

## PURCHASING DEPARTMENT

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**Purchasing Director**  
Analia Nieto, CPO



## COMMISSIONERS

Dara Dana · District 1  
T. Calder Ezzell Jr. · District 2  
Jeff Bilberry · District 3  
Richard Taylor · District 4  
Michael Perry · District 5

**County Manager**  
William B. Williams

# DECLARATION OF INTENT TO PROCURE VIA SOLE SOURCE

### SS-25-03

Chaves County, Roswell, New Mexico, hereby declares and notifies of its intent to procure the following via sole source procurement:

**Posting Date:** May 30, 2024

**Product/Service:** Diversion Advocacy Program

**Description:** In an effort to increase the self-esteem, coping skills and promote a positive outlook and goal-setting skills for youth involved in the juvenile courts system, the contractor shall:

Provide guidance, support and assistance to youth as they navigate the court system through appointed advocates. Advocates conduct assessments of youth referred to the program, appear with the youth in court, conduct home visits, and make referrals to necessary services.

Youth Advocacy services include Court Appointed Special Advocacy, Kinship Care, Referral and Assessment for any needs that can be identified.

**Vendor:** CHAVES COUNTY CASA  
500 N MAIN ST. #314  
Roswell, NM 88201

**Amount/Term:** \$42,500.00+ per year

**Justification:** Chaves County was awarded a continuum grant by the State of NM Children Youth and Families Department under the Juvenile Continuum Act for Juvenile Offender Program.

**Contact:** Analia Nieto, Chaves County Purchasing Director  
575-624-6615; ana.nieto@chavescounty.gov

Any party wishing to protest the award of this sole source procurement shall submit such in writing to the contact above within fifteen calendar days of this posting, or no later than June 14, 2024.