u>\$ 91,200</u>
Vehicle	
Pickup Truck/ F150 Vehicle w/hitch	\$ 26,500.00
GRAND TOTAL REQUEST	\$ 117,700.00

Prepared by
Cecilia J. Acosta, Director

August 28, 2013

AGENDA __2__

Resolution #R-13-018 – Establishing
the Chaves County Government
Volunteer Fire Chief's Committee

MEETING DATE: October 17, 2013

STAFF SUMMARY REPORT

ACTION REQUESTED: Approve Resolution

ITEM SUMMARY:

Fire Services is requesting approval of Resolution R-13-018 establishing an advisory committee to discuss business related to County Fire Departments and assist the Commission in formulating policy and procedure specific to the Chaves County Volunteer Fire Departments and regarding Emergency Services provided to the Citizens of Chaves County.

Staff recommends approval.

SUPPORT DOCUMENTS: R-13-018

SUMMARY BY: Georgianna L. hunt

TITLE: Fire Services Administrator

RESOLUTION R-13-018

ESTABLISHING THE CHAVES COUNTY GOVERNMENT VOLUNTEER FIRE CHIEF'S COMMITTEE

WHEREAS, the Board of Chaves County Commissioners desires to establish an advisory committee to assist the Commission in formulating policy and procedure with regard to Emergency Services provided to the Citizens of Chaves County.

NOW, THEREFORE, BE IT RESOLVED that the Board of Chaves County Commissioners does hereby create the Chaves County Government Volunteer Fire Chief's Committee.

1. The Committee shall be organized as follows: The Committee shall be comprised of the following members: Fire Chief's and their Assistant Chief's from the Berrendo, District 8, Dunken, East Grand Plains, Midway, Penasco, Rio Felix and Sierra Volunteer Fire Departments; as well as the two Commissioners serving on the Commission Fire Committee and the Fire Services Administrator.
2. The Fire Services Administrator will be responsible for setting the meeting agendas, facilitating the meetings, and will serve as Secretary or official recorder of the committee. The Committee may choose to elect a Chairman and Vice-Chairman. Such may be decided by the members of the Committee annually by a nomination and majority vote process.
3. The Voting Privileges for the Committee shall be as follows:
 - (a) The Commissioner's and Fire Services Administrator are entitled to one vote each. Each County Government Volunteer Fire Department shall have one vote. This vote may be carried by a department's Chief, Assistant Chief or their designated representative. A proxy vote may be submitted if a representative is not able to attend, but that proxy must be assigned in writing by either the Chief or Assistant Chief.
 - (b) Should there be a tied vote on an issue being decided, the tie breaking vote may be decided by lot (lot being a flipping of the coin, drawing of short straws, etc.). The type of lot utilized will be determined by consensus of a majority of the Committee in attendance.
4. The Committee shall have a regular quarterly meeting schedule that starts in January of each year, but shall have the option of calling a special meeting as needed to discuss issues that may arise.
5. The Committee shall be responsible for reviewing and updating the County Apparatus Replacement Schedule as part of the annual budget process.
 - (a) They will decide, by majority vote on policies and procedures that need to be updated and reviewed as industry standards change and improve.
 - (c) They will oversee, review, and approve training standards that need to be met in order stay compliant with State Fire Marshal's office mandates and Industry Safety standards.
 - (d) They will oversee, review and approve changes in Communications requirements and equipment as mandated by Industry Safety Standards, FCC Mandates and State Fire Marshall's office policies.
 - (e) They will, by majority vote, decide on issues as pertains to the best possible apparatus, equipment and safety gear in the interest of standardization to maximize cross training purposes and improve fire ground and firefighter safety.
 - (f) They will review, and make recommendations for approval of Agreements, Resolutions, and Contracts that impact and pertain to the operation and policies involving Emergency Services provided to the residents of Chaves County.

Done this 17th day of October, 2013.

BOARD OF CHAVES COUNTY COMMISSIONERS

Greg Nibert, Chairman

James W. Duffey, Vice-Chairman

ATTEST:

Kim Chesser, Member

Kyle D. "Smiley" Wooton, Member

Dave Kunko
County Clerk

Robert Corn, Member

AGENDA ITEM: 3

Resolution R-13-043 Budget Increase to
FY 13/14 Final Budget for Other Grants &
Contracts

MEETING DATE: 10/17/13

STAFF SUMMARY REPORT

Action Requested by: Charlotte Andrade, Community Development

Action Requested: Approval of Resolution R-13-043

Item Summary:

Resolution R-13-043 reflects a budget increase to FY 13/14 Final Budget reflecting Legislative Appropriations for the Midway and East Grand Plains Volunteer Fire Departments.

Staff recommends approval.

SUPPORT DOCUMENTS: Resolution R-13-043

Summary by: Charlotte Andrade

Title: Community Development Director

**RESOLUTION R-13-043
BUDGET INCREASE TO FY 12-13 FINAL BUDGET
FOR SPECIAL GRANTS & CONTRACTS**

WHEREAS, at a regularly scheduled meeting of the Board of Chaves County Commissioners held on October 17, 2013, the following was among the proceedings:

WHEREAS, Chaves County received Agreements #A-13-022 and #A-13-023 from DFA/Local Government Division.

WHEREAS, the Board of Chaves County Commissioners deems it necessary to adjust the FY 13-14 Final Budget as designated in Exhibit A, attached.

NOW, THEREFORE, BE IT RESOLVED, that the Finance Department will submit the appropriate budgets to DFA – Local Government Division for review and approval.

BE IT FURTHER RESOLVED, that after approval from DFA – Local Government Division, that these budget adjustments be done.

Done at Roswell, County of Chaves, New Mexico this 17th day of October 2013.

BOARD OF CHAVES COUNTY COMMISSIONERS:

Greg Nibert, Chairman

James W. Duffey, Vice-Chairman

ATTEST:

Kim Chesser, Member

Dave Kunko
County Clerk

Robert Corn, Member

Kyle D. "Smiley" Wooton, Member

EXHIBIT 'A'

DFA REVENUES:

218	Special Grants & Projects Reimb Other Governments 631-4-402-646-000	Increase	\$250,000.00
223	DWI Cash Reserves 432-1-100-100-000	Decrease	\$ 31,000.00

DFA EXPENDITURES:

218	631 - Other Grants & Contracts Fire Dept. Legislative Equipment/Machinery 631-8-889-371-000	Increase	\$100,000.00
218	631- Other Grants & Contracts Fire Dept. Legislative Vehicles 631-8-889-372-000	Increase	\$150,000.00
223	DWI Grant Funds DWI Local Grant 432-7-765-372-000	Increase	\$ 31,000.00

AGENDA ITEM: 4

Resolution R-13-053 RESOLUTION
APPROVING VOTING
CONVENIENT CENTERS

MEETING DATE: October 17, 2013

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Dave Kunko

ACTION REQUESTED: Approve Resolution

ITEM SUMMARY:

This resolution approves changes to existing traditional polling locations to Voting Convenient Centers with the provisions of NMSA 1978, Section 1-3-2 (2011) which requires that no later than the first Monday in November of the odd-numbered year; the Board of County Commissioners shall by resolution designate polling places.

Staff recommends approval of Resolution R-13-053.

SUPPORT DOCUMENTS: Resolution R-13-053

SUMMARY BY: Olivia R. Saldaña

TITLE: Bureau of Elections Chief

RESOLUTION R-13-053

DESIGNATING THE POLLING PLACES FOR THE 2014 PRIMARY AND GENERAL ELECTIONS

WHEREAS, the New Mexico Statutes Annotated 1978, Section 1-3-2 (2011) requires that no later than the first Monday in November of the odd-numbered year, the Board of County Commissioners shall by resolution designate polling places; *and*

WHEREAS, the Board of County Commissioners finds that each polling place designated in this resolution complies with the provisions of NMSA 1978, Section 1-3-7 (2011), titled Polling Places; *and*

WHEREAS, the Board of County Commissioners finds that those precincts that are consolidated to create Voting Convenience Centers meet the requirements of NMSA 1978, Section 1-3-4 (2011), will be available to voters of any precinct in the county to cast a vote at the Voting Convenience Center, will make voting more convenient and accessible to voters of the consolidated precinct, will not result in delays for voters in the voting process, and are centrally located within the consolidated precinct; *and*

WHEREAS, the Board of County Commissioners finds that those precincts not consolidated to create Voting Convenience Centers are designated as Rural Precincts pursuant to NMSA 1978, Section 1-3-4(D)(6) (2011), permitting the voters of those precincts the option of voting in their precinct on election day or in a Voting Convenience Center; *and*

WHEREAS, the Board of County Commissioners finds that those precincts designated as Mail Ballot Election Precincts meet the qualifications of NMSA 1978, Section 1-6-22.1 (2011), have fewer than one hundred (100) voters, and the nearest polling place for an adjoining precinct is more than twenty (20) miles driving distance from the boundary of the Mail Ballot Election Precinct; *and*

WHEREAS, the Board of County Commissioners finds that each polling place provides individuals with physical mobility limitations unobstructed access to at least one voting machine.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners designates the polling locations for the 2014 Primary and General Elections as follows:

Voter Convenience Centers:

(All voters in the county may vote at these locations, regardless of where they live.)

The precincts being consolidated are: 1, 2, 3, 4, 5, 6, 7, 9, 10, 11, 12, 13, 14, 15, 16, 21, 22, 23, 24, 25, 31, 32, 33, 34, 35, 36, 41, 42, 43, 45, 46, 47, 51, 52, 61, 62, 63, 71, 72, 73, 81, 82, 83, 84, 85, 90, 91, 92, 93, 94, 101, 102 and 103

Location & Address

Roswell Mall (Early Voting Site)

4501 N. Main St, Roswell, NM

Chaves County Clerk's Office- Area D (Early Voting Site)

1 St. Mary's Pl, Roswell, NM

West Country Club Church of Christ

700 W. Country Club, Roswell, NM

Convention Center & Civic Center

912 N Main St, Roswell, NM

Westminster Presbyterian Church

2801 W. 4th St, Roswell, NM

Roswell Boys & Girls Club

201 S. Garden Ave, Roswell, NM

Waymaker Church

202 Sunset Ave, Roswell NM

Roswell High School

500 W Hobbs, Roswell, NM

East Grand Plains Elementary School

3773 East Grand Plains, Roswell, NM

ENMU-Roswell Campus

48 University Blvd, Roswell NM

Central Office Dexter School

100 N Lincoln, Dexter, NM

Hagerman Town Hall

209 E Argyle, Hagerman, NM

Community Center

704 Maine, Lake Arthur, NM

Mail Ballot Election Precincts:

(Precincts have fewer than 100 voters; ballots will be mailed to voters 28 days before the election; may also vote at a VCC.)

Precinct 44

Precinct 104

Passed this 17th day of October, 2013.

BOARD OF CHAVES COUNTY COMMISSIONERS

Greg Nibert, Chairman

James W. Duffey, Vice-Chairman

Kyle D. "Smiley" Wooton, Member

Robert Corn, Member

Kim Chesser, Member

ATTEST:

Dave Kunko
County Clerk

AGENDA ITEM: 5

Resolution R-13-054 Authorizing the Issuance and Sale of Pollution Control Revenue Bonds and Resolution R-13-055 Declaring Chaves County's Intent to Reimburse Expenditures paid by AGPower FP1, LLC for a Solid Waste Disposal Facility

MEETING DATE: October 17, 2013

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Stanton L. Riggs, County Manager

ACTION REQUESTED: Approve Resolutions

ITEM SUMMARY:

These Resolutions are the next step in the process whereby Chaves County would issue Pollution Control Revenue Bonds in an amount up to \$20,000,000.00 on behalf of AGPower FP1, LLC, for a proposed pollution control project to be located in Chaves County near Three Amigos Dairy.

These bonds are no way the obligation of Chaves County and will be paid by AGPower. Nothing in these Resolutions will change that.

Staff recommends approval.

SUPPORT DOCUMENTS: Resolution R-13-054
Resolution R-13-055

SUMMARY BY: Stanton L. Riggs

TITLE: County Manager

Draft – October 4, 2013

CHAVES COUNTY, NEW MEXICO
BOARD OF COUNTY COMMISSIONERS
RESOLUTION NO. R-13-054

AUTHORIZING THE ISSUANCE AND SALE OF CHAVES COUNTY, NEW MEXICO NON-TAXABLE POLLUTION CONTROL REVENUE BONDS (AGPOWER FP1 PROJECT) SERIES 2013 IN THE MAXIMUM PRINCIPAL AMOUNT OF \$20,000,000 TO PROVIDE FUNDS TO INDUCE AGPOWER FP1, LLC TO DEVELOP A SOLID WASTE DISPOSAL FACILITY PROJECT AND TO INSTALL AND CONSTRUCT THE PROJECT FOR THE PURPOSES OF REDUCING, ABATING AND PREVENTING POLLUTION; AUTHORIZING THE EXECUTION AND DELIVERY OF AN INDENTURE, A LEASE AGREEMENT, A BOND PLACEMENT AGREEMENT AND OTHER DOCUMENTS IN CONNECTION WITH THE ISSUANCE OF THE BONDS AND THE PROJECT; MAKING CERTAIN DETERMINATIONS AND FINDINGS RELATING TO THE BOND AND THE PROJECT; RATIFYING CERTAIN ACTIONS TAKEN PREVIOUSLY; AND REPEALING ALL ACTIONS INCONSISTENT WITH THIS RESOLUTION.

WHEREAS, Chaves County (the “County”) is a legally and regularly created, established, organized and existing political subdivision of the State of New Mexico (the “State”) created pursuant to Sections 4-30-1 and 4-30-2, NMSA 1978, as amended; and

WHEREAS, pursuant to New Mexico Statutes Annotated, Sections 4-60-1 through 4-60-15 NMSA 1978, as amended (the “Act”), the County is authorized to issue pollution control revenue bonds and to acquire projects to be located within the County, to issue pollution control revenue bonds and to use the proceeds of such bonds for the purposes of reducing, abating and preventing pollution, including but not limited to, removing pollutants, contaminants or foreign substances from land, air or water or removing or treating any substance in a processed material which otherwise would cause pollution to protect and promote the health, welfare and safety of the citizens of the County and its habitat and wildlife, with the resultant higher level of employment and economic activity and stability (the “Project”); and

WHEREAS, AGPower FP1, LLC (the “Company”), a limited liability company to be organized under the laws of the State of Colorado, is a duly formed and registered limited liability company qualified to do business in the State of New Mexico; and

WHEREAS, the Company has presented to the Chaves County Board of County Commissioners (the “Commission”) a proposal whereby the County would (a) issue its Non-Taxable Pollution Control Revenue Bonds (AGPower FP1 Project), Series 2013 (the “Bonds”), and (b) acquire land, buildings, equipment and other tangible personal property relating to the Project (collectively, the “Project Property”), located within a part of the County which is outside

the corporate limits of any municipality in the County, to be used by the Company for the reduction, abatement and prevention of pollution; and

WHEREAS, the Company has requested that the County issue pollution control revenue bonds for the purpose of providing funds to induce AGPower FP1, LLC to develop a project site and to install and construct the Project for the purposes of reducing, abating and preventing pollution; and

WHEREAS, under the Company's proposal, the County would enter into an Indenture of Trust (the "Indenture") with a Depositary acceptable to the County pursuant to which, together with this resolution (the "Bond Resolution"), the County would issue the Bonds; and

WHEREAS, under the Company's proposal, the County and the Company would enter into a Lease (the "Lease"), pursuant to which the Company will lease the Project Property from the County and the Company will make payments sufficient to pay the principal of and interest on the Bonds and to pay all other obligations incurred pursuant to the provisions of the Lease and the Bond Resolution; and

WHEREAS, the County is authorized to enter into, deliver and perform all of its obligations under the Bond Documents and to issue, execute and deliver the Bonds pursuant to the Act and the Bond Resolution; and

WHEREAS, the Bonds in a principal amount not to exceed \$20,000,000 will be issued, sold and delivered by the County, pursuant to a bond placement agreement to be dated as of the initial date of delivery of the Bonds, among the County, RBC Capital Markets and the Company (the "Bond Placement Agreement"); and

WHEREAS, the proceeds of the Bonds shall be applied to pay the costs of the Project and to pay certain costs associated with the transaction; and

WHEREAS, the Commission has determined that it is in the best interest of the County to issue the Bonds and to execute and deliver the Bond Documents, defined below, and other documents related thereto; and

WHEREAS, the County will enter into the following documents in connection with the issuance of the Bond:

1. Lease
2. Indenture
3. Bond Placement Agreement
4. Bonds
5. PILOT Agreement

The Lease, Indenture, Bond Placement Agreement and Bonds are collectively referred to in the Bond Resolution as the "Bond Documents"; and

WHEREAS, the County is authorized to issue the Bonds under the Act and after having considered the Company's proposal, has concluded that it is desirable at this time to authorize the issuance of the Bonds to finance the Project and that the County's issuance of the Bonds will constitute and be a valid public purpose; and

WHEREAS, after placement of the Bonds with an investor, the County will approve a final sale resolution (the "Sale Resolution") setting forth the final terms of the Bonds and approving the final forms of the Bond Documents.

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, THE GOVERNING BODY OF CHAVES COUNTY, NEW MEXICO:

Section 1. RATIFICATION. All actions not inconsistent with the provisions of this Bond Resolution previously taken by the Commission and the officials of the County directed toward approval of the issuance and sale of the Bond be approved and the same hereby are ratified, approved and confirmed.

Section 2. FINDINGS.

A. General. The Commission hereby declares that it has considered all relevant information presented to it relating to the Bonds and the Project and hereby finds and determines that the issuance of the Bonds pursuant to the Bond Resolution to provide funds for the Project is necessary and advisable.

B. The Commission finds that:

- (1) The Bonds will be issued for the purpose of financing the Project.
- (2) The aggregate face amount of obligations to be issued with respect to financing the Project is not to exceed \$20,000,000.
- (3) The developer of the Project Property is the Company.
- (4) The Project Property is located in the County at the intersection of Price's Lane and Tumbleweed Road and outside the corporate limits of any municipality located in the County.

Section 3. BONDS - APPROVAL, AUTHORIZATION AND DETAIL.

A. Approval and Sale.

The issuance of the Bonds in a principal amount not to exceed \$20,000,000 and the use of the proceeds of the Bonds to finance the cost of the Project including payment of transaction expenses related thereto are hereby approved and confirmed. The sale of the Bonds at par at a purchase price not to exceed \$20,000,000 is approved.

B. Form and Terms.

Subject to the limitations set forth in this Bond Resolution, the Bonds shall (i) be in the form and denomination and shall be numbered and dated as set forth in the Indenture and the Sale Resolution, (ii) be payable as to principal and interest and subject to optional and mandatory redemption and defeasance in the amounts, upon the conditions and at the times and prices set forth in the Indenture; and (iii) be issued in a principal amount not to exceed \$20,000,000, bearing interest at the rate and maturing on the date set forth in the Indenture and Sales Resolution.

C. Execution. The Bonds shall be signed by the presiding officer of the Board of County Commissioners of the County.

D. Interest Rate. The interest rate on the Bonds shall be set forth in the Sale Resolution.

Section 4. AUTHORIZATION OF OFFICERS; APPROVAL OF DOCUMENTS; ACTIONS TO BE TAKEN. The presiding officer of the Board of County Commissioners of the County is authorized to approve the form, terms and provisions of the Bond Documents on behalf of the Commission, provided that such form, terms and provisions are consistent with this Bond Resolution and the Sale Resolution and to execute and deliver in the name and on behalf of the County, and the County Clerk or Deputy County Clerk is hereby authorized to attest, as necessary, the Bond Documents.

The County Clerk is further authorized to execute, authenticate and deliver such certifications, instruments, documents, letters and other agreements, including security agreements, and to do such other acts and things, either prior to or after the date of delivery of the Bonds, as are necessary or appropriate to consummate the transactions contemplated by the Bond Documents.

The Presiding Officer of the Commission, the County Manager and other officers of the County shall take such action as is necessary to effectuate the provisions of the Indenture and shall take such action as is necessary in conformity with the Act to finance the costs of the Project and for carrying out other transactions as contemplated by this Bond Resolution, and the Bond Documents, including, without limitation, the execution and delivery of any closing documents to be delivered in connection with the sale and delivery of the Bonds.

Section 5. DELIVERY OF BONDS. Upon the execution of the Bond Documents, the satisfaction of the conditions set forth in the Bond Documents and upon receipt of the purchase price for the Bonds, the Bonds shall be executed, authenticated and delivered. The Bonds shall not be valid for any purpose until the Bonds have been properly authenticated as set forth in the Indenture.

Section 6. FUNDS AND ACCOUNTS. There is established in the Indenture, and on and after the date on which the Bonds are issued there shall be maintained, the funds and accounts

as set forth in the Indenture. Other funds and accounts may be established as are necessary under the Indenture.

Section 7. FINDINGS REGARDING PAYMENT OF PRINCIPAL AND OTHER MATTERS. The following determinations are made:

A. The maximum amount necessary in each year to pay the principal of and interest on the Bonds, assuming issuance of the Bonds as of December 1, 2013, in the maximum aggregate principal amount of \$20,000,000 and bearing an interest rate of 8.0%, is as follows:

<u>Year</u>	<u>Total Debt Service</u>	<u>Principal</u>	<u>Interest</u>
2014			
2015			
2016			
2017			
2018			
2019			
2020			
2021			
2022			
2023			
2024			
2025			
2026			
2027			
2028			
2029			
2030			
2031			
2032			
2033			
2034			

B. It shall not be necessary to deposit any amount in a debt service reserve fund or a repair and replacement reserve fund for the maintenance of the Project Property.

C. The Lease requires that the Company maintain the Project Property in safe repair and in such operating condition as is needed for its operations and carry proper insurance with respect to the Project Property as provided in the Lease.

D. The Lease requires the Company to make payments in an amount sufficient to pay the principal of and interest on the Bonds as principal and interest become due and to pay all related costs.

Section 8. LIMITED OBLIGATIONS. The Bonds shall be a special limited obligation of the County, payable solely from the payments paid by the Company to the County as described in the Indenture and any other property or interest of the County specifically pledged under the Indenture and shall never constitute a debt or indebtedness of the County or the State or any political subdivision thereof within the meaning of any provision or limitation of the State Constitution or statutes, and shall not constitute or give rise to a pecuniary liability of the County or a charge against its general credit or taxing power. Nothing contained in the Bond Resolution or in the Bond Documents or any other instrument shall be construed as obligating the County (except with respect to the Project Property and the application of the revenues therefrom and the proceeds of the Bonds, all as provided in the Bond Documents), nor as incurring a pecuniary liability or a charge upon the general credit of the County or against its taxing powers, nor shall the breach of any agreement contained in the Bond Resolution, the Bond Documents, the Bonds or any other instrument be construed as obligating the County (except with respect to the Project Property and the application of the revenues therefrom and the proceeds of the Bonds, all as provided in the Bond Documents), nor as incurring a pecuniary liability or a charge upon the general credit of the County or against its taxing power, the County having no power to pay out of its general funds, or otherwise contribute any part of the costs of constructing or equipping the Project Property, nor power to operate the Project Property as a business or in any manner except as lessor of the Project Property.

Section 9. APPROVAL OF INDEMNIFICATION. The Commission specifically requires that the Lease contain provisions relating to indemnification which provide that the Company shall indemnify and hold harmless the County and its Board of County Commissioners, officials, employees and agents against liability to the Company, or to any third parties, that may be asserted against the County or its Board of County Commissioners, officials, members, officers, employees or agents with respect to the County's issuance of the Bonds and arising from the condition of the Project Property or the acquisition, construction and operation of the Project Property by the Company, except to the extent New Mexico Statutes Annotated Section 56-7-1, 1978 Compilation, would preclude such indemnity, and except claims for any loss or damage arising out of or resulting from the gross negligence or willful misconduct of the County or its Board of County Commissioners, or any official, employee or agent of the County.

Section 10. BOND RESOLUTION IRREPEALABLE. After the Bonds are issued, the Bond Resolution shall be and remain irrevocable until the Bond, including interest, is fully paid, canceled and discharged or there has been defeasance of the Bond in accordance with the Indenture.

Section 11. REPEALER. All bylaws, orders, resolutions and resolutions, or parts thereof, inconsistent with this Bond Resolution are repealed by this Bond Resolution but only to the extent of that inconsistency. This repealer shall not be construed to revive any bylaw, order, resolution or resolution, or part thereof, previously repealed.

Section 12. SEVERABILITY. If any section, paragraph, clause or provision of the Bond Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of that section, paragraph, clause or provision shall not affect any of the remaining provisions of the Bond Resolution.

Section 13. RECORDING; AUTHENTICATION; PUBLICATION; EFFECTIVE DATE. This Resolution, immediately upon its final passage and approval, shall be authenticated by the signature of the presiding officer of the Board of Commissioners, and by the signature of the County Clerk or any Deputy County Clerk, and shall be recorded in the records of the County kept for that purpose and shall be in full force and effect thereafter in accordance with the laws of the State, and notice of adoption thereof shall be published once in a newspaper which maintains an office in, and is of general circulation in the County.

Done this 17th day of October, 2013.

BOARD OF COUNTY COMMISSIONERS
CHAVES COUNTY, NEW MEXICO

Greg Nibert, Chairman

James W. Duffey, Vice Chairman

Kyle D. Wooton, Commissioner

Robert Corn, Commissioner

Kim Chesser, Commissioner

[SEAL]
ATTEST:

Dave Kunko, County Clerk

Y:\dox\client\85960\0001\GENERAL\W2007704.DOCX

CHAVES COUNTY, NEW MEXICO
BOARD OF COUNTY COMMISSIONERS
RESOLUTION NO. R-13-055

A RESOLUTION OF THE GOVERNING BODY OF CHAVES COUNTY, NEW MEXICO DECLARING ITS OFFICIAL INTENT TO REIMBURSE EXPENDITURES PAID BY AGPOWER FP1, LLC FOR A SOLID WASTE DISPOSAL FACILITY FROM POLLUTION CONTROL REVENUE BONDS ENTITLED CHAVES COUNTY, NEW MEXICO NON-TAXABLE POLLUTION CONTROL REVENUE BONDS (AGPOWER FP1 PROJECT), SERIES 2014; IDENTIFYING THE EXPENDITURES AND THE FUNDS TO BE USED FOR SUCH PAYMENT; AND PROVIDING CERTAIN OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, Chaves County (the "County"), in the State of New Mexico (the "State"), is a legally and regularly created, established, organized and existing political subdivision pursuant to the Constitution and laws of the State; and

WHEREAS, the Chaves County Board of County Commissioners (the "Commission") is the governing body of the County; and

WHEREAS, the Commission has determined that it is in the best interest of the County that certain expenditures be made by AGPower FP1, LLC (the "Developer") in connection with the Project (as hereinafter defined); and

WHEREAS, the County currently intends and reasonably expects to participate in a tax-exempt borrowing to finance such expenditures within 18 months of the date of such capital expenditures or the placing in service of the Project, whichever is later (but in no event more than three years after the date of the original expenditure of such moneys), including an amount not to exceed \$20,000,000 for reimbursing the Developer for the portion of such expenditures made no earlier than 60 days prior to the date hereof or to be made after the date hereof but before such borrowing; and

WHEREAS, the Governing Body hereby desires to declare its official intent, pursuant to 26 C.F.R. §1.150-2, to reimburse the Developer for such expenditures with the proceeds of the County's future tax-exempt borrowing.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF CHAVES COUNTY, NEW MEXICO THAT:

Section 1. Declaration of Official Intent. The County presently intends and reasonably expects to 1) issue pollution control revenue bonds and to use the proceeds of such bonds for the purposes of acquiring, constructing, installing and equipping a solid waste disposal facility (the "Project") and 2) pay costs of the Project and legal counsel, accounting, placement agent and advisory fees and expenses related to the Project with moneys currently held by the Developer and to be advanced by the Developer from the Project.

Section 2. Dates of Capital Expenditures. All of the capital expenditures within the scope of this Resolution were made no earlier than 60 days prior to the date of this Resolution.

Section 3. Issuance of Bonds or Notes. The County presently intends and reasonably expects to participate in a tax-exempt borrowing within 18 months of the date of the expenditure of moneys on the Project or the date upon which the Project is placed in service or abandoned, whichever is later (but in no event more than three years after the date of the original expenditure of such moneys), and to allocate an amount not to exceed \$20,000,000 of the proceeds thereof to reimburse the Developer for its prior expenditures in connection with the Project.

Section 4. Confirmation of Prior Acts. All prior acts of the officials, agents and employees of the County that are in conformity with the purpose and intent of this Resolution, and in furtherance of the Project, shall be and the same hereby are in all respects ratified, approved and confirmed.

Section 5. Repeal of Inconsistent Resolutions. All other resolutions of the Governing Body or parts of resolutions, inconsistent with this Resolution are hereby repealed to the extent of such inconsistency.

Section 6. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption.

ADOPTED AND APPROVED this 17th day of October, 2013.

**BOARD OF COUNTY COMMISSIONERS
CHAVES COUNTY, NEW MEXICO**

Greg Nibert, Chairman

James W. Duffey, Vice Chairman

Kyle D. Wooton, Commissioner

Robert Corn, Commissioner

Kim Chesser, Commissioner

[SEAL]
ATTEST:

Dave Kunko, County Clerk

AGENDA ITEM: 6

Resolution R-13-056 RESOLUTION
APPROVING CHANGES TO
POSITION SPECIFICATIONS

MEETING DATE: October 17, 2013

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Stanton L. Riggs

ACTION REQUESTED: Approve Resolution

ITEM SUMMARY:

This resolution approves changes to existing position specifications for Chaves County Clerk's and Sheriff's current department positions.

Staff recommends approval of Resolution R-13-056.

SUPPORT DOCUMENTS: Resolution R-13-056

SUMMARY BY: Valerie A. Cornejo

TITLE: Human Resources Director

**RESOLUTION R-13-056
APPROVING CHANGES TO POSITION SPECIFICATIONS**

WHEREAS, Chaves County Ordinance #8, the Chaves County Personnel Policy requires approval by resolution of the Chaves County Commission for certain personnel changes, and

WHEREAS, the Human Resources is updating Chaves County's Position Specifications to accurately reflect the current essential duties and responsibilities, qualifications, knowledge, skills and abilities, and

WHEREAS, the new Position Specifications will also accurately reflect the supervisory controls, safety requirements, physical demands, and work environment of each position, and

WHEREAS, these changes will result in a more efficient organization and better services to Chaves County Clerk's and Sheriff's Offices and the current and future employees in each of these positions, and

WHEREAS, these changes will result in a more efficient service for Human Resources in regards to Wage Compensation, Hiring, ADA Accommodation's, Employee Return To Work Restrictions, Workman's Compensation, Fit For Duty, and

NOW THEREFORE BE IT RESOLVED by the Board of Chaves County Commissioners that Chaves County Position Specification for the positions of Chief Deputy Clerk, BOE Chief, BOE Deputy, Microfilm & Software Tech, Recording & Filing Supervisor, Deputy Clerk, Chief Deputy, Lieutenant, Sergeant, Deputy Sheriff, Animal Control, Civil Process Server, Sheriff Administrator and Executive Secretary be approved effective October 17, 2013.

DONE this 17th day of October, 2013.

BOARD OF CHAVES COUNTY COMMISSIONERS

Greg Nibert, Chairman

James W. Duffey, Vice-Chairman

Kim Chesser, Member

Kyle D. "Smiley" Wooton, Member

Robert Corn, Member

ATTEST:

Dave Kunko
County Clerk

CHAVES COUNTY POSITION SPECIFICATION SUMMARY

POSITION TITLE: Bureau of Elections Chief
DIVISION: Elections
DEPARTMENT: Administrative
REPORTS TO: County Clerk/Chief Deputy Clerk
FLSA STATUS: Exempt



Approved: _____
Commissioner

Date: _____

POSITION SUMMARY

Responsible for overseeing compliance with mandatory election statutes and deadlines, preparing candidate information packets, lists and trains election personnel. Also responsible for maintaining and monitoring inventory of needed supplies and materials for election purposes and voting machines. This position is also required to act as office supervisor in the absence of the Clerk and Chief Deputy Clerk.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Tasks include but are not limited to:

- Responsible for preparing candidate information packets, lists and trains election personnel.
- Instructs candidates on election laws and notification and maintenance of Contribution and Expense Reports.
- Trains non-office personnel in election procedures, law and voting machines in a classroom setting ranging in size from ten (10) to one-hundred (100) individuals.
- Prepares and presents voter and election information in programs.
- Oversees compliance with mandatory election statutes and deadlines.
- Maintains current precinct maps.
- Assists in on-site voting and election processes to ensure that all compliance with state and federal requirements, including the Americans with Disabilities Act.
- Monitors and maintains inventory of needed supplies and materials for election purposes and voting machines.
- Inputs and downloads data from computer programs regarding voter registrations and rosters.
- Supervises the voter cancellation process (purge).
- Responsible for maintenance and updating voter affidavits and computer voter files; generates reports to Secretary of State and political parties.
- Pre-certifies voting machines before election, programs and clears machines after election.
- Must be available during elections to troubleshoot machines.
- Trains and supervises Deputy Registration officers.
- Acts as office supervisor in the absence of the Clerk and Chief Deputy Clerk.
- Assist public and other departmental directors or other elected officials in a professional manner.
- Prepare documents, reports and correspondence pertinent to the department and county government.
- Employee must know and understand the statutes and regulations as they pertain to the administration of Elections.
- Know and understand County Personnel Policy and departmental policies pertinent to the position and perform all related work as required.

SUPERVISORY CONTROLS

- This position performs under the general supervision of the County Clerk and Chief Deputy Clerk who may provide assignments and instruction, determine objectives, priorities and deadlines, and assists the employee with unusual situations. The employee uses own initiative and judgment to perform work in an independent and timely manner in accordance with precedents and established policies and procedures.
- Provides close to general supervision over the number of authorized personnel in the office.

QUALIFICATIONS

- **Education/Training/ Experience:** High school Diploma or G.E.D.; seven (7) years' experience in the organization and conducting of elections. Previous experience in a County Clerk's office or Elections Bureau.
- **Experience Substitution:** N/A
- **Licenses/Certification:** Valid N.M. driver's license with a good driving record. Obtain training/certification in voting machines.
- **Desirable Qualifications:** A.A. degree. Emphasis on management, public speaking. Extensive knowledge of NM Elections Guidelines helpful. Two (2) to three (3) years mid-management or management experience preferred. GIS knowledge and/or training.
- **Other:** Post offer Drug Analysis. Driver's License and Criminal Background Investigation.

OTHER REQUIREMENTS

Knowledge, Skills, and Abilities Required:

- Ability to read, write and understand written and oral instructions.
- Ability to effectively communicate orally and in writing in English.
- Ability to perform arithmetical calculations.
- Ability to read and input various records, deed descriptions and technical records.
- Ability to use reproduction equipment, calculator, and microfilm viewer.
- Highly proficient in the use of personal computers and computer software products.
- Work well with ever changing priorities and/or situations.
- Interact with the general public and occupants of the county building in a professional and friendly manner.
- Work independently using good judgment and decision making skills.
- Must be detail oriented and accurate, have strong organizational and public relations skills and be able to effectively safeguard confidential information.
- Employee must know and understand the positions they supervise.
- Employee must know and understand County Personnel policy as well as all county and departmental policies pertinent to the position.
- May require some out of town travel for training.
- This is an exempt position and employee must work the required number of hours to perform duties without overtime compensation as a condition of employment.

Safety requirements: This position must comply with all safety guidelines of Chaves County.

Physical demands: The work is sedentary, typically requiring the employee to be able to sit comfortably to do the work. There may be some walking, stooping, standing, bending, carrying of light items or driving an automobile. Talking, hearing and seeing are essential to the performance of the job. Mental application utilizes memory for details, verbal instructions, discriminating thinking.

Work environment: Work for this position is performed indoors. The work area is adequately lighted, heated, and ventilated and involves typical risks associated with an office environment that require normal safety precautions and safe work practices.

EMPLOYEE ACKNOWLEDGEMENT

I have read my Job Description and understand my assigned responsibilities, and have been given a copy of this Job Description. I certify by my signature below that I understand the demands and expectations of the position and to the best of my knowledge I am able to perform the essential functions of this Job Description.

Accepted by: _____
Employee _____
Date

“Equal Employment Opportunity Employer”

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, gender identity, or any other legally protected class.

CHAVES COUNTY POSITION SPECIFICATION SUMMARY

POSITION TITLE: Bureau of Elections Deputy
DIVISION: Elections
DEPARTMENT: Administrative and Elections
REPORTS TO: County Clerk/Chief Deputy Clerk
FLSA STATUS: Non-Exempt



Approved: _____
Commissioner

Date: _____

POSITION SUMMARY

Responsible for assisting the Bureau of Elections Chief with paper ballot voting machines, input new voters and changes to voter registrations on the state wide voter registration system, file new voter registration cards and remove old and deceased voter cards. Work closely with the County Clerk and Chief Deputy in setting up and organizing elections. Assists in conducting Poll Worker schools.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Tasks include but are not limited to:

- Responsible for departmental functions including general secretarial duties such as typing, filing and answering multi-line telephone.
- Responsible for preparing departmental reports, ledgers, charts, and forms.
- Assists in training non-office personnel in election procedures, election laws and voting machines in a classroom setting, ranging in size of ten (10) to one-hundred (100) individuals.
- Assists in on-site voting and election processes to ensure that all procedures are conducted in compliance with state and federal requirements, including Americans with Disabilities Act.
- Assists in training Deputy Registration officers.
- Assists the BOE Chief with the paper ballot voting machines, input new voters and changes to voter registrations in the state wide voter registrations system.
- File new voter registration cards and remove old and deceased voter cards.
- Must be knowledgeable of new voting machines and become a certified technician.
- Knowledgeable with the Election Handbook of the State of New Mexico and be able to answer questions.
- Generate reports for the Secretary of State's Office.
- Work with the County Clerk, Chief Deputy and BOE Chief setting up and organizing elections (i.e. moving machines to and from Polling Places, making sure all forms are delivered and filled out properly by precinct officials).
- Prepare voting equipment for elections.
- Employee must know and understand the statutes and regulations as they pertain to the administration of Elections.
- Know and understand County Personnel Policy and departmental policies pertinent to the position and perform all related work as required.

SUPERVISORY CONTROLS

- This position performs under the general supervision of the County Clerk, Chief Deputy Clerk and BOE Chief who may provide assignments and instruction, determine objectives, priorities and deadlines, and assists the employee with unusual situations. The employee uses own initiative and judgment to perform work in an independent and timely manner in accordance with precedents and established policies and procedures.

QUALIFICATIONS

- **Education/Training/ Experience:** High school Diploma or G.E.D.; *five (5) years'* experience in a County Clerk's office or Elections Bureau.
- **Experience Substitution:** Up to two (2) years college/48 hours course work can be substituted for two (2) years' experience,
- **Licenses/Certification:** Valid N.M. driver's license with a good driving record. Obtain training/certification in voting machines.
- **Desirable Qualifications:** A.A. degree or secretarial school. Knowledge related to public documents. Knowledge of NM Elections Guidelines helpful.

- **Other:** Post offer Drug Analysis. Driver’s License and Criminal Background Investigation.

OTHER REQUIREMENTS

Knowledge, Skills, and Abilities Required:

- Ability to read, write and understand written and oral instructions.
- Ability to effectively communicate orally and in writing in English.
- Ability to perform arithmetical calculations.
- Ability to read and input various records, deed descriptions and technical records.
- Ability to use reproduction equipment, calculator, and microfilm viewer.
- Highly proficient in the use of personal computers and computer software products.
- Work well with ever changing priorities and/or situations.
- Interact with the general public and occupants of the county building in a professional and friendly manner.
- Work independently using good judgment and decision making skills.
- Must be detail oriented and accurate, have strong organizational and public relations skills and be able to effectively safeguard confidential information.
- Employee must know and understand County Personnel policy as well as all county and departmental policies pertinent to the position.
- May require some out of town travel for training.
- Employee must know and understand County Personnel Policy and all county and departmental policies pertinent to the position and perform all other duties as assigned.
- Must be able to maintain an acceptable attendance record, be punctual and meet established deadlines.

Safety requirements: This position must comply with all safety guidelines of Chaves County.

Physical demands: The work is sedentary, typically requiring the employee to be able to sit comfortably to do the work. There may be some walking, stooping, standing, bending, carrying of light items or driving an automobile. Talking, hearing and seeing are essential to the performance of the job. Mental application utilizes memory for details, verbal instructions, discriminating thinking.

Work environment: Work for this position is performed indoors. The work area is adequately lighted, heated, and ventilated and involves typical risks associated with an office environment that require normal safety precautions and safe work practices.

EMPLOYEE ACKNOWLEDGEMENT

I have read my Job Description and understand my assigned responsibilities, and have been given a copy of this Job Description. I certify by my signature below that I understand the demands and expectations of the position and to the best of my knowledge I am able to perform the essential functions of this Job Description.

Accepted by: _____ Date _____
Employee *Date*

“Equal Employment Opportunity Employer”

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, gender identity, or any other legally protected class.

CHAVES COUNTY POSITION SPECIFICATION SUMMARY

POSITION TITLE: Chief Deputy Clerk
DIVISION: Recording and Filing
DEPARTMENT: Elections
REPORTS TO: County Clerk
FLSA STATUS: Exempt



Approved: _____
Commissioner

Date: _____

POSITION SUMMARY

Responsible for supervision of departmental staff in daily operations of office as well as assuming duties of elected official in elected official's absence.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Tasks include but are not limited to:

- Responsible for assuming duties of elected official in elected official's absence and supervising office personnel and operations on a daily basis.
- Assist public and other departmental directors or other elected officials in a professional manner.
- Prepare documents, reports and correspondence pertinent to the department and county government.
- Employee must know and understand the statutes and regulations as they pertain to the administration of the position.
- Know and understand County Personnel Policy and departmental policies pertinent to the position and perform all related work as required.

SUPERVISORY CONTROLS

- This position performs under the general supervision of the County Clerk who may provide assignments and instruction, determine objectives, priorities and deadlines, and assists the employee with unusual situations. The employee uses own initiative and judgment to perform work in an independent and timely manner in accordance with precedents and established policies and procedures.
- Provides close to general supervision over the number of authorized personnel in the office.

QUALIFICATIONS

- **Education/Training/ Experience:** Experience and education as required by the County Clerk commensurate with duties and responsibilities of position.
- **Experience Substitution:** N/A
- **Licenses/Certification:** Valid N.M. driver's license with a good driving record.
- **Desirable Qualifications:** Knowledge of county government functions and personnel.
- **Other:** Post offer Drug Analysis. Driver's License and Criminal Background Investigation.

OTHER REQUIREMENTS

Knowledge, Skills, and Abilities Required:

- Ability to read, write and understand written and oral instructions.

- Ability to effectively communicate orally and in writing in English.
- Work well with ever changing priorities and/or situations.
- Must have a working knowledge of personal computers and computer software products.
- Interact with the general public and occupants of the county building in a professional and friendly manner.
- Work independently using good judgment and decision making skills.
- Must be detail oriented and accurate, have strong organizational and public relations skills and be able to effectively safeguard confidential information.
- Employee must know and understand the positions they supervise.
- Employee must know and understand County Personnel policy as well as all county and departmental policies pertinent to the position.
- May require some out of town travel for training.
- This is an “at-will” exempt position and employee must work the required number of hours to perform duties without overtime compensation as a condition of employment.

Safety requirements: This position must comply with all safety guidelines of Chaves County.

Physical demands: The work is sedentary, typically requiring the employee to be able to sit comfortably to do the work. There may be some walking, stooping, standing, bending, carrying of light items or driving an automobile. Talking, hearing and seeing are essential to the performance of the job.

Work environment: Work for this position is performed indoors. The work area is adequately lighted, heated, and ventilated and involves typical risks associated with an office environment that require normal safety precautions and safe work practices.

EMPLOYEE ACKNOWLEDGEMENT

I have read my Job Description and understand my assigned responsibilities, and have been given a copy of this Job Description. I certify by my signature below that I understand the demands and expectations of the position and to the best of my knowledge I am able to perform the essential functions of this Job Description.

Accepted by: _____ Date _____
Employee *Date*

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We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, gender identity, or any other legally protected class.

CHAVES COUNTY POSITION SPECIFICATION SUMMARY

POSITION TITLE: Deputy Clerk
DIVISION: Recording and Filing
DEPARTMENT: Administrative and Elections
REPORTS TO: County Clerk
FLSA STATUS: Non-Exempt



Approved: _____
Commissioner

Date: _____

POSITION SUMMARY

Responsible for specific departmental functions including reports, ledgers, forms, and all related duties. Performs first level information and document processing support to in person, by mail and telephone customers by providing information, processing and reception of documents.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Tasks include but are not limited to:

- Greeting the public and other individuals in person or telephonically, and responds to the requests or directs the individual to the proper person or department.
- Answers questions and provides assistance on topics and documents.
- Responsible for departmental functions including general secretarial duties such as typing, filing and answering multi-line telephone.
- Cash handling and reconciling cash drawer daily.
- Responsible for indexing, bookkeeping, inputting various records, files and deed descriptions.
- Reception of records.
- Must have some knowledge of Probate and Election Code.
- Know and understand County Personnel Policy and departmental policies pertinent to the position and perform all related work as required.

SUPERVISORY CONTROLS

- This position performs under the general supervision of the County Clerk and Chief Deputy Clerk who may provide assignments and instruction, determine objectives, priorities and deadlines, and assists the employee with unusual situations. The employee uses own initiative and judgment to perform work in an independent and timely manner in accordance with precedents and established policies and procedures.

QUALIFICATIONS

- **Education/Training/ Experience:** High school Diploma or G.E.D.; three (3) years' experience in Recording & Filing.
- **Experience Substitution:** Up to two (2) years college/48 hours course work can be substituted for two (2) years' experience,
- **Licenses/Certification:** Valid N.M. driver's license with a good driving record.
- **Desirable Qualifications:** A.A. degree or secretarial school.
- **Other:** Post offer Drug Analysis. Driver's License and Criminal Background Investigation.

OTHER REQUIREMENTS

Deputy Clerk

Knowledge, Skills, and Abilities Required:

- Ability to read, write and understand written and oral instructions.
- Ability to effectively communicate orally and in writing in English.
- Ability to perform arithmetical calculations.
- Ability to read and input various records, deed descriptions and technical records.
- Ability to use reproduction equipment, calculator by touch, and microfilm viewer.
- Ability to type accurately.
- Highly proficient in the use of personal computers and computer software products.
- Work well with ever changing priorities and/or situations.
- Interact with the general public and occupants of the county building in a professional and friendly manner.
- Work independently using good judgment and decision making skills.
- Must be able to work with maximum accuracy and efficiency, have strong organizational and public relations skills and be able to effectively safeguard confidential information.
- Employee must know and understand County Personnel policy as well as all county and departmental policies pertinent to the position.
- May require some out of town travel for training.
- Employee must know and understand County Personnel Policy and all county and departmental policies pertinent to the position and perform all other duties as assigned.
- Must be able to maintain an acceptable attendance record, be punctual and meet established deadlines.

Safety requirements: This position must comply with all safety guidelines of Chaves County.

Physical demands: The work is sedentary, typically requiring the employee to be able to sit comfortably to do the work. There may be some walking, stooping, standing, bending, carrying of light items or driving an automobile. Talking, hearing and seeing are essential to the performance of the job. Mental application utilizes memory for details, verbal instructions, discriminating thinking.

Work environment: Work for this position is performed indoors. The work area is adequately lighted, heated, and ventilated and involves typical risks associated with an office environment that require normal safety precautions and safe work practices.

EMPLOYEE ACKNOWLEDGEMENT

I have read my Job Description and understand my assigned responsibilities, and have been given a copy of this Job Description. I certify by my signature below that I understand the demands and expectations of the position and to the best of my knowledge I am able to perform the essential functions of this Job Description.

Accepted by: _____
Employee *Date*

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CHAVES COUNTY POSITION SPECIFICATION SUMMARY

POSITION TITLE: Microfilm & Software Tech
DIVISION: Recording and Filing
DEPARTMENT: Administrative and Elections
REPORTS TO: County Clerk
FLSA STATUS: Non-Exempt



Approved: _____
Commissioner

Date: _____

POSITION SUMMARY

Responsible for specific programming and care of voting machine equipment, specific departmental functions including reports, ledgers, charts, forms and all related duties.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Tasks include but are not limited to:

- Responsible for departmental functions including general secretarial duties such as typing, filing and answering multi-line telephone.
- Responsible for all preparation of documents, records and correspondence pertinent to specific assigned department.
- Responsible for indexing, bookkeeping, inputting various records, files and deed descriptions.
- Reception of records.
- Responsible for overseeing the filing of electronically recorded documents.
- Must have some knowledge of Probate and Election Code.
- Compute payroll and file reports.
- Perform daily software maintenance, interpret and solve user problems.
- Program and care of voting machine equipment.
- Know and understand County Personnel Policy and departmental policies pertinent to the position and perform all related work as required.

SUPERVISORY CONTROLS

- This position performs under the general supervision of the County Clerk and Chief Deputy Clerk who may provide assignments and instruction, determine objectives, priorities and deadlines, and assists the employee with unusual situations. The employee uses own initiative and judgment to perform work in an independent and timely manner in accordance with precedents and established policies and procedures.
- May provide close to general supervision of subordinates.

QUALIFICATIONS

- **Education/Training/ Experience:** High school Diploma or G.E.D.; *three (3) years' experience in I.T. or Recording and Filing.*
- **Experience Substitution:** Up to two (2) years college/48 hours course work can be substituted for two (2) years' experience,
- **Licenses/Certification:** Valid N.M. driver's license with a good driving record.
- **Desirable Qualifications:** A.A. degree or secretarial school.
- **Other:** Post offer Drug Analysis. Driver's License and Criminal Background Investigation.

OTHER REQUIREMENTS

Knowledge, Skills, and Abilities Required:

- Ability to read, write and understand written and oral instructions.
- Ability to effectively communicate orally and in writing in English.
- Ability to perform arithmetical calculations.
- Ability to read and input various records, deed descriptions and technical records.
- Ability to use reproduction equipment, calculator, and microfilm viewer.
- Highly proficient in the use of personal computers and computer software products.
- Must have thorough knowledge of R/F microfilm and software.
- Must have thorough knowledge of the programming and care of voting machine equipment.
- Work well with ever changing priorities and/or situations.
- Interact with the general public and occupants of the county building in a professional and friendly manner.
- Work independently using good judgment and decision making skills.
- Must be able to work with maximum accuracy and efficiency, have strong organizational and public relations skills and be able to effectively safeguard confidential information.
- Employee must know and understand the positions they supervise.
- Employee must know and understand County Personnel policy as well as all county and departmental policies pertinent to the position.
- May require some out of town travel for training.
- Employee must know and understand County Personnel Policy and all county and departmental policies pertinent to the position and perform all other duties as assigned.
- Must be able to maintain an acceptable attendance record, be punctual and meet established deadlines.

Safety requirements: This position must comply with all safety guidelines of Chaves County.

Physical demands: The work is sedentary, typically requiring the employee to be able to sit comfortably to do the work. There may be some walking, stooping, standing, bending, carrying of light items or driving an automobile. Talking, hearing and seeing are essential to the performance of the job. Mental application utilizes memory for details, verbal instructions, discriminating thinking.

Work environment: Work for this position is performed indoors. The work area is adequately lighted, heated, and ventilated and involves typical risks associated with an office environment that require normal safety precautions and safe work practices.

EMPLOYEE ACKNOWLEDGEMENT

I have read my Job Description and understand my assigned responsibilities, and have been given a copy of this Job Description. I certify by my signature below that I understand the demands and expectations of the position and to the best of my knowledge I am able to perform the essential functions of this Job Description.

Accepted by: _____
Employee _____
Date

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CHAVES COUNTY POSITION SPECIFICATION SUMMARY

POSITION TITLE: Recording and Filing Supervisor
DIVISION: Recording and Filing
DEPARTMENT: Administrative and Elections
REPORTS TO: County Clerk
FLSA STATUS: Non-Exempt



Approved: _____
Commissioner

Date: _____

POSITION SUMMARY

Responsible for specific departmental functions including reviewing incoming mail and documents, prepares payroll and deposits to Treasurer, assures that documents are recorded in correct order and oversees the work of deputy clerks.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Tasks include but are not limited to:

- Responsible for departmental functions including general secretarial duties such as typing, filing and answering multi-line telephone.
- Responsible for reviewing all incoming mail and documents before they are recorded.
- Responsible for overseeing that all documents are recorded in the correct order and oversees the deputy clerk's work before documents are given a number and entered in the permanent public record.
- Responsible for overseeing that all documents are redacted correctly.
- Responsible for keeping a complete account of all money collected and reconciles deposit to the Treasurer.
- Works closely with bank to assure that all funds transferred by credit cards are credited properly to each account and sent in a timely manner to the Treasurer's Office.
- Prepares department's payroll in absence of Chief Deputy Clerk or County Clerk.
- Know and understand County Personnel Policy and departmental policies pertinent to the position and perform all related work as required.

SUPERVISORY CONTROLS

- This position performs under the general supervision of the County Clerk and Chief Deputy Clerk who may provide assignments and instruction, determine objectives, priorities and deadlines, and assists the employee with unusual situations. The employee uses own initiative and judgment to perform work in an independent and timely manner in accordance with precedents and established policies and procedures.
- Provides close to general supervision of up to three (3) full-time personnel and is responsible for overall day-to-day activities of their assigned duties.

QUALIFICATIONS

- **Education/Training/ Experience:** High school Diploma or G.E.D.; four (4) years' supervisory experience.
- **Experience Substitution:** Up to two (2) years college/48 hours course work can be substituted for two (2) years' experience,
- **Licenses/Certification:** Valid N.M. driver's license with a good driving record.
- **Desirable Qualifications:** A.A. degree or secretarial school. Knowledge related to public documents.
- **Other:** Post offer Drug Analysis. Driver's License and Criminal Background Investigation.

OTHER REQUIREMENTS

Knowledge, Skills, and Abilities Required:

- Ability to read, write and understand written and oral instructions.

- Ability to effectively communicate orally and in writing in English.
- Ability to perform arithmetical calculations.
- Ability to read and input various records, deed descriptions and technical records.
- Ability to use reproduction equipment, calculator, and microfilm viewer.
- Highly proficient in the use of personal computers and computer software products.
- Work well with ever changing priorities and/or situations.
- Interact with the general public and occupants of the county building in a professional and friendly manner.
- Work independently using good judgment and decision making skills.
- Must be able to work with maximum accuracy and efficiency, have strong organizational and public relations skills and be able to effectively safeguard confidential information.
- Employee must know and understand the positions they supervise.
- Employee must know and understand County Personnel policy as well as all county and departmental policies pertinent to the position.
- May require some out of town travel for training.
- Employee must know and understand County Personnel Policy and all county and departmental policies pertinent to the position and perform all other duties as assigned.
- Must be able to maintain an acceptable attendance record, be punctual and meet established deadlines.

Safety requirements: This position must comply with all safety guidelines of Chaves County.

Physical demands: The work is sedentary, typically requiring the employee to be able to sit comfortably to do the work. There may be some walking, stooping, standing, bending, carrying of light items or driving an automobile. Talking, hearing and seeing are essential to the performance of the job.

Work environment: Work for this position is performed indoors. The work area is adequately lighted, heated, and ventilated and involves typical risks associated with an office environment that require normal safety precautions and safe work practices.

EMPLOYEE ACKNOWLEDGEMENT

I have read my Job Description and understand my assigned responsibilities, and have been given a copy of this Job Description. I certify by my signature below that I understand the demands and expectations of the position and to the best of my knowledge I am able to perform the essential functions of this Job Description.

Accepted by: _____
Employee *Date*

“Equal Employment Opportunity Employer”

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CHAVES COUNTY POSITION SPECIFICATION SUMMARY

POSITION TITLE: Animal Control Officer
DIVISION: Law enforcement
DEPARTMENT: Administrative
REPORTS TO: Chief Deputy Sheriff
FLSA STATUS: **Non-Exempt**



Approved: _____ **Date:** _____
Commissioner

POSITION SUMMARY

Responsible for enforcing state laws and county ordinances related to animal control; pick up animals running at large and those behaving abnormally; quarantine of animals; write citations to owners of animals running at large or violating animal codes.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Tasks include but are not limited to:

- Patrolling Chaves County to detect animals running at large.
- Enforcing state laws and county ordinances related to animal control.
- Issuing citations to individuals that violate state law or county ordinances related to animal control.
- Assist other agencies in animal control issues when requested.
- May be required to kill or capture vicious animals.
- Deploy animal traps within the county, keeping a log of their location and retrieving them when they are no longer needed or have captured an animal.
- Deliver owner released/seized animals to the City of Roswell Animal Shelter for housing or euthanizing.
- Must ensure quarantined animals are quarantined for the mandatory amount of time.
- Preparing concise reports on computer of dog/cat bites and other related activities.
- Testifies in Magistrate Court regarding violations of state law or county ordinances.
- Performs other duties as assigned.

SUPERVISORY CONTROLS

- This position performs under the general supervision of the County Sheriff and Chief Deputy Sheriff, who may provide assignments and instruction, determine objectives, priorities and deadlines, and assist the employee with unusual situations. The employee uses own initiative and judgment to perform work in an independent and timely manner in accordance with precedents and established policies and procedures.

QUALIFICATIONS

- **Education/Training/ Experience:** High School Diploma or G.E.D.
- **Experience Substitution:** N/A
- **Licenses/Certification:** Valid N.M. driver's license with a good driving record. Must obtain New Mexico Animal Control Certification within one (1) year from date of hire.
- **Desirable Qualifications:** Prior animal control experience and/or related experience. Completion of Animal Control Association Training.
- **Other:** Driver's license, employment and criminal background investigation. Post offer Drug Analysis Test, pre-employment physical and Hepatitis B and rabies vaccinations. No prior D.W.I. arrest or convictions within the last thirty-six (36) months whether from an administrative sanction by a Motor Vehicle Department, a criminal conviction or a military disciplinary action. No prior felony arrests. No misdemeanor arrests within the last thirty-six (36) months.

OTHER REQUIREMENTS

Knowledge, Skills, and Abilities Required:

- Animal Control Officer will be given training in and expected to be knowledgeable in State and County criminal and civil law as it pertains to animal control issues, county patrol areas and first aid.

- Ability to properly operate a two-way radio and personal computers.
- Knowledgeable of care and use of standard firearms issued to them.
- Knowledgeable in use of snare poles, nets and traps.
- Thorough knowledge of safety procedures for handling animals and livestock.
- Must have the ability to cope with situations firmly, courteously, tactfully
- Ability to effectively analyze situations quickly and objectively, and to determine proper course of action to be taken.
- Ability to effectively communicate orally and in writing in English and effectively issue both oral and written instructions.
- Possess good intelligence, emotional stability and be physically fit.
- Work well with ever changing priorities and/or situations.
- Must have a working knowledge of personal computers and computer software programs.
- Interact with the general public and occupants of the county building in a professional and friendly manner.
- Work independently using good judgment and decision making skills.
- Must be detail oriented and accurate, have strong organizational and public relations skills and be able to effectively safeguard confidential information; keep accurate and complete records of all activities.
- Must know and understand the Chaves County Sheriff's Office Rules and Regulations Manual.
- Cooperate with officials of other law enforcement agencies and perform any related work and required.
- Employee must know and understand County Personnel Policy as well as all county and departmental policies pertinent to the position.
- May require some out of town travel for training or investigations.
- Must be able to maintain an acceptable attendance record, be punctual and meet established deadlines.

Safety requirements: This position must comply with all safety guidelines of Chaves County. Employees should be aware that there may be personal danger involved when handling animals and livestock in the general course of duties for this position and act accordingly at all times.

Physical demands: This position requires a variety of physical activities, generally involving muscular strain, such as walking, running, and standing, stooping, sitting, reaching, and driving an automobile. Talking, hearing and seeing are essential to the performance of the job. Common eye, hand finger dexterity exists. Strength of arms, hands, legs, and back required in the performance of essential functions. Mental application utilizes memory for details, verbal instructions, discriminating thinking. Employee must possess emotional stability. Must be able to lift small and large dogs at least waist high for loading into and out of animal control unit. Must be able to pursue animals on foot for short distances. Operation of a vehicle throughout the county and ability to traverse rough terrain and uneven surfaces, as necessary. Local travel/patrolling required in normal course of job performance.

Work environment: Work will largely be performed in the field with some time spent at the city animal shelter and in the office completing paperwork or testifying in court. The indoor work is adequately lighted, heated, and ventilated and involves typical risks associated with an office environment that require normal safety precautions and safe work practices. Essential duties are performed outdoors under various weather conditions and fluctuating temperatures. The outdoor work surfaces are subject to wet or dry natural ground, uneven terrain, landscaped areas, or asphalt and concrete surfaces. This work involves typical risks associated with outdoor environment and weather conditions and requires normal safety precautions and safe work practices.

EMPLOYEE ACKNOWLEDGEMENT

I have read my Job Description and understand my assigned responsibilities, and have been given a copy of this Job Description. I certify by my signature below that I understand the demands and expectations of the position and to the best of my knowledge I am able to perform the essential functions of this Job Description.

Accepted by: _____
Employee
Date

“Equal Employment Opportunity Employer”

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, gender identity, or any other legally protected class.

CHAVES COUNTY POSITION SPECIFICATION SUMMARY

POSITION TITLE: Chief Deputy
DIVISION: Law enforcement
DEPARTMENT: Administrative
REPORTS TO: Sheriff
FLSA STATUS: Exempt



Approved: _____
Commissioner

Date: _____

POSITION SUMMARY

Responsible for supervision of all departments and divisions of the Sheriff's Office and also performs general duties of a Sheriff's Deputy including patrol of state, federal and county roads and insures the protection of life and property of county residents through the enforcement of state and county ordinances. This is an "at will" position that serves at the pleasure of the Sheriff.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Tasks include but are not limited to:

- Responsible to perform the duties of a Deputy Sheriff, Sergeant and Lieutenant.

Additional tasks include but are not limited to:

- Performs all duties under the direction of the Sheriff and answers only to the Sheriff.
- Acts on behalf of the Sheriff in his absence.
- Makes necessary work assignments or schedule changes.
- Assists Sheriff in preparing the departmental policy and procedure manual and department budget.
- Assist Lieutenants in the evaluation of subordinates work; counseling subordinates on ways to improve performance, training subordinates in patrol methods and techniques.
- Initiates disciplinary action as appropriate.
- Compiles periodic statistical reports of department operations.
- Monitors leave requests and overtime.
- Oversees the Property/Evidence Room Operations.
- Acts as liaison between the community, courts and other agencies when directed by the Sheriff.
- May be designated as public information officer responsible for media relations and release of information and will deliver lectures and presentation when assigned.
- Perform other related police duties as assigned.
- Know and understand County Personnel Policy and departmental policies pertinent to the position and perform all related work as required.

SUPERVISORY CONTROLS

- This position performs under the general supervision of the County Sheriff who may provide assignments and instruction, determine objectives, priorities and deadlines, and assists the employee with unusual situations. The employee uses own initiative and judgment to perform work in an independent and timely manner in accordance with precedents and established policies and procedures.
- Provides close to general supervision over the number of authorized personnel in the department and is responsible for overseeing the day-to-day operations of all divisions within the department.

QUALIFICATIONS

- **Education/Training/ Experience:** Specialized experience and education as required by the County Sheriff commensurate with duties and responsibilities of position.
- **Experience Substitution:** N/A
- **Licenses/Certification:** Valid N.M. driver's license with a good driving record. Must be a New Mexico State Certified Peace Officer, eligible for the three (3) week certification waiver or must become a New Mexico State Certified Peace Officer within one (1) year of hire.

- **Desirable Qualifications:** High School diploma or G.E.D., A.A. degree or a Bachelor's Degree from an accredited college. Six (6) years' experience in law enforcement or related field with at least four (4) of these years spent in a supervisory capacity.
- **Other:** Post offer Drug Analysis. Driver's License and Criminal Background Investigation. No prior D.W.I. arrest or convictions within the last thirty-six (36) months whether from an administrative sanction by a Motor Vehicle Department, a criminal conviction or a military disciplinary action. No multiple D.W.I. arrests or convictions within the last six (6) years whether from an administrative sanction by a Motor Vehicle Department, a criminal conviction or a military disciplinary action. No prior felony arrests. Cannot have been convicted of Domestic Violence Act. No misdemeanor arrests within the last thirty-six (36) months. Must live in Chaves County as a condition of employment.

OTHER REQUIREMENTS

Knowledge, Skills, and Abilities Required:

- Chief Deputy will be given training in and be expected to have a thorough knowledge of state criminal and civil law and county ordinances, motor vehicle law, county patrol areas, and first aid.
- Chief Deputy will be given training in and expected to have a thorough knowledge of use of restraint equipment, patrol areas, legal rights of prisoners, and laws of arrest, search and seizure and rules of evidence.
- Chief Deputy will be highly proficient in the operation of two-way radios, mobile data terminals (MDT), personal computers and standard weapons issued to him or issued within the department.
- Must have thorough knowledge of department's Records Management and Field Reporting systems.
- Chief Deputy must have the ability to cope with situations firmly, courteously, tactfully.
- Ability to analyze situations quickly and objectively, and to determine proper course of action to be taken.
- Ability to effectively communicate orally and in writing in English and effectively issue both oral and written instructions.
- Possess good intelligence, emotional stability and be physically fit.
- Work well with ever changing priorities and/or situations.
- Must have a thorough knowledge of personal computers and computer software programs.
- Interact with the general public and occupants of the county building in a professional and friendly manner.
- Work independently using good judgment and decision making skills.
- Must be detail oriented and accurate, have strong organizational and public relations skills and be able to effectively safeguard confidential information; keep accurate and complete records of all activities.
- Must know and understand the policies and procedures and the Chaves County Sheriff's Office Rules and Regulations Manual.
- Cooperate with officials of other law enforcement agencies and perform any related work and required.
- Must know and understand County Personnel Policy as well as all county and departmental policies pertinent to the position and the positions he supervises.
- May require some out of town travel for training.
- This is an "at-will" exempt position and employee must work the required number of hours to perform duties without overtime compensation as a condition of employment.

Safety requirements: This position must comply with all safety guidelines of Chaves County. Employees should be aware that there may be personal danger involved when dealing with inmates and suspects and in the general course of duties for this position and act accordingly at all times.

Physical demands: This position requires a variety of physical activities, generally involving muscular strain, such as walking, running, standing, stooping, and sitting, reaching, and driving an automobile. The work of the Administrative Lieutenant is primarily sedentary, typically requiring the employee to be able to sit comfortably to do the work; with some work required outdoors. The work for the Patrol Lieutenant is approximately fifty percent (50%) sedentary and approximately fifty percent (50%) of work is performed outdoors. Operation of a vehicle throughout the county and ability to traverse rough terrain and uneven surfaces, as necessary. Frequent local travel within the boundaries of Chaves County is required in the course of job performance. Talking, hearing and seeing are essential to the performance of the job. Common eye, hand finger dexterity exists. Mental application utilizes memory for details, verbal instructions, discriminating thinking. Must possess emotional stability. Local travel/patrolling required in normal course of job performance. Strength of arms, hands, legs, and back required in the performance of essential functions.

Work environment: Work for this position is generally performed indoors with some work performed outdoors. The indoor work is adequately lighted, heated, and ventilated and involves typical risks associated with an office environment that require normal safety precautions and safe work practices. Essential duties are performed outdoors under various weather conditions and fluctuating temperatures. The outdoor work surfaces are subject to wet or dry natural ground, uneven terrain, landscaped areas, or asphalt and concrete surfaces. This work involves typical risks associated with outdoor environment and weather conditions and requires normal safety precautions and safe work practices.

EMPLOYEE ACKNOWLEDGEMENT

I have read my Job Description and understand my assigned responsibilities, and have been given a copy of this Job Description. I certify by my signature below that I understand the demands and expectations of the position and to the best of my knowledge I am able to perform the essential functions of this Job Description.

Accepted by: _____ Date _____
Employee *Date*

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CHAVES COUNTY POSITION SPECIFICATION SUMMARY

POSITION TITLE: Deputy Sheriff
DIVISION: Law Enforcement
DEPARTMENT: Patrol, Investigation, Civil,
Court Security and Prisoner Transport
REPORTS TO: Sergeant
FLSA STATUS: Non-Exempt



Approved: _____ **Date:** _____
Commissioner

POSITION SUMMARY

Responsible for patrolling state, federal and county roads and insures the protection of life and property of county residents through the enforcement of state laws and county ordinances.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Tasks include but are not limited to:

- Responsible for the patrol of state, federal and county roads to insure the safety and protection of property and lives of both county and non-county residents.
- Patrol designated areas of the county in a police unit to preserve law and order, to prevent criminal activity and to enforce traffic laws.
- Respond to calls for service, conduct criminal investigations and prepare complete and concise reports on activities.
- At scene of crime, administers first aid, conducts preliminary investigations, gathers evidence, locates witnesses and makes arrests.
- Collects property and evidence for court presentation; documents property seized and evidence collected and automobiles held or impounded in reports and/or Records Management System.
- Interviews persons with complaints and inquiries and attempts to make the proper disposition or direct them to the proper authorities.
- Issues criminal and traffic citations.
- Testifies as a witness in court.
- Serves criminal and civil process, Temporary Restraining Orders (TRO's) and Orders of Protection.
- Conduct accident investigations, to include examining vehicles and roadways, observing any traffic control devices and obstruction to view; take necessary measurements; providing first-aid for injured, taking safeguards to prevent further accidents; interview principals and witnesses, take statements from the driver's and witnesses when necessary.
- Assist with crowd control at accident scenes or disturbances.
- Transport prisoners to and from court hearings, state mental institutions, state prisons and local detention facilities and any other institutions or facilities, when necessary and/or as required by court order.
- Maintain security in District Court as required and Magistrate Court when needed.
- Assists detention center personnel in averting jail riots and escapes.
- Participates in training activities at the Law Enforcement Academy or other training sites; may instruct or establish curriculum for instructional purposes.
- Deliver lectures and presentations when assigned.
- Registers Sex Offenders and/or conducts address verifications as required by state statute.
- Performs other related police duties as assigned.
- Know and understand County Personnel Policy and departmental policies pertinent to their position and perform all related police duties as assigned.

SUPERVISORY CONTROLS

- This position performs under the general supervision of the County Sheriff and the immediate supervision of the Sergeant, who may provide assignments and instruction, determine objectives, priorities and deadlines, and assists the employee with unusual situations. The employee uses own initiative and judgment to perform work in an independent and timely manner in accordance with precedents and established policies and procedures.

QUALIFICATIONS

- **Education/Training/ Experience:** High School Diploma or G.E.D.; U.S. citizen; 21 years of age.
- **Experience Substitution:** N/A
- **Licenses/Certification:** Valid N.M. driver's license with a good driving record. Must be a New Mexico State Certified Peace Officer or become certified within one (1) year.
- **Desirable Qualifications:** Two (2) years' experience in law enforcement field or related applicable experience. Skilled in the use of firearms, restraining equipment, legal rights of prisoners and laws of arrest, search and seizure and evidence. Current CPR and First Aid certifications.
- **Other:** No prior D.W.I. arrest or convictions within the last thirty-six (36) months whether from an administrative sanction by a Motor Vehicle Department, a criminal conviction or a military disciplinary action. No multiple D.W.I. arrests or convictions within the last six (6) years whether from an administrative sanction by a Motor Vehicle Department, a criminal conviction or a military disciplinary action. No prior felony arrests. Cannot have been convicted of Domestic Violence Act. No misdemeanor arrests within the last thirty-six (36) months. Must live in Chaves County as a condition of employment.
Uncertified Applicant: Must successfully meet and or complete the physical fitness standards set by the New Mexico Law Enforcement Academy for entry into their academy and a written exam administered by the Sheriff's Office. Applicants successfully completing both tests will attend an oral interview before a department interview panel; undergo a driver's license, employment and criminal background investigation. If applicant is successful through the above processes they will be given a conditional offer of employment contingent on successfully completing a post offer psychological exam, a pre-employment physical and a Drug Analysis Test.
Certified Applicants or Applicants eligible for the Certification by Waiver: Applicants will attend an oral interview before a department interview panel; undergo a driver's license, employment and criminal background investigation. Certification by Waiver applicants may be required to meet the physical fitness standards required for uncertified applicants. If applicant is successful through the above processes they will be given a conditional offer of employment contingent on successfully completing a post offer psychological exam, a pre-employment physical and Drug Analysis Test.

OTHER REQUIREMENTS

Knowledge, Skills, and Abilities Required:

- Deputy will be given training in and be expected to know state criminal and civil law and county ordinances, motor vehicle law, county patrol areas, and first aid.
- Deputy will be given training in the use of restraint equipment, patrol areas, legal rights of prisoners, and laws of arrest, search and seizure and rules of evidence.
- Deputy will receive training in and must be able to properly operate a two-way radio, mobile data terminal (MDT), personal computers and standard weapons issued to them.
- Must have working knowledge of department's Records Management and Field Reporting systems.
- Deputies must have the ability to cope with situations firmly, courteously and tactfully.
- Ability to analyze situations quickly and objectively, and to determine proper course of action to be taken.
- Ability to effectively communicate orally and in writing in English and effectively issue and/or carry out both oral and written instructions.
- Possess good intelligence, emotional stability and be physically fit.
- Work well with ever changing priorities and/or situations.

- Must have a working knowledge of personal computers and computer software programs.
- Interact with the general public and occupants of the county building in a professional and friendly manner.
- Work independently using good judgment and decision making skills.
- Must be detail oriented and accurate, have strong organizational and public relations skills and be able to effectively safeguard confidential information; keep accurate and complete records of all activities.
- Must know and understand policies and procedures and the Chaves County Sheriff's Office Rules and Regulations Manual.
- Cooperate with officials of other law enforcement agencies and perform any related work as required.
- Employee must know and understand County Personnel Policy as well as all county and departmental policies pertinent to the position.
- May require some out of town travel for training, investigations or transports.
- Must be able to maintain an acceptable attendance record, be punctual and meet established deadlines.
- Must be able to work the required number of hours needed to complete assigned duties.

Safety requirements: This position must comply with all safety guidelines of Chaves County. Employees should be aware that there may be personal danger involved when dealing with inmates and suspects in the general course of duties for this position and act accordingly at all times.

Physical demands: This position requires a variety of physical activities, generally involving muscular strain, such as walking, running, and standing, stooping, sitting, reaching, lifting and driving an automobile. Operation of a vehicle throughout the county and ability to traverse rough terrain and uneven surfaces, as necessary. Frequent local travel within the boundaries of Chaves County is required in the course of job performance. Talking, hearing and seeing are essential to the performance of the job. Common eye, hand finger dexterity exists. Mental application utilizes memory for details, verbal instructions, discriminating thinking. Must possess emotional stability. Local travel/patrolling required in normal course of job performance. Strength of arms, hands, legs, and back required in the performance of essential functions.

Work environment: Work will largely be performed in the field with some time spent in the office completing paperwork or time testifying in court. The indoor work is adequately lighted, heated, and ventilated and involves typical risks associated with an office environment that require normal safety precautions and safe work practices. Essential duties are performed outdoors under various weather conditions and fluctuating temperatures. The outdoor work surfaces are subject to wet or dry natural ground, uneven terrain, landscaped areas, or asphalt and concrete surfaces. This work involves typical risks associated with outdoor environments and weather conditions and requires normal safety precautions and safe work practices.

EMPLOYEE ACKNOWLEDGEMENT

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Accepted by: _____ Date _____
Employee *Date*

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CHAVES COUNTY POSITION SPECIFICATION SUMMARY

POSITION TITLE: Lieutenant
DIVISION: Law enforcement
DEPARTMENT: Patrol, Investigation, Civil, Court Security
and Prisoner Transport
REPORTS TO: Chief Sheriff
FLSA STATUS: Exempt



Approved: _____
Commissioner

Date: _____

POSITION SUMMARY

Responsible for supervisory work at the highest level; supervises Sergeants of the various divisions within the Sheriff's Office. Performs general duties of a Sheriff's Deputy including patrol of state, federal and county roads and insures the protection of life and property of county residents through the enforcement of state laws and county ordinances.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Tasks include but are not limited to:

- Responsible to perform all the duties and responsibilities of a Deputy Sheriff and Sergeant.

Additional tasks include but are not limited to:

- Assist Sergeants in the evaluation of subordinates work; counseling subordinates on ways to improve performance, training subordinates in patrol methods and techniques.
- Approval of plans, schedules and work assignments for Sergeants and deputies.
- Initiates disciplinary action as appropriate and conducts department internal affairs as needed.
- Compiles periodic statistical reports of shift operations.
- Monitors leave requests and overtime.
- Acts as a liaison between the courts and other agencies when directed by the Sheriff or Chief Deputy.
- May be designated as public information officer responsible for media relations and release of information and will deliver lectures and presentations when assigned.
- Perform other related police duties as assigned.
- Know and understand County Personnel Policy and departmental policies pertinent to the position and the positions they supervise and perform all related work as required.

SPECIAL ASSIGNMENTS ESSENTIAL DUTIES AND RESPONSIBILITIES

Tasks include but are not limited to:

Administrative Lieutenant:

- Assist in preparation of department budget.
- Responsible for purchasing vehicles, equipment and supplies as directed by the Sheriff.
- Assist with payroll in Sheriff's Administrator's absence.
- May act as inventory control officer for the department.
- Schedule DWI and other special overtime special overtime projects.
- Programs and maintains the door annunciator computers at the Sheriff's Office and Courthouse and is responsible for issuance of the door key cards to department personnel and Courthouse staff.
- Supervision over Civil, Transport and Court Security Deputies.
- Assist with the supervision of the Patrol and Investigative Divisions in the absence of the Patrol Lieutenant.
- Acts on behalf of the Sheriff in the Absence of the Sheriff and Chief Deputy.

Patrol Lieutenant:

- Provides supervision over the Patrol and Criminal Investigation Sergeants (CID).
- Maintains oversight of major case investigations by both CID and Patrol.
- Directs the Field Officer Training Program and monitors compliance of the Intoxilizer and the key operators.

- Assists with the supervision of the Civil, Transport and Court Security Divisions in the absence of the Administrative Lieutenant.
- Acts on behalf of the Sheriff in the Absence of the Sheriff and Chief Deputy.

SUPERVISORY CONTROLS

- This position performs under the general supervision of the County Sheriff and the immediate supervision of the Chief Deputy, who may provide assignments and instruction, determine objectives, priorities and deadlines, and assists the employee with unusual situations. The employee uses own initiative and judgment to perform work in an independent and timely manner in accordance with precedents and established policies and procedures.
- Provides close to general supervision of up to eight (8) full-time personnel and is responsible for overseeing the day-to-day operations of their assigned Division(s).

QUALIFICATIONS

- **Education/Training/ Experience:** Currently serving as a Sergeant with the Chaves County Sheriff's Office with a minimum of two (2) years continuous service as Sergeant and a total of five (5) years of continuous service with the Chaves County Sheriff's Office.
- **Experience Substitution:** N/A
- **Licenses/Certification:** Valid N.M. driver's license with a good driving record. Must be a New Mexico State Certified Peace Officer.
- **Desirable Qualifications:** Six (6) years' experience in law enforcement field with at least four (4) of these years spent in a supervisory capacity. Some related college level courses, current CPR and first aid certification.
- **Other:** No prior D.W.I. arrest or convictions within the last 36 months whether from an administrative sanction by a Motor Vehicle Department, a criminal conviction or a military disciplinary action. No multiple D.W.I. arrests or convictions within the last six (6) years whether from an administrative sanction by a Motor Vehicle Department, a criminal conviction or a military disciplinary action. No prior felony arrests. Cannot have been convicted of Domestic Violence Act. No misdemeanor arrests within the last thirty-six (36) months. No misdemeanor arrests within the last thirty-six (36) months. Must live in Chaves County as a condition of employment.

OTHER REQUIREMENTS

Knowledge, Skills, and Abilities Required:

- Lieutenants will be given training in and be expected to have a thorough knowledge of state criminal and civil law and county ordinances, motor vehicle law, county patrol areas, and first aid.
 - Lieutenants will be given training in and be expected to have a thorough knowledge in the use of restraint equipment, patrol areas, legal rights of prisoners, and laws of arrest, search and seizure and rules of evidence.
 - Lieutenants will be highly proficient in the operation of two-way radios, mobile data terminals (MDT), personal computers and standard weapons issued to them or issued within the department.
 - Must have thorough knowledge of department's Records Management and Field Reporting systems.
 - Lieutenants must have the ability to cope with situations firmly, courteously and tactfully.
 - Ability to analyze situations quickly and objectively, and to determine proper course of action to be taken.
 - Ability to effectively communicate orally and in writing in English and effectively issue and/or carry out both oral and written instructions
 - Possess good intelligence, emotional stability and be physically fit.
 - Work well with ever changing priorities and/or situations.
 - Must have a thorough knowledge of personal computers and computer software programs.
 - Interact with the general public and occupants of the county building in a professional and friendly manner.
 - Work independently using good judgment and decision making skills.
 - Must be detail oriented and accurate, have strong organizational and public relations skills and be able to effectively safeguard confidential information; keep accurate and complete records of all activities.
 - Must know and understand policies and procedures and the Chaves County Sheriff's Office Rules and Regulations Manual.
 - Cooperate with officials of other law enforcement agencies and perform any related work as required.
 - Employee must know and understand County Personnel policy as well as all county and departmental policies pertinent to the position and the positions they supervise.
 - May require some out of town travel for training, investigations or transports.
 - Must be able to maintain an acceptable attendance record, be punctual and meet established deadlines.
- This is an exempt position and employee must work the required number of hours to perform duties without

overtime compensation as a condition of employment.

Safety requirements: This position must comply with all safety guidelines of Chaves County. Employees should be aware that there may be personal danger involved when dealing with inmates and suspects and in the general course of duties for this position and act accordingly at all times.

Physical demands: This position requires a variety of physical activities, generally involving muscular strain, such as walking, standing, stooping, and sitting, reaching, and driving an automobile. The work of the Administrative Lieutenant is primarily sedentary, typically requiring the employee to be able to sit comfortably to do the work; with some work required outdoors. The work for the Patrol Lieutenant is approximately fifty percent (50%) sedentary and approximately fifty percent (50%) of work is performed outdoors. Operation of a vehicle throughout the county and ability to traverse rough terrain and uneven surfaces, as necessary. Frequent local travel within the boundaries of Chaves County is required in the course of job performance. Talking, hearing and seeing are essential to the performance of the job. Common eye, hand finger dexterity exists. Mental application utilizes memory for details, verbal instructions, discriminating thinking. Must possess emotional stability. Local travel/patrolling required in normal course of job performance. Strength of arms, hands, legs, and back required in the performance of essential functions.

Work environment: Work for the Administrative Lieutenant position is generally performed indoors with some work performed outdoors. Work for the Patrol Lieutenant is approximately fifty percent (50%) sedentary and approximately fifty percent (50%) of work is performed outdoors. The indoor work is adequately lighted, heated, and ventilated and involves typical risks associated with an office environment that require normal safety precautions and safe work practices. Essential duties are performed outdoors under various weather conditions and fluctuating temperatures. The outdoor work surfaces are subject to wet or dry natural ground, uneven terrain, landscaped areas, or asphalt and concrete surfaces. This work involves typical risks associated with outdoor environment and weather conditions and requires normal safety precautions and safe work practices.

EMPLOYEE ACKNOWLEDGEMENT

I have read my Job Description and understand my assigned responsibilities, and have been given a copy of this Job Description. I certify by my signature below that I understand the demands and expectations of the position and to the best of my knowledge I am able to perform the essential functions of this Job Description.

Accepted by: _____ Date _____
Employee *Date*

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CHAVES COUNTY POSITION SPECIFICATION SUMMARY

POSITION TITLE: Sergeant
DIVISION: Law Enforcement
DEPARTMENT: Patrol, Investigation, Civil,
Court Security and Prisoner Transport
REPORTS TO: Lieutenant
FLSA STATUS: Non-Exempt



Approved: _____ **Date:** _____
Commissioner

POSITION SUMMARY

Responsible for the supervision of Deputies in Patrol, Investigation, Civil, Court Security and Prisoner Transport. Performs all duties of a Sheriff's Deputy including patrol of state, federal and county roads and insures the protection of life and property of county residents through the enforcement of state laws and county ordinances.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Tasks include but are not limited to:

- Responsible for performing all duties and responsibilities of a Deputy Sheriff.

Additional tasks include but not limited to:

- In charge of supervising Deputies assigned to their shift; not less than twenty percent (20%) of Sergeants time.
- Assists superiors in the evaluation of subordinates work; counseling subordinates on ways to improve performance, training subordinates in patrol methods and techniques.
- At scene of crime, supervises and/or administers first aid, conducts preliminary investigations, gathers evidence, locates witnesses and makes arrests.
- Monitors deputy's collection of property and evidence for court presentation; insures a record of property seized and evidence collected and automobiles held or impounded are documented in reports and/or Records Management and Field Reporting Systems.
- Interviews persons with complaints and inquiries and attempts to make the proper disposition or direct them to the proper authorities.
- Know and understand County Personnel Policy and departmental policies pertinent to their position and the positions they supervise and perform all related work as required.

SUPERVISORY CONTROLS

- This position performs under the general supervision of the County Sheriff and the immediate supervision of the Lieutenant, who may provide assignments and instruction, determine objectives, priorities and deadlines, and assist the employee with unusual situations. The employee uses own initiative and judgment to perform work in an independent and timely manner in accordance with precedents and established policies and procedures.
- Provides close to general supervision of up to eight (8) full-time personnel and is responsible for overall day-to-day activities of their assigned Division(s).

QUALIFICATIONS

- **Education/Training/ Experience:** Currently employed as a Chaves County Sheriff's Deputy with at least three (3) years consecutive service, without a break in service, at the Chaves County Sheriff's Office.
- **Experience Substitution:** N/A
- **Licenses/Certification:** Valid N.M. driver's license with a good driving record. Must be a New Mexico State Certified Peace Officer.

- **Desirable Qualifications:** Five (5) years' experience in law enforcement field with at least three (3) of these years spent in a supervisory capacity. Some related college level courses, current CPR and first aid certification.
- **Other:** No prior D.W.I. arrest or convictions within the last thirty-six (36) months whether from an administrative sanction by a Motor Vehicle Department, a criminal conviction or a military disciplinary action. No multiple D.W.I. arrests or convictions within the last six (6) years whether from an administrative sanction by a Motor Vehicle Department, a criminal conviction or a military disciplinary action. No prior felony arrests. Cannot have been convicted of Domestic Violence Act. No misdemeanor arrests within the last thirty-six (36) months. Must live in Chaves County as a condition of employment.

OTHER REQUIREMENTS

Knowledge, Skills, and Abilities Required:

- Sergeants will be given training in and be expected to know state criminal and civil law and county ordinances, motor vehicle law, county patrol areas, and first aid.
- Sergeants will be given training in the use of restraint equipment, patrol areas, legal rights of prisoners, and laws of arrest, search and seizure and rules of evidence.
- Sergeants will receive training in and must be able to proficiently operate a two-way radio, mobile data terminal (MDT), personal computers and standard weapons issued to them or issued within the department.
- Must have working knowledge of department's Records Management and Field Reporting systems.
- Sergeants must have the ability to cope with situations firmly, courteously and tactfully.
- Ability to analyze situations quickly and objectively, and to determine proper course of action to be taken.
- Ability to effectively communicate orally and in writing in English and effectively issue and/or carry out both oral and written instructions.
- Possess good intelligence, emotional stability and be physically fit.
- Work well with ever changing priorities and/or situations.
- Must have a working knowledge of personal computers and computer software programs.
- Interact with the general public and occupants of the county building in a professional and friendly manner.
- Work independently using good judgment and decision making skills.
- Must be detail oriented and accurate, have strong organizational and public relations skills and be able to effectively safeguard confidential information; keep accurate and complete records of all activities.
- Must know and understand policies of the positions they supervise and the Chaves County Sheriff's Office Rules and Regulations Manual.
- Cooperate with officials of other law enforcement agencies and perform any related work as required.
- Employee must know and understand County Personnel Policy as well as all county and departmental policies pertinent to their position and the positions they supervise.
- May require some out of town travel for training, investigations or transports.
- Must be able to maintain an acceptable attendance record, be punctual and meet established deadlines.
- Must be able to work the required number of hours needed to complete assigned duties.

Safety requirements: This position must comply with all safety guidelines of Chaves County. Employees should be aware that there may be personal danger involved when dealing with inmates and suspects in the general course of duties for this position and act accordingly at all times.

Physical demands: This position requires a variety of physical activities, generally involving muscular strain, such as walking, running, and standing, stooping, sitting, reaching, lifting and driving an automobile. Operation of a vehicle throughout the county and ability to traverse rough terrain and uneven surfaces, as necessary. Frequent local travel within the boundaries of Chaves County is required in the course of job performance. Talking, hearing and seeing are essential to the performance of the job. Common eye, hand finger dexterity exists. Mental application utilizes memory for details, verbal instructions, discriminating thinking. Must possess emotional stability. Local travel/patrolling required in normal course of job performance. Strength of arms, hands, legs, and back required in the performance of essential functions.

Work environment: Work will largely be performed in the field with some time spent in the office completing paperwork or time testifying in court. The indoor work is adequately lighted, heated, and ventilated and involves typical risks associated with an office environment that require normal safety precautions and safe work practices. Essential duties are performed outdoors under various weather conditions and fluctuating temperatures. The outdoor work surfaces are subject to wet or dry natural ground, uneven terrain, landscaped areas, or asphalt and concrete surfaces. This work involves typical risks associated with outdoor environment and weather conditions and requires normal safety precautions and safe work practices.

EMPLOYEE ACKNOWLEDGEMENT

I have read my Job Description and understand my assigned responsibilities, and have been given a copy of this Job Description. I certify by my signature below that I understand the demands and expectations of the position and to the best of my knowledge I am able to perform the essential functions of this Job Description.

Accepted by: _____ Date _____
Employee *Date*

“Equal Employment Opportunity Employer”

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, gender identity, or any other legally protected class.

POSITION SPECIFICATION SUMMARY

POSITION TITLE: Sheriff's Administrator
DIVISION: Law Enforcement
DEPARTMENT: Administration
REPORTS TO: Sheriff
FLSA STATUS: Exempt



Approved: _____
Commissioner

Date: _____

POSITION SUMMARY

Administrative support position with the ability to exercise independent judgment, responsible for Sheriff's office budget, coordination of purchases and payment of invoices, County credit card reconciliation, payroll, paper flow and supervises secretarial staff. Acts as department records custodian and responsible to securely maintain the department files. Coordinates with the County I.T. department and Records Management vendor to maintain and update the Records Management System and all personal computers and the telephone system within the department. This is an "at will" position and the employee serves at the pleasure of the Sheriff.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Tasks include but are not limited to:

- Assemble required documentation for preparing and completing payroll.
- Prepare all required paperwork for new employees, including Notice of Appointment, Oath of Office, and commission cards.
- Coordinates with Human Resources and physicians for scheduling required drug screening and medical examinations.
- Prepare travel and reimbursement vouchers.
- Prepare purchase orders.
- Prepare and supervise adherence to annual budgets and computer compilations for bookkeeping.
- Supervise all paper flow thru the Sheriff's office.
- Supervision of the secretarial staff.
- Act as personal secretary to the Sheriff and Chief Deputy, taking dictation, typing and performing general office work.
- Act as Custodian of Records for the Sheriff's office.
- Pay departmental invoices and statements and responsible for reconciliation of department credit cards.
- Prepares applications for personnel attending training classes and the law enforcement academy.
- Prepares reports for submission to the County Commission.
- Maintains, in a secure location, investigative files related to investigations of misconduct or inadequate job performance and complaints on employees.
- Maintains, in a secure location, employee department files.
- Coordinate with the State to acquire and renew undercover and street license plates and undercover driver's licenses. Work with Finance to acquire government plates for patrol vehicles.
- Coordinates with County I.T. department on purchase and maintenance of Sheriff's office personal computers, iPads, word processing programs, printers, copy machines, in-car camera systems, telephone system, digital scanners and Livescan.
- Coordinates with Records Management vendor to maintain and install updates to the Records Management and Field Reporting software.
- Know and understand County Personnel Policy and departmental policies pertinent to the position and the positions they supervise and perform all related work as required.

SUPERVISORY CONTROLS

- This position performs under the general supervision of the Sheriff and Chief Deputy who may provide assignments and instruction, determine objectives, priorities and deadlines, and assist the employee with unusual situations. The employee uses own initiative and judgment to perform work in an independent and timely manner in accordance with precedents and established policies and procedures.

- Provides close to general supervision over the number of authorized personnel in the office and is responsible for overall day-to-day records and secretarial operations.

QUALIFICATIONS

- **Education/Training/Experience:** Experience and education as required by the Sheriff.
- **Licenses/Certification:** Valid N.M. driver’s license with a good driving record.
- **Desirable Qualifications:** Related college courses and six (6) years of directly related experience.
- **Other.** Post offer Drug Analysis Test. Driver’s license, employment and criminal background investigation. No prior D.W.I. arrests or convictions within the last thirty-six (36) months whether from an administrative sanction by a Motor Vehicle Department, a criminal conviction or a military disciplinary action. No prior felony arrests. No misdemeanor arrests within the last thirty-six (36) months.

OTHER REQUIREMENTS

Knowledge, Skills, and Abilities Required:

- Ability to effectively communicate orally and in writing in English and issue both oral and written instructions.
- Ability to write legible and concise reports and correspondence.
- Work well with ever changing priorities and/or situations.
- Highly proficient in the use of personal computers, Microsoft Word, Excel, Outlook, Internet, County network systems and department records management systems.
- Highly proficient in the use of digital scanners, printers, ten-key calculator and multi-line phone system.
- Familiar with preventative maintenance techniques of office equipment.
- Thorough understanding of the civil and criminal process and paper flow through Magistrate and District Courts.
- Thorough knowledge of large budgets and all pertinent operations within the department.
- Knowledge of the State procurement codes pertaining to purchases and out of town travel.
- Ability to remain calm in emergency and stressful situations.
- Interact with subordinates in a pleasant manner and have good supervisory skills.
- Interact with the general public and occupants of the county building in a professional and friendly manner.
- Work independently using good judgment and decision making skills.
- Must be detail oriented and accurate, have strong organizational and public relations skills and be able to effectively safeguard confidential information; keep accurate and complete records of all activities.
- May require some out of town travel for training and meetings.
- Employee must know and understand County Personnel Policy as well as all county and departmental policies pertinent to the position.
- This is an “at-will” exempt position and employee must work the required number of hours to perform duties without overtime compensation as a condition of employment.

Safety requirements: This position must comply with all safety guidelines of Chaves County.

Physical demands: This position is primarily sedentary, typically requiring the employee to be able to sit comfortably to do the work. There may be some walking, standing, bending, carrying of light items or driving an automobile. Talking, hearing and seeing are essential to the performance of the job.

Work environment: Work for this position is performed indoors. The work area is adequately lighted, heated, and ventilated and involves typical risks associated with an office environment that require normal safety precautions and safe work practices.

EMPLOYEE ACKNOWLEDGEMENT

I have read my Job Description and understand my assigned responsibilities, and have been given a copy of this Job Description. I certify by my signature below that I understand the demands and expectations of the position and to the best of my knowledge I am able to perform the essential functions of this Job Description.

Accepted by: _____
Employee *Date*

“Equal Employment Opportunity Employer”

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POSITION SPECIFICATION SUMMARY

POSITION TITLE: Civil Process Server
DIVISION: Law Enforcement
DEPARTMENT: Administration
REPORTS TO: Sergeant
FLSA STATUS: **Non-Exempt**



Approved: _____
Commissioner

Date: _____

POSITION SUMMARY

Service of civil and criminal subpoenas issued by the State District Court, State Magistrate Court and District Attorney's Office. Also serves any other legal process brought to the Sheriff's Office by private attorney offices or other individuals needing process served within Chaves County.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Tasks include but are not limited to:

- Service of civil and criminal subpoenas issued by the State District Court, State Magistrate Court and District Attorney's Office.
- Serve any other legal process brought to the Sheriff's Office by private attorney offices.
- Serve legal process for individuals within Chaves County.
- Organize documents by priority for timely service.
- Entry of Return of Service documentation into the Records Management System.
- Ensures Returns of Service are given to the Civil Secretary for return to the originating party.
- Assist Civil Deputies with auction sales and the inventory control of levied property.
- May be required to testify in court concerning service of documents.
- Employee must know and understand County Personnel Policy and all county and departmental policies pertinent to the position and perform all other duties as assigned.
- Perform all other duties as assigned.

SUPERVISORY CONTROLS

- This position performs under the general supervision of the County Sheriff and Sergeant who may provide assignments and instruction, determines objectives, priorities and deadlines, and assists the employee with unusual situations. The employee uses own initiative and judgment to perform work in an independent and timely manner in accordance with precedents and established policies and procedures.

QUALIFICATIONS

- **Education/Training/Experience:** High School diploma or G.E.D.
- **Licenses/Certification:** Valid N.M. driver's license with a good driving record.
- **Desirable Qualifications:** Knowledge of the New Mexico court system, civil and criminal process. Experience in basic bookkeeping for civil process and bilingual.
- **Other.** Post offer Drug Analysis Test and pre-employment physical. Driver's license, employment and criminal background investigation. No prior D.W.I., arrests or convictions within the last thirty-six (36) months. No prior felony arrests. No misdemeanor arrests within the last thirty-six (36) months.

OTHER REQUIREMENTS

Knowledge, Skills, and Abilities Required:

- Ability to effectively communicate orally and in writing in English and effectively issue both oral and written instructions.
- Ability to write legible and concise reports and correspondence using proper spelling, punctuation, and grammar.

- Ability to read and understand civil law and court orders.
- Ability to use tact and diplomacy when necessary and remain calm in emergency and stressful situations.
- Proficient in the use of two-way radios, printers and basic office equipment.
- Proficient in the use of personal computers and computer software programs.
- Knowledge of the city and county areas; including state and county road numbers and rural route numbers.
- Must be detail oriented and accurate, have strong organizational and public relations skills and be able to effectively safeguard confidential information; keep accurate and complete records of all activities.
- Work well with ever changing priorities and/or situations.
- Interact with subordinates in a pleasant manner.
- Interact with the general public and occupants of the county building in a professional and friendly manner.
- Work independently using good judgment and decision making skills.
- May require some out of town travel for training and meetings.
- Employee must know and understand County Personnel Policy as well as all county and departmental policies pertinent to the position.
- Must be able to maintain an acceptable attendance record, be punctual and meet established deadlines.
- Must be able to work the required number of hours needed to complete assigned duties.

Safety requirements: This position must comply with all safety guidelines of Chaves County. Employee should recognize and be aware that there may be personal danger involved when attempting to execute or serve legal documents at times.

Physical demands: This position requires a variety of physical activities, generally involving muscular strain, such as walking, standing, running, stooping, sitting, reaching, etc. Talking, hearing and seeing are essential to the performance of the job. Common eye, hand finger dexterity exist. Mental application utilizes memory for details, verbal instructions, discriminating thinking. Employee must possess emotional stability. Frequent local travel/driving required in normal course of job performance. Strength of arms, hands, legs, and back required in the performance of essential functions.

Work environment: Work for this position will largely be performed in the field with some time spent at the court house or office completing paperwork. The indoor work area is adequately lighted, heated, and ventilated and involves typical risks associated with an office environment that require normal safety precautions and safe work practices. The field work essential duties are performed outdoors under various weather conditions and fluctuating temperatures. The outdoor work surfaces are subject to wet or dry natural ground, uneven terrain, landscaped areas, or asphalt and concrete surfaces. This work involves typical risks associated with outdoor environment and weather conditions and requires normal safety precautions and safe work practices.

EMPLOYEE ACKNOWLEDGEMENT

I have read my Job Description and understand my assigned responsibilities, and have been given a copy of this Job Description. I certify by my signature below that I understand the demands and expectations of the position and to the best of my knowledge I am able to perform the essential functions of this Job Description.

Accepted by: _____
Employee *Date*

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POSITION SPECIFICATION SUMMARY

POSITION TITLE: Executive Secretary
DIVISION: Law Enforcement
DEPARTMENT: Administration
REPORTS TO: Sheriff's Administrator
FLSA STATUS: **Non-Exempt**



Approved: _____
Commissioner

Date: _____

POSITION SUMMARY

Administrative support position responsible for records and secretarial duties such as filing, typing, dictation, scanning of documents and maintaining all criminal and complaint files for the Sheriff's Office. May be required to do specific administrative projects and prepare monthly reports as required. Act as a liaison between the Sheriff's Office and other law enforcement agencies, courts, etc. pertaining to transporting and extradition of prisoners, sex offender registration, civil and criminal process.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Tasks include but are not limited to:

- Responsible for typing, using a Dictaphone and transcribing.
- Enter data and maintain records in Records Management System.
- Greet visitors and answer multi-line telephone in a pleasant manner.
- Process mail and routine correspondence.
- Develop memorandums and write letters.
- Transmit orders and send routine acknowledgements.
- Complete and process accurately necessary reports and documents.
- Keep financial and statistical records as needed.
- Maintain departmental filing system.
- Collect, deposit and maintain monies received by the Sheriff's Office for civil documents, copies of documents, criminal background checks or other authorized fees.
- Knowledgeable of the civil process and legal system.
- Knowledgeable of State laws pertaining to the retention of records.
- Cross train and assist in other areas of the Sheriff's office.
- Employee must know and understand County Personnel Policy and all county and departmental policies pertinent to the position and perform all other duties as assigned.

SPECIAL ASSIGNMENTS ESSENTIAL DUTIES AND RESPONSIBILITIES

Tasks include but are not limited to:

Civil Secretary:

- Responsible for all essential duties of the Executive Secretary.
- Responsible for logging of all Criminal and Civil process papers that are received by the Sheriff's Office.
- Must have a thorough understanding of Civil and Criminal process and paper flow through Magistrate and District courts.
- Process receipts for Civil Process, collecting and depositing monies and maintaining records of the monies received.
- Ensure that once the papers have been served, that they are returned to the proper court.
- Prepare monthly statistical reports pertaining to Civil Process handled by the department.

Sex Offender Registrar:

- Responsible for all essential duties of the Executive Secretary.
- Must be 28CFR and NCIC certified and attend training classes on entering sex offenders in the "Offender Watch System" and into NCIC.

- Maintain good working relations with courts and surrounding law enforcement agencies and probation and parole offices.
- Maintain up to date and accurate records for all sex offenders living in Chaves County.
- Monitors to ensure “Offender Watch” makes proper notifications as required by the New Mexico Sex Offender Notification and Registration Act, to schools, day care centers and law enforcement agencies, etc.
- Act as liaison between Chaves County Sheriff’s Department and DPS Records Division in Santa Fe for sex offender registration.

Transportation/Extradition Secretary:

- Responsible for all essential duties of the Executive Secretary.
- Act as liaison between the Sheriff’s Office and other law enforcement agencies, courts, etc. pertaining to transporting and extradition of prisoners.
- Coordinate extraditions/governor’s warrants.
- Prepare transport vouchers, process warrant paperwork, doing monthly statistical reports pertaining to transporting and extradition of prisoners.

SUPERVISORY CONTROLS

- This position performs under the general supervision of the Sheriff’s Administrator who may provide assignments and instruction, determines objectives, priorities and deadlines, and who assist the employee with unusual situations. The employee uses own initiative and judgment to perform work in an independent and timely manner in accordance with precedents and established policies and procedures.

QUALIFICATIONS

- **Education/Training/Experience:** High School diploma or G.E.D.
- **Experience Substitution:** Up to two (2) years college/forty eight (48) hours course work can be substituted for two (2) years’ experience.
- **Desirable Qualifications:** Three (3) years’ experience in clerical A.A. degree in related subject or secretarial school, ability to type accurately at 70 wpm and transcribe at 45 wpm, knowledge of state law as pertaining to retention and maintenance of records.
- **Other.** Post offer Drug Analysis Test. Employment and criminal background investigation. No prior felony arrests. No prior D.W.I. arrest or convictions within the last thirty-six (36) months whether from an administrative sanction by a Motor Vehicle Department, a criminal conviction or a military disciplinary action. No misdemeanor arrests within the last thirty-six (36) months.

OTHER REQUIREMENTS

Knowledge, Skills, and Abilities Required:

- Ability to read, write and understand and carry out written and oral instructions.
- Ability to communicate orally and in writing in English and issue both oral and written instructions.
- Ability to write legible and concise reports and correspondence using proper spelling, punctuation, grammar and math.
- Type accurately at least 60 wpm.
- Ability to take Dictation or use Dictaphone and transcribe proficiently.
- Work well with ever changing priorities and/or situations.
- Highly proficient in the use of personal computers, Microsoft Word, Excel, Outlook, Internet, Computer network systems and department records management systems.
- Highly proficient in the use of digital scanners, printers, ten-key calculator by touch and multi-line phone system.
- Thorough understanding of the civil and criminal process and paper flow through Magistrate and District Courts.
- Ability to remain calm in emergency and stressful situations.
- Interact with subordinates in a pleasant manner.
- Interact with the general public and occupants of the county building in a professional and friendly manner.
- Work independently using good judgment and decision making skills.
- Must be detail oriented and accurate, have strong organizational and public relations skills and be able to effectively safeguard confidential information; keep accurate and complete records of all activities.
- May require some out of town travel for training and meetings.
- Employee must know and understand County Personnel Policy as well as all county and departmental policies

pertinent to the position.

- Must be able to maintain an acceptable attendance record, be punctual and meet established deadlines.

Safety requirements: This position must comply with all safety guidelines of Chaves County.

Physical demands: This position is primarily sedentary, typically requiring the employee to be able to sit comfortably to do the work. There may be some walking, standing, bending, carrying of light items. Talking, hearing and seeing are essential to the performance of the job.

Work environment: Work for this position is performed indoors. The work area is adequately lighted, heated, and ventilated and involves typical risks associated with an office environment that require normal safety precautions and safe work practices.

EMPLOYEE ACKNOWLEDGEMENT

I have read my Job Description and understand my assigned responsibilities, and have been given a copy of this Job Description. I certify by my signature below that I understand the demands and expectations of the position and to the best of my knowledge I am able to perform the essential functions of this Job Description.

Accepted by: _____
Employee _____ *Date*

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AGENDA ITEM: 7

Resolution R-13-057 RESOLUTION
APPROVING TITLE CHANGE
AND CHANGES TO POSITION
SPECIFICATION

MEETING DATE: October 17, 2013

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Stanton L. Riggs

ACTION REQUESTED: Approve Resolution

ITEM SUMMARY:

This resolution approves changing the current Building Inspector title in Planning and Zoning to Building Official and updates the existing position specification to be in compliance with new Legislative requirements.

Staff recommends approval of Resolution R-13-057.

SUPPORT DOCUMENTS: Resolution R-13-057

SUMMARY BY: Valerie A. Cornejo

TITLE: Human Resources Director

RESOLUTION R-13-057
APPROVING CHANGES TO POSITION SPECIFICATIONS

WHEREAS, Chaves County Ordinance #8, the Chaves County Personnel Policy requires approval by resolution of the Chaves County Commission for certain personnel changes, and

WHEREAS, the 51st Legislature State of New Mexico has amended the Construction Industries Licensing Act regarding statewide inspector certification; and

WHEREAS, the Act requires inspectors employed by a county to become a certified building official; and

WHEREAS, the Planning and Zoning director wishes to change this position's title from Building Inspector to Building Official to be in line with the requirements of the Act; and

WHEREAS, the Human Resources is updating Chaves County's Position Specifications to accurately reflect the current essential duties and responsibilities, qualifications, knowledge, skills and abilities, and

WHEREAS, the new Position Specification will also accurately reflect the supervisory controls, safety requirements, physical demands, and work environment of this position, and

WHEREAS, these changes will result in a more efficient organization and better services to Planning and Zoning and the current and future employees in this position, and

WHEREAS, these changes will result in a more efficient service for Human Resources in regards to Wage Compensation, Hiring, ADA Accommodation's, Employee Return To Work Restrictions, Workman's Compensation, Fit For Duty, and

NOW THEREFORE BE IT RESOLVED by the Board of Chaves County Commissioners that Chaves County Position Specification for the position of Building Official be approved effective October 17, 2013.

DONE this 17th day of October, 2013.

BOARD OF CHAVES COUNTY COMMISSIONERS

Greg Nibert, Chairman

James W. Duffey, Vice-Chairman

Kim Chesser, Member

Kyle D. "Smiley" Wooton, Member

Robert Corn, Member

ATTEST:

Dave Kunko
County Clerk

CHAVES COUNTY POSITION SPECIFICATION SUMMARY

POSITION TITLE: Building Official
DIVISION: General Services
DEPARTMENT: P&Z Services
REPORTS TO: Planning and Zoning Director
FLSA STATUS: Non-Exempt



Approved: _____
Commissioner

Date: _____

POSITION SUMMARY

Responsible for enforcing applicable codes, laws, rules, and regulations governing the construction industry within the County. Employee is also responsible for coordinating the enforcement of other County codes and ordinances.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Tasks include but are not limited to:

- Review site and building plans, elevations and specifications for conformity with building code requirements.
- Performs structural and non-structural plan reviews.
- Approves plans and issues building permits, manufactured home placement permits and other related permits.
- Makes on-site inspections of construction projects to determine conformity with building codes, fire codes and safety requirements.
- Issues occupancy permits and citations for building code violations.
- Renders determinations regarding hazardous structures and issues and authorizes demolition permits.
- Maintains records of permits and inspections.
- Prepares and submits reports to the County Commissioners and other committees.
- Provides general information regarding building regulations, building materials, and construction methods to citizens, contractors and other interested parties.
- Know and understand County Personnel Policy and all county and departmental policies pertinent to the position and perform all related work as required.

SUPERVISORY CONTROLS

- This position performs under the general supervision of the Planning and Zoning Director who may provide assignments and instruction, determine objectives, priorities and deadlines, and assists the employee with unusual situations. The employee uses own initiative and judgment to perform work in an independent and timely manner in accordance with precedents and established policies and procedures.

QUALIFICATIONS

- **Education/Training/ Experience:** High School diploma or G.E.D. with three (3) years' experience in general building instruction at the level of foreman or above. Broad knowledge of the International Building Code, the International Residential Code and the NFPA Fire Code, The Americans with Disabilities Act and Architectural Barriers Act; Ability to read and interpret site and building plans; basic knowledge of zoning ordinances and code enforcement procedures.
- **Experience Substitution:** N/A
- **Licenses/Certification:** Valid N.M. driver's license with a good driving record. Certified Building Official (CBO) Certificate prescribed by the Construction Industries Licensing Act within sixty (60) days of date of hire.
- **Desirable Qualifications:** CBO Certificate, certification as a General Construction Building Inspector, certification as a plumbing and mechanical inspector by the State of New Mexico; knowledge of green construction codes; ability to speak Spanish.
- **Other:** Post offer Drug Analysis Test. NM driver's license, Employment and Criminal Background Investigation.

OTHER REQUIREMENTS

Knowledge, Skills, and Abilities Required:

- Ability to read, write, and understand written and oral instructions.
- Ability to communicate orally and in writing in English.
- Thorough knowledge of the NM Uniform Building Code and NM Housing and construction code.
- Knowledge of building construction practices, methods, materials and equipment.
- Ability to interpret codes, regulations, and laws.
- Ability to inspect new construction and identify substandard practices and materials.
- Ability to interpret plans, blueprints, codes, specifications, and safety regulations.
- Must have ability to fill out clear and concise reports.
- Ability to work in sometimes stressful situations.
- Work independently using good judgment and decision making skills.
- Work well with ever changing priorities and/or situations.
- Ability to deal effectively with contractors, homeowners, and other persons involved in the construction trade.
- Ability to establish and maintain effective working relationships with fellow employees and the general public.
- Must be detail oriented and accurate, have strong organizational and public relations skills.
- Employee must know and understand County Personnel Policy as well as all county and departmental policies pertinent to the position.
- May require some out of town travel for training.
- Must be able to maintain an acceptable attendance record, be punctual and meet established deadlines.

Safety requirements: This position must comply with all safety guidelines of Chaves County.

Physical demands: This position requires a variety of physical activities, generally involving walking, standing, stooping, climbing, sitting, reaching, carrying of light items, driving an automobile; sedentary work is approximately fifty percent (50%), with approximately fifty percent (50%) work required outdoors. Frequent operation of a vehicle throughout the county and ability to traverse rough terrain and uneven surfaces, as necessary. Frequent local travel within the boundaries of Chaves County is required in the course of job performance with some out of town travel required for training. Talking, hearing and seeing are essential to the performance of the job. Mental application utilizes memory for details, verbal instruction and discriminating thinking.

Work environment: Work for this position performed approximately fifty percent (50%) indoors with approximately fifty percent (50%) work performed outdoors. The indoor work is adequately lighted, heated, and ventilated and involves typical risks associated with an office environment that require normal safety precautions and safe work practices. Essential duties are performed outdoors under various weather conditions and fluctuating temperatures. The outdoor work surfaces are subject to wet or dry natural ground, uneven terrain, landscaped areas, or asphalt and concrete surfaces. May also be subjected to machine noise, exposed to high or confined work spaces. This work involves typical risks associated with outdoor environment and weather conditions and requires normal safety precautions and safe work practices.

EMPLOYEE ACKNOWLEDGEMENT

I have read my Job Description and understand my assigned responsibilities, and have been given a copy of this Job Description. I certify by my signature below that I understand the demands and expectations of the position and to the best of my knowledge I am able to perform the essential functions of this Job Description.

Accepted by: _____
Employee _____
Date

“Equal Employment Opportunity Employer”

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MEETING DATE: October 17, 2013

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Stanton L. Riggs

ACTION REQUESTED: Approve Resolution

ITEM SUMMARY:

The upcoming thirty-day legislative session begins January 21 and ends February 20, 2014. The following is a list of Capital Outlay needs as developed by staff:

- | | | |
|----|--|----------------|
| 1. | Hobson Road - Reconstruction | \$2,500,000.00 |
| 2. | El Camino de Buena Salud (Community Walking Trail) | \$ 500,000.00 |
| 3. | Solid Waste Compactors | \$ 250,000.00 |
| 4. | Voting Center Warehouse | \$ 400,000.00 |

In addition, staff has developed a list of legislative priorities for your consideration:

1. Opposing any reduction of County revenues
2. Opposing intercept of second 1/8 of IHC gross receipts tax
3. Opposing unfunded mandates

Staff recommends approval of this year's legislative priorities.

SUPPORT DOCUMENTS:

SUMMARY BY: Stanton L. Riggs

TITLE: County Manager

1 _____

Approval of Checks

0 17-Oct-13

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Joe Sedillo, Finance Director
(624-6646)

ACTION REQUESTED:
Approval of Checks

ITEM SUMMARY:

A/P:	06-Sep-13	\$446,518.22
	13-Sep-13	\$112,350.79
	20-Sep-13	\$492,893.81
	27-Sep-13	\$151,011.84
PAYROLL:	04-Sep-13 REGULAR	\$229,207.49
	FINAL	\$41.99
	09-Sep-13 LONG TERM DISABILITY	\$980.76
	18-Sep-13 REGULAR	\$252,037.45
	FINAL	\$1,216.90

Grand Total Checks to be Approved: \$1,686,259.25

SUPPORT DOCUMENTS:

Copies of Bills Lists

SUMMARY BY: Cindy Mealand

TITLE: A/P Officer

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-181	AT&T									
I	CC006380	SIERRA F.D.#2 G/L ACCOUNT 412 8-815-340-000	AP		R	9/06/2013		38.78 38.78	38.78CR	
		TELEPHONE					38.78	ACCT.#017-240-8197-001		
I	CC006381	MIDWAY F.D. #1 G/L ACCOUNT 410 8-816-340-000	AP		R	9/06/2013		38.78 38.78	38.78CR	
		TELEPHONE					38.78	ACCT.#050-543-9111-001		
		VENDOR TOTALS		REG. CHECK				77.56 77.56	77.56CR 0.00	0.00

01-5040	BAMBI BERG									
I	C58201309047482	SEELY DM-2013-443 G/L ACCOUNT 401 2-200-018-000	AP		R	9/01/2013		111.00 111.00	111.00CR	
		CHILD ENFORCEMENT PAYABLE					111.00	SEELY DM-2013-443		
		VENDOR TOTALS		REG. CHECK				111.00 111.00	111.00CR 0.00	0.00

01-138	BERRENDO CO-OP WTR USERS IN									
I	CC006364	ROAD DEPT G/L ACCOUNT 402 6-651-341-000	AP		R	9/06/2013		39.62 39.62	39.62CR	
		UTILITIES					39.62	ACCT.#J1-72		
		VENDOR TOTALS		REG. CHECK				39.62 39.62	39.62CR 0.00	0.00

01-4670	JEANINE CORN BEST									
I	C39201309047482	J.BEST/ Cause # DM-2007-019 G/L ACCOUNT 452 2-200-018-000	AP		R	9/01/2013		154.62 154.62	154.62CR	
		CHILD ENFORCEMENT PAYABLE					154.62	J.BEST/ Cause # DM-2007-0194		
		VENDOR TOTALS		REG. CHECK				154.62 154.62	154.62CR 0.00	0.00

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-698	CENTRAL VALLEY ELECTRIC COO									
I	CC006369	MIDWAY F.D. G/L ACCOUNT	AP		R	9/06/2013		256.75 256.75	256.75CR	
		410 8-816-341-000 UTILITIES					237.38	ACCT.#10114001		
		410 8-816-341-000 UTILITIES					19.37	ACCT.#23898800		
I	CC006370	ROAD/DISTRICT 8/MIDWAY F.D. G/L ACCOUNT	AP		R	9/06/2013		1,113.08 1,113.08	1,113.08CR	
		402 6-653-243-000 HIGHWAY LIGHTS 2002					25.25	ACCT.#10147201		
		402 6-653-243-000 HIGHWAY LIGHTS 2002					425.82	ACCT.#12209501		
		402 6-653-243-000 HIGHWAY LIGHTS 2002					113.82	ACCT.#6695501		
		414 8-819-341-000 UTILITIES					37.01	ACCT.#12001802		
		437 6-659-341-000 UTILITIES					239.16	ACCT.#12412501		
		437 6-659-341-000 UTILITIES					102.27	ACCT.#22987100		
		410 8-816-341-000 UTILITIES					169.75	ACCT.#23133100		
I	CC006371	BERRENDO F.D. G/L ACCOUNT	AP		R	9/06/2013		123.89 123.89	123.89CR	
		411 8-814-341-000 UTILITIES					54.38	ACCT.#12413201		
		411 8-814-341-000 UTILITIES					49.14	ACCT.#12026501		
		411 8-814-341-000 UTILITIES					10.68	ACCT.#12413101		
		411 8-814-341-000 UTILITIES					9.69	ACCT.#12413301		
		VENDOR TOTALS		REG. CHECK				1,493.72 1,493.72	1,493.72CR 0.00	0.00

01-4730 CENTURYLINK

I	CC006365	SIERRA F.D. #2 G/L ACCOUNT	AP		R	9/06/2013		37.66 37.66	37.66CR	
		412 8-815-340-000 TELEPHONE					37.66	ACCT.#575-622-1054-433B		
I	CC006366	CCDC G/L ACCOUNT	AP		R	9/06/2013		52.79 52.79	52.79CR	
		650 6-684-265-000 MEDICAL CARE OF PRISONER					52.79	ACCT.#575-622-0826-620B		
I	CC006367	COURTHOUSE G/L ACCOUNT	AP		R	9/06/2013		116.62 116.62	116.62CR	
		401 6-692-340-000 TELEPHONE					116.62	ACCT.#575-622-0255-344B		
I	CC006368	FLOOD CONTROL G/L ACCOUNT	AP		R	9/06/2013		108.54 108.54	108.54CR	
		452 8-832-340-000 TELEPHONE					108.54	ACCT.#575-622-2043-769B		
I	CC006383	COMMISSION G/L ACCOUNT	AP		R	9/06/2013		32.64 32.64	32.64CR	
		401 6-619-340-000 TELEPHONE					32.64	ACCT.#575-625-3740-553B		

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

I	CC006384	COMMISSION G/L ACCOUNT 401 6-619-340-000	AP		R	9/06/2013		50.19 50.19	50.19CR	
		TELEPHONE					50.19	ACCT.#575-625-3720-552B		
I	CC006385	COMMISSION G/L ACCOUNT 401 6-619-340-000	AP		R	9/06/2013		54.83 54.83	54.83CR	
		TELEPHONE					54.83	ACCT.#575-625-2617-516B		
I	CC006386	COMMISSION G/L ACCOUNT 401 6-619-340-000	AP		R	9/06/2013		1,469.69 1,469.69	1,469.69CR	
		TELEPHONE					1,469.69	ACCT.#575-622-2117-534B		
		VENDOR TOTALS		REG. CHECK				1,922.96 1,922.96	1,922.96CR 0.00	0.00

01-4428	MARION J. CRAIG III ATTORNE									
I	11337	CHS/ENMMC SOLE COMMUNITY G/L ACCOUNT 401 6-611-260-000	AP		R	9/06/2013		214.25 214.25	214.25CR	
		PROFESSIONAL SERVICES					214.25	LEGAL SERVICES		
		VENDOR TOTALS		REG. CHECK				214.25 214.25	214.25CR 0.00	0.00

01-5050	JESSICA DAWS									
I	CC006389	PREA COORDINATOR/CCDC G/L ACCOUNT 631 8-884-260-000	AP		R	9/06/2013		1,785.71 1,785.71	1,785.71CR	
		PROFESSIONAL SERVICES					1,785.71	GRANT FUNDED		
		VENDOR TOTALS		REG. CHECK				1,785.71 1,785.71	1,785.71CR 0.00	0.00

01-3914	DEER OAKS EAP SERVICES, LLC									
I	EAP201309047482	EAP PAYABLE G/L ACCOUNT 401 6-613-245-000	AP		R	9/01/2013		254.41 254.41	254.41CR	
		EMPLOYEE ASSISTANCE PROGRAM					254.41	EAP PAYABLE		
		VENDOR TOTALS		REG. CHECK				254.41 254.41	254.41CR 0.00	0.00

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-5014	TOWN OF DEXTER									
I	CC006382	HEALTH CLINIC/DEXTER G/L ACCOUNT	AP		R	9/06/2013		64.28 64.28	64.28CR	
		401 6-693-341-000 UTILITIES					64.28	ACCT.#1085		
		VENDOR TOTALS		REG. CHECK			64.28 64.28		64.28CR 0.00	0.00

01-3032	ELECTION SYSTEMS AND SOFTWA									
I	859515	VREMS TRAINING/CLERKS G/L ACCOUNT	AP		R	9/06/2013		525.00 525.00	525.00CR	
		620 7-725-224-000 EMPLOYEE TRAINING					525.00	ACCT.#C30817		
		VENDOR TOTALS		REG. CHECK			525.00 525.00		525.00CR 0.00	0.00

01-5034	FARROW & STROTZ, P.C.									
I	G29201309047482	ABERNATHY # D-504-CV-201200 G/L ACCOUNT	AP		R	9/01/2013		250.45 250.45	250.45CR	
		401 2-200-011-000 MISCELLANEOUS PAYABLE					250.45	ABERNATHY # D-504-CV-201200769		
		VENDOR TOTALS		REG. CHECK			250.45 250.45		250.45CR 0.00	0.00

01-3088	GLOBE LIFE AND ACCIDENT INS									
I	14 201309047482	GLOBE LIFE PAYABLE G/L ACCOUNT	AP		R	9/01/2013		890.79 890.79	890.79CR	
		401 2-200-016-000 GLOBE LIFE PAYABLE					517.47	GLOBE LIFE PAYABLE		
		402 2-200-016-000 GLOBE LIFE PAYABLE					370.08	GLOBE LIFE PAYABLE		
		431 2-200-016-000 GLOBE LIFE PAYABLE					3.24	GLOBE LIFE PAYABLE		
		VENDOR TOTALS		REG. CHECK			890.79 890.79		890.79CR 0.00	0.00

01-8011	MARY R. HAMNER									
I	CC006388	REFUND/AFLAC G/L ACCOUNT	AP		R	9/06/2013		118.20 118.20	118.20CR	
		452 2-200-008-000 AMERICAN FAMILY PAYABLE					118.20	OVERPAYMENT/AFLAC		

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

		VENDOR TOTALS		REG. CHECK				118.20 118.20	118.20CR 0.00	0.00

01-4729	JACQUES PET SERVICE									
I	CC006387	CANINE DRUG DETECTION/CCDC G/L ACCOUNT	AP		R	9/06/2013		907.55 907.55	907.55CR	
		650 6-684-260-000	PROFESSIONAL SERVICES				907.55	PROFESSIONAL SERVICES		
		VENDOR TOTALS		REG. CHECK				907.55 907.55	907.55CR 0.00	0.00

01-4779	MANDI LEWALLEN									
I	C51201309047482	A.PADILLA/Cause # DM-2010-7 G/L ACCOUNT	AP		R	9/01/2013		132.80 132.80	132.80CR	
		401 2-200-018-000	CHILD ENFORCEMENT PAYABLE				132.80	A.PADILLA/Cause # DM-2010-75		
		VENDOR TOTALS		REG. CHECK				132.80 132.80	132.80CR 0.00	0.00

01-5028	PRISCILLA MUNOZ									
I	C56201309047482	CASE# DM-2006-237 G/L ACCOUNT	AP		R	9/01/2013		161.30 161.30	161.30CR	
		401 2-200-018-000	CHILD ENFORCEMENT PAYABLE				161.30	CASE# DM-2006-237		
		VENDOR TOTALS		REG. CHECK				161.30 161.30	161.30CR 0.00	0.00

01-3986	NATIONWIDE RETIREMENT SOLUT									
I	15 201309047482	Deferred Comp Payable G/L ACCOUNT	AP		D	9/01/2013		5,088.33 5,088.33	5,088.33CR	
		401 2-200-017-000	DEFERRED COMP. PAYABLE				3,756.33	Deferred Comp Payable		
		402 2-200-017-000	DEFERRED COMP. PAYABLE				1,282.00	Deferred Comp Payable		
		432 2-200-017-000	DEFERRED COMP. PAYABLE				40.00	Deferred Comp Payable		
		437 2-200-017-000	DEFERRED COMP. PAYABLE				10.00	Deferred Comp Payable		
		VENDOR TOTALS		DRAFTS		1		5,088.33 5,088.33	5,088.33CR 0.00	0.00

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-4002	NEW MEXICO GAS COMPANY INC									
I	CC006372	HEALTH DEPT/DEXTER G/L ACCOUNT	AP		R	9/06/2013		24.11 24.11	24.11CR	
		401 6-693-341-000 UTILITIES					24.11	ACCT.#076281612-0786941-8		
I	CC006373	DISTRICT 8 F.D. G/L ACCOUNT	AP		R	9/06/2013		20.75 20.75	20.75CR	
		414 8-819-341-000 UTILITIES					20.75	ACCT.#075706312-1236482-4		
		VENDOR TOTALS		REG. CHECK				44.86 44.86	44.86CR 0.00	0.00

01-131 NM GEN SVCS RISK MGMT

I	CC006352	HEALTH, LIFE PREMIUMS G/L ACCOUNT	AP		R	9/06/2013		155,077.53 155,077.53	155,077.53CR	
		401 6-611-110-000 GROUP INSURANCE					4,035.34	PAYROLL DEDUCTION		
		401 6-612-110-000 GROUP INSURANCE					2,352.50	PAYROLL DEDUCTION		
		401 6-613-110-000 GROUP INSURANCE					1,176.25	PAYROLL DEDUCTION		
		401 6-616-110-000 GROUP INSURANCE					1,176.25	PAYROLL DEDUCTION		
		401 6-621-110-000 GROUP INSURANCE					2,069.37	PAYROLL DEDUCTION		
		401 6-622-110-000 GROUP INSURANCE					2,596.33	PAYROLL DEDUCTION		
		401 6-624-110-000 GROUP INSURANCE					3,623.23	PAYROLL DEDUCTION		
		401 6-625-110-000 GROUP INSURANCE					1,184.10	PAYROLL DEDUCTION		
		401 6-631-110-000 GROUP INSURANCE					2,832.44	PAYROLL DEDUCTION		
		401 6-632-110-000 GROUP INSURANCE					2,352.50	PAYROLL DEDUCTION		
		401 6-641-110-000 GROUP INSURANCE					10,004.29	PAYROLL DEDUCTION		
		401 6-642-110-000 GROUP INSURANCE					36,727.83	PAYROLL DEDUCTION		
		401 6-645-110-000 GROUP INSURANCE					9,818.84	PAYROLL DEDUCTION		
		401 6-691-110-000 GROUP INSURANCE					7,266.64	PAYROLL DEDUCTION		
		401 6-692-110-000 GROUP INSURANCE					1,805.54	PAYROLL DEDUCTION		
		401 7-721-110-000 GROUP INSURANCE					5,975.73	PAYROLL DEDUCTION		
		401 7-722-110-000 GROUP INSURANCE					1,947.17	PAYROLL DEDUCTION		
		401 7-723-110-000 GROUP INSURANCE					1,114.25	PAYROLL DEDUCTION		
		401 7-731-110-000 GROUP INSURANCE					4,896.31	PAYROLL DEDUCTION		
		401 7-732-110-000 GROUP INSURANCE					4,123.04	PAYROLL DEDUCTION		
		401 7-741-110-000 GROUP INSURANCE					4,421.87	PAYROLL DEDUCTION		
		401 7-751-110-000 GROUP INSURANCE					8,823.74	PAYROLL DEDUCTION		
		401 7-752-110-000 GROUP INSURANCE					29,655.66	PAYROLL DEDUCTION		
		401 7-758-110-000 GROUP INSURANCE					5,098.31	PAYROLL DEDUCTION		
I	CC006354	HEALTH, LIFE PREMIUMS G/L ACCOUNT	AP		R	9/06/2013		1,564.06 1,564.06	1,564.06CR	
		427 6-638-110-000 GROUP INSURANCE					1,564.06	PAYROLL DEDUCTIONS		
I	CC006356	HEALTH, LIFE PREMIUMS G/L ACCOUNT	AP		R	9/06/2013		1,561.71 1,561.71	1,561.71CR	
		432 7-761-110-000 GROUP INSURANCE					1,176.25	PAYROLL DEDUCTION		

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT DISC	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
		432 7-765-110-000	GROUP					385.46	PAYROLL DEDUCTION	
I	CC006357	HEALTH, LIFE PRMIUMS G/L ACCOUNT	AP		R	9/06/2013		2,352.50	2,352.50CR	
		435 6-643-110-000	GROUP					2,352.50	PAYROLL DEDUCTIONS	
I	CC006358	HEALTH, LIFE PREMIUMS G/L ACCOUNT	AP		R	9/06/2013		1,176.25	1,176.25CR	
		437 6-659-110-000	GROUP					1,176.25	PAYROLL DEDUCTION	
I	CC006359	HEALTH, LIFE PREMIUMS G/L ACCOUNT	AP		R	9/06/2013		7,807.20	7,807.20CR	
		452 8-832-110-000	GROUP					7,807.20	PAYROLL DEDUCTION	
I	CC006360	DISABILITY PREMIUMS G/L ACCOUNT	AP		R	9/06/2013		1,992.80	1,992.80CR	
		401 2-200-007-000	MEDICAL	INSURANCE	PAYABLE			1,532.20	PAYROLL DEDUCTION	
		402 2-200-007-000	MEDICAL	INSURANCE	PAYABLE			319.60	PAYROLL DEDUCTION	
		427 2-200-007-000	MEDICAL	INSURANCE	PAYABLE			18.80	PAYROLL DEDUCTION	
		432 2-200-007-000	MEDICAL	INS.	PAYABLE			18.80	PAYROLL DEDUCTION	
		435 2-200-007-000	MEDICAL	INSURANCE	PAYABLE			18.80	PAYROLL DEDUCTION	
		437 2-200-007-000	MEDICAL	INSURANCE	PAYABLE			9.40	PAYROLL DEDUCTION	
		452 2-200-007-000	MEDICAL	INSURANCE	PAYABLE			75.20	PAYROLL DEDUCTION	
I	CC006361	VISION INSURANCE G/L ACCOUNT	AP		R	9/06/2013		2,279.20	2,279.20CR	
		401 2-200-021-000	VISION	CARE	PAYABLE			1,773.38	PAYROLL DEDUCTION	
		402 2-200-021-000	VISION	CARE	PAYABLE			329.60	PAYROLL DEDUCTION	
		427 2-200-021-000	VISION	CARE	PAYABLE			20.32	PAYROLL DEDUCTION	
		432 2-200-021-000	VISION	CARE	PAYABLE			20.32	PAYROLL DEDUCTION	
		435 2-200-021-000	VISION	CARE	PAYABLE			29.88	PAYROLL DEDUCTION	
		437 2-200-021-000	VISION	CARE	PAYABLE			14.94	PAYROLL DEDUCTION	
		452 2-200-021-000	VISION	CARE	PAYABLE			90.76	PAYROLL DEDUCTION	
I	CC006362	SUPPLEMENTAL LIFE G/L ACCOUNT	AP		R	9/06/2013		726.91	726.91CR	
		401 2-200-005-000	GROUP	INSURANCE	PAYABLE			563.53	PAYROLL DEDUCTION	
		402 2-200-005-000	GROUP	INSURANCE	PAYABLE			57.60	PAYROLL DEDUCTION	
		435 2-200-005-000	GROUP	INSURANCE	PAYABLE			9.45	PAYROLL DEDUCTION	
		452 2-200-005-000	GROUP	INSURANCE	PAYABLE			96.33	PAYROLL DEDUCTION	
I	CC006363	HEALTH PREMIUMS G/L ACCOUNT	AP		R	9/06/2013		20,977.87	20,977.87CR	
		401 2-200-007-000	MEDICAL	INSURANCE	PAYABLE			15,974.00	PAYROLL DEDUCTION	
		402 2-200-007-000	MEDICAL	INSURANCE	PAYABLE			3,452.58	PAYROLL DEDUCTION	
		427 2-200-007-000	MEDICAL	INSURANCE	PAYABLE			150.00	PAYROLL DEDUCTION	
		432 2-200-007-000	MEDICAL	INS.	PAYABLE			150.00	PAYROLL DEDUCTION	
		435 2-200-007-000	MEDICAL	INSURANCE	PAYABLE			200.00	PAYROLL DEDUCTION	

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
	437	2-200-007-000								
	452	2-200-007-000								
		MEDICAL INSURANCE PAYABLE					100.00	PAYROLL DEDUCTION		
		MEDICAL INSURANCE PAYABLE					951.29	PAYROLL DEDUCTION		
I cc006353		HEALTH, LIFE PREMIUMS	AP		R	9/06/2013		32,461.02	32,461.02CR	
		G/L ACCOUNT						32,461.02		
	402	6-651-110-000	GROUP INSURANCE				2,481.98	PAYROLL DEDUCTION		
	402	6-652-110-000	GROUP INSURANCE				6,475.54	PAYROLL DEDUCTION		
	402	6-653-110-000	GROUP INSURANCE				23,118.04	PAYROLL DEDUCTION		
	402	6-654-110-000	GROUP INSURANCE				385.46	PAYROLL DEDUCTION		
		VENDOR TOTALS	REG. CHECK					227,977.05	227,977.05CR	0.00
								227,977.05	0.00	

01-4532 NM RETIREE HEALTH CARE AUTH

I RHC201309047482		NM RETIREE HEALTH CARE PAYA AP			R	9/01/2013		8,117.43	8,117.43CR	
		G/L ACCOUNT						8,117.43		
	401	2-200-020-000	RETIREE H/C PAYABLE				1,975.49	NM RETIREE HEALTH CARE PAYABLE		
	401	6-611-111-000	RETIREE HEALTH CARE				17.56	NM RETIREE HEALTH CARE PAYABLE		
	401	6-612-111-000	RETIREE HEALTH CARE				128.24	NM RETIREE HEALTH CARE PAYABLE		
	401	6-613-111-000	RETIREE HEALTH CARE				35.54	NM RETIREE HEALTH CARE PAYABLE		
	401	6-616-111-000	RETIREE HEALTH CARE				29.89	NM RETIREE HEALTH CARE PAYABLE		
	401	6-621-111-000	RETIREE HEALTH CARE				30.61	NM RETIREE HEALTH CARE PAYABLE		
	401	6-622-111-000	RETIREE HEALTH CARE				118.47	NM RETIREE HEALTH CARE PAYABLE		
	401	6-624-111-000	RETIREE HEALTH CARE				133.02	NM RETIREE HEALTH CARE PAYABLE		
	401	6-625-111-000	RETIREE HEALTH CARE				67.82	NM RETIREE HEALTH CARE PAYABLE		
	401	6-631-111-000	RETIREE HEALTH CARE				136.81	NM RETIREE HEALTH CARE PAYABLE		
	401	6-632-111-000	RETIREE HEALTH CARE				92.20	NM RETIREE HEALTH CARE PAYABLE		
	401	6-633-111-000	Retiree Health Care				51.89	NM RETIREE HEALTH CARE PAYABLE		
	401	6-641-111-000	RETIREE HEALTH CARE				266.27	NM RETIREE HEALTH CARE PAYABLE		
	401	6-642-111-000	RETIREE HEALTH CARE				1,240.62	NM RETIREE HEALTH CARE PAYABLE		
	401	6-645-111-000	RETIREE HEALTH CARE				373.41	NM RETIREE HEALTH CARE PAYABLE		
	401	6-691-111-000	RETIREE HEALTH CARE				226.02	NM RETIREE HEALTH CARE PAYABLE		
	401	6-692-111-000	RETIREE HEALTH CARE				63.23	NM RETIREE HEALTH CARE PAYABLE		
	401	7-721-111-000	RETIREE HEALTH CARE				157.17	NM RETIREE HEALTH CARE PAYABLE		
	401	7-722-111-000	RETIREE HEALTH CARE				95.83	NM RETIREE HEALTH CARE PAYABLE		
	401	7-731-111-000	RETIREE HEALTH CARE				147.82	NM RETIREE HEALTH CARE PAYABLE		
	401	7-732-111-000	RETIREE HEALTH CARE				139.20	NM RETIREE HEALTH CARE PAYABLE		
	401	7-741-111-000	RETIREE HEALTH CARE				167.09	NM RETIREE HEALTH CARE PAYABLE		
	401	7-751-111-000	RETIREE HEALTH CARE				232.29	NM RETIREE HEALTH CARE PAYABLE		
	402	2-200-020-000	RETIREE H/C PAYABLE				508.19	NM RETIREE HEALTH CARE PAYABLE		
	402	6-651-111-000	RETIREE HEALTH CARE				128.77	NM RETIREE HEALTH CARE PAYABLE		
	402	6-652-111-000	RETIREE HEALTH CARE				202.07	NM RETIREE HEALTH CARE PAYABLE		
	402	6-653-111-000	RETIREE HEALTH CARE				663.28	NM RETIREE HEALTH CARE PAYABLE		
	402	6-654-111-000	RETIREE HEALTH CARE				22.37	NM RETIREE HEALTH CARE PAYABLE		
	427	2-200-020-000	RETIREE H/C PAYABLE				28.65	NM RETIREE HEALTH CARE PAYABLE		
	427	6-638-111-000	RETIREE HEALTH CARE				57.31	NM RETIREE HEALTH CARE PAYABLE		

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

		432 2-200-020-000		RETIREE H/C PAYABLE				27.14	NM RETIREE HEALTH CARE PAYABLE	
		432 7-761-111-000		RETIREE HEALTH CARE				26.13	NM RETIREE HEALTH CARE PAYABLE	
		432 7-765-111-000		RETIREE HEALTH CARE				28.16	NM RETIREE HEALTH CARE PAYABLE	
		437 2-200-020-000		RETIREE H/C PAYABLE				24.35	NM RETIREE HEALTH CARE PAYABLE	
		437 6-659-111-000		RETIREE HEALTH CARE				48.71	NM RETIREE HEALTH CARE PAYABLE	
		452 2-200-020-000		RETIREE H/C PAYABLE				141.93	NM RETIREE HEALTH CARE PAYABLE	
		452 8-832-111-000		RETIREE HEALTH CARE				283.88	NM RETIREE HEALTH CARE PAYABLE	
I RHC201309067485		NM RETIREE HEALTH CARE PAYA AP			R	9/01/2013		4.65	4.65CR	
		G/L ACCOUNT						4.65		
		401 2-200-020-000		RETIREE H/C PAYABLE				1.55	NM RETIREE HEALTH CARE PAYABLE	
		401 6-642-111-000		RETIREE HEALTH CARE				1.06	NM RETIREE HEALTH CARE PAYABLE	
		401 6-645-111-000		RETIREE HEALTH CARE				2.04	NM RETIREE HEALTH CARE PAYABLE	
I RHL201309047482		NM Retiree HealthCare Law E AP			R	9/01/2013		2,272.89	2,272.89CR	
		G/L ACCOUNT						2,272.89		
		401 2-200-020-000		RETIREE H/C PAYABLE				747.48	NM Retiree HealthCare Law Enf	
		401 7-751-111-000		RETIREE HEALTH CARE				61.34	NM Retiree HealthCare Law Enf	
		401 7-752-111-000		RETIREE HEALTH CARE				1,201.36	NM Retiree HealthCare Law Enf	
		401 7-758-111-000		RETIREE HEALTH CARE				232.24	NM Retiree HealthCare Law Enf	
		431 2-200-020-000		RETIREE H/C PAYABLE				10.15	NM Retiree HealthCare Law Enf	
		431 7-754-111-000		RETIREE HEALTH CARE				20.32	NM Retiree HealthCare Law Enf	
		VENDOR TOTALS		REG. CHECK				10,394.97	10,394.97CR	0.00
								10,394.97	0.00	

01-1076		NMAC-COUNTY CLERKS AFFILIAT								
I CC006349		AFFILIATE FALL MEETING DUES AP			R	9/06/2013		100.00	100.00CR	
		G/L ACCOUNT						100.00		
		620 7-725-224-000		EMPLOYEE TRAINING				100.00	REGISTRATION/J.ORTEGA/D.KUNKO	
		VENDOR TOTALS		REG. CHECK				100.00	100.00CR	0.00
								100.00	0.00	

01-3663		OHIO CHILD SUPPORT CENTRAL								
I C33201309047482		Order #86DR6120	AP		R	9/01/2013		102.00	102.00CR	
		G/L ACCOUNT						102.00		
		401 2-200-018-000		CHILD ENFORCEMENT PAYABLE				102.00	Order #86DR6120	
		VENDOR TOTALS		REG. CHECK				102.00	102.00CR	0.00
								102.00	0.00	

PACKET: 04863 Regular Payments
VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DISC	DT DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-4414 OREGON DEPARTMENT OF JUSTIC										
I	C30201309047482	CASE 051DAE303741 G/L ACCOUNT	W.HODGE AP		R		9/01/2013	133.68 133.68	133.68CR	
		402 2-200-018-000	CHILD ENFORCEMENT PAYABLE					133.68	CASE 051DAE303741 W.HODGE	
I	C31201309047482	CASE 011DA2158C41 G/L ACCOUNT	W. HOD AP		R		9/01/2013	133.68 133.68	133.68CR	
		402 2-200-018-000	CHILD ENFORCEMENT PAYABLE					133.68	CASE 011DA2158C41 W. HODGE	
		VENDOR TOTALS	REG. CHECK					267.36 267.36	267.36CR 0.00	0.00

01-4786 GERALDINE PADILLA										
I	C52201309047482	A.PADILLA/DM-2006-76 G/L ACCOUNT	AP		R		9/01/2013	138.46 138.46	138.46CR	
		401 2-200-018-000	CHILD ENFORCEMENT PAYABLE					138.46	A.PADILLA/DM-2006-76	
		VENDOR TOTALS	REG. CHECK					138.46 138.46	138.46CR 0.00	0.00

01-3915 PUBLIC EMPLOYEES RETIREMENT										
I	LEO201309047482	PERA PAYABLE G/L ACCOUNT	AP		D		9/01/2013	19,613.93 19,613.93	19,613.93CR	
		401 2-200-002-000	PERA PAYABLE					7,610.54	PERA PAYABLE	
		401 7-751-109-000	P E R A					539.81	PERA PAYABLE	
		401 7-752-109-000	P E R A					9,837.37	PERA PAYABLE	
		401 7-758-109-000	P.E.R.A.					1,331.30	PERA PAYABLE	
		431 2-200-002-000	P.E.R.A. PAYABLE					116.17	PERA PAYABLE	
		431 7-754-109-000	P.E.R.A.					178.74	PERA PAYABLE	
I	LER201309047482	PERA PAYABLE G/L ACCOUNT	AP		D		9/01/2013	2,387.66 2,387.66	2,387.66CR	
		401 2-200-002-000	PERA PAYABLE					940.60	PERA PAYABLE	
		401 7-752-109-000	P E R A					734.62	PERA PAYABLE	
		401 7-758-109-000	P.E.R.A.					712.44	PERA PAYABLE	
I	PRE201309047482	PERA PAYABLE G/L ACCOUNT	AP		D		9/01/2013	76,602.95 76,602.95	76,602.95CR	
		401 2-200-002-000	PERA PAYABLE					26,726.86	PERA PAYABLE	
		401 6-611-109-000	P E R A					399.12	PERA PAYABLE	
		401 6-612-109-000	P E R A					971.42	PERA PAYABLE	
		401 6-613-109-000	P E R A					269.20	PERA PAYABLE	

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DISC	DT DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
	401	6-616-109-000	P E R A					226.40	PERA PAYABLE	
	401	6-621-109-000	P E R A					231.86	PERA PAYABLE	
	401	6-622-109-000	P E R A					897.34	PERA PAYABLE	
	401	6-624-109-000	P E R A					1,007.65	PERA PAYABLE	
	401	6-625-109-000	P E R A					513.77	PERA PAYABLE	
	401	6-631-109-000	P E R A					1,036.26	PERA PAYABLE	
	401	6-632-109-000	P E R A					698.42	PERA PAYABLE	
	401	6-633-109-000	PERA					393.05	PERA PAYABLE	
	401	6-641-109-000	P E R A					2,017.03	PERA PAYABLE	
	401	6-642-109-000	P E R A					9,200.51	PERA PAYABLE	
	401	6-645-109-000	P E R A					2,828.56	PERA PAYABLE	
	401	6-691-109-000	P E R A					1,712.05	PERA PAYABLE	
	401	6-692-109-000	P E R A					478.98	PERA PAYABLE	
	401	7-721-109-000	P E R A					856.90	PERA PAYABLE	
	401	7-722-109-000	P E R A					725.88	PERA PAYABLE	
	401	7-731-109-000	P E R A					1,119.79	PERA PAYABLE	
	401	7-732-109-000	P E R A					1,054.43	PERA PAYABLE	
	401	7-741-109-000	P E R A					1,265.72	PERA PAYABLE	
	401	7-751-109-000	P E R A					1,759.46	PERA PAYABLE	
	402	2-200-002-000	PERA PAYABLE					6,548.26	PERA PAYABLE	
	402	6-651-109-000	P E R A					640.30	PERA PAYABLE	
	402	6-652-109-000	P E R A					1,530.64	PERA PAYABLE	
	402	6-653-109-000	P E R A					4,927.47	PERA PAYABLE	
	402	6-654-109-000	P E R A					169.44	PERA PAYABLE	
	427	2-200-002-000	PERA PAYABLE					391.16	PERA PAYABLE	
	427	6-638-109-000	P E R A					434.14	PERA PAYABLE	
	432	2-200-002-000	PERA PAYABLE					370.51	PERA PAYABLE	
	432	7-761-109-000	P.E.R.A.					197.92	PERA PAYABLE	
	432	7-765-109-000	P.E.R.A.					213.31	PERA PAYABLE	
	437	2-200-002-000	PERA PAYABLE					332.40	PERA PAYABLE	
	437	6-659-109-000	P E R A					368.94	PERA PAYABLE	
	452	2-200-002-000	PERA PAYABLE					1,937.45	PERA PAYABLE	
	452	8-832-109-000	P E R A					2,150.35	PERA PAYABLE	
I PRE201309067485		PERA PAYABLE	AP			D	9/01/2013	44.47		44.47CR
		G/L ACCOUNT						44.47		
	401	2-200-002-000	PERA PAYABLE					21.08	PERA PAYABLE	
	401	6-642-109-000	P E R A					8.00	PERA PAYABLE	
	401	6-645-109-000	P E R A					15.39	PERA PAYABLE	
I prc201309047482		PERA PAYABLE	AP			D	9/01/2013	1,195.99		1,195.99CR
		G/L ACCOUNT						1,195.99		
	401	2-200-002-000	PERA PAYABLE					177.78	PERA PAYABLE	
	401	6-642-109-000	P E R A					197.31	PERA PAYABLE	
	402	2-200-002-000	PERA PAYABLE					389.07	PERA PAYABLE	
	402	6-651-109-000	P E R A					335.12	PERA PAYABLE	
	402	6-653-109-000	P E R A					96.71	PERA PAYABLE	
		VENDOR TOTALS		DRAFTS			1	99,845.00	99,845.00CR	0.00
								99,845.00	0.00	

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DISC	DT DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-4446	CARRIE RAMIREZ									
I	C37201309047482	Thomas Ray/DM-2010-331 G/L ACCOUNT	AP		R	9/01/2013		250.00 250.00	250.00CR	
		401 2-200-018-000 CHILD ENFORCEMENT PAYABLE					250.00	Thomas Ray/DM-2010-331		
		VENDOR TOTALS		REG. CHECK				250.00 250.00	250.00CR 0.00	0.00

01-3709	CITY OF ROSWELL									
I	493168	LANDFILL FEES/CCDC G/L ACCOUNT	AP		R	9/06/2013		3.66 3.66	3.66CR	
		401 6-641-267-000 CONTRACTUAL SERVICES					3.66	ACCT.#44		
		VENDOR TOTALS		REG. CHECK				3.66 3.66	3.66CR 0.00	0.00

01-84	CITY OF ROSWELL									
I	CC006377	JUVENILE DETENTION G/L ACCOUNT	AP		R	9/06/2013		76.98 76.98	76.98CR	
		401 6-645-341-000 UTILITIES					76.98	ACCT.#2021-40268		
I	CC006378	COURTHOUSE G/L ACCOUNT	AP		R	9/06/2013		644.31 644.31	644.31CR	
		401 6-691-341-000 UTILITIES					644.31	ACCT.#2051-42964		
I	CC006379	COURTHOUSE G/L ACCOUNT	AP		R	9/06/2013		311.37 311.37	311.37CR	
		401 6-692-341-000 UTILITIES					311.37	ACCT.#2053-49366		
		VENDOR TOTALS		REG. CHECK				1,032.66 1,032.66	1,032.66CR 0.00	0.00

01-4342	SOUTHWEST COPY SYSTEMS INC									
I	2497	TOSHIBA DIGITAL COPIER/CLER G/L ACCOUNT	AP		R	9/06/2013		11,799.00 11,799.00	11,799.00CR	
		620 7-725-231-000 NON-EXPENDABLE SUPPLIES					11,799.00	ACCT.#CC03		
		VENDOR TOTALS		REG. CHECK				11,799.00 11,799.00	11,799.00CR 0.00	0.00

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT DISC	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-688	STATE OF NEW MEXICO									
I	C03201309047482	C Childress/Cause# 00011106 G/L ACCOUNT			R	9/01/2013		71.08	71.08CR	
		401 2-200-018-000 CHILD ENFORCEMENT PAYABLE						71.08		
I	C05201309047482	C Vega/Cause# 172796 G/L ACCOUNT	AP		R	9/01/2013		51.96	51.96CR	
		401 2-200-018-000 CHILD ENFORCEMENT PAYABLE						51.96		
I	C18201309047482	A.Perez/Cause# 165742 G/L ACCOUNT	AP		R	9/01/2013		151.85	151.85CR	
		401 2-200-018-000 CHILD ENFORCEMENT PAYABLE						151.85		
I	C38201309047482	S Ouillette/000085580 G/L ACCOUNT	AP		R	9/01/2013		201.23	201.23CR	
		401 2-200-018-000 CHILD ENFORCEMENT PAYABLE						201.23		
I	C50201309047482	A.PADILLA/CASEID 000017516 G/L ACCOUNT	AP		R	9/01/2013		85.27	85.27CR	
		401 2-200-018-000 CHILD ENFORCEMENT PAYABLE						85.27		
I	C55201309047482	T. ESTRADA/000313284 G/L ACCOUNT	AP		R	9/01/2013		143.08	143.08CR	
		401 2-200-018-000 CHILD ENFORCEMENT PAYABLE						143.08		
I	C57201309047482	W. COLT/000270611 G/L ACCOUNT	AP		R	9/01/2013		74.71	74.71CR	
		401 2-200-018-000 CHILD ENFORCEMENT PAYABLE						74.71		
		VENDOR TOTALS		REG. CHECK				779.18	779.18CR	0.00
								779.18	0.00	

01-671	SUPER PLUMBING									
I	16608,11650	WATER SOFTNER/JOY CTR/HAGER G/L ACCOUNT	AP		R	9/06/2013		2,217.49	2,217.49CR	
		631 8-883-247-000 CONSTRUCTION PROJECTS						2,217.49		
		VENDOR TOTALS		REG. CHECK				2,217.49	2,217.49CR	0.00
								2,217.49	0.00	

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-4733	TEXAS CHILD SUPPORT SDU									
I	C12201309047482	AG# 0012436698/Cause#CC-22, AP G/L ACCOUNT 401 2-200-018-000 CHILD ENFORCEMENT PAYABLE			R	9/01/2013		158.31 158.31	158.31CR	
							158.31	AG# 0012436698/Cause#CC-22,891		
I	C42201309047482	AG#0009985060/CAUSE#2002AG6 AP G/L ACCOUNT 401 2-200-018-000 CHILD ENFORCEMENT PAYABLE			R	9/01/2013		86.75 86.75	86.75CR	
							86.75	AG#0009985060/CAUSE#2002AG6679		
I	C43201309047482	AG#0009305066/CAUSE#98CM105 AP G/L ACCOUNT 401 2-200-018-000 CHILD ENFORCEMENT PAYABLE			R	9/01/2013		86.75 86.75	86.75CR	
							86.75	AG#0009305066/CAUSE#98CM1057		
I	C44201309047482	AG#0008938283/CAUSE#97CM749 AP G/L ACCOUNT 401 2-200-018-000 CHILD ENFORCEMENT PAYABLE			R	9/01/2013		86.75 86.75	86.75CR	
							86.75	AG#0008938283/CAUSE#97CM7495		
I	C45201309047482	AG#0596115201/CAUSE#96AG579 AP G/L ACCOUNT 401 2-200-018-000 CHILD ENFORCEMENT PAYABLE			R	9/01/2013		86.75 86.75	86.75CR	
							86.75	AG#0596115201/CAUSE#96AG5799		
		VENDOR TOTALS		REG. CHECK				505.31 505.31	505.31CR 0.00	0.00

01-452	U.S. POSTAL SERVICE									
I	CC006351	P.O. BOX FEES/TREASURER G/L ACCOUNT 401 7-741-251-000 RENTALS	AP		R	9/06/2013		88.00 88.00	88.00CR	
							88.00	P.O. BOX 1772 PAYMENT		
		VENDOR TOTALS		REG. CHECK				88.00 88.00	88.00CR 0.00	0.00

01-4440	WA STATE SUPPORT REGISTRY									
I	C34201309047482	CASE 1636081 W. HODGE G/L ACCOUNT 402 2-200-018-000 CHILD ENFORCEMENT PAYABLE	AP		R	9/01/2013		133.68 133.68	133.68CR	
							133.68	CASE 1636081 W. HODGE		
		VENDOR TOTALS		REG. CHECK				133.68 133.68	133.68CR 0.00	0.00

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DISC	DT DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
01-225		WELLS FARGO BANK NEW MEXICO								
I T1	201309047482	FEDERAL W/H PAYABLE G/L ACCOUNT	AP		R	9/01/2013		27,554.32 27,554.32	27,554.32CR	
	401	2-200-003-000 FEDERAL WITHHOLDING PAYABLE					21,745.73	FEDERAL W/H PAYABLE		
	402	2-200-003-000 FEDERAL WITHHOLDING PAYABLE					4,020.81	FEDERAL W/H PAYABLE		
	427	2-200-003-000 FEDERAL WITHHOLDING PAYABLE					91.56	FEDERAL W/H PAYABLE		
	431	2-200-003-000 FEDERAL WITHHOLDING PAYABLE					61.56	FEDERAL W/H PAYABLE		
	432	2-200-003-000 FEDERAL WITHHOLDING PAYABLE					187.10	FEDERAL W/H PAYABLE		
	437	2-200-003-000 FEDERAL WITHHOLDING PAYABLE					204.79	FEDERAL W/H PAYABLE		
	452	2-200-003-000 FEDERAL WITHHOLDING PAYABLE					1,242.77	FEDERAL W/H PAYABLE		
I T3	201309047482	FICA PAYABLE G/L ACCOUNT	AP		R	9/01/2013		34,862.44 34,862.44	34,862.44CR	
	401	2-200-001-000 FICA PAYABLE					12,810.76	FICA PAYABLE		
	401	6-611-108-000 F I C A					217.04	FICA PAYABLE		
	401	6-612-108-000 F I C A					383.59	FICA PAYABLE		
	401	6-613-108-000 F I C A					127.34	FICA PAYABLE		
	401	6-616-108-000 F I C A					85.53	FICA PAYABLE		
	401	6-621-108-000 F I C A					351.88	FICA PAYABLE		
	401	6-622-108-000 F I C A					349.25	FICA PAYABLE		
	401	6-624-108-000 F I C A					388.48	FICA PAYABLE		
	401	6-625-108-000 F I C A					203.43	FICA PAYABLE		
	401	6-631-108-000 F I C A					403.88	FICA PAYABLE		
	401	6-632-108-000 F I C A					268.13	FICA PAYABLE		
	401	6-633-108-000 FICA					146.60	FICA PAYABLE		
	401	6-636-108-000 F I C A					31.61	FICA PAYABLE		
	401	6-641-108-000 F I C A					772.11	FICA PAYABLE		
	401	6-642-108-000 F I C A					3,935.46	FICA PAYABLE		
	401	6-645-108-000 F I C A					1,193.71	FICA PAYABLE		
	401	6-691-108-000 F I C A					833.43	FICA PAYABLE		
	401	6-692-108-000 F I C A					181.09	FICA PAYABLE		
	401	7-721-108-000 F I C A					456.21	FICA PAYABLE		
	401	7-722-108-000 F I C A					275.94	FICA PAYABLE		
	401	7-723-108-000 F I C A					23.96	FICA PAYABLE		
	401	7-731-108-000 F I C A					589.76	FICA PAYABLE		
	401	7-732-108-000 F I C A					398.65	FICA PAYABLE		
	401	7-741-108-000 F I C A					490.70	FICA PAYABLE		
	401	7-751-108-000 F I C A					702.98	FICA PAYABLE		
	402	2-200-001-000 FICA PAYABLE					3,303.90	FICA PAYABLE		
	402	6-651-108-000 F I C A					382.33	FICA PAYABLE		
	402	6-652-108-000 F I C A					625.07	FICA PAYABLE		
	402	6-653-108-000 F I C A					2,230.59	FICA PAYABLE		
	402	6-654-108-000 F I C A					65.91	FICA PAYABLE		
	427	2-200-001-000 FICA PAYABLE					167.11	FICA PAYABLE		
	427	6-638-108-000 F I C A					167.11	FICA PAYABLE		
	432	2-200-001-000 FICA PAYABLE					157.73	FICA PAYABLE		

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
		432 7-761-108-000	F.I.C.A.					73.87	FICA PAYABLE	
		432 7-765-108-000	F.I.C.A.					83.86	FICA PAYABLE	
		437 2-200-001-000	FICA PAYABLE					159.80	FICA PAYABLE	
		437 6-659-108-000	F I C A					159.80	FICA PAYABLE	
		452 2-200-001-000	FICA PAYABLE					831.92	FICA PAYABLE	
		452 8-832-108-000	F I C A					831.92	FICA PAYABLE	
I T3	201309047483	FICA PAYABLE	AP		R	9/01/2013		5.64	5.64CR	
		G/L ACCOUNT						5.64		
		401 2-200-001-000	FICA PAYABLE					2.82	FICA PAYABLE	
		401 6-642-108-000	F I C A					2.82	FICA PAYABLE	
I T3	201309057484	FICA PAYABLE	AP		R	9/01/2013		33.20	33.20CR	
		G/L ACCOUNT						33.20		
		402 2-200-001-000	FICA PAYABLE					16.60	FICA PAYABLE	
		402 6-653-108-000	F I C A					16.60	FICA PAYABLE	
I T3	201309067485	FICA PAYABLE	AP		R	9/01/2013		22.48	22.48CR	
		G/L ACCOUNT						22.48		
		401 2-200-001-000	FICA PAYABLE					11.24	FICA PAYABLE	
		401 6-642-108-000	F I C A					3.80	FICA PAYABLE	
		401 6-645-108-000	F I C A					7.44	FICA PAYABLE	
I T3	201309067486	FICA PAYABLE	AP		R	9/01/2013		0.18	0.18CR	
		G/L ACCOUNT						0.18		
		401 2-200-001-000	FICA PAYABLE					0.09	FICA PAYABLE	
		401 6-642-108-000	F I C A					0.09	FICA PAYABLE	
I T4	201309047482	MEDICARE PAYABLE	AP		R	9/01/2013		10,089.16	10,089.16CR	
		G/L ACCOUNT						10,089.16		
		401 2-200-006-000	MEDICARE PAYABLE					3,950.61	MEDICARE PAYABLE	
		401 6-611-106-000	MEDICARE TAX					50.76	MEDICARE PAYABLE	
		401 6-612-106-000	MEDICARE TAX					89.71	MEDICARE PAYABLE	
		401 6-613-106-000	MEDICARE TAX					29.78	MEDICARE PAYABLE	
		401 6-616-106-000	MEDICARE TAX					20.00	MEDICARE PAYABLE	
		401 6-621-106-000	MEDICARE TAX					82.30	MEDICARE PAYABLE	
		401 6-622-106-000	MEDICARE TAX					81.68	MEDICARE PAYABLE	
		401 6-624-106-000	MEDICARE TAX					90.85	MEDICARE PAYABLE	
		401 6-625-106-000	MEDICARE TAX					47.58	MEDICARE PAYABLE	
		401 6-631-106-000	MEDICARE TAX					94.46	MEDICARE PAYABLE	
		401 6-632-106-000	MEDICARE TAX					62.71	MEDICARE PAYABLE	
		401 6-633-106-000	Medicare Tax					34.29	MEDICARE PAYABLE	
		401 6-636-106-000	MEDICARE TAX					7.39	MEDICARE PAYABLE	
		401 6-641-106-000	MEDICARE TAX					180.55	MEDICARE PAYABLE	
		401 6-642-106-000	MEDICARE TAX					920.38	MEDICARE PAYABLE	
		401 6-645-106-000	MEDICARE TAX					279.17	MEDICARE PAYABLE	
		401 6-691-106-000	MEDICARE TAX					194.92	MEDICARE PAYABLE	
		401 6-692-106-000	MEDICARE TAX					42.36	MEDICARE PAYABLE	

PACKET: 04863 Regular Payments
 VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
	401	7-721-106-000	MEDICARE TAX				106.70	MEDICARE PAYABLE		
	401	7-722-106-000	MEDICARE TAX				64.54	MEDICARE PAYABLE		
	401	7-723-106-000	MEDICARE TAX				5.60	MEDICARE PAYABLE		
	401	7-731-106-000	MEDICARE TAX				137.92	MEDICARE PAYABLE		
	401	7-732-106-000	MEDICARE TAX				93.23	MEDICARE PAYABLE		
	401	7-741-106-000	MEDICARE TAX				114.76	MEDICARE PAYABLE		
	401	7-751-106-000	MEDICARE TAX				230.38	MEDICARE PAYABLE		
	401	7-752-106-000	MEDICARE TAX				750.89	MEDICARE PAYABLE		
	401	7-758-106-000	MEDICARE TAX				137.69	MEDICARE PAYABLE		
	402	2-200-006-000	MEDICARE PAYABLE				772.68	MEDICARE PAYABLE		
	402	6-651-106-000	MEDICARE TAX				89.41	MEDICARE PAYABLE		
	402	6-652-106-000	MEDICARE TAX				146.18	MEDICARE PAYABLE		
	402	6-653-106-000	MEDICARE TAX				521.68	MEDICARE PAYABLE		
	402	6-654-106-000	MEDICARE TAX				15.41	MEDICARE PAYABLE		
	427	2-200-006-000	MEDICARE PAYABLE				39.09	MEDICARE PAYABLE		
	427	6-638-106-000	MEDICARE TAX				39.09	MEDICARE PAYABLE		
	431	2-200-006-000	MEDICARE TAX PAYABLE				13.39	MEDICARE PAYABLE		
	431	7-754-106-000	MEDICARE TAX				13.40	MEDICARE PAYABLE		
	432	2-200-006-000	MEDICARE PAYABLE				36.89	MEDICARE PAYABLE		
	432	7-761-106-000	MEDICARE TAX				17.28	MEDICARE PAYABLE		
	432	7-765-106-000	MEDICARE TAX				19.61	MEDICARE PAYABLE		
	437	2-200-006-000	MEDICARE PAYABLE				37.37	MEDICARE PAYABLE		
	437	6-659-106-000	MEDICARE TAX				37.37	MEDICARE PAYABLE		
	452	2-200-006-000	MEDICARE PAYABLE				194.55	MEDICARE PAYABLE		
	452	8-832-106-000	MEDICARE TAX				194.55	MEDICARE PAYABLE		
I T4	201309047483	MEDICARE PAYABLE G/L ACCOUNT	AP		R	9/01/2013	1.32		1.32CR	
		401 2-200-006-000	MEDICARE PAYABLE				0.66	MEDICARE PAYABLE		
		401 6-642-106-000	MEDICARE TAX				0.66	MEDICARE PAYABLE		
I T4	201309057484	MEDICARE PAYABLE G/L ACCOUNT	AP		R	9/01/2013	7.76		7.76CR	
		402 2-200-006-000	MEDICARE PAYABLE				3.88	MEDICARE PAYABLE		
		402 6-653-106-000	MEDICARE TAX				3.88	MEDICARE PAYABLE		
I T4	201309067485	MEDICARE PAYABLE G/L ACCOUNT	AP		R	9/01/2013	5.26		5.26CR	
		401 2-200-006-000	MEDICARE PAYABLE				2.63	MEDICARE PAYABLE		
		401 6-642-106-000	MEDICARE TAX				0.89	MEDICARE PAYABLE		
		401 6-645-106-000	MEDICARE TAX				1.74	MEDICARE PAYABLE		
I T4	201309067486	MEDICARE PAYABLE G/L ACCOUNT	AP		R	9/01/2013	0.04		0.04CR	
		401 2-200-006-000	MEDICARE PAYABLE				0.02	MEDICARE PAYABLE		
		401 6-642-106-000	MEDICARE TAX				0.02	MEDICARE PAYABLE		
		VENDOR TOTALS	REG. CHECK				72,581.80	72,581.80CR		0.00
							72,581.80	0.00		

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DISC	DT DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-3732	WINGS FOR L.I.F.E.									
I	2013A-2	WINGS FOR LIFE/AUG. 2013	AP		R	9/06/2013		3,833.33	3,833.33CR	
		G/L ACCOUNT						3,833.33		
		631 8-885-260-000	PROFESSIONAL SERVICES				3,833.33	CYFD CONTINUUM GRANT		
		VENDOR TOTALS	REG. CHECK					3,833.33	3,833.33CR	0.00
								3,833.33	0.00	

01-416	SOUTHWESTERN PUBLIC SERVICE									
I	CC006374	SYCAMORE & W. RELIEF RT.	AP		R	9/06/2013		31.43	31.43CR	
		G/L ACCOUNT						31.43		
		402 6-653-243-000	HIGHWAY LIGHTS 2002				31.43	ACCT.#54-3943758-6		
I	CC006375	BERRENDO RD & W. RELIEF RT.	AP		R	9/06/2013		23.74	23.74CR	
		G/L ACCOUNT						23.74		
		402 6-653-243-000	HIGHWAY LIGHTS 2002				23.74	ACCT.#54-3943777-9		
I	CC006376	COUNTRY CLUB RD. & W. RELIE	AP		R	9/06/2013		24.86	24.86CR	
		G/L ACCOUNT						24.86		
		402 6-653-243-000	HIGHWAY LIGHTS 2002				24.86	ACCT.#54-1485939-1		
		VENDOR TOTALS	REG. CHECK					80.03	80.03CR	0.00
								80.03	0.00	

01-5007	XPRESS CASH									
I	G28201309047482	BURRELL-T4-CV-2012-13477	AP		R	9/01/2013		151.83	151.83CR	
		G/L ACCOUNT						151.83		
		402 2-200-011-000	MISCELLANEOUS PAYABLE				151.83	BURRELL-T4-CV-2012-13477		
		VENDOR TOTALS	REG. CHECK					151.83	151.83CR	0.00
								151.83	0.00	

===== R E P O R T T O T A L S =====

F U N D D I S T R I B U T I O N

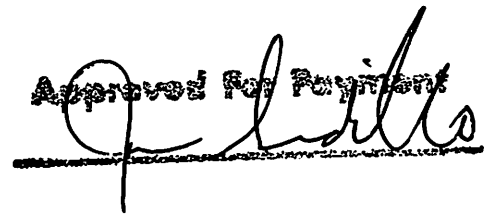
FUND NO#	FUND NAME	AMOUNT
401	General Fund	327,024.12CR
402	Road Fund	67,886.51CR
410	Midway Volunteer Fire Fnd	465.28CR
411	Berrendo Volunteer Fire	123.89CR
412	Sierra Volunteer Fire Fnd	76.44CR
414	CC Fire Dist #8 Vol Fire	57.76CR
427	Indigent Hospital Claims	3,168.40CR
431	Public Safety Grant	416.97CR
432	DWI Grant Funds	3,230.34CR
435	Correction Grants	2,610.63CR
437	Environmental Tax	3,025.55CR
452	Flood Control	17,211.46CR
620	Clerk Recording & Filing	12,424.00CR
631	Other Grants & Contracts	7,836.53CR
650	Detention Construction PJ	960.34CR
** TOTALS **		446,518.22CR

----- TYPE OF CHECK TOTALS -----

	NUMBER	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
HAND CHECKS		0.00 0.00	0.00 0.00	0.00
DRAFTS	2	104,933.33 104,933.33	104,933.33CR 0.00	0.00
REG-CHECKS		341,584.89 341,584.89	341,584.89CR 0.00	0.00
EFT		0.00 0.00	0.00 0.00	0.00
NON-CHECKS		0.00 0.00	0.00 0.00	0.00
ALL CHECKS	2	446,518.22 446,518.22	446,518.22CR 0.00	0.00

TOTAL CHECKS TO PRINT: 37

ERRORS: 0 WARNINGS: 0

Approved For Payment


9-13-13

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-1566	ASPEN OF NEW MEXICO INC									
I 09-13/ASPEN		SECOND CHANCE/SEPT. 2013	AP		R	9/13/2013		3,000.00	3,000.00CR	
		G/L ACCOUNT						3,000.00		
		432 7-762-267-000	CONTRACTUAL SERVICES				3,000.00	DWI GRANT		
		VENDOR TOTALS	REG. CHECK					3,000.00	3,000.00CR	0.00
								3,000.00	0.00	

01-472	BOB TURNERS FORD COUNTRY									
I 8606		2014 FORD ESCAPE/ASSESSOR	AP		R	9/13/2013		21,258.00	21,258.00CR	
		G/L ACCOUNT						21,258.00		
		628 7-733-372-000	VEHICLES				21,258.00	VIN#1FMCU9GX0EUA78606		
		VENDOR TOTALS	REG. CHECK					21,258.00	21,258.00CR	0.00
								21,258.00	0.00	

01-705	CATERPILLAR FINANCIAL SERVI									
I 15344559		LEASE WATER TRUCKS/ROAD	AP		R	9/13/2013		4,250.28	4,250.28CR	
		G/L ACCOUNT						4,250.28		
		402 6-653-251-000	RENTALS				4,250.28	ACCT.#47313		
I 15353947		LEASE 966H LOADER/ROAD	AP		R	9/13/2013		2,899.86	2,899.86CR	
		G/L ACCOUNT						2,899.86		
		402 6-653-251-000	RENTALS				2,899.86	ACCT.#47313		
		VENDOR TOTALS	REG. CHECK					7,150.14	7,150.14CR	0.00
								7,150.14	0.00	

01-4730	CENTURYLINK									
I CC006395		SHERIFF DEPT	AP		R	9/13/2013		1,065.13	1,065.13CR	
		G/L ACCOUNT						1,065.13		
		401 7-751-340-000	TELEPHONE				644.74	ACCT.#N-575-622-0159-876M		
		401 7-751-340-000	TELEPHONE				153.94	ACCT.#575-627-3201-123B		
		401 7-751-340-000	TELEPHONE				69.84	ACCT.#N-575-622-0354-081M		
		401 7-751-340-000	TELEPHONE				196.61	ACCT.#575-627-5864-573B		
I CC006396		JUVENILE DETENTION	AP		R	9/13/2013		69.84	69.84CR	
		G/L ACCOUNT						69.84		
		401 6-645-340-000	TELEPHONE				69.84	ACCT.#N575-622-0163-429M		
I CC006397		SHERIFF/STATE POLICE	AP		R	9/13/2013		69.49	69.49CR	
		G/L ACCOUNT						69.49		
		401 7-751-340-000	TELEPHONE				69.49	ACCT.#N-575-622-3128-276M		

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT DISC	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
I	CC006398	SIERRA F.D. #1 G/L ACCOUNT 412 8-815-340-000	AP		R	9/13/2013		117.45 117.45	117.45CR	
		TELEPHONE					117.45	ACCT.#575-623-1946-184B		
I	CC006399	ADMIN. CENTER G/L ACCOUNT 401 6-621-340-000	AP		R	9/13/2013		205.88 205.88	205.88CR	
		TELEPHONE					21.29	ACCT.#N-575-623-3001-584M		
		TELEPHONE					7.10	ACCT.#N-575-623-3001-584M		
		TELEPHONE					2.37	ACCT.#N-575-623-3001-584M		
		TELEPHONE					2.37	ACCT.#N-575-623-3001-584M		
		TELEPHONE					7.10	ACCT.#N-575-623-3001-584M		
		TELEPHONE					2.37	ACCT.#N-575-623-3001-584M		
		TELEPHONE					23.67	ACCT.#N-575-623-3001-584M		
		TELEPHONE					9.47	ACCT.#N-575-623-3001-584M		
		TELEPHONE					18.93	ACCT.#N-575-623-3001-584M		
		TELEPHONE					16.57	ACCT.#N-575-623-3001-584M		
		TELEPHONE					7.10	ACCT.#N-575-623-3001-584M		
		TELEPHONE					16.57	ACCT.#N-575-623-3001-584M		
		TELEPHONE					14.20	ACCT.#N-575-623-3001-584M		
		TELEPHONE					9.47	ACCT.#N-575-623-3001-584M		
		TELEPHONE					47.30	ACCT.#N-575-623-3001-584M		
I	CC006400	ROAD G/L ACCOUNT 402 6-651-340-000	AP		R	9/13/2013		16.57 16.57	16.57CR	
		TELEPHONE					16.57	ACCT.#N-575-623-3001-584M		
I	CC006401	CCDC G/L ACCOUNT 435 6-643-340-000	AP		R	9/13/2013		21.30 21.30	21.30CR	
		TELEPHONE					21.30	ACCT.#N-575-623-3001-584M		
I	CC006402	IHC DEPT G/L ACCOUNT 427 6-638-340-000	AP		R	9/13/2013		16.57 16.57	16.57CR	
		TELEPHONE					16.57	ACCT.#N-575-623-3001-584M		
I	CC006403	CCDC-VIDEO ARRAIGNMENT G/L ACCOUNT 435 6-643-340-000	AP		R	9/13/2013		974.27 974.27	974.27CR	
		TELEPHONE					974.27	ACCT.#575-627-5495-192B		
I	CC006404	COURTHOUSE G/L ACCOUNT 401 6-692-340-000	AP		R	9/13/2013		58.93 58.93	58.93CR	
		TELEPHONE					58.93	ACCT.#575-623-1269-337B		
I	CC006405	IHC-FAX G/L ACCOUNT 427 6-638-340-000	AP		R	9/13/2013		52.79 52.79	52.79CR	
		TELEPHONE					52.79	ACCT.#575-627-7554-233B		
I	CC006406	BERRENDO F.D. #3 G/L ACCOUNT 411 8-814-340-000	AP		R	9/13/2013		53.40 53.40	53.40CR	
		TELEPHONE					53.40	ACCT.#575-627-7979-937B		

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DISC	DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
I	CC006407	CCDC G/L ACCOUNT 650 6-684-340-000	AP		R	9/13/2013		422.32 422.32	422.32CR	
		TELEPHONE					422.32	ACCT.#575-623-3037-065B		
I	CC006408	COURTHOUSE G/L ACCOUNT 401 6-692-340-000	AP		R	9/13/2013		54.83 54.83	54.83CR	
		TELEPHONE					54.83	ACCT.#575-627-2191-059B		
I	CC006409	ROAD DEPT G/L ACCOUNT 402 6-651-340-000	AP		R	9/13/2013		56.35 56.35	56.35CR	
		TELEPHONE					56.35	ACCT.#575-627-0081-230B		
I	CC006410	SIERRA F.D. #3 G/L ACCOUNT 412 8-815-340-000	AP		R	9/13/2013		54.27 54.27	54.27CR	
		TELEPHONE					54.27	ACCT.#575-623-3069-117B		
I	CC006419	MAINT. SHOP/HOBBS ST. G/L ACCOUNT 401 6-691-340-000	AP		R	9/13/2013		112.70 112.70	112.70CR	
		TELEPHONE					112.70	ACCT.#575-627-7608-739B		
I	CC006420	HVAC LINE/MAINT G/L ACCOUNT 401 6-691-340-000	AP		R	9/13/2013		91.80 91.80	91.80CR	
		TELEPHONE					91.80	ACCT.#575-627-0977-957B		
I	CC006421	MAINT. SHOP CIRCUIT # G/L ACCOUNT 401 6-691-340-000 401 6-691-340-000	AP		R	9/13/2013		139.68 139.68	139.68CR	
		TELEPHONE					69.84	ACCT.#N-575-622-0219-677M		
		TELEPHONE					69.84	ACCT.#N-575-622-0220-678M		
I	CC006422	EGP F.D. #2 G/L ACCOUNT 408 8-812-340-000	AP		R	9/13/2013		126.56 126.56	126.56CR	
		TELEPHONE					126.56	ACCT.#575-627-7152-074B		
I	CC006423	COURT & CCDC G/L ACCOUNT 650 6-684-340-000	AP		R	9/13/2013		235.19 235.19	235.19CR	
		TELEPHONE					235.19	ACCT.#N-575-624-0006-751M		
I	CC006424	COMMISSION G/L ACCOUNT 401 6-619-340-000	AP		R	9/13/2013		261.62 261.62	261.62CR	
		TELEPHONE					261.62	ACCT.#N-575-622-0510-473M		
I	CC006425	COMMISSION G/L ACCOUNT 401 6-619-340-000	AP		R	9/13/2013		670.91 670.91	670.91CR	
		TELEPHONE					670.91	ACCT.#N-575-622-0507-708M		
I	CC006426	COMMISSION G/L ACCOUNT 401 6-619-340-000	AP		R	9/13/2013		678.35 678.35	678.35CR	
		TELEPHONE					678.35	ACCT.#N-575-622-0506-881M		

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DISC	DT DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
		VENDOR TOTALS	REG. CHECK					5,626.20 5,626.20	5,626.20CR 0.00	0.00

01-721	CHAVES COUNTY BAR ASSOC.									
I	CC006428	ANNUAL DUES/2013-2014 G/L ACCOUNT	AP		R	9/13/2013		40.00 40.00	40.00CR	
		401 6-612-253-000 DUES & OTHER FEES					40.00	ASSOCIATION DUES		
		VENDOR TOTALS	REG. CHECK					40.00 40.00	40.00CR 0.00	0.00

01-188	CHAVES COUNTY C.A.S.A.									
I	09-13/CASA	DOMESTIC VIOLENCE/SEPT. 201 G/L ACCOUNT	AP		R	9/13/2013		2,000.00 2,000.00	2,000.00CR	
		432 7-761-267-000 CONTRACTUAL SERVICES					2,000.00	DWI DISTRIBUTION		
I	GC2	GIRLS CIRCLE/AUG. 2013 G/L ACCOUNT	AP		R	9/13/2013		1,666.66 1,666.66	1,666.66CR	
		631 8-885-260-000 PROFESSIONAL SERVICES					1,666.66	CYFD CONTINUUM GRANT		
I	IYA2	INTENSIVE YOUTH/AUG. 2013 G/L ACCOUNT	AP		R	9/13/2013		3,606.66 3,606.66	3,606.66CR	
		631 8-885-260-000 PROFESSIONAL SERVICES					3,606.66	CYFD CONTINUUM GRANT		
		VENDOR TOTALS	REG. CHECK					7,273.32 7,273.32	7,273.32CR 0.00	0.00

01-4710	DEERE CREDIT INC									
I	1403159	MOTOR GRADER LEASES/ROAD G/L ACCOUNT	AP		R	9/13/2013		2,270.49 2,270.49	2,270.49CR	
		402 6-653-251-000 RENTALS					2,270.49	CONTRACT #030-0061556-001		
I	1403160	MOTOR GRADER LEASES/ROAD G/L ACCOUNT	AP		R	9/13/2013		2,270.49 2,270.49	2,270.49CR	
		402 6-653-251-000 RENTALS					2,270.49	CONTRACT #030-0061556-002		
I	1403161	MOTOR GRADER LEASES/ROAD G/L ACCOUNT	AP		R	9/13/2013		2,270.49 2,270.49	2,270.49CR	
		402 6-653-251-000 RENTALS					2,270.49	CONTRACT #030-0061556-003		
I	1403162	MOTOR GRADER LEASES/ROAD G/L ACCOUNT	AP		R	9/13/2013		2,270.49 2,270.49	2,270.49CR	
		402 6-653-251-000 RENTALS					2,270.49	CONTRACT #030-0061556-004		

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DISC	DT DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

I	1403163	MOTOR GRADER LEASES/ROAD G/L ACCOUNT 402 6-653-251-000 RENTALS	AP		R		9/13/2013	2,270.49 2,270.49	2,270.49CR	
							2,270.49	CONTRACT #030-0061556-005		
I	1403164	MOTOR GRADER LEASES/ROAD G/L ACCOUNT 402 6-653-251-000 RENTALS	AP		R		9/13/2013	2,270.49 2,270.49	2,270.49CR	
							2,270.49	CONTRACT #030-0061556-000		
		VENDOR TOTALS		REG. CHECK				13,622.94 13,622.94	13,622.94CR 0.00	0.00

01-1111 DEPT. OF FINANCE & ADMIN.										
I	CC006392	DWI DISTRIBUTION REVERSION G/L ACCOUNT 432 4-402-684-000 D.W.I. DISTRIBUTION GRANT	AP		R		9/13/2013	12,086.50 12,086.50	12,086.50CR	
							12,086.50	DWI #13-D-J-G-03		
		VENDOR TOTALS		REG. CHECK				12,086.50 12,086.50	12,086.50CR 0.00	0.00

01-4668 DESERT WEST ENTERPRISES										
I	202225	SEAL COAT MATERIAL/ROAD G/L ACCOUNT 402 6-653-291-000 ROAD PROJECTS-OTHER	AP		R		9/13/2013	5,276.61 5,276.61	5,276.61CR	
							5,276.61	MATERIAL MACHINE		
		VENDOR TOTALS		REG. CHECK				5,276.61 5,276.61	5,276.61CR 0.00	0.00

01-2395 DEXTER CONSOLIDATED SCHOOLS										
I	09-13/DHS	TNT PROGRAM/SEPT. 2013 G/L ACCOUNT 432 7-761-267-000 CONTRACTUAL SERVICES	AP		R		9/13/2013	1,200.00 1,200.00	1,200.00CR	
							1,200.00	DWI PREVENTION		
		VENDOR TOTALS		REG. CHECK				1,200.00 1,200.00	1,200.00CR 0.00	0.00

01-2472 HAGERMAN MUNICIPAL SCHOOLS										
I	09-13/HHS	TNT PROGRAM/SEPT. 2013 G/L ACCOUNT 432 7-761-267-000 CONTRACTUAL SERVICES	AP		R		9/13/2013	1,200.00 1,200.00	1,200.00CR	
							1,200.00	DWI PREVENTION		

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
		VENDOR TOTALS	REG. CHECK					1,200.00 1,200.00	1,200.00CR 0.00	0.00

01-5035	ADELE HARTMAN									
I 101C		CONSULTING ON PROCOMM/IT	AP		R	9/13/2013		100.00	100.00CR	
		G/L ACCOUNT						100.00		
	401 6-622-249-000	EQUIP MAINT/AGREEMENTS					100.00	CONSULTING FEES		
		VENDOR TOTALS	REG. CHECK					100.00 100.00	100.00CR 0.00	0.00

01-2464	HENNIGHAUSEN & OLSON									
I CC006391		RETAINER/FLOOD	AP		R	9/13/2013		2,828.16	2,828.16CR	
		G/L ACCOUNT						2,828.16		
	452 8-832-260-000	PROFESSIONAL SERVICES					2,828.16	LEGAL SERVICES		
		VENDOR TOTALS	REG. CHECK					2,828.16 2,828.16	2,828.16CR 0.00	0.00

01-3966	J.L. NORRIS COUNSELING									
I 09-13/NORRIS		DWI SCREENING/SEPT. 2013	AP		R	9/13/2013		4,083.33	4,083.33CR	
		G/L ACCOUNT						4,083.33		
	432 7-762-260-000	PROFESSIONAL SERVICES					4,083.33	DWI GRANT		
		VENDOR TOTALS	REG. CHECK					4,083.33 4,083.33	4,083.33CR 0.00	0.00

01-4975	KANSAS STATE BANK OF MANHAT									
I 10		MOTOR GRADER LEASE/ROAD	AP		R	9/13/2013		1,545.01	1,545.01CR	
		G/L ACCOUNT						1,545.01		
	402 6-653-251-000	RENTALS					1,545.01	ACCT.#3344506		
I 10-1		MOTOR GRADER LEASE/ROAD	AP		R	9/13/2013		1,545.01	1,545.01CR	
		G/L ACCOUNT						1,545.01		
	402 6-653-251-000	RENTALS					1,545.01	ACCT.#3344505		
		VENDOR TOTALS	REG. CHECK					3,090.02 3,090.02	3,090.02CR 0.00	0.00

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-3849	LAKE ARTHUR SCHOOL DISTRICT									
I	09-13/LAHS	TNT PROGRAM/SEPT. 2013	AP		R	9/13/2013		1,200.00	1,200.00CR	
		G/L ACCOUNT						1,200.00		
	432 7-761-267-000	CONTRACTUAL SERVICES					1,200.00	DWI PREVENTION		
	VENDOR TOTALS		REG. CHECK					1,200.00	1,200.00CR	0.00
								1,200.00	0.00	

01-1683	DIANNE MEDA									
I	09-13/MEDA	DWI SCREENING/SEPT. 2013	AP		R	9/13/2013		2,833.33	2,833.33CR	
		G/L ACCOUNT						2,833.33		
	432 7-761-267-000	CONTRACTUAL SERVICES					2,833.33	DWI GRANT		
	VENDOR TOTALS		REG. CHECK					2,833.33	2,833.33CR	0.00
								2,833.33	0.00	

01-4002	NEW MEXICO GAS COMPANY INC									
I	CC006413	FLOOD CONTROL	AP		R	9/13/2013		24.78	24.78CR	
		G/L ACCOUNT						24.78		
	452 8-832-341-000	UTILITIES					24.78	ACCT.#076333413-0787459-1		
I	CC006414	COURTHOUSE	AP		R	9/13/2013		133.20	133.20CR	
		G/L ACCOUNT						133.20		
	401 6-695-341-000	UTILITIES					9.16	ACCT.#076424512-0788370-4		
	401 6-692-341-000	UTILITIES					103.74	ACCT.#076424512-0788370-4		
	401 6-645-341-000	UTILITIES					20.30	ACCT.#076424512-0788370-4		
I	CC006415	BERRENDO F.D. #3	AP		R	9/13/2013		20.75	20.75CR	
		G/L ACCOUNT						20.75		
	411 8-814-341-000	UTILITIES					20.75	ACCT.#076846512-1202378-7		
	VENDOR TOTALS		REG. CHECK					178.73	178.73CR	0.00
								178.73	0.00	

01-624	NM SECRETARY OF STATE									
I	CC006390	NOTARY PUBLIC FEE/G. TUCKER	AP		R	9/13/2013		20.00	20.00CR	
		G/L ACCOUNT						20.00		
	401 7-721-253-000	DUES & OTHER FEES					20.00	NOTARY PUBLIC APPLICATION		
	VENDOR TOTALS		REG. CHECK					20.00	20.00CR	0.00
								20.00	0.00	

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-319	PENASCO VALLEY TELEPHONE CO									
I	CC006416	PENASCO F.D. G/L ACCOUNT 409 8-813-340-000	AP			9/13/2013		279.88 279.88 279.88	279.88CR	
		TELEPHONE						ACCT.#10278100		
I	CC006417	DUNKEN F.D. G/L ACCOUNT 407 8-811-340-000	AP			9/13/2013		97.28 97.28 97.28	97.28CR	
		TELEPHONE						ACCT.#10266600		
I	CC006418	RIO FELIX F.D./ROAD DEPT G/L ACCOUNT 413 8-818-340-000 413 8-818-340-000 402 6-651-340-000	AP			9/13/2013		182.14 182.14 39.03 99.59 43.52	182.14CR	
		TELEPHONE						ACCT.#10207400		
		TELEPHONE						ACCT.#10244300		
		TELEPHONE						ACCT.#10223000		
		VENDOR TOTALS		REG. CHECK				559.30 559.30	559.30CR 0.00	0.00

01-1333	ROSWELL CHAVES COUNTY EDC									
I	CC006427	MONTHLY ALLOCATION/SEPT. G/L ACCOUNT 605 6-672-428-000	AP			9/13/2013		6,250.00 6,250.00 6,250.00	6,250.00CR	
		ECONOMIC GRANTS TO SUB-RECIPIE					6,250.00	ANNUAL ALLOCATION FY13-14		
		VENDOR TOTALS		REG. CHECK				6,250.00 6,250.00	6,250.00CR 0.00	0.00

01-969	ROSWELL REFUGE									
I	09-13/REFUGE	DOMESTIC VIOLENCE/SEPT. 201 G/L ACCOUNT 432 7-761-267-000	AP			9/13/2013		2,000.00 2,000.00 2,000.00	2,000.00CR	
		CONTRACTUAL SERVICES					2,000.00	DWI DISTRIBUTION		
		VENDOR TOTALS		REG. CHECK				2,000.00 2,000.00	2,000.00CR 0.00	0.00

01-84	CITY OF ROSWELL									
I	CC006394	FLOOD CONTROL G/L ACCOUNT 452 8-832-341-000	AP			9/13/2013		14.48 14.48 14.48	14.48CR	
		UTILITIES					14.48	ACCT.#18435-41020		
		VENDOR TOTALS		REG. CHECK				14.48 14.48	14.48CR 0.00	0.00

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-6053	SMITH ENGINEERING									
I 40118		PARKING LOT/HAGERMAN JOY CT AP			R	9/13/2013		7,016.69	7,016.69	CR
		G/L ACCOUNT						7,016.69		
		631 8-883-247-000 CONSTRUCTION PROJECTS					7,016.69	PROJECT #313611		
		VENDOR TOTALS		REG. CHECK				7,016.69	7,016.69	CR
								7,016.69	0.00	0.00

01-6305	DIANE TAYLOR									
I 09-13/TAYLOR		DWI PREVENTION/SEPT. 2013 AP			R	9/13/2013		1,666.66	1,666.66	CR
		G/L ACCOUNT						1,666.66		
		432 7-761-267-000 CONTRACTUAL SERVICES					1,666.66	DWI GRANT		
		VENDOR TOTALS		REG. CHECK				1,666.66	1,666.66	CR
								1,666.66	0.00	0.00

01-3974	WEX BANK									
I 34067782		BERRENDO, SIERRA, SHERIFF D AP			R	9/13/2013		2,459.72	2,459.72	CR
		G/L ACCOUNT						2,459.72		
		411 8-814-227-000 TRANSPORTATION EXPENSE					63.91	ACCT.#0459-00-336371-0		
		401 7-751-227-000 TRANSPORTATION EXPENSE					55.82	ACCT.#0459-00-336371-0		
		401 7-752-227-000 TRANSPORTATION EXPENSE					1,670.71	ACCT.#0459-00-336371-0		
		412 8-815-227-000 TRANSPORTATION EXPENSE					669.28	ACCT.#0459-00-336371-0		
		VENDOR TOTALS		REG. CHECK				2,459.72	2,459.72	CR
								2,459.72	0.00	0.00

01-416	SOUTHWESTERN PUBLIC SERVICE									
I CC006411		BERRENDO F.D. #1	AP		R	9/13/2013		296.78	296.78	CR
		G/L ACCOUNT						296.78		
		411 8-814-341-000 UTILITIES					296.78	ACCT.#54-3949473-4		
I CC006412		COMMISSION	AP		R	9/13/2013		19.88	19.88	CR
		G/L ACCOUNT						19.88		
		401 6-619-341-000 UTILITIES					19.88	ACCT.#54-3943764-4		
		VENDOR TOTALS		REG. CHECK				316.66	316.66	CR
								316.66	0.00	0.00

===== R E P O R T T O T A L S =====

FUND DISTRIBUTION


FUND NO#	FUND NAME	AMOUNT
401	General Fund	5,518.77CR
402	Road Fund	29,256.15CR
407	Dunken Volunteer Fire Fnd	97.28CR
408	East Grand Plains VolFire	126.56CR
409	Penasco Volunteer Fire Fd	279.88CR
411	Berrendo Volunteer Fire	434.84CR
412	Sierra Volunteer Fire Fnd	841.00CR
413	Rio Felix Volunteer Fire	138.62CR
427	Indigent Hospital Claims	69.36CR
432	DWI Grant Funds	31,269.82CR
435	Correction Grants	995.57CR
452	Flood Control	2,867.42CR
605	Economic Development Proj	6,250.00CR
628	Property Valuation	21,258.00CR
631	Other Grants & Contracts	12,290.01CR
650	Detention Construction PJ	657.51CR
** TOTALS **		112,350.79CR

----- TYPE OF CHECK TOTALS -----

	NUMBER	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
HAND CHECKS		0.00	0.00	0.00
		0.00	0.00	
DRAFTS		0.00	0.00	0.00
		0.00	0.00	
REG-CHECKS		112,350.79	112,350.79CR	0.00
		112,350.79	0.00	
EFT		0.00	0.00	0.00
		0.00	0.00	
NON-CHECKS		0.00	0.00	0.00
		0.00	0.00	
ALL CHECKS		112,350.79	112,350.79CR	0.00
		112,350.79	0.00	

TOTAL CHECKS TO PRINT: 27

ERRORS: 0 WARNINGS: 0

Approved For Payment


VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-687	AFLAC									
I 06	201309187488	AFLAC Payable	AP		R	9/15/2013		294.19	294.19	CR
		G/L ACCOUNT						294.19		
	401	2-200-008-000	AMERICAN FAMILY	PAYABLE			253.13	AFLAC Payable		
	402	2-200-008-000	AMERICAN FAMILY	PAYABLE			35.88	AFLAC Payable		
	452	2-200-008-000	AMERICAN FAMILY	PAYABLE			5.18	AFLAC Payable		
I 06X	201309187488	AFLAC PAYABLE	AP		R	9/15/2013		3,985.73	3,985.73	CR
		G/L ACCOUNT						3,985.73		
	401	2-200-008-000	AMERICAN FAMILY	PAYABLE			3,315.54	AFLAC PAYABLE		
	402	2-200-008-000	AMERICAN FAMILY	PAYABLE			500.52	AFLAC PAYABLE		
	452	2-200-008-000	AMERICAN FAMILY	PAYABLE			169.67	AFLAC PAYABLE		
		VENDOR TOTALS		REG. CHECK				4,279.92	4,279.92	CR
								4,279.92	0.00	0.00

01-72	A-1 UPHOLSTERY SHOP									
I 530405		REPAIRED DRIVERS SEAT/ROAD	AP		R	9/20/2013		80.00	80.00	CR
		G/L ACCOUNT						80.00		
	402	6-653-221-000	VEH/HVY EQUIP.	REPAIR			80.00	UPHOLSTERY REPAIR		
		VENDOR TOTALS		REG. CHECK				80.00	80.00	CR
								80.00	0.00	0.00

01-4905	CONTINENTAL AMERICAN INSURA									
I AFG	201309187488	AFLAC Group Payable	AP		R	9/15/2013		535.19	535.19	CR
		G/L ACCOUNT						535.19		
	401	2-200-008-000	AMERICAN FAMILY	PAYABLE			535.19	AFLAC Group Payable		
		VENDOR TOTALS		REG. CHECK				535.19	535.19	CR
								535.19	0.00	0.00

01-1238	AG EQUIPMENT									
I 108606		PARTS/ROAD	AP		R	9/20/2013		1,465.42	1,465.42	CR
		G/L ACCOUNT						1,465.42		
	402	6-653-221-000	VEH/HVY EQUIP.	REPAIR			1,465.42	ACCT.#030801		
		VENDOR TOTALS		REG. CHECK				1,465.42	1,465.42	CR
								1,465.42	0.00	0.00

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-3911	ALTON'S POWER BLOCK GYM INC									
I	ALT201309187488	ALTON'S POWER BLOCK GYM	AP		R	9/15/2013		160.51	160.51CR	
		G/L ACCOUNT						160.51		
	401 2-200-024-000	ALTONS POWER BLOCK GYM PAYABLE					34.24	ALTON'S POWER BLOCK GYM		
	402 2-200-024-000	ALTONS POWER BLOCK GYM PAYABLE					102.17	ALTON'S POWER BLOCK GYM		
	427 2-200-024-000	ALTONS POWER BLOCK GYM PAYABLE					24.10	ALTON'S POWER BLOCK GYM		
	VENDOR TOTALS		REG. CHECK					160.51	160.51CR	0.00
								160.51	0.00	

01-181	AT&T									
I	CC006462	EGP F.D. #1	AP		R	9/20/2013		45.62	45.62CR	
		G/L ACCOUNT						45.62		
	408 8-812-340-000	TELEPHONE					45.62	ACCT.#017-240-9199-001		
I	CC006463	BERRENDO F.D. #1	AP		R	9/20/2013		45.62	45.62CR	
		G/L ACCOUNT						45.62		
	411 8-814-340-000	TELEPHONE					45.62	ACCT.#050-251-1965-001		
I	CC006464	BERRENDO F.D. #3	AP		R	9/20/2013		39.15	39.15CR	
		G/L ACCOUNT						39.15		
	411 8-814-340-000	TELEPHONE					39.15	ACCT.#050-271-6213-001		
	VENDOR TOTALS		REG. CHECK					130.39	130.39CR	0.00
								130.39	0.00	

01-5040	BAMBI BERG									
I	C58201309187488	SEELY DM-2013-443	AP		R	9/15/2013		111.00	111.00CR	
		G/L ACCOUNT						111.00		
	401 2-200-018-000	CHILD ENFORCEMENT PAYABLE					111.00	SEELY DM-2013-443		
	VENDOR TOTALS		REG. CHECK					111.00	111.00CR	0.00
								111.00	0.00	

01-4670	JEANINE CORN BEST									
I	C39201309187488	J.BEST/ Cause # DM-2007-019	AP		R	9/15/2013		154.62	154.62CR	
		G/L ACCOUNT						154.62		
	452 2-200-018-000	CHILD ENFORCEMENT PAYABLE					154.62	J.BEST/ Cause # DM-2007-0194		
	VENDOR TOTALS		REG. CHECK					154.62	154.62CR	0.00
								154.62	0.00	

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DISC	DT DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-472	BOB TURNERS FORD COUNTRY									
I	CC006429	2014 FORD 4W SUP/SIERRA F.D AP G/L ACCOUNT			R	9/20/2013		44,032.00 44,032.00	44,032.00CR	
		425 8-829-372-000 VEHICLES					44,032.00	VIN#1FDOX5HT6EEA27006		
		VENDOR TOTALS		REG. CHECK				44,032.00 44,032.00	44,032.00CR 0.00	0.00

01-574	CABLE ONE									
I	CC006438	MIDWAY F.D. #1 G/L ACCOUNT	AP		R	9/20/2013		66.77 66.77	66.77CR	
		410 8-816-341-000 UTILITIES					66.77	ACCT.#23462-130152-01-5		
I	CC006439	MIDWAY F.D. #2 G/L ACCOUNT	AP		R	9/20/2013		66.77 66.77	66.77CR	
		410 8-816-341-000 UTILITIES					66.77	ACCT.#23462-131046-01-9		
		VENDOR TOTALS		REG. CHECK				133.54 133.54	133.54CR 0.00	0.00

01-4730	CENTURYLINK									
I	CC006436	COMMISSION G/L ACCOUNT	AP		R	9/20/2013		54.83 54.83	54.83CR	
		401 6-619-340-000 TELEPHONE					54.83	ACCT.#575-622-6646-830B		
I	CC006440	SHERIFF DEPT/INTOXIMETER G/L ACCOUNT	AP		R	9/20/2013		64.84 64.84	64.84CR	
		401 7-751-340-000 TELEPHONE					64.84	ACCT.#575-622-8394-328B		
		VENDOR TOTALS		REG. CHECK				119.67 119.67	119.67CR 0.00	0.00

01-5050	JESSICA DAWS									
I	CC006433	PREA COORDINATOR/CCDC G/L ACCOUNT	AP		R	9/20/2013		1,785.71 1,785.71	1,785.71CR	
		631 8-884-260-000 PROFESSIONAL SERVICES					1,785.71	GRANT FUNDED		
		VENDOR TOTALS		REG. CHECK				1,785.71 1,785.71	1,785.71CR 0.00	0.00

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DISC	DT DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-459	DEMAREE'S PUMPING SERVICE									
I 2311		PT RENTAL/ROAD	AP		R	9/20/2013		364.23	364.23CR	
		G/L ACCOUNT						364.23		
		402 6-653-251-000	RENTALS				364.23	PROFESSIONAL SERVICES		
		VENDOR TOTALS		REG. CHECK				364.23	364.23CR	0.00
								364.23	0.00	

01-3217	DIGITAL PRINTER SYSTEMS									
I 6455		ANNUAL MAINT./CLERKS	AP		R	9/20/2013		1,349.78	1,349.78CR	
		G/L ACCOUNT						1,349.78		
		401 7-721-249-000	EQUIP MAINT/AGREEMENTS				1,349.78	ACCT.#CCCLERK		
		VENDOR TOTALS		REG. CHECK				1,349.78	1,349.78CR	0.00
								1,349.78	0.00	

01-4989	EASTERLING CONSULTANTS LLC									
I 4469		CHAVES COUNTY ZUBER DRAW/FL	AP		R	9/20/2013		728.49	728.49CR	
		G/L ACCOUNT						728.49		
		452 8-832-267-000	CONTRACTUAL SERVICES				728.49	CONSULTANTS		
		VENDOR TOTALS		REG. CHECK				728.49	728.49CR	0.00
								728.49	0.00	

01-5034	FARROW & STROTZ, P.C.									
I G29201309187488		ABERNATHY # D-504-CV-201200	AP		R	9/15/2013		250.45	250.45CR	
		G/L ACCOUNT						250.45		
		401 2-200-011-000	MISCELLANEOUS PAYABLE				250.45	ABERNATHY # D-504-CV-201200769		
		VENDOR TOTALS		REG. CHECK				250.45	250.45CR	0.00
								250.45	0.00	

01-3068	G E CAPITAL									
I 59416607		LEASE OF COPIER/FLOOD	AP		R	9/20/2013		419.66	419.66CR	
		G/L ACCOUNT						419.66		
		452 8-832-251-000	RENTALS				419.66	ACCT.#7385127-005		
		VENDOR TOTALS		REG. CHECK				419.66	419.66CR	0.00
								419.66	0.00	

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DISC	DT DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-179	GOODES WELDING INC.									
I	03620	SUPPLIES/ROAD G/L ACCOUNT 402 6-653-221-000	AP		R	9/20/2013		73.71 73.71	73.71CR	
		VEH/HVY EQUIP. REPAIR					73.71	SUPPLIES AND PARTS		
I	03643	SUPPLIES/ROAD G/L ACCOUNT 402 6-653-221-000	AP		R	9/20/2013		86.64 86.64	86.64CR	
		VEH/HVY EQUIP. REPAIR					86.64	SUPPLIES AND PARTS		
I	03653	SUPPLIES/ROAD G/L ACCOUNT 402 6-653-221-000	AP		R	9/20/2013		57.20 57.20	57.20CR	
		VEH/HVY EQUIP. REPAIR					57.20	SUPPLIES AND PARTS		
		VENDOR TOTALS	REG. CHECK					217.55 217.55	217.55CR 0.00	0.00

01-3023	HOLLYFRONTIER REFINING & MA									
I	93398864	ASPHALT EMULSIONS/ROAD G/L ACCOUNT 402 6-653-291-000	AP		R	9/20/2013		12,529.81 12,529.81	12,529.81CR	
		ROAD PROJECTS-OTHER					12,529.81	ACCT.#1100353		
I	93398865	ASPHALT EMULSIONS/ROAD G/L ACCOUNT 402 6-653-291-000	AP		R	9/20/2013		2,745.36 2,745.36	2,745.36CR	
		ROAD PROJECTS-OTHER					2,745.36	ACCT.#1100353		
I	93405602	ASPHALT EMULSIONS/ROAD G/L ACCOUNT 402 6-653-291-000	AP		R	9/20/2013		16,402.21 16,402.21	16,402.21CR	
		ROAD PROJECTS-OTHER					16,402.21	ACCT.#1100353		
I	93405603	ASPHALT EMULSIONS/ROAD G/L ACCOUNT 402 6-653-291-000	AP		R	9/20/2013		15,692.30 15,692.30	15,692.30CR	
		ROAD PROJECTS-OTHER					15,692.30	ACCT.#1100353		
I	93415008	ASPHALT EMULSIONS/ROAD G/L ACCOUNT 402 6-653-291-000	AP		R	9/20/2013		15,949.23 15,949.23	15,949.23CR	
		ROAD PROJECTS-OTHER					15,949.23	ACCT.#1100353		
I	93415009	ASPHALT EMULSIONS/ROAD G/L ACCOUNT 402 6-653-291-000	AP		R	9/20/2013		16,456.29 16,456.29	16,456.29CR	
		ROAD PROJECTS-OTHER					16,456.29	ACCT.#1100353		
I	93417122	ASPHALT EMULSIONS/ROAD G/L ACCOUNT 402 6-653-291-000	AP		R	9/20/2013		14,766.05 14,766.05	14,766.05CR	
		ROAD PROJECTS-OTHER					14,766.05	ACCT.#1100353		

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
I 93434944		ASPHALT EMULSIONS/ROAD G/L ACCOUNT 402 6-653-291-000	AP		R	9/20/2013		11,934.28 11,934.28 11,934.28 ACCT.#1100353	11,934.28CR	
I 93434945		ASPHALT EMULSIONS/ROAD G/L ACCOUNT 402 6-653-291-000	AP		R	9/20/2013		11,928.33 11,928.33 11,928.33 ACCT.#1100353	11,928.33CR	
		VENDOR TOTALS		REG. CHECK				118,403.86 118,403.86	118,403.86CR 0.00	0.00

01-3836	LEA COUNTY GOVERNMENT									
I CC006432		HOUSING OF INMATES/CHAVES C G/L ACCOUNT 650 6-684-268-000	AP		R	9/20/2013		225.00 225.00 225.00 ARREST #30118	225.00CR	
		VENDOR TOTALS		REG. CHECK				225.00 225.00	225.00CR 0.00	0.00

01-4780	PRE-PAID LEGAL SERVICES									
I 12 201309187488		LEGAL SHIELD PAYABLE G/L ACCOUNT 401 2-200-022-000 402 2-200-022-000 437 2-200-022-000	AP		R	9/15/2013		1,012.50 1,012.50 832.10 164.45 15.95	1,012.50CR	
		VENDOR TOTALS		REG. CHECK				1,012.50 1,012.50	1,012.50CR 0.00	0.00

01-4779	MANDI LEWALLEN									
I C51201309187488		A.PADILLA/Cause # DM-2010-7 G/L ACCOUNT 401 2-200-018-000	AP		R	9/15/2013		132.80 132.80 132.80	132.80CR	
		VENDOR TOTALS		REG. CHECK				132.80 132.80	132.80CR 0.00	0.00

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-5028	PRISCILLA MUNOZ									
I	C56201309187488	CASE# DM-2006-237 G/L ACCOUNT	AP		R	9/15/2013		161.30 161.30	161.30CR	
		401 2-200-018-000	CHILD ENFORCEMENT PAYABLE				161.30	CASE# DM-2006-237		
		VENDOR TOTALS	REG. CHECK					161.30 161.30	161.30CR 0.00	0.00

01-3986	NATIONWIDE RETIREMENT SOLUT									
I	15 201309187488	Deferred Comp Payable G/L ACCOUNT	AP		D	9/15/2013		5,088.33 5,088.33	5,088.33CR	
		401 2-200-017-000	DEFERRED COMP. PAYABLE				3,756.33	Deferred Comp Payable		
		402 2-200-017-000	DEFERRED COMP. PAYABLE				1,282.00	Deferred Comp Payable		
		432 2-200-017-000	DEFERRED COMP. PAYABLE				40.00	Deferred Comp Payable		
		437 2-200-017-000	DEFERRED COMP. PAYABLE				10.00	Deferred Comp Payable		
		VENDOR TOTALS	DRAFTS			1		5,088.33 5,088.33	5,088.33CR 0.00	0.00

01-572	NEW MEXICO COUNTY INSURANCE									
I	CC006430	DEDUCTIBLE/CABALLERO ESTATE G/L ACCOUNT	AP		R	9/20/2013		15,000.00 15,000.00	15,000.00CR	
		401 6-619-313-000	TORT LIABILITY INSURANCE				15,000.00	CLAIM #LE-9878/CHAVES COUNTY		
		VENDOR TOTALS	REG. CHECK					15,000.00 15,000.00	15,000.00CR 0.00	0.00

01-4002	NEW MEXICO GAS COMPANY INC									
I	CC006458	BERRENDO F.D. #1 G/L ACCOUNT	AP		R	9/20/2013		37.96 37.96	37.96CR	
		411 8-814-341-000	UTILITIES				37.96	ACCT.#076846512-0792590-0		
I	CC006459	MIDWAY F.D. #1 G/L ACCOUNT	AP		R	9/20/2013		46.66 46.66	46.66CR	
		410 8-816-341-000	UTILITIES				46.66	ACCT.#077058012-0794705-0		
I	CC006460	EGP F.D.#1 & 2 G/L ACCOUNT	AP		R	9/20/2013		63.79 63.79	63.79CR	
		408 8-812-341-000	UTILITIES				35.05	ACCT.#077227312-0796398-7		
		408 8-812-341-000	UTILITIES				28.74	ACCT.#077227312-1237385-6		

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
I	CC006461	BERRENDO F.D. #2 G/L ACCOUNT 411 8-814-341-000	AP		R	9/20/2013		22.67 22.67	22.67CR	
		UTILITIES					22.67	ACCT.#077937001-0803495-3		
		VENDOR TOTALS		REG. CHECK				171.08 171.08	171.08CR 0.00	0.00

01-4532 NM RETIREE HEALTH CARE AUTH

I	RHC201309187488	NM RETIREE HEALTH CARE PAYA G/L ACCOUNT	AP		R	9/15/2013		8,138.97 8,138.97	8,138.97CR	
		401 2-200-020-000	RETIREE H/C PAYABLE				1,977.29	NM RETIREE HEALTH CARE PAYABLE		
		401 6-611-111-000	RETIREE HEALTH CARE				17.56	NM RETIREE HEALTH CARE PAYABLE		
		401 6-612-111-000	RETIREE HEALTH CARE				128.24	NM RETIREE HEALTH CARE PAYABLE		
		401 6-613-111-000	RETIREE HEALTH CARE				35.54	NM RETIREE HEALTH CARE PAYABLE		
		401 6-616-111-000	RETIREE HEALTH CARE				29.89	NM RETIREE HEALTH CARE PAYABLE		
		401 6-621-111-000	RETIREE HEALTH CARE				30.61	NM RETIREE HEALTH CARE PAYABLE		
		401 6-622-111-000	RETIREE HEALTH CARE				118.47	NM RETIREE HEALTH CARE PAYABLE		
		401 6-624-111-000	RETIREE HEALTH CARE				133.02	NM RETIREE HEALTH CARE PAYABLE		
		401 6-625-111-000	RETIREE HEALTH CARE				67.82	NM RETIREE HEALTH CARE PAYABLE		
		401 6-631-111-000	RETIREE HEALTH CARE				136.81	NM RETIREE HEALTH CARE PAYABLE		
		401 6-632-111-000	RETIREE HEALTH CARE				92.20	NM RETIREE HEALTH CARE PAYABLE		
		401 6-633-111-000	Retiree Health Care				51.89	NM RETIREE HEALTH CARE PAYABLE		
		401 6-641-111-000	RETIREE HEALTH CARE				266.27	NM RETIREE HEALTH CARE PAYABLE		
		401 6-642-111-000	RETIREE HEALTH CARE				1,240.67	NM RETIREE HEALTH CARE PAYABLE		
		401 6-645-111-000	RETIREE HEALTH CARE				375.92	NM RETIREE HEALTH CARE PAYABLE		
		401 6-691-111-000	RETIREE HEALTH CARE				225.16	NM RETIREE HEALTH CARE PAYABLE		
		401 6-692-111-000	RETIREE HEALTH CARE				63.23	NM RETIREE HEALTH CARE PAYABLE		
		401 7-721-111-000	RETIREE HEALTH CARE				157.17	NM RETIREE HEALTH CARE PAYABLE		
		401 7-722-111-000	RETIREE HEALTH CARE				97.73	NM RETIREE HEALTH CARE PAYABLE		
		401 7-731-111-000	RETIREE HEALTH CARE				147.82	NM RETIREE HEALTH CARE PAYABLE		
		401 7-732-111-000	RETIREE HEALTH CARE				139.20	NM RETIREE HEALTH CARE PAYABLE		
		401 7-741-111-000	RETIREE HEALTH CARE				167.09	NM RETIREE HEALTH CARE PAYABLE		
		401 7-751-111-000	RETIREE HEALTH CARE				232.29	NM RETIREE HEALTH CARE PAYABLE		
		402 2-200-020-000	RETIREE H/C PAYABLE				513.57	NM RETIREE HEALTH CARE PAYABLE		
		402 6-651-111-000	RETIREE HEALTH CARE				128.77	NM RETIREE HEALTH CARE PAYABLE		
		402 6-652-111-000	RETIREE HEALTH CARE				202.07	NM RETIREE HEALTH CARE PAYABLE		
		402 6-653-111-000	RETIREE HEALTH CARE				674.04	NM RETIREE HEALTH CARE PAYABLE		
		402 6-654-111-000	RETIREE HEALTH CARE				22.37	NM RETIREE HEALTH CARE PAYABLE		
		427 2-200-020-000	RETIREE H/C PAYABLE				28.65	NM RETIREE HEALTH CARE PAYABLE		
		427 6-638-111-000	RETIREE HEALTH CARE				57.31	NM RETIREE HEALTH CARE PAYABLE		
		432 2-200-020-000	RETIREE H/C PAYABLE				27.14	NM RETIREE HEALTH CARE PAYABLE		
		432 7-761-111-000	RETIREE HEALTH CARE				26.13	NM RETIREE HEALTH CARE PAYABLE		
		432 7-765-111-000	RETIREE HEALTH CARE				28.16	NM RETIREE HEALTH CARE PAYABLE		
		437 2-200-020-000	RETIREE H/C PAYABLE				24.35	NM RETIREE HEALTH CARE PAYABLE		
		437 6-659-111-000	RETIREE HEALTH CARE				48.71	NM RETIREE HEALTH CARE PAYABLE		

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
		452 2-200-020-000						141.93		
		452 8-832-111-000						283.88		
		RETIREE H/C PAYABLE								
		RETIREE HEALTH CARE								
I RHL201309187488		NM Retiree HealthCare Law E AP			R	9/15/2013		2,270.33	2,270.33CR	
		G/L ACCOUNT						2,270.33		
		401 2-200-020-000						756.78		
		RETIREE H/C PAYABLE						61.34		
		401 7-751-111-000						1,216.93		
		RETIREE HEALTH CARE						235.28		
		401 7-752-111-000								
		RETIREE HEALTH CARE								
		401 7-758-111-000								
		RETIREE HEALTH CARE								
		VENDOR TOTALS		REG. CHECK				10,409.30	10,409.30CR	0.00
								10,409.30	0.00	
01-802		NM ASSOC. OF ASSESSING OFCR								
I CC006466		REGISTRATION/M. WILLARD	AP		R	9/20/2013		25.00	25.00CR	
		G/L ACCOUNT						25.00		
		401 7-731-224-000						25.00		
		EMPLOYEE TRAINING								
		VENDOR TOTALS		REG. CHECK				25.00	25.00CR	0.00
								25.00	0.00	
01-3663		OHIO CHILD SUPPORT CENTRAL								
I C33201309187488		Order #86DR6120	AP		R	9/15/2013		102.00	102.00CR	
		G/L ACCOUNT						102.00		
		401 2-200-018-000						102.00		
		CHILD ENFORCEMENT PAYABLE								
		VENDOR TOTALS		REG. CHECK				102.00	102.00CR	0.00
								102.00	0.00	
01-4414		OREGON DEPARTMENT OF JUSTIC								
I C30201309187488		CASE 051DAE303741	W.HODGE AP		R	9/15/2013		133.68	133.68CR	
		G/L ACCOUNT						133.68		
		402 2-200-018-000						133.68		
		CHILD ENFORCEMENT PAYABLE								
I C31201309187488		CASE 011DA2158C41	W. HOD AP		R	9/15/2013		133.68	133.68CR	
		G/L ACCOUNT						133.68		
		402 2-200-018-000						133.68		
		CHILD ENFORCEMENT PAYABLE								
		VENDOR TOTALS		REG. CHECK				267.36	267.36CR	0.00
								267.36	0.00	

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-3922	JEFF ORTEGA									
I	CC006434	ADVANCE TRAVEL G/L ACCOUNT	AP		R	9/20/2013		144.00 144.00	144.00CR	
		620 7-725-226-000	MILEAGE REIMBURSEMENT				144.00	MILEAGE		
		VENDOR TOTALS	REG. CHECK					144.00 144.00	144.00CR 0.00	0.00

01-308	OTERO COUNTY ELECTRIC CO									
I	CC006441	DUNKEN F.D. G/L ACCOUNT	AP		R	9/20/2013		104.00 104.00	104.00CR	
		407 8-811-341-000	UTILITIES				104.00	ACCT.#2157800		
I	CC006442	ROAD/DUNKEN G/L ACCOUNT	AP		R	9/20/2013		69.00 69.00	69.00CR	
		402 6-651-341-000	UTILITIES				69.00	ACCT.#583601		
I	CC006443	ELECTRICITY TO WATERWELL/RD G/L ACCOUNT	AP		R	9/20/2013		108.00 108.00	108.00CR	
		402 6-653-341-000	UTILITIES				108.00	ACCT.#583703		
I	CC006444	PENASCO F.D.#1, 2 & 3 G/L ACCOUNT	AP		R	9/20/2013		197.00 197.00	197.00CR	
		409 8-813-341-000	UTILITIES				67.00	ACCT.#2157700		
		409 8-813-341-000	UTILITIES				95.00	ACCT.#1311501		
		409 8-813-341-000	UTILITIES				35.00	ACCT.#1750900		
I	CC006445	RIO FELIX F.D. G/L ACCOUNT	AP		R	9/20/2013		110.00 110.00	110.00CR	
		413 8-818-341-000	UTILITIES				110.00	ACCT.#1314001		
		VENDOR TOTALS	REG. CHECK					588.00 588.00	588.00CR 0.00	0.00

01-4786	GERALDINE PADILLA									
I	C52201309187488	A.PADILLA/DM-2006-76 G/L ACCOUNT	AP		R	9/15/2013		138.46 138.46	138.46CR	
		401 2-200-018-000	CHILD ENFORCEMENT PAYABLE				138.46	A.PADILLA/DM-2006-76		
		VENDOR TOTALS	REG. CHECK					138.46 138.46	138.46CR 0.00	0.00

PACKET: 04892 Regular Payments
VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-3915 PUBLIC EMPLOYEES RETIREMENT

I	LEO201309187488	PERA PAYABLE	AP		D	9/15/2013		19,589.11		19,589.11CR
		G/L ACCOUNT						19,589.11		
	401	2-200-002-000	PERA PAYABLE				7,716.93	PERA PAYABLE		
	401	7-751-109-000	P E R A				539.81	PERA PAYABLE		
	401	7-752-109-000	P E R A				9,974.36	PERA PAYABLE		
	401	7-758-109-000	P.E.R.A.				1,358.01	PERA PAYABLE		

I	LER201309187488	PERA PAYABLE	AP		D	9/15/2013		2,387.66		2,387.66CR
		G/L ACCOUNT						2,387.66		
	401	2-200-002-000	PERA PAYABLE				940.60	PERA PAYABLE		
	401	7-752-109-000	P E R A				734.62	PERA PAYABLE		
	401	7-758-109-000	P.E.R.A.				712.44	PERA PAYABLE		

I	PRE201309187488	PERA PAYABLE	AP		D	9/15/2013		76,682.65		76,682.65CR
		G/L ACCOUNT						76,682.65		
	401	2-200-002-000	PERA PAYABLE				26,751.55	PERA PAYABLE		
	401	6-611-109-000	P E R A				399.12	PERA PAYABLE		
	401	6-612-109-000	P E R A				971.42	PERA PAYABLE		
	401	6-613-109-000	P E R A				269.20	PERA PAYABLE		
	401	6-616-109-000	P E R A				226.40	PERA PAYABLE		
	401	6-621-109-000	P E R A				231.86	PERA PAYABLE		
	401	6-622-109-000	P E R A				897.34	PERA PAYABLE		
	401	6-624-109-000	P E R A				1,007.65	PERA PAYABLE		
	401	6-625-109-000	P E R A				513.77	PERA PAYABLE		
	401	6-631-109-000	P E R A				1,036.27	PERA PAYABLE		
	401	6-632-109-000	P E R A				698.42	PERA PAYABLE		
	401	6-633-109-000	PERA				393.05	PERA PAYABLE		
	401	6-641-109-000	P E R A				2,017.03	PERA PAYABLE		
	401	6-642-109-000	P E R A				9,200.95	PERA PAYABLE		
	401	6-645-109-000	P E R A				2,847.62	PERA PAYABLE		
	401	6-691-109-000	P E R A				1,705.57	PERA PAYABLE		
	401	6-692-109-000	P E R A				478.98	PERA PAYABLE		
	401	7-721-109-000	P E R A				856.90	PERA PAYABLE		
	401	7-722-109-000	P E R A				740.29	PERA PAYABLE		
	401	7-731-109-000	P E R A				1,119.79	PERA PAYABLE		
	401	7-732-109-000	P E R A				1,054.43	PERA PAYABLE		
	401	7-741-109-000	P E R A				1,265.72	PERA PAYABLE		
	401	7-751-109-000	P E R A				1,759.46	PERA PAYABLE		
	402	2-200-002-000	PERA PAYABLE				6,561.33	PERA PAYABLE		
	402	6-651-109-000	P E R A				640.30	PERA PAYABLE		
	402	6-652-109-000	P E R A				1,530.64	PERA PAYABLE		
	402	6-653-109-000	P E R A				4,941.97	PERA PAYABLE		
	402	6-654-109-000	P E R A				169.44	PERA PAYABLE		
	427	2-200-002-000	PERA PAYABLE				391.16	PERA PAYABLE		
	427	6-638-109-000	P E R A				434.14	PERA PAYABLE		

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
		432 2-200-002-000	PERA PAYABLE					370.51	PERA PAYABLE	
		432 7-761-109-000	P.E.R.A.					197.92	PERA PAYABLE	
		432 7-765-109-000	P.E.R.A.					213.31	PERA PAYABLE	
		437 2-200-002-000	PERA PAYABLE					332.40	PERA PAYABLE	
		437 6-659-109-000	P E R A					368.94	PERA PAYABLE	
		452 2-200-002-000	PERA PAYABLE					1,937.45	PERA PAYABLE	
		452 8-832-109-000	P E R A					2,150.35	PERA PAYABLE	
I prc201309187488		PERA PAYABLE	AP		D	9/15/2013		1,323.42	1,323.42CR	
		G/L ACCOUNT						1,323.42		
		401 2-200-002-000	PERA PAYABLE					177.78	PERA PAYABLE	
		401 6-642-109-000	P E R A					197.31	PERA PAYABLE	
		402 2-200-002-000	PERA PAYABLE					449.47	PERA PAYABLE	
		402 6-651-109-000	P E R A					335.12	PERA PAYABLE	
		402 6-653-109-000	P E R A					163.74	PERA PAYABLE	
		VENDOR TOTALS	DRAFTS				1	99,982.84	99,982.84CR	0.00
								99,982.84	0.00	

01-4446	CARRIE RAMIREZ									
I C37201309187488		Thomas Ray/DM-2010-331	AP		R	9/15/2013		250.00	250.00CR	
		G/L ACCOUNT						250.00		
		401 2-200-018-000	CHILD ENFORCEMENT PAYABLE					250.00	Thomas Ray/DM-2010-331	
		VENDOR TOTALS	REG. CHECK					250.00	250.00CR	0.00
								250.00	0.00	

01-4088	REYNOLDS RODGERS WATER DEPO									
I 8496000		ICE/ROAD	AP		R	9/20/2013		123.75	123.75CR	
		G/L ACCOUNT						123.75		
		402 6-653-230-000	SUPPLIES/TOOLS					123.75	ICE FOR ROAD CREW	
I 8496013		ICE/FLOOD	AP		R	9/20/2013		30.00	30.00CR	
		G/L ACCOUNT						30.00		
		452 8-832-230-000	SUPPLIES/TOOLS					30.00	ICE FOR ROAD CREW	
		VENDOR TOTALS	REG. CHECK					153.75	153.75CR	0.00
								153.75	0.00	

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DISC	DT DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-3799	ROSWELL TIRE & APPLIANCE									
I 127502		FILTER CLEANING/ROAD	AP		R	9/20/2013		365.65	365.65CR	
		G/L ACCOUNT						365.65		
	402 6-653-230-000	SUPPLIES/TOOLS					365.65	ACCT.#980409932		
		VENDOR TOTALS		REG. CHECK				365.65	365.65CR	0.00
								365.65	0.00	

01-2567	CITY OF ROSWELL									
I 548-082013-PW		CONSTRUCTION WATER/ROAD	AP		R	9/20/2013		391.80	391.80CR	
		G/L ACCOUNT						391.80		
	402 6-653-291-000	ROAD PROJECTS-OTHER					391.80	ACCT.#630-0000-349-18-00		
		VENDOR TOTALS		REG. CHECK				391.80	391.80CR	0.00
								391.80	0.00	

01-3709	CITY OF ROSWELL									
I CC006431		LANDFILL FEES/ROAD	AP		R	9/20/2013		17,377.35	17,377.35CR	
		G/L ACCOUNT						17,377.35		
	437 6-659-242-000	LANDFILL EXPENSES					17,377.35	ACCT.#44		
		VENDOR TOTALS		REG. CHECK				17,377.35	17,377.35CR	0.00
								17,377.35	0.00	

01-84	CITY OF ROSWELL									
I CC006446-1		MEDICAL COMPLEX #C & D	AP		R	9/20/2013		171.77	171.77CR	
		G/L ACCOUNT						171.77		
	401 6-693-341-000	UTILITIES					44.74	ACCT.#80013-39998		
	401 6-693-341-000	UTILITIES					127.03	ACCT.#80013-40220		
I CC006447-1		MEDICAL COMPLEX # A & B	AP		R	9/20/2013		240.52	240.52CR	
		G/L ACCOUNT						240.52		
	401 6-693-341-000	UTILITIES					43.77	ACCT.#80013-40384		
	401 6-693-341-000	UTILITIES					175.89	ACCT.#80013-40986		
	401 6-693-341-000	UTILITIES					20.86	ACCT.#80013-44388		
I CC006448-1		MAINT. DEPT	AP		R	9/20/2013		23.24	23.24CR	
		G/L ACCOUNT						23.24		
	401 6-691-341-000	UTILITIES					23.24	ACCT.#80013-40562		
I CC006449-1		ADMIN. CENTER	AP		R	9/20/2013		682.87	682.87CR	
		G/L ACCOUNT						682.87		
	401 6-612-341-000	UTILITIES					19.80	ACCT.#92573-38102		

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
	401	6-621-341-000	UTILITIES					9.90	ACCT.#92573-38102	
	401	6-613-341-000	UTILITIES					9.90	ACCT.#92573-38102	
	401	6-625-341-000	UTILITIES					9.90	ACCT.#92573-38102	
	401	6-616-341-000	UTILITIES					9.90	ACCT.#92573-38102	
	401	6-621-341-000	UTILITIES					9.90	ACCT.#92573-38102	
	401	6-622-341-000	UTILITIES					37.56	ACCT.#92573-38102	
	401	6-624-341-000	UTILITIES					45.41	ACCT.#92573-38102	
	401	6-631-341-000	UTILITIES					20.49	ACCT.#92573-38102	
	401	7-721-341-000	UTILITIES					140.60	ACCT.#92573-38102	
	401	7-731-341-000	UTILITIES					83.38	ACCT.#92573-38102	
	401	7-741-341-000	UTILITIES					60.37	ACCT.#92573-38102	
	401	7-751-341-000	UTILITIES					192.02	ACCT.#92573-38102	
	427	6-638-341-000	UTILITIES					20.49	ACCT.#92573-38102	
	401	6-632-341-000	UTILITIES					13.25	ACCT.#92573-38102	
I CC006450-1		ADMIN. CENTER	AP		R	9/20/2013		1,143.64	1,143.64CR	
		G/L ACCOUNT						1,143.64		
	401	6-612-341-000	UTILITIES					33.17	ACCT.#92573-48964	
	401	6-621-341-000	UTILITIES					16.58	ACCT.#92573-48964	
	401	6-613-341-000	UTILITIES					16.58	ACCT.#92573-48964	
	401	6-625-341-000	UTILITIES					16.58	ACCT.#92573-48964	
	401	6-616-341-000	UTILITIES					16.58	ACCT.#92573-48964	
	401	6-621-341-000	UTILITIES					16.58	ACCT.#92573-48964	
	401	6-622-341-000	UTILITIES					62.90	ACCT.#92573-48964	
	401	6-624-341-000	UTILITIES					76.05	ACCT.#92573-48964	
	401	6-631-341-000	UTILITIES					34.31	ACCT.#92573-48964	
	401	7-721-341-000	UTILITIES					235.48	ACCT.#92573-48964	
	401	7-731-341-000	UTILITIES					139.64	ACCT.#92573-48964	
	401	7-741-341-000	UTILITIES					101.10	ACCT.#92573-48964	
	401	7-751-341-000	UTILITIES					321.59	ACCT.#92573-48964	
	401	6-632-341-000	UTILITIES					22.19	ACCT.#92573-48964	
	427	6-638-341-000	UTILITIES					34.31	ACCT.#92573-48964	
		VENDOR TOTALS		REG. CHECK				2,262.04	2,262.04CR	0.00
								2,262.04	0.00	
01-3632		SANTA FE COUNTY DET. CENTER								
I CHAV 07-2013		HOUSING OF INMATES/CCDC	AP		R	9/20/2013		935.00	935.00CR	
		G/L ACCOUNT						935.00		
	650	6-684-268-000	CARE OF PRISONER SERVICES					935.00	#1301004919/#1301005395	
I CHAV 08-2013		HOUSING OF INMATES/CCDC	AP		R	9/20/2013		255.00	255.00CR	
		G/L ACCOUNT						255.00		
	650	6-684-268-000	CARE OF PRISONER SERVICES					255.00	#1301006207	
		VENDOR TOTALS		REG. CHECK				1,190.00	1,190.00CR	0.00
								1,190.00	0.00	

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-688	STATE OF NEW MEXICO									
I	C03201309187488	C Childress/Cause# 00011106 G/L ACCOUNT	AP		R	9/15/2013		71.08 71.08	71.08CR	
	401	2-200-018-000 CHILD ENFORCEMENT PAYABLE						71.08	C Childress/Cause# 000111063	
I	C05201309187488	C Vega/Cause# 172796 G/L ACCOUNT	AP		R	9/15/2013		51.96 51.96	51.96CR	
	401	2-200-018-000 CHILD ENFORCEMENT PAYABLE						51.96	C Vega/Cause# 172796	
I	C18201309187488	A.Perez/Cause# 165742 G/L ACCOUNT	AP		R	9/15/2013		151.85 151.85	151.85CR	
	401	2-200-018-000 CHILD ENFORCEMENT PAYABLE						151.85	A.Perez/Cause# 165742	
I	C38201309187488	S Ouillette/000085580 G/L ACCOUNT	AP		R	9/15/2013		201.23 201.23	201.23CR	
	401	2-200-018-000 CHILD ENFORCEMENT PAYABLE						201.23	S Ouillette/000085580	
I	C50201309187488	A.PADILLA/CASEID 000017516 G/L ACCOUNT	AP		R	9/15/2013		85.27 85.27	85.27CR	
	401	2-200-018-000 CHILD ENFORCEMENT PAYABLE						85.27	A.PADILLA/CASEID 000017516	
I	C55201309187488	T. ESTRADA/000313284 G/L ACCOUNT	AP		R	9/15/2013		143.08 143.08	143.08CR	
	401	2-200-018-000 CHILD ENFORCEMENT PAYABLE						143.08	T. ESTRADA/000313284	
I	C57201309187488	W. COLT/000270611 G/L ACCOUNT	AP		R	9/15/2013		74.71 74.71	74.71CR	
	401	2-200-018-000 CHILD ENFORCEMENT PAYABLE						74.71	W. COLT/000270611	
		VENDOR TOTALS		REG. CHECK				779.18 779.18	779.18CR 0.00	0.00

01-5052 MARK STONE

I	CC006468	REIMBURSEMENT/CLAIMS G/L ACCOUNT	AP		R	9/20/2013		800.00 800.00	800.00CR	
	401	6-642-313-000 TORT LIABILITY INSURANCE						800.00	MISSING PROPERTY	
		VENDOR TOTALS		REG. CHECK				800.00 800.00	800.00CR 0.00	0.00

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-3669	SUMMIT FOOD SERVICE LLC									
I 07982		AUG. MEALS/JUVENILE	AP		R	9/20/2013		1,277.79	1,277.79CR	
		G/L ACCOUNT						1,277.79		
	401 6-645-264-000	FEEDING OF PRISONERS					1,277.79	ACCT.#1921-1		
	VENDOR TOTALS		REG. CHECK					1,277.79	1,277.79CR	0.00
								1,277.79	0.00	

01-4733	TEXAS CHILD SUPPORT SDU									
I C12201309187488		AG# 0012436698/Cause#CC-22, AP			R	9/15/2013		158.31	158.31CR	
		G/L ACCOUNT						158.31		
	401 2-200-018-000	CHILD ENFORCEMENT PAYABLE					158.31	AG# 0012436698/Cause#CC-22, 891		
I C42201309187488		AG#0009985060/CAUSE#2002AG6 AP			R	9/15/2013		92.28	92.28CR	
		G/L ACCOUNT						92.28		
	401 2-200-018-000	CHILD ENFORCEMENT PAYABLE					92.28	AG#0009985060/CAUSE#2002AG6679		
I C43201309187488		AG#0009305066/CAUSE#98CM105 AP			R	9/15/2013		92.28	92.28CR	
		G/L ACCOUNT						92.28		
	401 2-200-018-000	CHILD ENFORCEMENT PAYABLE					92.28	AG#0009305066/CAUSE#98CM1057		
I C44201309187488		AG#0008938283/CAUSE#97CM749 AP			R	9/15/2013		92.28	92.28CR	
		G/L ACCOUNT						92.28		
	401 2-200-018-000	CHILD ENFORCEMENT PAYABLE					92.28	AG#0008938283/CAUSE#97CM7495		
I C45201309187488		AG#0596115201/CAUSE#96AG579 AP			R	9/15/2013		70.15	70.15CR	
		G/L ACCOUNT						70.15		
	401 2-200-018-000	CHILD ENFORCEMENT PAYABLE					70.15	AG#0596115201/CAUSE#96AG5799		
	VENDOR TOTALS		REG. CHECK					505.30	505.30CR	0.00
								505.30	0.00	

01-695	UNITED WAY									
I 08 201309187488		UNITED WAY PAYABLE	AP		R	9/15/2013		298.54	298.54CR	
		G/L ACCOUNT						298.54		
	401 2-200-010-000	UNITED WAY PAYABLE					259.56	UNITED WAY PAYABLE		
	402 2-200-010-000	UNITED WAY PAYABLE					30.32	UNITED WAY PAYABLE		
	427 2-200-010-000	UNITED WAY PAYABLE					8.66	UNITED WAY PAYABLE		
	VENDOR TOTALS		REG. CHECK					298.54	298.54CR	0.00
								298.54	0.00	

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-4440	WA STATE SUPPORT REGISTRY									
I	C34201309187488	CASE 1636081 W. HODGE	AP		R	9/15/2013		133.68	133.68CR	
		G/L ACCOUNT						133.68		
	402 2-200-018-000	CHILD ENFORCEMENT PAYABLE					133.68	CASE 1636081 W. HODGE		
		VENDOR TOTALS		REG. CHECK				133.68	133.68CR	0.00
								133.68	0.00	

01-717	WAKEFIELD OIL CO. INC.									
I	057806	BULK FUEL/ROAD	AP		R	9/20/2013		2,900.55	2,900.55CR	
		G/L ACCOUNT						2,900.55		
	402 6-653-223-000	VEHICLE FUELS					2,900.55	ACCT.#CHACO		
I	080595	BULK FUEL/FLOOD	AP		R	9/20/2013		2,192.45	2,192.45CR	
		G/L ACCOUNT						2,192.45		
	452 8-832-223-000	VEHICLE FUELS					2,192.45	ACCT.#CHACO		
I	080762	BULK FUEL/ROAD	AP		R	9/20/2013		12,978.45	12,978.45CR	
		G/L ACCOUNT						12,978.45		
	402 6-653-223-000	VEHICLE FUELS					12,978.45	ACCT.#CHACO		
I	080820	BULK FUEL/ROAD	AP		R	9/20/2013		13,788.03	13,788.03CR	
		G/L ACCOUNT						13,788.03		
	402 6-653-223-000	VEHICLE FUELS					13,788.03	ACCT.#CHACO		
I	081104	BULK FUEL/FLOOD	AP		R	9/20/2013		1,203.44	1,203.44CR	
		G/L ACCOUNT						1,203.44		
	452 8-832-223-000	VEHICLE FUELS					1,203.44	ACCT.#CHACO		
I	081260	BULK FUEL/FLOOD	AP		R	9/20/2013		508.35	508.35CR	
		G/L ACCOUNT						508.35		
	452 8-832-223-000	VEHICLE FUELS					508.35	ACCT.#CHACO		
I	081449	BULK FUEL/ROAD	AP		R	9/20/2013		17,634.43	17,634.43CR	
		G/L ACCOUNT						17,634.43		
	402 6-653-223-000	VEHICLE FUELS					17,634.43	ACCT.#CHACO		
I	081570	BULK FUEL/FLOOD	AP		R	9/20/2013		1,171.49	1,171.49CR	
		G/L ACCOUNT						1,171.49		
	452 8-832-223-000	VEHICLE FUELS					1,171.49	ACCT.#CHACO		
I	ZZ1056	FUEL PURCHASE/MIDWAY F.D.	AP		R	9/20/2013		64.24	64.24CR	
		G/L ACCOUNT						64.24		
	410 8-816-227-000	TRANSPORTATION EXPENSE					64.24	ACCT.#MIDFI		

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
I	ZZ1148	FUEL PURCHASE/MIDWAY F.D. G/L ACCOUNT 410 8-816-227-000	AP		R	9/20/2013		61.60 61.60 61.60	61.60CR	
		TRANSPORTATION EXPENSE						ACCT.#MIDFI		
I	ZZ1226	FUEL PURCHASE/MIDWAY F.D. G/L ACCOUNT 410 8-816-227-000	AP		R	9/20/2013		27.90 27.90 27.90	27.90CR	
		TRANSPORTATION EXPENSE						ACCT.#MIDFI		
I	ZZ1357	FUEL PURCHASE/MIDWAY F.D. G/L ACCOUNT 410 8-816-227-000	AP		R	9/20/2013		43.77 43.77 43.77	43.77CR	
		TRANSPORTATION EXPENSE						ACCT.#MIDFI		
I	ZZ1426	FUEL PURCHASE/MIDWAY F.D. G/L ACCOUNT 410 8-816-227-000	AP		R	9/20/2013		58.17 58.17 58.17	58.17CR	
		TRANSPORTATION EXPENSE						ACCT.#MIDFI		
		VENDOR TOTALS		REG. CHECK				52,632.87 52,632.87	52,632.87CR 0.00	0.00

01-225 WELLS FARGO BANK NEW MEXICO

I	T1 201309187488	FEDERAL W/H PAYABLE G/L ACCOUNT 401 2-200-003-000	AP		R	9/15/2013		31,817.27 31,817.27 24,868.41	31,817.27CR	
		FEDERAL WITHHOLDING PAYABLE						FEDERAL W/H PAYABLE		
		402 2-200-003-000					4,958.41	FEDERAL W/H PAYABLE		
		427 2-200-003-000					110.74	FEDERAL W/H PAYABLE		
		432 2-200-003-000					211.02	FEDERAL W/H PAYABLE		
		437 2-200-003-000					198.43	FEDERAL W/H PAYABLE		
		452 2-200-003-000					1,470.26	FEDERAL W/H PAYABLE		
I	T1 201309187489	FEDERAL W/H PAYABLE G/L ACCOUNT 401 2-200-003-000	AP		R	9/15/2013		147.29 147.29 115.95	147.29CR	
		FEDERAL WITHHOLDING PAYABLE						FEDERAL W/H PAYABLE		
		402 2-200-003-000					31.34	FEDERAL W/H PAYABLE		
I	T3 201309187488	FICA PAYABLE G/L ACCOUNT 401 2-200-001-000	AP		R	9/15/2013		38,079.70 38,079.70 13,896.81	38,079.70CR	
		FICA PAYABLE						FICA PAYABLE		
		401 6-611-108-000					270.05	FICA PAYABLE		
		401 6-612-108-000					392.47	FICA PAYABLE		
		401 6-613-108-000					101.56	FICA PAYABLE		
		401 6-616-108-000					85.03	FICA PAYABLE		
		401 6-621-108-000					392.02	FICA PAYABLE		
		401 6-622-108-000					394.18	FICA PAYABLE		
		401 6-624-108-000					411.83	FICA PAYABLE		
		401 6-625-108-000					206.49	FICA PAYABLE		

PACKET: 04892 Regular Payments

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
	401	6-631-108-000	F I C A					422.42		FICA PAYABLE
	401	6-632-108-000	F I C A					278.01		FICA PAYABLE
	401	6-633-108-000	FICA					160.85		FICA PAYABLE
	401	6-636-108-000	F I C A					31.23		FICA PAYABLE
	401	6-641-108-000	F I C A					816.70		FICA PAYABLE
	401	6-642-108-000	F I C A					4,423.67		FICA PAYABLE
	401	6-645-108-000	F I C A					1,346.59		FICA PAYABLE
	401	6-691-108-000	F I C A					868.97		FICA PAYABLE
	401	6-692-108-000	F I C A					200.01		FICA PAYABLE
	401	7-721-108-000	F I C A					481.28		FICA PAYABLE
	401	7-722-108-000	F I C A					302.96		FICA PAYABLE
	401	7-723-108-000	F I C A					47.75		FICA PAYABLE
	401	7-731-108-000	F I C A					615.81		FICA PAYABLE
	401	7-732-108-000	F I C A					422.53		FICA PAYABLE
	401	7-741-108-000	F I C A					506.43		FICA PAYABLE
	401	7-751-108-000	F I C A					717.97		FICA PAYABLE
	402	2-200-001-000	FICA PAYABLE					3,722.41		FICA PAYABLE
	402	6-651-108-000	F I C A					419.01		FICA PAYABLE
	402	6-652-108-000	F I C A					676.16		FICA PAYABLE
	402	6-653-108-000	F I C A					2,549.89		FICA PAYABLE
	402	6-654-108-000	F I C A					77.35		FICA PAYABLE
	427	2-200-001-000	FICA PAYABLE					177.66		FICA PAYABLE
	427	6-638-108-000	F I C A					177.66		FICA PAYABLE
	432	2-200-001-000	FICA PAYABLE					168.30		FICA PAYABLE
	432	7-761-108-000	F.I.C.A.					81.00		FICA PAYABLE
	432	7-765-108-000	F.I.C.A.					87.30		FICA PAYABLE
	437	2-200-001-000	FICA PAYABLE					154.01		FICA PAYABLE
	437	6-659-108-000	F I C A					154.01		FICA PAYABLE
	452	2-200-001-000	FICA PAYABLE					920.66		FICA PAYABLE
	452	8-832-108-000	F I C A					920.66		FICA PAYABLE
I T3	201309187489	FICA PAYABLE	AP		R	9/15/2013		188.50	188.50	CR
		G/L ACCOUNT						188.50		
	401	2-200-001-000	FICA PAYABLE					60.27		FICA PAYABLE
	401	6-642-108-000	F I C A					60.27		FICA PAYABLE
	402	2-200-001-000	FICA PAYABLE					33.98		FICA PAYABLE
	402	6-653-108-000	F I C A					33.98		FICA PAYABLE
I T4	201309187488	MEDICARE PAYABLE	AP		R	9/15/2013		10,966.78	10,966.78	CR
		G/L ACCOUNT						10,966.78		
	401	2-200-006-000	MEDICARE PAYABLE					4,280.60		MEDICARE PAYABLE
	401	6-611-106-000	MEDICARE TAX					63.14		MEDICARE PAYABLE
	401	6-612-106-000	MEDICARE TAX					91.79		MEDICARE PAYABLE
	401	6-613-106-000	MEDICARE TAX					23.75		MEDICARE PAYABLE
	401	6-616-106-000	MEDICARE TAX					19.89		MEDICARE PAYABLE
	401	6-621-106-000	MEDICARE TAX					91.68		MEDICARE PAYABLE
	401	6-622-106-000	MEDICARE TAX					92.18		MEDICARE PAYABLE
	401	6-624-106-000	MEDICARE TAX					96.32		MEDICARE PAYABLE

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
	401	6-625-106-000	MEDICARE TAX					48.29	MEDICARE PAYABLE	
	401	6-631-106-000	MEDICARE TAX					98.80	MEDICARE PAYABLE	
	401	6-632-106-000	MEDICARE TAX					65.02	MEDICARE PAYABLE	
	401	6-633-106-000	Medicare Tax					37.62	MEDICARE PAYABLE	
	401	6-636-106-000	MEDICARE TAX					7.30	MEDICARE PAYABLE	
	401	6-641-106-000	MEDICARE TAX					191.01	MEDICARE PAYABLE	
	401	6-642-106-000	MEDICARE TAX				1,034.60		MEDICARE PAYABLE	
	401	6-645-106-000	MEDICARE TAX					314.95	MEDICARE PAYABLE	
	401	6-691-106-000	MEDICARE TAX					203.24	MEDICARE PAYABLE	
	401	6-692-106-000	MEDICARE TAX					46.78	MEDICARE PAYABLE	
	401	7-721-106-000	MEDICARE TAX					112.56	MEDICARE PAYABLE	
	401	7-722-106-000	MEDICARE TAX					70.85	MEDICARE PAYABLE	
	401	7-723-106-000	MEDICARE TAX					11.17	MEDICARE PAYABLE	
	401	7-731-106-000	MEDICARE TAX					144.01	MEDICARE PAYABLE	
	401	7-732-106-000	MEDICARE TAX					98.82	MEDICARE PAYABLE	
	401	7-741-106-000	MEDICARE TAX					118.45	MEDICARE PAYABLE	
	401	7-751-106-000	MEDICARE TAX					236.30	MEDICARE PAYABLE	
	401	7-752-106-000	MEDICARE TAX					823.81	MEDICARE PAYABLE	
	401	7-758-106-000	MEDICARE TAX					138.27	MEDICARE PAYABLE	
	402	2-200-006-000	MEDICARE PAYABLE					870.56	MEDICARE PAYABLE	
	402	6-651-106-000	MEDICARE TAX					97.99	MEDICARE PAYABLE	
	402	6-652-106-000	MEDICARE TAX					158.13	MEDICARE PAYABLE	
	402	6-653-106-000	MEDICARE TAX					596.35	MEDICARE PAYABLE	
	402	6-654-106-000	MEDICARE TAX					18.09	MEDICARE PAYABLE	
	427	2-200-006-000	MEDICARE PAYABLE					41.55	MEDICARE PAYABLE	
	427	6-638-106-000	MEDICARE TAX					41.55	MEDICARE PAYABLE	
	432	2-200-006-000	MEDICARE PAYABLE					39.36	MEDICARE PAYABLE	
	432	7-761-106-000	MEDICARE TAX					18.94	MEDICARE PAYABLE	
	432	7-765-106-000	MEDICARE TAX					20.42	MEDICARE PAYABLE	
	437	2-200-006-000	MEDICARE PAYABLE					36.02	MEDICARE PAYABLE	
	437	6-659-106-000	MEDICARE TAX					36.02	MEDICARE PAYABLE	
	452	2-200-006-000	MEDICARE PAYABLE					215.30	MEDICARE PAYABLE	
	452	8-832-106-000	MEDICARE TAX					215.30	MEDICARE PAYABLE	
I T4 201309187489		MEDICARE PAYABLE	AP		R	9/15/2013		44.08		44.08CR
		G/L ACCOUNT						44.08		
	401	2-200-006-000	MEDICARE PAYABLE					14.09	MEDICARE PAYABLE	
	401	6-642-106-000	MEDICARE TAX					14.09	MEDICARE PAYABLE	
	402	2-200-006-000	MEDICARE PAYABLE					7.95	MEDICARE PAYABLE	
	402	6-653-106-000	MEDICARE TAX					7.95	MEDICARE PAYABLE	
		VENDOR TOTALS	REG. CHECK					81,243.62	81,243.62CR	0.00
								81,243.62	0.00	

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-4576	NM BUREAU OF TAX & REVENUE									
I 10	201309187488	W/C ADMINISTRATIVE FEE	AP		R	9/15/2013		1,109.40	1,109.40CR	
		G/L ACCOUNT						1,109.40		
	401	2-200-013-000	WORKER'S COMP ASSESSMENT FEE			400.00		W/C ADMINISTRATIVE FEE		
	401	6-611-312-000	WORKERS COMPENSATION			11.50		W/C ADMINISTRATIVE FEE		
	401	6-612-312-000	WORKERS COMPENSATION			4.60		W/C ADMINISTRATIVE FEE		
	401	6-613-312-000	WORKERS COMPENSATION			2.30		W/C ADMINISTRATIVE FEE		
	401	6-616-312-000	WORKERS COMPENSATION			2.30		W/C ADMINISTRATIVE FEE		
	401	6-621-312-000	WORKERS COMPENSATION			9.20		W/C ADMINISTRATIVE FEE		
	401	6-622-312-000	WORKERS COMPENSATION			6.90		W/C ADMINISTRATIVE FEE		
	401	6-624-312-000	WORKERS COMPENSATION			9.20		W/C ADMINISTRATIVE FEE		
	401	6-625-312-000	WORKERS COMPENSATION			4.60		W/C ADMINISTRATIVE FEE		
	401	6-631-312-000	WORKERS COMPENSATION			9.20		W/C ADMINISTRATIVE FEE		
	401	6-632-312-000	WORKERS COMPENSATION			6.90		W/C ADMINISTRATIVE FEE		
	401	6-633-312-000	WORKERS COMPENSATION			4.60		W/C ADMINISTRATIVE FEE		
	401	6-636-312-000	WORKERS COMPENSATION			2.30		W/C ADMINISTRATIVE FEE		
	401	6-641-312-000	WORKERS COMPENSATION			18.40		W/C ADMINISTRATIVE FEE		
	401	6-642-312-000	WORKERS COMPENSATION			128.80		W/C ADMINISTRATIVE FEE		
	401	6-645-312-000	WORKERS COMPENSATION			39.10		W/C ADMINISTRATIVE FEE		
	401	6-691-312-000	WORKERS COMPENSATION			23.00		W/C ADMINISTRATIVE FEE		
	401	6-692-312-000	WORKERS COMPENSATION			6.90		W/C ADMINISTRATIVE FEE		
	401	7-721-312-000	WORKERS COMPENSATION			11.50		W/C ADMINISTRATIVE FEE		
	401	7-722-312-000	WORKERS COMPENSATION			9.20		W/C ADMINISTRATIVE FEE		
	401	7-723-312-000	WORKERS COMPENSATION			2.30		W/C ADMINISTRATIVE FEE		
	401	7-731-312-000	WORKERS COMPENSATION			16.10		W/C ADMINISTRATIVE FEE		
	401	7-732-312-000	WORKERS COMPENSATION			11.50		W/C ADMINISTRATIVE FEE		
	401	7-741-312-000	WORKERS COMPENSATION			11.50		W/C ADMINISTRATIVE FEE		
	401	7-751-312-000	WORKERS COMPENSATION			25.30		W/C ADMINISTRATIVE FEE		
	401	7-752-312-000	WORKERS COMPENSATION			69.00		W/C ADMINISTRATIVE FEE		
	401	7-758-312-000	WORKERS COMPENSATION			13.80		W/C ADMINISTRATIVE FEE		
	402	2-200-013-000	WORKER'S COMP ASSESSMENT FEE			86.00		W/C ADMINISTRATIVE FEE		
	402	6-651-312-000	WORKERS COMPENSATION			9.20		W/C ADMINISTRATIVE FEE		
	402	6-652-312-000	WORKERS COMPENSATION			16.10		W/C ADMINISTRATIVE FEE		
	402	6-653-312-000	WORKERS COMPENSATION			71.30		W/C ADMINISTRATIVE FEE		
	402	6-654-312-000	WORKERS COMPENSATION			2.30		W/C ADMINISTRATIVE FEE		
	427	2-200-013-000	WORKER'S COMP ASSESSMENT FEE			4.00		W/C ADMINISTRATIVE FEE		
	427	6-638-312-000	WORKERS COMPENSATION			4.60		W/C ADMINISTRATIVE FEE		
	432	2-200-013-000	WORKER'S COMP. ASSESSMENT FEE			4.00		W/C ADMINISTRATIVE FEE		
	432	7-761-312-000	WORKERS COMPENSATION			2.30		W/C ADMINISTRATIVE FEE		
	432	7-765-312-000	WORKERS COMPENSATION			2.30		W/C ADMINISTRATIVE FEE		
	437	2-200-013-000	WORKER'S COMP ASSESSMENT FEE			4.00		W/C ADMINISTRATIVE FEE		
	437	6-659-312-000	WORKERS COMPENSATION			4.60		W/C ADMINISTRATIVE FEE		
	452	2-200-013-000	WORKER'S COMP ASSESSMENT FEE			18.00		W/C ADMINISTRATIVE FEE		
	452	8-832-312-000	WORKERS COMPENSATION			20.70		W/C ADMINISTRATIVE FEE		
		VENDOR TOTALS	REG. CHECK					1,109.40	1,109.40CR	0.00
								1,109.40	0.00	

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-416	SOUTHWESTERN PUBLIC SERVICE									
I	CC006451	US 285 & NM 2 G/L ACCOUNT 402 6-653-243-000	AP		R	9/20/2013		105.95 105.95	105.95CR	
		HIGHWAY LIGHTS 2002					105.95	ACCT.#54-1797003-1		
I	CC006453	HEALTH DEPT G/L ACCOUNT 401 6-693-341-000	AP		R	9/20/2013		1,477.40 1,477.40	1,477.40CR	
		UTILITIES					1,477.40	ACCT.#54-3943804-3		
I	CC006454	US 285 & HOBSON RD G/L ACCOUNT 402 6-653-243-000	AP		R	9/20/2013		38.72 38.72	38.72CR	
		HIGHWAY LIGHTS 2002					38.72	ACCT.#54-3943719-9		
I	CC006455	EGP F.D. 1 & 2 G/L ACCOUNT 408 8-812-341-000 408 8-812-341-000	AP		R	9/20/2013		323.79 323.79	323.79CR	
		UTILITIES					206.48	ACCT.#54-3943725-7		
		UTILITIES					117.31	ACCT.#54-7497040-6		
I	CC006456	CCDC G/L ACCOUNT 650 6-684-341-000	AP		R	9/20/2013		10,157.05 10,157.05	10,157.05CR	
		UTILITIES					10,157.05	ACCT.#54-3949471-2		
I	CC006457	MAINT. & MEDICAL COMPLEX G/L ACCOUNT 401 6-691-341-000 401 6-699-341-000 401 6-699-341-000 401 6-691-341-000 401 6-691-341-000 401 6-699-341-000	AP		R	9/20/2013		1,565.35 1,565.35	1,565.35CR	
		UTILITIES					377.26	ACCT.#54-1632663-1		
		UTILITIES					634.38	ACCT.#54-1632663-1		
		UTILITIES					362.58	ACCT.#54-1632663-1		
		UTILITIES					64.66	ACCT.#54-1632663-1		
		UTILITIES					26.31	ACCT.#54-1632663-1		
		UTILITIES					100.16	ACCT.#54-1632663-1		
I	CC006465	ADMIN. CENTER G/L ACCOUNT 401 6-621-341-000 401 6-612-341-000 401 6-613-341-000 401 6-625-341-000 401 6-616-341-000 401 6-621-341-000 401 6-622-341-000 401 6-624-341-000 401 6-631-341-000 401 7-721-341-000 401 7-731-341-000 401 7-741-341-000 401 7-751-341-000	AP		R	9/20/2013		10,020.42 10,020.42	10,020.42CR	
		UTILITIES					290.59	ACCT.#54-3943824-7		
		UTILITIES					145.30	ACCT.#54-3943824-7		
		UTILITIES					145.30	ACCT.#54-3943824-7		
		UTILITIES					145.30	ACCT.#54-3943824-7		
		UTILITIES					145.30	ACCT.#54-3943824-7		
		UTILITIES					145.30	ACCT.#54-3943824-7		
		UTILITIES					551.12	ACCT.#54-3943824-7		
		UTILITIES					666.36	ACCT.#54-3943824-7		
		UTILITIES					300.61	ACCT.#54-3943824-7		
		UTILITIES					2,063.20	ACCT.#54-3943824-7		
		UTILITIES					1,223.49	ACCT.#54-3943824-7		
		UTILITIES					885.81	ACCT.#54-3943824-7		
		UTILITIES					2,817.74	ACCT.#54-3943824-7		

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
		401 6-632-341-000 UTILITIES						194.40	ACCT.#54-3943824-7	
		427 6-638-341-000 UTILITIES						300.60	ACCT.#54-3943824-7	
I cCC006452		SE MAIN-US 285 & BYPASS N O AP			R	9/20/2013		112.37	112.37CR	
		G/L ACCOUNT						112.37		
		402 6-653-243-000 HIGHWAY LIGHTS 2002						112.37	ACCT.#54-3943798-4	
		VENDOR TOTALS		REG. CHECK				23,801.05	23,801.05CR	0.00
								23,801.05	0.00	

01-5007		XPRESS CASH								
I G28201309187488		BURRELL-T4-CV-2012-13477	AP		R	9/15/2013		151.83	151.83CR	
		G/L ACCOUNT						151.83		
		402 2-200-011-000 MISCELLANEOUS PAYABLE						151.83	BURRELL-T4-CV-2012-13477	
		VENDOR TOTALS		REG. CHECK				151.83	151.83CR	0.00
								151.83	0.00	

===== R E P O R T T O T A L S =====

F U N D D I S T R I B U T I O N

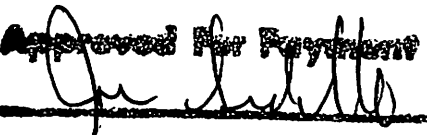
FUND NO#	FUND NAME	AMOUNT
401	General Fund	194,303.40CR
402	Road Fund	202,593.25CR
407	Dunken Volunteer Fire Fnd	104.00CR
408	East Grand Plains VolFire	433.20CR
409	Penasco Volunteer Fire Fd	197.00CR
410	Midway Volunteer Fire Fnd	435.88CR
411	Berrendo Volunteer Fire	145.40CR
413	Rio Felix Volunteer Fire	110.00CR
425	Fire/Ambulance Excise Tax	44,032.00CR
427	Indigent Hospital Claims	1,857.18CR
432	DWI Grant Funds	1,538.11CR
437	Environmental Tax	18,764.79CR
452	Flood Control	14,877.84CR
620	Clerk Recording & Filing	144.00CR
631	Other Grants & Contracts	1,785.71CR
650	Detention Construction PJ	11,572.05CR
** TOTALS **		492,893.81CR

----- TYPE OF CHECK TOTALS -----

	NUMBER	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
HAND CHECKS		0.00	0.00	0.00
		0.00	0.00	
DRAFTS	2	105,071.17	105,071.17CR	0.00
		105,071.17	0.00	
REG-CHECKS		387,822.64	387,822.64CR	0.00
		387,822.64	0.00	
EFT		0.00	0.00	0.00
		0.00	0.00	
NON-CHECKS		0.00	0.00	0.00
		0.00	0.00	
ALL CHECKS	2	492,893.81	492,893.81CR	0.00
		492,893.81	0.00	

TOTAL CHECKS TO PRINT: 50

ERRORS: 0 WARNINGS: 0

Approved For Payment


VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-3806	RACHELLE ABERNATHY									
I	CC006506	PRISONER TRANSPORT G/L ACCOUNT	AP		R	9/27/2013		10.00 10.00	10.00CR	
		650 6-684-228-000	TRANSPORT PRISONERS - PER DIEM				10.00	GRANTS/08/29/13		
		VENDOR TOTALS	REG. CHECK					10.00 10.00	10.00CR 0.00	0.00

01-4745	AMERICAN STEWARDS OF LIBERT									
I	428	ENDANGER SPECIES/COMMISSION G/L ACCOUNT	AP		R	9/27/2013		403.72 403.72	403.72CR	
		401 6-611-260-000	PROFESSIONAL SERVICES				403.72	CONSULTANT SERVICES		
		VENDOR TOTALS	REG. CHECK					403.72 403.72	403.72CR 0.00	0.00

01-1116	LAKEE CORPORATION									
I	CC006513	DOD 09/01/13 G/L ACCOUNT	AP		R	9/27/2013		600.00 600.00	600.00CR	
		427 6-639-296-000	INDIGENT BURIAL				600.00	INDIGENT CREMATION		
I	CC006514	DOD 09/21/13 G/L ACCOUNT	AP		R	9/27/2013		600.00 600.00	600.00CR	
		427 6-639-296-000	INDIGENT BURIAL				600.00	INDIGENT CREMATION		
		VENDOR TOTALS	REG. CHECK					1,200.00 1,200.00	1,200.00CR 0.00	0.00

01-181	AT&T									
I	CC006478	IT DEPT G/L ACCOUNT	AP		R	9/27/2013		39.15 39.15	39.15CR	
		401 6-622-340-000	TELEPHONE				39.15	ACCT.#050-271-8525-001		
I	CC006480	SIERRA F.D. #1 G/L ACCOUNT	AP		R	9/27/2013		45.62 45.62	45.62CR	
		412 8-815-340-000	TELEPHONE				45.62	ACCT.#050-283-6925-001		
I	CC006481	MIDWAY F.D. #1 G/L ACCOUNT	AP		R	9/27/2013		39.15 39.15	39.15CR	
		410 8-816-340-000	TELEPHONE				39.15	ACCT.#017-239-9788-001		

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DISC	DT DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
		VENDOR TOTALS	REG. CHECK					123.92 123.92	123.92CR 0.00	0.00

01-3856 ROBERT A. MENAGH

I	CCS0813	TOKENS/SHERIFF G/L ACCOUNT 401 7-752-221-000	AP		R	9/27/2013		167.92 167.92	167.92CR	
		VEH/HVY EQUIP. REPAIR					167.92	CAR WASH TOKENS		
I	CCS0913	TOKENS/SHERIFF G/L ACCOUNT 401 7-752-221-000	AP		R	9/27/2013		106.86 106.86	106.86CR	
		VEH/HVY EQUIP. REPAIR					106.86	CAR WASH TOKENS		
		VENDOR TOTALS	REG. CHECK					274.78 274.78	274.78CR 0.00	0.00

01-574 CABLE ONE

I	CC006503	SIERRA F.D. #1 G/L ACCOUNT 412 8-815-341-000	AP		R	9/27/2013		66.82 66.82	66.82CR	
		UTILITIES					66.82	ACCT.#23462-122055-02-9		
		VENDOR TOTALS	REG. CHECK					66.82 66.82	66.82CR 0.00	0.00

01-4730 CENTURYLINK

I	CC006471	BERRENDO F.D. #1 G/L ACCOUNT 411 8-814-340-000	AP		R	9/27/2013		175.73 175.73	175.73CR	
		TELEPHONE					175.73	ACCT.#575-623-4210-500B		
I	CC006472	EGP F.D. #1 G/L ACCOUNT 408 8-812-340-000	AP		R	9/27/2013		133.08 133.08	133.08CR	
		TELEPHONE					133.08	ACCT.#575-624-2018-470B		
I	CC006473	DWI G/L ACCOUNT 432 7-761-340-000 432 7-761-340-000	AP		R	9/27/2013		203.52 203.52	203.52CR	
		TELEPHONE					127.51	ACCT.#575-622-3396-479B		
		TELEPHONE					76.01	ACCT.#575-622-3395-818B		
I	CC006474	MIDWAY F.D. #1 G/L ACCOUNT 410 8-816-340-000	AP		R	9/27/2013		77.11 77.11	77.11CR	
		TELEPHONE					77.11	ACCT.#575-347-2145-601B		
I	CC006501	MIDWAY F.D. #2 G/L ACCOUNT 410 8-816-340-000	AP		R	9/27/2013		52.79 52.79	52.79CR	
		TELEPHONE					52.79	ACCT.#575-347-9811-962B		

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

I	CC006502	COMMISSION G/L ACCOUNT 401 6-619-340-000	AP		R	9/27/2013		54.83 54.83	54.83CR	
		TELEPHONE					54.83	ACCT. #575-622-4061-782B		
		VENDOR TOTALS		REG. CHECK				697.06 697.06	697.06CR 0.00	0.00

01-1468	ENMU-R									
I	10/11-553	EMT BASIC CLASS/JUNE 2011 G/L ACCOUNT 414 8-820-224-000	AP		R	9/27/2013		2,239.64 2,239.64	2,239.64CR	
		EMPLOYEE TRAINING					2,239.64	EMT BASIC CLASS		
		VENDOR TOTALS		REG. CHECK				2,239.64 2,239.64	2,239.64CR 0.00	0.00

01-707	JANET GOMEZ									
I	CC006512	TRAVEL ADVANCE/RUIDOSO G/L ACCOUNT 427 6-638-226-000	AP		R	9/27/2013		53.28 53.28	53.28CR	
		MILEAGE REIMBURSEMENT					53.28	MILEAGE		
		VENDOR TOTALS		REG. CHECK				53.28 53.28	53.28CR 0.00	0.00

01-179	GOODES WELDING INC.									
I	03710	SUPPLIES/ROAD G/L ACCOUNT 402 6-653-221-000	AP		R	9/27/2013		70.28 70.28	70.28CR	
		VEH/HVY EQUIP. REPAIR					70.28	SUPPLIES AND PARTS		
		VENDOR TOTALS		REG. CHECK				70.28 70.28	70.28CR 0.00	0.00

01-3838	LA CASA DE BUENA SALUD									
I	CC006515	APRIL 2013/IHC G/L ACCOUNT 427 6-639-273-000	AP		R	9/27/2013		26,171.91 26,171.91	26,171.91CR	
		HEALTH CLINIC CLAIMS					26,171.91	HEALTH CARE PAYMENT		
I	CC006516	SEPT. 2013/IHC G/L ACCOUNT 427 6-639-273-000	AP		R	9/27/2013		50,388.32 50,388.32	50,388.32CR	
		HEALTH CLINIC CLAIMS					50,388.32	HEALTH CARE PAYMENT		

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
		VENDOR TOTALS	REG. CHECK					76,560.23 76,560.23	76,560.23CR 0.00	0.00

01-4280	MIRANDA PEST CONTROL									
I	CC006469	SEPT. 2013/FLOOD G/L ACCOUNT 452 8-832-267-000	AP		R	9/27/2013		26.71 26.71	26.71CR	
		CONTRACTUAL SERVICES					26.71	PEST CONTROL SERVICE		
		VENDOR TOTALS	REG. CHECK					26.71 26.71	26.71CR 0.00	0.00

01-572	NEW MEXICO COUNTY INSURANCE									
I	CC006470	DEDUCTIBLE/SPEAR G/L ACCOUNT 401 6-619-313-000	AP		R	9/27/2013		5,000.00 5,000.00	5,000.00CR	
		TORT LIABILITY INSURANCE					5,000.00	CLAIM #CR-23034		
		VENDOR TOTALS	REG. CHECK					5,000.00 5,000.00	5,000.00CR 0.00	0.00

01-4002	NEW MEXICO GAS COMPANY INC									
I	CC006482	MAINT. DEPT G/L ACCOUNT 401 6-699-341-000	AP		R	9/27/2013		22.67 22.67	22.67CR	
		UTILITIES					22.67	ACCT.#115435453-0797988-9		
I	CC006483	ROAD DEPT G/L ACCOUNT 402 6-651-341-000	AP		R	9/27/2013		47.28 47.28	47.28CR	
		UTILITIES					47.28	ACCT.#077702112-0801146-8		
I	CC006484	SIERRA F.D. #1 G/L ACCOUNT 412 8-815-341-000	AP		R	9/27/2013		36.75 36.75	36.75CR	
		UTILITIES					36.75	ACCT.#077726812-0801393-5		
I	CC006485	MEDICAL COMPLEX #C G/L ACCOUNT 401 6-691-341-000	AP		R	9/27/2013		25.16 25.16	25.16CR	
		UTILITIES					25.16	ACCT.#077991703-0797981-2		
I	CC006486	MEDICAL COMPLEX #D G/L ACCOUNT 401 6-691-341-000	AP		R	9/27/2013		23.93 23.93	23.93CR	
		UTILITIES					23.93	ACCT.#077991703-0797982-1		
I	CC006487	MEDICAL COMPLEX #A G/L ACCOUNT 401 6-691-341-000	AP		R	9/27/2013		22.67 22.67	22.67CR	
		UTILITIES					22.67	ACCT.#077991703-0804041-4		

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
I CC006488		CCDC G/L ACCOUNT	AP		R	9/27/2013		1,111.67	1,111.67CR	
		650 6-684-341-000 UTILITIES					1,111.67	ACCT.#078156501-0805690-2		
I CC006489		ADMIN. CENTER G/L ACCOUNT	AP		R	9/27/2013		86.99	86.99CR	
		401 6-621-341-000 UTILITIES					1.89	ACCT.#115435453-1201470-6		
		401 6-612-341-000 UTILITIES					1.90	ACCT.#115435453-1201470-6		
		401 6-613-341-000 UTILITIES					1.26	ACCT.#115435453-1201470-6		
		401 6-625-341-000 UTILITIES					1.19	ACCT.#115435453-1201470-6		
		401 6-616-341-000 UTILITIES					1.26	ACCT.#115435453-1201470-6		
		401 6-621-341-000 UTILITIES					1.26	ACCT.#115435453-1201470-6		
		401 6-622-341-000 UTILITIES					4.78	ACCT.#115435453-1201470-6		
		401 6-624-341-000 UTILITIES					5.78	ACCT.#115435453-1201470-6		
		401 6-631-341-000 UTILITIES					2.61	ACCT.#115435453-1201470-6		
		401 7-721-341-000 UTILITIES					17.91	ACCT.#115435453-1201470-6		
		401 7-731-341-000 UTILITIES					10.62	ACCT.#115435453-1201470-6		
		401 7-741-341-000 UTILITIES					7.69	ACCT.#115435453-1201470-6		
		401 7-751-341-000 UTILITIES					24.46	ACCT.#115435453-1201470-6		
		401 6-632-341-000 UTILITIES					1.69	ACCT.#115435453-1201470-6		
		427 6-638-341-000 UTILITIES					2.69	ACCT.#115435453-1201470-6		
I CC006490		ADMIN. CENTER G/L ACCOUNT	AP		R	9/27/2013		22.67	22.67CR	
		401 6-621-341-000 UTILITIES					0.49	ACCT.#115435453-1203867-3		
		401 6-612-341-000 UTILITIES					0.49	ACCT.#115435453-1203867-3		
		401 6-613-341-000 UTILITIES					0.33	ACCT.#115435453-1203867-3		
		401 6-625-341-000 UTILITIES					0.33	ACCT.#115435453-1203867-3		
		401 6-616-341-000 UTILITIES					0.33	ACCT.#115435453-1203867-3		
		401 6-621-341-000 UTILITIES					0.33	ACCT.#115435453-1203867-3		
		401 6-622-341-000 UTILITIES					1.25	ACCT.#115435453-1203867-3		
		401 6-624-341-000 UTILITIES					1.51	ACCT.#115435453-1203867-3		
		401 6-631-341-000 UTILITIES					0.68	ACCT.#115435453-1203867-3		
		401 7-721-341-000 UTILITIES					4.67	ACCT.#115435453-1203867-3		
		401 7-731-341-000 UTILITIES					2.77	ACCT.#115435453-1203867-3		
		401 7-741-341-000 UTILITIES					2.00	ACCT.#115435453-1203867-3		
		401 7-751-341-000 UTILITIES					6.37	ACCT.#115435453-1203867-3		
		401 6-632-341-000 UTILITIES					0.44	ACCT.#115435453-1203867-3		
		427 6-638-341-000 UTILITIES					0.68	ACCT.#115435453-1203867-3		
		VENDOR TOTALS		REG. CHECK				1,399.79	1,399.79CR	0.00
								1,399.79	0.00	

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-226	NM BUREAU OF TAX & REVENUE									
I	201309237490	NM BUREAU OF TAX & REVENUE G/L ACCOUNT	AP			9/23/2013	D	9/25/2013	107.95	107.95CR
		901 2-250-000-598	TREASURER'S LIABILITY TO FUND					107.95	NM BUREAU OF TAX & REVENUE	
		VENDOR TOTALS		DRAFTS				1	107.95	107.95CR
									107.95	0.00

01-579	NM DEPT. OF PUBLIC SAFETY									
I	2014-A0026	T. CLARK/J. FLORES/K. RIGHT G/L ACCOUNT	AP		R	9/27/2013		450.00	450.00CR	
		430 7-753-224-000	EMPLOYEE TRAINING					450.00	FIREARM INSTRUCTOR UPDATE	
		VENDOR TOTALS		REG. CHECK				450.00	450.00CR	0.00
								450.00	0.00	

01-4962	ARACELI PACHECO									
I	CC006510	REIMBURSEMENT/SUPPLIES G/L ACCOUNT	AP		R	9/27/2013		20.00	20.00CR	
		631 8-886-230-000	SUPPLIES/TOOLS					20.00	SUPPLIES/DRUG COURT	
		VENDOR TOTALS		REG. CHECK				20.00	20.00CR	0.00
								20.00	0.00	

01-9082	HECTOR RAMIREZ									
I	CC006504	PRISONER TRANSPORT G/L ACCOUNT	AP		R	9/27/2013		10.00	10.00CR	
		650 6-684-228-000	TRANSPORT PRISONERS - PER DIEM					10.00	CLAYTON/08/23/13	
		VENDOR TOTALS		REG. CHECK				10.00	10.00CR	0.00
								10.00	0.00	

01-4978	KEITH RIGHTSSELL									
I	CC006507	PRISONER TRANSPORT G/L ACCOUNT	AP		R	9/27/2013		10.00	10.00CR	
		650 6-684-228-000	TRANSPORT PRISONERS - PER DIEM					10.00	GRANTS/08/29/13	
I	CC006508	PRISONER TRANSPORT G/L ACCOUNT	AP		R	9/27/2013		10.00	10.00CR	
		650 6-684-228-000	TRANSPORT PRISONERS - PER DIEM					10.00	SPRINGER/09/10/13	

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

		VENDOR TOTALS		REG. CHECK				20.00 20.00	20.00CR 0.00	0.00

01-84		CITY OF ROSWELL								
I	CC006475	HEALTH DEPT G/L ACCOUNT 401 6-693-341-000	AP		R	9/27/2013		142.39 142.39	142.39CR	
		UTILITIES					142.39	ACCT.#54027-19848		
I	CC006476	CCDC G/L ACCOUNT 650 6-684-341-000	AP		R	9/27/2013		1,379.66 1,379.66	1,379.66CR	
		UTILITIES					1,379.66	ACCT.#55251-43540		
I	CC006477	CCDC G/L ACCOUNT 650 6-684-341-000	AP		R	9/27/2013		77.67 77.67	77.67CR	
		UTILITIES					77.67	ACCT.#55251-48486		
		VENDOR TOTALS		REG. CHECK				1,599.72 1,599.72	1,599.72CR 0.00	0.00

01-3669		SUMMIT FOOD SERVICE LLC								
I	07883	ADULT MEALS/JULY 2013 G/L ACCOUNT 650 6-684-264-000	AP		R	9/27/2013		42,907.50 42,907.50	42,907.50CR	
		FEEDING OF PRISONERS					42,907.50	ACCT.#1921-0		
		VENDOR TOTALS		REG. CHECK				42,907.50 42,907.50	42,907.50CR 0.00	0.00

01-4339		DIANE TAYLOR								
I	CC006511	REIMBURSEMENT/SUPPLIES/MILE G/L ACCOUNT 432 7-765-230-000	AP		R	9/27/2013		516.60 516.60	516.60CR	
		SUPPLIES/TOOLS					93.72	SUPPLIES/ENMMSF		
		PER DIEM					60.00	PER DIEM/LOS LUNAS		
		MILEAGE REIMBURSEMENT					362.88	MILEAGE/LOS LUNAS		
		VENDOR TOTALS		REG. CHECK				516.60 516.60	516.60CR 0.00	0.00

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-717	WAKEFIELD OIL CO. INC.									
I	081638	BULK FUEL/ROAD G/L ACCOUNT	AP		R	9/27/2013		14,845.03 14,845.03	14,845.03CR	
		402 6-653-223-000	VEHICLE FUELS				14,845.03	ACCT.#CHACO		
		VENDOR TOTALS	REG. CHECK				14,845.03 14,845.03	14,845.03CR 0.00		0.00

01-1026	WHITE MOUNTAIN COMMUNICATIO									
I	102220	TOWER LEASE/AUG. 2013 G/L ACCOUNT	AP		R	9/27/2013		210.00 210.00	210.00CR	
		401 7-751-251-000	RENTALS				210.00	CAPITAN TOWER		
		VENDOR TOTALS	REG. CHECK				210.00 210.00	210.00CR 0.00		0.00

01-1943	MARIA WILSON									
I	CC006505	PRISONER TRANSPORT G/L ACCOUNT	AP		R	9/27/2013		10.00 10.00	10.00CR	
		650 6-684-228-000	TRANSPORT PRISONERS - PER DIEM				10.00	TUCUMCARI/08/23/13		
I	CC006509	PRISONER TRANSPORT G/L ACCOUNT	AP		R	9/27/2013		10.00 10.00	10.00CR	
		650 6-684-228-000	TRANSPORT PRISONERS - PER DIEM				10.00	SAN PUEBLO/09/13/13		
		VENDOR TOTALS	REG. CHECK				20.00 20.00	20.00CR 0.00		0.00

01-416	SOUTHWESTERN PUBLIC SERVICE									
I	CC006491	FLOOD CONTROL G/L ACCOUNT	AP		R	9/27/2013		246.23 246.23	246.23CR	
		452 8-832-341-000	UTILITIES				246.23	ACCT.#54-3943811-2		
I	CC006492	BYPASS @ SUNSET G/L ACCOUNT	AP		R	9/27/2013		40.88 40.88	40.88CR	
		402 6-653-243-000	HIGHWAY LIGHTS 2002				40.88	ACCT.#54-3943737-1		
I	CC006493	SIERRA F.D. #2 G/L ACCOUNT	AP		R	9/27/2013		34.06 34.06	34.06CR	
		412 8-815-341-000	UTILITIES				34.06	ACCT.#54-3943772-4		

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
I	CC006494	SIERRA F.D. #2 G/L ACCOUNT 412 8-815-341-000	AP		R	9/27/2013		83.84 83.84	83.84CR	
		UTILITIES					83.84	ACCT.#54-3949421-2		
I	CC006495	ROAD DEPT G/L ACCOUNT 402 6-653-243-000	AP		R	9/27/2013		1,335.42 1,335.42	1,335.42CR	
		HIGHWAY LIGHTS 2002					1,335.42	ACCT.#54-3949465-4		
I	CC006496	HEALTH CLINIC/DEXTER G/L ACCOUNT 401 6-693-341-000	AP		R	9/27/2013		121.92 121.92	121.92CR	
		UTILITIES					121.92	ACCT.#54-1485939-1		
I	CC006497	BYPASS @ MCGAFFEY G/L ACCOUNT 402 6-653-243-000	AP		R	9/27/2013		37.58 37.58	37.58CR	
		HIGHWAY LIGHTS 2002					37.58	ACCT.#54-3943703-1		
I	CC006498	BYPASS @ POE G/L ACCOUNT 402 6-653-243-000	AP		R	9/27/2013		35.31 35.31	35.31CR	
		HIGHWAY LIGHTS 2002					35.31	ACCT.#54-3943686-9		
I	CC006499	SIERRA F.D. #1 G/L ACCOUNT 412 8-815-341-000	AP		R	9/27/2013		113.14 113.14	113.14CR	
		UTILITIES					113.14	ACCT.#54-3943782-6		
I	CC006500	SIERRA F.D. #1, & 3 G/L ACCOUNT 412 8-815-341-000 412 8-815-341-000	AP		R	9/27/2013		130.43 130.43	130.43CR	
		UTILITIES					108.98	ACCT.#54-3943785-9		
		UTILITIES					21.45	ACCT.#54-8936266-1		
		VENDOR TOTALS		REG. CHECK				2,178.81 2,178.81	2,178.81CR 0.00	0.00

PACKET: 04901 Regular Payments
 VENDOR SET: 01

===== R E P O R T T O T A L S =====

FUND DISTRIBUTION


FUND NO#	FUND NAME	AMOUNT
401	General Fund	6,447.51CR
402	Road Fund	16,411.78CR
408	East Grand Plains VolFire	133.08CR
410	Midway Volunteer Fire Fnd	169.05CR
411	Berrendo Volunteer Fire	175.73CR
412	Sierra Volunteer Fire Fnd	510.66CR
414	CC Fire Dist #8 Vol Fire	2,239.64CR
427	Indigent Hospital Claims	77,816.88CR
430	Law Enforcement Grant	450.00CR
432	DWI Grant Funds	720.12CR
452	Flood Control	272.94CR
631	Other Grants & Contracts	20.00CR
650	Detention Construction PJ	45,536.50CR
901	Fiduciary Accounts	107.95CR
** TOTALS **		151,011.84CR

----- TYPE OF CHECK TOTALS -----

	NUMBER	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
HAND CHECKS		0.00	0.00	0.00
		0.00	0.00	
DRAFTS	1	107.95	107.95CR	0.00
		107.95	0.00	
REG-CHECKS		150,903.89	150,903.89CR	0.00
		150,903.89	0.00	
EFT		0.00	0.00	0.00
		0.00	0.00	
NON-CHECKS		0.00	0.00	0.00
		0.00	0.00	
ALL CHECKS	1	151,011.84	151,011.84CR	0.00
		151,011.84	0.00	

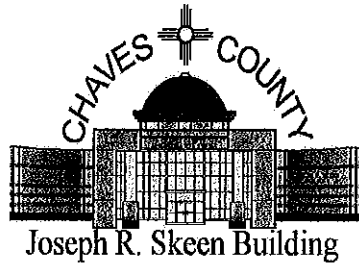
TOTAL CHECKS TO PRINT: 25

ERRORS: 0 WARNINGS: 0

Approved For Payment


Chaves County Clerk's Office

Dave Kunko
#1 St. Mary's Place
PO Box 580
Roswell, NM 88203
Phone: 575-624-6614
Fax: 575-624-6523
Email: coclerk@co.chaves.nm.us



COMMISSIONERS

- James W. Duffey • District 1
- Kim Chesser • District 2
- Kyle D. "Smiley" Wooton • District 3
- Robert B. Corn • District 4
- Greg Nibert • District 5

Chaves County Clerk

Summary Report -

09/01/2013 - 09/30/2013

CLERK FEES (EQUIPMENT)	\$	5,299.00
GEN CLERK'S FEES	\$	14,536.89
LIQUOR LICENSE	\$	-
CHILDREN'S TRUST FUND	\$	615.00
PROBATE	\$	303.00
PHOTOCOPIES.....	\$	991.50
GOVT GROSS RECEIPTS TAX	\$	105.95
TOTAL AMOUNT:	\$	21,851.34

TOTAL DOCUMENTS FILED 735

NEW MARRIAGE LICENSES 41
NEW PROBATES 7
NEW SURVEYS 5
NEW PLATS 0

**CHAVES COUNTY
ROAD DEPARTMENT**
1505 East Brasher Road
Roswell, New Mexico 88203
Phone: 575-624-6610
Fax: 575-627-4360



COMMISSIONERS
James W. Duffey · District 1
Kim Chesser · District 2
Kyle D. "Smiley" Wooton · District 3
Robert Corn · District 4
Greg Nibert · District 5

Road Operations Director
Terry Allensworth

County Manager
Stanton L. Riggs

August 2013

MAN-HOURS	8,892.25	
MANPOWER COST		\$225,641.61
MAN-HOURS ON ROAD PROJECTS	7,334.25	
MANPOWER COST ON ROAD PROJECTS		\$194,256.35
MILES BLADED	161.50	
MILES MOWED	256.82	
VEHICLE MILEAGE and OFF-ROAD HOURS	6,499.45	
VEHICLE AND EQUIPMENT COSTS		\$143,226.92
GALLONS WATER HAULED	438,000.00	
COST OF CITY WATER		\$201.52
COST OF PRIVATE BILLED WATER		\$0.00
MATERIAL HAULED (cubic yards)		
CHIPS USED ON ROAD PROJECTS	2,790.00	\$48,582.70
BASE COURSE USED ON ROAD PROJECTS	8,590.00	\$28,690.60
COLD MIX USED ON ROAD PROJECTS	63.90	\$4,984.20
FINES USED ON ROAD PROJECTS	0.00	\$0.00
MILLINGS	0.00	\$0.00
PIT RUN USED ON ROAD PROJECTS	460.00	\$2,760.00
RIP RAP USED ON ROAD PROJECTS	0.00	\$0.00
ROAD OIL		\$197,885.28
PRIMER		\$0.00
CHFRS-2P		\$0.00
DEMURRAGE		\$263.23
GAS (gallons)	2486.40	\$7,946.04
DIESEL (gallons)	10545.90	\$32,237.57
GAS - Dunken (gallons)	74.00	\$233.80
DIESEL - Dunken (gallons)	539.20	\$1,647.34
COST OF ROADWORK		\$662,915.55
COST OF SOLID WASTE		\$16,462.53

**TERRY ALLENSWORTH
ROAD OPERATIONS DIRECTOR**

Chaves County Road Department - August 2013

Work Date	Hours Worked	Travel/ Moving/ Down	Hours Blading	Vector Hours - City	Vector Hours - County	Miles Bladed	Miles Mowed	Employee Cost	Material Cost	Equipment Cost	Total Cost
8/1/2013	3	2	0	0	0	0	0	\$162.20	\$0.00	\$61.00	\$223.20
8/1/2013	0	0	5	0	0	0	0	\$162.20	\$0.00	\$177.50	\$339.70
8/1/2013	8.5	1.5	0	0	0	0	0	\$249.80	\$0.00	\$152.50	\$402.30
8/1/2013	10	0	0	0	0	0	0	\$180.80	\$601.20	\$495.00	\$1,277.00
8/1/2013	8.5	3	0	0	0	0	0	\$333.61	\$0.00	\$80.00	\$413.61
8/1/2013	0	0	0	5	3.5	0	0	\$202.30	\$0.00	\$65.45	\$267.75
8/1/2013	7	3	0	0	0	0	0	\$262.80	\$0.00	\$482.00	\$744.80
8/1/2013	9	1	0	0	0	0	0	\$286.20	\$0.00	\$424.00	\$710.20
8/1/2013	7.5	2.5	0	0	0	0	0	\$169.80	\$1,688.00	\$357.20	\$2,215.00
8/1/2013	10	0	0	0	0	0	0	\$80.75	\$0.00	\$0.00	\$80.75
8/1/2013	9	2	0	0	0	0	0	\$263.40	\$0.00	\$473.00	\$736.40
8/1/2013	7.5	2.5	0	0	0	0	0	\$239.30	\$668.00	\$464.10	\$1,371.40
8/1/2013	9	2	0	0	0	0	0	\$317.68	\$0.00	\$173.80	\$491.48
8/1/2013	7.5	2.5	0	0	0	0	0	\$225.60	\$1,350.40	\$319.60	\$1,895.60
8/1/2013	9.5	0.5	0	0	0	0	0	\$176.50	\$734.80	\$470.25	\$1,381.55
8/1/2013	5.5	2.5	0	0	0	0	0	\$248.00	\$1,087.80	\$282.00	\$1,617.80
8/1/2013	8.5	1.5	0	0	0	0	0	\$300.90	\$734.80	\$470.25	\$1,505.95
8/1/2013	9	2	0	0	0	0	0	\$350.00	\$0.00	\$0.00	\$350.00
8/1/2013	8.5	2.5	0	0	0	0	0	\$201.30	\$0.00	\$53.55	\$254.85
8/1/2013	9.5	1	0	0	0	0	0	\$249.80	\$1,181.60	\$357.20	\$1,788.60
8/1/2013	9	2	0	0	0	0	0	\$93.50	\$0.00	\$102.00	\$195.50
8/1/2013	9	1	0	0	0	0	0	\$301.50	\$601.20	\$445.50	\$1,348.20
8/1/2013	8	3	0	0	0	0	0	\$260.80	\$0.00	\$0.00	\$260.80
8/1/2013	9	2	0	0	0	0	0	\$324.60	\$0.00	\$16.20	\$340.80
8/1/2013	0	1	9	0	0	1	0	\$332.60	\$0.00	\$290.90	\$623.50
8/1/2013	0	5.5	4.5	0	0	1	0	\$350.00	\$0.00	\$236.10	\$586.10
8/1/2013	9	2	0	0	0	0	0	\$85.00	\$0.00	\$200.00	\$285.00
8/1/2013	8	2	0	0	0	0	0	\$318.30	\$3.50	\$152.00	\$473.80
8/1/2013	6.5	4.5	0	0	0	0	0	\$258.00	\$0.00	\$338.68	\$596.68
8/1/2013	50	0	0	0	0	0	0	\$1,636.20	\$0.00	\$125.50	\$1,761.70
8/1/2013	60	0	0	0	0	0	0	\$2,121.20	\$0.00	\$345.50	\$2,466.70
8/2/2013	9	1	0	0	0	0	5.8	\$324.60	\$0.00	\$167.70	\$492.30
8/2/2013	10	0	0	0	0	0	0	\$333.10	\$0.00	\$0.00	\$333.10
8/2/2013	8.5	0	0	0	0	0	0	\$299.29	\$0.00	\$0.00	\$299.29
8/2/2013	0	3.5	6.5	0	0	3	0	\$0.00	\$0.00	\$332.25	\$332.25
8/2/2013	10	0	0	0	0	0	0	\$0.00	\$0.00	\$10.20	\$10.20
8/2/2013	10	0	0	0	0	0	0	\$33.95	\$0.00	\$0.00	\$33.95
8/2/2013	0	4	6	0	0	1	0	\$0.00	\$0.00	\$265.75	\$265.75
8/2/2013	10	0	0	0	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00
8/3/2013	0	2	8	0	0	1.5	0	\$0.00	\$0.00	\$290.90	\$290.90
8/3/2013	10	0	0	0	0	0	18.6	\$0.00	\$0.00	\$243.10	\$243.10
8/3/2013	10	0	0	0	0	0	0	\$0.00	\$0.00	\$10.20	\$10.20
8/3/2013	0	3.5	6.5	0	0	4	0	\$0.00	\$0.00	\$261.25	\$261.25
8/3/2013	7.5	2.5	0	0	0	0	10.2	\$352.10	\$0.00	\$192.27	\$544.37
8/3/2013	9	1	0	0	0	0	8	\$324.60	\$0.00	\$194.80	\$519.40
8/5/2013	9	1	0	0	0	0	0	\$324.60	\$801.60	\$445.50	\$1,571.70
8/5/2013	0	1	9	0	0	1	0	\$332.60	\$0.00	\$255.40	\$588.00
8/5/2013	10	0	0	0	0	0	0	\$260.80	\$0.00	\$0.00	\$260.80
8/5/2013	0	8	2	0	0	1	0	\$332.60	\$0.00	\$124.90	\$457.50
8/5/2013	9.5	0.5	0	0	0	0	6.01	\$85.00	\$0.00	\$162.60	\$247.60
8/5/2013	9	1	0	0	0	0	0	\$249.80	\$0.00	\$338.40	\$588.20
8/5/2013	7	3	0	0	0	0	0	\$201.30	\$0.00	\$338.40	\$539.70
8/5/2013	4.5	3.5	0	0	0	0	0	\$280.00	\$0.00	\$184.15	\$464.15
8/5/2013	70	0	0	0	0	0	0	\$2,439.60	\$0.00	\$357.00	\$2,796.60
8/5/2013	43.25	0	0	0	0	0	0	\$1,403.57	\$0.00	\$125.50	\$1,529.07
8/5/2013	6.5	3.5	0	0	0	0	0	\$258.00	\$0.00	\$319.60	\$577.60
8/5/2013	9	1	0	0	0	0	0	\$318.30	\$734.80	\$518.70	\$1,571.80
8/5/2013	0	2	8	0	0	2.5	0	\$350.00	\$0.00	\$263.90	\$613.90
8/5/2013	1	4.5	4.5	0	0	1.5	0	\$301.50	\$0.00	\$228.30	\$529.80
8/5/2013	8	2	0	0	0	0	0	\$300.90	\$0.00	\$162.30	\$463.20
8/5/2013	9.5	0.5	0	0	0	0	0	\$310.00	\$0.00	\$76.00	\$386.00
8/5/2013	9.5	0.5	0	0	0	0	0	\$176.50	\$801.60	\$465.38	\$1,443.47
8/5/2013	6.5	3.5	0	0	0	0	4.3	\$225.60	\$0.00	\$303.30	\$528.90
8/5/2013	0	2	8	0	0	1.9	0	\$288.80	\$0.00	\$297.75	\$586.55
8/5/2013	8.5	1.5	0	0	0	0	0	\$239.30	\$3.50	\$144.88	\$387.68
8/5/2013	8	2	0	0	0	2.5	0	\$263.40	\$0.00	\$262.30	\$525.70
8/5/2013	9.5	0.5	0	0	0	0	0	\$85.00	\$0.00	\$24.00	\$109.00
8/5/2013	8	2.5	0	0	0	0	0	\$351.85	\$631.80	\$225.00	\$1,208.66
8/5/2013	10	0	0	0	0	0	0	\$180.80	\$801.60	\$495.00	\$1,477.40
8/5/2013	9.5	0.5	0	0	0	0	0	\$262.80	\$868.40	\$470.25	\$1,601.45
8/5/2013	8.5	1.5	0	0	0	0	0	\$249.80	\$0.00	\$152.50	\$402.30

Chaves County Road Department - August 2013

Work Date	Hours Worked	Travel/ Moving/ Down	Hours Blading	Vector Hours - City	Vector Hours - County	Miles Bladed	Miles Mowed	Employee Cost	Material Cost	Equipment Cost	Total Cost
8/5/2013	0	2	8	0	0	1.5	0	\$324.40	\$0.00	\$255.40	\$579.80
8/5/2013	7	3	0	0	0	0	7	\$201.30	\$0.00	\$197.10	\$398.40
8/5/2013	9	1	0	0	0	0	0	\$286.20	\$0.00	\$476.00	\$762.20
8/5/2013	0	4	6	0	0	2.3	0	\$337.30	\$0.00	\$233.70	\$571.00
8/5/2013	0	0.5	0	4	3.5	0	0	\$190.40	\$0.00	\$57.75	\$248.15
8/6/2013	0	0	0	8	2	0	0	\$238.00	\$0.00	\$77.00	\$315.00
8/6/2013	0	3	7	0	0	1.6	0	\$337.30	\$0.00	\$269.20	\$606.50
8/6/2013	9	1	0	0	0	0	0	\$286.20	\$0.00	\$372.00	\$658.20
8/6/2013	0	2	0	0	0	0	0	\$40.26	\$0.00	\$10.20	\$50.46
8/6/2013	6	2	0	0	0	0	0	\$161.04	\$0.00	\$90.20	\$251.24
8/6/2013	0	0	5	0	0	0	0	\$162.20	\$0.00	\$177.50	\$339.70
8/6/2013	8.5	1.5	0	0	0	0	0	\$249.80	\$0.00	\$152.50	\$402.30
8/6/2013	8	2	0	0	0	0	0	\$324.40	\$0.00	\$216.50	\$540.90
8/6/2013	5	5	0	0	0	0	0	\$262.80	\$0.00	\$425.20	\$688.00
8/6/2013	10	0	0	0	0	0	0	\$180.80	\$668.00	\$495.00	\$1,343.80
8/6/2013	2	3.5	0	0	0	0	0	\$184.30	\$280.80	\$75.00	\$540.10
8/6/2013	5	0	0	0	0	0	0	\$167.55	\$0.00	\$125.00	\$292.55
8/6/2013	9.5	0.5	0	0	0	0	0	\$85.00	\$0.00	\$8.00	\$93.00
8/6/2013	8	2	0	0	0	0	0	\$263.40	\$0.00	\$250.30	\$513.70
8/6/2013	8.5	1.5	0	0	0	0	0	\$239.30	\$3.50	\$144.88	\$387.68
8/6/2013	5	5.5	0	0	0	0	0	\$303.24	\$0.00	\$177.95	\$481.19
8/6/2013	8	2.5	0	0	0	0	0	\$236.88	\$1,519.20	\$376.00	\$2,132.08
8/6/2013	9.5	0.5	0	0	0	0	0	\$176.50	\$734.80	\$453.63	\$1,364.92
8/6/2013	4.5	6	0	0	0	0	0	\$325.50	\$906.50	\$244.40	\$1,476.40
8/6/2013	8	2	0	0	0	0	0	\$300.90	\$10.96	\$418.40	\$730.26
8/6/2013	7	0	0	0	0	0	0	\$245.00	\$0.00	\$0.00	\$245.00
8/6/2013	3.5	0	0	0	0	0	0	\$122.50	\$0.00	\$0.00	\$122.50
8/6/2013	7	3.5	0	0	0	0	0	\$334.21	\$3.50	\$144.00	\$481.71
8/6/2013	5.5	5	0	0	0	0	0	\$270.90	\$0.00	\$267.38	\$538.27
8/6/2013	50	0	0	0	0	0	0	\$1,636.20	\$0.00	\$125.50	\$1,761.70
8/6/2013	70	0	0	0	0	0	0	\$2,439.60	\$0.00	\$357.00	\$2,796.60
8/6/2013	4	6	0	0	0	0	0	\$350.00	\$0.00	\$445.50	\$795.50
8/6/2013	4.5	6	0	0	0	0	0	\$211.36	\$0.00	\$33.15	\$244.51
8/6/2013	9.5	1	0	0	0	0	0	\$262.29	\$844.00	\$357.20	\$1,463.49
8/6/2013	4	6	0	0	0	0	0	\$85.00	\$0.00	\$68.00	\$153.00
8/6/2013	10	0	0	0	0	0	0	\$333.10	\$668.00	\$495.00	\$1,496.10
8/6/2013	0	4	6	0	0	0.5	0	\$332.60	\$0.00	\$86.40	\$419.00
8/6/2013	9.5	1	0	0	0	0	0	\$316.57	\$906.50	\$357.20	\$1,580.27
8/6/2013	3	0	0	0	0	0	0	\$78.24	\$0.00	\$0.00	\$78.24
8/6/2013	5.5	2	0	0	0	0	0	\$195.60	\$0.00	\$0.00	\$195.60
8/6/2013	8	2	0	0	0	0	0	\$324.60	\$0.00	\$76.95	\$401.55
8/7/2013	10	0	0	0	0	0	0	\$324.60	\$496.20	\$495.00	\$1,315.80
8/7/2013	0	1	9	0	0	1	0	\$332.60	\$0.00	\$290.90	\$623.50
8/7/2013	4	4.5	0	0	0	0	0	\$221.68	\$0.00	\$0.00	\$221.68
8/7/2013	2	0	0	0	0	0	0	\$52.16	\$0.00	\$0.00	\$52.16
8/7/2013	10	0.5	0	0	0	0	0	\$316.57	\$1,269.10	\$376.00	\$1,961.67
8/7/2013	0	7	3	0	0	0.5	0	\$332.60	\$0.00	\$433.80	\$766.40
8/7/2013	4	0	0	0	0	0	0	\$70.60	\$0.00	\$100.00	\$170.60
8/7/2013	8.5	1.5	0	0	0	0	0	\$85.00	\$0.00	\$85.00	\$170.00
8/7/2013	9.5	1	0	0	0	0	0	\$262.29	\$1,417.20	\$357.20	\$2,036.69
8/7/2013	4.5	6	0	0	0	0	0	\$211.36	\$0.00	\$33.15	\$244.51
8/7/2013	3	5	0	0	0	0	0	\$280.00	\$0.00	\$25.50	\$305.50
8/7/2013	52.75	0	0	0	0	0	0	\$1,904.26	\$0.00	\$277.00	\$2,181.26
8/7/2013	50	0	0	0	0	0	0	\$1,636.20	\$0.00	\$125.50	\$1,761.70
8/7/2013	5	5.5	0	0	0	0	0	\$270.90	\$0.00	\$213.90	\$484.80
8/7/2013	8.5	2	0	0	0	0	0	\$334.21	\$0.00	\$160.00	\$494.21
8/7/2013	4	4	0	0	0	0	0	\$280.00	\$0.00	\$30.80	\$310.80
8/7/2013	9	1	0	0	0	0	0	\$85.00	\$0.00	\$144.10	\$229.10
8/7/2013	8.5	1.5	0	0	0	0	0	\$300.90	\$16.44	\$496.85	\$814.19
8/7/2013	9.5	0.5	0	0	0	0	0	\$310.00	\$0.00	\$48.45	\$358.45
8/7/2013	5.5	1	0	0	0	0	0	\$114.72	\$200.40	\$286.50	\$601.62
8/7/2013	8	2.5	0	0	0	0	0	\$236.88	\$1,519.20	\$319.60	\$2,075.68
8/7/2013	5.5	5	0	0	0	0	0	\$303.24	\$0.00	\$307.70	\$610.94
8/7/2013	8.5	1.5	0	0	0	0	0	\$239.30	\$3.50	\$144.88	\$387.68
8/7/2013	0	0	6.5	0	0	0	0	\$186.03	\$0.00	\$177.50	\$363.53
8/7/2013	7.5	3	0	0	0	0	0	\$351.85	\$0.00	\$128.00	\$479.85
8/7/2013	8.5	1.5	0	0	0	0	0	\$85.00	\$0.00	\$162.60	\$247.60
8/7/2013	4	3	0	0	0	0	0	\$126.56	\$133.60	\$198.00	\$458.16
8/7/2013	8	2	0	0	0	0	0	\$262.80	\$0.00	\$301.00	\$563.80
8/7/2013	3	0	0	0	0	0	0	\$54.24	\$5.48	\$141.60	\$201.32
8/7/2013	8.5	1.5	0	0	0	0	0	\$249.80	\$0.00	\$152.50	\$402.30

Chaves County Road Department - August 2013

Work Date	Hours Worked	Travel/ Moving/ Down	Hours Blading	Vector Hours - City	Vector Hours - County	Miles Bladed	Miles Mowed	Employee Cost	Material Cost	Equipment Cost	Total Cost
8/7/2013	0	4	6	0	0	1.5	0	\$324.40	\$0.00	\$255.40	\$579.80
8/7/2013	4.5	6	0	0	0	0	0	\$211.36	\$0.00	\$72.75	\$284.11
8/7/2013	2.5	1	0	0	0	0	0	\$100.17	\$0.00	\$112.00	\$212.17
8/7/2013	7.5	3	0	0	0	0	0	\$178.29	\$1,012.80	\$376.00	\$1,567.09
8/7/2013	0	3	7	0	0	1.2	0	\$337.30	\$0.00	\$269.20	\$606.50
8/7/2013	0	0	0	10	2	0	0	\$285.60	\$0.00	\$92.40	\$378.00
8/8/2013	0	1	0	7	2	0	0	\$238.00	\$0.00	\$69.30	\$307.30
8/8/2013	0	4	2	0	0	0	0	\$171.72	\$0.00	\$87.00	\$258.72
8/8/2013	0	10	0	0	0	0	0	\$169.80	\$0.00	\$0.00	\$169.80
8/8/2013	0	10	0	0	0	0	0	\$337.30	\$0.00	\$27.60	\$364.90
8/8/2013	4	0	0	0	0	0	0	\$114.48	\$0.00	\$19.20	\$133.68
8/8/2013	7.5	2.5	0	0	0	0	0	\$324.40	\$0.00	\$420.75	\$745.15
8/8/2013	8.5	1.5	0	0	0	0	0	\$262.80	\$0.00	\$315.45	\$578.25
8/8/2013	8	2	0	0	0	0	0	\$180.80	\$0.00	\$396.00	\$576.80
8/8/2013	8	2	0	0	0	0	0	\$85.00	\$0.00	\$165.15	\$250.15
8/8/2013	7	3.5	0	0	0	0	0	\$351.85	\$0.00	\$56.00	\$407.85
8/8/2013	3.5	5.5	0	0	0	0	0	\$259.92	\$0.00	\$236.50	\$496.42
8/8/2013	7	2	0	0	0	0	0	\$203.04	\$1,050.30	\$319.60	\$1,572.94
8/8/2013	8	2	0	0	0	0	0	\$239.30	\$0.00	\$364.00	\$603.30
8/8/2013	8	2	0	0	0	0	0	\$300.90	\$0.00	\$445.50	\$746.40
8/8/2013	8	2	0	0	0	0	0	\$85.00	\$0.00	\$131.00	\$216.00
8/8/2013	5.5	3.5	0	0	0	0	0	\$315.00	\$0.00	\$15.40	\$330.40
8/8/2013	1.5	0	0	0	0	0	0	\$52.50	\$0.00	\$57.60	\$110.10
8/8/2013	7	2	0	0	0	0	0	\$286.47	\$0.00	\$128.00	\$414.47
8/8/2013	4	5	0	0	0	0	0	\$232.20	\$0.00	\$178.25	\$410.45
8/8/2013	45.75	0	0	0	0	0	0	\$1,498.90	\$0.00	\$125.50	\$1,624.40
8/8/2013	60	0	0	0	0	0	0	\$2,137.60	\$0.00	\$277.00	\$2,414.60
8/8/2013	5	4	0	0	0	0	0	\$181.17	\$0.00	\$105.10	\$286.27
8/8/2013	7.5	1.5	0	0	0	0	0	\$224.82	\$675.20	\$282.00	\$1,182.02
8/8/2013	5	4	0	0	0	0	0	\$76.50	\$0.00	\$85.00	\$161.50
8/8/2013	5	4.5	0	0	0	0	0	\$167.68	\$0.00	\$100.00	\$267.68
8/8/2013	8	1	0	0	0	0	0	\$271.35	\$167.00	\$300.80	\$739.15
8/8/2013	1.5	0	0	0	0	0	0	\$0.00	\$0.00	\$12.00	\$12.00
8/8/2013	5	4	0	0	0	0	0	\$234.72	\$0.00	\$0.00	\$234.72
8/8/2013	0	1	9	0	0	1	0	\$332.60	\$0.00	\$113.40	\$446.00
8/8/2013	9	0.5	0	0	0	0	0	\$308.37	\$0.00	\$445.50	\$753.87
8/9/2013	10	0	0	0	0	0	7	\$35.00	\$0.00	\$122.05	\$157.05
8/9/2013	8	2	0	0	0	0	0	\$0.00	\$0.00	\$142.80	\$142.80
8/9/2013	9	1	0	0	0	0	0	\$0.00	\$0.00	\$192.25	\$192.25
8/10/2013	8	2	0	0	0	0	0	\$0.00	\$0.00	\$197.35	\$197.35
8/10/2013	9	1	0	0	0	0	8	\$0.00	\$0.00	\$197.10	\$197.10
8/12/2013	0	3.5	6.5	0	0	0	0	\$350.00	\$0.00	\$263.90	\$613.90
8/12/2013	8	1	0	0	0	0	0	\$211.14	\$0.00	\$33.00	\$244.14
8/12/2013	1	0	0	0	0	0	0	\$25.80	\$33.40	\$37.60	\$96.80
8/12/2013	8	2	0	0	0	0	0	\$318.30	\$0.00	\$518.70	\$837.00
8/12/2013	60	0	0	0	0	0	0	\$2,121.20	\$0.00	\$345.50	\$2,466.70
8/12/2013	59	0	0	0	0	0	0	\$1,888.99	\$0.00	\$125.50	\$2,014.49
8/12/2013	9	1	0	0	0	0	0	\$324.60	\$66.80	\$445.50	\$836.90
8/12/2013	0	1	9	0	0	0.5	0	\$332.60	\$0.00	\$255.40	\$588.00
8/12/2013	2	2.5	5.5	0	0	0.3	0	\$301.50	\$0.00	\$228.30	\$529.80
8/12/2013	5	5	0	0	0	0	0	\$225.60	\$0.00	\$0.00	\$225.60
8/12/2013	3	2	5	0	0	1	0	\$332.60	\$0.00	\$331.80	\$664.40
8/12/2013	8	2	0	0	0	0	5.7	\$85.00	\$0.00	\$229.10	\$314.10
8/12/2013	9	1	0	0	0	0	0	\$249.80	\$120.00	\$338.40	\$708.20
8/12/2013	8.5	1.5	0	0	0	0	0	\$201.30	\$0.00	\$340.60	\$541.90
8/12/2013	9	1	0	0	0	0	0	\$350.00	\$0.00	\$379.60	\$729.60
8/12/2013	10	0	0	0	0	0	0	\$335.10	\$0.00	\$0.00	\$335.10
8/12/2013	8.5	1.5	0	0	0	0	0	\$239.30	\$3.50	\$144.88	\$387.68
8/12/2013	9.5	0.5	0	0	0	0	0	\$85.00	\$0.00	\$76.00	\$161.00
8/12/2013	2.5	4.5	0	0	0	0	0	\$157.92	\$33.40	\$152.95	\$344.27
8/12/2013	0	3	7	0	0	1.3	0	\$288.80	\$0.00	\$304.70	\$593.50
8/12/2013	2	4	4	0	0	1.5	0	\$300.90	\$0.00	\$157.30	\$458.20
8/12/2013	9.5	0.5	0	0	0	0	0	\$176.50	\$133.60	\$470.25	\$780.35
8/12/2013	0	3	0	0	0	0	0	\$67.68	\$0.00	\$96.00	\$163.68
8/12/2013	9.5	0.5	0	0	0	0	0	\$310.00	\$60.00	\$357.20	\$727.20
8/12/2013	7.5	0	0	0	0	0	0	\$135.60	\$66.80	\$371.25	\$573.65
8/12/2013	3	0	0	0	0	0	0	\$78.84	\$7.00	\$48.00	\$133.84
8/12/2013	5	0	0	0	0	0	0	\$124.90	\$0.00	\$125.76	\$250.66
8/12/2013	1	4.5	4.5	0	0	2.5	0	\$324.40	\$0.00	\$223.35	\$547.75
8/12/2013	4	1	0	0	0	0	0	\$124.90	\$0.00	\$76.25	\$201.15
8/12/2013	7	3	0	0	0	0	0	\$201.30	\$0.00	\$147.90	\$349.20

Chaves County Road Department - August 2013

Work Date	Hours Worked	Travel/ Moving/ Down	Hours Blading	Vector Hours - City	Vector Hours - County	Miles Bladed	Miles Mowed	Employee Cost	Material Cost	Equipment Cost	Total Cost
8/12/2013	0	0	3	0	0	0	0	\$85.86	\$0.00	\$71.00	\$156.86
8/12/2013	6	1	0	0	0	0	0	\$200.34	\$0.00	\$1,220.00	\$1,420.34
8/12/2013	0	0.5	0	9.5	0	0	0	\$238.00	\$0.00	\$73.15	\$311.15
8/12/2013	0	3	7	0	0	2.7	0	\$337.30	\$0.00	\$262.30	\$599.60
8/12/2013	5.5	1.5	0	0	0	0	0	\$183.96	\$186.80	\$272.25	\$643.01
8/12/2013	7	3.5	0	0	0	0	0	\$304.61	\$0.00	\$200.00	\$504.61
8/13/2013	5.5	5	0	0	0	0	0	\$304.61	\$0.00	\$72.00	\$376.61
8/13/2013	0	2	8	0	0	0	0	\$337.30	\$0.00	\$297.80	\$635.10
8/13/2013	0	0.5	0	7	2.5	0	0	\$238.00	\$0.00	\$73.15	\$311.15
8/13/2013	4	1	0	0	0	0	0	\$143.10	\$0.00	\$692.60	\$835.70
8/13/2013	0	1	4	0	0	0	0	\$143.10	\$0.00	\$43.50	\$186.60
8/13/2013	6	4	0	0	0	0	6	\$201.30	\$0.00	\$266.20	\$467.50
8/13/2013	4	1.5	0	0	0	0	0	\$137.39	\$0.00	\$83.88	\$221.26
8/13/2013	0	2.5	7.5	0	0	3.2	0	\$324.40	\$0.00	\$223.35	\$547.75
8/13/2013	4.5	0	0	0	0	0	0	\$112.41	\$0.00	\$104.80	\$217.21
8/13/2013	10	0	0	0	0	0	0	\$180.80	\$66.80	\$495.00	\$742.60
8/13/2013	9.5	0.5	0	0	0	0	0	\$310.00	\$60.00	\$357.20	\$727.20
8/13/2013	9.5	0.5	0	0	0	0	0	\$176.50	\$0.00	\$470.25	\$646.75
8/13/2013	0	3	7	0	0	2.5	0	\$300.90	\$0.00	\$258.70	\$559.60
8/13/2013	0	3	7	0	0	1.9	0	\$288.80	\$0.00	\$290.50	\$579.30
8/13/2013	9.5	0.5	0	0	0	0	0	\$225.60	\$539.80	\$308.75	\$1,074.15
8/13/2013	10	0	0	0	0	0	0	\$85.00	\$0.00	\$0.00	\$85.00
8/13/2013	8.5	1.5	0	0	0	0	0	\$239.30	\$3.50	\$144.88	\$387.68
8/13/2013	7.5	3	0	0	0	0	0	\$351.85	\$351.00	\$212.50	\$915.35
8/13/2013	2.5	1	0	0	0	0	0	\$122.50	\$0.00	\$123.75	\$246.25
8/13/2013	6.5	0	0	0	0	0	0	\$227.50	\$0.00	\$67.60	\$295.10
8/13/2013	8.5	1.5	0	0	0	0	0	\$201.30	\$0.00	\$157.20	\$358.50
8/13/2013	9	1	0	0	0	0	0	\$249.80	\$420.00	\$338.40	\$1,008.20
8/13/2013	8	2	0	0	0	0	4.99	\$85.00	\$0.00	\$159.80	\$244.80
8/13/2013	4	3	3	0	0	1	0	\$332.60	\$0.00	\$152.70	\$485.30
8/13/2013	6	4	0	0	0	0	0	\$301.50	\$0.00	\$141.50	\$443.00
8/13/2013	8	2	0	0	0	0	0	\$225.60	\$360.00	\$300.80	\$886.40
8/13/2013	0	1	9	0	0	1	0	\$332.60	\$0.00	\$219.90	\$552.50
8/13/2013	9	1	0	0	0	0	0	\$324.60	\$1,154.60	\$445.50	\$1,924.70
8/13/2013	9.5	0.5	0	0	0	0	0	\$260.80	\$0.00	\$76.00	\$336.80
8/13/2013	42.25	0	0	0	0	0	0	\$1,391.82	\$0.00	\$125.50	\$1,517.32
8/13/2013	70	0	0	0	0	0	0	\$2,439.60	\$0.00	\$357.00	\$2,796.60
8/13/2013	9	1	0	0	0	0	0	\$318.30	\$1,417.20	\$518.70	\$2,254.20
8/13/2013	8	2	0	0	0	0	0	\$350.00	\$0.00	\$223.40	\$573.40
8/14/2013	9	1	0	0	0	0	0	\$85.00	\$0.00	\$132.60	\$217.60
8/14/2013	0	2	6	0	0	0	0	\$280.00	\$0.00	\$228.40	\$508.40
8/14/2013	8	2	0	0	0	0	0	\$318.30	\$0.00	\$464.10	\$782.40
8/14/2013	1.5	2	0	0	0	0	0	\$90.30	\$93.40	\$56.40	\$240.10
8/14/2013	6.5	0	0	0	0	0	0	\$152.49	\$0.00	\$132.00	\$284.49
8/14/2013	69.5	0	0	0	0	0	0	\$2,423.68	\$0.00	\$357.00	\$2,780.68
8/14/2013	9	1	0	0	0	0	0	\$301.50	\$668.00	\$445.50	\$1,415.00
8/14/2013	60	0	0	0	0	0	0	\$1,920.40	\$0.00	\$125.50	\$2,045.90
8/14/2013	0	10	0	0	0	0	0	\$260.80	\$0.00	\$0.00	\$260.80
8/14/2013	8	2	0	0	0	0	0	\$324.60	\$668.00	\$396.00	\$1,388.60
8/14/2013	8.5	1.5	0	0	0	0	0	\$225.60	\$420.00	\$319.60	\$965.20
8/14/2013	2	3	5	0	0	1	0	\$332.60	\$0.00	\$208.30	\$540.90
8/14/2013	5.5	4.5	0	0	0	0	12.01	\$85.00	\$0.00	\$167.70	\$252.70
8/14/2013	8.5	1.5	0	0	0	0	0	\$249.80	\$420.00	\$319.60	\$989.40
8/14/2013	6	4	0	0	0	0	0	\$350.00	\$0.00	\$119.01	\$469.01
8/14/2013	6.5	4	0	0	0	0	0	\$351.85	\$421.20	\$200.00	\$973.05
8/14/2013	9.5	0.5	0	0	0	0	0	\$85.00	\$0.00	\$76.00	\$161.00
8/14/2013	8.5	1.5	0	0	0	0	0	\$239.30	\$3.50	\$144.88	\$387.68
8/14/2013	0	3	7	0	0	2.3	0	\$288.80	\$0.00	\$311.80	\$600.60
8/14/2013	0	4.5	5.5	0	0	1.5	0	\$300.90	\$0.00	\$263.80	\$564.70
8/14/2013	9.5	0.5	0	0	0	0	0	\$176.50	\$668.00	\$470.25	\$1,314.75
8/14/2013	4.5	5.5	0	0	0	0	3.3	\$225.60	\$0.00	\$244.40	\$470.00
8/14/2013	8	2	0	0	0	0	0	\$310.00	\$1,447.80	\$300.80	\$2,058.60
8/14/2013	8.5	1.5	0	0	0	0	0	\$180.80	\$668.00	\$420.75	\$1,269.55
8/14/2013	5	0	0	0	0	0	0	\$124.90	\$0.00	\$235.80	\$360.70
8/14/2013	0	4	6	0	0	3	0	\$324.40	\$0.00	\$223.35	\$547.75
8/14/2013	3	2	0	0	0	0	0	\$124.90	\$0.00	\$68.63	\$193.52
8/14/2013	6	4	0	0	0	0	6	\$201.30	\$0.00	\$229.10	\$430.40
8/14/2013	9	1	0	0	0	0	0	\$169.80	\$668.00	\$445.50	\$1,283.30
8/14/2013	7.5	2.5	0	0	0	0	0	\$286.20	\$0.00	\$372.00	\$658.20
8/14/2013	2	8	0	0	0	0	0	\$337.30	\$0.00	\$41.40	\$378.70
8/14/2013	0	1	0	2.5	6.5	0	0	\$238.00	\$0.00	\$69.30	\$307.30

Chaves County Road Department - August 2013

Work Date	Hours Worked	Travel/ Moving/ Down	Hours Blading	Vector Hours - City	Vector Hours - County	Miles Bladed	Miles Mowed	Employee Cost	Material Cost	Equipment Cost	Total Cost
8/14/2013	5.5	5	0	0	0	0	0	\$304.61	\$0.00	\$72.00	\$376.61
8/15/2013	5.5	5	0	0	0	0	0	\$304.61	\$0.00	\$72.00	\$376.61
8/15/2013	0	0.5	0	6	3.5	0	0	\$238.00	\$0.00	\$73.15	\$311.15
8/15/2013	6	4	0	0	0	0	0	\$286.20	\$0.00	\$372.00	\$658.20
8/15/2013	9.5	0.5	0	0	0	0	0	\$169.80	\$601.20	\$470.25	\$1,241.25
8/15/2013	5.5	4.5	0	0	0	0	0	\$201.30	\$506.40	\$225.60	\$933.30
8/15/2013	6	4	0	0	0	0	0	\$249.80	\$3.50	\$106.75	\$360.05
8/15/2013	0	5.5	4.5	0	0	1	0	\$324.40	\$0.00	\$152.35	\$476.75
8/15/2013	10	0	0	0	0	0	0	\$180.80	\$668.00	\$495.00	\$1,343.80
8/15/2013	4.5	5.5	0	0	0	0	4	\$225.60	\$0.00	\$170.20	\$395.80
8/15/2013	9.5	0.5	0	0	0	0	0	\$176.50	\$668.00	\$470.25	\$1,314.75
8/15/2013	0	3.5	6.5	0	0	3	0	\$300.90	\$0.00	\$267.75	\$568.65
8/15/2013	0	3	7	0	0	1.4	0	\$288.80	\$0.00	\$286.95	\$575.75
8/15/2013	5.5	4.5	0	0	0	0	0	\$239.30	\$3.50	\$99.13	\$341.93
8/15/2013	10	0	0	0	0	0	0	\$85.00	\$0.00	\$0.00	\$85.00
8/15/2013	3	7.5	0	0	0	0	0	\$351.85	\$0.00	\$64.00	\$415.85
8/15/2013	4	0	0	0	0	0	0	\$140.00	\$0.00	\$131.27	\$271.27
8/15/2013	2	4	0	0	0	0	0	\$210.00	\$0.00	\$75.20	\$285.20
8/15/2013	5.5	4.5	0	0	0	0	0	\$201.30	\$506.40	\$225.60	\$933.30
8/15/2013	3	7	0	0	0	0	5.7	\$85.00	\$0.00	\$120.70	\$205.70
8/15/2013	6.5	3.5	0	0	0	0	0	\$249.80	\$0.00	\$109.10	\$358.90
8/15/2013	0	3	7	0	0	2	0	\$332.60	\$0.00	\$271.60	\$604.20
8/15/2013	6	4	0	0	0	0	0	\$225.60	\$866.40	\$225.60	\$1,317.60
8/15/2013	5.5	4.5	0	0	0	0	0	\$301.50	\$334.00	\$272.25	\$907.75
8/15/2013	8	2	0	0	0	0	0	\$324.60	\$400.80	\$396.00	\$1,121.40
8/15/2013	0	5	5	0	0	1	0	\$332.60	\$0.00	\$77.90	\$410.50
8/15/2013	50	0	0	0	0	0	0	\$1,623.00	\$0.00	\$125.50	\$1,748.50
8/15/2013	70	0	0	0	0	0	0	\$2,439.60	\$0.00	\$357.00	\$2,796.60
8/15/2013	6	4	0	0	0	0	0	\$258.00	\$0.00	\$225.60	\$483.60
8/15/2013	9	1	0	0	0	0	0	\$318.30	\$467.60	\$518.70	\$1,304.60
8/15/2013	7.5	2.5	0	0	0	0	0	\$260.80	\$0.00	\$60.00	\$320.80
8/15/2013	10	0	0	0	0	0	0	\$85.00	\$0.00	\$5.10	\$90.10
8/15/2013	0	7	3	0	0	7	0	\$350.00	\$0.00	\$165.10	\$515.10
8/16/2013	0	2	8	0	0	2	0	\$0.00	\$0.00	\$299.40	\$299.40
8/16/2013	7	3	0	0	0	0	1.2	\$0.00	\$0.00	\$208.42	\$208.42
8/16/2013	0	3	7	0	0	1.5	0	\$0.00	\$0.00	\$297.60	\$297.60
8/16/2013	0	3.5	6.5	0	0	4	0	\$0.00	\$0.00	\$267.75	\$267.75
8/16/2013	8.5	1.5	0	0	0	0	0	\$0.00	\$0.00	\$236.00	\$236.00
8/16/2013	10	0	0	0	0	0	0	\$45.20	\$0.00	\$140.60	\$185.80
8/17/2013	10	0	0	0	0	0	0	\$0.00	\$0.00	\$154.15	\$154.15
8/17/2013	8.5	1.5	0	0	0	0	0	\$0.00	\$0.00	\$268.00	\$268.00
8/17/2013	2	0	0	0	0	0	0	\$0.00	\$0.00	\$45.50	\$45.50
8/17/2013	0	4	6	0	0	5.5	0	\$0.00	\$0.00	\$271.60	\$271.60
8/17/2013	0	3	7	0	0	2.5	0	\$0.00	\$0.00	\$290.50	\$290.50
8/17/2013	6.5	3.5	0	0	0	0	15	\$0.00	\$0.00	\$286.70	\$286.70
8/19/2013	8	2	0	0	0	0	0	\$201.30	\$0.00	\$108.90	\$310.20
8/19/2013	4	2	0	0	0	0	0	\$149.88	\$0.00	\$181.50	\$331.38
8/19/2013	7.5	2.5	0	0	0	0	8.9	\$85.00	\$0.00	\$236.75	\$321.75
8/19/2013	5	0	0	0	0	0	0	\$112.80	\$0.00	\$0.00	\$112.80
8/19/2013	3	3	0	0	0	0	0	\$199.56	\$0.00	\$46.20	\$245.76
8/19/2013	0.5	4.5	5	0	0	3	0	\$301.50	\$0.00	\$223.20	\$524.70
8/19/2013	4	1	0	0	0	0	0	\$112.80	\$0.00	\$150.40	\$263.20
8/19/2013	0	1	9	0	0	1	0	\$332.60	\$0.00	\$255.40	\$588.00
8/19/2013	10	0	0	0	0	0	0	\$350.00	\$0.00	\$23.10	\$373.10
8/19/2013	9	1	0	0	0	0	0	\$324.60	\$10.96	\$424.80	\$760.36
8/19/2013	8	2	0	0	0	0	0	\$318.30	\$16.44	\$424.80	\$759.54
8/19/2013	9.5	0.5	0	0	0	0	0	\$258.00	\$675.20	\$357.20	\$1,290.40
8/19/2013	60	0	0	0	0	0	0	\$2,091.10	\$0.00	\$280.00	\$2,371.10
8/19/2013	49	0	0	0	0	0	0	\$1,534.35	\$0.00	\$125.50	\$1,659.85
8/19/2013	0	5	5	0	0	1.2	0	\$288.80	\$0.00	\$155.60	\$444.40
8/19/2013	8.5	1.5	0	0	0	0	0	\$239.30	\$3.50	\$144.88	\$387.68
8/19/2013	10	0	0	0	0	0	0	\$85.00	\$0.00	\$24.00	\$109.00
8/19/2013	7	3.5	0	0	0	0	0	\$351.85	\$0.00	\$200.00	\$551.85
8/19/2013	0	4	6	0	0	4	0	\$300.90	\$0.00	\$271.60	\$572.50
8/19/2013	5.5	0	0	0	0	0	0	\$170.50	\$0.00	\$312.00	\$482.50
8/19/2013	2	8	0	0	0	0	2.5	\$225.60	\$0.00	\$177.85	\$403.45
8/19/2013	4	0.5	0	0	0	0	0	\$139.50	\$869.00	\$150.40	\$1,158.90
8/19/2013	8	2	0	0	0	0	0	\$209.90	\$0.00	\$372.00	\$581.90
8/19/2013	3.5	0	0	0	0	0	0	\$87.43	\$0.00	\$78.60	\$166.03
8/19/2013	5	0	0	0	0	0	0	\$90.40	\$0.00	\$247.50	\$337.90
8/19/2013	0	2.5	7.5	0	0	1.5	0	\$324.40	\$0.00	\$223.35	\$547.75

Chaves County Road Department - August 2013

Work Date	Hours Worked	Travel/ Moving/ Down	Hours Blading	Vector Hours - City	Vector Hours - County	Miles Bladed	Miles Mowed	Employee Cost	Material Cost	Equipment Cost	Total Cost
8/19/2013	5	1.5	0	0	0	0	0	\$162.37	\$0.00	\$99.13	\$261.49
8/19/2013	3	7	0	0	0	0	0	\$201.30	\$0.00	\$212.40	\$413.70
8/19/2013	3	4.5	2.5	0	0	0	0	\$286.20	\$0.00	\$148.75	\$434.95
8/19/2013	8	2	0	0	0	0	0	\$337.30	\$0.00	\$55.20	\$392.50
8/19/2013	8.5	1.5	0	0	0	0	0	\$169.80	\$0.00	\$470.25	\$640.05
8/19/2013	5	0	0	0	0	0	0	\$90.40	\$0.00	\$0.00	\$90.40
8/19/2013	9	1.5	0	0	0	0	0	\$304.61	\$631.80	\$90.00	\$1,026.41
8/19/2013	0	0.5	0	7.5	2	0	0	\$238.00	\$0.00	\$73.15	\$311.15
8/20/2013	0	0	0	7	3	0	0	\$238.00	\$0.00	\$77.00	\$315.00
8/20/2013	7	3.5	0	0	0	0	0	\$304.61	\$0.00	\$72.00	\$376.61
8/20/2013	8	0	0	0	0	0	0	\$144.64	\$0.00	\$0.00	\$144.64
8/20/2013	7.5	2.5	0	0	0	0	0	\$169.80	\$5.48	\$448.40	\$623.68
8/20/2013	7	3	0	0	0	0	0	\$337.30	\$0.00	\$626.70	\$964.00
8/20/2013	0	1.5	8.5	0	0	1.5	0	\$286.20	\$0.00	\$260.50	\$546.70
8/20/2013	8	2	0	0	0	0	7	\$201.30	\$0.00	\$261.10	\$462.40
8/20/2013	4	1.5	0	0	0	0	0	\$137.39	\$0.00	\$83.88	\$221.26
8/20/2013	0	2.5	7.5	0	0	1.5	0	\$324.40	\$0.00	\$258.85	\$583.25
8/20/2013	4.5	0	0	0	0	0	0	\$112.41	\$0.00	\$117.90	\$230.31
8/20/2013	4	0	0	0	0	0	0	\$83.96	\$0.00	\$186.00	\$269.96
8/20/2013	2	2.5	0	0	0	0	0	\$139.50	\$362.60	\$150.40	\$652.50
8/20/2013	8.5	1.5	0	0	0	0	9.26	\$225.60	\$0.00	\$263.65	\$489.25
8/20/2013	4.5	1.5	0	0	0	0	0	\$105.90	\$0.00	\$222.75	\$328.65
8/20/2013	4.5	1	0	0	0	0	0	\$170.50	\$0.00	\$208.00	\$378.50
8/20/2013	10	0	0	0	0	0	0	\$85.00	\$0.00	\$0.00	\$85.00
8/20/2013	6.5	4	0	0	0	0	0	\$351.85	\$421.20	\$200.00	\$973.05
8/20/2013	7	1.5	0	0	0	0	0	\$203.40	\$3.50	\$122.00	\$328.90
8/20/2013	1.5	0	0	0	0	0	0	\$35.90	\$0.00	\$172.80	\$208.70
8/20/2013	0	3	7	0	0	2.3	0	\$288.80	\$0.00	\$233.70	\$522.50
8/20/2013	56.25	0	0	0	0	0	0	\$1,788.36	\$0.00	\$125.50	\$1,913.86
8/20/2013	49.5	0	0	0	0	0	0	\$1,712.72	\$0.00	\$219.50	\$1,932.22
8/20/2013	8	2	0	0	0	0	0	\$258.00	\$844.00	\$300.80	\$1,402.80
8/20/2013	8.5	1.5	0	0	0	0	0	\$318.30	\$675.20	\$518.70	\$1,512.20
8/20/2013	0	1	9	0	0	0.5	0	\$332.60	\$0.00	\$255.40	\$588.00
8/20/2013	10	0	0	0	0	0	0	\$350.00	\$0.00	\$312.00	\$662.00
8/20/2013	10	0	0	0	0	0	0	\$350.00	\$0.00	\$312.00	\$662.00
8/20/2013	9	1	0	0	0	0	0	\$324.60	\$725.20	\$445.50	\$1,495.30
8/20/2013	9.5	0.5	0	0	0	0	0	\$260.80	\$0.00	\$76.00	\$336.80
8/20/2013	0	2.5	7.5	0	0	4	0	\$301.50	\$0.00	\$289.10	\$590.60
8/20/2013	0	4	6	0	0	3	0	\$332.60	\$0.00	\$314.80	\$647.40
8/20/2013	8	0	0	0	0	0	0	\$180.48	\$0.00	\$0.00	\$180.48
8/20/2013	6.5	3.5	0	0	0	0	10	\$85.00	\$0.00	\$197.10	\$282.10
8/20/2013	8.5	1.5	0	0	0	0	0	\$201.30	\$0.00	\$357.20	\$558.50
8/20/2013	9	1	0	0	0	0	0	\$249.80	\$844.00	\$338.40	\$1,432.20
8/21/2013	7.5	2.5	0	0	0	0	0	\$201.30	\$0.00	\$305.90	\$507.20
8/21/2013	5.5	4.5	0	0	0	0	0	\$350.00	\$0.00	\$0.00	\$350.00
8/21/2013	8	0	0	0	0	0	0	\$180.48	\$0.00	\$0.00	\$180.48
8/21/2013	8	2	0	0	0	0	0	\$249.80	\$0.00	\$265.10	\$514.90
8/21/2013	7	3	0	0	0	0	0	\$176.50	\$0.00	\$145.10	\$321.60
8/21/2013	3	2	5	0	0	3	0	\$332.60	\$0.00	\$216.00	\$548.60
8/21/2013	8	2	0	0	0	0	0	\$301.50	\$856.50	\$338.40	\$1,496.40
8/21/2013	7	3	0	0	0	0	0	\$85.00	\$0.00	\$157.20	\$242.20
8/21/2013	3.5	6.5	0	0	0	0	0	\$260.80	\$0.00	\$0.00	\$260.80
8/21/2013	0	1	9	0	0	0.5	0	\$332.60	\$0.00	\$255.40	\$588.00
8/21/2013	1.5	0	0	0	0	0	0	\$52.50	\$0.00	\$19.20	\$71.70
8/21/2013	0	2	3	0	0	0	0	\$175.00	\$0.00	\$228.40	\$403.40
8/21/2013	9	1	0	0	0	0	0	\$85.00	\$0.00	\$113.90	\$198.90
8/21/2013	9	1	0	0	0	0	0	\$324.60	\$0.00	\$503.10	\$827.70
8/21/2013	9	1	0	0	0	0	0	\$318.30	\$3.50	\$0.00	\$321.80
8/21/2013	70	0	0	0	0	0	0	\$2,439.60	\$0.00	\$357.00	\$2,796.60
8/21/2013	60	0	0	0	0	0	0	\$1,920.40	\$0.00	\$125.50	\$2,045.90
8/21/2013	5.5	4.5	0	0	0	0	0	\$288.80	\$0.00	\$311.15	\$599.95
8/21/2013	8.5	1.5	0	0	0	0	0	\$239.30	\$3.50	\$144.88	\$387.68
8/21/2013	9.5	0.5	0	0	0	0	0	\$85.00	\$0.00	\$24.00	\$109.00
8/21/2013	5	3.5	0	0	0	0	0	\$284.83	\$0.00	\$48.00	\$332.83
8/21/2013	0	6.5	3.5	0	0	1.5	0	\$300.90	\$0.00	\$275.45	\$576.35
8/21/2013	8.5	1.5	0	0	0	0	0	\$310.00	\$856.50	\$357.20	\$1,523.70
8/21/2013	9.5	0.5	0	0	0	0	0	\$225.60	\$856.50	\$357.20	\$1,439.30
8/21/2013	3.5	0	0	0	0	0	0	\$87.43	\$0.00	\$26.20	\$113.63
8/21/2013	5	1.5	0	0	0	0	0	\$162.37	\$0.00	\$91.50	\$253.87
8/21/2013	8	2	0	0	0	0	0	\$201.30	\$0.00	\$105.10	\$306.40
8/21/2013	0	4	6	0	0	2	0	\$286.20	\$0.00	\$193.50	\$479.70

Chaves County Road Department - August 2013

Work Date	Hours Worked	Travel/ Moving/ Down	Hours Blading	Vector Hours - City	Vector Hours - County	Miles Bladed	Miles Mowed	Employee Cost	Material Cost	Equipment Cost	Total Cost
8/21/2013	7	3	0	0	0	0	0	\$337.30	\$0.00	\$828.70	\$1,166.00
8/21/2013	8.5	1.5	0	0	0	0	0	\$169.80	\$844.00	\$357.20	\$1,371.00
8/21/2013	8	0	0	0	0	0	0	\$144.64	\$0.00	\$0.00	\$144.64
8/21/2013	6	4.5	0	0	0	0	0	\$304.61	\$0.00	\$68.00	\$372.61
8/21/2013	0	0	0	5	5	0	0	\$238.00	\$0.00	\$77.00	\$315.00
8/22/2013	0	1	0	8.5	0.5	0	0	\$238.00	\$0.00	\$69.30	\$307.30
8/22/2013	9	1.5	0	0	0	0	0	\$304.61	\$0.00	\$90.00	\$394.61
8/22/2013	8	0	0	0	0	0	0	\$144.64	\$0.00	\$0.00	\$144.64
8/22/2013	9	1	0	0	0	0	0	\$169.80	\$734.80	\$445.50	\$1,350.10
8/22/2013	6	4	0	0	0	0	0	\$337.30	\$0.00	\$424.70	\$762.00
8/22/2013	8.5	1.5	0	0	0	0	0	\$286.20	\$0.00	\$320.00	\$606.20
8/22/2013	7	3	0	0	0	0	6	\$201.30	\$0.00	\$266.20	\$467.50
8/22/2013	8	2	0	0	0	0	0	\$249.80	\$0.00	\$137.25	\$387.05
8/22/2013	5.5	3	0	0	0	0	0	\$275.74	\$467.60	\$321.75	\$1,065.09
8/22/2013	0	4.5	0	0	0	0	0	\$79.42	\$0.00	\$62.10	\$141.52
8/22/2013	0	1	0	0	0	0	0	\$20.99	\$0.00	\$52.00	\$72.99
8/22/2013	3.5	0	0	0	0	0	0	\$61.77	\$200.40	\$173.25	\$435.42
8/22/2013	8.5	1.5	0	0	0	0	9.06	\$225.60	\$0.00	\$256.00	\$481.60
8/22/2013	0	4.5	5.5	0	0	3	0	\$300.90	\$0.00	\$271.60	\$572.50
8/22/2013	4	1.5	0	0	0	0	0	\$170.50	\$66.80	\$150.40	\$387.70
8/22/2013	9.5	0.5	0	0	0	0	0	\$85.00	\$0.00	\$0.00	\$85.00
8/22/2013	7	3.5	0	0	0	0	0	\$351.85	\$491.40	\$200.00	\$1,043.26
8/22/2013	8	2	0	0	0	0	0	\$239.30	\$3.50	\$137.25	\$380.05
8/22/2013	0	3.5	6.5	0	0	1	0	\$288.80	\$0.00	\$233.70	\$522.50
8/22/2013	60	0	0	0	0	0	0	\$1,920.40	\$0.00	\$125.50	\$2,045.90
8/22/2013	70	0	0	0	0	0	0	\$2,439.60	\$0.00	\$357.00	\$2,796.60
8/22/2013	9.5	0.5	0	0	0	0	0	\$85.00	\$0.00	\$0.00	\$85.00
8/22/2013	8.5	1.5	0	0	0	0	0	\$318.30	\$801.60	\$491.40	\$1,611.30
8/22/2013	7	3	0	0	0	0	0	\$258.00	\$0.00	\$263.20	\$521.20
8/22/2013	9	1	0	0	0	0	0	\$324.60	\$734.80	\$445.50	\$1,504.90
8/22/2013	0	8	2	0	0	0	0	\$350.00	\$0.00	\$124.90	\$474.90
8/22/2013	0	1.5	8.5	0	0	0	0	\$332.60	\$0.00	\$184.40	\$517.00
8/22/2013	9	1	0	0	0	0	0	\$260.80	\$0.00	\$72.00	\$332.80
8/22/2013	0	5	5	0	0	3	0	\$301.50	\$0.00	\$220.65	\$522.15
8/22/2013	0	5	5	0	0	2	0	\$332.60	\$0.00	\$200.60	\$533.20
8/22/2013	7.5	2.5	0	0	0	0	0	\$201.30	\$0.00	\$164.10	\$365.40
8/22/2013	8	0	0	0	0	0	0	\$180.48	\$0.00	\$0.00	\$180.48
8/22/2013	6.5	3.5	0	0	0	0	5.09	\$85.00	\$0.00	\$197.10	\$282.10
8/22/2013	5.75	1.75	0	0	0	0	0	\$262.50	\$0.00	\$208.00	\$470.50
8/22/2013	8.5	1.5	0	0	0	0	0	\$249.80	\$66.80	\$319.60	\$636.20
8/23/2013	8	2	0	0	0	0	5.5	\$0.00	\$0.00	\$229.10	\$229.10
8/23/2013	6	0	0	0	0	0	0	\$135.36	\$0.00	\$0.00	\$135.36
8/23/2013	0	2	8	0	0	4	0	\$0.00	\$0.00	\$299.40	\$299.40
8/23/2013	8.5	1.5	0	0	0	0	6.5	\$0.00	\$0.00	\$267.55	\$267.55
8/23/2013	0	3	7	0	0	1.5	0	\$0.00	\$0.00	\$269.20	\$269.20
8/23/2013	0	4	6	0	0	4	0	\$300.90	\$0.00	\$271.60	\$572.50
8/23/2013	7.5	2.5	0	0	0	0	5.8	\$0.00	\$0.00	\$268.75	\$268.75
8/23/2013	2	0	0	0	0	0	0	\$64.88	\$0.00	\$0.00	\$64.88
8/23/2013	2	0	0	0	0	0	0	\$33.95	\$0.00	\$0.00	\$33.95
8/23/2013	6	0	0	0	0	0	0	\$108.48	\$0.00	\$0.00	\$108.48
8/24/2013	8	2	0	0	0	0	10.2	\$0.00	\$0.00	\$295.65	\$295.65
8/24/2013	0	4	6	0	0	4	0	\$0.00	\$0.00	\$271.60	\$271.60
8/24/2013	0	4	6	0	0	2.4	0	\$0.00	\$0.00	\$240.60	\$240.60
8/24/2013	0	5	0	0	0	0	0	\$0.00	\$0.00	\$101.80	\$101.80
8/24/2013	7	3	0	0	0	0	4.6	\$0.00	\$0.00	\$266.20	\$266.20
8/24/2013	8.25	1.75	0	0	0	0	8.8	\$350.00	\$0.00	\$311.03	\$661.03
8/26/2013	7	3.5	0	0	0	0	0	\$367.50	\$0.00	\$0.00	\$367.50
8/26/2013	5	0	0	0	0	0	0	\$112.80	\$0.00	\$0.00	\$112.80
8/26/2013	7	3.5	0	0	0	0	0	\$211.36	\$0.00	\$81.00	\$292.36
8/26/2013	8.5	2	0	0	0	0	0	\$262.29	\$0.00	\$412.45	\$674.74
8/26/2013	0	7	3	0	0	1	0	\$332.60	\$0.00	\$194.60	\$527.20
8/26/2013	8	2.5	0	0	0	0	0	\$316.57	\$1,631.70	\$338.40	\$2,286.67
8/26/2013	0	10.5	0	0	0	0	0	\$89.25	\$0.00	\$0.00	\$89.25
8/26/2013	4	1	0	0	0	0	0	\$112.80	\$337.60	\$188.00	\$638.40
8/26/2013	5.5	5	0	0	0	0	0	\$273.84	\$0.00	\$0.00	\$273.84
8/26/2013	0	1	9	0	0	1	0	\$332.60	\$0.00	\$290.90	\$623.50
8/26/2013	3.5	3	0	0	0	0	0	\$227.50	\$906.50	\$244.40	\$1,378.40
8/26/2013	2	2	0	0	0	0	0	\$140.00	\$0.00	\$53.80	\$193.80
8/26/2013	8.5	2	0	0	0	0	0	\$270.90	\$0.00	\$125.10	\$396.00
8/26/2013	9	1.5	0	0	0	0	0	\$334.21	\$0.00	\$152.50	\$486.71
8/26/2013	70	0	0	0	0	0	0	\$2,439.60	\$0.00	\$357.00	\$2,796.60

Chaves County Road Department - August 2013

Work Date	Hours Worked	Travel/ Moving/ Down	Hours Blading	Vector Hours - City	Vector Hours - County	Miles Bladed	Miles Mowed	Employee Cost	Material Cost	Equipment Cost	Total Cost
8/26/2013	60	0	0	0	0	0	0	\$1,920.40	\$0.00	\$125.50	\$2,045.90
8/26/2013	6.5	0	0	0	0	0	0	\$155.54	\$0.00	\$0.00	\$155.54
8/26/2013	2	1.5	0	0	0	0	0	\$83.76	\$3.50	\$45.75	\$133.01
8/26/2013	7	3.5	0	0	0	0	0	\$303.24	\$0.00	\$361.65	\$664.89
8/26/2013	7	3.5	0	0	0	0	0	\$351.85	\$0.00	\$200.00	\$551.85
8/26/2013	9	1	0	0	0	0	0	\$300.90	\$1,002.00	\$518.70	\$1,821.60
8/26/2013	9	1.5	0	0	0	0	0	\$325.50	\$906.50	\$376.00	\$1,608.00
8/26/2013	8	2.5	0	0	0	0	0	\$185.32	\$0.00	\$338.68	\$524.00
8/26/2013	10	0.5	0	0	0	0	0	\$236.88	\$1,450.40	\$376.00	\$2,063.28
8/26/2013	8	2.5	0	0	0	0	0	\$304.61	\$0.00	\$225.00	\$529.61
8/26/2013	0	4	6	0	0	1.6	0	\$337.30	\$0.00	\$233.70	\$571.00
8/26/2013	0	0.5	0	8.5	1	0	0	\$238.00	\$0.00	\$73.15	\$311.15
8/26/2013	9	1	0	0	0	0	0	\$286.20	\$0.00	\$372.00	\$658.20
8/26/2013	8.5	2	0	0	0	0	0	\$178.29	\$0.00	\$51.00	\$229.29
8/26/2013	8.5	1.5	0	0	0	0	0	\$249.80	\$935.20	\$308.75	\$1,493.75
8/26/2013	7.5	2.5	0	0	0	0	0	\$324.40	\$868.40	\$420.75	\$1,613.55
8/26/2013	10	0	0	0	0	0	0	\$180.80	\$935.20	\$495.00	\$1,611.00
8/26/2013	6	4.5	0	0	0	0	0	\$211.36	\$0.00	\$130.20	\$341.56
8/27/2013	7	3.5	0	0	0	0	0	\$211.36	\$1,350.40	\$526.40	\$2,088.16
8/27/2013	5.5	4.5	0	0	0	0	0	\$324.40	\$668.00	\$321.75	\$1,314.15
8/27/2013	8	2.5	0	0	0	0	0	\$262.29	\$801.60	\$470.25	\$1,534.14
8/27/2013	8.5	2	0	0	0	0	0	\$178.29	\$0.00	\$51.00	\$229.29
8/27/2013	9	1	0	0	0	0	0	\$286.20	\$0.00	\$424.00	\$710.20
8/27/2013	7	0	0	0	0	0	0	\$166.60	\$1,350.40	\$263.20	\$1,780.20
8/27/2013	0	1	9	0	0	3.3	0	\$337.30	\$0.00	\$326.40	\$663.70
8/27/2013	0	1.5	0	3.5	1	0	0	\$142.80	\$0.00	\$42.35	\$185.15
8/27/2013	8	2.5	0	0	0	0	0	\$304.61	\$0.00	\$225.00	\$529.61
8/27/2013	10	0	0	0	0	0	0	\$180.80	\$868.40	\$495.00	\$1,544.20
8/27/2013	9.5	1	0	0	0	0	0	\$236.88	\$1,450.40	\$376.00	\$2,063.28
8/27/2013	6.5	4	0	0	0	0	0	\$185.32	\$0.00	\$285.20	\$470.53
8/27/2013	9	1.5	0	0	0	0	0	\$325.50	\$1,206.60	\$376.00	\$1,908.10
8/27/2013	3.5	2	0	0	0	0	0	\$165.49	\$534.40	\$518.70	\$1,218.59
8/27/2013	4.5	0	0	0	0	0	0	\$135.40	\$0.00	\$139.50	\$274.90
8/27/2013	4	0	0	0	0	0	0	\$134.04	\$0.00	\$100.00	\$234.04
8/27/2013	3.5	3	0	0	0	0	0	\$217.81	\$491.40	\$125.00	\$834.22
8/27/2013	9.5	0.5	0	0	0	0	0	\$85.00	\$0.00	\$24.00	\$109.00
8/27/2013	8	2.5	0	0	0	0	0	\$303.24	\$0.00	\$412.15	\$715.39
8/27/2013	7.5	1.5	0	0	0	0	0	\$215.37	\$0.00	\$129.63	\$344.99
8/27/2013	57.75	0	0	0	0	0	0	\$1,841.18	\$0.00	\$125.50	\$1,966.68
8/27/2013	70	0	0	0	0	0	0	\$2,439.60	\$0.00	\$357.00	\$2,796.60
8/27/2013	9	1.5	0	0	0	0	0	\$334.21	\$16.44	\$152.50	\$503.15
8/27/2013	7	3	0	0	0	0	0	\$258.00	\$0.00	\$120.00	\$378.00
8/27/2013	0	1	9	0	0	1	0	\$332.60	\$0.00	\$290.90	\$623.50
8/27/2013	6.5	0	0	0	0	0	0	\$169.52	\$0.00	\$0.00	\$169.52
8/27/2013	2	2	0	0	0	0	0	\$104.32	\$0.00	\$0.00	\$104.32
8/27/2013	8	2	0	0	0	0	0	\$85.00	\$0.00	\$130.20	\$215.20
8/27/2013	9	1.5	0	0	0	0	0	\$316.57	\$1,269.10	\$376.00	\$1,961.67
8/27/2013	2	3	5	0	0	2	0	\$332.60	\$0.00	\$208.30	\$540.90
8/27/2013	8.5	2	0	0	0	0	0	\$262.29	\$0.00	\$317.10	\$579.39
8/27/2013	9	1.5	0	0	0	0	0	\$211.36	\$0.00	\$81.00	\$292.36
8/27/2013	8	0	0	0	0	0	0	\$180.48	\$0.00	\$0.00	\$180.48
8/27/2013	8	2.5	0	0	0	0	0	\$367.50	\$0.00	\$0.00	\$367.50
8/28/2013	3	6	0	0	0	0	0	\$315.00	\$0.00	\$0.00	\$315.00
8/28/2013	1	0	0	0	0	0	0	\$35.00	\$0.00	\$24.96	\$59.96
8/28/2013	2.5	2.5	0	0	0	0	0	\$100.65	\$0.00	\$150.40	\$251.05
8/28/2013	8	0	0	0	0	0	0	\$180.48	\$0.00	\$0.00	\$180.48
8/28/2013	4	1	0	0	0	0	0	\$100.65	\$0.00	\$40.50	\$141.15
8/28/2013	8	2	0	0	0	0	0	\$249.80	\$0.00	\$317.10	\$566.90
8/28/2013	8	2	0	0	0	0	0	\$301.50	\$1,269.10	\$338.40	\$1,909.00
8/28/2013	7	3	0	0	0	0	0	\$85.00	\$0.00	\$130.20	\$215.20
8/28/2013	4.5	0	0	0	0	0	0	\$117.36	\$0.00	\$0.00	\$117.36
8/28/2013	2.5	3	0	0	0	0	0	\$143.44	\$0.00	\$0.00	\$143.44
8/28/2013	3	0	0	0	0	0	0	\$105.00	\$0.00	\$0.00	\$105.00
8/28/2013	0	2	5	0	0	1	0	\$245.00	\$0.00	\$192.90	\$437.90
8/28/2013	9	1	0	0	0	0	0	\$85.00	\$0.00	\$136.24	\$221.24
8/28/2013	7	2.5	0	0	0	0	0	\$245.10	\$0.00	\$140.00	\$385.10
8/28/2013	8.5	1.5	0	0	0	0	0	\$318.30	\$16.44	\$144.88	\$479.61
8/28/2013	0	1	9	0	0	1.5	0	\$332.60	\$0.00	\$219.90	\$552.50
8/28/2013	70	0	0	0	0	0	0	\$2,439.60	\$0.00	\$357.00	\$2,796.60
8/28/2013	59	0	0	0	0	0	0	\$1,885.19	\$0.00	\$125.50	\$2,010.69
8/28/2013	8.5	1.5	0	0	0	0	0	\$239.30	\$3.50	\$144.88	\$387.68

Chaves County Road Department - August 2013

Work Date	Hours Worked	Travel/ Moving/ Down	Hours Blading	Vector Hours - City	Vector Hours - County	Miles Bladed	Miles Mowed	Employee Cost	Material Cost	Equipment Cost	Total Cost
8/28/2013	3	6	0	0	0	0	0	\$259.92	\$0.00	\$203.25	\$463.17
8/28/2013	9.5	0.5	0	0	0	0	0	\$85.00	\$0.00	\$24.00	\$109.00
8/28/2013	7	3.5	0	0	0	0	0	\$351.85	\$0.00	\$68.00	\$419.85
8/28/2013	5	1	0	0	0	0	0	\$180.54	\$400.80	\$300.30	\$881.64
8/28/2013	4	0	0	0	0	0	0	\$120.36	\$0.00	\$1,010.00	\$1,130.36
8/28/2013	8.5	1.5	0	0	0	0	0	\$310.00	\$1,269.10	\$357.20	\$1,936.30
8/28/2013	3	7	0	0	0	0	0	\$176.50	\$0.00	\$160.43	\$336.93
8/28/2013	9.5	0.5	0	0	0	0	0	\$225.60	\$725.20	\$357.20	\$1,308.00
8/28/2013	10	0	0	0	0	0	0	\$180.80	\$334.00	\$495.00	\$1,009.80
8/28/2013	8	2.5	0	0	0	0	0	\$304.61	\$631.80	\$90.00	\$1,026.41
8/28/2013	0	0	0	8	3.5	0	0	\$273.70	\$0.00	\$88.55	\$362.25
8/28/2013	0	2	8	0	0	2.4	0	\$337.30	\$0.00	\$297.80	\$635.10
8/28/2013	9	1	0	0	0	0	0	\$286.20	\$0.00	\$424.00	\$710.20
8/28/2013	4.5	0	0	0	0	0	0	\$76.41	\$0.00	\$22.95	\$99.36
8/28/2013	3.5	2	0	0	0	0	0	\$93.39	\$0.00	\$188.00	\$281.39
8/28/2013	4	0	0	0	0	0	0	\$99.92	\$400.80	\$198.00	\$698.72
8/28/2013	7.5	2.5	0	0	0	0	0	\$324.40	\$400.80	\$420.75	\$1,145.95
8/28/2013	4.5	1.5	0	0	0	0	0	\$149.88	\$3.50	\$83.88	\$237.26
8/28/2013	4.5	1.5	0	0	0	0	0	\$120.78	\$844.00	\$432.40	\$1,397.18
8/29/2013	7.5	2.5	0	0	0	0	0	\$201.30	\$506.40	\$338.40	\$1,046.10
8/29/2013	0	2.5	7.5	0	0	1.7	0	\$324.40	\$0.00	\$223.35	\$547.75
8/29/2013	9	1	0	0	0	0	0	\$237.31	\$0.00	\$152.50	\$389.81
8/29/2013	9	1	0	0	0	0	0	\$286.20	\$0.00	\$372.00	\$658.20
8/29/2013	0	0	0	1.5	4	0	0	\$130.90	\$0.00	\$42.35	\$173.25
8/29/2013	9	1.5	0	0	0	0	0	\$101.54	\$631.80	\$90.00	\$823.34
8/29/2013	8	0	0	0	0	0	0	\$144.64	\$200.40	\$396.00	\$741.04
8/29/2013	8.5	0.5	0	0	0	0	0	\$203.04	\$725.20	\$319.60	\$1,247.84
8/29/2013	6.5	2.5	0	0	0	0	0	\$158.85	\$0.00	\$321.75	\$480.60
8/29/2013	8.5	0.5	0	0	0	0	0	\$279.00	\$700.20	\$370.90	\$1,350.10
8/29/2013	0	4	6	0	0	3.5	0	\$300.90	\$0.00	\$271.60	\$572.50
8/29/2013	7.5	3	0	0	0	0	0	\$184.30	\$0.00	\$60.00	\$244.30
8/29/2013	10	0	0	0	0	0	0	\$85.00	\$0.00	\$0.00	\$85.00
8/29/2013	8	2	0	0	0	0	0	\$239.30	\$0.00	\$137.25	\$376.55
8/29/2013	55	0	0	0	0	0	0	\$1,757.65	\$0.00	\$125.50	\$1,883.15
8/29/2013	60	0	0	0	0	0	0	\$2,031.20	\$0.00	\$299.50	\$2,330.70
8/29/2013	8	1	0	0	0	0	0	\$286.47	\$16.44	\$444.55	\$747.46
8/29/2013	5.5	4.5	0	0	0	0	0	\$258.00	\$0.00	\$85.10	\$343.10
8/29/2013	9	1	0	0	0	0	0	\$85.00	\$0.00	\$102.18	\$187.18
8/29/2013	0	4	6	0	0	1	0	\$350.00	\$0.00	\$243.80	\$593.80
8/29/2013	0	1	9	0	0	0	0	\$332.60	\$0.00	\$255.40	\$588.00
8/29/2013	9	1	0	0	0	0	0	\$324.60	\$16.44	\$424.80	\$765.84
8/29/2013	8.5	0.5	0	0	0	0	0	\$234.72	\$0.00	\$68.00	\$302.72
8/29/2013	7	2	0	0	0	0	0	\$76.50	\$0.00	\$85.10	\$161.60
8/29/2013	6	1	2	0	0	1	0	\$271.35	\$0.00	\$139.65	\$411.00
8/29/2013	0	6.5	0	0	0	0	0	\$216.19	\$0.00	\$0.00	\$216.19
8/29/2013	7	2	0	0	0	0	0	\$224.82	\$0.00	\$317.10	\$541.92
8/29/2013	8	0	0	0	0	0	0	\$180.48	\$0.00	\$0.00	\$180.48
8/29/2013	8	1	0	0	0	0	0	\$181.17	\$0.00	\$319.60	\$500.77
8/29/2013	7	0.75	0	0	0	0	0	\$271.25	\$0.00	\$364.00	\$635.25
8/30/2013	6	0	0	0	0	0	0	\$135.36	\$0.00	\$0.00	\$135.36
8/30/2013	7.5	2.5	0	0	0	0	0	\$132.04	\$0.00	\$176.80	\$308.84
8/30/2013	8	2	0	0	0	0	7.5	\$0.00	\$0.00	\$263.70	\$263.70
8/30/2013	9	1	0	0	0	0	0	\$85.00	\$0.00	\$356.15	\$441.15
8/31/2013	9	1	0	0	0	0	0	\$0.00	\$0.00	\$422.45	\$422.45
8/31/2013	6	4	0	0	0	0	6.7	\$0.00	\$0.00	\$239.40	\$239.40
8/31/2013	6	4	0	0	0	0	4.6	\$0.00	\$0.00	\$192.00	\$192.00
	5331	1237.75	611.5	108.5	45.5	161.5	256.82	\$194,256.34	\$85,219.02	\$133,204.41	\$412,679.78

Chaves County Road Department - August 2013

Material Summary

Material	Amount	Unit Cost	Total Cost
1/2 Chips (2012)	1190.00	\$18.13	\$21,574.70
5/8 Chips (2012)	1600.00	\$16.88	\$27,008.00
Base	8590.00	\$3.34	\$28,690.60
Base - Free from Landowner	0.00	\$0.00	\$0.00
Base Stockpile	1740.00	\$0.00	\$0.00
Caliche	80.00	\$0.00	\$0.00
Caliche - Stockpile	0.00	\$0.00	\$0.00
Chip Stockpile	1140.00	\$0.00	\$0.00
Cold Mix - 2011	63.90	\$78.00	\$4,984.20
Cold Mix - Stockpile	0.00	\$0.00	\$0.00
Dirt	0.00	\$10.00	\$0.00
Dirt to Yard	0.00	\$0.00	\$0.00
Fines	0.00	\$8.90	\$0.00
Fines Stockpile	0.00	\$0.00	\$0.00
Millings	0.00	\$0.00	\$0.00
Millings Stockpile	0.00	\$0.00	\$0.00
Pit Run	460.00	\$6.00	\$2,760.00
Pit Run Stockpile	0.00	\$0.00	\$0.00
RipRap	0.00	\$20.00	\$0.00
RipRap Stockpile	0.00	\$0.00	\$0.00
Sand	0.00	\$0.00	\$0.00
Waste	240.00	\$0.00	\$0.00
Water - 3000 - Dexter	0.00	\$0.00	\$0.00
Water - 3000 - Free	0.00	\$0.00	\$0.00
Water - 3000 - Hagerman	0.00	\$0.00	\$0.00
Water - 3000 - Hagerman Irrigation	0.00	\$0.00	\$0.00
Water - 3000 - Private	0.00	\$24.90	\$0.00
Water - 3000 - Roswell	0.00	\$3.00	\$0.00
Water - 3500 - Dexter	18.00	\$0.00	\$0.00
Water - 3500 - Free	0.00	\$0.00	\$0.00
Water - 3500 - Hagerman	84.00	\$0.00	\$0.00
Water - 3500 - Hagerman Irrigation	0.00	\$0.00	\$0.00
Water - 3500 - Private	0.00	\$29.05	\$0.00
Water - 3500 - Roswell	20.00	\$3.50	\$70.00
Water - 5475 - Dexter	0.00	\$0.00	\$0.00
Water - 5475 - Free	0.00	\$0.00	\$0.00
Water - 5475 - Hagerman	0.00	\$0.00	\$0.00
Water - 5475 - Hagerman Irrigation	0.00	\$0.00	\$0.00
Water - 5475 - Private	0.00	\$45.44	\$0.00
Water - 5475 - Roswell	24.00	\$5.48	\$131.52
	15249.90		\$85,219.02

Employee Summary

Employee	Hour	Rate	Multiplier	Total Cost
Employee 1 (07/01/13)	160	\$29.74	1	\$4,758.40
Employee 1 OT	10	\$0.00	1.5	\$0.00
Employee 2 (07/01/13)	0	\$0.00	1	\$0.00
Employee 2 (07/01/13)	147.5	\$20.13	1	\$2,969.17
Employee 2 OT	0	\$0.00	1.5	\$0.00
Admin. 1 (07/01/13)	150	\$40.84	1	\$6,126.00
Employee 3 (07/01/13)	0	\$23.18	1	\$0.00
Employee 3 OT	0	\$0.00	1.5	\$0.00
Employee 4 (07/01/13)	165.5	\$32.44	1	\$5,368.82
Employee 4 OT	20	\$0.00	1.5	\$0.00
Employee 5 (07/01/13)	160	\$24.98	1	\$3,996.80
Employee 5 OT	10.5	\$0.00	1.5	\$0.00
Employee 6 (07/01/13)	165.5	\$33.95	1	\$5,618.73
Employee 6 OT	12	\$0.00	1.5	\$0.00
Employee 7 (07/01/13)	60	\$26.28	1	\$1,576.80
Employee 7 OT	0	\$0.00	1.5	\$0.00
Employee 8 (07/01/13)	168	\$18.08	1	\$3,037.44
Employee 8 OT	37.5	\$0.00	1.5	\$0.00
Employee 9 (07/01/13)	130.5	\$29.01	1	\$3,785.81
Employee 9 OT	7	\$0.00	1.5	\$0.00
Employee 10 (07/01/13)	168.5	\$23.80	1	\$4,010.30
Employee 10 OT	0	\$0.00	1.5	\$0.00
Employee 11 (07/01/13)	140	\$33.73	1	\$4,722.20
Employee 11 OT	0	\$0.00	1.5	\$0.00
Admin. 2 (07/01/13)	144.5	\$31.84	1	\$4,600.88
Admin. 2 OT	0	\$0.00	1.5	\$0.00

Chaves County Road Department - August 2013

Employee Summary

Employee	Hour	Rate	Multiplier	Total Cost
Employee 12 (07/01/13)	170	\$28.62	1	\$4,865.40
Employee 12 OT	20	\$0.00	1.5	\$0.00
Employee 13 (07/01/13)	121.5	\$16.98	1	\$2,063.07
Employee 13 OT	0	\$0.00	1.5	\$0.00
Employee 14 (07/01/13)	0	\$28.19	1	\$0.00
Employee 14 OT	0	\$0.00	1.5	\$0.00
Employee 15 (07/01/13)	170	\$30.09	1	\$5,115.30
Employee 15 OT	50	\$0.00	1.5	\$0.00
Employee 16 (06/17/13)	169.5	\$8.50	1	\$1,440.75
Employee 16 OT	30.5	\$0.00	1.5	\$0.00
Employee 17 (07/01/13)	169	\$23.93	1	\$4,044.17
Employee 17 OT	0	\$0.00	1.5	\$0.00
Employee 18 (07/01/13)	160.5	\$33.51	1	\$5,378.35
Employee 18 OT	5	\$0.00	1.5	\$0.00
Admin. 3 (07/01/13)	170	\$36.10	1	\$6,137.00
Employee 19 (07/01/13)	30	\$26.34	1	\$790.20
Employee 19 OT	1	\$0.00	1.5	\$0.00
Employee 20 (08/12/13)	110	\$28.42	1	\$3,126.20
Employee 20 OT	0	\$0.00	1	\$0.00
Employee 20 OT	0	\$0.00	1.5	\$0.00
Admin. 4 (07/01/13)	140	\$30.20	1	\$4,228.00
Employee 21 (07/01/13)	161	\$28.88	1	\$4,649.68
Employee 21 OT	0	\$0.00	1	\$0.00
Employee 21 OT	40	\$0.00	1.5	\$0.00
Admin. 5 (07/01/13)	170	\$37.18	1	\$6,320.60
Employee 22 (07/01/13)	155.25	\$31.41	1	\$4,876.40
Employee 22 OT	0	\$0.00	1.5	\$0.00
Employee 23 (07/01/13)	0	\$31.25	1	\$0.00
Employee 23 OT	0	\$0.00	1.5	\$0.00
Employee 24 (07/01/13)	170	\$22.56	1	\$3,835.20
Employee 24 OT	20	\$0.00	1.5	\$0.00
Employee 25 (07/01/13)	154	\$17.65	1	\$2,718.10
Employee 25 (08/27/13)	15	\$20.99	1	\$314.85
Employee 25 OT	0	\$0.00	1.5	\$0.00
Employee 26 (07/01/13)	144	\$31.00	1	\$4,464.00
Employee 26 OT	0	\$0.00	1.5	\$0.00
Admin. 6 (07/01/13)	167.25	\$32.95	1	\$5,510.89
Admin. 6 OT	0	\$0.00	1.5	\$0.00
Employee 27 (07/01/13)	142.25	\$35.00	1	\$4,978.75
Employee 27 OT	21	\$0.00	1.5	\$0.00
Employee 28 (07/01/13)	160	\$20.13	1	\$3,220.80
Employee 28 OT	1	\$0.00	1.5	\$0.00
Employee 29 (07/01/13)	166	\$24.98	1	\$4,146.68
Employee 29 OT	0	\$0.00	1	\$0.00
Employee 29 OT	0.5	\$0.00	1.5	\$0.00
Employee 30 (07/01/13)	190	\$33.31	1	\$6,328.90
Employee 30 OT	0	\$0.00	1	\$0.00
Employee 30 OT	0	\$0.00	1.5	\$0.00
Employee 31 (07/01/13)	170.75	\$35.21	1	\$6,012.11
Employee 31 OT	16.25	\$0.00	1.5	\$0.00
Employee 32 (08/12/13)	120	\$22.56	1	\$2,707.20
Employee 32 OT	0	\$0.00	1.5	\$0.00
Employee 33 (07/31/13)	169.5	\$8.50	1	\$1,440.75
Employee 33 OT	40	\$0.00	1.5	\$0.00
Employee 34 (06/12/13)	0	\$8.50	1	\$0.00
Employee 34 OT	0	\$0.00	1.5	\$0.00
Employee 35 (07/02/12)	0	\$0.00	1	\$0.00
Employee 35 OT	0	\$0.00	1.5	\$0.00
Employee 36 (07/01/13)	170	\$30.15	1	\$5,125.50
Employee 36 OT	0	\$0.00	1.5	\$0.00
Employee 37 (07/01/13)	132.5	\$33.26	1	\$4,406.95
Employee 37 OT	25	\$0.00	1.5	\$0.00
Employee 38 (07/01/13)	150	\$26.08	1	\$3,912.00
Employee 38 OT	2.5	\$0.00	1.5	\$0.00
Employee 39 (07/01/13)	159.5	\$32.46	1	\$5,177.37
Employee 39 OT	1	\$0.00	1.5	\$0.00
Employee 40 (07/01/13)	150	\$33.26	1	\$4,989.00
Employee 40 OT	0	\$0.00	1.5	\$0.00
Employee 41 (07/01/13)	165	\$35.00	1	\$5,775.00
Employee 41 OT	19	\$0.00	1.5	\$0.00
Employee 42 (06/10/13)	90	\$8.50	1	\$765.00
Employee 42 OT	21	\$0.00	1.5	\$0.00

Chaves County Road Department - August 2013

Employee Summary

Employee	Hour	Rate	Multiplier	Total Cost
Employee 43 (07/01/13)	170	\$31.83	1	\$5,411.10
Employee 43 OT	0	\$0.00	1.5	\$0.00
Employee 44 (07/01/13)	134.5	\$25.80	1	\$3,470.10
Employee 44 (08/26/13)	15.5	\$23.46	1	\$363.63
Employee 44 OT	1	\$0.00	1.5	\$0.00
Admin. 7 (07/01/13)	160	\$34.85	1	\$5,576.00
	7334.25			\$194,256.35

Equipment Summary

Equipment	Amount	Unit Cost	Total Cost
Unit 001 (2011)	7.00	\$35.50	\$248.50
Unit 002 (2011)	61.60	\$35.50	\$2,186.80
Unit 003 (2011)	70.00	\$35.50	\$2,485.00
Unit 004 (2011)	32.00	\$35.50	\$1,136.00
Unit 005 (2011)	34.50	\$35.50	\$1,224.75
Unit 006 (2013)	70.00	\$35.50	\$2,485.00
Unit 008 (2011)	97.00	\$35.50	\$3,443.50
Unit 009 (2011)	49.00	\$35.50	\$1,739.50
Unit 010 (2011)	25.00	\$35.50	\$887.50
Unit 011 (2011)	58.00	\$35.50	\$2,059.00
Unit 012 (2013)	96.00	\$35.50	\$3,408.00
Unit 013 (2011)	0.00	\$0.00	\$0.00
Unit 014 (2011)	0.00	\$35.50	\$0.00
Unit 015 (2011)	31.00	\$52.00	\$1,612.00
Unit 016 (2011)	57.00	\$52.00	\$2,964.00
Unit 017 (2011)	23.00	\$202.00	\$4,646.00
Unit 018 (2011)	8.00	\$57.90	\$463.20
Unit 020 (2011)	1.00	\$51.30	\$51.30
Unit 020 (2011)	35.10	\$52.00	\$1,825.20
Unit 023 (2011)	5.00	\$33.00	\$165.00
Unit 024 (2011)	0.00	\$39.60	\$0.00
Unit 025 (2012)	56.00	\$20.00	\$1,120.00
Unit 026 (2011)	50.00	\$20.00	\$1,000.00
Unit 027 (2012)	0.00	\$14.10	\$0.00
Unit 028 (2012)	0.00	\$14.10	\$0.00
Unit 029 (2011)	3.80	\$32.50	\$123.50
Unit 030 (2011)	69.10	\$52.00	\$3,593.20
Unit 036 (2011)	14.10	\$19.20	\$270.72
Unit 039 (2011)	0.00	\$19.20	\$0.00
Unit 041 (2011)	139.50	\$22.10	\$3,082.95
Unit 042 (2011)	50.00	\$9.90	\$495.00
Unit 043 (2011)	26.40	\$9.90	\$261.36
Unit 044 (2011)	111.70	\$22.10	\$2,468.57
Unit 045 (2011)	125.60	\$22.10	\$2,775.76
Unit 047 (2011)	0.00	\$22.10	\$0.00
Unit 049 (2011)	0.00	\$39.60	\$0.00
Unit 050 (2011)	61.50	\$5.00	\$307.50
Unit 051 (2011)	0.00	\$15.00	\$0.00
Unit 052 (2011)	138.00	\$9.90	\$1,366.20
Unit 053 (2011)	62.10	\$26.20	\$1,627.02
Unit 054 (2011)	35.80	\$26.20	\$937.96
Unit 055 (2011)	45.50	\$17.00	\$773.50
Unit 056 (2011)	42.00	\$57.40	\$2,410.80
Unit 057 (2011)	0.00	\$14.10	\$0.00
Unit 065 (2013)	0.00	\$2.00	\$0.00
Unit 100 (2011)	150.00	\$5.75	\$862.50
Unit 102 (2013)	140.00	\$8.00	\$1,120.00
Unit 103 (2013)	170.00	\$8.00	\$1,360.00
Unit 104 (2011)	170.00	\$5.10	\$867.00
Unit 105 (2011)	160.00	\$7.70	\$1,232.00
Unit 106 (2011)	30.00	\$5.75	\$172.50
Unit 107 (2011)	37.50	\$8.10	\$303.75
Unit 109 (2011)	0.00	\$5.10	\$0.00
Unit 110 (2011)	62.00	\$7.70	\$477.40
Unit 111 (2011)	0.00	\$8.00	\$0.00
Unit 112 (2011)	0.00	\$5.10	\$0.00
Unit 113 (2011)	46.00	\$7.70	\$354.20
Unit 114 (2011)	67.00	\$5.10	\$341.70
Unit 115 (2011)	0.00	\$5.10	\$0.00
Unit 116 (2011)	17.00	\$5.10	\$86.70

Chaves County Road Department - August 2013

Equipment Summary

Equipment	Amount	Unit Cost	Total Cost
Unit 117 (2011)	43.50	\$6.90	\$300.15
Unit 118 (2011)	0.00	\$5.10	\$0.00
Unit 119 (2011)	0.00	\$7.70	\$0.00
Unit 120 (2011)	0.00	\$8.00	\$0.00
Unit 121 (2011)	15.00	\$6.90	\$103.50
Unit 122 (2011)	51.00	\$6.90	\$351.90
Unit 123 (2011)	0.00	\$12.00	\$0.00
Unit 124 (2011)	33.50	\$5.10	\$170.85
Unit 125 (2011)	30.00	\$8.00	\$240.00
Unit 126 (2012)	155.00	\$7.70	\$1,193.50
Unit 127 (2011)	22.25	\$5.10	\$113.47
Unit 128 (2011)	1.00	\$5.10	\$5.10
Unit 129 (2011)	80.50	\$8.00	\$644.00
Unit 130 (2011)	46.00	\$5.10	\$234.60
Unit 131 (2011)	122.00	\$37.60	\$4,587.20
Unit 132 (2011)	121.50	\$32.50	\$3,948.75
Unit 134 (2011)	70.00	\$22.75	\$1,592.50
Unit 135 (2011)	2.00	\$32.50	\$65.00
Unit 136 (2011)	144.50	\$32.50	\$4,696.25
Unit 137 (2011)	115.85	\$32.50	\$3,765.13
Unit 138 (2011)	53.00	\$32.50	\$1,722.50
Unit 139 (2011)	0.00	\$32.50	\$0.00
Unit 140 (2011)	109.00	\$32.50	\$3,542.50
Unit 141 (2011)	68.50	\$17.00	\$1,164.50
Unit 141A (2011)	0.00	\$17.00	\$0.00
Unit 143 (2011)	111.50	\$17.00	\$1,895.50
Unit 144 (2011)	106.00	\$17.00	\$1,802.00
Unit 145 (2011)	9.00	\$17.00	\$153.00
Unit 146 (2011)	0.00	\$9.00	\$0.00
Unit 148 (2011)	6.50	\$17.00	\$110.50
Unit 149 (2011)	36.00	\$2.00	\$72.00
Unit 149 (2011)	26.00	\$17.00	\$442.00
Unit 150 (2011)	126.50	\$17.00	\$2,150.50
Unit 151 (2011)	36.00	\$17.00	\$612.00
Unit 152 (2011)	88.50	\$17.00	\$1,504.50
Unit 153 (2011)	9.50	\$15.25	\$144.88
Unit 153 (2011)	39.50	\$16.00	\$632.00
Unit 155 (2011)	1.50	\$12.00	\$18.00
Unit 157 (2011)	93.00	\$37.60	\$3,496.80
Unit 158 (2011)	6.00	\$15.25	\$91.50
Unit 158 (2011)	0.00	\$16.00	\$0.00
Unit 159 (2011)	0.00	\$16.00	\$0.00
Unit 160 (2011)	0.00	\$16.00	\$0.00
Unit 161 (2011)	87.00	\$37.60	\$3,271.20
Unit 162 (2013)	104.50	\$15.25	\$1,593.63
Unit 163 (2013)	133.50	\$15.25	\$2,035.88
Unit 164 (2011)	100.50	\$37.60	\$3,778.80
Unit 165 (2011)	0.00	\$16.00	\$0.00
Unit 166 (2011)	5.00	\$37.60	\$188.00
Unit 167 (2011)	0.00	\$2.00	\$0.00
Unit 168 (2011)	0.00	\$2.00	\$0.00
Unit 169 (2011)	0.00	\$9.00	\$0.00
Unit 170 (2011)	50.00	\$35.65	\$1,782.50
Unit 173 (2011)	17.00	\$6.90	\$117.30
Unit 174 (2011)	0.00	\$5.10	\$0.00
Unit 175 (2011)	26.50	\$7.70	\$204.05
Unit 176 (2011)	57.50	\$6.90	\$396.75
Unit 177 (2011)	115.50	\$8.00	\$924.00
Unit 178 (2011)	0.00	\$2.50	\$0.00
Unit 180 (2011)	0.00	\$2.00	\$0.00
Unit 181 (2011)	18.50	\$14.00	\$259.00
Unit 182 (2011)	29.50	\$15.25	\$449.88
Unit 183 (2011)	141.50	\$37.60	\$5,320.40
Unit 184 (2011)	124.00	\$37.60	\$4,662.40
Unit 185 (2011)	8.00	\$8.00	\$64.00
Unit 186 (2011)	9.50	\$8.00	\$76.00
Unit 187 (2011)	120.50	\$8.00	\$964.00
Unit 188 (2011)	46.00	\$6.90	\$317.40
Unit 189 (2011)	74.50	\$17.00	\$1,266.50
Unit 190 (2011)	35.50	\$14.70	\$521.85
Unit 191 (2011)	36.00	\$14.70	\$529.20
Unit 199 (2011)	18.25	\$5.10	\$93.07
	6179.15		\$133,204.41

Chaves County Road Department Dumpster Report - August 2013

Work Date	Hours Worked	Travel/Moving/Down	Hours Dumpster Drivers	Trash Loads	Employee Cost	Material Cost	Equipment Cost	Total Cost
8/1/2013	0	1	9.00	6	\$231.80	\$698.67	\$357.20	\$1,287.67
8/1/2013	8	2	0.00	0	\$85.00	\$0.00	\$56.40	\$141.40
8/2/2013	8	2	0.00	0	\$85.00	\$0.00	\$108.90	\$193.90
8/2/2013	0	1	9.00	6	\$318.30	\$1,304.73	\$357.20	\$1,980.23
8/3/2013	0	1	9.00	6	\$318.30	\$671.89	\$357.20	\$1,347.39
8/3/2013	8	2	0.00	0	\$85.00	\$0.00	\$56.15	\$141.15
8/5/2013	9	1	0.00	4	\$169.80	\$454.86	\$357.20	\$981.86
8/5/2013	9	1	0.00	0	\$85.00	\$0.00	\$48.85	\$133.85
8/5/2013	2	0	0.00	0	\$70.00	\$0.00	\$11.05	\$81.05
8/6/2013	9	1	0.00	0	\$85.00	\$0.00	\$17.65	\$102.65
8/6/2013	0	1	9.00	1	\$169.80	\$259.24	\$357.20	\$786.24
8/7/2013	8	2	0.00	0	\$85.00	\$0.00	\$56.43	\$141.43
8/8/2013	8	2	0.00	0	\$85.00	\$0.00	\$40.25	\$125.25
8/8/2013	0	0	0.00	2	\$0.00	\$210.74	\$0.00	\$210.74
8/9/2013	8	2	0.00	0	\$85.00	\$0.00	\$50.04	\$135.04
8/9/2013	0	1	9.00	6	\$231.80	\$714.42	\$338.40	\$1,284.62
8/10/2013	0	1	9.00	5	\$231.80	\$838.21	\$338.40	\$1,408.41
8/10/2013	7.5	2	0.00	0	\$80.75	\$0.00	\$346.65	\$427.40
8/12/2013	0	2.5	7.50	4	\$169.80	\$506.20	\$357.20	\$1,033.20
8/12/2013	8	2	0.00	0	\$85.00	\$0.00	\$61.46	\$146.46
8/13/2013	8.5	1.5	0.00	0	\$85.00	\$0.00	\$34.70	\$119.70
8/13/2013	0	2.5	7.50	5	\$169.80	\$610.79	\$357.20	\$1,137.78
8/14/2013	8	2	0.00	0	\$85.00	\$0.00	\$37.96	\$122.96
8/14/2013	0	1	9.00	5	\$231.80	\$786.24	\$338.40	\$1,356.44
8/15/2013	8.5	2	0.00	0	\$89.25	\$0.00	\$29.20	\$118.45
8/15/2013	0	1	9.00	6	\$231.80	\$692.06	\$338.40	\$1,262.26
8/16/2013	0	1	9.00	5	\$231.80	\$580.54	\$338.40	\$1,150.74
8/16/2013	3.5	1.5	0.00	0	\$42.50	\$0.00	\$5.10	\$47.60
8/17/2013	0	1	9.00	4	\$231.80	\$668.74	\$338.40	\$1,238.94
8/19/2013	0	1	9.00	5	\$350.00	\$485.10	\$338.40	\$1,173.50
8/19/2013	8.5	1.5	0.00	0	\$85.00	\$0.00	\$66.98	\$151.98
8/20/2013	9	1	0.00	0	\$85.00	\$0.00	\$60.91	\$145.91
8/20/2013	0	2	8.00	5	\$350.00	\$595.66	\$300.80	\$1,246.46
8/21/2013	0	1	9.00	5	\$231.80	\$507.78	\$338.40	\$1,077.98
8/21/2013	4.5	2	0.00	0	\$55.25	\$0.00	\$7.65	\$62.90
8/22/2013	8	2	0.00	0	\$85.00	\$0.00	\$40.80	\$125.80
8/22/2013	0	1	9.00	5	\$231.80	\$762.61	\$376.00	\$1,370.41
8/23/2013	8.5	2	0.00	0	\$89.25	\$0.00	\$32.12	\$121.37
8/23/2013	0	1	9.00	4	\$231.80	\$660.56	\$338.40	\$1,230.76
8/24/2013	0	1	9.00	5	\$231.80	\$555.03	\$338.40	\$1,125.23
8/24/2013	8.5	2	0.00	0	\$89.25	\$0.00	\$62.59	\$151.84
8/26/2013	0	1	9.00	6	\$231.80	\$661.18	\$338.40	\$1,231.38
8/26/2013	8.5	1.5	0.00	0	\$85.00	\$0.00	\$61.93	\$146.93
8/27/2013	8.5	1.5	0.00	0	\$85.00	\$0.00	\$27.44	\$112.44
8/27/2013	0	1	9.00	6	\$231.80	\$835.69	\$338.40	\$1,405.89
8/28/2013	0	1	9.00	5	\$231.80	\$772.70	\$338.40	\$1,342.90
8/28/2013	8.5	2	0.00	0	\$89.25	\$0.00	\$35.83	\$125.08
8/29/2013	8.5	2	0.00	0	\$89.25	\$0.00	\$29.83	\$119.08
8/29/2013	0	1	9.00	5	\$231.80	\$475.33	\$338.40	\$1,045.53
8/30/2013	0	1	9.00	4	\$0.00	\$594.40	\$338.40	\$932.80
8/30/2013	8.5	2	0.00	0	\$89.25	\$0.00	\$44.04	\$133.29
8/31/2013	0	1	9.00	6	\$0.00	\$559.13	\$338.40	\$897.52
	210.5	73.5	212.00	126	\$7,636.80	\$16,462.53	\$10,022.51	\$34,121.84

Chaves County Road Department Dumpster Report - August 2013

Material Summary

Material	Amount	Unit Cost	Total Cost
Evacuation Fee	0.00	\$10.76	\$0.00
Hauling Fees	0.00	\$238.64	\$0.00
Solid Waste	0.00	\$31.50	\$0.00
Solid Waste - Berrendo/Wiggins (2011)	25.28	\$31.50	\$796.32
Solid Waste - Midway/Cumberland (2011)	72.92	\$31.50	\$2,296.98
Solid Waste - North - Load Pull Charge (2011)	0.00	\$10.50	\$0.00
Solid Waste - North - Passenger Tires (2011)	0.00	\$2.36	\$0.00
Solid Waste - North - Truck Tires (2011)	0.00	\$4.73	\$0.00
Solid Waste - North/Railroad (2011)	255.61	\$31.50	\$8,051.72
Solid Waste - South - Load Pull Charge (2011)	0.00	\$10.50	\$0.00
Solid Waste - South - Passenger Tires (2011)	0.00	\$2.36	\$0.00
Solid Waste - South - Truck Tires (2011)	0.00	\$4.73	\$0.00
Solid Waste - South/Dunken (2011)	1.26	\$31.50	\$39.69
Solid Waste - South/Miller (2011)	167.55	\$31.50	\$5,277.82
	522.62		\$16,462.53

Equipment Summary			
Equipment	Amount	Unit Cost	Total Cost
Unit 023 (2011)	0.00	\$39.60	\$0.00
Unit 024 (2011)	0.00	\$39.60	\$0.00
Unit 029 (2011)	6.90	\$32.50	\$224.25
Unit 030 (2011)	0.00	\$51.30	\$0.00
Unit 047 (2011)	36.60	\$22.10	\$808.86
Unit 049 (2011)	0.00	\$39.60	\$0.00
Unit 051 (2011)	15.30	\$15.00	\$229.50
Unit 112 (2011)	33.00	\$5.10	\$168.30
Unit 124 (2011)	0.00	\$5.10	\$0.00
Unit 128 (2011)	0.00	\$5.10	\$0.00
Unit 133 (2011)	228.50	\$37.60	\$8,591.60
Unit 154 (2011)	0.00	\$10.00	\$0.00
Unit 171 (2011)	0.00	\$10.00	\$0.00
Unit 172 (2011)	0.00	\$10.00	\$0.00
	320.30		\$10,022.51

Chaves County Road Department Dumpster Report - August 2013

Employee Summary

Employee	Hour	Rate	Multiplier	Total Cost
Employee 2 (07/01/13)	0	\$20.13	1	\$0.00
Employee 2 OT	0	\$0.00	1.5	\$0.00
Employee 3 (07/01/13)	150	\$23.18	1	\$3,477.00
Employee 3 OT	20	\$0.00	1.5	\$0.00
Employee 4 (07/01/13)	0	\$32.44	1	\$0.00
Employee 4 OT	0	\$0.00	1.5	\$0.00
Employee 8 (07/01/13)	0	\$18.08	1	\$0.00
Employee 8 OT	0	\$0.00	1.5	\$0.00
Employee 12 (07/01/13)	0	\$28.62	1	\$0.00
Employee 12 OT	0	\$0.00	1.5	\$0.00
Employee 13 (07/01/13)	40	\$16.98	1	\$679.20
Employee 13 OT	0	\$0.00	1.5	\$0.00
Employee 16 (06/17/13)	0	\$8.50	1	\$0.00
Employee 16 OT	0	\$0.00	1.5	\$0.00
Employee 27 (07/01/13)	22	\$35.00	1	\$770.00
Employee 27 OT	0	\$0.00	1.5	\$0.00
Employee 31 (07/01/13)	0	\$35.21	1	\$0.00
Employee 31 OT	0	\$0.00	1.5	\$0.00
Employee 32 (08/12/13)	0	\$22.56	1	\$0.00
Employee 32 OT	0	\$0.00	1.5	\$0.00
Employee 34 (06/12/13)	164	\$8.50	1	\$1,394.00
Employee 34 OT	0	\$0.00	1.5	\$0.00
Employee 39 (07/01/13)	0	\$32.46	1	\$0.00
Employee 39 OT	0	\$0.00	1.5	\$0.00
Employee 42 (06/10/13)	80	\$8.50	1	\$680.00
Employee 42 OT	0	\$0.00	1.5	\$0.00
Employee 43 (07/01/13)	20	\$31.83	1	\$636.60
Employee 43 OT	0	\$0.00	1.5	\$0.00
	496			\$7,636.80

**Chaves County Road Department - Time Out for August 2013
(Absent/Vacation/Sick/Holiday)**

Work Date	Hours Absent	Employee Cost
8/1/2013	53.5	\$952.50
8/5/2013	36.75	\$642.54
8/6/2013	30	\$572.00
8/7/2013	71.75	\$1,603.57
8/8/2013	112.5	\$2,548.49
8/12/2013	53.5	\$1,201.11
8/13/2013	57.75	\$1,310.48
8/14/2013	52.5	\$1,095.32
8/15/2013	70	\$1,752.80
8/19/2013	71	\$1,803.45
8/20/2013	73.75	\$1,951.44
8/21/2013	61.5	\$1,263.37
8/22/2013	48.5	\$820.96
8/26/2013	50	\$942.17
8/27/2013	63.25	\$1,585.85
8/28/2013	64	\$1,560.90
8/29/2013	91.75	\$2,141.52
	1062	\$23,748.47

Employee Summary				
Employee	Hour	Rate	Multiplier	Total Cost
Employee 1 (07/01/13)	10	\$29.74	1	\$297.40
Employee 2 (07/01/13)	23	\$20.13	1	\$462.99
Admin. 1 (07/01/13)	20	\$40.84	1	\$816.80
Employee 3 (07/01/13)	3.25	\$23.18	1	\$75.34
Employee 3 W/O	16.75	\$0.00	1	\$0.00
Employee 4 (07/01/13)	11.5	\$32.44	1	\$373.06
Employee 5 (07/01/13)	10	\$24.98	1	\$249.80
Employee 6 (07/01/13)	6.5	\$33.95	1	\$220.68
Employee 7 (07/01/13)	77.25	\$26.28	1	\$2,030.13
Employee 7 W/O	32.75	\$0.00	1	\$0.00
Employee 8 (07/01/13)	4.5	\$18.08	1	\$81.36
Employee 9 (07/01/13)	40	\$29.01	1	\$1,160.40
Employee 10 (07/01/13)	1.5	\$23.80	1	\$35.70
Employee 11 (07/01/13)	20	\$33.73	1	\$674.60
Admin. 2 (07/01/13)	25.5	\$31.84	1	\$811.92
Employee 12 (07/01/13)	0	\$28.62	1	\$0.00
Employee 13 (07/01/13)	18.25	\$16.98	1	\$309.88
Employee 14 (07/01/13)	154.25	\$28.19	1	\$4,348.31
Employee 14 W/O	15.75	\$0.00	1	\$0.00
Employee 15 (07/01/13)	10	\$30.09	1	\$300.90
Employee 17 (07/01/13)	1	\$23.93	1	\$23.93
Employee 18 (07/01/13)	11.5	\$33.51	1	\$385.36
Admin. 3 (07/01/13)	0	\$36.10	1	\$0.00
Employee 19 (07/01/13)	140	\$26.34	1	\$3,687.60
Employee 20 (08/12/13)	0	\$28.42	1	\$0.00
Admin. 4 (07/01/13)	30	\$30.20	1	\$906.00
Employee 21 (07/01/13)	10	\$28.88	1	\$288.80
Admin. 5 (07/01/13)	0	\$37.18	1	\$0.00
Employee 22 (07/01/13)	14.75	\$31.41	1	\$463.30

**Chaves County Road Department - Time Out for August 2013
(Absent/Vacation/Sick/Holiday)**

Employee Summary				
Employee	Hour	Rate	Multiplier	Total Cost
Employee 23 (07/01/13)	0	\$31.25	1	\$0.00
Employee 24 (07/01/13)	0	\$22.56	1	\$0.00
Employee 25 (07/01/13)	0	\$17.65	1	\$0.00
Employee 26 (07/01/13)	16.5	\$31.00	1	\$511.50
Admin. 6 (07/01/13)	2.25	\$32.95	1	\$74.14
Employee 27 (07/01/13)	16.25	\$35.00	1	\$568.75
Employee 28 (07/01/13)	10	\$20.13	1	\$201.30
Employee 29 (07/01/13)	0	\$24.98	1	\$0.00
Employee 30 (07/01/13)	0	\$33.31	1	\$0.00
Employee 31 (07/01/13)	21.5	\$35.21	1	\$757.01
Employee 32 (08/12/13)	0	\$22.56	1	\$0.00
Employee 35 (07/02/12)	170	\$0.00	1	\$0.00
Employee 36 (07/01/13)	0	\$30.15	1	\$0.00
Employee 37 (07/01/13)	23.5	\$33.26	1	\$781.61
Employee 38 (07/01/13)	20	\$26.08	1	\$521.60
Employee 39 (07/01/13)	30	\$32.46	1	\$973.80
Employee 40 (07/01/13)	0	\$33.26	1	\$0.00
Employee 41 (07/01/13)	14	\$35.00	1	\$490.00
Employee 43 (07/01/13)	0	\$31.83	1	\$0.00
Employee 44 (07/01/13)	20	\$25.80	1	\$516.00
Admin. 7 (07/01/13)	10	\$34.85	1	\$348.50
	1062			\$23,748.47