



**CHAVES COUNTY
BOARD OF COUNTY COMMISSIONERS**

**Jeff Bilberry, Chairman
T. Calder Ezzell Jr.
Vice Chair**



**Dara Dana, Member
Richard C Taylor, Member
Michael J. Perry, Member**

William B. Williams, County Manager

ADMINISTRATIVE MEETING MINUTES

THURSDAY, JUNE 13, 2024

**CHAVES COUNTY ADMINISTRATIVE CENTER – JOSEPH R SKEEN BUILDING
#1 ST. MARY’S PLACE, ROSWELL, NM 88203**

CALL TO ORDER

Chairman Bilberry called the meeting to order at 9:01 AM.

PLEDGE OF ALLEGIANCE

Commissioner Taylor led the pledge and Commissioner Ezzell led in prayer.

DETERMINATION OF QUORUM

Those present were Commissioners Bilberry, Ezzell, Dana, Taylor, and Perry. Also present were County Manager, Bill Williams, Public Services Director, Alex Palomino, County Attorney, Stan Riggs, Purchasing Director, Analicia Nieto, Road Director, Joe West, IT Director, Andrew Rey, County Clerk, Cindy Fuller, Chief Deputy Treasurer, Chanel Rey, Planning and Zoning Director, Louis Jaramillo, Under Sheriff, Charles Yslas, media, staff, and guests.

APPROVAL OF MINUTES

MOTION MADE TO: APPROVE THE MINUTES FROM THE MEETINGS HELD ON MAY 16, 2024, AND MAY 29, 2024.
MOTION MADE BY: COMMISSIONER DANA
SECOND MADE BY: COMMISSIONER EZZELL
IN FAVOR: COMMISSIONERS BILBERRY, EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

PROCLAMATION – PRIMARY ELECTION WORKERS’ DAY

County Manager, Bill Williams, read the proclamation out loud declaring Thursday, June 13, 2024, as Primary Election Workers’ Day in Chaves County. Many election workers were present and a photo was taken with the Commissioners, County Clerk, and members of the Clerk’s Office.

2024 PRIMARY ELECTION CANVASS

Presenter: Cindy Fuller, Chaves County Clerk

Clerk Fuller thanked the Commissioners for recognizing the election workers. She thanked the polling places for allowing them to use their facilities. She thanked Joe Petty for all the work he did with their signs, Facility Maintenance for helping with a generator on election day at East Grand Plains, Andrew with IT for being available on election night, and Angelo and Steve for delivery and pickup of all the supplies. Clerk Fuller thanked her staff and gave some statistics on the work they did. She presented the Commissioners with a candidate summary of each candidate's total votes. There were a total of 6,772 ballots cast, 5,046 Republicans, 1,047 Democrats, and 19 Libertarians for a total turnout of 26%.

MOTION MADE TO: APPROVE THE CANVASS FOR THE 2024 PRIMARY ELECTION
MOTION MADE BY: COMMISSIONER EZZELL
SECOND MADE BY: COMMISSIONER DANA
IN FAVOR: COMMISSIONERS BILBERRY, EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

AGENDA ITEMS

A. PUBLIC HEARINGS

1. PUBLIC HEARING TO ACCEPT SUGGESTIONS AND IDEAS FOR PROJECTS FOR FY 2026-2030 INFRASTRUCTURE CAPITAL IMPROVEMENTS PLAN (ICIP)

Presenter: Adriana Zapata, Project Specialist

Ms. Zapata stated the purpose of this public hearing is to seek suggestions and ideas for projects that may be considered for the Chaves County ICIP. The requirements for a project are to be \$25,000 or more, they must have a life expectancy of ten years, and benefit the community.

Chairman Bilberry opened the public hearing for public comment.

PUBLIC COMMENTS: None

ONLINE COMMENTS: None

County Manager, Bill Williams, stated they would like to move agenda item #12 – Resolution R-24-021 – Adopting the FY 2026-2030 Infrastructure Capital Improvements Plan and authorizing the permission of access forms – to be discussed now as agenda item #2.

(FORMERLY AGENDA ITEM #12)

2. RESOLUTION R-24-021 – ADOPTING THE FY 2026-2030 INFRASTRUCTURE CAPITAL IMPROVEMENTS PLAN AND AUTHORIZING THE PERMISSION OF ACCESS FORMS

Presenter: Adriana Zapata, Project Specialist

This resolution is for adopting the fiscal year 2026-2030 ICIP and authorizing the permission of access forms. Staff recommends approval.

MOTION MADE TO: APPROVE RESOLUTION R-24-021
MOTION MADE BY: COMMISSIONER EZZELL
SECOND MADE BY: COMMISSIONER TAYLOR
IN FAVOR: COMMISSIONERS BILBERRY, EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

Proposed Chaves County Top 10 Priority Projects for 2026-2030

State Rank	Agency Project		Year	County Rank	Funded to Date	Amount not yet funded
1	Facility Maintenance	Cooperative Extension Bldg.	2026	1	\$0.00	\$960,000.00
2	Adult Detention	Security Upgrades	2026	2	\$0.00	\$200,000.00
3	Facility Maintenance	Courthouse Roof Replacements	2026	3	\$0.00	\$530,000.00
4	Facility Maintenance	Cultural Plaza	2026	4	\$2,301,345.00	\$400,000.00
5	Facility Maintenance	Courthouse Hydraulic Heating and Cooling System	2026	5	\$0.00	\$200,000.00
6	Public Services	Mountain View Road Improvements	2026	6	\$0.00	\$600,000.00
7	Facility Maintenance	Administration Center Entrance Concrete Repairs	2026	7	\$0.00	\$300,000.00
8	Road	Caddo Road – Bridge Rehabilitation	2026	8	\$0.00	\$350,000.00
9	Facility Maintenance	Chaves Co. Courthouse Elevator #6 Upgrade	2026	9	\$0.00	\$350,000.00
10	Flood Commission	Fuel Island	2026	10	\$0.00	\$400,000.00

*The top ten priorities will remain as presented.

3. CASE Z-2024-01 – A VARIANCE OF 3 FEET TO THE REQUIRED 25-FOOT SIDE YARD SETBACK REQUIREMENT (ARTICLE VII, SECTION 1.A.2)

Presenter: Louis Jaramillo, Planning and Zoning Director

Michael Garcia, owner, and occupant, of 350 Pinto Street is requesting a variance of 3 feet to the required 25-foot side yard setback requirement per Article VII, Section 1. A.2 The property is more than five acres in size and is located at the west end of Pinto Street which is a part of the Pecos Valley Hagerman Subdivision #3. A boundary survey was conducted by Harcrow Surveying in March 2024. The manufactured home was delivered and set by the manufactured home delivery service sometime between February and April of 2024. Mr. Garcia stated he was not present when

the home was delivered and set. Mr. Garcia stated he did not recall being informed of the setback requirements. Staff did inform Mr. Garcia of the required setbacks when he turned in his application for a manufactured home placement permit in February 2024. Staff did fail to mark the setback information on his site plan and application, however, the required setback information was clearly stated on the subdivision plat that Mr. Garcia attached to his application and site plan.

The placement error was found by the neighbor, Henry Ford, and reported to staff in late May. Staff confirmed Mr. Ford's findings and informed Mr. Garcia, who also confirmed the placement error. Mr. Ford protested the variance both in writing and at the P&Z Commission meeting. Due to Mr. Ford's protest, the variance must be approved by a two-thirds vote of all the Commissioners, per Article 1, Section 5.I.4.

Per Article I, Section 5.H.10 the Board shall consider a variance at a public hearing, the property owner must show an exceptional situation, condition, and hardship and the Board must determine if the variance: 1) would be injurious to public health or safety; 2) would affect the use or value of the adjacent properties in an adverse manner; 3) that the need is peculiar to the property; 4) there is an exceptional and undue hardship; 5) that granting the variance is within the spirit, intent, purpose and general plan of the Zoning Ordinance.

On June 4, 2024, the Planning and Zoning Commission recommended the approval of case Z-2024-01 by a vote of 4-0 based on Findings of Fact 1-3 as stated in staff's report. This variance must be approved by a two-third vote of all the Commissioners. The staff is in favor of the Variance.

Chairman Bilberry opened the public hearing for public comment.

IN FAVOR: Michael Garcia, 350 Pinto, Hagerman, NM

Tony Garcia – co-owner of the property

AGAINST: None

MOTION MADE TO: APPROVE VARIANCE SUBJECT TO FINDINGS OF FACT 1-3
MOTION MADE BY: COMMISSIONER EZZELL
SECOND MADE BY: COMMISSIONER PERRY
IN FAVOR: COMMISSIONERS BILBERRY, EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

AGREEMENTS AND RESOLUTIONS

4. REQUESTING APPROVAL OF AN AMENDMENT TO AGREEMENT A-23-004 CDBG GRANT #22-C-NR-I-03-G08 – ADJUSTING THE PROJECT BUDGET

Presenter: Adriana Zapata, Project Specialist

Ms. Zapata stated they are requesting approval of Amendment #1 for Agreement A-23-004 for CDBG Grant #22-C-NR-I-03-G08 for the Public Health Building project for the increase in budget for "new construction" by \$1,158,037.19 and to move \$53,387.03 from the "engineering" budget to the "new construction" line item as referenced in exhibit 1-C. The new project total is \$7,892,690.44. Staff recommends approval.

MOTION MADE TO: APPROVE AMENDMENT TO AGREEMENT A-23-004 CDBG GRANT #22-C-NR-I-03-G08
MOTION MADE BY: COMMISSIONER EZZELL
SECOND MADE BY: COMMISSIONER TAYLOR
IN FAVOR: COMMISSIONERS BILBERRY, EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

5. APPROVAL OF AMENDMENT #1 TO AGREEMENT A-23-032 – INMATE MEDICAL SERVICES WITH ROADRUNNER HEALTH SERVICES

Presenter: Analicia Nieto, Purchasing Director

The Chaves County Board of Commissioners approved agreement A-23-032 after an emergency procurement at the August 17th, 2023 meeting. This amendment is a request to extend the original agreement termination date from June 30, 2024, to August 31, 2024, with a 3% increase. Staff has issued a Request for Proposal and will come forward when a formal

recommendation for the award is ready to be presented. Legal has reviewed and staff recommends approval.

MOTION MADE TO: APPROVE AMENDMENT #1 TO AGREEMENT A-23-032
MOTION MADE BY: COMMISSIONER DANA
SECOND MADE BY: COMMISSIONER EZZELL
IN FAVOR: COMMISSIONERS BILBERRY, EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

***Commissioner Taylor will abstain from voting on items 6E, 6F, 6G, 6I, and 6K**

6A. AGREEMENT A-24-013 BETWEEN CHAVES COUNTY AND CHAVES COUNTY YOUTH AWARENESS FOR THE SHATTERED DREAMS PROGRAM IN THE AMOUNT OF \$5,000.00

6B. AGREEMENT A-24-014 BETWEEN CHAVES COUNTY AND DEXTER INDEPENDENT SCHOOL DISTRICT FOR THE VALLEY PROJECT GRADUATION CELEBRATION IN THE AMOUNT OF \$2,500.00.

6C. AGREEMENT A-24-015 BETWEEN CHAVES COUNTY AND WINGS FOR LIFE IN THE AMOUNT OF \$24,000.00

6D. AGREEMENT A-24-016 BETWEEN CHAVES COUNTY AND ASPEN OF NEW MEXICO IN THE AMOUNT OF \$5,000.00

6E. AGREEMENT A-24-017 BETWEEN CHAVES COUNTY AND DEXTER INDEPENDENT SCHOOL DISTRICT FOR TEENS NEEDING TEENS PROGRAM IN THE AMOUNT OF \$12,000.00

6F. AGREEMENT A-24-018 BETWEEN CHAVES COUNTY AND DIANE TAYLOR IN THE AMOUNT OF \$54,292.00

6G. AGREEMENT A-24-019 BETWEEN CHAVES COUNTY AND HAGERMAN MUNICIPAL SCHOOL DISTRICT FOR TEENS NEEDING TEENS PROGRAM IN THE AMOUNT OF \$12,000.00

6H. AGREEMENT A-24-020 BETWEEN CHAVES COUNTY AND LA CASA BEHAVIORAL HEALTH IN THE AMOUNT OF \$30,000.00

6I. AGREEMENT A-24-021 BETWEEN CHAVES COUNTY AND LAKE ARTHUR MUNICIPAL SCHOOL DISTRICT FOR TEENS NEEDING TEENS PROGRAM IN THE AMOUNT OF \$12,000.00.

6J. AGREEMENT A-24-022 BETWEEN CHAVES COUNTY AND FRANK MAGOURILOS IN THE AMOUNT OF \$14,000.00.

6K. AGREEMENT A-24-023 BETWEEN CHAVES COUNTY AND CHARACTER COUNTS FOR PROJECT GRADUATION CELEBRATION PROGRAM IN THE AMOUNT OF \$5,000.00.

6L. AGREEMENT A-24-024 BETWEEN CHAVES COUNTY AND ROSWELL REFUGE IN THE AMOUNT OF \$24,000.00

6M. AGREEMENT A-24-025 BETWEEN CHAVES COUNTY AND SERENITY COUNSELING IN THE AMOUNT OF \$50,000.00.

Presenter: Elly Hollon, DWI Coordinator

Chaves County DWI Program received funding under the LDWI Distribution of \$431,914.00 and the Competitive Grant of \$85,000.00 for FY25. The subcontracts listed will be allocated the estimated distribution and grant amounts to provide various DWI-related programs to the community of Chaves County. The term of the subcontract agreements provided will extend from July 1st, 2024 through June 30th, 2025. Staff recommends approval for subcontracts.

MOTION MADE TO: APPROVE AGREEMENTS A-24-013 THROUGH A-24-025 WITH THE RECORD NOTED THAT COMMISSIONER TAYLOR WILL ABSTAIN FROM VOTING ON THE ITEMS HE IDENTIFIED

MOTION MADE BY: COMMISSIONER EZZELL

SECOND MADE BY: COMMISSIONER PERRY

IN FAVOR OF AGREEMENTS A-24-013, A-24-014, A-24-015, A-24-016, A-24-020, A-24-022, A-24-024, AND A-24-025: COMMISSIONERS BILBERRY, EZZELL, DANA, TAYLOR, AND PERRY

OPPOSED: NONE

IN FAVOR OF AGREEMENTS A-24-017, A-24-018, A-24-019, A-24-021, AND A-24-023: COMMISSIONERS BILBERRY, EZZELL, DANA, AND PERRY

ABSTAINED: COMMISSIONER TAYLOR

OPPOSED: NONE

7. AWARD RECOMMENDATION AND APPROVAL OF AGREEMENT A-24-026 FOR THE PUBLIC HEALTH OFFICE PROJECT TO WAIDE CONSTRUCTION CO OF ROSWELL, NM

Presenter: Analia Nieto, Purchasing Director

Chaves County solicited bids for the Public Health Office Project. Two bids were received on the first solicitation, however, both were rejected. Again, two bids were received for the second solicitation, and a notice of intent to award contingent upon DFA approval was recommended for award to a contractor out of El Paso, Texas. Due to timing and federal requirements that this project entails, Chaves County was unable to secure a contract with the contractor. At that time, Chaves County requested a new bid from the second bidder which was as follows:

1. Waide Construction Co. of Roswell, NM for \$6,867,380.00 (w/o GRT)

The bid has been reviewed for compliance with federal requirements and approved by DFA (CDBG funding) and staff. Staff recommends approval of the award recommendation and Agreement A-24-026 to Waide Construction Co. in the amount of \$6,867,380.00 plus GRT.

MOTION MADE TO: APPROVE AGREEMENT A-24-026 AND AWARD APPROVAL TO WAIDE CONSTRUCTION CO. OF ROSWELL, NM

MOTION MADE BY: COMMISSIONER TAYLOR

SECOND MADE BY: COMMISSIONER EZZELL

IN FAVOR: COMMISSIONERS BILBERRY, EZZELL, DANA, TAYLOR, AND PERRY

OPPOSED: NONE

8. AGREEMENT A-24-027 – BETWEEN CHAVES COUNTY AND LA CASA FOR MEDICAL SERVICES

Presenter: Jeff Ortega, Indigent Health Care Director

This agreement is between Chaves County and La Casa for indigent medical services. La Casa will provide medical, dental and/or behavioral health to indigent residents of Chaves County. The agreement is for one year with the agreement automatically renewing each year for a total of five years. Staff recommends approval.

MOTION MADE TO: APPROVE AGREEMENT A-24-027

MOTION MADE BY: COMMISSIONER EZZELL

SECOND MADE BY: COMMISSIONER TAYLOR

IN FAVOR: COMMISSIONERS BILBERRY, EZZELL, DANA, TAYLOR, AND PERRY

OPPOSED: NONE

9. REQUEST FOR APPROVAL OF AGREEMENT A-24-028 FOR PVRCC RENOVATION TO WAIDE CONSTRUCTION CO OF ROSWELL NM

Presenter: Analia Nieto, Purchasing Director

Chaves County solicited bids for the Pecos Valley Regional Communication Center Renovation. One bid was received on the first solicitation but was rejected due to price. For the second solicitation, another bid was received, and an award was made to a contractor out of El Paso, TX.

The contract was later terminated by the Chaves County Board of Commissioners. Staff requested new bid proposals from four contractors. Chaves County only received one letter of interest followed by a bid outlined below:

1. Waide Construction Co. of Roswell, NM for \$2,535,343.00 (w/o GRT)

The bid has been reviewed for compliance by staff. Staff recommends approval of Agreement A-24-028 and approval to Waide Construction Co. in the amount of \$2,535,343.00 plus GRT.

MOTION MADE TO: APPROVE AGREEMENT A-24-028 AND AWARD APPROVAL TO WAIDE CONSTRUCTION CO. OF ROSWELL, NM
MOTION MADE BY: COMMISSIONER PERRY
SECOND MADE BY: COMMISSIONER DANA
IN FAVOR: COMMISSIONERS BILBERRY, EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

10. AWARD RECOMMENDATION AND APPROVAL OF AGREEMENT A-24-029 FOR ITB-24-7 – PINE LODGE RD 2024 TO CONSTRUCTOR’S INC. OF CARLSBAD, NM
Presenter: Analia Nieto, Purchasing Director

Chaves County solicited bids for the Pine Lodge Rd Project, between Old Clovis Hwy and Red Bridge Rd. We received two bids on May 28, 2024, as follows:

1. Constructor’s Inc, of Carlsbad, NM for \$1,089,837.40 (without GRT).
2. J&H Services Inc of Albuquerque, NM for \$1,117,859.00 (without GRT)

All bids were responsive and tabulated for compliance by staff. Staff recommends approval of award recommendation to the qualified low bidder, Constructor’s Inc., in the amount of \$1,089,837.40 plus GRT. Staff recommends approval of the award recommendation and approval of A-24-029.

MOTION MADE TO: APPROVE AGREEMENT A-24-029 AND AWARD APPROVAL TO CONSTRUCTOR’S INC. OF CARLSBAD, NM
MOTION MADE BY: COMMISSIONER EZZELL
SECOND MADE BY: COMMISSIONER DANA
IN FAVOR: COMMISSIONERS BILBERRY, EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

11. AWARD RECOMMENDATION AND APPROVAL FOR AGREEMENT A-24-030 FOR ST. MARY’S COMPLEX SUITE D RENOVATION TO WAIDE CONSTRUCTION CO. OF ROSWELL, NM
Presenter: Analia Nieto, Purchasing Director

Chaves County solicited bid quotes/proposals from five contractors that were eligible for contracting through New Mexico State Price Agreements or CES Price Agreements. Two bids were received as follows:

1. Waide Construction Co. of Roswell, NM for \$366,943.00 (w/o GRT)
2. Pluma, LLC of Albuquerque, NM for \$383,873.60 (w/o GRT)

The bids have been reviewed and staff recommends approval of the award recommendation and Agreement A-24-030 to Waide Construction Co via CES Contract# 2023-05-R121-567 in the amount of \$366,943.00 plus GRT.

MOTION MADE TO: APPROVE AGREEMENT A-24-030 AND AWARD APPROVAL TO WAIDE CONSTRUCTION CO. OF ROSWELL, NM
MOTION MADE BY: COMMISSIONER DANA
SECOND MADE BY: COMMISSIONER EZZELL
IN FAVOR: COMMISSIONERS BILBERRY, EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

12. RATIFICATION OF AGREEMENT A-24-031 BETWEEN CHAVES COUNTY AND THE STATE OF NEW MEXICO DFA/LOCAL GOVERNMENT DIVISION FOR DWI LOCAL GRANT FY 2024-2025

Presenter: Elly Hollon, DWI Coordinator

The Chaves County DWI program was awarded \$85,000.00 in local DWI grant funds for fiscal year 2024-2025. This funding will be utilized to fund a full-time treatment provider, a full-time treatment provider for Spanish-only clients, and an alternative sentencing program. The term of the agreement will start on July 1, 2024, and will extend to June 30, 2025. Staff recommends approval.

MOTION MADE TO: APPROVE AGREEMENT A-24-031
MOTION MADE BY: COMMISSIONER EZZELL
SECOND MADE BY: COMMISSIONER DANA
IN FAVOR: COMMISSIONERS BILBERRY, EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

13. RESOLUTION R-24-022 – APPROVING CHAVES COUNTY TO “PICK UP” THE PERA STATUTORY CONTRIBUTION RATE INCREASE

Presenter: Emma Dominguez, Human Resources Director

Chaves County Resolution R-24-022 proposes Chaves County to “pick up” the .50% PERA contribution rate increase for employees as approved in the interim budget for fiscal year 2024-2025 on May 16, 2024. Staff recommends approval.

MOTION MADE TO: APPROVE RESOLUTION R-24-022
MOTION MADE BY: COMMISSIONER EZZELL
SECOND MADE BY: COMMISSIONER TAYLOR
IN FAVOR: COMMISSIONERS BILBERRY, EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

14. RESOLUTION R-24-023 – APPROVING CHANGES TO PERSONNEL CHARTS

Presenter: Emma Dominguez, Human Resources Director

This resolution incorporates the addition of the following positions: 1 additional Civil Process Server, 1 Public Records (IPRA) Clerk, 1 Public Records (IPRA) Coordinator, and 1 Mechanical & Plumbing Inspector as well as the salary increase for the following at-will positions: County Manager, Detention Administrator, Chief Financial Officer, HR Director, IT Director, Planning & Zoning Director, and the Flood Superintendent. The County also desires to pick up the estimated 9.2% insurance premium increase for employees as approved in the interim budget for fiscal year 2024-2025 on May 16, 2024. Staff recommends approval.

MOTION MADE TO: APPROVE RESOLUTION R-24-023
MOTION MADE BY: COMMISSIONER TAYLOR
SECOND MADE BY: COMMISSIONER EZZELL
IN FAVOR: COMMISSIONERS BILBERRY, EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

15. RESOLUTION R-24-024 SUPPORTING THE CARLSBAD IRRIGATION DISTRICT CONGRESSIONAL PETITION TO AMEND THE LAND TRANSFER ACT

Presenter: Bill Williams, Chaves County Manager

This resolution is to support the Carlsbad Irrigation District’s petition to Congress to amend the Carlsbad Irrigation Project Acquired Land Transfer Act of June 21, 2000. The amendment to the Act would place the \$35 million replacement cost for the flood control radial gates on the Sumner Dam, back on the Bureau of Reclamation rather than the farmers in the Carlsbad Irrigation District within the Pecos Valley. Staff recommends approval.

MOTION MADE TO: APPROVE RESOLUTION R-24-024
MOTION MADE BY: COMMISSIONER TAYLOR
SECOND MADE BY: COMMISSIONER EZZELL
IN FAVOR: COMMISSIONERS BILBERRY, EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

OTHER BUSINESS

16. APPOINT A MEMBER OF THE JOY CENTER BOARD OF DIRECTORS

Presenter: Bill Williams, Chaves County Manager

Three members of the JOY Center Board of Directors are appointed by Chaves County. Presently those members are Ms. Rita Kane Doerhoefer, Mr. Robert McCrea, and Ms. Phyllis Fix. Mr. McCrea, who is the Community Representative on the Board, is terming out in August 2024. Monica Duran, Executive Director of Chaves County Joy Centers, Inc. has requested that Mr. McCrea be reappointed to the position by the Chaves County Board of Commissioners. Staff recommends that the Commission reappoint Mr. Robert McCrea to the position.

MOTION MADE TO: APPOINT ROBERT MCCREA TO THE JOY CENTER BOARD OF DIRECTORS
MOTION MADE BY: COMMISSIONER DANA
SECOND MADE BY: COMMISSIONER EZZELL
IN FAVOR: COMMISSIONERS BILBERRY, EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

17. APPROVAL TO PURCHASE A PREFABRICATED RESTROOM FACILITY FOR THE CHAVES COUNTY CULTURAL PLAZA FROM CXT, INC.

Presenter: Analia Nieto, Purchasing Director

Chaves County is currently still in the design phase of the Chaves County Cultural Plaza Project to be located at 219 E 4th St. Due to funding requirement deadlines, a percentage of the funding needs to be encumbered by June 30th. Staff determined that a direct purchase of the prefabricated restroom facility to be used for the Chaves County Cultural Plaza from CXT, Inc will satisfy the funding encumbrance requirement. The purchase can be made utilizing a cooperative contract from Sourcewell, contract #081721-CXT. The purchase price quote is \$213,438.00. Staff recommends approval.

MOTION MADE TO: APPROVE PURCHASE OF A PREFABRICATED RESTROOM FACILITY FROM CXT, INC.
MOTION MADE BY: COMMISSIONER DANA
SECOND MADE BY: COMMISSIONER EZZELL
IN FAVOR: COMMISSIONERS BILBERRY, EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

18. REQUESTING PERMISSION TO ADVERTISE A NOTICE OF A PUBLIC HEARING TO AMEND THE CHAVES COUNTY BUILDING CODE ORDINANCE #60

Presenter: Louis Jaramillo, Planning and Zoning Director

A notice shall be published one time in the Roswell Daily Record at least two weeks prior to the public hearing and shall contain the date, time, location of the public hearing, title of the Ordinance, and general summary of the proposed amendments, per 4-37-7 NMSA.

MOTION MADE TO: AUTHORIZE NOTICE OF A PUBLIC HEARING TO AMEND THE CHAVES COUNTY BUILDING CODE ORDINANCE #60
MOTION MADE BY: COMMISSIONER EZZELL
SECOND MADE BY: COMMISSIONER TAYLOR
IN FAVOR: COMMISSIONERS BILBERRY, EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

APPROVAL OF CHECKS

MOTION MADE TO: APPROVE CHECKS IN THE AMOUNT OF \$3,580,497.77
MOTION MADE BY: COMMISSIONER TAYLOR
SECOND MADE BY: COMMISSIONER DANA
IN FAVOR: COMMISSIONERS BILBERRY, EZZELL, DANA, TAYLOR, AND PERRY
OPPOSED: NONE

APPROVAL OF REPORTS

<p>MOTION MADE TO: APPROVE REPORTS MOTION MADE BY: COMMISSIONER DANA SECOND MADE BY: COMMISSIONER PERRY IN FAVOR: COMMISSIONERS BILBERRY, EZZELL, DANA, TAYLOR, AND PERRY OPPOSED: NONE</p>

UNSCHEDULED COMMUNICATIONS ARE LIMITED TO THREE MINUTES PER VISITOR NOT TO EXCEED 15 MINUTES. NO FORMAL ACTION WILL BE TAKEN BY THE COMMISSION.

Rita Kane Doerhoefer – very narrow, unstriped, Chicago Cubs mailbox, Mark Rd.
Keep Chaves County Beautiful will be picking up trash on the Courthouse lawn for the UFO festival. KCCB has not gotten any money from the State yet. They will also be working with the master gardeners.

Louis Jaramillo – Planning and Zoning Director – gave an update on 6217 Devonian Rd.

Tamara Shubert – Chaves County Cooperative Extension Office – gave an update on their summer schedule and activities. They have filled their 4H Agent position.

Charles Yslas – Chaves County Undersheriff - The Sheriff had a total knee replacement. He is home and doing well. They are almost fully staffed; this will be the first time in 10 years.

MANAGER'S COMMUNICATIONS

Mr. Williams thanked Keep Chaves County Beautiful for all the work they do. He is thankful the Sheriff is doing well. It's an honor to do the election proclamation. Anabel, Lucia, and Michael Brisco are in Florida, at different events. Mr. Williams thanked the staff for working on the ICIP project list. He stated the Health Department's groundbreaking was exciting with about 50 people in attendance and we are excited to have a local contractor for the PVRCC project. He's thankful for his ability to work for Chaves County and stated we have a great staff.

COMMISSIONERS' COMMUNICATIONS

COMMISSIONER PERRY

Commissioner Perry thanked everyone who was at the meeting. He congratulated Herbert Corn and Cliff Waide for their successful election wins and stated they have very big shoes to fill. He thanked Ana Nieto for her work on the Cultural Plaza. He thanked everyone for their time.

COMMISSIONER TAYLOR

Commissioner Taylor thanked the Clerk's Office and staff for the excellent job they did on the election. He thanked all the poll workers. He also thanked Rita for all of her hard work organizing the event for the July 4th weekend at the Courthouse.

COMMISSIONER DANA

Commissioner Dana thanked Cindy and her staff as well as the poll workers. She thanked Ms. Rita for taking care of the Chaves County Courthouse lawn. The Courthouse is a part of the beautiful history of Chaves County. She appreciates our staff and what they do. They take pride in what they do and that is why they want to take care of the staff. She encouraged Michael Brisco to go to Miami to look at the Miami-Dade model. She is working with the City Councilors and looking at funding to put in a behavioral health facility similar to what Miami-Dade has. She wants Chaves County to be the model for the State of New Mexico. She stated she and Bill are working on a project for the Daughters of the American Revolution. A plaque will be dedicated on Veteran's Day on the Chaves County Courthouse lawn. This will honor our American Revolution soldiers.

COMMISSIONER EZZELL

Commissioner Ezzell stated he wanted to mention the Clerk's Office and election volunteers. This is a big part of the preservation of our democracy and he wanted to thank them. He stated that a lot of money was spent today and he thanked the staff for the effort it took to get all these projects moving forward. He stated it's a wonderful thing to watch how this operation works so smoothly and it's because of the employees and staff.

COMMISSIONER BILBERRY

Commissioner Bilberry thanked everyone for their hard work, he appreciates everyone here. He loves living in Chaves County, it's a great place to be.

The meeting was adjourned at 10:55 am.



Cindy Fuller
Cindy Fuller, County Clerk

BOARD OF CHAVES COUNTY COMMISSIONERS

Jeff Bilberry
Jeff Bilberry, Chairman

T. Calder Ezzell Jr.
T. Calder Ezzell Jr., Vice-Chairman

Dara Dana
Dara Dana, Member

Richard C. Taylor
Richard C. Taylor, Member

Michael J. Perry
Michael J. Perry, Member