



VACANCY ANNOUNCEMENT  
**Temporary Laborer**

No. 2024-024

**POSTING DATE:** July 10, 2024

**CLOSING DATE:** Until Filled

**DEPARTMENT:** Road

**SALARY RANGE:** \$15.00/HOUR

**FLSA STATUS:** NON-EXEMPT

**REPORTS TO:** Road Foreman

***This is a full-time temporary position to not exceed a six (6) month period.***

**JOB SUMMARY:** Employee is responsible for the safe and efficient operation of all labor duties assigned by department personnel.

Maintenance of transfer stations; compactor sites and waste containers. Routine servicing and preventative maintenance of assigned equipment. Assist in chip sealing operations; mowing of right-of-way; Vector and Weed Management Operations. Assistance in cattle guard and culvert installations and maintenance. Maintenance and assistance in shop, welding, tire center, buildings and grounds. Assist in the Road Administration office, Purchasing office and Engineering Technician office. Employee must perform all related work as required and other duties as assigned.

**EDUCATION and/or EXPERIENCE:** Education/Training/ Experience: High school diploma or G.E.D., no experience necessary.

**Licenses/Certification:** Valid N.M. driver's license with a good driving record.

**Desirable Qualifications:** Ability to obtain a Class "A" Driver's license.

**Other.** Post offer Drug Analysis Test and/or pre-employment physical. Driver's license, Employment and criminal Background Investigation.

**SPECIAL NOTE:** Chaves County is a drug free employer. All applicants for this position will be required to pass a background check and will be subject to a post offer, pre-employment drug test.

**INTERESTED INDIVIDUALS APPLY AT:** Required application forms are available at the County's Job Posting Board located in the west wing of the County Administrative Center or at [www.chavescounty.gov](http://www.chavescounty.gov). Applications may be returned to Human Resources in the County Manager Suite at Suite 180, Chaves County Administrative Center, #1 Saint Mary's Place, Roswell, NM 88203 or mailed by closing date to Chaves County Human Resources PO Box 1817, Roswell, NM 88202.

**"Equal Employment Opportunity Employer"**

***We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, gender identity, or any other legally protected class.***