



April 18, 2013

STATE OF NEW MEXICO, COUNTY OF CHAVES  
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Book 00072 Page 00506 Pages 4  
Dave Kunko, County Clerk

BK 72 PG 506

The Board of Chaves County Commissioners held their regular commission meeting in the Commission Chamber of the Joe Skeen Building, #1 St. Mary's Place in Roswell, New Mexico. Vice Chairman Duffey called the meeting to order at 9:03a.m. Those present were Commissioners Corn, Wooton, Chesser and Duffey. Commissioner Nibert was absent. Also present were County Manager Stan Riggs, Public Services Director Sonny Chancey, Chief Deputy Sheriff Pat Jennings, Finance Director Joe Sedillo, Treasurer Steve Harris, news media, staff and guests.

Commissioner Wooton led the Pledge of Allegiance and Commissioner Chesser led in prayer. Commissioner Duffey introduced RISD Superintendent Tom Burriss. Melvin Montoya was recognized for his 26 years of service. He announced he would be retiring at the end of the month. Vice Chairman Duffey read a proclamation on his behalf.

#### **MINUTES**

Commissioner Corn moved to approve the Minutes of March 21, 2013. Commissioner Chesser seconded the motion. A voice vote was unanimous and the motion carried.

#### **PRESENTATION**

Finance Director, Joe Sedillo introduced Anabel Molina from his office and then introduced Christopher Heinfield from Heinfield, Meech and Company. Mr. Heinfield made a presentation to the Commission on the Chaves County Audit Report. He briefly went over the audit covering current financial status, financial statements, Policies and Procedures. A typo was pointed out on page 151. Commissioner Wooton moved to approve the audit report. Commissioner Corn seconded the motion. A voice vote was unanimous and the motion carried.

#### **PUBLIC HEARING – 2013 CHAVES COUNTY ANNUAL ROAD HEARINGS**

Mr. Chancey explained the application process and mentioned the roads that would need to be visited by the Commission. Commissioner Duffey opened up the public hearing. Mr. Harper spoke on behalf of an application for Concho Road. He stated the application was rejected and he was going to do everything he possibly could to get this road maintained. Three individuals from Hamill Transportation felt there is a real safety issue on Ottawa Road because it is used as a School Bus Route. Neil Roe spoke on behalf of the Buena Vida Improvement Association. They have applied for work on 2 roads.

#### **PUBLIC HEARING - ORDINANCE O-085**

Stan Riggs stated this public hearing for Ordinance O-085 would authorize the execution and delivery of Loan Agreement A-13-004 and Intercept Agreement A-13-005 between Chaves County and NMFA in the amount of \$5,602,241.00. There were no comments from the public in favor of the ordinance or against the ordinance. Commissioner Wooton wanted it known that it is not a new tax that will pay for this loan, but one already in place. Commissioner Wooton moved to approve O-085. Commissioner Corn seconded the motion. A voice vote was unanimous and the motion carried.

#### **RESOLUTION R-13-013**

Ms. Molina explained Resolution R-13-013 is for deletion and proposed disposition of property. She stated the sale would be held in conjunction with the City of Roswell on May 18, 2013. Commissioner Chesser moved to approve R-13-013. Commissioner Wooton seconded the motion. A voice vote was unanimous and the motion carried.

#### **RESOLUTION R-13-019**

Valerie Cornejo explained that this resolution is for the creation of the position specifications for Office Administrator at CCDCC. This position would be more of an office manager type position and the salary would be decreased to coincide with the new job description. The Deputy Administrator position would be eliminated. Commissioner Wooton moved to approve R-13-019. Commissioner Chesser seconded the motion. A voice vote was unanimous and the motion carried.

Tammy Brisco explained that ITB 13-1 is a bid for uniforms for the Sheriff's Office. Two companies responded to the bid. There are different items in the bid and staff wishes to award portions of the bid to both companies. Also, the company that bid the lowest on shirts did not meet the specifications. Commissioner Wooton moved to approve ITB-13-1. Commissioner Chesser seconded the motion. A voice vote was unanimous and the motion carried.

#### **2013/2014 STATE FIRE FUND APPLICATIONS**

Georgianna Hunt explained these applications are how the State determines funding for each volunteer fire department. Commissioner Chesser moved to approve the 2013/2014 State Fire Fund Applications. Commissioner Wooton seconded the motion. A voice vote was unanimous and the motion carried.

#### **2014 COMMUNITY DWI (CDWI) GRANT APPLICATION**

Charlotte Andrade explained the grant and how this was used for overtime for the Police Department. Commissioner Wooton moved to approve the CDWI Grant Application. Commissioner Chesser seconded the motion. A voice vote was unanimous and the motion carried.

#### **OUT OF STATE TRAVEL - FINANCE**

Charlotte Andrade is one of three individuals selected to represent New Mexico at the 2013 Coalition for Juvenile Justice Annual Conference in Washington, D.C., May 1<sup>st</sup> through May 4<sup>th</sup>. The conference registration, per diem and travel costs will be covered by the Coalition for Juvenile Justice and Continuum Grant Funds. Commissioner Chesser moved to approve out of state travel for Charlotte Andrade. Commissioner Corn seconded the motion. A voice vote was unanimous and the motion carried.

#### **OUT OF STATE TRAVEL – ROAD DEPT.**

Terry Allensworth explained the need for 2 employees to travel to Houston to pick up a used truck and tank to refurbish the tanker truck that was totaled by the Sierra Volunteer Fire Department. Commissioner Wooton moved to approve the out of state travel for the road department. Commissioner Corn seconded the motion. A voice vote was unanimous and the motion carried.

#### **PERMISSION TO ADVERTISE REVISION OF ORDINANCE #8 – PERSONNEL POLICY**

Commissioner Wooton moved to approve permission to advertise for a public hearing to revise Ordinance #8 at the Commission Meeting May 23, 2013 at 9:00 a.m. Commissioner Corn seconded the motion. A voice vote was unanimous and the motion carried.

#### **LETTER TO US FISH AND WILDLIFE SERVICES**

Mr. Riggs stated the letter would be in opposition to the Us Fish and Wildlife Services plan to return 2 Grey Wolves to the wild. Commissioner Chesser moved to approve the letter. Commissioner Wooton seconded the motion. A voice vote was unanimous and the motion carried.

#### **CHECKS**

Commissioner Wooton moved to approve checks in the amount of \$1,884,016.66. Commissioner Chesser seconded the motion. A voice vote was unanimous and the motion carried.

#### **REPORTS**

Commissioner Corn moved to approve the reports for the month. Commissioner Chesser seconded the motion. A voice vote was unanimous and the motion carried.

Chaves County Clerk, Dave Kunko explained the NMAC Board Election to the Commission.

**MANAGER'S COMMUNICATIONS**

Mr. Riggs mentioned hold harmless, no mid-term increases, a PILT meeting, a healthcare increase of 15%, a PERA increase, Feral hogs, the annual road tour and that this was Sandra Stewarts last meeting.

**COMMISSIONER'S COMMUNICATIONS**

Commissioner Wooton commented on the feral hogs, prairie dogs that may be brought into Chaves County and the CCDC project.

Commissioner Chesser commented on the need for a resolution in reference to the Prairie Dog issue.

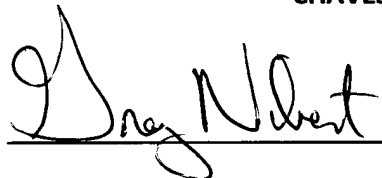
Commissioner Corn commented on the road tour and stated it would work best with his schedule if it were done within the next 2 weeks.

Vice Chairman, Duffey commented on the potential call on water, the meeting in Washington, D.C., and the prairie chicken.

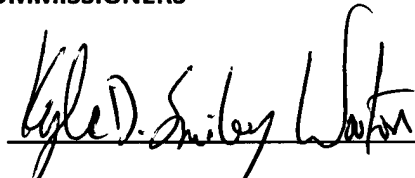
Commissioner Wooton commented on the Permian Basin Land Exchange, the congressional delegation and affordable health care.

The meeting was adjourned pending the signature of documents at 11:02 a.m.


**CHAVES COUNTY BOARD OF COMMISSIONERS**



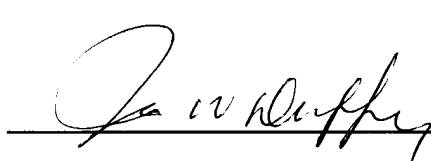
**GREG NIBERT, CHAIRMAN**



**KYLE D. "SMILEY" WOOTON, MEMBER**



**ROBERT CORN, MEMBER**

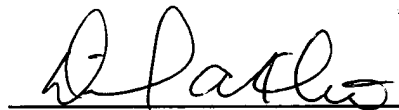


**JAMES DUFFEY, VICE CHAIRMAN**



**KIM CHESSER, MEMBER**

ATTEST:



**DAVE KUNKO, COUNTY CLERK**



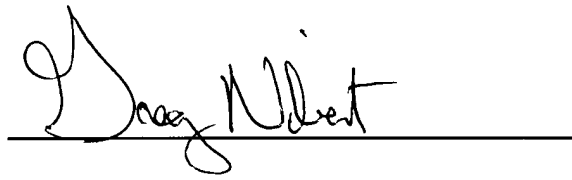
Chairman Nibert called to order the special commission meeting of the Board of Chaves County Commissioners in the rotunda of the Joe Skeen Building, #1 St. Mary's Place in Roswell, New Mexico at 9:00 a.m. Those present were Commissioners Nibert, Corn, Chesser, Wooton and Duffey. Also present were County Manager Stan Riggs, Public Services Director Sonny Chancey, Road Department Supt., Terry Allensworth, and Chaves County Clerk, Dave Kunko.

Commissioner Wooton led the Pledge of Allegiance and Commissioner Chesser led in prayer.

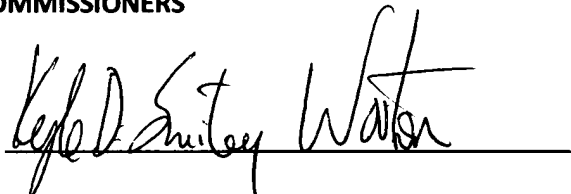
**ROAD VIEWING**

The Commission first viewed Tierra Grande Blvd. and Palacio Street in the Buena Vida Subdivision. There was some discussion with Neil Roe, a board member of the Buena Vida Improvement Association. The Commission stopped and viewed a business located at the corner of State Road NM13 and US285. The Commission next viewed Concho Road and Ottawa Road then went into Hagerman for lunch and visited with some of the patrons at the restaurant. After lunch the Commissioners returned to the Joe Skeen Building at #1 St. Mary's Place and adjourned the meeting at 12:31 p.m.

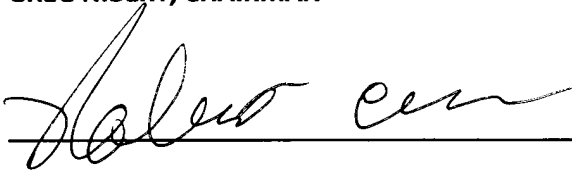
**CHAVES COUNTY BOARD OF COMMISSIONERS**



**GREG NIBERT, CHAIRMAN**



**KYLE D. "SMILEY" WOOTON, MEMBER**



**ROBERT CORN, MEMBER**

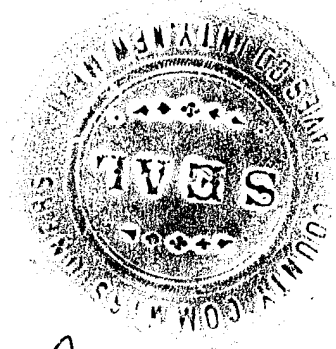


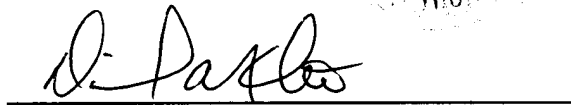
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**ATTEST:**





**DAVE KUNKO, COUNTY CLERK**