



**CHAVES COUNTY
BOARD OF COUNTY COMMISSIONERS**

Jeff Bilberry, Chairman
T. Calder Ezzell Jr.
Vice Chair



Dara Dana, Member
Richard C Taylor, Member
Michael J. Perry, Member

William B. Williams, County Manager

ADMINISTRATIVE MEETING MINUTES

THURSDAY, MARCH 21, 2024

CHAVES COUNTY ADMINISTRATIVE CENTER – JOSEPH R SKEEN BUILDING

#1 ST. MARY'S PLACE, ROSWELL, NM 88203

CALL TO ORDER

Chairman Bilberry called the meeting to order at 9:00 AM.

PLEDGE OF ALLEGIANCE

Commissioner Taylor led the pledge and Commissioner Dana led in prayer.

DETERMINATION OF QUORUM

Those present were Commissioners Bilberry, Ezzell, Dana, Taylor, and Perry. Also present were County Manager, Bill Williams, County Attorney, Stan Riggs, Public Services Director, Alex Palomino, Detention Center Director, Michael Brisco, Purchasing Director, Analicia Nieto, Road Tech Supervisor, Angelo Gurule, IT Director, Andrew Rey, Finance Director, Anabel Barraza, Chief Deputy County Clerk, Stephanie Eldridge, Planning and Zoning Director, Louis Jaramillo, Sheriff, Mike Herrington, media, staff, and guests.

APPROVAL OF MINUTES

MOTION MADE TO: APPROVE THE MINUTES FROM THE REGULAR MEETING HELD ON FEBRUARY 15, 2024.
MOTION MADE BY: COMMISSIONER DANA
SECOND MADE BY: COMMISSIONER TAYLOR
IN FAVOR: COMMISSIONERS BILBERRY, EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

UPDATE

Michael Brisco, Chaves County Detention Center Director, presented to the Commission.

PROCLAMATION – Rise with Roswell, Agriculture Appreciation Day – March 14, 2024

Bill Williams, Chaves County Manager, read the proclamation out loud. Drew Garnett and Tamara Shubert, Chaves County Extension Office, were present to accept the proclamation. They gave a brief update to the Commission.

UPDATE

Joann Lopez, Chaves County Health Council County & Tribal Health presented to the Commission.

AGENDA ITEMS

A. PUBLIC HEARING

1. CHAVES COUNTY PUBLIC NUISANCE ABATEMENT ORDINANCE NO. O-115.

Presenter: Louis Jaramillo, Planning and Zoning Director

As permitted in NMSA Section 3-18-5 and 4-37-1, this ordinance contains procedures for abating public nuisances in the unincorporated area of Chaves County. Staff recommends approval. Chairman Bilberry opened the public hearing for public comments.

IN FAVOR:

Marvin Clements – 6102 Kincaid, Roswell, NM
Cristina Arnold – 415 N. Lea Ave., Roswell, NM

Tracy Metcalf – 3302 W. Bland, Roswell, NM

OPPOSED:

Victoria Cardona – 309 Carrol Ave., Roswell, NM
Hiram Hudson – 1305 W. Brown Rd., Roswell, NM
Brian Davis – 500 N. Brown Rd., Roswell, NM
Betty Jenkins – 1508 S. Brown Rd., Roswell, NM

Public comment was closed. There was further discussion from the Commissioners.

MOTION MADE TO: APPROVE AND ADOPT ORDINANCE O-115
MOTION MADE BY: COMMISSIONER EZZELL
SECOND MADE BY: COMMISSIONER PERRY
IN FAVOR: COMMISSIONERS BILBERRY, EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

AGREEMENTS AND RESOLUTIONS

2. AGREEMENT A-24-005

Presenter: Anabel Barraza, Chief Financial Officer

The City and County Behavioral Health Advisory Committee has recommended bringing forward for approval Agreement A-24-005 between Hagerman Forward Inc. and Chaves County for \$55,000.00. This agreement will have Hagerman Forward Inc. conduct a system of care assessment and blueprint for the needs of the County’s citizens who need behavioral health services including opioid disorder abuse, mental health, housing, education, peer services, and many other community-based services. Staff recommends approval.

MOTION MADE TO: APPROVE AGREEMENT A-24-005
MOTION MADE BY: COMMISSIONER DANA
SECOND MADE BY: COMMISSIONER TAYLOR
IN FAVOR: COMMISSIONERS BILBERRY, EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

3. RESOLUTION R-24-009 REPORTING 2024 CHAVES COUNTY CERTIFIED ROAD MILEAGE TO NMDOT

Presenter: Alex Palomino, Public Services Director

This request is for approval of Resolution R-24-009 reporting the 2024 Chaves County certified road mileage to NMDOT. As required by Section 66-6-23 NMSA, Chaves County is required to report annually a total number of certified miles to the Secretary of Highway and Transportation. This report is for funding to counties for road maintenance purposes. The reported mileage for 2024 is 1405.730 miles. Staff recommends approval.

MOTION MADE TO: APPROVE RESOLUTION R-24-009
MOTION MADE BY: COMMISSIONER TAYLOR
SECOND MADE BY: COMMISSIONER EZZELL
IN FAVOR: COMMISSIONERS BILBERRY, EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

4. RESOLUTION R-24-010 – DELETION OF PROPERTY AND PROPOSED DISPOSITION

Presenter: Lucia Serrano, Assistant Finance Director

Approval of this resolution will allow staff to remove the attached inventory. Exhibit ‘A’ has the assets listed. Staff recommends approval.

MOTION MADE TO: APPROVE RESOLUTION R-24-010
MOTION MADE BY: COMMISSIONER DANA
SECOND MADE BY: COMMISSIONER EZZELL
IN FAVOR: COMMISSIONERS BILBERRY, EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

5. RESOLUTION R-24-011 – SUPPORT FOR NATIONAL CENTER FOR PUBLIC LANDS COUNTIES

Presenter: Bill Williams, Chaves County Manager

Chaves County received \$7.86 million from the Local Assistance and Tribal Consistency Fund (LATCF). LATCF monies were dispersed to public lands counties across the west, largely in part due to the efforts of the National Association of Counties. This resolution is to support using the equivalent of 1% of those funds, from the general fund, to aid in the establishment of a Center for National Public Lands Counties. Mr. Williams read the resolution out loud.

MOTION MADE TO: APPROVE RESOLUTION R-24-011
MOTION MADE BY: COMMISSIONER PERRY
SECOND MADE BY: COMMISSIONER TAYLOR
IN FAVOR: COMMISSIONERS BILBERRY, EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

6. RESOLUTION R-24-012 – BUDGET ADJUSTMENT RESOLUTION FY 2024

Presenter: Anabel Barraza, Chief Financial Officer

The Finance Department is requesting a budget adjustment for line items in exhibit ‘A’. These budget adjustments are for the COVID grant that the Detention Center is receiving, insurance recoveries, an increase in property and liability insurance costs, and the participation for the NACO establishment. Staff requests approval.

MOTION MADE TO: APPROVE RESOLUTION R-24-012
MOTION MADE BY: COMMISSIONER EZZELL
SECOND MADE BY: COMMISSIONER TAYLOR
IN FAVOR: COMMISSIONERS BILBERRY, EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

7. RESOLUTION R-24-013 – SUPPORT FOR LETTER TO GOVERNOR REQUESTING NEW MEXICO RESOURCES TO ASSIST IN SECURING THE MEXICAN BORDER

Presenter: Bill Williams, Chaves County Manager

This resolution is in support of a letter drafted by counties in New Mexico requesting that Governor Michelle Lujan Grisham declare a state of emergency regarding the fentanyl crisis, human smuggling, and crime rates in New Mexico. It is suggested that Governor Grisham make use of the resources of the State of New Mexico to assist in securing the international border in New Mexico by providing New Mexico resources to assist the federal government in managing the border crisis. Additionally, this resolution would allow the Chairman to sign on behalf of the entire Chaves County Board of Commissioners. Mr. Williams read the resolution out loud.

MOTION MADE TO: APPROVE RESOLUTION R-24-013
MOTION MADE BY: COMMISSIONER DANA
SECOND MADE BY: COMMISSIONER TAYLOR
IN FAVOR: COMMISSIONERS BILBERRY, EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

C. ITB’S/RFP’S

8. ITB 24-6

Presenter: Analicia Nieto, Purchasing Director

Chaves County solicited bids for ITB-24-6 Corn Ranch EWP Repair. Bids were submitted as follows:

1. J&H Services, Inc. of Albuquerque, NM for \$2,924,543.00 (without GRT).
2. Constructor’s Inc. of Carlsbad, NM for \$4,316,925.00 (without GRT).

Both bids were responsive and reviewed for compliance by USDA-NRCS and staff. Staff recommends approval of the award recommendation and authorization for the Chairman to sign the agreement upon execution to J&H Services, Inc. as the qualified low bidder, for \$2,924.543.00 plus GRT.

MOTION MADE TO: APPROVE AWARD BID TO J&H SERVICES FOR CORN RANCH EWP REPAIR TO INCLUDE AUTHORIZING THE CHAIRMAN TO SIGN THE AGREEMENT UPON EXECUTION
MOTION MADE BY: COMMISSIONER EZZELL
SECOND MADE BY: COMMISSIONER PERRY
IN FAVOR: COMMISSIONERS BILBERRY, EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

9. REQUEST FOR APPROVAL TO TERMINATE AIA AGREEMENT A-24-001 WITH MIRADOR ENTERPRISES INC. FOR ITB-24-2 (REBID) PVRCC RENOVATION

Presenter: Analicia Nieto, Purchasing Director

Staff requests approval to terminate AIA Agreement A-24-001 with Mirador Enterprises pursuant to section 20.3 Termination by the Owner for Convenience of the agreement signed in December 2023. This decision has come forth after review and discussion with legal counsel. Staff recommends approval for contract termination.

MOTION MADE TO: APPROVE THE TERMINATION OF AIA AGREEMENT A-24-001
MOTION MADE BY: COMMISSIONER EZZELL
SECOND MADE BY: COMMISSIONER TAYLOR
IN FAVOR: COMMISSIONERS BILBERRY, EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

D. OTHER BUSINESS

10. 2024 CHAVES COUNTY ANNUAL ROAD HEARING FREEHOLDER REPORTS AND APPLICATIONS SUMMARY

Presenter: Alex Palomino, Public Services Director

Submitted are the Freeholder reports for their viewing of the 2024 road applications. As a reminder, the Public Hearing for the submitted applications is April 18, 2024. In accordance with the Chaves County Road Policy, the County Commission is required to view the roads subsequent to the public hearing. Staff would remind the County Commission at next month's meeting they will be asked to reserve a day between April 23 through April 26, 2024, to view roads. It could take more than half a day to view the roads.

11. PERMISSION TO PUBLISH FOR 2024 PUBLIC ROAD HEARING

Presenter: Alex Palomino, Public Services Director

This request is for advertising the 2024 Chaves County Road Hearing at the regular meeting of the Chaves County Board of Commissioners scheduled to be on April 18, 2024.

MOTION MADE TO: APPROVE PUBLICATION OF THE NOTICE OF THE PUBLIC ROAD HEARING
MOTION MADE BY: COMMISSIONER EZZELL
SECOND MADE BY: COMMISSIONER TAYLOR
IN FAVOR: COMMISSIONERS BILBERRY, EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

12. REQUEST FOR OUT-OF-STATE TRAVEL FOR SIERRA VOLUNTEER FIRE DEPARTMENT

Presenter: Alex Palomino, Public Services Director

Sierra Volunteer Fire Department is requesting approval for out-of-state travel for up to five firefighters. The VFD will be visiting the Siddons Martin Emergency Group Plant for final inspection of two pre-ordered pumper apparatus vehicles. Travel will be the week of April 15th. The crew will be trained on the operation and use of the apparatus. Expenses associated with this request will be covered by the vendor.

MOTION MADE TO: APPROVE OUT OF STATE TRAVEL FOR SIERRA VOLUNTEER FIRE DEPARTMENT
MOTION MADE BY: COMMISSIONER EZZELL
SECOND MADE BY: COMMISSIONER TAYLOR
IN FAVOR: COMMISSIONERS BILBERRY, EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

13. REQUEST FOR OUT-OF-STATE TRAVEL FOR BERRENDO VOLUNTEER FIRE DEPARTMENT

Presenter: Alex Palomino, Public Services Director

Berrendo Volunteer Fire Department is requesting approval for out-of-state travel for Sheri Gibson. She will be attending the ESO Training in Austin, Texas. The cost for travel will be paid for under the department's training expense line.

MOTION MADE TO: APPROVE OUT-OF-STATE TRAVEL FOR BERRENDO VOLUNTEER FIRE DEPARTMENT
MOTION MADE BY: COMMISSIONER TAYLOR
SECOND MADE BY: COMMISSIONER EZZELL
IN FAVOR: COMMISSIONERS BILBERRY, EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

14. LAW ENFORCEMENT PROTECTION FUND

Presenter: Mike Herrington, Sheriff

Through the Law Enforcement Protection Fund, the Chaves County Sheriff's Office is eligible for a total of \$150,500.00 for fiscal year 2024-2025. This money will be used to purchase and/or fund the following:

Regular salaries K-9 monthly additional pay - \$16,000.00

Purchase of law enforcement apparatus and equipment including:

Ammunition (.45 ACO, .223, 12 gauge, beanbags), targets, CD-Rs, portable radio batteries, batteries, pepper spray, graphics for new patrol units, guns, gunlocks, flashlights, portable radios, mobile radios, crime scene equipment, PA systems, sirens, protective screens, firearms, light bars, computers, Microsoft Surface Pro 3s, tablet carrying cases and accessories, and docking stations - \$113,000.00.

Expenses associated with advanced training:

Cost of registration, travel and per diem for deputies to attend required advanced training - \$21,500.00.

For a total of \$150,500.00. Staff recommends approval.

MOTION MADE TO: APPROVE LAW ENFORCEMENT PROTECTION FUND
MOTION MADE BY: COMMISSIONER PERRY
SECOND MADE BY: COMMISSIONER DANA
IN FAVOR: COMMISSIONERS BILBERRY, EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

15. CHAVES COUNTY LAND COUNCIL REAPPOINTMENTS

Presenter: Louis Jaramillo, Planning and Zoning Director

This item is to reappoint three existing members to the Chaves County Land Council for a term of three years per Resolution 94-59.

Kim Chesser – Agriculture

Chuck Wagner – Recreation

Jeff Harvard – Extraction

MOTION MADE TO: APPROVE CHAVES COUNTY LAND COUNCIL REAPPOINTMENTS
MOTION MADE BY: COMMISSIONER DANA
SECOND MADE BY: COMMISSIONER EZZELL
IN FAVOR: COMMISSIONERS BILBERRY, EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

APPROVAL OF CHECKS

MOTION MADE TO: APPROVE CHECKS IN THE AMOUNT OF \$2,525,612.58
MOTION MADE BY: COMMISSIONER TAYLOR
SECOND MADE BY: COMMISSIONER DANA
IN FAVOR: COMMISSIONERS BILBERRY, EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

APPROVAL OF REPORTS

MOTION MADE TO: APPROVE REPORTS
MOTION MADE BY: COMMISSIONER DANA
SECOND MADE BY: COMMISSIONER TAYLOR
IN FAVOR: COMMISSIONERS BILBERRY, EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

UNSCHEDULED COMMUNICATIONS ARE LIMITED TO THREE MINUTES PER VISITOR NOT TO EXCEED 15 MINUTES. NO FORMAL ACTION WILL BE TAKEN BY THE COMMISSION.

Rita Kane Doerhoefer – Mark Rd., Roswell, NM

Victoria Cardona – 309 Carrol Ave., Roswell, NM

Louis Jaramillo – Planning and Zoning Department

Larry Marker – 87 Bluebell Rd., Roswell, NM

MANAGER'S COMMUNICATIONS

Mr. Williams told the Commissioners he handed out the suggested letter that Mr. Marker brought. He always appreciates public involvement in their meetings whether people agree or not, that's what this is all about. He appreciated the way everyone handled themselves, especially Ms. Cardona. Mr. Clements has been very patient with them over the years, and he thanked him for coming to the meetings. In the past, they have gone out to areas in the county that are dirty, and dumpsters have been placed for the residents. They have talked about resurrecting some of these ideas again. He went to his favorite event of the year, Rise with Roswell breakfast. It was a great event. There was a public meeting about the cultural plaza plans at the Civic Center. It was well received. Everyone is working together towards a common goal, and it is encouraging to see the community come together to work on projects. He thanked the Commission for everything they do.

COMMISSIONERS' COMMUNICATIONS **COMMISSIONER PERRY**

Commissioner Perry stated he thinks they made some strides today in the county and he appreciates Louis and all of his staff on the nuisance abatement ordinance. He told Mr. Marker he liked his request and the professionalism of his group. On March 23rd Daylight Donuts in Clovis is having a fundraiser and 100% of the proceeds will go to State Police Officer Justin Hare's family.

COMMISSIONER TAYLOR

Commissioner Taylor stated it was great to see the turnout of people speaking for and against the ordinance. The purpose of the ordinance is mainly to protect people not to go against them or hurt anyone. They want to make sure that Chaves County is safe for everyone. He thanked all the County staff for their hard work. He thanked the County Clerk's Office for the way they handle elections and stated we have one of the most outstanding County Clerk's Offices.

COMMISSIONER DANA

Commissioner Dana thanked everybody for attending. Sometimes misinformation gets out there and people show up and don't quite understand what they are trying to do. They do not have the time to go around looking for properties and they are not directing Louis to do that. She hopes people realize that the things they are trying to do are for the betterment of Chaves County. She thanked the Road Department for what they do – maintaining our roads and the trash. We have wonderful staff and workers who are trying to maintain the county. We work together and we make it better. She thanked Keep Chaves County Beautiful and the Extension Office. There is a

lot of stuff going on for adults and kids. Get out and see what is going on in Chaves County. Spring has sprung, the pollen is very active, and it's a beautiful day.

COMMISSIONER EZZELL

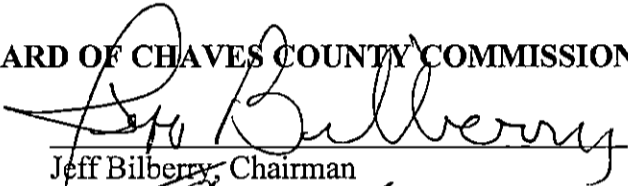
Commissioner Ezzell thanked everyone for a good meeting and stated it was great to see all the public participation. He thanked Louis and his staff for what they did on the ordinance and Stan. He thanked all the Department Heads for doing such a great job.

COMMISSIONER BILBERRY

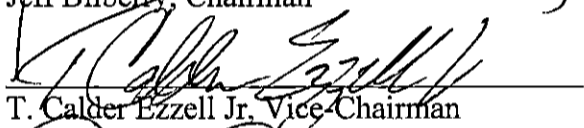
Commissioner Bilberry stated he would like to reflect on all that has been said. He was reminded the county would be closed for Good Friday. Chaves County is a good county, and he was glad to see all the participants. He told Larry Marker they appreciate all he is doing and know he is passionate about it. The people that are here today are passionate about living here. He reminded everyone that the Easter season is here and to remember why we have the grace that we do, through our Lord and Savior Jesus Christ and what He did for us on the cross.

The meeting was adjourned at 11:37 am.

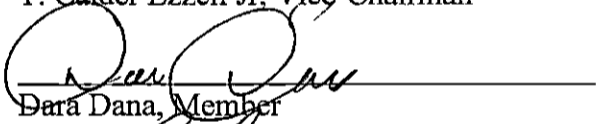
BOARD OF CHAVES COUNTY COMMISSIONERS



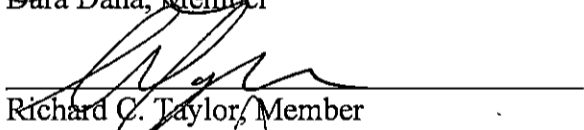
Jeff Bilberry, Chairman



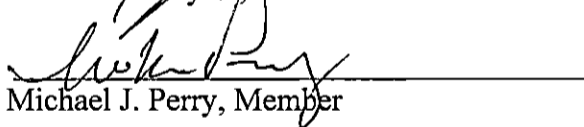
T. Calder Ezzell Jr., Vice-Chairman



Dara Dana, Member

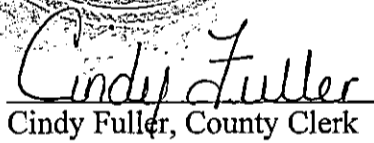


Richard C. Taylor, Member



Michael J. Perry, Member





Cindy Fuller, County Clerk