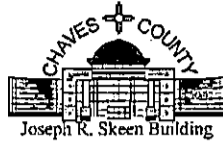




**CHAVES COUNTY
BOARD OF COUNTY COMMISSIONERS**

**Jeff Bilberry, Chairman
T. Calder Ezzell Jr.
Vice Chair**



**Dara Dana, Member
Richard C Taylor, Member
Michael J. Perry, Member**

William B. Williams, County Manager

ADMINISTRATIVE MEETING MINUTES

THURSDAY, SEPTEMBER 21, 2023

CHAVES COUNTY ADMINISTRATIVE CENTER – JOSEPH R SKEEN BUILDING

#1 ST. MARY'S PLACE, ROSWELL, NM 88203

CALL TO ORDER

Vice Chairman Ezzell called the meeting to order at 9:00 AM.

PLEDGE OF ALLEGIANCE

Commissioner Perry led the pledge and Commissioner Dana led in prayer.

DETERMINATION OF QUORUM

Those present were Commissioners Ezzell, Dana, Taylor, and Perry. Chairman Bilberry was absent. Also present were County Manager, Bill Williams, Public Services Director, Mac Rogers, County Attorney, Stan Riggs, Detention Director, Michael Brisco, Purchasing Director, Analicia Nieto, Road Supervisor, Joe West, IT Director, Andrew Rey, Finance Director, Anabel Barraza, County Clerk, Cindy Fuller, County Assessor, Sandra Stewart, Chief Deputy Treasurer, Chanel Rey, Chaves County Sheriff, Mike Herrington, media, staff, and guests.

APPROVAL OF MINUTES

MOTION MADE TO: APPROVE THE MINUTES FROM THE MEETING HELD ON AUGUST 17, 2023
MOTION MADE BY: COMMISSIONER DANA
SECOND MADE BY: COMMISSIONER PERRY
IN FAVOR: COMMISSIONERS EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

PROCLAMATION – LARRY HOBSON

Vice Chairman Ezzell read the proclamation out loud. The week of October 1st through 7th, 2023 was declared “Larry Hobson Week in Chaves County”. Judy Hobson was present to receive the proclamation and a photo was taken with the Commissioners.

PRESENTATION – KC ROGERS

Vice Chairman Ezzell presented a recognition award to Judge KC Rogers for his service to the Chaves County DWI Program. Judge Rogers was present to accept the plaque and a photo was taken with the Commissioners.

UPDATE – ROSWELL - CHAVES COUNTY ECONOMIC DEVELOPMENT CORPORATION

Presenter: Mike Espiritu, President and CEO

Mr. Espiritu stated the Alpha 5 jump has been postponed due to weather. They will be holding a site link forum later this month. He recently testified before JTIP. Pecos Valley Productions received an award and will create 75 new jobs in Chaves County with an average wage of \$21.18 per hour. On October 24th they are holding a seminar for business retention and recruiting. They just returned from the Reno Air Races. Finalists should be announced in December. He stated that our Air Center is unmatched by any other competitors.

UPDATE – ROSWELL CHAMBER OF COMMERCE

Presenter: Andrea Moore, President and CEO

Ms. Moore stated they have seen their luncheons grow. They will begin hosting education leaders soon to give monthly updates and Luncheon learns will begin in October. Business After

Hours will also be resuming soon. They are planning a meet and greet for election candidates and are partnering with Leadership Roswell for a candidate forum.

UPDATE – CHAVES COUNTY COOPERATIVE EXTENSION OFFICE

Presenter: Tamara Shubert, FCS/4-H Agent

Ms. Shubert stated they just returned from the State Fair and are heading into the Eastern New Mexico State Fair. The 4-H youth will be managing the ice cream parlor. They have started mental health programs in Hagerman. Kitchen Creations will also begin soon and Drew continues to stay busy with the pecan weevil.

UPDATE – CHAVES COUNTY DETENTION CENTER

Presenter: Michael Brisco, Detention Administrator

Mr. Brisco stated they continue to work on upgrades and staffing. Their vacancy rate is 50% lower than when he took over. All upper positions have been filled. They are working to incorporate new programs. Major Deputy Chief Crocker was introduced and gave some information on his background and job duties. Sheriff Herrington gave props to the new leadership and the amazing job they are doing.

AGENDA ITEMS

AGREEMENTS AND RESOLUTIONS

1A. RATIFICATION OF AGREEMENT A-23-016 BETWEEN CHAVES COUNTY AND WINGS FOR L.I.F.E. FOR WHY TRY MIDDLE SCHOOL PROGRAM

1B. RATIFICATION OF AGREEMENT A-23-025 BETWEEN CHAVES COUNTY AND CHAVES COUNTY CASA FOR ALTERNATIVE EDUCATION PROGRAM

1C. RATIFICATION OF AGREEMENT A-23-026 BETWEEN CHAVES COUNTY AND CHAVES COUNTY CASA FOR COURT YOUTH ADVOCACY PROGRAM

1D. RATIFICATION OF AGREEMENT A-23-027 BETWEEN CHAVES COUNTY AND CHAVES COUNTY CASA FOR GENDER-SPECIFIC PROGRAM

Presenter: Elly Hollon, Continuum Coordinator

Chaves County received funding under the Juvenile Justice Continuum Grant for programs addressing at-risk youths. Chaves County would like to award subcontracts to the attached providers to provide services for this grant. The term of the subcontracts will be from July 1, 2023, through June 30, 2024. Staff recommends approval.

MOTION MADE TO: APPROVE RATIFICATION OF AGREEMENTS A-23-016, A-23-025, A-23-026, AND A-23-027.

MOTION MADE BY: COMMISSIONER TAYLOR

SECOND MADE BY: COMMISSIONER DANA

IN FAVOR: COMMISSIONERS EZZELL, DANA, TAYLOR, AND PERRY

OPPOSED: NONE

2. RATIFICATION OF AGREEMENT A-23-033 BETWEEN CHAVES COUNTY AND THE STATE OF NEW MEXICO CHILDREN, YOUTH AND FAMILIES' DEPARTMENT

Presenter: Elly Hollon, Continuum Coordinator

Chaves County Comprehensive Strategy Board would like the ratification approval for the FY24 Agreement between Chaves County and CYFD. The amount awarded for FY24 is \$202,125.15. Programs are listed within the agreement under Attachment 2-Budget. The agreement will fund the project year from July 1, 2023, through June 30, 2024. Staff recommends approval.

MOTION MADE TO: APPROVE RATIFICATION OF AGREEMENT A-23-033

MOTION MADE BY: COMMISSIONER DANA

SECOND MADE BY: COMMISSIONER TAYLOR

IN FAVOR: COMMISSIONERS EZZELL, DANA, TAYLOR, AND PERRY

OPPOSED: NONE

3. AGREEMENT A-23-035 BETWEEN CHAVES COUNTY AND NEW MEXICO FINANCE AND ADMINISTRATION

Presenter: Adriana Zapata, Community Development Division This agreement is between Chaves County and NM Finance and Administration for the capital outlay appropriation 23-

H2920 for the Pecos Valley Regional Communication Center project in the amount of \$885,000.00. Staff recommends approval.

MOTION MADE TO: APPROVE AGREEMENT A-23-037
MOTION MADE BY: COMMISSIONER TAYLOR
SECOND MADE BY: COMMISSIONER DANA
IN FAVOR: COMMISSIONERS EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

4. AGREEMENT A-23-036 BETWEEN CHAVES COUNTY AND NEW MEXICO FINANCE AND ADMINISTRATION

Presenter: Elly Hollon, DWI Coordinator

This agreement is between Chaves County and New Mexico Finance and Administration for the capital outlay appropriation 23-H2921 for the St. Mary's complex parking lot renovations project in the amount of \$190,000.00 Staff recommends approval.

MOTION MADE TO: APPROVE AGREEMENTT A-23-036
MOTION MADE BY: COMMISSIONER DANA
SECOND MADE BY: COMMISSIONER PERRY
IN FAVOR: COMMISSIONERS EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

5. AGREEMENT A-23-037 BETWEEN CHAVES COUNTY AND NEW MEXICO FINANCE AND ADMINISTRATION

Presenter: Adriana Zapata, Community Development Division

This agreement is between Chaves County and New Mexico Finance and Administration for the capital outlay appropriation 23-H2922 for the St. Mary's complex suite D building renovation project in the amount of \$150,000.00. Staff recommends approval.

MOTION MADE TO: APPROVE AGREEMENT A-23-037
MOTION MADE BY: COMMISSIONER DANA
SECOND MADE BY: COMMISSIONER TAYLOR
IN FAVOR: COMMISSIONERS EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

6. AGREEMENT A-23-038 BETWEEN CHAVES COUNTY AND NEW MEXICO FINANCE AND ADMINISTRATION

Presenter: Adriana Zapata, Community Development Division

This agreement is between Chaves County and New Mexico Finance and Administration for the capital outlay appropriation 23-H2928 for the Chaves County Courthouse window replace project in the amount of \$800,000.00 Staff recommends approval.

MOTION MADE TO: APPROVE AGREEMENT A-23-038
MOTION MADE BY: COMMISSIONER TAYLOR
SECOND MADE BY: COMMISSIONER PERRY
IN FAVOR: COMMISSIONERS EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

7. AGREEMENT A-23-039 BETWEEN CHAVES COUNTY AND NEW MEXICO FINANCE AND ADMINISTRATION

Presenter: Adriana Zapata, Community Development Division

This agreement is between Chaves County and New Mexico Finance and Administration for the capital outlay appropriation 23-H2929 for the Chaves County Health Facility project in the amount of \$150,000.00 Staff recommends approval.

MOTION MADE TO: APPROVE AGREEMENT A-23-039
MOTION MADE BY: COMMISSIONER TAYLOR
SECOND MADE BY: COMMISSIONER PERRY
IN FAVOR: COMMISSIONERS EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

8. RESOLUTION R-23-042 AND AGREEMENT A-23-034 BETWEEN CHAVES COUNTY AND NEW MEXICO DEPARTMENT OF TRANSPORTATION AND APPROVAL OF AMENDMENT #1 FOR QUARTERLY DATABASE REPORTING

Presenter: Adriana Zapata, Community Development Division

This resolution and agreement is between Chaves County and the New Mexico Department of Transportation for the capital outlay Pine Lodge Road project, Appropriation H3307 in the amount of \$900,000.00. Amendment #1 is for quarterly database reporting into the new budget and formulation management system. Staff recommends approval.

MOTION MADE TO: APPROVE RESOLUTION R-23-042, AGREEMENT A-23-034, AND AMENDMENT #1 FOR QUARTERLY DATABASE REPORTING
MOTION MADE BY: COMMISSIONER PERRY
SECOND MADE BY: COMMISSIONER TAYLOR
IN FAVOR: COMMISSIONERS EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

9. RESOLUTION R-23-043 ORDERING THE CHAVES COUNTY ASSESSOR TO IMPOSE THE 2023 CERTIFIED TAX RATES

Presenter: Bill Williams, Chaves County Manager

The County Commission receives a Certificate of Tax Rates from DFA each year in September. The Commission is required by statute to issue a written order imposing the tax at the rate set on the net taxable value of the property. A Resolution ordering the County Assessor to impose the rates must be approved each year. It is important to point out that these tax rates are set by the Secretary of DFA and not the County. Rates will be provided prior to the meeting. Staff recommends approval. Sandra Stewart, Chaves County Assessor, and Debbie Ribble, Chief Deputy Assessor were present.

MOTION MADE TO: APPROVE RESOLUTION R-23-043
MOTION MADE BY: COMMISSIONER DANA
SECOND MADE BY: COMMISSIONER PERRY
IN FAVOR: COMMISSIONERS EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

10. RESOLUTION R-23-044 IN SUPPORT OF H. RES. 684 CONDEMNING THE ACTIONS OF MICHELLE LUJAN GRISHAM FOR SUBVERTING THE 2ND AMENDMENT OF THE UNITED STATES CONSTITUTION

Presenter: Bill Williams, Chaves County Manager

This resolution acknowledges that the Chaves County Board of Commissioners supports the bill sponsored by Congressman Dan Newhouse and supported by an additional 70 Co-Sponsors which condemns the actions of the Governor of New Mexico, Michelle Lujan Grisham, for subverting the second amendment to the Constitution and depriving the citizens of New Mexico the right to bear arms. Staff recommends approval.

MOTION MADE TO: APPROVE RESOLUTION R-23-044
MOTION MADE BY: COMMISSIONER DANA
SECOND MADE BY: COMMISSIONER TAYLOR
IN FAVOR: COMMISSIONERS EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

ITB'S/RFP'S

11. AWARD RFP-24-1 – YOUTH CLUB 23-ZH9177

Presenter: Analicia Nieto, Purchasing Director

Chaves County received one proposal in response to our Youth Club 23-ZH9177 RFP. The proposal was considered responsive to the specifications and requirements outlined within the RFP, and the evaluation committee conducted a review of the proposal. The evaluation committee has recommended the award to the Boys and Girls Club of Chaves and Lincoln Counties. If approved for award, an agreement will be on the agenda for consideration at the October Commission meeting. Staff recommends approval.

MOTION MADE TO: AWARD RFP-24-1 TO BOYS AND GIRLS CLUB OF CHAVES AND LINCOLN COUNTIES
MOTION MADE BY: COMMISSIONER PERRY
SECOND MADE BY: COMMISSIONER DANA
IN FAVOR: COMMISSIONERS EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

12. AWARD RFP-24-2 – YOUTH MENTORING SERVICES 23-ZH9178

Presenter: Analicia Nieto, Purchasing Director

Chaves County received two proposals in response to our Youth Mentoring Services 23-ZH9178 RFP. Both proposals were considered responsive to submitting required documentation, however, only one proposal was considered responsive to the specifications within the RFP. The evaluation committee conducted reviews of both proposals. The evaluation committee recommended an award to Big Brothers Big Sisters of Central New Mexico. If approved for award, an agreement will be on the agenda for consideration at the October Commission meeting. Staff recommends approval.

MOTION MADE TO: AWARD RFP-24-2 TO BIG BROTHERS BIG SISTERS OF CENTRAL NEW MEXICO
MOTION MADE BY: COMMISSIONER PERRY
SECOND MADE BY: COMMISSIONER DANA
IN FAVOR: COMMISSIONERS EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

OTHER BUSINESS

13. RATIFICATION OF OUT OF STATE TRAVEL

Presenter: Sheriff Mike Herrington

The Chaves County Sheriff's Office is requesting ratification for travel that took place on 8/20/2023 through 8/26/2023 for Olivia Padilla to attend NASRO Basic SRO School in New Britain, CT. This training along with airline travel and per diem was paid for by the RISD as a reimbursable agreement to the deputy attending SRO School. No cost was charged to the County other than her normal salary for classroom time and travel.

MOTION MADE TO: APPROVE RATIFICATION OF OUT OF STATE TRAVEL
MOTION MADE BY: COMMISSIONER DANA
SECOND MADE BY: COMMISSIONER TAYLOR
IN FAVOR: COMMISSIONERS EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

14. PERMISSION TO PUBLISH FOR A PUBLIC HEARING REGARDING LEDA AND ORDINANCE NO. O-097 AN ORDINANCE OF CHAVES COUNTY RELATING TO THE INTERGOVERNMENTAL AGREEMENT AND PROJECT PARTICIPATION AGREEMENT FOR USA BEEF

15. PERMISSION TO PUBLISH FOR A PUBLIC HEARING REGARDING LEDA AND ORDINANCE O-109 AN ORDINANCE OF CHAVES COUNTY RELATING TO THE INTERGOVERNMENTAL AGREEMENT AND PROJECT PARTICIPATION AGREEMENT FOR ASCENT AVIATION

Presenter: Bill Williams, Chaves County Manager

Staff is requesting permission to publish for a public hearing regarding Ordinance O-097 and Ordinance O-0109 to be held on Thursday, October 19, 2023, at 9:00 am in the Chaves County Commission Chambers during the Commission's regular meeting. Ordinance O-097 relates to agreements between Chaves County and the New Mexico Local Economic Development Department pertaining to the USA Beef project at the Roswell Air Center. Ordinance O-109 relates to agreements between Chaves County and the New Mexico Local Economic Development Department pertaining to the Ascent Aviation project at the Roswell Air Center. If approved, notifications will be published in the Roswell Daily Record. Staff recommends approval.

MOTION MADE TO: GRANT PERMISSION TO PUBLISH FOR A PUBLIC HEARING REGARDING ORDINANCE O-097 AND ORDINANCE O-109
MOTION MADE BY: COMMISSIONER TAYLOR
SECOND MADE BY: COMMISSIONER PERRY
IN FAVOR: COMMISSIONERS EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

APPROVAL OF CHECKS

MOTION MADE TO: APPROVE CHECKS IN THE AMOUNT OF \$3,421,317.11
MOTION MADE BY: COMMISSIONER TAYLOR
SECOND MADE BY: COMMISSIONER DANA
IN FAVOR: COMMISSIONERS EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

APPROVAL OF REPORTS

MOTION MADE TO: APPROVE REPORTS
MOTION MADE BY: COMMISSIONER DANA
SECOND MADE BY: COMMISSIONER TAYLOR
IN FAVOR: COMMISSIONERS EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

UNSCHEDULED COMMUNICATIONS LIMITED TO THREE MINUTES PER VISITOR NOT TO EXCEED 15 MINUTES. NO FORMAL ACTION WILL BE TAKEN BY THE COMMISSION.

Larry Marker, North of Roswell

Mr. Marker stated he was here to request the codification of the New Mexico Enabling Act to be adopted by a county ordinance.

Rick Lamb, CEO of Boys & Girls Club

Mr. Lamb thanked the Commission for approving the RFP and extended an invitation for them to tour the club at any time.

Barbara Gomez, Executive Director of MainStreet Roswell

Ms. Gomez spoke about the annual Chili Cheese Festival that will be held this Friday and Saturday. She gave an update on additional MainStreet Roswell activities and upcoming events.

John Thoessen, 33 North Sky Loop, Roswell

Mr. Thoessen is the area Director for the NM Shooting Sports Association. He thanked the Commission for passing the resolution on agenda item #10.

Carlos Sanchez, Program Specialist with Big Brothers Big Sisters

Mr. Sanchez stated he was here in Mr. Garcia's absence. He is relatively new to the program, so he didn't have an update at this time.

COMMISSIONERS' COMMUNICATIONS

COMMISSIONER PERRY

Commissioner Perry thanked all county staff, especially at the county jail, Finance, and Purchasing. He stated he was a kid that Larry Hobson helped and encouraged everyone to be kinder.

COMMISSIONER TAYLOR

Commissioner Taylor spoke about the resolution they passed against the actions of the Governor. He took an oath to support the Constitution. We support the Constitution as it is written. Hubert Quintana and Rudy Burrola passed away recently. All three gentlemen were concerned about the youth and did tremendous things for our communities.

COMMISSIONER DANA

Commissioner Dana thanked Bill for bringing forth the resolution and stated the Governor knows what she did was inappropriate. She talked about Yom Kippur. She stated that all three men, Larry Hobson, Hubert Quintana, and Rudy Burrola, were wonderful men. She thanked the staff – especially Anabel and the Detention Center.

COMMISSIONER EZZELL

Commissioner Ezzell stated he would like to reiterate everything that was said by others. He closed with God bless America and Chaves County.

The meeting adjourned at 10:52 a.m.



Cindy Fuller

Cindy Fuller
County Clerk

BOARD OF CHAVES COUNTY COMMISSIONERS

Jeff Bilberry
Jeff Bilberry, Chairman

T. Calder Ezzell Jr.
T. Calder Ezzell Jr, Vice-Chairman

Dara Dana
Dara Dana, Member

Richard C. Taylor
Richard C. Taylor, Member

Michael J. Perry
Michael J. Perry, Member