

CHAVES COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
August 15, 2024 – 9:00 a.m.
Chaves County Administrative Center – Joseph R. Skeen Building
Commission Chambers – #1 St. Mary’s Place

CALL TO ORDER

PLEDGE OF ALLEGIANCE

DETERMINATION OF QUORUM

APPROVAL OF AGENDA

APPROVAL OF MINUTES

AGENDA ITEMS

A. AGREEMENT AND RESOLUTIONS

1. Agreements:
 - a) Agreement A-24-008 between Chaves County and WINGS for L.I.F.E. for the Elementary Afterschool Program.
 - b) Agreement A-24-009 between Chaves County and WINGS for L.I.F.E. for the Middle School Afterschool Program.
 - c) Agreement A-24-010 between Chaves County and Chaves County CASA for Alternative Education Program.
 - d) Agreement A-24-011 Between Chaves County and Chaves County CASA for Gender Specific Program.
 - e) Agreement A-24-012 between Chaves County and Chaves County CASA for Youth Advocacy Program.
2. Agreement A-24-046 Between Chaves County, NM, and Roadrunner Health Services LLC for Inmate Medical Services at Chaves County Detention Center.
3. Agreement A-24-048 between Chaves County and Southeastern New Mexico Veterans Transportation Network.
4. Agreement A-24-049 Ratification of Agreement A-24-049 between Chaves County and the State of New Mexico Children, Youth and Families Department.
5. Resolution R-24-037 Approval of CDWI Application from the NM Department of Transportation FY25.
6. Resolution R-24-038 Deletion of Property.
7. Resolution R-24-039 Authorizing Suspending the Minimum Penalty Requirements of the Property Tax Code.
8. Resolution R-24-040 To Show Support for the Convention of States Objectives by Chaves County.
9. Resolution R-24-041 and Agreement A-24-047 between Chaves County and Southeastern New Mexico Economic Development District/Council of Governments for Annual Membership.

B. OTHER BUSINESS

10. Appointment to the Roswell-Chaves County Extraterritorial Zoning Commission.
11. UPDATE TO Charles Noriega's Appeal to Resolution #23-054 Condemnation Resolution of 6217 Devonian Street.
12. Ratification of Agreement A-24-041 between Chaves County and the State of New Mexico, LGRF Cooperative Agreement (COOP).
13. Permission to Publish for a Public Hearing Regarding LEDA and Ordinance No. O-100 an Ordinance of Chaves County Relating to the Intergovernmental Agreement and Project Participation Agreement for USA Beef.

APPROVAL OF CHECKS

APPROVAL OF REPORTS

UNSCHEDULED COMMUNICATIONS ARE LIMITED TO THREE MINUTES

PER VISITOR AND NOT TO EXCEED 15 MINUTES NO FORMAL ACTION IS TAKEN BY THE COMMISSION

- COUNTY MANAGER'S COMMUNICATIONS
- COMMISSIONER'S COMMUNICATIONS
- SIGNATURE OF DOCUMENTS
- ADJOURNMENT

If you have a disability and need a reader, qualified sign language interpreter, or any auxiliary aid or service to attend or participate in the hearing meeting, please contact the County Commissioner's office at 575-624-6600. This should be done at least one week before the meeting. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the County Commissioner's office if a summary or other accessible format is needed.

AGENDA ITEM: 1

- A. Agreement A-24-008 between Chaves County and WINGS for L.I.F.E for the Elementary Afterschool Program
- B. Agreement A-24-009 between Chaves County and WINGS for L.I.F.E for the Middle School Afterschool Program
- C. Agreement A-24-010 between Chaves County and Chaves County CASA for Alternative Education Program
- D. Agreement A-24-011 between Chaves County and Chaves County CASA for Gender Specific Program
- E. Agreement A-24-012 between Chaves County and Chaves County CASA for Youth Advocacy Program

MEETING DATE: 8/15/2024

STAFF SUMMARY REPORT

Action Requested by: Elly T Hollon, Continuum Coordinator

Action Requested:

- A. Approval of Agreement A-24-008 in the amount of \$50,000.00
- B. Approval of Agreement A-24-009 in the amount of \$50,400.00
- C. Approval of Agreement A-24-010 in the amount of \$54,000.00
- D. Approval of Agreement A-24-011 in the amount of \$20,000.00
- E. Approval of Agreement A-24-012 in the amount of \$45,500.00

Item Summary:

Chaves County received funding under the Juvenile Justice Continuum Grant in the amount of \$295,556.00 for programs addressing at-risk youths. Chaves County would like to award subcontracts to the attached providers for their program services.

The term of Subcontract agreements will be from July 1st, 2024 through June 30th, 2025.

Staff recommends approval.

SUPPORT DOCUMENTS:

- A. Approval of Agreement A-23-016
 - B. Approval of Agreement A-23-025
 - C. Approval of Agreement A-23-026
 - D. Approval of Agreement A-23-027
 - E. Approval of Agreement
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Summary by: Elly T Hollon

Title: Continuum Coordinator

Item # 2

Approve A-24-046 per RFP-25-01 –
Inmate Medical Services between Chaves
County and Roadrunner Health Services

Meeting Date: 08/15/2024

STAFF SUMMARY

REQUESTED BY: Analia Nieto, Purchasing Director

ACTION REQUIRED: Approve A-24-046 to Roadrunner Health Services

SUMMARY:

Chaves County Commissioners approved an award recommendation at the July 25, 2024 commission meeting to **Roadrunner Health Services** in response to their proposal submitted for the Inmate Medical Service RFP. A-24-046 is the drafted agreement recommended for approval and has a term of September 2024 through June 2024, with the option to renew for 3 additional years. Legal has drafted and reviewed the contract. Staff recommends approval.

SUPPORT DOCUMENTS: A-24-046 Agreement between Chaves County and Roadrunner

Submitted by: Analia Nieto, CPO
Title: Purchasing Director

AGREEMENT A-24-046

**BETWEEN CHAVES COUNTY, NM AND ROADRUNNER HEALTH SERVICES LLC
FOR INMATE MEDICAL SERVICES AT CHAVES COUNTY DETENTION CENTER**

This Agreement is made and entered into this 15th day of August, 2024 by and between the County of Chaves, a political subdivision of the State of New Mexico, acting by and through its duly elected Board of Commissioners, hereinafter referred to as "COUNTY" and Roadrunner Health Services LLC, a New Mexico Corporation hereinafter referred to as "RHS."

WITNESSETH

WHEREAS, the COUNTY is charged by law with the responsibility for obtaining and providing reasonably necessary health care for inmates at the Chaves County Detention Center ("CCDC"), located at 3701 South Atkinson Avenue, Roswell, New Mexico 88203; and

WHEREAS, the COUNTY solicited proposals for inmate medical services RFP 25-01; and

WHEREAS, the CHAVES COUNT COMMISSION selected RHS as the inmate medical provider at the July 25, 2024 County Commission meeting; and

WHEREAS, the Parties desire to enter into an agreement with the terms and conditions set forth below.

NOW THEREFORE, in consideration of the covenants and promises hereinafter made, the parties hereto agree as follows:

IT IS MUTUALLY AGREED BETWEEN THE PARTIES

ARTICLE 1
GENERAL ENGAGEMENT

- 1.1 The COUNTY hereby contracts with RHS to provide for the delivery of medical, mental health and ancillary healthcare to individuals committed to the custody of CCDC. The terms and conditions of the RHS Proposal dated June 25, 2024 which is hereby incorporated into and made a part of this Agreement as Attachment Number 1 (#1).
- 1.2 COVERED PERSON. An inmate/detainee housed in CCDC who is (1) part of the detention population, and (2) fit for confinement.
- 1.3 FIT FOR CONFINEMENT. A determination made by RHS authorized physician or health care staff, such a determination shall only be made after resolution of any injury or illness requiring immediate transportation and treatment at a hospital.
- 1.4 HEALTH CARE STAFF. Medical, mental health and support staff provided or administered by RHS.
- 1.5 RHS CHIEF MEDICAL OFFICER. RHS' Chief Licensed or Certified Health Care provider who is vested with certain decision making duties under this Agreement.

- 1.6 NCCHC. The National Commission on Correctional Health Care.
- 1.7 SPECIALITY SERVICES. Medical services that require physicians to be licensed in a specialty such as obstetrics, gynecology, dermatology, or other specialized fields of medicine excluding services provided in this Agreement.
- 1.8 MEDICAL UNIT. RHS shall utilize the Medical Unit at CCDC to provide services to covered persons housed at CCDC. If for any reason, the Medical Unit is unusable due to unforeseen circumstances RHS shall set up a triage unit in the sally port of CCDC.

ARTICLE 2
HEALTH CARE SERVICES

- 2.1 SCOPE OF SERVICES. RHS shall administer health care services and related administrative services at CCDC according to the terms and provisions of this Agreement. The costs of the various health care services shall be borne by RHS, or the COUNTY as set forth in this Article.
- 2.2 GENERAL HEALTH CARE SERVICES. RHS will arrange and bear the cost of the following health care services:
- A. HEALTH ASSESSMENT. A health assessment of an adult COVERED PERSON shall be performed as soon as possible, but no later than fourteen (14) calendar days after the INMATE/DETAINEE's arrival at CCDC. The health assessment shall follow current NCCHC standards.
- B. SCHEDULED SICK CALL. A qualified healthcare professional shall conduct sick calls for COVERED PERSONS on a timely basis and in a clinical setting.
- 2.3 AMBULANCE SERVICE. RHS shall arrange emergency ambulance services for COVERED PERSONS. Costs for ambulance services shall be the responsibility of the COUNTY.
- 2.4 DENTAL. RHS shall arrange medically necessary on-site dental services, including annual dental cleanings for inmates held for over 365 days, generally not to exceed one (1) eight (8) hour visit every month, or as needed. RHS shall arrange emergency dental services only if RHS's CHIEF MEDICAL OFFICER determines that such care is medically necessary. If the dental services cannot be rendered on-site, RHS shall arrange offsite dental services. Costs for off-site dental services shall be the responsibility of the COUNTY.
- 2.5 DIALYSIS SERVICES - NOT COVERED. In the event that dialysis services are required for the JAIL POPULATION, RHS shall not be responsible for the provision or cost of such dialysis services.
- 2.6 ELECTIVE MEDICAL CARE - NOT COVERED. RHS shall not be responsible for the provision or cost of any elective care. Elective medical care shall be defined as crude which, if not provided, would not, in the sole opinion of RHS's CHIEF MEDICAL OFFICER or designee, cause the INMATE/DETAINEE'S health to deteriorate or cause harm to the INMATE/DETAINEE'S wellbeing. Decisions concerning elective medical care shall be consistent with the applicable American Medical Association (AMA) Standards.

- 2.7 HOSPITALIZATION. RHS will arrange hospitalization related to medical services for a COVERED PERSON who, in the opinion of the treating physician and/or RHS's CHIEF MEDICAL OFFICER or designee, requires hospitalization. Costs for hospitalization services shall be the responsibility of the COUNTY.
- 2.8 LONG TERM CARE - NOT COVERED. In the event that a member of the JAIL POPULATION requires skilled care, custodial care or other services of a long-term care facility, RHS shall not be responsible for the provision or cost of any such care.
- 2.9 MEDICAL WASTE. RHS shall arrange for the removing and proper disposal of medical waste material generated while fulfilling its duties under this AGREEMENT in accordance with all applicable state laws and OSHA-regulated standards. Costs for removing and properly disposing of medical waste material incurred by RHS shall be billed to the COUNTY.
- 2.10 MENTAL HEALTH CARE. RHS shall arrange and manage the provision of on-site mental health services for COVERED PERSONS, which shall include intake, evaluations, referrals, medication evaluation and prescription, crisis management, suicide intervention and continuity of care. RHS shall not be responsible for the provision or cost of any offsite or inpatient mental health services.
- 2.11 OFFICE EQUIPMENT - NOT COVERED. RHS shall not be responsible for the provision or cost of any office equipment. The COUNTY shall be responsible for providing office equipment, such as copier, fax and phone service required for the administrative operation of the medical unit.
- 2.12 OFFICE SUPPLIES. RHS shall be responsible for providing office supplies such as books, medical record folders, and forms as required for the administrative operations of the medical unit.
- 2.13 PATHOLOGY/RADIOLOGY SERVICES. RHS shall arrange all pathology and radiology services (also referred to as laboratory and x-ray services) ordered by a RHS physician for COVERED PERSONS. RHS shall arrange on-site pathology and radiology services to the extent reasonably possible. To the extent pathology and radiology services are required and cannot be rendered on-site, RHS shall make appropriate arrangements for rendering offsite pathology and radiology care. RHS will arrange and coordinate with the COUNTY for the transportation for pathology and radiology off-site services. Costs for off-site pathology and radiology services shall be the responsibility of the COUNTY.
- 2.14 PHARMACY SERVICES. RHS shall provide monitoring of pharmacy usage as well as a Preferred Medication List. Pharmacy cost to the COUNTY of all prescription and non-prescription over-the-counter medications prescribed by a duly licensed RHS Certified Health Care Provider for a COVERED PERSON.
- A. GENERAL. Prescribing, dispensing, and administering of medication shall comply with all State and Federal laws and regulations and all medications shall be dispensed under the supervision of a duly authorized, appropriately Licensed or Certified Health Care Provider.
- B. PRICING. RHS shall bill COUNTY for prescription and OTC pharmaceuticals at cost.
- 2.15 PREGNANT COVERED PERSONS. RHS shall arrange on-site health care services for any pregnant COVERED PERSON in accordance with NCCHC standards and this AGREEMENT, but RHS shall not arrange any health care services for infants. Off-site health care services for any

pregnant COVERED PERSON shall be in accordance with SPECIALTY SERVICES as set forth herein in Paragraph 2.19.

- 2.16 SPECIALTY SERVICES. In the event it is determined that a COVERED PERSON requires SPECIALTY SERVICES, RHS shall arrange SPECIALTY SERVICES. RHS's authorized physician will make such a determination and refer COVERED PERSONS for SPECIALTY SERVICES when, in the physician's professional opinion, it is deemed medically necessary. RHS's authorized personnel will make a recommendation and obtain approval from the COUNTY for SPECIALTY SERVICES prior to making arrangements for SPECIALTY SERVICES. RHS shall arrange onsite SPECIALTY SERVICES to the extent reasonably possible. To the extent SPECIALTY SERVICES are required and cannot be rendered on-site, RHS shall make appropriate off-site arrangements for rendering off-site care. In the event that SPECIALTY SERVICES are rendered off-site but do not require hospitalization, RHS will arrange only if the RHS CHIEF MEDICAL OFFICER or designee approves off-site SPECIALTY SERVICES. Costs for off-site specialty services shall be the responsibility of the COUNTY.
- 2.17 VISION CARE -NOT COVERED. RHS shall not be responsible for the provision or cost of such vision services.
- 2.18 MATS PROGRAM. As developed by the COUNTY.

ARTICLE 3
HEALTH CARE STAFF

- 3.1 STAFFING HOURS. RHS shall provide or arrange for the provision of HEALTH CARE STAFF necessary to render the health care services contemplated in Article 2 as set forth in the staffing plan set forth in Exhibit A, attached hereto and made a part hereof. RHS reserves the right to assign the staff in Exhibit A to shift coverage as necessary based on operational needs to provide the health care services under this AGREEMENT.
- A. Additional hours may be provided if mutually agreed upon by both parties in writing, with at least 24 hours' advance notice.
 - B. RHS shall provide or arrange for the provision of an on-call Physician and/or Nurse Practitioner available by telephone or pager, 24 hours per day and 7 days per week.
 - C. RHS's Health Services Administrator and a Mental Health Practitioner will be available by telephone or pager 24 hours per day and 7 days per week.
 - D. RHS shall make reasonable efforts to supply the staffing levels contained in this section, however, failure to continuously supply all of the required staffing due to labor market demands or other factors outside the control of RHS, after such reasonable efforts have been made, shall not constitute a breach of this AGREEMENT.
- 3.2 STAFFING LEVELS. Based on actual staffing needs as affected by medical emergencies, riots, increased or decreased INMATE/DETAINEE population, and other unforeseen circumstances, certain increases or decreases in staffing requirements may be agreed to by the COUNTY and RHS. Such agreements shall be in writing between the parties unless an emergency warrants a verbal agreement, which shall be subsequently documented in writing.

- 3.3 STAFF SCREENING. The COUNTY shall screen RHS's proposed HEALTH CARE STAFF, employees, agents and/or subcontractors providing services at CCDC to ensure they do not constitute a security risk. The COUNTY shall have final approval, which shall not be unreasonably withheld, of RHS's HEALTH CARE STAFF, employees, agents and/or subcontractors, related to security/background clearance.
- 3.4 SATISFACTION WITH HEALTH CARE STAFF. In recognition of the sensitive nature of correctional facility operations, if the COUNTY becomes dissatisfied with any member of the HEALTH CARE STAFF, the COUNTY shall provide RHS with written notice of such dissatisfaction and the reasons, therefore. Following receipt of this notice, RHS shall use commercially reasonable efforts to resolve the dissatisfaction. If the problem is not resolved to the satisfaction of the COUNTY within ten (10) business days following RHS's receipt of the notice, RHS shall remove the individual from providing services at CCDC within a reasonable time frame considering the effects of such removal on RHS's ability to deliver health care services and recruitment/hiring of an acceptable replacement. The COUNTY reserves the right to revoke the security clearance of any HEALTH CARE STAFF at any time.
- 3.5 TELE-MEDICINE AND TELE-PSYCHIATRY SERVICES. RHS will provide telemedicine supervision, management, and oversight by a Family Nurse Practitioner (FNP), and tele-psychiatry patient care and medication management by a Psychiatric Nurse Practitioner / Psychiatrist. RHS will be responsible for installing and maintaining telemedicine equipment necessary to deliver telemedicine and tele-psychiatric services at no additional cost to COUNTY.

ARTICLE 4

ADMINISTRATIVE SERVICES

- 4.1 UTILIZATION MANAGEMENT. RHS shall provide utilization management services and administer medical claims processing for the offsite medical services/pharmacy services administered by RHS, as set forth in Article 2, on behalf of the COUNTY. RHS will follow applicable state laws and make reasonable efforts to obtain provider discounts and will keep the COUNTY apprised of its utilization management practices.
- 4.2 HEALTH AND MENTAL HEALTH EDUCATION AND TRAINING. RHS shall conduct an ongoing health and mental health education and training program for the Detention Officers in accordance with the needs mutually established by the COUNTY and RHS. Training shall be provided by methods and intervals determined by RHS.
- 4.3 QUARTERLY REPORTS. RHS shall submit quarterly health care reports concerning the overall operation of the health care services program rendered pursuant to this AGREEMENT and the general health of the CCDC POPULATION.
- 4.4 QUARTERLY MEETINGS. As requested by the COUNTY, RHS shall meet quarterly, or as soon thereafter as possible, with the COUNTY, or designee, concerning health care services within CCDC and any proposed changes in health-related procedures or other matters, which both parties deem necessary.
- 4.5 MEDICAL RECORDS MANAGEMENT. RHS shall provide the following medical records management services:

- A. **MEDICAL RECORDS.** RHS HEALTH CARE STAFF shall maintain, cause, or require the maintenance of complete and accurate medical records for COVERED PERSONS who have received health care services. Medical records shall be kept separate from COVERED PERSON'S confinement records. A complete copy of the individual medical record shall be available to accompany each COVERED PERSON who is transferred from CCDC to another location for off-site services or transferred to another institution. RHS will keep medical records confidential and shall not release any information contained in any medical record except as required by CCDC policies, by a court order or by applicable law. Upon termination of this AGREEMENT, all medical records shall be delivered to and remain with the COUNTY, as property of the COUNTY.
 - B. **COMPLIANCE WITH LAWS.** Each medical record shall be maintained in accordance with the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), and any other applicable state or federal policy statute or regulation.
 - C. **RECORDS AVAILABILITY.** As needed to administer the terms of this AGREEMENT, RHS shall make available to the COUNTY, unless otherwise specifically prohibited, at the COUNTY's request, all records, documents, and other papers relating to the direct delivery of health care services to the CCDC POPULATION hereunder.
- 4.6 **ELECTRONIC MEDICAL RECORDS SYSTEM.** RHS shall implement an electronic medical records (EMR) system and will be responsible for all costs associated with its installation, operation, and upkeep of the system for the term of this agreement, including any extensions. COUNTY shall make available to RHS its network and internet access to operate the EMR. RHS will begin implementation as soon as practical. Upon termination of this AGREEMENT, RHS will provide the COUNTY with a data file including all electronic medical records in its possession. RHS shall bill COUNTY monthly for the EMR system as described in Attachment #1, Exhibit B Cost Services.

ARTICLE 5
PERSONS COVERED UNDER THIS AGREEMENT

- 5.1 **GENERAL.** Except as otherwise provided in this AGREEMENT, RHS shall only be required to arrange for health care services under this AGREEMENT to be provided to COVERED PERSONS.
- 5.2 **EMERGENCY MEDICAL CARE FOR CCDC EMPLOYEES AND VISITORS.** RHS shall arrange for on-site first response emergency medical care as required for CCDC employees, contractors and visitors to CCDC. Medical treatment shall be limited to the extent reasonably necessary to stabilize and facilitate the individual's referral to a medical facility or personal physician.
- 5.3 **RELEASE FROM CUSTODY.** The COUNTY acknowledges and agrees that RHS is responsible for the payment of costs associated with services rendered to COVERED PERSONS as set forth in this AGREEMENT only when such persons remain in the custody of, or under the jurisdiction of, the JAIL. In no event shall RHS be responsible for payment of any costs associated with any services rendered to any individual when said individual is released from the custody of, or no longer under the jurisdiction of, the JAIL including, but not limited to, releasees, parolees and escapees.
- 5.4 **TUBERCULINE TESTING AND HEPATITIS VACCINATIONS.** RHS will provide skin tuberculin testing for RHS and CCDC staff upon hire and on an annual basis and will provide

hepatitis vaccinations for RHS and CCDC staff upon hire. Supplies and serum will be billed to the COUNTY as described in Attachment #1, Exhibit B – Cost Proposal.

ARTICLE 6

PERSONS NOT COVERED OR PARTIALLY COVERED UNDER THIS AGREEMENT

- 6.1 COUNTY INMATES/DETAINEES HOUSED IN OTHER JURISDICTIONS OR OUTSIDE CCDC. RHS shall not be responsible for arranging the medical care or treatment for COUNTY INMATES/DETAINEES housed in other counties or jurisdictions. The COUNTY or other agency with legal responsibility for the medical care of such persons shall be responsible for all medical expenses associated with the care and treatment of COUNTY INMATES/DETAINEES removed from CCDC, including, but not limited to the services listed in Article 2 of this AGREEMENT and any other health care related expenses associated with said INMATES/DETAINEES. RHS shall not be responsible for arranging the medical care or treatment for COUNTY INMATES/DETAINEES housed outside CCDC (i.e., non-indigent work release INMATES/DETAINEES or INMATES/DETAINEES on home confinement).
- 6.2 INJURIES PRIOR TO INCARCERATION AND FIT FOR CONFINEMENT. RHS shall not be responsible for the cost of providing off-site medical care for injuries incurred by an arrested person prior to incarceration at CCDC. In addition, RHS shall not be responsible for the cost of any medical treatment or health care services necessary to medically stabilize any arrested person presented at intake by an arresting agency with a life-threatening injury or illness or in immediate need of emergency medical care. RHS shall provide such care as is medically necessary until the arrested person can be transported to a medical care facility by the arresting agency or their designee. RHS shall not charge an additional fee simply to examine an individual to determine if he is suitably FIT FOR CONFINEMENT.

ARTICLE 7

COST OF SERVICES NOT COVERED UNDER THIS AGREEMENT

- 7.1 SERVICES NOT LISTED. Both parties understand and agree that there will be costs incurred for health care related services as outlined in Articles 2, 3 and 4 above. RHS shall not be responsible for any expenses not specifically covered under this AGREEMENT. In the event that any of the health care services not covered by RHS under this AGREEMENT or any services that are not listed within this AGREEMENT, are required for a member of the CCDC POPULATION as a result of the medical judgment of a physician or RHS authorized personnel, RHS shall not be responsible for arranging such services and the cost of such services shall be billed directly to the COUNTY.
- 7.2 SERVICES BEYOND THE SCOPE OF THIS AGREEMENT. Both parties understand and agree that there are certain occurrences, both beyond the control and within the control of the parties, that may result in health care expenses which are outside the scope of the normal operation of a correctional facility and, therefore, outside the contemplated scope of services under this AGREEMENT. While both parties will act in good faith and endeavor to reduce the possibility of such occurrences, in the unlikely event of an occurrence such as an Act of God, riot, explosion, fire, food poisoning, epidemic illness outbreak or any other catastrophic event, or an event caused by the action or inaction of the COUNTY or their employees, agents or contractors, which results in medical care for the CCDC POPULATION, CCDC staff, visitors, or contractors, RHS shall not be responsible for costs attributable to such catastrophic event. Notwithstanding the above, RHS shall be responsible for medical costs under this AGREEMENT associated with such an event only if such an event was caused solely by RHS.

ARTICLE 8
COUNTY'S DUTIES AND OBLIGATIONS

- 8.1 **COMPLIANCE WITH HIPAA/STATE HEALTH INFORMATION PRIVACY LAWS.** The COUNTY, CCDC, and their employees, agents and subcontractors shall comply with the Health Insurance Portability and Accountability Act of 1996 (hereinafter "HIPAA") and any State health information privacy laws, to the extent they are applicable. The COUNTY shall implement policies and/or procedures in compliance with such laws.
- 8.2 **COMPREHENSIVE MEDICAL/MENTAL HEALTH CARE.** RHS shall identify to the COUNTY those members of the CCDC POPULATION with medical or mental health conditions which may be worsened as a result of being incarcerated or which may require extensive care while incarcerated. After review of the circumstances, and when security risks permit, the COUNTY shall make every effort to have such an INMATE/DETAINEE released, transferred, or otherwise removed from the correctional setting.
- 8.3 **RECORD ACCESS.** During the term of this AGREEMENT, and for a reasonable time following the termination of this AGREEMENT, the COUNTY shall provide RHS, at RHS's request, the COUNTY and/or CCDC's records (including medical records) relating to the provision of health care services to the CCDC POPULATION, including records maintained by hospitals, and other outside health care providers involved in the care or treatment of the CCDC POPULATION (to the extent the COUNTY or CCDC has control of, or access to, such records). RHS may request such records in connection with the investigation of, or defense of, any claim by a third party related to RHS's conduct or to prosecute a claim against a third party. Any such information provided by the COUNTY to RHS that the COUNTY considers confidential shall be kept confidential by RHS and shall not, except as may be required by law, be distributed to any third party without prior written approval by the COUNTY.
- 8.4 **USE OF INMATES/DETAINEES IN THE PROVISION OF HEALTH CARE SERVICES.** INMATES/DETAINEES of CCDC shall not be employed or otherwise engaged or utilized by either RHS or the COUNTY in rendering any health care services to the CCDC POPULATION, provided however, that INMATES/DETAINEES may be used in positions not involving the rendering of health care services directly to the CCDC POPULATION and not involving access to CCDC POPULATION records in accordance with NCCHC standards.
- 8.5 **SECURITY OF CCDC AND RHS.** RHS and the COUNTY understand that adequate security services are necessary for the safety of the agents, employees, and subcontractors of RHS, as well as for the security of the JAIL POPULATION and COUNTY's staff, consistent with a correctional setting. The COUNTY shall provide security sufficient to enable RHS, its HEALTH CARE STAFF, employees, agents and/or subcontractors to safely provide the health care services described in this AGREEMENT. RHS, its HEALTH CARE STAFF, employees, agents and/or subcontractors shall follow all security procedures of the COUNTY while at the JAIL or other premises under the COUNTY's direction or control.
- 8.6 **COUNTY POLICIES AND PROCEDURES.** RHS, its HEALTH CARE STAFF, employees, agents and/or subcontractors shall operate within the requirements of the COUNTY's posted security Policies and Procedures, which impact the provision of medical services.

- A. A complete set of said Policies and Procedures shall be maintained by the COUNTY and made available for inspection by RHS at CCDC, and RHS may make a reasonable number of copies of any specific section(s) it wishes using the COUNTY's photocopy equipment and paper.
 - B. Any Policy or Procedure that may impact the provision of health care services to the CCDC POPULATION, which has not been made available to RHS, shall not be enforceable against RHS unless otherwise agreed upon by both parties.
 - C. Any modification of the posted Policies and Procedures shall be timely provided to RHS. RHS, its HEALTH CARE STAFF, employees, agents and/or subcontractors shall operate within the requirement of a modified Policy or Procedure after such modification has been made available to RHS.
 - D. If any of the COUNTY's Policies and Procedures specifically relate to the delivery of medical services, the COUNTY's representative and RHS shall review the COUNTY's Policies and Procedures and modify or remove those provisions that conflict with RHS's Jail Health Care Policies and Procedures.
- 8.7 DAMAGE TO EQUIPMENT. RHS shall not be liable for loss of or damage to equipment and supplies of RHS, its agents, employees or subcontractors if such loss or damage was caused by the sole negligence of the COUNTY's employees.
- 8.8 SECURE TRANSPORTATION. The COUNTY shall provide security as necessary and appropriate in connection with the transportation of a member of the CCDC POPULATION to and from off-site services including, but not limited to, SPECIALTY SERVICES, hospitalization, pathology and radiology services as requested by RHS. RHS shall coordinate with the COUNTY for transportation to and from the off-site services provider or hospital.
- 8.9 OFFICE EQUIPMENT AND SUPPLIES. The COUNTY shall provide use of COUNTY-owned office equipment, supplies, and all necessary utilities (including telephone and fax line service) in place at the CCDC health care facilities except as otherwise set forth in Paragraphs 2.13 and 2.14. At the termination of this AGREEMENT, RHS shall return to the COUNTY possession and control of all COUNTY-owned medical and office equipment. At such time, the office equipment shall be in good working order, reasonable wear and tear excepted.
- 8.10 NON-MEDICAL CARE OF CCDC POPULATION. It is understood that the COUNTY shall provide for all the non-medical personal needs and services of the CCDC POPULATION as required by law. RHS shall not be responsible for providing, or liable for failing to provide, non-medical services to the CCDC POPULATION including, but not limited to, daily housekeeping services, dietary services, building maintenance services, personal hygiene supplies and services and linen supplies.
- 8.11 CCDC POPULATION INFORMATION. In order to assist RHS in providing the best possible health care services to COVERED PERSONS, the COUNTY shall provide, as needed, information pertaining to the COVERED PERSON that RHS and the COUNTY mutually identify as reasonable and necessary for RHS to adequately perform its obligations under this AGREEMENT.

ARTICLE 9
COMPENSATION

- 9.1 The COUNTY shall pay RHS a monthly management fee for inmate medical services provided to covered persons housed at CCDC as described in Attachment #1, Exhibit B – Cost Proposal.
- 9.2 The COUNTY shall reimburse RHS for pass-through services provided to covered persons housed at CCDC as described in Attachment #1, Exhibit B – Cost Proposal.
- 9.3 RHS will invoice the COUNTY within fifteen (15) days following the month in which the costs are incurred by RHS. The COUNTY agrees to pay RHS within thirty (30) days of receipt of the invoice. In the event this AGREEMENT should commence or terminate on a day other than the first or last day of any calendar month, compensation to RHS will be prorated accordingly for the shortened month.
- 9.4 RHS will e-mail monthly invoices to COUNTY at:
- Jeff Ortega
Indigent Health Care Director
Chaves County
PO Box 1597
Roswell, NM 88202-1597
E-mail: jeff.ortega@chavescounty.gov

ARTICLE 10
TERM AND TERMINATION

- 10.1 TERM. The initial term of this AGREEMENT will begin September 1, 2024, and ending June 30, 2025, with the Parties having the option to renew for additional one (1) year periods not to exceed a total of four (4) years.
- 10.2 TERMINATION FOR LACK OF APPROPRIATIONS. It is understood and agreed that this AGREEMENT shall be subject to annual appropriations by the BOARD of the COUNTY.
- A. Recognizing that termination for lack of appropriations may entail substantial costs for RHS, the COUNTY shall act in good faith and make every effort to give RHS reasonable advance notice of any potential problem with funding or appropriations.
- B. If future funds are not appropriate for this AGREEMENT, and upon exhaustion of existing funding, the COUNTY may terminate this AGREEMENT without penalty or liability, by providing a minimum of thirty (30) days advance written notice to RHS.
- 10.3 TERMINATION DUE TO RHS'S OPERATIONS. The COUNTY reserves the right to terminate this AGREEMENT immediately upon written notification to RHS in the event that RHS discontinues or abandons operations, is adjudged bankrupt or is reorganized under any bankruptcy law or fails to keep in force any required insurance policies. Both parties agree that termination under this provision will be considered without cause.

- 10.4 **TERMINATION FOR CAUSE.** The AGREEMENT may be terminated for cause under the following provisions:
- A. **TERMINATION BY RHS.** Failure of the COUNTY to comply with any provision of this AGREEMENT shall be considered grounds for termination of this AGREEMENT by RHS upon sixty (60) days advance written notice to the COUNTY specifying the termination effective date and identifying the "basis for termination." The COUNTY shall pay for services rendered up to the date of termination of the AGREEMENT. Upon receipt of the written notice, the COUNTY shall have ten (10) days to provide a written response to RHS. If the COUNTY provides a written response to RHS that provides an adequate explanation for the "basis for termination" and the COUNTY cures the "basis for termination" to the satisfaction of RHS, the sixty (60) day notice shall become null and void and this AGREEMENT will remain in full force and effect. Termination under this provision shall be without penalty to RHS.
 - B. **TERMINATION BY COUNTY.** Failure of RHS to comply with any provision of this AGREEMENT shall be considered grounds for termination of this AGREEMENT by the COUNTY who shall provide sixty (60) days advanced written notice specifying the termination effective date and identifying the "basis for termination." The COUNTY shall pay for services rendered up to the date of termination of the AGREEMENT. Upon receipt of the written notice RHS shall have ten (10) days to provide a written response to the COUNTY. If RHS provides a written response to the COUNTY that provides an adequate explanation for the "basis for termination," or cures the "basis for termination" to the satisfaction of the COUNTY, the sixty (60) day notice shall become null, and void and this contract will remain in full force and effect. Termination under this provision shall be without penalty to the COUNTY.
- 10.5 **TERMINATION WITHOUT CAUSE.** Notwithstanding anything to the contrary contained in this AGREEMENT, the COUNTY or RHS may, without prejudice to any other rights it may have, terminate this AGREEMENT for their convenience and without cause by giving ninety (90) days advance written notice to the other party.
- 10.6 **COMPENSATION UPON TERMINATION.** If any of the above termination clauses are exercised by any of the parties to this AGREEMENT, the COUNTY shall pay RHS for all services rendered by RHS up to the date of termination of the AGREEMENT regardless of the COUNTY's failure to appropriate funds.
- 10.7 **PROPERTY DISPOSITION UPON TERMINATION.** Upon termination of this AGREEMENT, RHS shall be allowed to remove from CCDC any supplies purchased by RHS that have not been used at the time of termination. RHS shall also be allowed to remove its property from CCDC including its proprietary Policies and Procedures, Manuals, Training Material, and Forms and COUNTY agrees to maintain as confidential all RHS materials, documents or reports marked as confidential or proprietary.

ARTICLE 11
LIABILITY AND RISK MANAGEMENT

- 11.1 **INSURANCE COVERAGE.** RHS shall, at its sole cost and expense, procure and maintain during the term of this AGREEMENT, the following coverage, and limits of insurance:

- A. **MEDICAL MALPRACTICE / PROFESSIONAL LIABILITY.** Medical Malpractice / Professional Liability insurance in an amount not less than \$1,000,000 per occurrence and \$3,000,000 in the aggregate.
 - B. **COMPREHENSIVE GENERAL LIABILITY.** Comprehensive General Liability insurance in an amount not less than \$1,000,000 per occurrence and \$3,000,000 in the aggregate.
 - C. **WORKER'S COMPENSATION.** Worker's Compensation coverage as required by applicable state law.
- 11.2 **ENDORSEMENTS.** The Comprehensive General Liability policy shall contain additional endorsements naming CCDC as an additional insured with respect to liabilities arising out of the performance of services under this AGREEMENT.
- 11.3 **PROOF OF INSURANCE.** RHS shall provide the COUNTY with proof of professional liability or medical malpractice coverage for RHS's HEALTH CARE STAFF, employees, agents and subcontractors, for the term services are provided under this AGREEMENT. RHS shall promptly notify the COUNTY, in writing, of each change in coverage, reduction in policy amounts or cancellation of insurance coverage. If RHS fails to provide proof of adequate insurance within a reasonable time under the circumstances, then the COUNTY shall be entitled to terminate this AGREEMENT without penalty to the COUNTY pursuant to the terms of Article 10.
- 11.4 **INDEMNIFICATION.** RHS shall defend, indemnify and hold harmless the COUNTY, including, but not limited to, the Chaves County Commission, Chaves County employees, Chaves County Commissioners, agents of COUNTY from all actions, proceedings, claims, demands, costs, damages, attorneys' fees and all other liabilities and expenses of any kind from any source which may arise out of the performance of this AGREEMENT, caused in whole or in part by the negligent act or failure to act of RHS, its officers, employees, servants, subcontractors or agents, or if caused by the actions of any client of RHS resulting in injury or damage to persons or agents, or if caused by the actions of any client of RHS resulting in injury or damage to persons or property during the time when RHS or any officer, agent, employee, servant or subcontractor under this AGREEMENT is brought against RHS, RHS shall, as soon as practical, but no later than two (2) days after it receives notice thereof, notify the County Manager by e-mail. The COUNTY acknowledges that RHS' promise of indemnification does not extend to actions caused in whole or in part by the negligent act or failure to act of the COUNTY, including, but not limited to the Chaves County Commission, Chaves County employees, or agents of COUNTY.
- 11.5 **HIPAA.** RHS, the COUNTY, CCDC, and their employees, agents and subcontractors shall fully comply with, and shall implement all necessary policies and/or procedures in order to comply with, the requirements of HIPAA as it applies to the services provided under this AGREEMENT. The COUNTY, CCDC, and their employees and agents shall indemnify and hold harmless RHS from and against any claims of any kind made as a result of alleged or actual violations of HIPAA by the COUNTY, and their employees, agents and subcontractors, unless such claims are proven to be caused by the sole negligence or willful misconduct of RHS.

ARTICLE 12
MISCELLANEOUS

- 12.1 **INDEPENDENT CONTRACTOR STATUS.** It is mutually understood and agreed, and it is the intent of the parties hereto that an independent contractor relationship be and is hereby established under the terms and conditions of this AGREEMENT. Nothing in this AGREEMENT shall be construed to create an agency relationship, an employer/employee relationship, a joint venture relationship, or any other relationship allowing the COUNTY to exercise control or direction over the manner or methods by which RHS, its employees, agents or subcontractors perform hereunder, or RHS to exercise control or direction over the manner or methods by which the COUNTY, and their employees, agents or subcontractors perform hereunder, other than as provided in this AGREEMENT.
- 12.2 **SUBCONTRACTING.** In performing its obligations under the AGREEMENT, it is understood that RHS is not licensed or otherwise authorized to engage in any activity that may be construed or deemed to constitute the practice of medicine, dentistry, optometry, or other professional healthcare service requiring licensure or other authorization under state law. To comply with these requirements RHS may engage physicians or other clinicians as independent contractors ("Contract Professionals"), rather than employees, in order to supply the clinical services required under this AGREEMENT. RHS shall engage Contract Professionals that meet the applicable professional licensing requirements and RHS shall exercise administrative supervision over such Contract Professionals as necessary to ensure the fulfillment of the obligations contained in this AGREEMENT. Contract Professionals shall provide clinical services under this AGREEMENT in a manner reasonably consistent with the independent clinical judgment that the Contract Professional is required to exercise. It is further understood that RHS may subcontract for specialized services such as pharmacy, medical waste, medical supplies and other services or supplies which it is required to provide under this AGREEMENT.
- 12.3 **EQUAL EMPLOYMENT OPPORTUNITY.** RHS will not discriminate against any employee or applicant for employment because of race, color, religion, sex, ancestry, national origin, place of birth, marital status, sexual orientation, age or handicap unrelated to a bona fide occupational qualification of the position or because of status as a disabled veteran or Vietnam-Era veteran. RHS will distribute copies of its commitment not to discriminate to all persons who participate in recruitment, screening, referral and selection of job applicants, and to prospective job applicants.
- 12.4 **WAIVER OF BREACH.** The waiver of either party of a breach or violation of any provision of this AGREEMENT shall not operate as, or be construed to be, a waiver of any subsequent breach of the same or other provision hereof.
- 12.5 **OTHER CONTRACTS AND THIRD-PARTY BENEFICIARIES.** The parties acknowledge that RHS is neither bound by or aware of any other existing contracts to which the COUNTY is a party and which relate to the providing of health care to INMATES/DETAINEES at CCDCL. The parties agree that they have not entered into this AGREEMENT for the benefit of any third person or persons, and it is their express intention that this AGREEMENT is for their respective benefits only and not for the benefits of others who might otherwise be deemed to constitute third-party beneficiaries thereof.
- 12.6 **FORCE MAJEURE.** In case performance of any terms or provisions hereof shall be delayed or prevented because of compliance with any law, decree or order of any governmental agency or

authority of local, State or Federal governments or because of drought, war, terrorism, explosions, acts of civil or military authority, acts of public enemy, public disturbances, lack of adequate security escorts, strikes, lockouts, differences with workers, earthquakes, fires, floods, Acts of God or any other reason whatsoever which is not reasonably within the control of the party whose performance is interfered with and which, by the exercise of reasonable diligence, said party is unable to prevent; the party so suffering may, at its option, suspend, without liability, the performance of its obligations hereunder during the period such cause continues.

12.7 ASSIGNMENT. Except as otherwise provided herein, no party to this AGREEMENT may assign any of its rights or delegate any of its duties under this Agreement without the prior written consent of the other parties; provided however, that RHS may assign its rights or delegate its duties to an affiliate of RHS, or in connection with the sale of all or substantially all of the stock, assets or business of RHS, without the prior written consent of the other parties. Any unauthorized attempted assignment shall be null and void and of no force or effect.

12.8 NOTICES. Any notice of termination, requests, demands or other communications under this AGREEMENT shall be in writing and shall be deemed delivered: (a) when delivered in person to a representative of the parties listed below; (b) upon receipt when mailed by overnight courier service, mailed by first-class certified or registered mail, return receipt requested, addressed to the party at the address below; or (c) upon confirmation of receipt if sent by facsimile to the fax number of the party listed below:

David C. Montoya, CEO
Roadrunner Health Services, LLC
4320 The 25 Way, Suite 400
Albuquerque, NM 87109

William B. William, County Manager
Chaves County
#1 St. Mary's Place
Roswell, NM 88203

Such address may be changed from time to time by either party by providing written notice as provided above.

12.9 GOVERNING LAW. This AGREEMENT shall be governed by and construed in accordance with the laws of the State of New Mexico without regard to the conflicts of laws or rules of any jurisdiction.

12.10 EXECUTION AUTHORITY. By their signature below, each signatory individual certifies that they are the properly authorized agent or officer of the applicable party hereto and have the requisite authority necessary to execute this AGREEMENT on behalf of such party, and each party hereby certifies to the other that any resolutions necessary to create such authority have been duly passed and are now in full force and effect.

12.11 SURVIVAL. The following provisions will survive any termination or expiration of the AGREEMENT: Article 9, Article 10 and Article 11.

12.12 COUNTERPARTS. This AGREEMENT may be executed in several counterparts, each of which shall be considered an original and all of which shall constitute but one and the same instrument.

12.13 TITLES OF PARAGRAPHS. Titles of paragraphs are inserted solely for convenience of reference and shall not be deemed to limit, expand or otherwise affect the provisions to which they relate.

12.14 SEVERABILITY. In the event that any one or more provisions of this AGREEMENT shall, for any reason, be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision of this AGREEMENT and this AGREEMENT shall be construed and enforced as if such invalid, illegal or unenforceable provision had never been contained herein.

12.15 ENTIRE AGREEMENT. This AGREEMENT constitutes the entire agreement of the parties and is intended as a complete and exclusive statement of the promises, representations, negotiations, discussions and agreements that have been made in connection with the subject matter hereof. This AGREEMENT may be amended at any time, but only with the written consent of all parties.

IN WITNESS WHEREOF, the parties have caused this AGREEMENT to be executed as their official act by their respective representative, each of whom is duly authorized to execute the same.

AGREED TO AND ACCEPTED AS STATED ABOVE:

Board of Chaves County Commissioners

ATTEST:

By: _____
JEFF BILLBERRY, Chairman

CINDY FULLER, CLERK

Date: August _____, 2024

Roadrunner Health Services

By: _____
DAVID MONTOYA, CEO

Date: August _____, 2024

AGENDA ITEM: 3

Agreement A-24-048 between Chaves
County and Southeastern New Mexico
Veterans Transportation Network.

MEETING DATE: August 15, 2024

STAFF SUMMARY

ACTION REQUESTED BY: County Manager

ACTION REQUESTED: Approval of Agreement A-24-048.

ITEM SUMMARY:

This agreement provides the Southeastern New Mexico Veterans Transportation Network the use/lease of vehicles for transportation services to the Veterans.

Staff recommends approval.

SUPPORT DOCUMENTS: Agreement A-24-048

SUMMARY BY: William B. Williams

TITLE: County Manager

**USER / LEASE AGREEMENT A-24-048
BETWEEN CHAVES COUNTY AND
SOUTHEASTERN NEW MEXICO VETERANS TRANSPORTATION NETWORK**

THIS AGREEMENT is made and entered into this 15th day of August, 2024, by and between the County of Chaves, a political subdivision of the State of New Mexico, acting by and through its duly elected Board of Commissioners, hereinafter referred to as "COUNTY" and the Southeastern New Mexico Veterans Transportation Network, a non-profit corporation, acting by and through its duly appointed representative, hereinafter referred to as "VTN."

WHEREAS, VTN has provided and continues to provide services to the veterans of Chaves County regardless of race, color, creed, ethnic background or gender, and VTN desires to continue to provide these services to the veterans of the county; and

WHEREAS, VTN has been awarded 2024 Legislative funding for the purchase of vehicles. These monies are forwarded to the COUNTY and the COUNTY procures the vehicles for use by VTN, in accordance with the New Mexico Procurement Code, Section 13-1-28 through 13-1-199 NMSA, 1978, and

WHEREAS, the COUNTY desires to lease vehicles and equipment to VTN in order for VTN to continue to provide services to the residents of Chaves County.

NOW THEREFORE, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and in further consideration of the covenants and agreements set forth herein, the parties do hereby agree as follows:

1. **SCOPE.** The COUNTY does hereby agree to lease to VTN the vehicles and equipment described in Exhibit "A" attached hereto and incorporated into this Agreement.

2. **RENT.** In consideration for the donated services VTN provides the community the County will not charge VTN rent or any administrative fee. These donations are set forth in Exhibit A.

3. **TERM.** The term of this Lease will be for a period of five years commencing August 1, 2024 and ending June 30, 2029. Either party may terminate this Lease with or without cause, by giving the other party sixty (60) days written notice of such intention to terminate. Upon the completion or termination of this Agreement VTN shall surrender the vehicles and equipment to the COUNTY in as good condition and repair as the same shall be at the commencement of the Lease, excepting only natural wear and decay which cannot reasonably be arrested by regular repair and maintenance.

4. **MAINTENANCE AND REPAIRS.** During the term of this Lease, VTN shall make, at its own expense, all repairs needed to maintain the vehicles and equipment in good working condition.

5. **INSURANCE.** At all times during the term of this Lease, VTN shall, at its sole cost and expense, and maintain a comprehensive automobile insurance policy which

provides full coverage for the vehicles described in Exhibit A. The policy shall be in the amount of \$1,000,000.00 with no limiting modifications and shall include the COUNTY as an additional insured party. VTN shall provide the COUNTY with evidence of such insurance.

6. INDEMNIFICATION AND HOLD HARMLESS. VTN agreed to defend, indemnify, and save COUNTY harmless from and against any and all claims, losses, damages or expenses of litigation arising out of the use of the vehicles by VTN, its agents, employees or invitees, or out of any accident or other incident or occurrence arising out of the use of the vehicles, causing injury or death to any person whomsoever, or damage to property whatsoever, due directly or indirectly to the use of the vehicles by VTN, its agents, employees, invitees or patrons..

The COUNTY shall not be liable to VTN or any other person for any damage or injury arising out of the use of the vehicles or equipment by VTN to any person or property occasioned by VTN's use. VTN agrees and covenants to defend, indemnify and save harmless COUNTY from all such liability and expense in connection with VTN's use of the vehicles or property.

7. CONTRACTOR STATUS. VTN and its employees and agents are independent contractors and are not employees of the COUNTY. As such, VTN has no authority to contract for nor obligate the COUNTY in any manner.

8. ASSIGNMENTS, LEASES AND SUBLEASES. VTN shall not assign any interest under the terms of this Lease or sublease the vehicles without the prior written consent of the COUNTY.

9. NOTICES. Any notice provided for herein shall be sufficiently given if served personally or if deposited in the United States mail, postage prepaid, certified mail, return receipt requested, addressed to the party to whom the notice is to be served. If either the COUNTY or VTN shall at any time change its name, or if there be an assignment or other disposition of lease rights by either party, or if either party changes the place of address to which such notice or communication shall be sent, written notice of such communication shall be given to the other party. Until further notice in writing is served, any notice or communication with reference to this Lease Agreement addressed to COUNTY may be addressed to the Chaves County Manager, PO Box 1817, Roswell, NM 88202-1817, and any such notices or communication addressed to VTN may be addressed to 2114 W. 2nd Street, Roswell, NM 88201. Notices given as provided herein shall be deemed effectively given as of the date of personal delivery or as of the third business day following the date of deposit of same for mailing in the United States Post Office.

10. ENTIRE AGREEMENT. The parties hereto agree that this Lease incorporates all of the agreements, covenants and understandings between the parties hereto concerning the subject matter hereof, and that all covenants, agreements and understandings have been merged into this Lease. No prior agreements or

understandings, verbal or otherwise, of the parties or their agents shall be valid or enforceable.

11. AMENDMENTS. The parties hereto agree that this Agreement shall not be altered, changed or except by instrument in writing executed by the parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this Lease Agreement as of the date first written above.

BOARD OF CHAVES COUNTY COMMISSIONERS

By: _____
Jeff Bilberry, Chairman

ATTEST:

Cindy Fuller, County Clerk

SOUTHEASTERN NEW MEXICO VETERANS
TRANSPORTATION NETWORK

By:  _____
Magil Duran, President

**EXHIBIT A
to
AGREEMENT A-24-048**

The following vehicles are included in this Lease Agreement:

Three (3) seven (7) passenger, all-wheel drive, wheelchair and handicapped equipped vans. Sixty-Five Thousand Dollars (\$65,000.00) per van.

VIN _____

VIN _____

VIN _____

Fair Market Lease for each van is One-Hundred Twenty-Five Dollars (\$125.00) per day, Two-Hundred Fifty (250) days per year, for a total value of Thirty-One Thousand Two Hundred and Fifty Dollars (\$31,250.00) per van for a total of Ninety-Three Thousand Seven Hundred and Fifty Dollars (\$93,750.00).

Services SENMVTN donates to our Community

- Average of Twenty Thousand (20,000) miles per month at \$0.66 per mile which equals Thirteen Thousand Two Hundred Dollars (\$13,200.00) times twelve (12) months equals One Hundred Fifty-Eight Thousand Four Hundred Dollars (\$158,400.00).
- Three (3) volunteers who each work an average of Forty (40) hours per week times the minimum wage of Twelve Dollars (\$12.00) equals One Thousand Four Hundred and Forty Dollars (\$1,440.00) per week times for Fifty (50) weeks equals Seventy-Two Thousand Dollars (\$72,000.00) for a total donation of Two Hundred Thirty Thousand and Four Hundred (\$230,400.00) per year.

These numbers show that the County receives a huge benefit from SENMVTN. The amount of services provided by SENMVTN is more than the fair market value of these vans.

AGENDA ITEM: 4

**Ratification of Agreement A-24-049 between
Chaves County and the State of New Mexico
Children, Youth and Families Department**

MEETING DATE: 8/15/2024

STAFF SUMMARY REPORT

Action Requested by: Elly T Hollon, Continuum Coordinator

Action Requested: Ratification of Agreement A-24-049 between Chaves County and
CYFD JJAC Grant

Item Summary:

Chaves County Comprehensive Strategy Board would like the ratification approval for the FY25 Agreement between Chaves County and CYFD.

The amount awarded for FY 25 is \$295,556.00
Programs are listed within the agreement under Attachment 2-Budget.

The agreement will fund the project year July 1, 2024 through June 30, 2025.

Staff recommends approval.

SUPPORT DOCUMENTS: Agreement A-24-049

Summary by Elly T Hollon

Title: Continuum Coordinator

A-24-049
STATE OF NEW MEXICO
CHILDREN, YOUTH AND FAMILIES DEPARTMENT
AGREEMENT No. 25-690-3000-79547

THIS AGREEMENT is made and entered into by and between the State of New Mexico, **CHILDREN, YOUTH AND FAMILIES DEPARTMENT**, hereinafter referred to as “Agency,” and **Chaves County** hereinafter referred to as “Contractor,” and is effective as of the date set forth below upon which it is executed by Agency.

WHEREAS, Agency is designated to receive and administer federal funds for the benefit of children, youths, and their families in need of behavioral health services, children at risk of being removed from their homes due to abuse or neglect, foster care and family support services, and children and youths at risk of being or engaged in the juvenile justice system, and desires to engage and contractor is willing to provide the services outlined pursuant to Article II - Scope of Work.

NOW THEREFORE, Agency and Contractor in consideration of mutual covenants and agreements herein contained, do hereby agree as follows:

ARTICLE I. Term of Agreement

THIS AGREEMENT SHALL BECOME EFFECTIVE ON THE DATE UPON WHICH IT IS EXECUTED BY AGENCY’S CABINET SECRETARY OR DESIGNEE. This Agreement shall terminate on **June 30, 2027** unless terminated pursuant to Article VI (Termination of Agreement), or Article XXIII (Appropriations).

ARTICLE II. Scope of Work

- A. Contractor shall provide the program of services as set forth in the scope of work which is attached hereto as “**Attachment 1 – Scope of Work**” and incorporated herein by reference, unless amended or terminated pursuant to Article VI (Termination of Agreement), or Article XXIII (Appropriations). In consideration for the provision of those services, Agency agrees to purchase and Contractor agrees to perform the services identified in the Scope of Work.
- B. If Contractor’s performance of the Scope of Work provides services/care to children, youths, or families in Agency custody or receiving services from Agency (Clients), or if the performance of the scope of work requires Contractor’s access to Client data, Contractor, its staff, employees, and other prospective subcontractors are required to:
- 1) obtain a Background Check (a screen of the Children, Youth and Families Department’s information databases, state and federal criminal records and any other reasonably reliable information about an applicant) in accordance with 8.8.3.2 NMAC.
 - 2) receive and demonstrate through competency assessments and self-reporting that Contractor, its staff, employees, and other prospective subcontractors have received adequate training as identified in Attachment 3, Trauma-Responsive and Coaching Training Plan in accordance with *KEVIN S., et al. v. BLALOCK, et al., No. 1:18-cv-00896*.

ARTICLE III. Limitation of Cost

Agency shall pay to Contractor for services satisfactorily performed as outlined in the budget which is made part of this Agreement as **Attachment 2 – Budget**. The total amount of the monies payable to Contractor under this Agreement shall not exceed **eight hundred eighty-six thousand six**

hundred and sixty-eight dollars and zero cents. (\$886,668.00). The annual budget is attached hereto as “**Attachment 2 – Budget**” and incorporated herein by reference.

ARTICLE IV. Payment

Agency shall make monthly payments to Contractor for services and costs specified in **Attachment 2 - Budget**. Contractor shall submit certified and documented invoices and vouchers monthly for actual work performed and expenses incurred to Agency. Contractor’s failure to submit such payment vouchers, invoices, and supporting documentation within fifteen (15) days after they are due may result in the non-availability of funds for payment and/or the denial of payment by Agency.

ARTICLE V. Return of Funds

Upon termination of this Agreement, or after the services provided for herein have been rendered, surplus money, if any, shall be returned by Contractor to Agency.

ARTICLE VI. Termination of Agreement

A. Grounds. Agency may terminate this Agreement for convenience or cause. Contractor may only terminate this Agreement based upon Agency’s uncured, material breach of this Agreement.

B. Notice; Agency Opportunity to Cure.

1. Except as otherwise provided in Article (VI)(B)(3), Agency shall give Contractor written notice of termination at least thirty (30) days prior to the intended date of termination.

2. Contractor shall give Agency written notice of termination at least thirty (30) days prior to the intended date of termination, which notice shall (i) identify all the Agency’s material breaches of this Agreement upon which the termination is based and (ii) state what the Agency must do to cure such material breaches. Contractor’s notice of termination shall only be effective (i) if the Agency does not cure all material breaches within the thirty (30) day notice period or (ii) in the case of material breaches that cannot be cured within thirty (30) days, the Agency does not, within the thirty (30) day notice period, notify Contractor of its intent to cure and begin with due diligence to cure the material breach.

3. Notwithstanding the foregoing, this Agreement may be terminated immediately upon written notice to Contractor (i) if Contractor becomes unable to perform the services contracted for, as determined by Agency; (ii) if, during the term of this Agreement, Contractor is suspended or debarred by State Purchasing Agent; or (iii) the Agreement is terminated pursuant to Article XXIII, “Appropriations”, of this Agreement.

C. Liability. Except as otherwise expressly allowed or provided under this Agreement, Agency’s sole liability upon termination shall be to pay for acceptable work performed prior to Contractor’s receipt or issuance of a notice of termination; provided, however, that a notice of termination shall not nullify or otherwise affect either party’s liability for pre-termination defaults under or breaches of this Agreement. Contractor shall submit an invoice for such work within thirty (30) days of receiving or sending the notice of termination. *THIS PROVISION IS NOT EXCLUSIVE AND DOES NOT WAIVE AGENCY’S OTHER LEGAL RIGHTS AND REMEDIES CAUSED BY CONTRACTOR’S DEFAULT/BREACH OF THIS AGREEMENT.*

D. Termination Management. If this Agreement is terminated pursuant to its provisions, or if the parties mutually agree to discontinue their contractual relationship, or upon expiration of the term of the Agreement, immediately upon expiration or receipt by either Agency or Contractor of notice of termination of this Agreement, Contractor shall: 1) not incur any further obligations for

salaries, services or any other expenditure of funds under this agreement without written approval of Agency, except as provided in part (4) of this paragraph, below; 2) comply with all directives issued by Agency in the notice of termination as to the performance of work under this agreement; and 3) take such action as Agency shall direct for the protection, preservation, retention or transfer of all property titled to Agency and records generated under this agreement, and 4) if providing health services or client support as part of the scope of work of this Agreement, continue to provide essential services and supports to ensure the health and safety of individual Clients as directed by Agency during the period of termination management. This requirement is not avoided by an inadvertent expiration of term for the Agreement. In this event Agency may temporarily extend the term, enter into anew short-term Agreement or otherwise enter into an Agreement, consistent with the New Mexico Procurement Code until all transition of services are completed. As of the date of termination of this Agreement, Contractor shall furnish to Agency: (a) a complete detailed inventory of nonexpendable Agency property or equipment provided to or purchased by Contractor with Agreement funds as defined in Article 31 (Property) of this Agreement, and (b) a final closing of the financial records and books of accounts which were required to be kept by Contractor under the provisions of this Agreement regarding financial records. Any non-expendable personal property or equipment provided to or purchased by Contractor with Agreement funds shall become property of Agency upon termination and shall be submitted to Agency as soon as practicable.

ARTICLE VII. Funds Accountability

The parties shall provide for strict accountability of all monies made subject to this Agreement. Contractor shall maintain fiscal records, follow generally accepted accounting principles, and account for all receipts and disbursements of funds transferred to Contractor pursuant to this Agreement. Contractor will include all monies made subject to this Agreement in the annual audit and will provide Agency with a copy of the annual audit.

ARTICLE VIII. Maintenance of Records

A. Contractor shall maintain detailed time and expenditure records that indicate the date; time, nature and cost of services rendered during the Agreement's term and effect and retain them for a period of three (3) years from the date of final payment under this Agreement. The records shall be subject to inspection by Agency, the Department of Finance and Administration and the State Auditor. Agency shall have the right to audit billings both before and after payment. Payment under this Agreement shall not foreclose the right of Agency to recover excessive or illegal payments.

B. If Contractor receiving State or federal funds from Agency, Contractor shall comply, if applicable, with auditing requirements under the Single Audit Act (31 U.S.C. §7501, et seq.) and the New Mexico State Auditor's rules and regulations. If Contractor is determined to be a sub recipient and not a vendor under the federal Single Audit Act, Contractor shall comply with the audit requirements of the Single Audit Act. This includes Contractor retaining its financial records for a period five (5) years after the time the audit was released.

C. If Contractor receives more than Two Hundred Fifty Thousand Dollars and Zero Cents (\$250,000.00) in federal funding, or more than Seven Hundred Fifty Thousand Dollars and Zero Cents (\$750,000.00) from Agency, in any single fiscal year, Contractor shall prepare annual financial statements and obtain an audit of, or an opinion on, the financial statements from an external Certified Public Accountant.

D. Contractor shall maintain the financial statements for a period of no less than six (6) years and shall make the financial statements and the CPA's audit or opinion available to Agency upon request.

E. Applicable annual financial reports shall be submitted to Agency no later than six (6) months following the close of Contractor's fiscal year.

F. To ensure proper delivery and receipt, Contractor shall submit their annual audit report or financial reports (if no audit was required to):

Children, Youth and Families Department
Contract Audit Unit
1120 Paseo de Peralta, Room 103
Santa Fe, New Mexico 87501

G. Agency may take corrective action as deemed necessary for Contractor's failure to comply with VIII-A through VIII-F above. Corrective action may include, but is not limited to, termination of agreement and preclusion from engaging Contractor in the future.

ARTICLE IX. Confidentiality

Any confidential information provided to or developed by Contractor in the performance of this Agreement shall be kept confidential and shall not be made available to any individual or organization by Contractor without the prior written approval of Agency.

ARTICLE X. Amendments

A. This Agreement shall not be altered, changed, or amended except by instrument in writing executed by the parties hereto and all other required signatories.

B. If Agency proposes an amendment to the Agreement to unilaterally reduce funding due to budget or other considerations, Contractor shall, within thirty (30) days of receipt of the proposed Amendment, have the option to terminate the Agreement, pursuant to the termination provisions as set forth in Article VI herein, or to agree to the reduced funding.

ARTICLE XI. Assignment

Contractor shall not assign or transfer any interest in this Agreement or assign any claims for money due or to become due under this Agreement without the prior written approval of Agency.

ARTICLE XII. Applicable Law

The laws of the State of New Mexico shall govern this Agreement, without giving effect to its choice of law provisions. Venue shall be proper only in a New Mexico court of competent jurisdiction in accordance with NMSA 1978, §38-3-1 (G). By execution of this Agreement, Contractor acknowledges and agrees to the exclusive jurisdiction of the courts of the State of New Mexico over any and all lawsuits arising under or out of any term of this Agreement.

ARTICLE XIII. Acquisition of Property

The parties agree that neither party shall acquire any property as the result of this Agreement, unless approved by Agency or defined in the scope of work.

ARTICLE XIV. Liability

Each party shall be solely responsible for fiscal or other sanctions occasioned as a result of its own violation or alleged violation or requirements applicable to the performance of the Agreement. Each party shall be liable for its actions according to this Agreement subject to the immunities and limitations of the New Mexico Tort Claims Act, NMSA 1978, §41-4-1, et. seq., .

ARTICLE XV. Execution of Documents

Agency and Contractor agree to execute any additional document(s) necessary to implement the terms of this Agreement.

ARTICLE XVI. Sub-Contracts

Contractor shall not subcontract any portion of the services to be performed under this Agreement without the prior written approval by Agency Cabinet Secretary or Designee. No such subcontract shall relieve Contractor from any obligations and liabilities under this Agreement, nor shall subcontracts obligate direct payment from Agency. Contractor must notify subcontractors that they are subject to Article VIII - Maintenance of Records of this agreement.

ARTICLE XVII. Equal Opportunity Compliance

Contractor agrees to abide by all federal and state laws, rules and regulations, and executive orders of the Governor of the State of New Mexico, pertaining to equal employment opportunity. In accordance with all such laws of the State of New Mexico, Contractor assures that no person in the United States shall, on the grounds of race, religion, color, national origin, ancestry, sex, age, physical or mental handicap, or serious medical condition, spousal affiliation, sexual orientation or gender identity, pregnancy, childbirth or condition related to pregnancy or childbirth, be excluded from employment with or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity performed under this Agreement. If Contractor is found not to be in compliance with these requirements during the life of this Agreement, Contractor agrees to take appropriate steps to correct these deficiencies.

ARTICLE XVIII. Workers' Compensation

Contractor agrees to comply with State laws and rules applicable to workers' compensation benefits for its employees. If Contractor fails to comply with the Workers' Compensation Act and applicable rules when required to do so, this Agreement may be terminated by Agency.

ARTICLE XIX. Lobbying Certification

Contractor, by signing below, certifies to the best of their knowledge and belief, that:

No federal appropriated funds have been paid or will be paid by or on the behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Agency, a member of Congress, or an employee of a member of Congress in connection with the awarding of any Federal contract, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit a Standard Form LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions. The undersigned shall require that the language of this certification be included in the award document for sub-awards at all tiers (including sub-contracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly. This certification is a material representation of facts upon which reliance is placed when this transaction is made or entered into. Submission of this certification is a prerequisite for making or entering into this Agreement imposed by 31 U.S.C. 1352 (United States Code). Any person who fails to file the required certification shall be subject to a civil penalty of not less than Ten Thousand Dollars and Zero Cents (\$10,000.00) and not more than One Hundred Thousand Dollars and Zero Cents (\$100,000.00) for each such failure.

ARTICLE XX. New Mexico Employees Health Coverage
(Governmental entities are excluded from this provision)

A. If Contractor has, or grows to, six (6) or more employees who work, or who are expected to work, an average of at least twenty (20) hours per week over a six (6) month period during the term of the Agreement, Contractor certifies, by signing this Agreement, to have in place, and agrees to maintain for the term of the Agreement, health insurance for those employees and offer that health insurance to those employees no later than July 1, 2010 if the expected annual value in the aggregate of any and all contracts between Contractor and the State exceed Two Hundred Fifty Thousand Dollars and Zero Cents (\$250,000.00).

B. Contractor agrees to maintain a record of the number of employees who have (a) accepted health insurance; (b) declined health insurance due to other health insurance coverage already in place; or (c) declined health insurance for other reasons. These records are subject to review and audit by a representative of the State of New Mexico.

C. Contractor agrees to advise all employees of the availability of State publicly financed health care coverage programs by providing each employee with, as a minimum, the following web site link to additional information: <https://www.bewellnm.com>.

ARTICLE XXI. Background Checks

Contractors that have or could have primary custody of children for at least twenty (20) hours per week are required to comply with 8.8.3 NMAC et. seq. requiring background checks on any employee, staff, volunteer or student intern, that has direct care responsibilities or potential unsupervised physical access to Clients. Additionally, all Information Technology (IT) contractors are required to have a background check. Contractor must submit to Agency Background Check Unit fingerprint cards and the appropriate fee for such employees, volunteers or staff required to have background checks. Agency's Background Check Unit will conduct nationwide, State, and abuse and neglect background checks on required staff or volunteers in accordance with 8.8.3 NMAC standards. An Agency eligibility letter must be in the employee, volunteer or staff member's personnel file prior to that individual having any unsupervised direct contact or unsupervised potential access to Clients.

ARTICLE XXII. Product of Service -- Copyright.

A. All materials developed or acquired by Contractor under this Agreement shall become the property of the State of New Mexico and shall be delivered to Agency no later than the termination date of this Agreement. Nothing developed or produced, in whole or in part, by Contractor under this Agreement shall be the subject of an application for copyright or other claim of ownership by or on behalf of Contractor.

B. Client information developed under this Agreement may not be used by Contractor or be transferred to a third party in any form, including aggregate data, without the express written permission of Agency, except to fulfill the provisions of the Scope of Work under this Agreement.

ARTICLE XXIII. Appropriations

The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the Legislature of New Mexico for the performance of this Agreement. If sufficient appropriations and authorization are not made by the Legislature, this Agreement shall terminate immediately upon written notice being given by Agency to Contractor. Agency's decision as to whether sufficient appropriations are available shall be accepted by Contractor and shall be final.

If Agency proposes an amendment to the Agreement to unilaterally reduce funding, Contractor shall have the option to terminate the Agreement or to agree to the reduced funding, within thirty (30) days of receipt of the proposed amendment.

ARTICLE XXIV. Property

A. Title to all property furnished by Agency shall remain in Agency. Title to all property acquired by Contractor, including acquisition through lease-purchase agreement, for the cost of which Contractor is to be reimbursed as a direct item of cost under this Agreement shall immediately vest in Agency upon delivery of such property to Contractor. Title to other property, the costs of which is to be reimbursed to Contractor under this Agreement, shall immediately vest in Agency upon 1) issuance for use of such property in the performance of this agreement or 2) use of such property in the performance of this agreement or 3) reimbursement of the cost thereof by Agency, whichever first occurs.

B. Title to Agency property shall not be affected or lose its identity by reason of affixation to any realty or attachment at law.

C. Contractor shall maintain a property inventory and administer a program of maintenance, repair, and protection of Agency property so as to assure its full availability and usefulness for performance under this Agreement. In the event Contractor is indemnified, reimbursed, or otherwise compensated for any loss or destruction of, or damage to Agency property during the period of this Agreement, it shall use the proceeds to repair or replace Agency property.

ARTICLE XXV. Licensure

If required for the performance of the Scope of Work herein, Contractor agrees to retain and maintain professional licensure, accreditation, credentials or continuing education required to perform the scope of professional services provided for Agency. Contractor agrees to make evidence of licensure or other regulatory requirements for the scope of professional services available to Agency if requested in writing.

ARTICLE XXVI. Federal Grant or Other Federally Funded Agreements.

A. Lobbying. Contractor shall not use any funds provided under this Agreement, either directly or indirectly, for the purpose of conducting lobbying activities or hiring a lobbyist or lobbyists on its behalf at the federal, State, or local government level, as defined in the Lobbyist Regulation Act, NMSA 1978, §§ 2-11-1, *et. seq.*, and applicable federal law. No federal appropriated funds can be paid or will be paid, by or on behalf of Contractor, or any person for influencing or attempting to influence an officer or employee of any Department, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal agreement, or the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, or modification of any federal agreement, grant, loan, or cooperative agreement. If any funds other than federal appropriated funds have been paid or will be paid to any person influencing or attempting to influence an officer or employee of any Department, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection of any applicable federal agreement, grant, loan, or cooperative agreement, Contractor shall complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

B. Suspension and Debarment. For Agreements that involve the expenditure of federal funds, each party represents that neither it, nor any of its management or any other employees or independent contractors who will have any involvement in the services or products supplied under this Agreement, have been excluded from participation in any government healthcare program, debarred from or under any other federal program (including but not limited to debarment under the Generic Drug Enforcement Act), or convicted of any offense defined in 42 U.S.C. 1320a-7, and that it, its employees, and independent contractors are not otherwise ineligible for participation in federal healthcare or education programs. Further, each party represents that it is not aware of any such pending action(s) (including criminal actions) against it or its employees or independent contractors. Each party shall notify the other party immediately upon becoming aware of any pending or final action in any of these areas.

C. Fiscal and Administrative Standards. Contractors shall adhere to all local, state and federal regulations as applicable to their operations. For Agreements that involve the expenditure of federal funds, Contractors shall adhere to fiscal and administrative standards in accordance with:

1. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)
<https://www.federalregister.gov/articles/2013/12/26/2013-30465/uniform-administrative-requirements-cost-principles-and-audit-requirements-for-federal-awards>
2. State of New Mexico Manual of Model Accounting Practices (MAP's) issued by the New Mexico Department of Finance and Administration-Financial Control Division
<http://www.nmdfa.state.nm.us/Manuals.aspx>
3. The State of New Mexico State Auditor, State Audit Rule
http://www.saonm.org/state_auditor_rule
4. Title 2 CFR, Subtitle A, Chapter I, Part 170, Reporting Sub-award and Executive Compensation Information
5. Title 2 CFR, Subtitle A, Chapter II, Part 200, Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards
6. FASB and AICPA Statements and Professional Pronouncements
7. U.S. General Accounting Office, Government Auditing Standards, (The Yellow Book, current revision)

D. Political Activity. No funds hereunder shall be used for any partisan political activity or to further the election or defeat of any candidate for public office.

E. Grantor and Contractor Information.

1. If applicable, funding under this agreement is from the Catalog of Federal Domestic Assistance (CFDA) Program:
 - i. CFDA Number –N/A
 - ii. Program Title –N/A
 - iii. AGENCY/OFFICE –N/A
 - iv. GRANT NUMBER –N/A
2. CONTRACTOR'S Dun and Bradstreet Data Universal Numbering System Number (DUNS Number) is N/A

F. Contractor Employee Whistleblower Rights and Requirement to Inform Employees of Whistleblower Rights (Sept. 2013) [Federal Grant funded projects only].

3. This agreement and Contractor's employees working on this Agreement will be

subject to the whistleblower rights and remedies in the pilot program on Contractor employee whistleblower protections established at 41 U.S.C. 4712 by section 828 of the National Defense Authorization Act for Fiscal Year 2013 (Pub. L.112-239) and FAR 3.908.

4. Contractor shall inform its employees in writing, in the predominant language of the workforce, of employee whistleblower rights and protections under 41 U.S.C. 4712, as described in section 3.908 of the Federal Acquisition Regulation.

5. Contractor shall insert the substance of this clause, including this paragraph (3), in all subcontracts over the simplified acquisition threshold.

G. Agreements and subgrants that involve the expenditure of federal funds for amounts in excess of One Hundred Fifty Thousand Dollars and Zero Cents (\$150,000.00) require Contractor to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water

Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

H. Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) — For agreements that involve the expenditure of federal funds, Contractors that apply or bid for an agreement exceeding One Hundred Thousand Dollars and Zero Cents (\$100,000.00) must file the required certification. Each tier certifies to the tier above that it will not and has not used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal agreement, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the non-federal award.

I. For agreements that involve the expenditure of federal funds, Contractor must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds Ten Thousand Dollars and Zero Cents (\$10,000.00) or the value of the quantity acquired during the preceding fiscal year exceeded Ten Thousand Dollars and Zero Cents (\$10,000.00); procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

ARTICLE XXVII Authority.

If Contractor is other than a natural person, the individual(s) signing this Agreement on behalf of Contractor represents and warrants that they have the power and authority to bind Contractor, and that no further action, resolution, or approval from Contractor is necessary to enter into a binding contract.

Contract Number :25-690-3200-79547

Amendment Number : 00

IN WITNESS WHEREOF, Agency and Contractor have caused this Agreement to be executed, said Agreement to become effective as of the date set forth below upon which it is executed by Agency Secretary or Designee.

Agency – New Mexico Children, Youth and Families Department



Date: 6/26/2024 5:22 PM

Secretary or Designee, CYFD

Date: _____ ;

Chief Financial Officer, CYFD

Approved as to legal form and sufficiency.

Date: _____

Office of General Counsel, CYFD

Contractor –

Date: _____

Authorized Signatory

Printed Title of Authorized Signatory

Date: _____

Legal Counsel, Contractor

**Attachment 1 – Scope of Work
Chaves County**

Goal:

To improve the Juvenile Justice System and decrease the incidences of juvenile delinquency in the community while increasing the emphasis on prevention and early intervention in juvenile justice services.

Objective:

To provide a continuum of cost-effective services and temporary, non-secure alternatives to detention for youth who have been arrested or referred to the juvenile probation office or are at risk of such referral.

Activities:

The Contractor shall:

- A. Develop and maintain a juvenile justice advisory board, herein referred to as the “Community Advisory Board (CAB)”, as required by statute under the Juvenile Continuum Act and the New Mexico Administrative Code 8.14.13.7(E). The Contractor, through the Juvenile Justice Continuum Coordinator (refer to paragraph B), will organize and coordinate regular meetings of the CAB.

The CAB will:

1. Develop and improve the “Comprehensive Strategic Plan” for juvenile justice and detention reform in Chaves County to be updated a minimum of once per year;
2. Set policy for the Comprehensive Strategic Plan and the activities supported under this Agreement;
3. Determine the duties and responsibilities of the Juvenile Justice Continuum Coordinator, in accordance with the Scope of Work;
4. Provide oversight for the programs/service identified in the Scope of Work;
5. Continue to collaborate with the City and County to ensure improvements in the operational collaboration of local resources and service providers; and
6. Maintain a plan for sustainability of the programs/services implemented by the CAB.
7. Comply with, plan and implement strategies to address racial and ethnic disparities among youth who come into contact with the juvenile justice system, to assure equal treatment for all of the State’s youth; and
8. Help jurisdictions through, Juvenile Detention Alternatives Initiative, establish more effective and efficient systems, so youth involved in the juvenile justice system will have opportunities to develop into healthy adults.

- B. Contract with or hire a Juvenile Justice Continuum Coordinator who will:
1. Organize, coordinate and provide staff support for the CAB; this will include board development activities in conjunction with the CAB chair;
 2. Inform the Agency's Program Manager of the date of each meeting and submit a copy of the written minutes of each meeting, within thirty (30) days of the meeting;
 3. Coordinate/oversee the programmatic delivery of subcontract requirements of local Continuum service providers;
 4. Submit to the Agency's Program Manager monthly requests for reimbursement. Such requests will be submitted on Agency Program Invoice and Expenditure Report forms, signed and sated by an authorized agent of the Contractor, to ensure that requests for reimbursement are submitted by the due date of the fifteenth (15) day of the following month, unless otherwise approved by the Agency's Program Manager, in advance;
 5. Provide data reports as required by the federal government, corresponding to the activities described in this Scope of Work. The Agency's Program Manager will provide the data report format. Programmatic data reports will be submitted monthly to the Agency and must accompany the monthly invoice. Failure to submit such programmatic data and financial reports may result in notice to the Contractor of non-availability of funds and/or the denial of payment by the Agency.
 6. Provide the Agency standardized progress reports monthly;
 7. Submit to the Agency a written "Final Report" no later than 15 days after the termination of this Agreement and such other reports deemed necessary by the Agency. The Final Report shall contain at a minimum, but not be restricted to:
 - a. accomplishments/milestones achieved during this Agreement period;
 - b. reporting on program specific performance measures and related outcomes;
 - c. statements regarding obstacles and progress made;
 - d. continuing development and improvement of the Comprehensive Strategic Plan for the continuum programs and services; and
 - e. provide plan for sustainability of programs/services.
 8. Attend meetings as required by the Agency.
- C. The Contractor, based upon their application for the Juvenile Justice Continuum Gant and Title II Formula, Grant, submitted for state fiscal year 2025, and incorporated herein by reference, agrees to contract with or hire to provide the following services as detailed in the aforementioned grant application which has been incorporated by reference, to youth, referred by the required partners or that are at risk of receiving such a referral, reimbursed based upon the fixed prices and number of youth to be served listed in Attachment 2 – Budget:
1. Alternative Education Program
 2. Elementary After School Program
 3. Court Youth Advocacy Program
 4. Gender Specific- Girls Circle and Boys Council
 5. Middle School After School Program.

Duties and Responsibilities:

The Contractor shall:

- A. Ensure that the CAB meets all goals and objectives and completes activities as specified in this contract and in compliance with all applicable state and federal laws.
- B. The Contractor agrees that funds received under this award will not be used to supplant state or local funds but will be used to increase the amounts of such funds that would, in the absence of federal funds, be made available for program activities.
- C. The Contractor understands that the Agency reserves the right to conduct periodic on-site monitoring visits upon reasonable notice to the Contractor and sub-contractors prior to each visit.
- D. The Contractor understands that it will be subject to additional financial and programmatic on-site monitoring, which may be on short notice, and agrees that it will cooperate with any such monitoring.
- E. Attend meetings and training courses as required by the Agency.
- F. Provide copies of the CAB's meeting minutes within thirty (30) days of the meeting.
- G. The Contractor agrees to demonstrate an emphasis on effective, evidence-based strategies.
- H. Ensure that all programs must commence and be operational within ninety (90) days of the last signatory executing this Agreement. If the Contractor's program has not commenced or is not operational within that timeframe, the Contractor must report in writing to the Agency the steps taken to initiate the program, the reasons for the delay, and the expected starting date prior to the end of the ninety (90) days. If this justification is not received prior to the end of the ninety (90) days, the Contractor's program, at the Agency's discretion, may be terminated and the funds allocated to that program redistributed to other sites or programs.
- I. Submit activities and supporting documentation in the Salesforce Platform to the Agency by the fifteenth (15th) day of each month. At a minimum, invoice documentation must include:
 - 1. Any supporting documentation the Agency requires to verify the expense. This includes, but is not limited to invoices, receipts, time sheets, payroll registers, general ledger account reports, match, and proof of payment.
- J. The data required shall be determined by the Agency.

- K. Submit a final closeout report outlining all accomplishments, measurement of goals and objectives, and barriers to successful implementation or completion of this program within fifteen (15) days of the termination date of this Agreement. The submission of all reports are to be in the Agency provided form and format and is unacceptable in any other formats or hand written.
- L. The Contractor agrees to comply with all additional reporting requirements or informational requests imposed by the Agency, Department of Justice, Office of Justice Programs, or the New Mexico Legislature. The Agency will notify the Contractor of any additional reporting requirements as they are imposed.
- M. Through the Budget Adjustment Request (BAR) form, submit to the Agency any amendments by the Contractor to request changes and/or corrections for any programmatic, administrative, or financial element associated with this Agreement. The Agency, by written notice, has the right to deny any amendment request. All final BAR forms must be submitted to the Agency no later than forty-five (45) days prior to the end of the fiscal year. Requests submitted after that date may not be accepted or approved. Upon BAR approval the line items in Attachment 2-Budget will be updated. A contract amendment will be processed in the event that the total compensation is increased or decreased.
- N. Communication and details concerning this Agreement shall be directed to the following representative:

<u>Agency</u>	<u>Contractor</u>
Grant Manager	Anabel Barraza
Grant Management Unit	Finance Director
Children, Youth and Families Department	Chaves County
P.O. Drawer 5160, Room 541	PO Box 1597
Santa Fe, NM 87502	Roswell, NM 88203
(P) 505-470-7494	(P) (575) 624-6602

- O. The Contractor's obligation to the Agency shall not end until all close out requirements are completed. Activities during this period shall include, but are not limited to: making final payments, disposing of program assets (including the return of all unused materials, equipment, program income balances, and accounts receivable to the Agency), performance measurement reports and determining the custodianship of records.
- P. The Contractor shall obtain written approval from the Agency for any travel outside the State of New Mexico with funds provided under this Agreement. Per Diem and mileage, and other miscellaneous expense, will be paid in accordance with the Department of Finance and Administration (DFA) Rule 2.42.2 NMAC. The request will be in the Agency provided form and format.
- Q. The Contractor will include all applicable provisions of this Agreement in every sub-contract or purchase order, specifically or by reference, so that such provisions will be binding upon each of its own sub-contractors.

- R. The Contractor, as well as all sub-contractors, is prohibited from using funds provided herein or personnel employed in the administration of the program for: political activities, sectarian or religious activities, lobbying, political patronage, and nepotism activities.
- S. The Contractor agrees to comply with applicable restrictions on sub-contracts that do not acquire and provide a Data Universal Numbering System (DUNS) number. This special condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).
- T. The Contractor agrees that award funds may not be used to maintain or establish a computer network unless such network blocks the viewing, downloading, and exchanging of pornography.

This restriction does not apply to the use of funds for any federal, state, tribal or local law enforcement agency or any other entity carrying out criminal investigations, prosecution, or adjudication activities. Any such activity funded under this Agreement must be reported to the Agency immediately.
- U. The Contractor is encouraged to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this contract, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers, as pursuant to Executive Order 13513. "Federal Leadership on Reducing Text Messaging While Driving", 74 Fed. Reg. 51225 (October 1, 2009).
- V. The Contractor understand and agrees that any training or training materials developed or delivered with funding provided under this contract must adhere to the Office of Justice Programs Training Guiding Principles for Grantee and Sub-grantees, available at <http://www.ojp.usdoj.gov/funding/ojptrainingguidingprinciples.htm>.
- W. Mandatory Reporting Information: Under New Mexico law, all persons are mandatory reporters of suspected abuse or neglect of children. If the contractor suspects abuse or neglect in the audited facilities, the contractor must contact the New Mexico Statewide Central Intake Hotline (SCI) at 1-855-333-SAFE or #SAFE from a cellphone.
- X. CYFD fingerprint-based criminal background checks for all staff, volunteers, and subcontractors are completed prior to directly working with youth, as required by 8.8.3 NMAC.
- Y. Receive and demonstrate through competency assessments and self-reporting that Contractor, its staff, employees, and other prospective subcontractors have received adequate training as identified in Attachment 3, Trauma-Responsive and Coaching Training Plan in accordance with KEVIN S., et al. v. BLALOCK, et al., No. 1:18-cv-00896.

The Agency shall:

- A. Reimburse Contractor for verified services provided and incurred costs as stated in Attachment 2 – Budget.
- B. Provide information and/or make referrals for training and technical assistance.
- C. Based on periodic program and fiscal reviews, the Agency retains the sole discretion to reduce the budget of Contractors who do not provide sufficient services, do not submit the required programmatic and financial reports as required, or do not expend funds under this Agreement in a timely manner. The Agency retains the sole discretion to reduce contract amount and reallocate the resulting funds to a Contractor that can provide the required services during the contract period. Additionally, any funds not used in the budget as stated in Attachment 2 – Budget shall revert unless otherwise allowed by the Agency in writing.
- D. The Agency will review:
 - 1. Sub-contracts and programs for accomplishment of Outcomes and Performance Measures as set forth in this Agreement.
 - 2. The Community Advisory Board activities and member participation in periodic meetings of the CAB, including minutes of each Board meeting to be provided to the Agency.
 - 3. Any additional funding received by the Contractor for the specific activities and programs included in this Agreement, including efforts by the Contractor to sustain and enhance funding for these programs. The Agency also retains the sole discretion to adjust amounts received under this Agreement if funds are received by the Contractor from other sources for the same services and activities to be performed under this Agreement.

Data Collection (Salesforce):

As a condition of funding, the Contractor agrees to report, at minimum, the following demographics, core measures and performance measurements.

Demographics:

- A. Name, Date of Birth, Address, City, State and Zip Code for each youth served;
- B. Race/Ethnicity;
- C. Population Served:
 - 1. At-Risk Youth;
 - 2. First Time Offender;
 - 3. Repeat Offender;
 - 4. Sex Offender;

5. Status Offender; and
6. Violent Offender.
- D. Youth Currently in Detention;
- E. Gender:
 1. Male;
 2. Female; or
 3. Transgender.
- F. Month and Year of Birth;
- G. Geographic Location:
 1. Urban;
 2. Tribal;
 3. Rural; or
 4. Frontier.
- H. Other Population Information:
 1. Mental Health;
 2. Substance Abuse;
 3. Truant/Dropout; or
 4. Pregnant.
- I. Surveys:
 1. A Youth and Staff Survey will be conducted for each youth and recorded into the Salesforce Platform upon completion of each program;
 2. Continuums will enter results into the provided platform and maintain a hardcopy on file for audit purposes.

Core Measures:

- A. New youth admissions during this reporting period;
- B. Number of program youth carried over from previous reporting period;
- C. Total number of youth in the program;
- D. Total number of youth who exited the program during the reporting period;
- E. Number of youth who exited the program having completed the program requirements during the reporting period;
- F. Percent of youth who successfully completed the program;
- G. How many youth is your program designed to serve;
- H. Number of current program youth who had an arrest during the reporting period;
- I. Number of current program youth who were committed to a juvenile facility during the reporting period;
- J. Number of program youth who had a re-arrest during the reporting period;
- K. Number of program youth who were re-committed during the reporting period;
- L. Number of program youth who were re-sentenced/received a subsequent consequence during the reporting period;
- M. Number of program youth with gang activity; and
- N. Number of program youth who reported being satisfied with the program.

Program Specific Performance Measures:

- A. Alternate Education Program:
 - 1. Improvement on Academic Achievement/School Performance;
 - 2. Improve Attendance/truancy; and
 - 3. Improve Graduation Rates.

- B. Elementary After School Program
 - 1. Improved Self-Esteem
 - 2. Improved Social Skills
 - 3. Drug Resistance Skills

- C. Court Advocacy Program:
 - 1. Improvement of home and school life;
 - 2. Improvement in social behavior; and
 - 3. Reduced recidivism.

- D. Gender Specific:
 - 1. Avoiding Self-Harm;
 - 2. Positive Body Image; and
 - 3. Communicating Needs to Adults.

- E. Middle School After School Program - Outcomes measured by Why Try pre/post survey:
 - 1. Increase in knowledge of the Why Try curriculum including decision making skills, locus of control, resistance to peer pressure, positive self-concept, self-control, and access to support systems;
 - 2. Improved academic performance; and
 - 3. Improved behavior.

Local Site-Specific Performance Measures:

- A. Alternate Education Program:
 - 1. Daily grades; and
 - 2. Attendance.

- B. Elementary After School Program
 - 1. Improved ability to problem solve conflict
 - 2. Improved academic performance
 - 3. Increased awareness of others emotions and feelings

- C. Court Advocacy Program:
 - 1. Successful completion of program.

D. Gender Specific:

1. Pre and posttest will identify areas of success and areas needing improvement.

E. Middle School After School Program:

1. Youth will see similarities between situations that happen during the group activities and experiences and situations that occur in other aspects of their lives; and
2. Youth will be able to identify opportunities and to apply this new knowledge and motivation to benefit themselves and others.

**Attachment 2 – Budget
Chaves County**

A. <u>Continuum and Board Activities:</u>			
Continuum Coordinator	\$25	x 1545 Hours =	\$38,625.00
Travel		=	\$1,000.00
Youth Committee Members		=	\$480.00
15% Program Support		=	<u>\$38,551.00</u>
			\$78,656.00
B. <u>Alternative Education Program:</u>			
Learning Lab	\$300	x 180 Days =	\$54,000.00
C. <u>Elementary After School Program</u>			
Elementary After School	\$200	x 250 per class =	\$50,000.00
D. <u>Court Youth Advocacy Program:</u>			
Assessment	\$75	x 100 Youth =	\$7,500.00
Case Management	\$50	x 300 Hours =	\$15,000.00
Court Hearings	\$50	x 100 Hours =	\$5,000.00
Jail/Home Visits	\$50	x 100 Visits =	\$5,000.00
Final Client Report	\$100	x 100 Youth =	<u>\$10,000.00</u>
			\$42,500.00
E. <u>Gender Specific:</u>			
Girls Circle	\$200	x 50 Circles =	\$10,000.00
Boys Council	\$200	x 50 Sessions =	<u>\$10,000.00</u>
			\$20,000.00
F. <u>Middle School After School Program:</u>			
Based on serving 100 Youth			
Middle School Program	\$200	x 252 Sessions=	<u>\$50,400.00</u>

**Grant Award for the period FY25 shall not exceed
the annual amount of: **\$295,556.00****

The Contractor shall be required to source a minimum of forty percent (40%) of the total budgeted grant amount with local matching funds. The local matching funds may consist of money, land, equipment or in-kind services. Matching funds should be expended at the same rate as the grant funds and must be reported on the monthly invoices.

Budgeted and contracted Grant Amount	\$295,556.00
40% Minimum Match Liability for Chaves County	<u>\$118,222.00</u>
Projected Budgeted Amount	\$413,778.00

*Per Diem and Mileage rates based upon the Administration (DFA) Rule 2.42.2.

FUNDING INFORMATION:

Juvenile Continuum Grant Fund (State General Fund)

State General Fund: FY25: \$295,556.00

State General Fund: FY26: \$295,556.00

State General Fund: FY27: \$295,556.00

Total = **\$886,668.00**

Attachment 3 – Trauma Responsive Care and Services Training

The New Mexico Children, Youth and Families Department (CYFD) seeks to achieve safety, permanency, and well-being of children by implementing systems and services that are *trauma responsive*; providing *community-based therapeutic supports in the most family-like setting*; understanding the importance of and maintaining the *cultural connections and tribal sovereignty* of children, families, and tribes; honoring and centering *youth and family voice and choice*; and ensuring we use *collaborative, team-based* decision-making with families. We are committed to building a workforce worthy of trust through continual *professional growth and development* and a standard of *cultural humility practice*.

To achieve this, our contractors must understand and apply the required principles of trauma responsive care to their programing, policy and procedures and interactions with all children/youth and their families, especially those children/youth in or at risk of entering state custody and their families. Those who contract with CYFD are mandated to:

1. Complete training on trauma responsive care and service delivery. Contractor staff will complete the curriculum determined to be most appropriate for their job position and level of interaction with children/youth and families as identified by the cross-department (Human Services Department and CYFD) training committee. Training shall be completed within the first three (3) months of hire and annually thereafter.
2. Approved trainings and training requirements on trauma responsive care and service delivery, as identified by the cross-department (Human Services Department and CYFD) training committee, are outlined in a separate document. For trainings on trauma responsive care and service delivery not previously identified/or approved by the HSD-CYFD training committee, Contractor may submit request for approval to its Program Manager.
3. Contractor staff include those who have direct contact with children/youth (ages 0-21) in state custody or at-risk children/youth, administrative staff and Management or Executive level position (“leaders”).
4. In each invoice, Contractors will:
 - report current leaders and staff who have direct contact with children who have worked for the Contractor for more than 6 months, and
 - provide certification of completion for those who have completed the initial training requirements.
5. At least 70 percent of Contractor’s staff must have completed required trauma responsive training as outlined in a separate document within three (3) months of hire for Contractor to continue invoicing for services.
6. Trauma responsive care and service delivery training completed by Contractor staff prior to hire, and if taken, less than six (6) months prior to hire, may be submitted for approval of the HSD-CYFD training committee, via Contractor’s Program Manager.
7. When scope of work is being performed by Subcontractor, Contractors are responsible for ensuring that the subcontractor’s staff receive the mandated trauma responsive care and service delivery training.

CYFD will:

1. Facilitate access to the mandated trauma responsive care and service delivery training so Contractor staff can meet the minimum requirements.
2. For trainings on trauma responsive care and service delivery not previously identified/or approved by the HSD-CYFD training committee, Contractor may submit request for approval to its Program Manager. Program Manager will route the request to cross-department HSD-CYFD training committee for approval and provide written notice of its decision within ten (10) working days following receipt of the request.

Signature of Contractor

Date

**Must be a DFA authorized signature

AGENDA ITEM: 5

R-24-037 Approval of CDWI Application
from the NM Department of Transportation
FY25

MEETING DATE: 8/15/2024

STAFF SUMMARY REPORT

Action Requested by: Elly T Hollon, DWI Coordinator

Action Requested: Approval of CDWI Application for FY25

Item Summary:

The Chaves County DWI Program would like the ratification approval to submit FY25 CDWI application.

The estimated award amount for FY25 is \$12,299.00

This amount will partially pay for one the DWI Court Compliance Officers salary.

The application will fund the project year July 1, 2024 through June 30, 2025.

Staff recommends approval.

SUPPORT DOCUMENTS: Resolution R-24-037
Memorandum of Agreement

Summary by: Elly T Hollon

Title: DWI Coordinator

(Application packet must include Application, Scope of Work and Memo of Agreement).

R-24-037

**APPLICATION
FOR CDWI FUNDS**

State Fiscal Year applying for: 2025

Approved Start Date: upon execution of the Project Agreement

End Date: June 30, 2025

Applicant Agency:	Chaves County DWI Program
Address:	#1 St. Mary's Place
City, State, Zip:	Roswell, NM 88203
Phone Number:	575-624-6596
Fax Number:	575-624-6576
email address:	elly.hollon@chavescounty.gov
Project Director and Title:	Elly T Hollon, DWI Coordinator

Government Unit:	Chaves County
Address:	#1 St. Mary's Place
City, State, Zip:	Roswell, NM 88203
Phone Number:	575-624-6620
Fax Number:	575-624-6576
Authorizing Official and Title:	Jeff Bilberry, Chaves County Commission Chair

Check to be sent to (address):	PO Box 1597
	Roswell, NM 88202

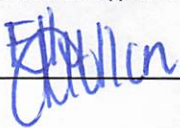
Program Manager: _____
 Phone: _____ email: _____

BUDGET:

Self-calculating chart, simply enter data

Budget Category	Program Category				Category Total
	Enforcement	Prevention	Off. Programs	PI & E	
Personal Services					\$12,299.00
Contractual Services					\$0.00
Commodities Budget					\$0.00
Other					\$0.00
NM State Police (NMSP)	Amount not included in Total \$ Requested				
Special Investigations Division (SID)	Amount not included in Total \$ Requested				
Total \$ Received	\$0.00	\$0.00	\$0.00	\$0.00	\$12,299.00
TOTAL \$ REQUESTED FOR AGENCY (w/o NMSP & SID)					\$12,299.00

To the best of my knowledge, the information presented in this application is true and correct.

Project Director Signature:  Date: 8-15-2024

Authorizing Official Signature: _____ Date: 8-15-2024

MEMORANDUM OF AGREEMENT

This Comprehensive Community DWI Prevention Program is between the following Task Force Agencies:

Chaves County
Chaves County DWI Program
Chaves County Court Compliance Office

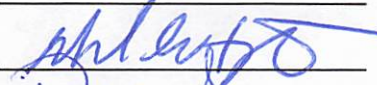

This agreement is effective on the 15th (day) of July (mo.) 2024 (yr), but is not a valid and binding agreement until executed by all parties thereto. The parties agree as follow:

To file a joint application to the New Mexico Department of Transportation Department, Traffic Safety Division for funding of a comprehensive Community DWI Program that reflects an integrated approach to our mutual problem of driving while intoxicated.

The Agencies listed above agree to combine our funds and resources in achieving a common goal of removing the DWI from the streets and highways of Chaves County (City of, County of, Town of, Village of) thus reducing our highway traffic accidents that are alcohol related.

We will establish a joint Task Force as provided for and described in the CDWI Program Manual.

The (City of, County of, Town of, Village of) Chaves County agrees to be the fiscal agent to apply for the grant funds and **There is no requirement for matching funds for this program funding.**

Attest: _____	Agency Name: <u>Chaves County Commission Chair</u>	Date: <u>8-15-2024</u>
Attest: 	Agency Name: <u>Chaves County DWI Program/Task Force</u>	Date: <u>8-15-2024</u>
Attest: 	Agency Name: <u>Chaves County Court Compliance Supervisc</u>	Date: <u>8-15-2024</u>
Attest: _____	Agency Name: _____	Date: _____
Attest: _____	Agency Name: _____	Date: _____
Attest: _____	Agency Name: _____	Date: _____

Task Force Authorization & Information

Community (government) Certification of Application

I certify that it is the wish of our Task Force to have funds apportioned to our Community DWI Prevention Program for the implementation of the attached Application.

Task Force Name: Chaves County DWI Program / Task Force

Task Force Chairperson: Mike Herrington


Title: Chaves County Sheriff

Address: #1 St. Mary's Place

City/State/zip: Roswell, NM 88203

Phone Number: 575-624-6500 Fax: _____

Email Address: mike.herrington@chavescounty.gov

Chairperson Signature:  **Date:** 8-15-2024

Community: Chaves County

Authorizing Official: Jeff Bilberry

Title: Chairman, Chaves County Commission

Address: #1 St. Mary's Place

City/State/zip: Roswell, NM 88203

Phone Number: 575-624-6500 Fax: _____

Email Address: jeff.bilberry@chavescounty.gov

Authorizing Official Signature: _____ **Date:** 8-15-2024

Law Enforcement Representative:

Name: Sheriff Mike Herrington

Title: Chaves County Sheriff

Address: #1 St. Mary's Place

City/State/zip: Roswell, NM 88203

Phone Number: 575-624-6500 Fax: _____

Include form only if application included funding for Task Force activities

Email Address: _____

Community Traffic Safety Group Representative:

Name: _____

Title: _____

Address: _____

City/State/zip: _____

Phone Number: _____ Fax: _____

Email Address: _____

Department of Health Representative:

Name: Joanne Palomino

Title: Health Promotion Educator

Address: 1912 W Second St.

City/State/zip: Roswell, NM 88203

Phone Number: 505-222-4634 Fax: _____

Email Address: joanne.palomino@doh.nm.gov

Court Representative:

Name: James Mason

Title: Magistrate Court Judge

Address: 400 N Virginia

City/State/zip: Roswell, NM 88203

Phone Number: 575-624-6088 Fax: _____

Email Address: _____

Prosecutor Representative:

Name: _____

Title: _____

Address: _____

City/State/zip: _____

Include form only if application included funding for Task Force activities

Phone Number: _____ Fax: _____
Email Address: _____

School Representative:

Name: Jennifer Cole
Title: Assistant Superintendent of Curriculum
Address: 300 N Kentucky
City/State/zip: Roswell, NM 88203
Phone Number: 575-624-2684 Fax: _____
Email Address: jcole@risd.k12.nm.us

Media Representative:

Name: _____
Title: _____
Address: _____
City/State/zip: _____
Phone Number: _____ Fax: _____
Email Address: _____

Emergency Medical Services Representative:

Name: _____
Title: _____
Address: _____
City/State/zip: _____
Phone Number: _____ Fax: _____
Email Address: _____

County DWI Planning Council Contact:

Name: Sheriff Mike Herrington
Title: Chairman
Address: #1 St. Mary's Place

Include form only if application included funding for Task Force activities

City/State/zip:

Roswell, NM 88203

Phone Number:

575-624-6500

Fax: _____

Email Address:

Include form only if application included funding for Task Force activities

Other Members (optional):

Name: _____
Title: _____
Address: _____
City/State/zip: _____
Phone Number: _____ Fax: _____
Email Address: _____

Other Members (optional):

Name: _____
Title: _____
Address: _____
City/State/zip: _____
Phone Number: _____ Fax: _____
Email Address: _____

Other Members (optional):

Name: _____
Title: _____
Address: _____
City/State/zip: _____
Phone Number: _____ Fax: _____
Email Address: _____

Other Members (optional):

Name: _____
Title: _____
Address: _____
City/State/zip: _____
Phone Number: _____ Fax: _____
Email Address: _____

AGENDA ITEM: 6

Resolution R-24-038

MEETING DATE: August 15 2024

Deletion of property & proposed disposition

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Lucia Serrano

ACTION REQUESTED:

Approval of Resolution R-24-038

ITEM SUMMARY:

Your approval of this resolution will allow staff to remove the attached inventory.

Exhibit 'A' has the assets listed.

Staff recommends approval.

SUPPORT DOCUMENTS:

Resolution R-24-038

Exhibit A

SUMMARY BY: Lucia Serrano

TITLE: Assistant Finance Director

RESOLUTION R-24-038

DELETION OF PROPERTY AND PROPOSED DISPOSITION

At a regular meeting of the Board of Chaves County Commissioners held on August 15, 2024 the following was among the proceedings:

WHEREAS, the property on the attached list has been declared obsolete, deleted, missing or beyond repair; and,

WHEREAS, the items listed in exhibit 'A' will be auctioned, deleted, obsolete or donated; and

WHEREAS, the Board of Chaves County Commissioners deems it necessary to dispose of items pursuant to provisions of the Procurement Code and other applicable State Statutes; and,

NOW, THEREFORE, BE IT RESOLVED, THAT THE BOARD OF COUNTY COMMISSIONERS, CHAVES COUNTY, STATE OF NEW MEXICO, hereby approves the deletion of property from the County Inventory.

BE IT FURTHER RESOLVED, the State Auditor and DFA Local Government Division will be notified 30 days prior to the disposition of property listed in Exhibit 'A' attached.

Done at Roswell, New Mexico, this 15th Day of August 2024.

BOARD OF CHAVES COUNTY COMMISSIONERS

Jeff Bilberry, Chairman

T. Calder Ezzell Jr, Vice-Chairman

ATTEST:

Dara Dana, Member

Richard C. Taylor, Member

Cindy Fuller
County Clerk

Michael Perry, Member

**Exhibit A
R-24-038**

Asset ID	Description	Primary Location
Department: 995 - Obsolete Items 2		
012368	R-24-038 Missing/Delete Laptop computer - Joe's	FINANCE 1
014603	R-24-038 Missing/Delete ECHO 16" Gas Curved Trimmer	CtService
014604	R-24-038 Missing/Delete ECHO 16" Gas Curved Trimmer	CtService
015863	R-24-038 Donate to Lake Arthur Fire Dept 1997 Ford F80019265G	BFD#2
Department: 999 - CC Auction		
000173	R-24-038 Auction BRUSH TRUCK-FIRE2001 FORD F-550 CAB&CHASSIE w/DARLY PUMPUNIT 853 G 4 CCFD#8	
001988	R-24-038 Auction PAPER SHREDDERGBC SHREDMASTER 1036SW/CABINETCasey's Office	CLERK
002879	R-24-038 Auction STORAGE SYSMOBILE CONTAINED PLAN STORAGESTEEL FRAME SWIVEL CAST	CLERK
003155	R-24-038 Auction STAPLERELECTRIC STAPLER Chief Deputy Office	CLERK
003233	R-24-038 Auction VEHICLE2002 F150 FORD TRUCK WHITEVIN# 1FTRE17L12NB02280G 50804	BLDG.MAINT
003603	R-24-038 Auction MOTOR GRADERJOHN DEERE 670BUNIT 10	ROAD
003619	R-24-038 Auction TRACTORMASSEY-FERGUSONUNIT 47	ROAD
003623	R-24-038 Auction TRACTORMASSEY FERGUSONUNIT 41	ROAD
003841	R-24-038 Auction DRILL 1/2"CRAFTSMAN 3/4 HPDUNKEN/DALE ROBERTS	ROAD
004005	R-24-038 Auction MOTOR GRADERCAT 120GUNIT 14	ROAD
004020	R-24-038 Auction ROLLERINGERSOLL RAND S/F 110DUNIT 54	ROAD
004758	R-24-038 Auction OVENCONVECTION OVENSET OF TWO	JCR
006604	R-24-038 Auction VEHICLE 1GCHK39NXSE1638101995 CHEVY UTILITY TRK 4X4EXTENDED CAB & CI	ROAD
006828	R-24-038 Auction VEHICLE Unit #8511983 GMC 7000 PUMPERW/E-ONE RODYLIC.#G24003	CCFD#8
007587	R-24-038 Auction VEHICLE 2004 F150 FORD REGULAR PICKUPVIN# 2FTRF17W74CA26812G57099	CCFM

007601	R-24-038 Auction VEHICLE 2004 WH.CHEVY SILVERADO 8CYLUNIT 103VIN# 1GCEK14T94Z214240G	ROAD
007833	R-24-038 Auction DRILL19.2V DRILL & EX KIT	ROAD
008447	R-24-038 Auction RANGEELECTRIC VULSP 24" RESTUARANT RANGE	JCM
009092	R-24-038 Auction DISHWASHERAMERICAN DISH LO-TEMP DISHWASHER	JCH
009332	R-24-038 Beyond Repair VACUUMSUPERCOACH BACK PACK VACUUM CCAC	BLDG.MAINT
009798	R-24-038 Auction PROJECTORDELL PROJECTOR AND WARRANTIESCindy's Office	CLERK
009851	R-24-038 Beyond Repair CONVECTION OVEN	CCDC/ADULT
010336	R-24-038 Auction VEHICLE- SHELLY'S2008 F150 FORD TRK. WHITE 4X21FTVX12558KC19536G 73263	BLDG.MAINT
010340	R-24-038 Auction VEHICLE 14039G2007 STERLING LT 9500K-PAC ROLL OFF HOISTK-PAT TRAPPER #	ROAD
010431	R-24-038 Auction CHAIRSTACKABLE CHAIR	JCR
010432	R-24-038 Auction CHAIRSTACKABLE CHAIR	JCR
010433	R-24-038 Auction CHAIRSTACKABLE CHAIR	JCR
010434	R-24-038 Auction CHAIRSTACKABLE CHAIR	JCR
010435	R-24-038 Auction CHAIRSTACKABLE CHAIR	JCR
010436	R-24-038 Auction CHAIRSTACKABLE CHAIR	JCR
010437	R-24-038 Auction CHAIRSTACKABLE CHAIR	JCR
010438	R-24-038 Auction CHAIRSTACKABLE CHAIR	JCR
010439	R-24-038 Auction CHAIRSTACKABLE CHAIR	JCR
010440	R-24-038 Auction CHAIRSTACKABLE CHAIR	JCR
010441	R-24-038 Auction CHAIRSTACKABLE CHAIR	JCR
010442	R-24-038 Auction CHAIRSTACKABLE CHAIR	JCR
010816	R-24-038 Auction Vehicle2009 Chevy Silverado 3500 WhiteVIN# 1GBJK74K39F141842G 76749	Unit 2(FLOOD
011133	R-24-038 Auction TractorNew Holland TD-5050Unit #45	ROAD
011287	R-24-038 AUCTION VEHICLE 2010 FORD EXPEDITION 4DR/4WDUNIT 952VIN# 1FMJU1G50AEA99256	SHERIFF

011417	R-24-038 Beyond Repair AIR TANK	Air fill scuba tank & air fill scuba adapter for (sort team)	CCDC/ADULT
011630	R-24-038 Auction 2011 Ford Expedition	20496G Unit #100	Safety
011893	R-24-038 Beyond Repair Television		CCDC/ADULT
011894	R-24-038 Beyond Repair Television		CCDC/ADULT
012679	R-24-038 Auction 2013 Chevrolet Silverado Crew Cab 4X4	Unit 22186645G	FLOOD
012701	R-24-038 Obsolete Discount Two-Way Radio		CCDC/ADULT
012756	R-24-038 Obsolete Two-Way Radio		CCDC/ADULT
012888	R-24-038 Beyond Repair Vulcan VC44GF Convection Oven		CCDC/ADULT
012906	R-24-016 AUCTION 2014 Ford Sedan		SHERIFF
013013	R-24-038 Auction Scanner Fujitsu Scan Snap	Elly	DWI
013020	R-24-038 Obsolete Two-Way Radio		CCDC/ADULT
013021	R-24-038 Obsolete Two-Way Radio		CCDC/ADULT
013087	R-24-038 Auction Toshiba Digital Copier	Public Area	CLERK
013150	R-24-038 Obsolete RADIO		CCDC/ADULT
013250	R-24-038 Auction 2015 FORD F250		ROAD
013322	R-24-038 Auction LAPTOP COMPUTER		CLERK
013339	R-24-038 Auction COMPUTER MONITOR	C.E Office	P&Z
013509	R-24-038 Auction WIRELESS HEADSET	ANGELA'S	ROAD
013518	R-24-038 Auction COMPUTER MONITOR	Bldg Insp	P&Z
013598	R-24-038 Obsolete TWO WAY RADIOS		CCDC/ADULT
013607	R-24-038 Obsolete TWO WAY RADIOS		CCDC/ADULT
013612	R-24-038 Obsolete Radio		CCDC/ADULT
013615	R-24-038 Obsolete Radio		CCDC/ADULT
013801	R-24-038 Auction Computer	Public Area Cube A	CLERK

013802	R-24-038 Auction ComputerDave	CLERK
013843	R-24-038 Auction Computer- payroll	FINANCE
013855	R-24-038 Obsolete Kenwood VHF Portable radios	CCDC/ADULT
013856	R-24-038 Obsolete Kenwood VHF Portable radios	CCDC/ADULT
013857	R-24-038 Obsolete Kenwood VHF Portable radios	CCDC/ADULT
013858	R-24-038 Obsolete Kenwood VHF Portable radios	CCDC/ADULT
013859	R-24-038 Obsolete Kenwood VHF Portable radios	CCDC/ADULT
013860	R-24-038 Obsolete Kenwood VHF Portable radios	CCDC/ADULT
013861	R-24-038 Obsolete Kenwood VHF Portable radios	CCDC/ADULT
013883	R-24-038 Obsolete ComputerIntake	CCDC/ADULT
013915	R-24-038 Beyond Repair Cordless Electric Blower	CCFM
013933	R-24-038 Beyond Repair Dewalt Flexvolt Combo Kit	CCDC/ADULT
013945	R-24-038 Auction Wireless HeadsetAngela	ROAD
013981	R-24-038 Auction Computer DektopMaria	IHC
014156	R-24-038 Beyond Repair Convection Oven and gas OvenIn Kitchen (Adult)	CCDC/ADULT
014279	R-24-038 Auction Computer DesktopSO CIDForensic Computer	SHERIFF
014305	R-24-038 Beyond Repair Super Coach Pro 10QT Backpack Vacuum CleanersCCDC	CCFM
014306	R-24-038 Beyond Repair Super Coach Pro 10QT Backpack Vacuum CleanersCCAC	CCFM
014307	R-24-038 Beyond Repair Super Coach Pro 10QT Backpack Vacuum CleanersCCHD	CCFM
014499	R-24-038 Beyond Repair Epson Scanner	CCDC/ADULT
014689	R-24-038 Auction Desktop ComputerDmiri	CLERK
014695	R-24-038 Obsolete Genuine RCA Digital Handheld Radio	CCDC/ADULT
014696	R-24-038 Obsolete Genuine RCA Digital Handheld Radio	CCDC/ADULT
014697	R-24-038 Obsolete Genuine RCA Digital Handheld Radio	CCDC/ADULT

014698	R-24-038 Obsolete Genuine RCA Digital Handheld Radio	CCDC/ADULT
014722	R-24-038 Auction Milwaukee M18 Cordless Reciprocating Saw Bare Tool	CCFM
014971	R-24-038 Auction Hobart Mixer Model HL600Cap 80 Qt	CCDC/ADULT
015270	R-24-038 Beyond Repair Toshiba Portable A/C	CCFM
015602	R-24-038 Auction Waring Commercial Toaster	JCM
015881	R-24-038 Beyond Repair 32" ONN TV	CCDC/ADULT
165343	R-24-038 Beyond Repair ROTARY CUTTERBUSH HOG RZ60LEASE PURCHASE WITH/FIRST SECURITBLDG.MAINT	
704869	R-24-038 Auction VEHICLE 1998 CHEV 3/4TON 4X4 PUUNIT 113VIN# 1GCGK24RSWZ193069G 34520 ROAD	
NA	Historic Court House Windows	CHAVES COUNTY
13940	Asus Computer Tower	SHERIFF
10014	Honda Pressure Washer	CCFM
11139	Glite Computer	SHERIFF
NA	APC Backup	SHERIFF
NA	Microsoft Ergonomic Keyboard	CLERK
NA	LG Portable DVD Writer	CLERK
NA	Acer computer Monitor	CLERK
NA	Plat Map Display	CLERK
NA	Commercial Range 6 Burner	JCR
NA	Commercial Dishwasher	JCR
NA	Washer- Parts only	CCDC/ADULT
NA	Washer- Parts only	CCDC/ADULT
NA	Water Heater	CCDC/ADULT
NA	Washer- Parts only	CCDC/ADULT
NA	Washer	CCDC/ADULT
NA	Monitor	Road
NA	Computer	IHC
NA	Rigid Air Compressor	CCFM

AGENDA ITEM: 7

Resolution R-24-039 – Authorizing
Suspending the Minimum Penalty
Requirements of the Property Tax Code

MEETING DATE: 08/15/2024

STAFF SUMMARY REPORT

Action Requested by: Chanel Rey, Chief Deputy Treasurer

Action Requested: Approval of Resolution R-24-039

Item Summary:

Resolution R-24-039 would suspend the minimum penalty requirements of the Property Tax Code; Section 7-38-050 NMSA 1978 which states “*If property taxes become delinquent, a penalty of one percent of the delinquent taxes for each month or any portion of a month they remain unpaid shall be imposed, but the total penalty shall not exceed five percent of the delinquent taxes except that, when the penalty determined under the foregoing provisions of this subsection is less than five dollars (\$5.00), the penalty to be imposed shall be five dollars (\$5.00).*”

Based on the exceptionally high rate of property tax collections, it is felt that a minimum \$5.00 penalty is unnecessary. The property tax collection average for the prior 10 years is 99.33 % as of June 30, 2024.

Staff recommends approval.

SUPPORT DOCUMENTS: **Resolution R-24-039**

Summary by: Chanel Rey

Title: Chief Deputy Treasurer

RESOLUTION R-24-039

**SUSPENDING THE MINIMUM PENALTY REQUIREMENTS
OF THE PROPERTY TAX CODE**

WHEREAS, it has been determined that the property tax collection percentage in Chaves County is exceptionally good without imposing a penalty on the taxpayers, and

WHEREAS, the Chaves County Commissioners have customarily suspended the minimum penalty requirements, and

NOW, THEREFORE, BE IT RESOLVED by the Board of Chaves County Commissioners that the minimum penalty requirements of Section 7-38-50 NMSA 1978 of the Property Tax Code for the 2024 Tax Year is hereby suspended.

Done at Roswell, County of Chaves, New Mexico this 15th day of August 2024.

BOARD OF CHAVES COUNTY COMMISSIONERS

Jeff Bilberry, Chair

T Calder Ezzell, Jr., Vice-Chairman

ATTEST:

Dara Dana, Member

Richard C. Taylor, Member

Cindy Fuller
County Clerk

Michael Perry, Member

AGENDA ITEM: 8

R-24-040 Resolution
Supporting a
Convention of States

MEETING DATE:

August 15, 2024

STAFF SUMMARY REPORT

ACTION REQUESTED BY: County Manager

ACTION REQUESTED: Approve Resolution

ITEM SUMMARY:

This resolution supports the objectives of a Convention of States called for the purposes of:

1. Imposing Fiscal Restraints upon the Federal Government.
2. Limiting the Power and Jurisdiction of the Federal Government.
3. Limiting the Terms of Office for Officials and Members of Congress.

Staff Recommends Approval

SUPPORT DOCUMENTS: R-24-040

SUMMARY BY: William B. Williams

TITLE: County Manager

RESOLUTION R-24-040

A RESOLUTION SHOWING CHAVES COUNTY SUPPORT FOR THE CONVENTION OF STATES OBJECTIVES

WHEREAS, the Chaves County Board of County Commissioners recognizes the importance of maintaining the principles of fiscal responsibility, limited government, and accountable representation at all levels of governance; and

WHEREAS, the Board acknowledges the growing concerns among citizens regarding the fiscal policies, expansive powers, and extended tenures of federal officials within the United States government; and

WHEREAS, the Board of County Commissioners believes that the United States Constitution, as the supreme law of the land, should meet the needs and concerns of its citizens, as envisioned by the Framers; and

WHEREAS, Article V. of the United States Constitution makes provisions for the calling of an Amendments Convention by the States; and

WHEREAS, this Convention of States would be limited to the proposing of only those amendments falling within the topics of the applications adopted by the state legislatures; and

WHEREAS, the Board of County Commissioners recognizes the necessity of addressing key areas of concern through amendments to the Constitution of the United States, including but not limited to:

1. Imposing Fiscal Restraints on the Federal Government: To ensure responsible fiscal management and prevent excessive government spending that burdens future generations with unsustainable debt.
2. Limiting the Power and Jurisdiction of the Federal Government: To preserve the principles of federalism and restrain the federal government from encroaching upon the powers reserved to the states and the people.
3. Limiting the Terms of Office for Officials and Members of Congress: To promote accountability, prevent the entrenchment of career politicians, and encourage a more dynamic and responsive legislative body.

NOW, THEREFORE, BE IT RESOLVED, by the Chaves County Board of County Commissioners, that:

1. The Board hereby expresses its support for the convening of a Convention of States for the purpose of proposing amendments addressing the issues of fiscal restraints, limiting federal power, and imposing term limits on federal officials and Members of Congress.
2. The Board urges the state legislators of the United States to exercise their authority under Article V. of the United States Constitution to call for a Convention of States to address these critical matters of national importance.
3. The Board hereby directs copies of this resolution be sent to the Governor of the State of New Mexico, the President of the United States Senate, the Speaker of the United States House of Representatives, and to the members of the New Mexico State Legislature.

DONE THIS 15th day of August 2024, at Roswell, Chaves County, New Mexico.

COMMISSIONERS **BOARD OF CHAVES COUNTY**

Jeff Bilberry, Chairman

T. Calder Ezzell Jr, Vice-Chairman

ATTEST:

Dara Dana, Member

Richard Taylor, Member

Cindy Fuller
County Clerk

Michael Perry, Member

AGENDA ITEM: 9

Resolution R-24-041 and Agreement A-24-047 between Chaves County and Southeastern New Mexico Economic Development District/Council of Governments for Annual Membership

MEETING DATE: August 15, 2024

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Alex Palomino, Public Services Director

ACTION REQUESTED: Approval of Resolution and Agreement

ITEM SUMMARY:

This Resolution and Agreement will authorize Chaves County's membership in the Southeastern New Mexico Economic Development District/Council of Governments. Chaves County has budgeted funds for this membership. SNMEDD/COG provides planning, technical assistance and capacity building services to local governments in southeastern New Mexico.

Staff recommends approval.

SUPPORT DOCUMENTS: Resolution R-24-041 and Agreement A-24-047

SUMMARY BY: Alex Palomino

TITLE: Public Services Director



Dora Batista
Executive Director

SOUTHEASTERN NEW MEXICO ECONOMIC DEVELOPMENT DISTRICT

COUNCIL OF GOVERNMENTS

1600 SE Main, Suite D
Roswell, NM 88203
Phone: (575) 624-6131
Fax: (575) 624-6134
www.snmedd.com

July 3, 2024

Bill Williams, County Manager
Chaves County
P.O. Box 1817
Roswell, NM 88202

Dear Mr. Bill Williams:

With regard to your annual membership in the District for the 2024-2025 fiscal year, we have enclosed the following:

- I. **AGREEMENT** – required by the Department of Finance and Administration for disbursement of local funds and which conforms to state regulations. Two copies are enclosed. After the Agreement has been executed, please keep one copy and return one to our office.
- II. **RESOLUTION** – upon approval by your council or commission, it is to be signed, attached to and distributed with the attached Agreement.
- III. **2024-2025 ASSESSMENT SCHEDULE AND BUDGET FOR 2024-2025** enclosed for your information.
- IV. **WORK PROGRAM FOR STATE APPROPRIATED FUNDS** – enclosed for your information.
- V. **INVOICE** – enclosed for billing and bookkeeping purposes. Please return one copy with your check.

The most recent audit and financial statements are available upon request.

As you know, we are in the process of finalizing the SNMEDD/COG budget for the coming year and your prompt attention is greatly appreciated.

If you have any questions or require further information, please feel free to contact me. Thank you for your support and letting us serve you.

Sincerely,

Dora Batista
Executive Director

DB/pm
Enclosures

A-24-047
AGREEMENT

This Agreement, entered into by and between the Southeastern New Mexico Economic Development District/COG (hereinafter known as the "District") and the County of Chaves a member of said District (hereinafter known as the "Member") is as follows:

I. The District agrees to provide the following services to the Member upon request and final approval of the District budget:

- A. Undertake studies, collect data and develop regional plans and programs pertaining to such subjects as human and natural resource development, community facilities and the general improvement of living and working environments.
- B. Furnish technical and management assistance in the development of planning activities.
- C. Coordinate local planning with that of other Members of the District and the State.
- D. Assist in community and economic development, transportation and public works projects.
- E. Assist member governments with their legislative activities.
- F. Assist in the preparation of applications for funding under various state, federal and private grant programs. Contracts for administration may be entered into between Member and District if Member requires or desires District to administrate project.
- G. Provide a Comprehensive Economic Development Strategy at the direction of the Board.
- H. Engage in such other activities as are necessary to improve area development and address regional problems.

II. The Member agrees to the following:

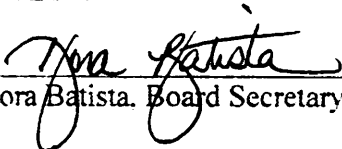
- A. To remain an active member of the District.
- B. To make an annual contribution of \$ 8,000.00 to the District as recognition of active membership.

Entered into this 15 day of August, 2024, at

ATTEST:

Clerk

ATTEST:




Dora Batista, Board Secretary

New Mexico

Manager/Commission Chairman

SOUTHEASTERN NEW MEXICO
ECONOMIC DEVELOPMENT DISTRICT/COG



Sam Seely, Board President

WHEREAS, the County of Chaves hereinafter referred to as the County, is a member of and desires the services of the Southeastern New Mexico Economic Development District/COG, and

WHEREAS, in accordance with article 58, section 4-58-1 to 4-58-6 NMSA 1978, an agreement setting forth the terms and conditions of active membership in the Southeastern New Mexico Economic Development District/COG is required, and

WHEREAS, it is the desire of the County to continue as an active member of the Southeastern New Mexico Economic Development District/COG.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY OF CHAVES THAT:

1. The Agreement attached to the Resolution expressed the desires and intent of the County.
2. The Agreement attached is hereby ratified and approved and the proper official(s) of the County are hereby authorized and instructed to affix their signature (s) thereto.
3. A copy of this Resolution (together with the referenced Agreement) shall be filed with the State of New Mexico, Department of Finance and Administration, Local Government Division and the Southeastern New Mexico Economic Development District/COG; and shall be made a part of the budget documentation of the County.

DONE THIS 15 day of August, 2024 at

County of Chaves
New Mexico

ATTEST:

Commission Chairman

Clerk

SOUTHEASTERN NEW MEXICO ECONOMIC DEVELOPMENT DISTRICT/COG

DUES STRUCTURE

MEMBER	<u>2023-2024</u> <u>CURRENT</u>	<u>2024-2025</u> <u>PROPOSED</u>
Chaves County	\$8,000	\$8,000
Eddy County	\$8,000	\$8,000
Lea County	\$8,000	\$8,000
Lincoln County	\$7,000	\$7,000
Otero County	\$8,000	\$8,000
Town of Dexter	\$1,000	\$1,000
Town of Hagerman	\$1,000	\$1,000
Town of Lake Arthur	\$1,000	\$1,000
City of Roswell	\$13,588	\$13,588
City of Artesia	\$3,450	\$3,450
City of Carlsbad	\$7,641	\$7,641
Village of Hope	\$1,000	\$1,000
Village of Loving	\$1,000	\$1,000
City of Eunice	\$1,000	\$1,000
City of Hobbs	\$10,237	\$10,237
City of Jal	\$1,000	\$1,000
City of Lovington	\$3,303	\$3,303
Town of Tatum	\$1,000	\$1,000
Village of Capitan	\$1,000	\$1,000
Town of Carrizozo	\$1,000	\$1,000
Village of Corona	\$1,000	\$1,000
Village of Ruidoso	\$2,450	\$2,450
City of Ruidoso Downs	\$1,000	\$1,000
City of Alamogordo	\$9,121	\$9,121
Village of Cloudcroft	\$1,000	\$1,000
Village of Tularosa	\$1,000	\$1,000
Mescalero Apache Tribe	\$1,000	\$1,000
TOTALS:	\$103,790	\$103,790

SNMEDD APPROVED BUDGET 2024-2025

	Budget
Income	
DFA Grant Writing Reimb '24	\$74,267.31
Legis Tech Cap Grant Reimb '24	\$79,824.04
Legis Tech Capacity Grant '25	\$320,000.00
NM GRO Admin	\$800,000.00
PED Community Schools	\$375,000.00
PED Community Schools Admin	\$30,000.00
DFA NM Govt. Approp.	\$99,000.00
EDA Fed Gov't	\$70,000.00
EDA Disaster Recovery Grant	\$250,000.00
Contracts & Fees Fiscal Agent	\$30,000.00
Grant Administration	\$130,000.00
Member Dues	\$102,790.00
Interest Income	\$100.00
Reimbursement Income	\$100.00
Unbudgeted Revenue	\$0.00
Total Income	\$2,361,081.35
Expense	
Advertising	\$1,000.00
Audit	\$16,703.00
Total Communication	\$15,000.00
Contract Services	\$200,000.00
Equip Lease/Repair	\$7,500.00
Equip. Purchases	\$4,000.00
Legis Tech Cap Grant '25	\$320,000.00
Payroll Taxes and Expense	\$49,498.36
NM GRO Operations	\$100,000.00
NM GRO Working Fund Transfer	\$300,000.00
Fringe Benefits	\$100,000.00
Program Operations	\$75,000.00
Salary and Wages	\$628,295.93
Travel	\$25,000.00
Unbudgeted Balance	\$519,084.06
Total Expense	\$2,361,081.35

Southeastern New Mexico Economic Development District/
Council of Governments

FY 2024-2025 DFA ANNUAL WORK PLAN

State of New Mexico
Grant-In-Aid Program

The following are functions, measures, targets, and tasks the Southeastern New Mexico Economic Development District/Council of Governments (SNMEDD/COG) will complete in fulfillment of its obligation to its member governments and the State of New Mexico Department of Finance and Administration-Local Government Division to provide planning, technical assistance and capacity building services to local governments in southeastern New Mexico.

Function 1. Submit reports, budgets, and planning outcomes to the Local Government Division.

- Task 1.1** Prior to July 1, 2024 submit a Board approved Annual Work and Operations Budget to the Local Government Division
- Task 1.2** Submit payment reimbursement invoices to the Local Government Division no later than the 15th day of the month (January, April, July, October) following the close of each quarter
- Task 1.3** Provide professional development training opportunities to staff
- Task 1.4** Schedule and include as an agenda item for each quarterly meeting of the Board of Directors training or information to benefit local elected officials such as speakers from relevant agencies or upcoming trainings or meetings
- Task 1.5** Attend, when possible, regularly scheduled meetings of member governments; special purpose meetings; provide technical assistance, conduct public hearings and assist in whatever capacity we are able
- Task 1.6** Participate in NewMarc (NM Association of Regional Councils); SWREDA (Southwest Regional Executive Directors Association); and the National Association of Development Organizations (NADO)

Function 2. Provide local governments with application and general technical assistance on federal and state available funding

- Task 2.1** Inform members of CDBG, EDA, USDA, CIF and other funding programs, rule changes and Notifications of Funding Assistance (NOFA) including Disaster Recovery and Stimulus funds when available
- Task 2.2** Inform members of State available funds such as Matching Funds, Cost Overruns, Outdoor Recreation; etc
- Task 2.3** Assist with funding assistance applications for members upon their request including the conducting of public hearings if necessary. Coordinate presentations to the Community Development Council and Colonias Infrastructure Fund Board by our member governments seeking CDBG or CIF funding
- Task 2.4** Provide Grant Administration and Technical Assistance to member governments upon approval of a contractual agreement between the local government and the funding agency. A contract between SNMEDD and the local municipality/county can be negotiated for grant administration
- Task 2.5** Act as Fiscal Agent to those municipalities/counties that have deficiencies in their audit and would not be able to receive funding from capital outlay or grants otherwise
- Task 2.6** Assist local governments with the seeking of funds for updating comprehensive plans and participate in public input meetings

Function 3. Infrastructure Planning—Coordinate the ICIP process regionally.

- Task 3.1** Assist with ICIP training to the extent needed that will be presented to local governments and others by DFA/LGD staff
- Task 3.2** Assist and provide local governments technical assistance with the development and submittal of the ICIP as needed. Encourage the submission and participation of the ICIP to our municipalities/counties and its relevance to the Capital Outlay process
- Task 3.3** Encourage local municipal, county governments and other entities to include operation and maintenance costs in the ICIP
- Task 3.4** Encourage members to develop financing plans for each of their top five ICIP priorities, including a project description, secured sources of funding and, where applicable, utility rate structure and asset management plans

Task 3.5 Have staff attend and encourage local government members to attend, the annual New Mexico Infrastructure Finance Conference and other relevant conferences

Task 3.6 Conduct regional clearinghouse review, as may be necessary for all applications per the Intergovernmental Cooperation Act of 1968 and Section 204 of the Demonstration Cities and Metropolitan Act of 1966, as amended, a grant applicant requesting federal funding should send its proposed project to the States' planning agencies

Function 4. Capital Outlay—Increase quality of project planning, legislative representation and administration.

Task 4.1 Assist local entities seeking assistance in the preparation and submission of capital outlay request forms through informational workshops and direct application technical assistance

Task 4.2 Work with Legislators throughout the region on locally established capital improvement priorities by holding county project vetting hearings in each county and allowing municipalities and counties the opportunity to present potential projects to their legislators. Assist with reauthorizations

Task 4.3 Prepare a preliminary list of projects submitted by local entities and submit list to local legislators

Task 4.4 Track capital outlay legislation relevant to community development, infrastructure improvement projects and project planning and programming

Task 4.5 Participate in State funding programs such as NM Gro to the extent mandated by the State

Function 5. Rural Support—Build capacity of local governments, rural water associations and other rural organizations.

Task 5.1 Provide assistance to rural water associations, community ditches, acequias and other non-members on capital project planning. Assistance may be based on a Board approved fee for service schedule

Task 5.2 Engage rural members and non-members requesting assistance in “project prospectus development”, develop, review and vet projects seeking funding sources to meet specific project needs

Task 5.3 Invite rural water associations and other non-member organizations in each county to capital improvement hearings or meetings that would be beneficial

- Task 5.4 Provide opportunities and information for local government staff and/or elected officials to attend capacity building training, workshops and conferences sponsored by state, regional and national planning and development organizations and funding sources
- Task 5.5 Provide US Census data information and support for the region as a US Census Bureau Affiliate
- Task 5.6 Provide public relations for the SNMEDD and local governments through continuous media dissemination
- Task 5.7 Meet with community elected and appointed officials and key community leaders to increase community capacity building foundation

Function 6. Transportation—Provide local governments with assistance to improve the region's transportation system for the efficient movement of goods, services, and people.

- Task 6.1 Compile and maintain a database of transportation-related projects that may be contemplated or that are ready to be implemented for local governments within the region
- Task 6.2 Maintain transportation-related technical information on the website, as available, to assist local governments and others in packaging applications that improve the infrastructure of the region
- Task 6.3 Provide orientations or similar training to newly appointed RPO members representing local governments, preparing them in their roles on the Regional Transportation Policy and Technical Committees
- Task 6.4 Meet with local elected officials, informing them of the transportation-related programs and activities available to them through the Southeastern Regional Planning Organization (SERTPO) and encourage their input in regional transportation planning
- Task 6.5 Maintain and provide the SERTPO regional transportation planning function in concert with the New Mexico Department of Transportation
- Task 6.6 Organize, schedule and host SERTPO Policy Committee and Technical Committee meetings

Function 7. Provide resources toward the development of new business or business expansions to retain and create jobs.

- Task 7.1** Prepare a Comprehensive Economic Development Strategy update for submittal to our local government members and the Economic Development Administration (EDA) under the guidance and rules established by EDA.
- Task 7.2** Post results of studies or analysis on SNMEDD website and make data available to our region for applications and reports
- Task 7.3** Meet regularly with the region's five economic development corporation/entities to gather and share information.
- Task 7.4** Support the top five industry clusters in our region: Energy; Agriculture; Tourism; Defense & Security; and Transportation
- Task 7.5** Support and promote local agriculture and related value added industries
- Task 7.6** Work with the Small Business Development Centers in our region
- Task 7.7** Attend Eastern Area Workforce Board Meetings and provide information to the chief elected officials



Dora Batista
Executive Director

**SOUTHEASTERN NEW MEXICO
ECONOMIC DEVELOPMENT DISTRICT**

COUNCIL OF GOVERNMENTS

1600 SE Main, Suite D
Roswell, NM 88203
Phone: (575) 624-6131
Fax: (575) 624-6134
www.snmedd.com

Invoice

Invoice Date: July 3, 2024

Bill Williams, County Manager
Chaves County
P.O. Box 1817
Roswell, NM 88202-1817

DESCRIPTION

AMOUNT

FY 2023-2024 MEMBER GOVERNMENT CONTRIBUTION	\$8,000.00
Total Due \$8,000.00	

- **Please make checks payable to Southeastern New Mexico Economic Development District.**

T h a n k Y o u

"Leadership to enhance the region's quality of life, services and jobs"

AGENDA ITEM: 10

Appointments to the Roswell-Chaves County

MEETING DATE: August 15, 2024

Extraterritorial Zoning Commission

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Planning and Zoning Department

ACTION REQUESTED: The re-appointment of Royce Maples, Rita Kane Doerhoefer, and Michael Lackey to the Roswell-Chaves County (ETZ) Extraterritorial Zoning Commission for a term of one-year.

ITEM SUMMARY: Per NMSA 3-21-3 and Roswell-Chaves County ETZ Ordinance No.80-1, the Chaves County Board of Commissioners shall appoint three County residences that live in the ETZ Area to the Roswell- Chaves County Extraterritorial Commission to serve a term of one year.

Staff recommends the re-appointment of

**Royce “Pancho” Maples; and
Rita Kane Doerhoefer; and
Michael C. Lackey**

to the Roswell-Chaves County (ETZ) Extraterritorial Zoning Commission for a term of one-year.

SUMMARY BY: Louis Jaramillo

TITLE: Planning and Zoning Director

AGENDA ITEM: 11

MEETING DATE: August 15, 2024

UPDATE TO Charles Noriega's appeal to Resolution # 23-054 Condemnation Resolution of 6217 Devonian Street

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Planning and Zoning Department

ACTION REQUESTED: To determine if Mr. Charlie Noriega has complied with the signed Agreement to correct the public nuisance at 6217 Devonian St., Roswell NM 88201.

ITEM SUMMARY

On December 21, 2023 the Board approved condemning 6217 Devonian Street. Mr. Noriega appealed.

On January 25, 2024 the Board denied Mr. Noriega's appeal. In February 2024 an Agreement was signed by Mr. Noriega that permitted him to clean up his property within six months. The agreement also stated six terms that Mr. Noriega was required to follow.

- A. Remove all vehicles, mobile homes, wreckage, rubbish and trash currently on the Property.
- B. Will comply with and abide by all New Mexico laws regarding disposal and crushing of vehicles.
- C. Will not allow any new vehicles to be stored on the Property.
- D. Will not engage in any business with the public on the Property.
- E. Will comply with and abide by all New Mexico Environmental Department rules and regulations regarding sewage and water contamination.
- F. Will allow County staff to enter the property and inspect the progress of the abatement, at least once a month, during normal business hours.

Staff has been making monthly visits to the site and has been providing a verbal report to the Commission on his progress. On August 12, 2024, Staff made a final visit to the site.

SUMMARY BY: Louis Jaramillo

TITLE: Planning and Zoning Director

AGENDA ITEM: 12

Ratification of Agreement
A-24-041 between Chaves County
and the State of New Mexico, LGRF
Cooperative Agreement (COOP)

MEETING DATE: August 15, 2024

STAFF SUMMARY REPORT

ACTION REQUESTED BY: **Alex Palomino, Public Services Director**

ACTION REQUESTED: Ratification of Agreement A-24-041

ITEM SUMMARY:

Chaves County entered into Cooperative Agreement Project Control Number L200637 with the New Mexico Department of Transportation for LGRF Project for the year 2024 - 2025 for Road Improvement funding.

In Review of the July 25, Commission Meeting minutes, a motion was made to approve Resolution R-24-028 and Agreement A-24-041; However, it was unclear whether the motion included the Agreement as well.

Staff Recommends Ratification of Agreement A-24-041

SUPPORT DOCUMENTS: Agreement A-24-041

SUMMARY BY: **Alex Palomino, Public Services Director**

RESOLUTION R-24-028

**CHAVES COUNTY
PARTICIPATION IN LOCAL GOVERNMENT ROAD FUND PROGRAM ADMINISTERED
BY NEW MEXICO DEPARTMENT OF TRANSPORTATION**

WHEREAS, Chaves County and the New Mexico Department of Transportation enter into a cooperative agreement; and

WHEREAS, the total cost of the project will be \$373,579.00 to be funded in proportional share by the parties hereto as follows:

- a. New Mexico Department of Transportation's share shall be 75% or \$280,184.00; and
- b. Chaves County's proportional matching share shall be 25% or \$93,395.00

TOTAL PROJECT COST IS \$373,579.00

Chaves County shall pay all costs, which exceed the total amount of \$373,579.00.

NOW THEREFORE BE IT RESOLVED, in official session that Chaves County determines, resolves, and orders as follows:

That the project for this Cooperative agreement is adopted and has a priority standing.

This agreement terminates on December 31, 2025 and Chaves County incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into the written agreement.

NOW THEREFORE BE FURTHER RESOLVED by Chaves County to enter into Cooperative Agreement Project Control Number L200637 with the New Mexico Department of Transportation for LGRF Project for the year 2024 - 2025 to plan, design, construction, reconstruction, pavement rehabilitation/improvements, blading and shaping, drainage improvements, on these county roads within the control of Chaves County, New Mexico.

The routes and termini are as follows:

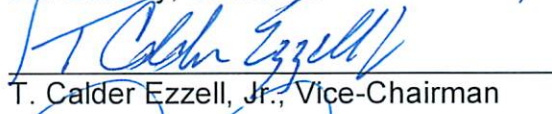
Various county roads totaling up to 19.26 miles of - design, construct, reconstruct, pavement rehabilitation/improvements, blading and shaping, drainage improvements, within the control of Chaves County in the State of New Mexico.

PASSED, ADOPTED, SIGNED AND APPROVED THIS 25 DAY OF JULY, 2024.

BOARD OF CHAVES COUNTY COMMISSIONERS

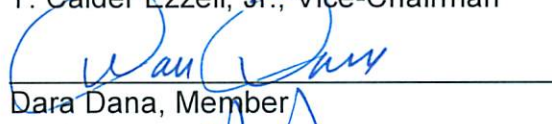


Jeff Bilberry, Chairman



T. Calder Ezzell, Jr., Vice-Chairman

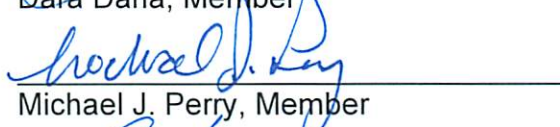
ATTEST:



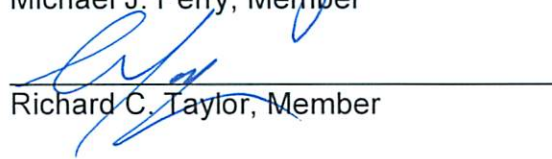
Dara Dana, Member



Cindy Fuller
County Clerk



Michael J. Perry, Member



Richard C. Taylor, Member

Contract No. _____
 Vendor No. 0000054378
 Control No. HW2L200637

**LOCAL GOVERNMENT ROAD FUND
 COOPERATIVE AGREEMENT**

This Agreement is between the **New Mexico Department of Transportation (Department)** and **Chaves County (Public Entity)**, collectively referred as the “parties.” This Agreement is effective as of the date of the last party to sign it on the signature page below.

Pursuant to NMSA 1978, Sections 67-3-28 and 67-3-28.2, and State Transportation Commission Policy No. 44, and

Pursuant to the Public Entity’s resolution that assumes ownership, liability, and maintenance responsibility for the project scope, or related amenities, and required funding to support the Project identified herein, the parties agree as follows:

1. Purpose.

The purpose of this Agreement is to provide Local Government Road Funds to the Public Entity for the Project, as described in Control No. L200637, and the Public Entity’s resolution attached as **Exhibit C**. See:

Design, construct, reconstruct, pavement rehabilitation/improvements, blading and shaping, drainage improvements, misc

The Project is a joint and coordinated effort for which the parties each have authority or jurisdiction. This Agreement specifies and delineates the rights and duties of the parties.

2. Project Funding.

- a. The estimated total cost for the Project is **Three Hundred Seventy Three Thousand Five Hundred Seventy Nine Dollars and No Cents (\$373,579)** to be funded in proportional share by the parties as follows:

Project Funding	Department Share	Public Entity Share	Total Project Cost
Funding Source 1	75%	25%	
<u>FY 2025 Local Government Road Fund</u>	\$280,184	\$93,395	\$373,579
For the purpose stated above in Section 1.			
Total Project Cost			\$373,579

- b. The Public Entity shall pay all Project costs, which exceed the Total Project Cost.
- c. Any costs incurred by the Public Entity prior to this Agreement are not eligible for reimbursement and are not included in the amount listed in this Section 2.

3. The Department Shall:

Pay the Department's Share of Project Funding identified in Section 2, Paragraph a, to the Public Entity in a single lump sum payment after:

- a. Receipt of a cover letter requesting funds;
- b. Receipt of a Notice of Award and Notice to Proceed;
- c. Receipt of Estimated Summary of Costs and Quantities;
- d. Verification of available Local Government Road Funds and Public Entity's local matching funds identified in Section 2, Paragraph a; and
- e. All required documents must include Department Project and Control Number.

4. The Public Entity Shall:

- a. Act in the capacity of lead agency for the Project described in Section 1.
- b. Submit an estimate of the Project, including work to be performed and cost to the District Engineer within thirty (30) calendar days of execution of this Agreement, or as otherwise agreed to in writing by the parties.
- c. Be solely responsible for all proportional matching funds identified in Section 2. Certify that these matching funds have been appropriated, budgeted, and approved for expenditure prior to execution of this Agreement.
- d. Pay all costs, and perform and supply or contract for all labor and material, for the purpose as described in Section 1 and the Project estimate approved by the District Engineer.
- e. Procure and award any contract in accordance with applicable procurement law, rules, regulations and ordinances.
- f. In accordance with project parameters, assume the lead planning and implementation role and sole responsibility for environmental, archaeological, utility clearances; railroad and Intelligent Transportation System (ITS) clearances; right-of-way acquisition; project development and design; and project construction and management.
- g. Cause all designs and plans to be performed under the direct supervision of a Registered New Mexico Professional Engineer, when applicable, as approved by the Department.
- h. Obtain all required written agreements or permits, as applicable, from all public and private entities.
- i. Allow the Department to inspect the Project to confirm that the Project is constructed in accordance with the provisions of this Agreement. Disclosures of any failure to meet such requirements and standards as identified by the Department, will result in termination for default, including without limitation the Public Entity's costs for funding, labor, equipment and materials.
- j. Complete the project within eighteen (18) months of approval of funding by the State Transportation Commission.
- k. Within thirty (30) calendar days of completion, provide written certification that all work under this Agreement was performed in accordance with either the New Mexico Department of Transportation's Standard Specification, Current Edition; American Public Works Association (APWA) Specifications; Department approved Public Entity

established Specifications; or Department Specifications established for Local Government Road Fund projects, by submitting the **Project Certification of Design, Construction, and Cost form**, attached as **Exhibit B**.

- l. Within thirty (30) calendar days of completion, furnish the Department an **AS BUILT Summary of Costs and Quantities form**, attached as **Exhibit C**. The report should reflect the total cost of the Project as stated in the **Project Certification of Design, Construction, and Cost form**.
- m. Failure to provide the **Project Certification of Design, Construction, and Cost form** and an **AS BUILT Summary of Costs and Quantities** report within thirty (30) calendar days of Project completion is a material breach of this Agreement and Public Entity shall reimburse to the Department all funds disbursed in accordance with this Agreement.
- n. Upon completion, maintain all Public Entity facilities that were constructed or reconstructed under this Agreement.

5. Both Parties Agree:

- a. Upon termination of this Agreement any remaining property, materials, or equipment belonging to the Department will be accounted for and disposed of by the Public Entity as directed by the Department.
- b. Any unexpended or unencumbered balance from the Local Government Road Fund appropriated for this Project reverts to the Department. These balances, if any, must be reimbursed to the Department within thirty (30) calendar days of project completion or expiration of this Agreement, whichever occurs first.
- c. This Project is not being incorporated into the State Highway System and the Department is not assuming maintenance responsibility or liability.
- d. Pursuant to NMSA 1978, Section 67-3-28.2, Local Government Road Funds granted under this provision cannot be used by the Public Entity to meet a required match under any other program.
- e. As applicable for state-funded projects, the provisions of the Tribal/Local Public Agency (T/LPA) State Funding Handbook (Current Edition), and for projects with federal funds, the provisions of the Tribal/Local Public Agency (T/LPA) Federal Funding Handbook (Current Edition), are incorporated by reference and control the contractual rights and obligations of the parties unless in conflict with the specific terms expressed in this Agreement or any amendments.

6. Term.

This Agreement becomes effective upon signature of all Parties. The effective date is the date when the last party signed the Agreement on the signature page below. This Agreement terminates on **12/31/2025**. In the event an extension to the term is needed, the Public Entity shall provide through a duly authorized agent written notice along with detailed justification to the Department sixty (60) calendar days prior to the expiration date to ensure timely processing of an Amendment.

7. Termination.

- a. If the Public Entity fails to comply with any provision of this Agreement, the Department may terminate this Agreement by providing thirty (30) calendar days written notice.
- b. The Department may terminate this Agreement if the funds identified in Section 2 have not been contractually committed within one year from the effective date of this Agreement.

- c. If sufficient appropriations and authorizations are not made, this Agreement will terminate immediately upon written notice of the Department to the Public Entity.
- d. Neither party has any obligation after termination, except as stated in Sections 4, 5, and 16.

8. Third Party Beneficiary.

It is not intended by any of the provisions of this Agreement to create in the public or any member of the public a third party beneficiary or to authorize anyone not a party to the Agreement to maintain suit for wrongful death(s), bodily and/or personal injury(ies) to person(s), damage(s) to property(ies), and/or any other claim(s) whatsoever pursuant to the provisions of this Agreement.

9. Liability.

As between the Department and Public Entity, neither party shall be responsible for liability incurred as a result of the other party's acts or omissions in connection with this Agreement. Any liability incurred in connection with this Agreement is subject to the immunities and limitations of the New Mexico Tort Claims Act, NMSA 1978, Sections 41-4-1, *et seq.*, and other applicable law.

10. Contractors Insurance Requirements.

The Public Entity shall require contractors and subcontractors hired for the Project to have a general liability insurance policy, with limits of liability of at least \$1,000,000 per occurrence. The Department is to be named as an additional insured on the contractors and subcontractor's policy and a certificate of insurance and endorsements listing the Department as an additional insured must be provided to the Department and must state that coverage provided under the policy is primary over any other valid insurance.

To the fullest extent permitted by law, the Public Entity shall require the contractor and subcontractors to defend, indemnify and hold harmless the Department from and against any liability, claims, damages, losses or expenses (including but not limited to attorney's fees, court costs, and the cost of appellate proceedings) arising out of or resulting from the negligence, act, error, or omission of the contractor and subcontractor in the performance of the Project, or anyone directly or indirectly employed by the contractor or anyone for whose acts they are liable in the performance of the Project.

11. Scope of Agreement.

This Agreement incorporates agreements, covenants, and understandings between the parties concerning the subject matter. All such covenants, agreements, and understandings have been merged into this Agreement. No prior agreement or understandings, verbal or otherwise, of the parties or their agents are valid or enforceable unless included in this Agreement.

12. Terms of this Agreement.

The terms of this Agreement are lawful. Performance of all duties and obligations must conform with and not contravene any state, local, or federal statutes, regulations, rules, or ordinances.

13. Legal Compliance.

The Public Entity shall comply with all applicable federal, state, and local laws, and

Department regulations and policies in the performance of this Agreement, including, but not limited to laws governing civil rights, equal opportunity compliance, environmental issues, workplace safety, employer-employee relations and all other laws governing operations of the workplace. The Public Entity shall include the requirements of this Section 13 in each contract and subcontract at all tiers.

14. Equal Opportunity Compliance.

The parties agree to abide by all federal and state laws and rules and regulations, and executive orders of the Governor of the State of New Mexico, pertaining to equal employment opportunity. In accordance with all such laws and rules and regulations, and executive orders of the Governor of the State of New Mexico, the parties agree to assure that no person in the United States will, on the grounds of race, color, national origin, ancestry, sex, sexual preference, age, disability, or other protected class, be excluded from employment with, or participation in, any program or activity performed under this Agreement. If the Public Entity is found to not comply with these requirements during the term of this Agreement, the parties agree to take appropriate steps to correct these deficiencies, subject to Section 7 above.

15. Appropriations and Authorizations.

The terms of this Agreement are contingent upon sufficient appropriations and authorizations being made by the governing board of the Public Entity, the Legislature of New Mexico, or the Congress of the United States if federal funds are involved, for performance of the Agreement. If sufficient appropriations and authorizations are not made by the Public Entity, Legislature of New Mexico, or the Congress of the United States if federal funds are involved, this Agreement will terminate upon written notice being given by one party to the other. The Department and Public Entity are expressly not committed to expenditure of any funds until such time as they are programmed, budgeted, encumbered, and approved for expenditure.

16. Accountability of Receipts and Disbursements.

There shall be strict accountability for all receipts and disbursements relating to this Agreement. The Public Entity shall maintain all records and documents relative to the Project for a minimum of five years after completion of the Project. The Public Entity shall furnish the Department and State Auditor, upon demand, any and all such records relevant to this Agreement. If documentation is insufficient to support an audit by customarily accepted accounting practices, the expense supported by such insufficient documentation must be reimbursed to the Department within thirty (30) calendar days. If an audit finding determines that specific funding was inappropriate or not related to the Project, the Public Entity shall reimburse that portion to the Department within thirty (30) calendar days of written notification.

17. Severability.

In the event that any portion of this Agreement is determined to be void, unconstitutional or otherwise unenforceable, the remainder of this Agreement will remain in full force and effect.

18. Applicable Law.

The laws of the State of New Mexico shall govern this Agreement, without giving effect to its choice of law provisions. Venue is proper in a New Mexico Court of competent jurisdiction in accordance with NMSA 1978, Section 38-3-1(G).

19. Amendment.

This Agreement may be altered, modified, or amended only by an instrument in writing executed by the parties.

The remainder of this page is intentionally left blank.

In witness whereof, each party is signing this Agreement on the date stated opposite that party's signature.

NEW MEXICO DEPARTMENT OF TRANSPORTATION

By: _____
Cabinet Secretary or Designee

Date: _____

Approved as to form and legal sufficiency by the New Mexico Department of Transportation's Office of General Counsel

By: _____
Assistant General Counsel

Date: _____

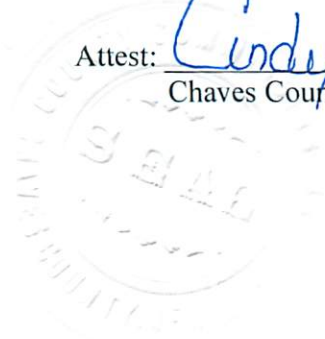
Chaves County

By: *[Signature]*

Date: 7/25/24

Title: Chairman

Attest: *[Signature]*
Chaves County Clerk or Designee



**EXHIBIT A
PROJECT CERTIFICATION OF
DESIGN, CONSTRUCTION, AND COST**

TO: New Mexico Department of Transportation
District _____ LGRF Coordinator

Cooperative Agreement No. _____ Control No. _____
Joint Powers Agreement No. _____ Control No. _____

Entity: _____

Scope of Work (Including Routes and Termini):

I, the undersigned, in my capacity as _____ of _____ state that:

1. The design is in compliance with all state laws, rules, regulations, and local ordinances and was performed in accordance with the provisions set forth in this Agreement and in the Tribal/Local Public Agency State Funding Handbook (Current Edition);

2. Construction of the project was performed in accordance with standards and specifications set forth in:

_____ and completed on _____, 20____; and

3. That the total project cost of _____, with New Mexico Department of Transportation 75% share of _____ and the Public Entity share of _____ (as submitted in attached "As Built Summary of Costs and Quantities") is accurate, legitimate, and appropriate for the project.

Name

Date

Print Name

Title

EXHIBIT C
Chaves County RESOLUTION

PARTICIPATION IN LOCAL GOVERNMENT ROAD FUND PROGRAM ADMINISTERED BY
NEW MEXICO DEPARTMENT OF TRANSPORTATION

WHEREAS, the **Chaves County** and the New Mexico Department of Transportation have entered into a cooperative grant agreement under the Local Government Road Fund Program for a local road project.

WHEREAS, the total cost of the project will be **\$373,579** to be funded in proportional share by the parties hereto as follows:

CN L200637 Project Funding	Department Share	Public Entity Share	Total Project Cost
Funding Source 1	75%	25%	100%
FY 2025 Local Government Road Fund	\$280,184	\$93,395	\$373,579
design, construct, reconstruct, pavement rehabilitation/improvements, blading and shaping, drainage improvements, misc			


WHEREAS, the **Chaves County** shall pay all costs, which exceed the total project cost of **\$373,579**.

NOW THEREFORE, be it resolved in official session that **Chaves County** determines, resolves, and orders as follows:

- a. The project for this Cooperative Agreement is adopted and has a priority standing.
- b. The Cooperative Agreement terminates on **12/31/2025** and the **Chaves County** incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into the written agreement.
- c. The agent of the **Chaves County**, _____ (name or title), shall have signature authority to bind the **Chaves County** to the terms and conditions of this Cooperative Agreement, and shall have authority to request in writing and secure extensions to the Cooperative Agreement on behalf of the **Chaves County** in the manner set forth by the Cooperative Agreement.

NOW THEREFORE, be it resolved by the **Chaves County** to enter into Cooperative Agreement for Project Control Number **L200637** with the New Mexico Department of Transportation for the LGRF Program for fiscal year **2025** for **19.26 miles of various county roads. - design, construct, reconstruct, pavement rehabilitation/improvements, blading and shaping, drainage improvements, misc** within the control of **Chaves County** in the State of New Mexico.

(Appropriate Signatures below) (Council, Commission, School Board, Tribe, Pueblo, Nation, etc.)

 Chairman 7/25/24
 _____ DATE _____
 (PRINTED NAME, POSITION)
 _____ DATE _____
 (PRINTED NAME, POSITION)
 _____ DATE _____
 (PRINTED NAME, POSITION)

AGENDA ITEM: 13

Permission to Publish for a Public Hearing Regarding LEDA and Ordinance No. O-100 an Ordinance of Chaves County Relating to the Intergovernmental Agreement and Project Participation Agreement for USA Beef

MEETING DATE: August 15, 2024

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Bill Williams, County Manager

ACTION REQUESTED: Permission to Publish

ITEM SUMMARY:

Staff is requesting permission to publish for a public hearing regarding repealing Ordinance No. O-100 with Ordinance O-116 to be held on Thursday, September 19, 2024, at 9:00 a.m. in the Chaves County Commission Chambers during the Commission's regular meeting. This new ordinance relates to satisfied agreement terms between Chaves County and the New Mexico Local Economic Development Department pertaining to the Leprino Foods Company.

If approved, this notification will be published in the Roswell Daily Record.

Staff recommends approval.

SUPPORT DOCUMENTS: Draft Ordinance No. O-116, Ordinance O-100

SUMMARY BY: Bill Williams

TITLE: County Manager

ORDINANCE NUMBER O-100

AN ORDINANCE OF CHAVES COUNTY APPROVING THE PROJECT AND AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT AND A PROJECT PARTICIPATION AGREEMENT, ACCEPTING FROM THE NEW MEXICO ECONOMIC DEVELOPMENT DEPARTMENT \$200,000 FOR ECONOMIC ASSISTANCE TO SUPPORT THE EXPANSION AND CONSTRUCTION OF A NEW FROZEN WAREHOUSE FACILITY BY LEPRINO FOODS COMPANY IN CHAVES COUNTY

WHEREAS, Chaves County has passed Ordinance No. 0-088, relating to Economic Development Planning; and

WHEREAS, the purpose of the Economic Development Plan is to “allow public support of economic projects to foster, promote and enhance local economic development efforts while continuing to protect against the unauthorized use of public money and other public resources;” and

WHEREAS, Leprino Foods project is a qualifying entity as stated in Ordinance No. O-088, by being “an industry for manufacturing, processing, or assembling of any agriculture or manufactured products;” and

WHEREAS, the State of New Mexico Economic Development Department desires to support Leprino Foods Company’s development, through an appropriation of the legislature of the State of New Mexico by entering into a contract with Chaves County to contribute \$200,000 toward the expansion and construction of a new frozen ware house facility; and

WHEREAS, Chaves County desires to enter into an agreement with Leprino Foods Company in the form of a Project Participation Agreement, as provided for in Ordinance No. O-088.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF CHAVES COUNTY, NEW MEXICO:

Section 1. The Leprino Foods Company Project application is hereby approved, and the Chair of the Commission is authorized to execute on behalf of the Chaves County Commission an Intergovernmental Agreement in substantially the form attached with the State of New Mexico Economic Development Department to accept \$200,000 to be used specifically for the expansion and construction of a frozen warehouse facility by Leprino Foods Company in Chaves County.

Section 2. The Chair of the Commission is authorized to execute on behalf of Chaves County a Project Participation Agreement in substantially the form attached with Leprino Foods Company, for the expansion and construction of a frozen warehouse facility by Leprino Foods Company.

Section 3. Repealer. All ordinances or parts of ordinances in conflict or inconsistent herewith be, and the same hereby are repealed to the extent only of such conflict or inconsistency, and as to all other ordinances, this ordinance is hereby made cumulative. This repealer shall not be construed to revive any ordinance or parts of any ordinance heretofore repealed.

Section 4. Severability. If any section, paragraph, clause or provision of this ordinance shall, for any reason, be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any other part of this ordinance.

Section 5: Effective date. This ordinance shall be effective June 21, 2018.

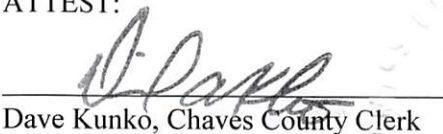
PASSED, ADOPTED, SIGNED and APPROVED the 21st day of May, 2018.

BOARD OF CHAVES COUNTY COMMISSIONERS

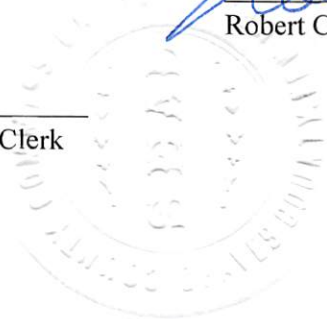


Robert Corn, Commission Chair

ATTEST:



Dave Kunko, Chaves County Clerk



ORDINANCE NUMBER O-116

**AN ORDINANCE REPEALING ORDINANCE NUMBER O-100 RELATING
TO AGREEMENTS BETWEEN CHAVES COUNTY THE NEW MEXICO
DEPARTMENT OF ECONOMIC DEVELOPMENT AND LEPRINO FOODS COMPANY**

WHEREAS, the Chaves County Economic Development Plan Ordinance enables the county to engage in public support of economic development projects which foster, promote, and enhance local development efforts, by § Section 5-10-1 thru 5-10-17, NMSA 1978; and

WHEREAS, the Chaves County Economic Development Ordinance allows the county to enter into a project participation agreement (PPA) with a qualifying entity in concert with the Local Economic Development Act (LEDA); and

WHEREAS, the Chaves County Economic Development Plan Ordinance also allows the county to enter into an Intergovernmental Agreement (IGA) to administer payments of project monies to the qualifying entity on behalf of the New Mexico Department of Economic Development and LEDA; and

WHEREAS, Leprino Foods Company is located at 5600 Omaha Road, Roswell, NM, where it has constructed a dairy processing and packaging facility; and

WHEREAS, Chaves County adopted Ordinance Number O-100 which identified Leprino Foods Company as a qualifying entity under LEDA, describing Leprino Foods Company as an industry for the manufacturing, processing, or assembling of an agricultural product; and

WHEREAS, an IGA was created between Chaves County and the New Mexico Department of Economic Development to administer the payment of \$200,000.00 in project monies to Leprino Foods Company to be used for the expansion and construction of a frozen warehouse facility; and

WHEREAS, Leprino Foods Company has fulfilled all of the requirements of the PPA and Chaves County has provided \$400,000 in project monies as required by the IGA; and

WHEREAS, the terms of both the PPA and the IGA have been fulfilled which deems this Ordinance O-100 unnecessary; and

WHEREAS, the Chaves County Economic Development Plan Ordinance requires that Ordinance O-100 be repealed by Ordinance; and

WHEREAS, both the New Mexico Department of Economic Development and Leprino Foods Company concur with the repeal of Ordinance O-100.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF CHAVES COUNTY, NEW MEXICO THAT, Chaves County hereby repeals Ordinance O-100 with the adoption of Ordinance O-116 with the effective date being October 20, 2024.

BE IT FURTHER ORDAINED, that Chaves County hereby terminates its Intergovernmental Agreement with the New Mexico Department of Economic Development and the Project Participation Agreement with Leprino Foods Company both which were entered into pursuant to Ordinance O-100.

PASSED, ADOPTED, SIGNED and APPROVED the 19th day of September 2024.

BOARD OF COUNTY COMMISSIONERS

ATTEST

Cindy Fuller, County Clerk

Jeff Bilberry, Commission Chair

CHAVES COUNTY FINANCE
ACCOUNTS PAYABLE
P.O. Box 1597
Roswell, NM 88202-1597
Phone 575-624-6677 or 575-624-6620



COMMISSIONERS
Dara Dana · District 1
T Calder Ezzell Jr. · District 2
Jeff Bilberry · District 3
Richard C. Taylor · District 4
Michael Perry · District 5

Finance Director
Anabel Barraza

County Manager
Bill Williams

Final Payment Register

Date: 7/3/2024
Packet# 03065

Date: 7/12/2024
Packet# 03079

Date: 7/25/2024
Packet# 03098

Date: 7/5/2024
Packet# 03068

Date: 7/19/2024
Packet# 03084

Date: _____
Packet# _____

Date: 7/8/2024
Packet# 03069

Date: 7/22/2024
Packet# 03086

Date: _____
Packet# _____

Date: 7/11/2024
Packet# 03077

Date: 7/25/2024
Packet# 03096

Date: _____
Packet# _____

BOARD OF CHAVES COUNTY COMMISSIONERS

Jeff Bilberry, Chairman

ATTEST:

T. Calder Ezzell Jr, Vice-Chairman

Cindy Fuller
County Clerk

Dara Dana, Member

Richard C. Taylor, Member

Michael Perry, Member

Approval of Checks

Approval of Checks

Commission Meeting 15-Aug-24

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Anabel Barraza, Finance Director
(575-624-6658)

ACTION REQUESTED:
Approval of Checks

ITEM SUMMARY:

A/P:	3-Jul-24	\$43,602.68
	5-Jul-24	\$1,196,234.87
	8-Jul-24	\$7,444.84
	11-Jul-24	\$259,105.88
	12-Jul-24	\$713,545.13
	19-Jul-24	\$149,945.16
	22-Jul-24	\$12,617.37
	25-Jul-24	\$176,548.69
	25-Jul-24	\$14,438.65

PAYROLL:	7-Jul-24 REGULAR	\$350,882.41
	7-Jul-24 FINAL	\$5,245.38
	21-Jul-24 REGULAR	\$355,434.22
	21-Jul-24 FINAL	\$2,297.01

Grand Total Checks to be Approved: \$3,287,342.29

SUPPORT DOCUMENTS:

Copies of Bills Lists

SUMMARY BY: Stephanie Carrillo

TITLE: A/P Officer



Expense Approval Register

icket: APPKT03065 - YR END CK RUN # 1/ 7/3/24

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: APIC SOLUTIONS INC					
APIC SOLUTIONS INC	17223	06/30/2024	CCDC SURVEILLANCE MAINTENANCE	401-6-642-260-000	4,180.96
Vendor APIC SOLUTIONS INC Total:					4,180.96
Vendor: ASPEN OF NEW MEXICO					
ASPEN OF NEW MEXICO	FY24-12ASPEN-1	06/30/2024	ALTERNATE ED PROGRAM/ F	432-7-762-267-000	555.54
ASPEN OF NEW MEXICO	FY24-12ASPEN	06/30/2024	ALTERNATE ED/ FY 23-24	432-7-761-267-000	416.70
Vendor ASPEN OF NEW MEXICO Total:					972.24
Vendor: CENTRAL VALLEY ELECTRIC COOP					
CENTRAL VALLEY ELECTRIC C	CC026339	06/30/2024	ACCT# 10114001	410-8-816-341-000	379.61
CENTRAL VALLEY ELECTRIC C	CC026339	06/30/2024	ACCT# 23898800	410-8-816-341-000	18.18
CENTRAL VALLEY ELECTRIC C	CC026340	06/30/2024	ACCT# 10147201	401-6-691-243-000	32.50
CENTRAL VALLEY ELECTRIC C	CC026340	06/30/2024	ACCT# 12209501	401-6-691-243-000	460.53
CENTRAL VALLEY ELECTRIC C	CC026340	06/30/2024	ACCT# 12001802	401-6-691-243-000	39.58
CENTRAL VALLEY ELECTRIC C	CC026340	06/30/2024	ACCT# 23133100	410-8-816-341-000	184.71
CENTRAL VALLEY ELECTRIC C	CC026340	06/30/2024	ACCT# 6695501	414-8-819-341-000	128.93
CENTRAL VALLEY ELECTRIC C	CC026340	06/30/2024	ACCT# 12412501	437-6-659-341-000	40.67
CENTRAL VALLEY ELECTRIC C	CC026340	06/30/2024	ACCT# 22987100	437-6-659-341-000	44.40
CENTRAL VALLEY ELECTRIC C	CC026340	06/30/2024	ACCT# 24186400	437-6-659-341-000	45.82
CENTRAL VALLEY ELECTRIC C	CC026340	06/30/2024	ACCT# 24208300	437-6-659-341-000	95.02
CENTRAL VALLEY ELECTRIC C	CC026341	06/30/2024	ACCT# 12413201	411-8-814-341-000	47.10
CENTRAL VALLEY ELECTRIC C	CC026341	06/30/2024	ACCT# 12413301	411-8-814-341-000	9.09
CENTRAL VALLEY ELECTRIC C	CC026341	06/30/2024	ACCT# 12026501	411-8-814-341-000	72.57
CENTRAL VALLEY ELECTRIC C	CC026341	06/30/2024	ACCT# 12413101	411-8-814-341-000	9.93
Vendor CENTRAL VALLEY ELECTRIC COOP Total:					1,608.64
Vendor: CHAVES COUNTY CASA					
CHAVES COUNTY CASA	FY24-12GS	06/30/2024	JJAC/ FY 23-24	631-8-885-267-000	1,815.00
CHAVES COUNTY CASA	FY24-12YA	06/30/2024	JJAC/ FY 23-24	631-8-885-267-000	185.00
Vendor CHAVES COUNTY CASA Total:					2,000.00
Vendor: DEXTER CONSOLIDATED SCHOOLS					
DEXTER CONSOLIDATED SCH	FY24-12DEX-TNT	06/30/2024	FY24 Dexter Teens Needing T	432-7-761-267-000	1,000.00
Vendor DEXTER CONSOLIDATED SCHOOLS Total:					1,000.00
Vendor: DIANE F. TAYLOR					
DIANE F. TAYLOR	FY24-12DT	06/30/2024	DWI DISTRIBUTION/ FY 23-2	432-7-761-267-000	4,524.37
Vendor DIANE F. TAYLOR Total:					4,524.37
Vendor: FRANK G. MAGOURILOS					
FRANK G. MAGOURILOS	FY22-9FM	06/30/2024	PREVENTION WORKS / FY 23	432-7-762-267-000	1,333.36
Vendor FRANK G. MAGOURILOS Total:					1,333.36
Vendor: FULKERSON PLUMBING & HEATING CO. INC.					
FULKERSON PLUMBING & HE	69266659	06/30/2024	Repair Commission Chamber	401-6-691-257-000	4,521.12
Vendor FULKERSON PLUMBING & HEATING CO. INC. Total:					4,521.12
Vendor: HERITAGE MEMORIAL ALLIANCE					
HERITAGE MEMORIAL ALLIA	12109	06/30/2024	PERMIT # 6451	427-6-639-296-000	1,000.00
Vendor HERITAGE MEMORIAL ALLIANCE Total:					1,000.00
Vendor: ITS QUEST, INC					
ITS QUEST, INC	901745	06/30/2024	TEMPS/ SEDILLO/ GONZALEZ	402-6-653-104-000	1,043.05
ITS QUEST, INC	901763	06/30/2024	TEMP/ SEDILLO, RONNIE	402-6-653-104-000	787.21
ITS QUEST, INC	901768	06/30/2024	TEMP/ SEDILLO, RONNIE	402-6-653-104-000	787.21
ITS QUEST, INC	901779	06/30/2024	TEMP/ SEDILLO	402-6-653-104-000	787.21
ITS QUEST, INC	901804	06/30/2024	TEMP/ SEDILLO, RONNIE	402-6-653-104-000	787.21
ITS QUEST, INC	901816	06/30/2024	TEMP/ SEDILLO, RONNIE	402-6-653-104-000	787.21
ITS QUEST, INC	901825	06/30/2024	TEMP/ SEDILLI, RONNIE	402-6-653-104-000	590.41

Expense Approval Register

Packet: APPKT03065 - YR END CK RUN # 1/ 7/3/24

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ITS QUEST, INC	901842	06/30/2024	TEMP/ SEDILLO, RONNIE	402-6-653-104-000	787.21
ITS QUEST, INC	901855	06/30/2024	TEMP/ SEDILLO RONNIE	402-6-653-104-000	590.41
Vendor ITS QUEST, INC Total:					6,947.13
Vendor: J & S MECHANICAL LLC					
J & S MECHANICAL LLC	1911	06/30/2024	REPLACE PUM MOTOR/ COU	401-6-692-257-000	981.85
Vendor J & S MECHANICAL LLC Total:					981.85
Vendor: LA CASA DE BUENA SALUD INC					
LA CASA DE BUENA SALUD I	FY24-9LABH	06/30/2024	TREATMENT PROVIDER/ FY 2	432-7-762-267-000	3,333.36
Vendor LA CASA DE BUENA SALUD INC Total:					3,333.36
Vendor: LAKE ARTHUR MUNICIPAL SCHOOLS					
LAKE ARTHUR MUNICIPAL SC	FY24-12LA-TNT	06/30/2024	DWI DISTRIBUTION/ FY 23-2	432-7-761-267-000	1,000.00
Vendor LAKE ARTHUR MUNICIPAL SCHOOLS Total:					1,000.00
Vendor: NEW MEXICO GAS COMPANY INC					
NEW MEXICO GAS COMPAN	CC026336	06/30/2024	ACCT# 076281612-0786941-	401-6-693-341-000	29.50
NEW MEXICO GAS COMPAN	CC026337	06/30/2024	ACCT# 115435453-1390459-	452-8-832-341-000	30.26
NEW MEXICO GAS COMPAN	CC026338	06/30/2024	ACCT# 076424512-0788370-	401-6-619-340-000	51.14
NEW MEXICO GAS COMPAN	CC026339	06/30/2024	ACCT# 076846512-1202378-	411-8-814-341-000	29.80
Vendor NEW MEXICO GAS COMPANY INC Total:					140.70
Vendor: ORALIA TORRES					
ORALIA TORRES	CC026331	06/30/2024	CONSULTING FEES	401-7-741-260-000	50.00
Vendor ORALIA TORRES Total:					50.00
Vendor: PATRICIA JOHNSON					
PATRICIA JOHNSON	FY24-12SC	06/30/2024	TREATMENT PROVIDER/ FY 2	432-7-762-267-000	4,166.74
Vendor PATRICIA JOHNSON Total:					4,166.74
Vendor: RANDY DODGIN					
RANDY DODGIN	052566	06/30/2024	POWER SUPPLY FOR NEW GA	401-6-694-257-000	3,416.37
Vendor RANDY DODGIN Total:					3,416.37
Vendor: THE ROSWELL REFUGE					
THE ROSWELL REFUGE	FY24-12RR	06/30/2024	DWI DISTRIBUTION FY 23-24	432-7-761-267-000	2,000.00
Vendor THE ROSWELL REFUGE Total:					2,000.00
Vendor: TOWN OF DEXTER					
TOWN OF DEXTER	CC026332	06/30/2024	ACCT# 1085	401-6-693-341-000	99.23
Vendor TOWN OF DEXTER Total:					99.23
Vendor: VISUAL EDGE IT, INC					
VISUAL EDGE IT, INC	36867913	06/30/2024	ACCT# 016-1539865-000	650-6-684-251-000	326.61
Vendor VISUAL EDGE IT, INC Total:					326.61
Grand Total:					43,602.68

Fund Summary

Fund	Expense Amount
401 - GENERAL FUND	13,862.78
402 - ROAD FUND	6,947.13
410 - MIDWAY VOLUNTEER FIRE FND	582.50
411 - BERRENDO VOLUNTEER FIRE	168.49
414 - CC FIRE DIST #8 VOL FIRE	128.93
427 - INDIGENT HOSPITAL CLAIMS	1,000.00
432 - DWI GRANT FUNDS	18,330.07
437 - ENVIRONMENTAL TAX	225.91
452 - FLOOD CONTROL	30.26
631 - OTHER GRANTS & CONTRACTS	2,000.00
650 - DETENTION INMATE EXPENSES	326.61
Grand Total:	<u>43,602.68</u>

Account Summary

Account Number	Account Name	Expense Amount
401-6-619-340-000	TELEPHONE	51.14
401-6-642-260-000	PROFESSIONAL SERVICE	4,180.96
401-6-691-243-000	HIGHWAY LIGHTS	532.61
401-6-691-257-000	FACILITY MAINT/REPAIR	4,521.12
401-6-692-257-000	FACILITY MAINTENANCE	981.85
401-6-693-341-000	UTILITIES	128.73
401-6-694-257-000	FACILITY MAINT/REPAIR	3,416.37
401-7-741-260-000	PROFESSIONAL SERVICE	50.00
402-6-653-104-000	TEMPORARY SALARIES	6,947.13
410-8-816-341-000	UTILITIES	582.50
411-8-814-341-000	UTILITIES	168.49
414-8-819-341-000	UTILITIES	128.93
427-6-639-296-000	INDIGENT BURIAL	1,000.00
432-7-761-267-000	CONTRACTUAL SERVICES	8,941.07
432-7-762-267-000	CONTRACTUAL SERVICES	9,389.00
437-6-659-341-000	UTILITIES	225.91
452-8-832-341-000	UTILITIES	30.26
631-8-885-267-000	OTHER CONTRACT SERVI	2,000.00
650-6-684-251-000	RENTALS	326.61
Grand Total:	<u>43,602.68</u>	

Project Account Summary

Project Account Key	Expense Amount
None	43,602.68
Grand Total:	<u>43,602.68</u>

A handwritten signature in black ink is written over a rectangular stamp. The signature is cursive and appears to read 'D. J. [unclear]'. The stamp contains some illegible text and a date field.



Table with 6 columns: Vendor Name, Payable Number, Post Date, Description (Item), Account Number, Amount. It lists various vendors such as AAA FIREPRO OF NM INC, BELL GAS INC, CUMBERLAND CO-OPERATIVE WATER, GILCO SOLUTIONS LLC, INDIGENT HEALTHCARE SOLUTIONS, NEW MEXICO ASSOC. OF COUNTIES, NM ASSOC. OF ASSESSING OFFICERS, NM TRD/PTD, NMAC FINANCE & PURCHASING AFFILIATE, NMAC TREASURERS AFFILIATE, NOBLE SOFTWARE GROUP, and ROBERT K WEIDNER, along with their respective payable numbers, dates, descriptions, account numbers, and amounts.

Expense Approval Register

Packet: APPKT03068 - CHECK RUN 7/5/24

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: ROSWELL CLINIC CORP					
ROSWELL CLINIC CORP	CC026329	07/01/2024	ACCT# 1781771V1610	427-6-639-270-000	80.45
Vendor ROSWELL CLINIC CORP Total:					80.45
Vendor: SIDONS-MARTIN EMERGENCY GROUP					
SIDONS-MARTIN EMERGEN	38328-01	07/03/2024	2 PUMPERS/ SIERRA VFD	425-8-829-372-000	454,983.00
Vendor SIDONS-MARTIN EMERGENCY GROUP Total:					454,983.00
Vendor: SPINE AND ORTHROPEDIC CENTER OF NM					
SPINE AND ORTHROPEDIC CE	CC026330	07/01/2024	ACCT# 146043V7206	427-6-639-270-000	235.67
Vendor SPINE AND ORTHROPEDIC CENTER OF NM Total:					235.67
Vendor: VISUAL EDGE IT, INC					
VISUAL EDGE IT, INC	36905271	07/01/2024	ACCT# 007-1965747-000	401-6-624-251-000	549.97
VISUAL EDGE IT, INC	36905272	07/01/2024	ACCT# 007-1965751-000	402-6-651-251-000	450.54
Vendor VISUAL EDGE IT, INC Total:					1,000.51
Vendor: WASTE CONNECTIONS OF N.M.					
WASTE CONNECTIONS OF N.	3964715V830	07/01/2024	ACCT# 5830-688853	452-8-832-267-000	197.38
Vendor WASTE CONNECTIONS OF N.M. Total:					197.38
Vendor: WATERWAY OF NEW MEXICO					
WATERWAY OF NEW MEXICO	3660	07/01/2024	TESTING HOSE/ LADDER	412-8-815-221-000	4,410.09
WATERWAY OF NEW MEXICO	3661	07/01/2024	TESTING PUMPS	412-8-815-221-000	2,126.84
Vendor WATERWAY OF NEW MEXICO Total:					6,536.93
Grand Total:					1,196,234.87

Fund Summary

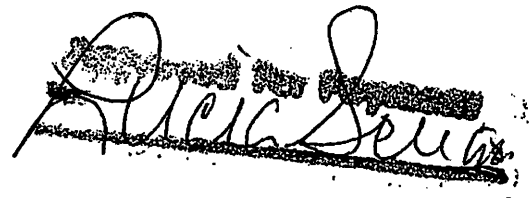
Fund	Expense Amount
401 - GENERAL FUND	59,261.97
402 - ROAD FUND	695.54
408 - EAST GRAND PLAINS VOLFIRE	208,426.38
410 - MIDWAY VOLUNTEER FIRE FND	21.43
412 - SIERRA VOLUNTEER FIRE FND	6,536.93
425 - FIRE/AMBULANCE EXCISE TAX	917,063.00
427 - INDIGENT HOSPITAL CLAIMS	1,679.50
432 - DWI GRANT FUNDS	1,750.00
452 - FLOOD CONTROL	358.28
628 - PROPERTY VALUATION	441.84
Grand Total:	1,196,234.87

Account Summary

Account Number	Account Name	Expense Amount
401-6-611-253-000	DUES & OTHER FEES	32,089.00
401-6-611-260-000	PROFESSIONAL SERVICE	25,000.00
401-6-624-251-000	RENTALS	549.97
401-6-625-224-000	EMPLOYEE TRAINING	125.00
401-6-625-253-000	DUES & OTHER FEES	25.00
401-6-631-224-000	EMPLOYEE TRAINING	250.00
401-6-631-253-000	DUES & OTHER FEES	50.00
401-6-691-341-000	UTILITIES	39.32
401-7-731-224-000	EMPLOYEE TRAINING	441.84
401-7-731-253-000	DUES & OTHER FEES	100.00
401-7-732-224-000	EMPLOYEE TRAINING	441.84
401-7-741-224-000	EMPLOYEE TRAINING	150.00
402-6-651-251-000	RENTALS	450.54
402-6-653-230-000	SUPPLIES/TOOLS	245.00
408-8-812-341-000	UTILITIES	35.38
408-8-812-372-000	VEHICLES	208,391.00
410-8-816-341-000	UTILITIES	21.43
412-8-815-221-000	VEH/HVY EQUIP. REPAIR	6,536.93
425-8-829-372-000	VEHICLES	917,063.00
427-6-638-260-000	PROFESSIONAL SERVICE	1,363.38
427-6-639-270-000	PAYMENT OF HOSPITAL	316.12
432-7-766-267-000	CONTRACTUAL SERVICES	1,750.00
452-8-832-230-000	SUPPLIES/TOOLS	53.00
452-8-832-267-000	CONTRACTUAL SERVICES	305.28
628-7-733-224-000	EMPLOYEE TRAINING	441.84
Grand Total:	1,196,234.87	

Project Account Summary

Project Account Key	Expense Amount
None	1,196,234.87
Grand Total:	1,196,234.87





Chaves County, NM

Expense Approval Register

Packet: APPKT03069 - XCEL ACH PMTS 7/8/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: SOUTHWESTERN PUBLIC SERVICE CO					
SOUTHWESTERN PUBLIC SER	CC026354	07/01/2024	ACCT# 54-0012497212-2	452-8-832-341-000	180.41
SOUTHWESTERN PUBLIC SER	CC026355	07/01/2024	ACCT# 54-3949442-7	401-6-619-340-000	6,730.48
SOUTHWESTERN PUBLIC SER	CC026356	07/01/2024	ACCT# 54-3943785-9	401-6-691-243-000	107.14
SOUTHWESTERN PUBLIC SER	CC026356	07/01/2024	ACCT# 54-3943782-6	412-8-815-341-000	142.71
SOUTHWESTERN PUBLIC SER	CC026357	07/03/2024	ACCT# 54-3943758-6	401-6-691-243-000	36.69
SOUTHWESTERN PUBLIC SER	CC026358	07/03/2024	ACCT# 54-3973777-9	401-6-691-243-000	37.25
SOUTHWESTERN PUBLIC SER	CC026359	07/01/2024	ACCT# 54-3943607-4	401-7-751-341-000	24.50
SOUTHWESTERN PUBLIC SER	CC026360	07/01/2024	ACCT# 54-1485939-1	401-6-691-243-000	25.17
SOUTHWESTERN PUBLIC SER	CC026360	07/01/2024	ACCT# 54-1485939-1	401-6-693-341-000	56.22
SOUTHWESTERN PUBLIC SER	CC026361	07/01/2024	ACCT# 54-8936266-1	412-8-815-341-000	104.27
Vendor SOUTHWESTERN PUBLIC SERVICE CO Total:					7,444.84
Grand Total:					7,444.84

Fund Summary

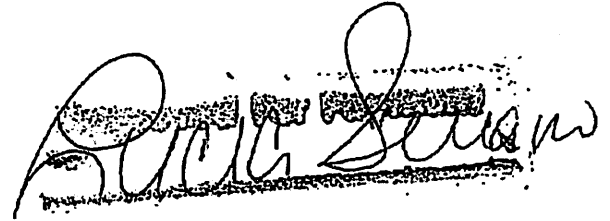
Fund	Expense Amount
401 - GENERAL FUND	7,017.45
412 - SIERRA VOLUNTEER FIRE FND	246.98
452 - FLOOD CONTROL	180.41
Grand Total:	7,444.84

Account Summary

Account Number	Account Name	Expense Amount
401-6-619-340-000	TELEPHONE	6,730.48
401-6-691-243-000	HIGHWAY LIGHTS	206.25
401-6-693-341-000	UTILITIES	56.22
401-7-751-341-000	UTILITIES	24.50
412-8-815-341-000	UTILITIES	246.98
452-8-832-341-000	UTILITIES	180.41
Grand Total:		7,444.84

Project Account Summary

Project Account Key	Expense Amount
None	7,444.84
Grand Total:	7,444.84





Expense Approval Register

at: APPKT03077 - YR END FINAL CK RUN 7/11/24

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: BERRENDO CO-OP WATER USERS					
BERRENDO CO-OP WATER U	CC026364	06/30/2024	ACCT# J1720000	402-6-651-341-000	59.33
Vendor BERRENDO CO-OP WATER USERS Total:					59.33
Vendor: CIRCLE F ENTERPRISES,LLC					
CIRCLE F ENTERPRISES,LLC	6282024-1	06/30/2024	2 GATES REPLACED	401-6-694-256-000	5,844.32
CIRCLE F ENTERPRISES,LLC	6282024-2	06/30/2024	2 GATES REPLACED	402-6-653-257-000	5,931.62
CIRCLE F ENTERPRISES,LLC	6282024-3	06/30/2024	UPGRADES TO FENCE	401-6-691-267-000	7,892.40
Vendor CIRCLE F ENTERPRISES,LLC Total:					19,668.34
Vendor: CITY OF ROSWELL					
CITY OF ROSWELL	CC026371	06/30/2024	ACCT# 52230	402-6-653-291-000	102.25
CITY OF ROSWELL	CC026372	06/30/2024	ACCT# 52234	402-6-653-291-000	496.49
Vendor CITY OF ROSWELL Total:					598.74
Vendor: COOPERATIVE EDUCATIONAL SVCS.					
COOPERATIVE EDUCATIONAL	24-148678	06/30/2024	WINDOW TINT PROJECT	650-6-684-230-000	19,276.35
Vendor COOPERATIVE EDUCATIONAL SVCS. Total:					19,276.35
Vendor: GSD-ADMIN SERVICES DIVISION					
GSD-ADMIN SERVICES DIVISI	CC026362	06/30/2024	LIFE & LOD PREMIUMS	401-2-200-005-000	1,692.36
GSD-ADMIN SERVICES DIVISI	CC026362	06/30/2024	ERISA ADJ	401-2-200-005-000	1.68
GSD-ADMIN SERVICES DIVISI	CC026362	06/30/2024	LIFE & LOD PREMIUMS	402-2-200-005-000	421.42
GSD-ADMIN SERVICES DIVISI	CC026362	06/30/2024	LIFE & LOD PREMIUMS	427-2-200-005-000	47.32
GSD-ADMIN SERVICES DIVISI	CC026362	06/30/2024	LIFE & LOD PREMIUMS	432-2-200-005-000	17.48
GSD-ADMIN SERVICES DIVISI	CC026362	06/30/2024	LIFE & LOD PREMIUMS	435-2-200-005-000	14.58
GSD-ADMIN SERVICES DIVISI	CC026362	06/30/2024	LIFE & LOD PREMIUMS	437-2-200-005-000	9.72
GSD-ADMIN SERVICES DIVISI	CC026362	06/30/2024	LIFE & LOD PREMIUMS	452-2-200-005-000	227.63
GSD-ADMIN SERVICES DIVISI	CC026362	06/30/2024	LIFE & LOD PREMIUMS	628-2-200-005-000	29.16
GSD-ADMIN SERVICES DIVISI	CC026363	06/30/2024	ADJ FOR # 2439	401-2-200-007-000	738.78
GSD-ADMIN SERVICES DIVISI	CC026363	06/30/2024	ADJ # 2701	401-2-200-007-000	531.93
GSD-ADMIN SERVICES DIVISI	CC026363	06/30/2024	ADJ # 2701	401-2-200-007-000	-948.86
GSD-ADMIN SERVICES DIVISI	CC026363	06/30/2024	MEDICAL PRESBYT & BCBS	401-2-200-007-000	142,875.04
GSD-ADMIN SERVICES DIVISI	CC026363	06/30/2024	MEDICAL PRESBYT & BCBS	402-2-200-007-000	35,821.42
GSD-ADMIN SERVICES DIVISI	CC026363	06/30/2024	MEDICAL PRESBYT & BCBS	427-2-200-007-000	2,317.07
GSD-ADMIN SERVICES DIVISI	CC026363	06/30/2024	MEDICAL PRESBYT & BCBS	432-2-200-007-000	3,849.94
GSD-ADMIN SERVICES DIVISI	CC026363	06/30/2024	MEDICAL PRESBYT & BCBS	435-2-200-007-000	1,914.91
GSD-ADMIN SERVICES DIVISI	CC026363	06/30/2024	MEDICAL PRESBYT & BCBS	437-2-200-007-000	2,860.96
GSD-ADMIN SERVICES DIVISI	CC026363	06/30/2024	MEDICAL PRESBYT & BCBS	452-2-200-007-000	11,123.27
GSD-ADMIN SERVICES DIVISI	CC026363	06/30/2024	MEDICAL PRESBYT & BCBS	628-2-200-007-000	6,064.57
GSD-ADMIN SERVICES DIVISI	CC026365	06/30/2024	DISABILITY & ADMIN	401-2-200-005-000	1,200.48
GSD-ADMIN SERVICES DIVISI	CC026365	06/30/2024	ADJ # 2701	401-2-200-005-000	6.93
GSD-ADMIN SERVICES DIVISI	CC026365	06/30/2024	DISABILITY & ADMIN	402-2-200-005-000	280.92
GSD-ADMIN SERVICES DIVISI	CC026365	06/30/2024	DISABILITY & ADMIN	402-2-200-005-000	24.72
GSD-ADMIN SERVICES DIVISI	CC026365	06/30/2024	DISABILITY & ADMIN	432-2-200-005-000	37.08
GSD-ADMIN SERVICES DIVISI	CC026365	06/30/2024	DISABILITY & ADMIN	435-2-200-005-000	15.36
GSD-ADMIN SERVICES DIVISI	CC026365	06/30/2024	DISABILITY & ADMIN	437-2-200-005-000	24.72
GSD-ADMIN SERVICES DIVISI	CC026365	06/30/2024	DISABILITY & ADMIN	452-2-200-005-000	111.24
GSD-ADMIN SERVICES DIVISI	CC026365	06/30/2024	DISABILITY & ADMIN	628-2-200-005-000	50.94
GSD-ADMIN SERVICES DIVISI	CC026366	06/30/2024	ADJ # 2679	401-2-200-021-000	0.26
GSD-ADMIN SERVICES DIVISI	CC026366	06/30/2024	VISION PREMIUMS	401-2-200-021-000	1,445.02
GSD-ADMIN SERVICES DIVISI	CC026366	06/30/2024	ADJ # 2439	401-2-200-021-000	5.84
GSD-ADMIN SERVICES DIVISI	CC026366	06/30/2024	VISION PREMIUMS	402-2-200-021-000	325.06
GSD-ADMIN SERVICES DIVISI	CC026366	06/30/2024	VISION PREMIUMS	427-2-200-021-000	24.93
GSD-ADMIN SERVICES DIVISI	CC026366	06/30/2024	VISION PREMIUMS	432-2-200-021-000	47.27
GSD-ADMIN SERVICES DIVISI	CC026366	06/30/2024	VISION PREMIUMS	435-2-200-021-000	21.07
GSD-ADMIN SERVICES DIVISI	CC026366	06/30/2024	VISION PREMIUMS	437-2-200-021-000	24.88

Expense Approval Register

Packet: APPKT03077 - YR END FINAL CK RUN 7/11/24

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
GSD-ADMIN SERVICES DIVISI	CC026366	06/30/2024	VISION PREMIUMS	452-2-200-021-000	117.19
GSD-ADMIN SERVICES DIVISI	CC026366	06/30/2024	VISION PREMIUMS	628-2-200-021-000	58.44
GSD-ADMIN SERVICES DIVISI	CC026367	06/30/2024	DELTA DENTAL PREMIUMS	401-2-200-201-000	1,923.04
GSD-ADMIN SERVICES DIVISI	CC026367	06/30/2024	DELTA DENTAL PREMIUMS	402-2-200-201-000	152.84
GSD-ADMIN SERVICES DIVISI	CC026367	06/30/2024	DELTA DENTAL PREMIUMS	427-2-200-201-000	106.62
GSD-ADMIN SERVICES DIVISI	CC026367	06/30/2024	DELTA DENTAL PREMIUMS	432-2-200-201-000	106.62
GSD-ADMIN SERVICES DIVISI	CC026367	06/30/2024	DELTA DENTAL PREMIUMS	437-2-200-201-000	71.07
GSD-ADMIN SERVICES DIVISI	CC026367	06/30/2024	DELTA DENTAL PREMIUMS	452-2-200-201-000	71.07
GSD-ADMIN SERVICES DIVISI	CC026367	06/30/2024	DELTA DENTAL PREMIUMS	628-2-200-201-000	142.14
Vendor GSD-ADMIN SERVICES DIVISION Total:					216,006.13
Vendor: HAGERMAN MUNICIPAL SCHOOLS					
HAGERMAN MUNICIPAL SCH	FY24-12HAG-TNT	06/30/2024	DWI DISTRIBUTION FY 23-24	432-7-761-267-000	1,000.00
Vendor HAGERMAN MUNICIPAL SCHOOLS Total:					1,000.00
Vendor: PLUTO ACQUISITION OpCo, LLC					
PLUTO ACQUISITION OpCo, L	202406012802	06/30/2024	HR BACKGROUND SCREENIN	401-6-613-260-000	41.75
Vendor PLUTO ACQUISITION OpCo, LLC Total:					41.75
Vendor: WEX BANK					
WEX BANK	CC026373	06/30/2024	ACCT # 0496-00-237636-6	401-7-752-223-000	2,455.24
Vendor WEX BANK Total:					2,455.24
Grand Total:					259,105.88

Fund Summary

Fund	Expense Amount
401 - GENERAL FUND	165,706.21
402 - ROAD FUND	43,616.07
427 - INDIGENT HOSPITAL CLAIMS	2,495.94
432 - DWI GRANT FUNDS	5,058.39
435 - CORRECTION GRANTS	1,965.92
437 - ENVIRONMENTAL TAX	2,991.35
452 - FLOOD CONTROL	11,650.40
628 - PROPERTY VALUATION	6,345.25
650 - DETENTION INMATE EXPENSES	19,276.35
Grand Total:	259,105.88

Account Summary

Account Number	Account Name	Expense Amount
401-2-200-005-000	GROUP INSURANCE PAY	2,901.45
401-2-200-007-000	MEDICAL INSURANCE PA	143,196.89
401-2-200-021-000	VISION CARE PAYABLE	1,451.12
401-2-200-201-000	Delta Dental	1,923.04
401-6-613-260-000	PROFESSIONAL SERVICE	41.75
401-6-691-267-000	CONTRACTUAL SERVICES	7,892.40
401-6-694-256-000	BLDG.IMPROVEMENT P	5,844.32
401-7-752-223-000	VEHICLE FUELS	2,455.24
402-2-200-005-000	GROUP INSURANCE PAY	727.06
402-2-200-007-000	MEDICAL INSURANCE PA	35,821.42
402-2-200-021-000	VISION CARE PAYABLE	325.06
402-2-200-201-000	DELTA DENTAL	152.84
402-6-651-341-000	UTILITIES	59.33
402-6-653-257-000	FACILITY MAINTENANCE	5,931.62
402-6-653-291-000	ROAD PROJECTS-OTHER	598.74
427-2-200-005-000	GROUP INSURANCE PAY	47.32
427-2-200-007-000	MEDICAL INSURANCE PA	2,317.07
427-2-200-021-000	VISION CARE PAYABLE	24.93
427-2-200-201-000	VOUCHERS PAYABLE	106.62
432-2-200-005-000	GROUP INSURANCE PAY	54.56
432-2-200-007-000	MEDICAL INS. PAYABLE	3,849.94
432-2-200-021-000	VISION CARE PAYABLE	47.27
432-2-200-201-000	VOUCHERS PAYABLE	106.62
432-7-761-267-000	CONTRACTUAL SERVICES	1,000.00
435-2-200-005-000	GROUP INSURANCE PAY	29.94
435-2-200-007-000	MEDICAL INSURANCE PA	1,914.91
435-2-200-021-000	VISION CARE PAYABLE	21.07
437-2-200-005-000	GROUP INSURANCE PAY	34.44
437-2-200-007-000	MEDICAL INSURANCE PA	2,860.96
437-2-200-021-000	VISION CARE PAYABLE	24.88
437-2-200-201-000	DELTA DENTAL	71.07
452-2-200-005-000	GROUP INSURANCE PAY	338.87
452-2-200-007-000	MEDICAL INSURANCE PA	11,123.27
452-2-200-021-000	VISION CARE PAYABLE	117.19
452-2-200-201-000	VOUCHERS PAYABLE	71.07
628-2-200-005-000	GROUP INSURANCE PAY	80.10
628-2-200-007-000	MEDICAL INSURANCE PA	6,064.57
628-2-200-021-000	VISION CARE PAYABLE	58.44
628-2-200-201-000	VOUCHERS PAYABLE	142.14
650-6-684-230-000	SUPPLIES/TOOLS	19,276.35
Grand Total:		259,105.88

Project Account Summary

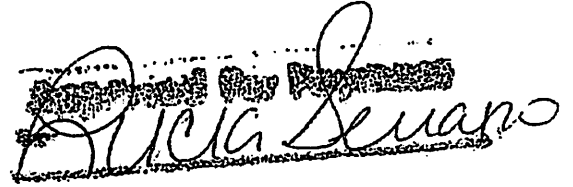
Project Account Key	Expense Amount
None	259,105.88

Project Account Summary

Project Account Key
None

Expense Amount

Grand Total: 259,105.88



A handwritten signature in black ink, appearing to read "Lucia Suarez", is written over a horizontal line. The signature is cursive and somewhat stylized.



Expense Approval Register
Packet: APPKT03079 - CHECK RUN 7/12/2024

Table with columns: Vendor Name, Payable Number, Post Date, Description (Item), Account Number, Amount. Includes entries for vendors like B DIAMOND INFRA LLC, BEACON SOFTWARE SOLUTIONS INC, BELL GAS INC, BRIGHTLY SOFTWARE, INC, CATERPILLAR FINANCIAL SERVICES, CITY OF ROSWELL, CLEARGOV INC, CRM ENTERPRISES, LLC, CURRY COUNTY ADMINISTRATION, ELITE MEDIA GROUP, LLC, FABER & BRAND LLC, ILOOKABOUT (US) INC, KANSAS STATE BANK OF MANHATTAN, and KS STATE BANK.

Expense Approval Register

Packet: APPKT03079 - CHECK RUN 7/12/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: LEA COUNTY					
LEA COUNTY	J05-2024	07/02/2024	JUVIE INMATE HOUSING	401-6-645-268-000	20,000.00
LEA COUNTY	J06-2024	07/02/2024	JUVIE INMATE HOUSING	401-6-645-268-000	27,750.00
Vendor LEA COUNTY Total:					47,750.00
Vendor: LEWIS TRUCK & 4X4					
LEWIS TRUCK & 4X4	CC026376	07/01/2024	PDI INSPECITON UNIT 300	412-8-815-221-000	721.26
LEWIS TRUCK & 4X4	CC026377	07/01/2024	SERVICE ON UNIT 351	412-8-815-221-000	1,048.11
LEWIS TRUCK & 4X4	CC026378	07/01/2024	SERVICED UNIT 307	412-8-815-221-000	433.14
LEWIS TRUCK & 4X4	CC026379	07/01/2024	INSPECT UNIT 314	412-8-815-221-000	695.17
Vendor LEWIS TRUCK & 4X4 Total:					2,897.68
Vendor: NM RETIREE HEALTH CARE AUTHORITY					
NM RETIREE HEALTH CARE A	CM0000349	06/27/2024	NM RETIREE HEALTH CARE P	401-2-200-020-000	-45.47
NM RETIREE HEALTH CARE A	INV0011905	06/27/2024	NM RETIREE HEALTH CARE P	401-2-200-020-000	45.47
NM RETIREE HEALTH CARE A	INV0011939	07/11/2024	NM RETIREE HEALTH CARE P	401-2-200-020-000	7,699.37
NM RETIREE HEALTH CARE A	INV0011939	07/11/2024	NM RETIREE HEALTH CARE P	402-2-200-020-000	1,958.14
NM RETIREE HEALTH CARE A	INV0011939	07/11/2024	NM RETIREE HEALTH CARE P	427-2-200-020-000	122.52
NM RETIREE HEALTH CARE A	INV0011939	07/11/2024	NM RETIREE HEALTH CARE P	432-2-200-020-000	189.57
NM RETIREE HEALTH CARE A	INV0011939	07/11/2024	NM RETIREE HEALTH CARE P	435-2-200-020-000	190.89
NM RETIREE HEALTH CARE A	INV0011939	07/11/2024	NM RETIREE HEALTH CARE P	437-2-200-020-000	81.12
NM RETIREE HEALTH CARE A	INV0011939	07/11/2024	NM RETIREE HEALTH CARE P	452-2-200-020-000	646.52
NM RETIREE HEALTH CARE A	INV0011939	07/11/2024	NM RETIREE HEALTH CARE P	628-2-200-020-000	319.29
NM RETIREE HEALTH CARE A	INV0011940	07/11/2024	NM Retiree HealthCare Law	401-2-200-020-000	3,424.39
NM RETIREE HEALTH CARE A	INV0011947	07/11/2024	NM RETIREE HEALTH CARE P	401-2-200-020-000	2.40
Vendor NM RETIREE HEALTH CARE AUTHORITY Total:					14,634.21
Vendor: NMAC CLERK'S AFFILIATE					
NMAC CLERK'S AFFILIATE	4	07/01/2024	CLERKS AFFILIATE DUES FY 2	401-7-721-253-000	150.00
Vendor NMAC CLERK'S AFFILIATE Total:					150.00
Vendor: NMAC PROBATE AFFILIATE					
NMAC PROBATE AFFILIATE	CC026379	07/09/2024	PROBATE AFFILIATE DUES/ F	401-7-723-260-000	20.00
Vendor NMAC PROBATE AFFILIATE Total:					20.00
Vendor: NM CIA					
NM CIA	WC-00007	07/05/2024	POOL CONTRIBUTION uly 20	401-6-631-312-000	273,269.00
Vendor NM CIA Total:					273,269.00
Vendor: NMED-STORAGE TANK FUND					
NMED-STORAGE TANK FUND	319365	07/01/2024	NMED- STORAGE TANK FUN	402-6-651-253-000	200.00
Vendor NMED-STORAGE TANK FUND Total:					200.00
Vendor: PORTIONPAC CHEMICAL CORP					
PORTIONPAC CHEMICAL COR	IN250519	07/08/2024	CLEANING SUPPLIES	650-6-684-230-000	11,542.50
Vendor PORTIONPAC CHEMICAL CORP Total:					11,542.50
Vendor: ROOSEVELT COUNTY					
ROOSEVELT COUNTY	108	07/01/2024	INMATE HOUSING	650-6-684-268-000	6,250.00
Vendor ROOSEVELT COUNTY Total:					6,250.00
Vendor: ROSWELL OSTEOPATHIC MEDICAL CLINIC					
ROSWELL OSTEOPATHIC ME	2359	07/05/2024	PHYSICALS & TB TESTS	401-6-642-244-000	1,402.65
ROSWELL OSTEOPATHIC ME	2359	07/05/2024	PHYSICALS & TB TESTS	401-7-752-244-000	210.40
ROSWELL OSTEOPATHIC ME	2359	07/05/2024	PHYSICALS & TB TESTS	402-6-653-244-000	140.26
ROSWELL OSTEOPATHIC ME	2359	07/05/2024	PHYSICALS & TB TESTS	435-6-643-244-000	140.26
Vendor ROSWELL OSTEOPATHIC MEDICAL CLINIC Total:					1,893.57
Vendor: SAN JUAN COUNTY					
SAN JUAN COUNTY	001-12	07/01/2024	INMATE HOUSING/ GALLEG0	401-6-645-268-000	8,250.00
Vendor SAN JUAN COUNTY Total:					8,250.00
Vendor: SANTA FE COUNTY					
SANTA FE COUNTY	CHAV6-2024	07/01/2024	INMATE HOUSING/ QUINTA	650-6-684-268-000	194.00
Vendor SANTA FE COUNTY Total:					194.00

Expense Approval Register

Packet: APPKT03079 - CHECK RUN 7/12/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: SECURITY TRANSPORT SERVICES INC					
SECURITY TRANSPORT SERVI	5024	07/09/2024	TRANSPORT FROM SOUTHW	650-6-684-228-000	4,438.85
Vendor SECURITY TRANSPORT SERVICES INC Total:					4,438.85
Vendor: SIDDONNS-MARTIN EMERGENCY GROUP					
SIDDONNS-MARTIN EMERGEN	301-0000015617	07/01/2024	MAJOR PM UNIT 309	412-8-815-221-000	2,777.20
SIDDONNS-MARTIN EMERGEN	301-0000015848	07/01/2024	SERVICED UNIT 309	412-8-815-221-000	418.70
Vendor SIDDONNS-MARTIN EMERGENCY GROUP Total:					3,195.90
Vendor: STARR JANITORIAL INC.					
STARR JANITORIAL INC.	95379	07/08/2024	SUPPLIES	650-6-684-230-000	12,969.72
Vendor STARR JANITORIAL INC. Total:					12,969.72
Vendor: STATE OF NEW MEXICO					
STATE OF NEW MEXICO	INV0011931	07/11/2024	000454540-MENDOZA	401-2-200-018-000	132.92
STATE OF NEW MEXICO	INV0011933	07/11/2024	000480470- SANCHEZ	401-2-200-018-000	160.46
STATE OF NEW MEXICO	INV0011934	07/11/2024	000207794- HUERTA	402-2-200-018-000	189.69
STATE OF NEW MEXICO	INV0011935	07/11/2024	000505194- B STEIDER	401-2-200-018-000	381.69
Vendor STATE OF NEW MEXICO Total:					864.76
Vendor: TEXAS CHILD SUPPORT SDU					
TEXAS CHILD SUPPORT SDU	INV0011932	07/11/2024	0013625446-COBOS	401-2-200-018-000	327.23
Vendor TEXAS CHILD SUPPORT SDU Total:					327.23
Vendor: TYLER TECHNOLOGIES					
TYLER TECHNOLOGIES	025-464697a	07/02/2024	SAAS FEE YR 2 TERM 6/1/24-	401-7-732-249-000	49,934.18
TYLER TECHNOLOGIES	025-464697a	07/02/2024	SAAS FEE YR 2 TERM 6/1/24-	401-7-741-249-000	51,232.94
TYLER TECHNOLOGIES	025-464697a	07/02/2024	SAAS FEE YR 2 TERM 6/1/24-	620-7-725-267-000	26,076.26
TYLER TECHNOLOGIES	025-464697a	07/02/2024	SAAS FEE YR 2 TERM 6/1/24-	628-7-733-249-000	49,934.48
Vendor TYLER TECHNOLOGIES Total:					177,177.86
Vendor: USDA, ANMIAL PLANT HEALTH INSPECTION					
USDA, ANMIAL PLANT HEALT	3005032171	07/01/2024	ANNUAL ALLOCATION FY 24	401-6-671-480-000	41,837.45
Vendor USDA, ANMIAL PLANT HEALTH INSPECTION Total:					41,837.45
Vendor: VISUAL EDGE IT, INC					
VISUAL EDGE IT, INC	36936154	07/04/2024	ACCT# 020-1902961-000	408-8-812-251-000	129.06
VISUAL EDGE IT, INC	36957702	07/08/2024	ACCT# 020-1889587-000	401-7-751-375-000	846.42
VISUAL EDGE IT, INC	36957703	07/08/2024	ACCT# 017-1663050-000	650-6-684-251-000	398.80
Vendor VISUAL EDGE IT, INC Total:					1,374.28
Grand Total:					713,545.13

Fund Summary

Fund	Expense Amount
401 - GENERAL FUND	525,535.25
402 - ROAD FUND	8,692.81
408 - EAST GRAND PLAINS VOLFIRE	129.06
412 - SIERRA VOLUNTEER FIRE FND	6,093.58
427 - INDIGENT HOSPITAL CLAIMS	122.52
432 - DWI GRANT FUNDS	189.57
435 - CORRECTION GRANTS	331.15
437 - ENVIRONMENTAL TAX	81.12
452 - FLOOD CONTROL	14,211.22
620 - CLERK RECORDING & FILING	26,076.26
628 - PROPERTY VALUATION	50,816.27
635 - EMERGENCY/CAPITAL OUTLAY	21,218.65
650 - DETENTION INMATE EXPENSES	57,048.87
670 - INTERNAL SERVICES	2,998.80
Grand Total:	713,545.13

Account Summary

Account Number	Account Name	Expense Amount
401-2-200-018-000	CHILD ENFORCEMENT P	1,002.30
401-2-200-020-000	RETIREE H/C PAYABLE	11,126.16
401-6-631-260-000	PROFESSIONAL SERVICE	25,125.00
401-6-631-312-000	WORKERS COMPENSATI	273,269.00
401-6-642-244-000	PRE-EMPLOYMENT PHYS	1,402.65
401-6-645-268-000	CARE OF PRISONER SER	56,000.00
401-6-671-480-000	USDA - ANIMAL CONTR	41,837.45
401-7-721-253-000	DUES & OTHER FEES	150.00
401-7-723-260-000	PROFESSIONAL SERVICE	20.00
401-7-732-237-000	SUBSCRIPTIONS/PUBLIC	562.50
401-7-732-249-000	EQUIPMENT MAINT/AG	49,934.18
401-7-741-249-000	EQUIP MAINT/AGREEME	51,232.94
401-7-751-236-000	CRIME PREVENTION SUP	12,122.22
401-7-751-251-000	RENTALS	619.03
401-7-751-375-000	LEASE PURCHASE	846.42
401-7-752-238-000	UNIFORM EXPENSES	75.00
401-7-752-244-000	PRE-EMPLOYMENT PHYS	210.40
402-2-200-011-000	MISCELLANEOUS PAYABL	301.54
402-2-200-018-000	CHILD ENFORCEMENT P	189.69
402-2-200-020-000	RETIREE H/C PAYABLE	1,958.14
402-6-651-253-000	DUES & OTHER FEES	200.00
402-6-653-244-000	PRE-EMPLOYMENT PHYS	140.26
402-6-653-251-000	RENTALS	5,903.18
408-8-812-251-000	RENTALS	129.06
412-8-815-221-000	VEH/HVY EQUIP. REPAIR	6,093.58
427-2-200-020-000	RETIREE H/C PAYABLE	122.52
432-2-200-020-000	RETIREE H/C PAYABLE	189.57
435-2-200-020-000	RETIREE H/C PAYABLE	190.89
435-6-643-244-000	PRE-EMPLOYMENT PHYS	140.26
437-2-200-020-000	RETIREE H/C PAYABLE	81.12
452-2-200-020-000	RETIREE H/C PAYABLE	646.52
452-8-832-223-000	VEHICLE FUELS	4,083.75
452-8-832-230-000	SUPPLIES/TOOLS	61.00
452-8-832-375-000	LEASE PURCHASE	9,419.95
620-7-725-267-000	CONTRACTUAL SERVICES	26,076.26
628-2-200-020-000	RETIREE H/C PAYABLE	319.29
628-7-733-237-000	SUBSCRIPTIONS/PUBLIC	562.50
628-7-733-249-000	EQUIPMENT MAINT/AG	49,934.48
635-6-671-401-000	ROSWELL - EMERGENCY	7,584.54
635-6-682-375-000	LEASE PURCHASES	13,634.11
650-6-684-228-000	TRANSPORT PRISONERS	4,438.85

A handwritten signature in black ink is written over a rectangular stamp. The stamp contains some illegible text, possibly a date or a reference number. The signature is written in a cursive style.

Account Summary

Account Number	Account Name	Expense Amount
650-6-684-230-000	SUPPLIES/TOOLS	24,512.22
650-6-684-251-000	RENTALS	398.80
650-6-684-267-000	CONTRACTUAL SERVICES	21,000.00
650-6-684-268-000	HOUSING OF PRISONERS	6,699.00
670-6-671-267-000	CONTRACTUAL SERVICES	2,998.80
	Grand Total:	<u>713,545.13</u>

Project Account Summary

Project Account Key	Expense Amount
None	713,545.13
Grand Total:	<u>713,545.13</u>



Chaves County, NM

Expense Approval Register

Packet: APPKT03084 - CHECK RUN 7/19/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: ALERT MEDIA, INC.					
ALERT MEDIA, INC.	INV18608	07/03/2024	CUST ID # 2000879	401-6-614-249-000	5,820.00
				Vendor ALERT MEDIA, INC. Total:	5,820.00
Vendor: BELL GAS INC.					
BELL GAS INC.	39855	07/10/2024	ACCT# 10694	402-6-653-223-000	15,772.05
				Vendor BELL GAS INC. Total:	15,772.05
Vendor: BOB REED PEST CONTROL INC					
BOB REED PEST CONTROL IN	20534678	07/12/2024	PEST CONTROL SERVICES	401-6-692-267-000	453.16
BOB REED PEST CONTROL IN	20534680	07/12/2024	PEST CONTROL SERVICES	401-6-692-267-000	97.11
				Vendor BOB REED PEST CONTROL INC Total:	550.27
Vendor: CHALMERS FORD INC					
CHALMERS FORD INC	698132	07/11/2024	1FTFW1E81PFD18116	620-7-725-372-000	49,063.00
				Vendor CHALMERS FORD INC Total:	49,063.00
Vendor: COUNTY OF EDDY					
COUNTY OF EDDY	CC026399	07/10/2024	INMATE HOUSING	650-6-684-268-000	400.00
				Vendor COUNTY OF EDDY Total:	400.00
Vendor: DEERE CREDIT, INC					
DEERE CREDIT, INC	2929449	07/07/2024	ACCT# 030-0074601-000	402-6-653-251-000	3,703.30
				Vendor DEERE CREDIT, INC Total:	3,703.30
Vendor: DONA ANA COUNTY					
DONA ANA COUNTY	CINV00000063	07/11/2024	JUVIE INMATE HOUSING	401-6-645-268-000	19,600.00
				Vendor DONA ANA COUNTY Total:	19,600.00
Vendor: EASTERN NM MEDICAL CENTER					
EASTERN NM MEDICAL CENT	CC026397	07/16/2024	VAX01320	427-6-639-270-000	114.25
				Vendor EASTERN NM MEDICAL CENTER Total:	114.25
Vendor: ELIOR INC					
ELIOR INC	INV2000212468	07/08/2024	CUST ID# C1921000	650-6-684-264-000	41,608.74
				Vendor ELIOR INC Total:	41,608.74
Vendor: HERITAGE MEMORIAL ALLIANCE					
HERITAGE MEMORIAL ALLIA	12161	07/15/2024	PERMIT # 6464	427-6-639-296-000	1,000.00
				Vendor HERITAGE MEMORIAL ALLIANCE Total:	1,000.00
Vendor: LEGACY FUNERAL SERVICES OF NM					
LEGACY FUNERAL SERVICES	0298-205768	07/12/2024	PERMIT # 5167	427-6-639-296-000	1,000.00
				Vendor LEGACY FUNERAL SERVICES OF NM Total:	1,000.00
Vendor: NES ARIZONA INC					
NES ARIZONA INC	CC026398	07/17/2024	ACCT# 1028110V25099	427-6-639-270-000	211.60
				Vendor NES ARIZONA INC Total:	211.60
Vendor: NEW MEXICO GAS COMPANY INC					
NEW MEXICO GAS COMPAN	CC026380	07/11/2024	ACCT# 115435453-0797988-	401-6-699-341-000	31.33
NEW MEXICO GAS COMPAN	CC026381	07/05/2024	ACCT# 076846512-0792590-	411-8-814-341-000	35.30
NEW MEXICO GAS COMPAN	CC026382	07/08/2024	MIDWAY FD 1	410-8-816-341-000	38.82
NEW MEXICO GAS COMPAN	CC026383	07/08/2024	ACCT# 077227312-1237385-	408-8-812-341-000	31.74
NEW MEXICO GAS COMPAN	CC026383	07/08/2024	ACCT# 077227312-0796398-	408-8-812-341-000	49.60
NEW MEXICO GAS COMPAN	CC026384	07/05/2024	ACCT# 077937001-0803495-	411-8-814-341-000	31.33
NEW MEXICO GAS COMPAN	CC026385	07/11/2024	ACCT# 077991703-0797981-	401-6-691-341-000	32.51
NEW MEXICO GAS COMPAN	CC026386	07/11/2024	ACCT# 077991703-0797983-	401-6-691-341-000	31.33
NEW MEXICO GAS COMPAN	CC026386	07/11/2024	ACCT# 077991703-0797982-	401-6-691-341-000	31.65
NEW MEXICO GAS COMPAN	CC026387	07/11/2024	ACCT# 077991703-0804041-	401-6-691-341-000	31.33
NEW MEXICO GAS COMPAN	CC026388	07/11/2024	ACCT# 115435453-1201470-	401-6-619-340-000	61.72
NEW MEXICO GAS COMPAN	CC026389	07/11/2024	ACCT# 115435453-1203867-	401-6-619-340-000	31.65

Expense Approval Register

Packet: APPKT03084 - CHECK RUN 7/19/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
NEW MEXICO GAS COMPAN	CC026402	07/12/2024	ACCT# 077702112-0801146-	402-6-651-341-000	33.39
NEW MEXICO GAS COMPAN	CC026403	07/12/2024	ACCT# 077726812-0801393-	412-8-815-341-000	33.37
				Vendor NEW MEXICO GAS COMPANY INC Total:	505.07
Vendor: PATHOLOGY CONSULTANTS OF NEW MEXICO					
PATHOLOGY CONSULTANTS	CC026390	07/08/2024	ACCT# 001266599-00133017	427-6-639-270-000	777.47
				Vendor PATHOLOGY CONSULTANTS OF NEW MEXICO Total:	777.47
Vendor: PENNZ ELECTRIC COMPANY, LLC					
PENNZ ELECTRIC COMPANY,	4188	07/12/2024	FIRE ALARM REPAIR	401-6-692-257-000	838.71
				Vendor PENNZ ELECTRIC COMPANY, LLC Total:	838.71
Vendor: REGIONAL IMAGING ENM, LLC					
REGIONAL IMAGING ENM, LL	CC026395	07/16/2024	ACCT# 16006672	427-6-639-270-000	39.13
REGIONAL IMAGING ENM, LL	CC026396	07/16/2024	ACCT# 16006672	427-6-639-270-000	61.07
				Vendor REGIONAL IMAGING ENM, LLC Total:	100.20
Vendor: RELADYNE WEST LLC					
RELADYNE WEST LLC	300010802	07/11/2024	ACCT3 12290075	402-6-653-230-000	45.54
				Vendor RELADYNE WEST LLC Total:	45.54
Vendor: RIO PECOS MEDICAL ASSOCIATES, LTD					
RIO PECOS MEDICAL ASSO	CC026391	07/16/2024	ACCT# 143452908	427-6-639-270-000	327.23
				Vendor RIO PECOS MEDICAL ASSOCIATES, LTD Total:	327.23
Vendor: ROSWELL CLINIC CORP					
ROSWELL CLINIC CORP	CC026392	07/08/2024	ACCT# 1783657V1610	427-6-639-270-000	175.69
ROSWELL CLINIC CORP	CC026393	07/11/2024	ACCT# 1781770V1610	427-6-639-270-000	148.18
				Vendor ROSWELL CLINIC CORP Total:	323.87
Vendor: ROSWELL DAILY RECORD					
ROSWELL DAILY RECORD	00298986	07/10/2024	LEGAL AD# 00298986	401-7-731-252-000	59.98
				Vendor ROSWELL DAILY RECORD Total:	59.98
Vendor: SOUTHWEST MEDICAL ASSOCIATES, LLC					
SOUTHWEST MEDICAL ASSO	CC026394	07/11/2024	ACCT# P1132553351	427-6-639-270-000	143.24
				Vendor SOUTHWEST MEDICAL ASSOCIATES, LLC Total:	143.24
Vendor: STARR JANITORIAL INC.					
STARR JANITORIAL INC.	95449	07/15/2024	SUPPLIES	402-6-653-230-000	33.85
STARR JANITORIAL INC.	95457	07/15/2024	SUPPLIES	401-6-691-230-000	47.58
STARR JANITORIAL INC.	95470	07/16/2024	SUPPLIES	401-6-691-230-000	74.40
				Vendor STARR JANITORIAL INC. Total:	155.83
Vendor: SUN COUNTRY PHYSICAL THERAPY ASSOCIATES					
SUN COUNTRY PHYSICAL TH	CC026400	07/01/2024	INMATE CLAIM	427-6-639-270-000	79.78
SUN COUNTRY PHYSICAL TH	CC026401	07/01/2024	INAMTE CLAIM # 36776	427-6-639-270-000	196.39
				Vendor SUN COUNTRY PHYSICAL THERAPY ASSOCIATES Total:	276.17
Vendor: VERIZON COMMUNICATIONS INC.					
VERIZON COMMUNICATIONS	370000062631	07/01/2024	ACCT# 100000184908	401-6-619-267-000	2,273.69
				Vendor VERIZON COMMUNICATIONS INC. Total:	2,273.69
Vendor: VISUAL EDGE IT, INC					
VISUAL EDGE IT, INC	36987874	07/11/2024	ACCT# 020-1919363-000	401-6-631-251-000	172.27
VISUAL EDGE IT, INC	37004727	07/15/2024	ACCT# 019-1836196-000	401-7-731-375-000	43.50
VISUAL EDGE IT, INC	37004728	07/15/2024	ACCT# 019-1836197-000	408-8-812-251-000	69.98
VISUAL EDGE IT, INC	37004729	07/15/2024	ACCT# 020-1854206-000	401-7-741-375-000	247.16
VISUAL EDGE IT, INC	37004730	07/15/2024	ACCT# 020-1897092-000	413-8-818-251-000	35.70
VISUAL EDGE IT, INC	37004732	07/15/2024	ACCT# 025-1768632-000	401-6-611-230-000	95.62
VISUAL EDGE IT, INC	37004732	07/15/2024	ACCT# 025-1768632-000	401-6-613-230-000	95.62
VISUAL EDGE IT, INC	37004732	07/15/2024	ACCT# 025-1768632-000	401-6-614-230-000	95.61
VISUAL EDGE IT, INC	37004732	07/15/2024	ACCT# 025-1768632-000	401-6-621-230-000	95.62
VISUAL EDGE IT, INC	37004733	07/15/2024	ACCT# 025-1768633-000	411-8-814-251-000	181.17
VISUAL EDGE IT, INC	37004734	07/15/2024	ACCT# 025-1768634-000	401-6-691-375-000	206.20
VISUAL EDGE IT, INC	37004735	07/15/2024	ACCT# 025-1777394-000	650-6-684-251-000	218.46
VISUAL EDGE IT, INC	37004736	07/15/2024	ACCT# 016-1560570-000	452-8-832-251-000	266.07
				Vendor VISUAL EDGE IT, INC Total:	1,822.98

Expense Approval Register

Packet: APPKT03084 - CHECK RUN 7/19/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: WATERWAY OF NEW MEXICO					
WATERWAY OF NEW MEXICO	3653	07/01/2024	HOSE & LADDER TESTING	407-8-811-221-000	965.20
WATERWAY OF NEW MEXICO	3663	07/01/2024	TESTING PUMPS	407-8-811-221-000	785.55
				Vendor WATERWAY OF NEW MEXICO Total:	1,750.75
Vendor: WINNER INTERNATIONAL, INC					
WINNER INTERNATIONAL, IN	BWS20240708A	07/08/2024	CUST# CUS001862/ PEPPER	401-6-642-230-000	1,701.22
				Vendor WINNER INTERNATIONAL, INC Total:	1,701.22
Grand Total:					149,945.16

Fund Summary

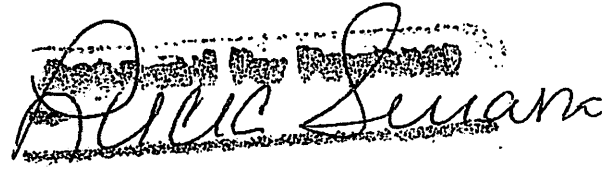
Fund	Expense Amount
401 - GENERAL FUND	32,268.97
402 - ROAD FUND	19,588.13
407 - DUNKEN VOLUNTEER FIRE FND	1,750.75
408 - EAST GRAND PLAINS VOLFIRE	151.32
410 - MIDWAY VOLUNTEER FIRE FND	38.82
411 - BERRENDO VOLUNTEER FIRE	247.80
412 - SIERRA VOLUNTEER FIRE FND	33.37
413 - RIO FELIX VOLUNTEER FIRE	35.70
427 - INDIGENT HOSPITAL CLAIMS	4,274.03
452 - FLOOD CONTROL	266.07
620 - CLERK RECORDING & FILING	49,063.00
650 - DETENTION INMATE EXPENSES	42,227.20
Grand Total:	149,945.16

Account Summary

Account Number	Account Name	Expense Amount
401-6-611-230-000	SUPPLIES/TOOLS	95.62
401-6-613-230-000	SUPPLIES/TOOLS	95.62
401-6-614-230-000	SUPPLIES/TOOLS	95.61
401-6-614-249-000	EQUIP MAINT/AGREEME	5,820.00
401-6-619-267-000	CONTRACTUAL SERVICES	2,273.69
401-6-619-340-000	TELEPHONE	93.37
401-6-621-230-000	SUPPLIES/TOOLS	95.62
401-6-631-251-000	RENTALS	172.27
401-6-642-230-000	SUPPLIES/TOOLS	1,701.22
401-6-645-268-000	CARE OF PRISONER SER	19,600.00
401-6-691-230-000	SUPPLIES/TOOLS	121.98
401-6-691-341-000	UTILITIES	126.82
401-6-691-375-000	LEASE PURCHASE	206.20
401-6-692-257-000	FACILITY MAINTENANCE	838.71
401-6-692-267-000	CONTRACTUAL SERVICES	550.27
401-6-699-341-000	UTILITIES	31.33
401-7-731-252-000	PRINTING/PUBLISHING	59.98
401-7-731-375-000	LEASE PURCHASE	43.50
401-7-741-375-000	LEASE PURCHASES	247.16
402-6-651-341-000	UTILITIES	33.39
402-6-653-223-000	VEHICLE FUELS	15,772.05
402-6-653-230-000	SUPPLIES/TOOLS	79.39
402-6-653-251-000	RENTALS	3,703.30
407-8-811-221-000	VEH/HVY EQUIP. REPAIR	1,750.75
408-8-812-251-000	RENTALS	69.98
408-8-812-341-000	UTILITIES	81.34
410-8-816-341-000	UTILITIES	38.82
411-8-814-251-000	RENTALS	181.17
411-8-814-341-000	UTILITIES	66.63
412-8-815-341-000	UTILITIES	33.37
413-8-818-251-000	RENTALS	35.70
427-6-639-270-000	PAYMENT OF HOSPITAL	2,274.03
427-6-639-296-000	INDIGENT BURIAL	2,000.00
452-8-832-251-000	RENTALS	266.07
620-7-725-372-000	VEHICLES	49,063.00
650-6-684-251-000	RENTALS	218.46
650-6-684-264-000	FEEDING OF PRISONERS	41,608.74
650-6-684-268-000	HOUSING OF PRISONERS	400.00
Grand Total:	149,945.16	

Project Account Summary

Project Account Key	Expense Amount
None	149,945.16
Grand Total:	149,945.16

A handwritten signature in black ink, appearing to read "Alice Swann". The signature is written in a cursive style and is positioned over a faint, circular stamp or watermark that is partially obscured by the ink.



Expense Approval Register

Account: APPKT03086 - XCEL ACH PMTS 7/22/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: SOUTHWESTERN PUBLIC SERVICE CO					
SOUTHWESTERN PUBLIC SER	CC026404	07/17/2024	ACCT# 54-1797003-1	401-6-691-243-000	101.06
SOUTHWESTERN PUBLIC SER	CC026405	07/12/2024	ACCT# 54-1632663-1	401-6-619-341-000	52.77
SOUTHWESTERN PUBLIC SER	CC026405	07/12/2024	ACCT# 54-1632663-1	401-6-691-341-000	538.16
SOUTHWESTERN PUBLIC SER	CC026405	07/12/2024	ACCT# 54-1632663-1	401-6-691-341-000	47.41
SOUTHWESTERN PUBLIC SER	CC026405	07/12/2024	ACCT# 54-1632663-1	401-6-699-341-000	613.30
SOUTHWESTERN PUBLIC SER	CC026405	07/12/2024	ACCT# 54-1632663-1	401-6-699-341-000	371.90
SOUTHWESTERN PUBLIC SER	CC026405	07/12/2024	ACCT# 54-1632663-1	401-6-699-341-000	518.13
SOUTHWESTERN PUBLIC SER	CC026405	07/12/2024	ACCT# 54-1632663-1	401-6-699-341-000	239.09
SOUTHWESTERN PUBLIC SER	CC026405	07/12/2024	ACCT# 54-1632663-1	401-6-699-341-000	33.14
SOUTHWESTERN PUBLIC SER	CC026405	07/12/2024	ACCT# 54-1632663-1	401-6-699-341-000	286.27
SOUTHWESTERN PUBLIC SER	CC026405	07/12/2024	ACCT# 54-1632663-1	437-6-659-341-000	67.13
SOUTHWESTERN PUBLIC SER	CC026406	07/11/2024	ACCT# 54-3943804-3	401-6-693-341-000	1,860.86
SOUTHWESTERN PUBLIC SER	CC026407	07/17/2024	ACCT# 54-3943719-9	401-6-691-243-000	37.39
SOUTHWESTERN PUBLIC SER	CC026408	07/11/2024	ACCT# 54-3943824-7	401-6-619-340-000	7,451.27
SOUTHWESTERN PUBLIC SER	CC026409	07/16/2024	ACCT# 54-3943725-7	408-8-812-341-000	174.78
SOUTHWESTERN PUBLIC SER	CC026410	07/10/2024	ACCT# 54-3949473-4	411-8-814-341-000	224.71
Vendor SOUTHWESTERN PUBLIC SERVICE CO Total:					12,617.37
Grand Total:					12,617.37

Fund Summary

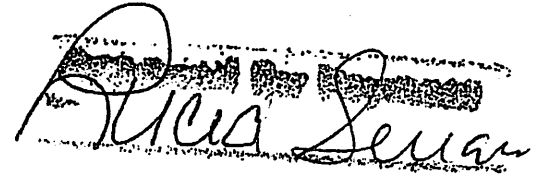
Fund	Expense Amount
401 - GENERAL FUND	12,150.75
408 - EAST GRAND PLAINS VOLFIRE	174.78
411 - BERRENDO VOLUNTEER FIRE	224.71
437 - ENVIRONMENTAL TAX	67.13
Grand Total:	<u>12,617.37</u>

Account Summary

Account Number	Account Name	Expense Amount
401-6-619-340-000	TELEPHONE	7,451.27
401-6-619-341-000	UTILITIES	52.77
401-6-691-243-000	HIGHWAY LIGHTS	138.45
401-6-691-341-000	UTILITIES	585.57
401-6-693-341-000	UTILITIES	1,860.86
401-6-699-341-000	UTILITIES	2,061.83
408-8-812-341-000	UTILITIES	174.78
411-8-814-341-000	UTILITIES	224.71
437-6-659-341-000	UTILITIES	67.13
Grand Total:		<u>12,617.37</u>

Project Account Summary

Project Account Key	Expense Amount
None	12,617.37
Grand Total:	<u>12,617.37</u>



Alicia Serran



Expense Approval Register

Packet: APPKT03096 - CHECK RUN 7/25/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: ALTON'S POWER BLOCK GYM INC					
ALTON'S POWER BLOCK GYM	INV0011974	07/25/2024	ALTON'S POWER BLOCK GYM	401-2-200-024-000	32.32
ALTON'S POWER BLOCK GYM	INV0011974	07/25/2024	ALTON'S POWER BLOCK GYM	402-2-200-024-000	26.95
Vendor ALTON'S POWER BLOCK GYM INC Total:					59.27
Vendor: ARTESIA FIRE EQUIPMENT INC.					
ARTESIA FIRE EQUIPMENT IN	83826	07/15/2024	VOICE AMPLIFIER/ COMM B	411-8-814-221-000	5,992.00
Vendor ARTESIA FIRE EQUIPMENT INC. Total:					5,992.00
Vendor: ASPEN OF NEW MEXICO					
ASPEN OF NEW MEXICO	CCDC-1ASPEN	07/23/2024	ASPEN CLASS/ CCDC	650-6-684-260-000	1,250.00
Vendor ASPEN OF NEW MEXICO Total:					1,250.00
Vendor: BELL GAS INC.					
BELL GAS INC.	39971	07/11/2024	ACCT# 11020	452-8-832-223-000	2,797.08
Vendor BELL GAS INC. Total:					2,797.08
Vendor: BELL GAS INC					
BELL GAS INC	319832	07/23/2024	CUST # 460785	452-8-832-230-000	53.00
Vendor BELL GAS INC Total:					53.00
Vendor: CHARLES DRAKE					
CHARLES DRAKE	CC026411	07/22/2024	PAINT SCRAPPERS FOR CCSO	401-7-752-230-000	26.97
Vendor CHARLES DRAKE Total:					26.97
Vendor: CHARLOTTE GURULE					
CHARLOTTE GURULE	CC026412	07/23/2024	NMMHA CONVENTION/ 7/2	401-7-741-226-000	259.96
Vendor CHARLOTTE GURULE Total:					259.96
Vendor: CITY OF ROSWELL					
CITY OF ROSWELL	CC026419	07/01/2024	ACCT# 44	437-6-659-242-000	13,518.08
Vendor CITY OF ROSWELL Total:					13,518.08
Vendor: COLONIAL LIFE & ACCIDENT CO					
COLONIAL LIFE & ACCIDENT	CM0000356	07/25/2024	COLONIAL LIFE PAYABLE	402-2-200-016-000	-86.69
COLONIAL LIFE & ACCIDENT	INV0011977	07/25/2024	COLONIAL LIFE PAYABLE	401-2-200-016-000	1,468.79
COLONIAL LIFE & ACCIDENT	INV0011977	07/25/2024	COLONIAL LIFE PAYABLE	402-2-200-016-000	395.91
COLONIAL LIFE & ACCIDENT	INV0011977	07/25/2024	COLONIAL LIFE PAYABLE	427-2-200-016-000	86.76
COLONIAL LIFE & ACCIDENT	INV0011977	07/25/2024	COLONIAL LIFE PAYABLE	432-2-200-016-000	61.40
COLONIAL LIFE & ACCIDENT	INV0011977	07/25/2024	COLONIAL LIFE PAYABLE	435-2-200-016-000	25.21
COLONIAL LIFE & ACCIDENT	INV0011977	07/25/2024	COLONIAL LIFE PAYABLE	452-2-200-016-000	306.62
COLONIAL LIFE & ACCIDENT	INV0011977	07/25/2024	COLONIAL LIFE PAYABLE	402-2-200-016-000	86.69
Vendor COLONIAL LIFE & ACCIDENT CO Total:					2,344.69
Vendor: FABER & BRAND LLC					
FABER & BRAND LLC	INV0011986	07/25/2024	GARNISHMENT FOR JIL BARR	402-2-200-011-000	301.54
Vendor FABER & BRAND LLC Total:					301.54
Vendor: HERITAGE MEMORIAL ALLIANCE					
HERITAGE MEMORIAL ALLIA	12175	07/19/2024	PERMIT # 6468	427-6-639-296-000	1,000.00
Vendor HERITAGE MEMORIAL ALLIANCE Total:					1,000.00
Vendor: HIGGINS, CASEY					
HIGGINS, CASEY	CC026410	07/23/2024	2024 NMC CONFERENCE/6/1	401-7-721-226-000	239.86
Vendor HIGGINS, CASEY Total:					239.86
Vendor: ITS QUEST, INC					
ITS QUEST, INC	901915	07/24/2024	TEMP/ SEDILLO	402-6-653-104-000	787.21
Vendor ITS QUEST, INC Total:					787.21
Vendor: IWORQ SYSTEMS					
IWORQ SYSTEMS	204319	07/16/2024	INTERNET SOFTWARE MANA	452-8-832-237-000	8,500.00
Vendor IWORQ SYSTEMS Total:					8,500.00

Expense Approval Register

Packet: APPKT03096 - CHECK RUN 7/25/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: MCLL INC					
MCLL INC	FC24235	07/18/2024	1GB4YLE79RF255830	452-8-832-372-000	63,924.00
MCLL INC	FC24244	07/18/2024	1GC4YLE71RF393017	452-8-832-372-000	53,432.00
				Vendor MCLL INC Total:	117,356.00
Vendor: NATHANIEL DE LA CERDA					
NATHANIEL DE LA CERDA	CC026413	07/18/2024	FIRST AITD CPR AED COURSE	401-7-752-230-000	178.00
NATHANIEL DE LA CERDA	CC026413	07/18/2024	BLS COURSE DIGITAL VIDEO	401-7-752-230-000	99.90
NATHANIEL DE LA CERDA	CC026413	07/18/2024	CPR INSTRUCTOR MANUAL	401-7-752-230-000	59.25
				Vendor NATHANIEL DE LA CERDA Total:	337.15
Vendor: NEW MEXICO GAS COMPANY INC					
NEW MEXICO GAS COMPAN	CC026414	07/12/2024	ACCT# 078156501-0805690-	650-6-684-341-000	474.00
				Vendor NEW MEXICO GAS COMPANY INC Total:	474.00
Vendor: NEW YORK LIFE INSURANCE					
NEW YORK LIFE INSURANCE	CM0000357	07/25/2024	NEW YORK LIFE	402-2-200-015-000	-72.02
NEW YORK LIFE INSURANCE	INV0011982	07/25/2024	NEW YORK LIFE	401-2-200-015-000	879.17
NEW YORK LIFE INSURANCE	INV0011982	07/25/2024	NEW YORK LIFE	402-2-200-015-000	466.53
NEW YORK LIFE INSURANCE	INV0011982	07/25/2024	NEW YORK LIFE	427-2-200-015-000	171.02
NEW YORK LIFE INSURANCE	INV0011982	07/25/2024	NEW YORK LIFE	432-2-200-015-000	27.17
NEW YORK LIFE INSURANCE	INV0011982	07/25/2024	NEW YORK LIFE	437-2-200-015-000	67.70
NEW YORK LIFE INSURANCE	INV0011982	07/25/2024	NEW YORK LIFE	452-2-200-015-000	79.64
NEW YORK LIFE INSURANCE	INV0011998	07/25/2024	NEW YORK LIFE	402-2-200-015-000	72.02
				Vendor NEW YORK LIFE INSURANCE Total:	1,691.23
Vendor: NM RETIREE HEALTH CARE AUTHORITY					
NM RETIREE HEALTH CARE A	CM0000359	07/25/2024	NM RETIREE HEALTH CARE P	402-2-200-020-000	-182.80
NM RETIREE HEALTH CARE A	INV0011959	07/12/2024	NM RETIREE HEALTH CARE P	401-2-200-020-000	15.30
NM RETIREE HEALTH CARE A	INV0011964	07/19/2024	NM Retiree HealthCare Law	401-2-200-020-000	45.08
NM RETIREE HEALTH CARE A	INV0011984	07/25/2024	NM RETIREE HEALTH CARE P	401-2-200-020-000	7,986.62
NM RETIREE HEALTH CARE A	INV0011984	07/25/2024	NM RETIREE HEALTH CARE P	402-2-200-020-000	1,933.10
NM RETIREE HEALTH CARE A	INV0011984	07/25/2024	NM RETIREE HEALTH CARE P	427-2-200-020-000	122.52
NM RETIREE HEALTH CARE A	INV0011984	07/25/2024	NM RETIREE HEALTH CARE P	432-2-200-020-000	191.16
NM RETIREE HEALTH CARE A	INV0011984	07/25/2024	NM RETIREE HEALTH CARE P	435-2-200-020-000	192.21
NM RETIREE HEALTH CARE A	INV0011984	07/25/2024	NM RETIREE HEALTH CARE P	437-2-200-020-000	82.49
NM RETIREE HEALTH CARE A	INV0011984	07/25/2024	NM RETIREE HEALTH CARE P	452-2-200-020-000	660.04
NM RETIREE HEALTH CARE A	INV0011984	07/25/2024	NM RETIREE HEALTH CARE P	628-2-200-020-000	140.52
NM RETIREE HEALTH CARE A	INV0011985	07/25/2024	NM Retiree HealthCare Law	401-2-200-020-000	3,456.65
NM RETIREE HEALTH CARE A	INV0012000	07/25/2024	NM RETIREE HEALTH CARE P	402-2-200-020-000	182.80
				Vendor NM RETIREE HEALTH CARE AUTHORITY Total:	14,825.69
Vendor: PRE-PAID LEGAL SERVICES INC					
PRE-PAID LEGAL SERVICES IN	CM0000354	07/25/2024	LEGAL SHIELD PAYABLE	402-2-200-022-000	-15.95
PRE-PAID LEGAL SERVICES IN	INV0011972	07/25/2024	LEGAL SHIELD PAYABLE	401-2-200-022-000	133.55
PRE-PAID LEGAL SERVICES IN	INV0011972	07/25/2024	LEGAL SHIELD PAYABLE	402-2-200-022-000	114.65
PRE-PAID LEGAL SERVICES IN	INV0011972	07/25/2024	LEGAL SHIELD PAYABLE	427-2-200-022-000	33.90
PRE-PAID LEGAL SERVICES IN	INV0011972	07/25/2024	LEGAL SHIELD PAYABLE	452-2-200-022-000	33.90
PRE-PAID LEGAL SERVICES IN	INV0011995	07/25/2024	LEGAL SHIELD PAYABLE	402-2-200-022-000	15.95
				Vendor PRE-PAID LEGAL SERVICES INC Total:	316.00
Vendor: REGIONAL IMAGING ENM, LLC					
REGIONAL IMAGING ENM, LL	CC026415	07/22/2024	ACCT# 16012061	427-6-639-270-000	98.62
				Vendor REGIONAL IMAGING ENM, LLC Total:	98.62
Vendor: ROSWELL CLINIC CORP					
ROSWELL CLINIC CORP	CC026416	07/22/2024	ACCT# 1787337V1610	427-6-639-270-000	148.18
ROSWELL CLINIC CORP	CC026417	07/22/2024	ACCT# 1787793V1610	427-6-639-270-000	253.93
				Vendor ROSWELL CLINIC CORP Total:	402.11
Vendor: STARR JANITORIAL INC.					
STARR JANITORIAL INC.	95450	07/15/2024	SUPPLIES	650-6-684-230-000	1,046.88
				Vendor STARR JANITORIAL INC. Total:	1,046.88
Vendor: STATE OF NEW MEXICO					
STATE OF NEW MEXICO	INV0011975	07/25/2024	000454540-MENDOZA	401-2-200-018-000	132.92

Expense Approval Register

Packet: APPKT03096 - CHECK RUN 7/25/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
STATE OF NEW MEXICO	INV0011978	07/25/2024	000480470- SANCHEZ	401-2-200-018-000	160.46
STATE OF NEW MEXICO	INV0011979	07/25/2024	000207794- HUERTA	402-2-200-018-000	189.69
STATE OF NEW MEXICO	INV0011980	07/25/2024	000505194- B STEIDER	401-2-200-018-000	381.69
Vendor STATE OF NEW MEXICO Total:					864.76
Vendor: TEXAS CHILD SUPPORT SDU					
TEXAS CHILD SUPPORT SDU	INV0011976	07/25/2024	0013625446-COBOS	401-2-200-018-000	327.23
Vendor TEXAS CHILD SUPPORT SDU Total:					327.23
Vendor: THE STITCH					
THE STITCH	10467-1	07/17/2024	REUPHOLSTER DRIVER SEAT	401-6-691-221-000	323.73
THE STITCH	10467	07/17/2024	RE-UPHOLSTER SEAT UNIT 30	401-6-691-221-000	323.23
Vendor THE STITCH Total:					646.96
Vendor: TOWN OF HAGERMAN					
TOWN OF HAGERMAN	CC026418	07/20/2024	ACCT# 670	401-7-751-341-000	82.88
Vendor TOWN OF HAGERMAN Total:					82.88
Vendor: UNITED WAY OF CHAVES COUNTY					
UNITED WAY OF CHAVES CO	INV0011971	07/25/2024	UNITED WAY PAYABLE	401-2-200-010-000	24.00
UNITED WAY OF CHAVES CO	INV0011971	07/25/2024	UNITED WAY PAYABLE	402-2-200-010-000	25.00
Vendor UNITED WAY OF CHAVES COUNTY Total:					49.00
Vendor: VISUAL EDGE IT, INC					
VISUAL EDGE IT, INC	36957701	07/08/2024	ACCT # 020-1889211-000	650-6-684-251-000	254.88
VISUAL EDGE IT, INC	37004726	07/15/2024	ACCT# 025-1906606-000	620-7-725-375-000	271.09
VISUAL EDGE IT, INC	37004731	07/15/2024	ACCT# 018-1768631-000	620-7-725-375-000	374.55
Vendor VISUAL EDGE IT, INC Total:					900.52
Grand Total:					176,548.69

Fund Summary

Fund	Expense Amount
401 - GENERAL FUND	16,637.56
402 - ROAD FUND	4,240.58
411 - BERRENDO VOLUNTEER FIRE	5,992.00
427 - INDIGENT HOSPITAL CLAIMS	1,914.93
432 - DWI GRANT FUNDS	279.73
435 - CORRECTION GRANTS	217.42
437 - ENVIRONMENTAL TAX	13,668.27
452 - FLOOD CONTROL	129,786.28
620 - CLERK RECORDING & FILING	645.64
628 - PROPERTY VALUATION	140.52
650 - DETENTION INMATE EXPENSES	3,025.76
Grand Total:	176,548.69

Account Summary

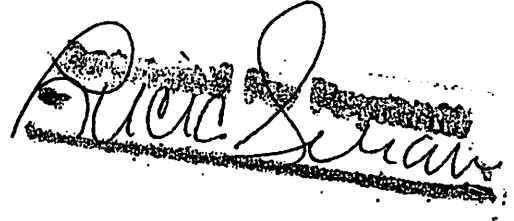
Account Number	Account Name	Expense Amount
401-2-200-010-000	UNITED WAY PAYABLE	24.00
401-2-200-015-000	NEW YORK LIFE INSURA	879.17
401-2-200-016-000	GLOBE LIFE PAYABLE	1,468.79
401-2-200-018-000	CHILD ENFORCEMENT P	1,002.30
401-2-200-020-000	RETIREE H/C PAYABLE	11,503.65
401-2-200-022-000	PRE-PAID LEGAL PAYABL	133.55
401-2-200-024-000	ALTONS POWER BLOCK	32.32
401-6-691-221-000	VEH/HVY EQUIP. REPAIR	646.96
401-7-721-226-000	MILEAGE REIMBURSEME	239.86
401-7-741-226-000	MILEAGE REIMBURSEME	259.96
401-7-751-341-000	UTILITIES	82.88
401-7-752-230-000	SUPPLIES/TOOLS	364.12
402-2-200-010-000	UNITED WAY PAYABLE	25.00
402-2-200-011-000	MISCELLANEOUS PAYABL	301.54
402-2-200-015-000	NEW YORK LIFE INSURA	466.53
402-2-200-016-000	GLOBE LIFE PAYABLE	395.91
402-2-200-018-000	CHILD ENFORCEMENT P	189.69
402-2-200-020-000	RETIREE H/C PAYABLE	1,933.10
402-2-200-022-000	PRE-PAID LEGAL PAYABL	114.65
402-2-200-024-000	ALTONS POWER BLOCK	26.95
402-6-653-104-000	TEMPORARY SALARIES	787.21
411-8-814-221-000	VEH/HVY EQUIP. REPAIR	5,992.00
427-2-200-015-000	NEW YORK LIFE INSURA	171.02
427-2-200-016-000	GLOBE LIFE PAYABLE	86.76
427-2-200-020-000	RETIREE H/C PAYABLE	122.52
427-2-200-022-000	PRE-PAID LEGAL PAYABL	33.90
427-6-639-270-000	PAYMENT OF HOSPITAL	500.73
427-6-639-296-000	INDIGENT BURIAL	1,000.00
432-2-200-015-000	NEW YORK LIFE INSURA	27.17
432-2-200-016-000	GLOBE LIFE PAYABLE	61.40
432-2-200-020-000	RETIREE H/C PAYABLE	191.16
435-2-200-016-000	GLOBE LIFE PAYABLE	25.21
435-2-200-020-000	RETIREE H/C PAYABLE	192.21
437-2-200-015-000	NEW YORK LIFE INSURA	67.70
437-2-200-020-000	RETIREE H/C PAYABLE	82.49
437-6-659-242-000	LANDFILL EXPENSES	13,518.08
452-2-200-015-000	NEW YORK LIFE INSURA	79.64
452-2-200-016-000	GLOBE LIFE PAYABLE	306.62
452-2-200-020-000	RETIREE H/C PAYABLE	660.04
452-2-200-022-000	PRE-PAID LEGAL PAYABL	33.90
452-8-832-223-000	VEHICLE FUELS	2,797.08
452-8-832-230-000	SUPPLIES/TOOLS	53.00
452-8-832-237-000	SUBSCRIPTIONS/PUBLIC	8,500.00
452-8-832-372-000	VEHICLES	117,356.00

Account Summary

Account Number	Account Name	Expense Amount
620-7-725-375-000	LEASE PURCHASES	645.64
628-2-200-020-000	RETIREE H/C PAYABLE	140.52
650-6-684-230-000	SUPPLIES/TOOLS	1,046.88
650-6-684-251-000	RENTALS	254.88
650-6-684-260-000	PROFESSIONAL SERVICE	1,250.00
650-6-684-341-000	UTILITIES	474.00
	Grand Total:	176,548.69

Project Account Summary

Project Account Key	Expense Amount
None	176,548.69
Grand Total:	176,548.69





Chaves County, NM

Expense Approval Register

Account: APPKT03098 - XCEL ACH PMTS 7/25/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: SOUTHWESTERN PUBLIC SERVICE CO					
SOUTHWESTERN PUBLIC SER	CC026420	07/18/2024	ACCT# 54-3949471-2	650-6-684-341-000	12,678.01
SOUTHWESTERN PUBLIC SER	CC026421	07/18/2024	ACCT# 54-3943737-1	401-6-691-243-000	37.62
SOUTHWESTERN PUBLIC SER	CC026422	07/18/2024	ACCT# 54-3943798-4	401-6-691-243-000	57.05
SOUTHWESTERN PUBLIC SER	CC026423	07/22/2024	ACCT# 54-3943772-4	401-6-691-243-000	43.38
SOUTHWESTERN PUBLIC SER	CC026424	07/19/2024	ACCT# 54-3949421-2	412-8-815-341-000	172.52
SOUTHWESTERN PUBLIC SER	CC026425	07/18/2024	ACCT# 54-3949465-4	402-6-651-341-000	1,134.72
SOUTHWESTERN PUBLIC SER	CC026426	07/18/2024	ACCT# 6268 BAKER RD	408-8-812-341-000	242.26
SOUTHWESTERN PUBLIC SER	CC026427	07/23/2024	ACCT# 54-3943703-1	401-6-691-243-000	31.25
SOUTHWESTERN PUBLIC SER	CC026428	07/22/2024	ACCT# 54-3943686-9	401-6-691-243-000	41.84
Vendor SOUTHWESTERN PUBLIC SERVICE CO Total:					14,438.65
Grand Total:					14,438.65

Fund Summary

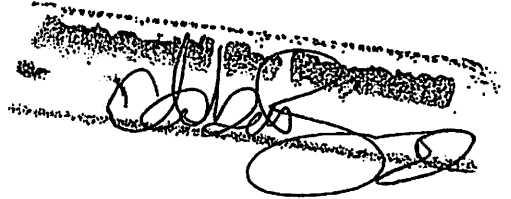
Fund	Expense Amount
401 - GENERAL FUND	211.14
402 - ROAD FUND	1,134.72
408 - EAST GRAND PLAINS VOLFIRE	242.26
412 - SIERRA VOLUNTEER FIRE FND	172.52
650 - DETENTION INMATE EXPENSES	12,678.01
Grand Total:	14,438.65

Account Summary

Account Number	Account Name	Expense Amount
401-6-691-243-000	HIGHWAY LIGHTS	211.14
402-6-651-341-000	UTILITIES	1,134.72
408-8-812-341-000	UTILITIES	242.26
412-8-815-341-000	UTILITIES	172.52
650-6-684-341-000	UTILITIES	12,678.01
Grand Total:		14,438.65

Project Account Summary

Project Account Key	Expense Amount
None	14,438.65
Grand Total:	14,438.65

A handwritten signature in black ink is written over a rectangular stamp. The signature is cursive and appears to be 'J. J. ...'. The stamp is mostly illegible but seems to contain some text and possibly a date or time.



Packet: PYPKT02996 - ppe 07/07/24 Large Run
Payroll Set: 01 - Chaves County

Pay Period: 06/24/2024 - 07/07/2024

Total Direct Deposits: 332,695.22
Total Check Amounts: 15,524.33

Males Paid: 160
Females Paid: 93
Total Employees: 253

EARNINGS			BENEFITS			
Pay Code	Units	Pay Amount	Pay Code	Units	Pay Amount	
FRGA	0.00	3,600.00	ABS	447.15	0.00	
HOL	2,248.00	54,323.38	FRGV	752.00	282.00	
MILT	136.00	2,708.40	Total:	1,199.15	282.00	
ODWI	118.50	4,425.78				
ON-CALL HOLIDAY	6.00	300.00	TAXES			
ON-CALL REG	78.00	1,950.00	Code	Subject To	Employee	Employer
OT	568.25	19,528.67	01-FEDWH	430,591.19	30,032.82	0.00
PERS	50.00	1,391.13	01-FICA	390,504.23	24,211.21	24,211.21
REG	12,055.00	262,259.78	01-MC WH	502,194.32	7,281.69	7,281.69
SAL	3,338.00	109,135.22	01-ST WH	430,591.19	13,685.16	0.00
SICK	516.04	11,607.79	01-Unemp	527,186.46	0.00	0.00
SPOT	987.00	21,000.40	Total:	75,210.88	31,492.90	
SPOTS	403.75	8,753.53				
VAC	965.56	25,920.38				
Total:	21,470.10	526,904.46				

DEDUCTIONS			
Code	Subject To	Employee	Employer
04	0.00	0.00	0.00
05	0.00	20,085.50	189,828.42
05A	0.00	57.50	474.43
05T	0.00	1,240.00	15,091.32
09	0.00	0.00	0.00
15	0.00	4,066.50	0.00
19	0.00	2,135.62	0.00
19A	0.00	0.00	0.00
19T	0.00	134.64	0.00
ADM	0.00	0.00	295.35
C112	0.00	132.92	0.00
C114	0.00	327.23	0.00
CS-120	0.00	160.46	0.00
CS-121	0.00	189.69	0.00
CS-124	0.00	381.69	0.00
DEL	0.00	2,713.52	0.00
DELT	0.00	117.28	0.00
DEN	0.00	0.00	792.00
DIS	0.00	1,613.25	0.00
DNA	0.00	0.00	0.00
DSA	0.00	5.43	0.00
EXE	10,584.47	0.00	0.00
G- Faber & Brand LLC	0.00	301.54	0.00
LEO	91,317.47	13,058.34	22,509.74
LFD	0.00	1,279.25	0.00
LFE	0.00	0.00	1,621.50
PRE	370,668.27	50,596.29	65,978.92
RHC	373,581.08	3,735.93	7,471.49
RHL	91,317.47	1,141.45	2,282.94
Total:	103,474.03	306,346.11	

RECAP 01 - Chaves County

Earnings:	526,904.46	Benefits:	282.00	Deductions:	103,474.03	Taxes:	75,210.88	Net Pay:	348,219.55
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Packet: PYPKT03002 - ppe 07/07/24 Late Memo Run
Payroll Set: 01 - Chaves County

Pay Period: 06/24/2024 - 07/07/2024

Males Paid: 1
Females Paid: 0
Total Employees: 1

Total Direct Deposits: 62.36
Total Check Amounts: 0.00

EARNINGS

Pay Code	Units	Pay Amount
SPOT5	4.50	80.24
Total:	4.50	80.24

TAXES

Code	Subject To	Employee	Employer
01-FEDWH	69.29	0.00	0.00
01-FICA	80.24	4.97	4.97
01-MC WH	80.24	1.16	1.16
01-ST WH	69.29	0.00	0.00
01-Unemp	80.24	0.00	0.00
Total:		6.13	6.13

DEDUCTIONS

Code	Subject To	Employee	Employer
PRE	80.24	10.95	14.28
RHC	80.24	0.80	1.60
Total:		11.75	15.88

RECAP 01 - Chaves County

Earnings:	80.24	Benefits:	0.00	Deductions:	11.75	Taxes:	6.13	Net Pay:	62.36
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Packet: PYPKT03001 - ppe 07/07/24 Leave Conversions
Payroll Set: 01 - Chaves County

Pay Period: 06/24/2024 - 07/07/2024

Total Direct Deposits: 1,785.30
Total Check Amounts: 3,460.08

Males Paid: 5
Females Paid: 4
Total Employees: 9

EARNINGS			TAXES			
Pay Code	Units	Pay Amount	Code	Subject To	Employee	Employer
VACC	216.00	5,696.67	01-FEDWH	5,696.67	51.92	0.00
			01-FICA	4,188.99	259.72	259.72
			01-MC WH	5,696.67	82.60	82.60
			01-ST WH	5,696.67	57.05	0.00
			01-Unemp	5,696.67	0.00	0.00
Total:	216.00	5,696.67		Total:	451.29	342.32

RECAP 01 - Chaves County

Earnings:	5,696.67	Benefits:	0.00	Deductions:	0.00	Taxes:	451.29	Net Pay:	5,245.38
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Packet: PYPKT03003 - ppe 07/07/24 Finals
Payroll Set: 01 - Chaves County

Pay Period: 06/24/2024 - 07/07/2024

Total Direct Deposits: 2,600.50
Total Check Amounts: 0.00

Males Paid: 1
Females Paid: 1
Total Employees: 2

EARNINGS			TAXES			
Pay Code	Units	Pay Amount	Code	Subject To	Employee	Employer
VACC	160.42	3,895.27	01-FEDWH	3,895.27	829.92	0.00
			01-FICA	3,895.27	241.51	241.51
			01-MC WH	3,895.27	56.48	56.48
			01-ST WH	3,895.27	166.86	0.00
			01-Unemp	3,895.27	0.00	0.00
Total:	160.42	3,895.27		Total:	1,294.77	297.99

RECAP 01 - Chaves County

Earnings:	3,895.27	Benefits:	0.00	Deductions:	0.00	Taxes:	1,294.77	Net Pay:	2,600.50
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Packet: PYPKT03006 - ppe 07/21/24 Probation Drop M Carter
Payroll Set: 01 - Chaves County

Pay Period: 07/08/2024 - 07/21/2024

Total Direct Deposits: 0.00
Total Check Amounts: 393.37

Males Paid: 1
Females Paid: 0
Total Employees: 1

EARNINGS			
Pay Code	Units	Pay Amount	
REG	25.00	509.75	
Total:	25.00	509.75	

TAXES			
Code	Subject To	Employee	Employer
01-FEDWH	440.17	0.00	0.00
01-FICA	509.75	31.60	31.60
01-MC WH	509.75	7.39	7.39
01-ST WH	440.17	2.71	0.00
01-Unemp	509.75	0.00	0.00
Total:		41.70	38.99

DEDUCTIONS			
Code	Subject To	Employee	Employer
PRE	509.75	69.58	95.83
RHC	509.75	5.10	10.20
Total:		74.68	106.03

RECAP 01 - Chaves County

Earnings:	509.75	Benefits:	0.00	Deductions:	74.68	Taxes:	41.70	Net Pay:	393.37
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Packet: PYPKT03014 - ppe 07/21/24 Large Run
Payroll Set: 01 - Chaves County

Pay Period: 07/08/2024 - 07/21/2024

Total Direct Deposits: 339,819.90
Total Check Amounts: 13,997.95

Males Paid: 157
Females Paid: 93
Total Employees: 250

EARNINGS

Pay Code	Units	Pay Amount
JURY	0.75	13.37
K9 PAY	0.00	1,333.32
MILT	8.00	142.64
ODWI	16.00	591.54
ON-CALL REG	86.00	2,150.00
OT	654.00	22,321.88
PERS	64.00	1,298.96
REG	13,815.00	302,977.69
SAL	3,617.00	123,532.89
SICK	440.04	10,468.28
SPOT	174.00	4,078.54
SPOTS	416.00	9,148.38
TRN/TRVL	207.00	5,614.41
VAC	1,032.06	27,481.49
Total:	20,529.85	511,153.39

BENEFITS

Pay Code	Units	Pay Amount
ABS	494.90	0.00
FRGC	0.00	1,398.96
FRGV	788.00	295.50
Total:	1,282.90	1,694.46

TAXES

Code	Subject To	Employee	Employer
01-FEDWH	442,848.98	31,308.02	0.00
01-FICA	404,907.94	25,104.26	25,104.26
01-MC WH	512,847.85	7,436.26	7,436.26
01-ST WH	442,848.98	14,306.97	0.00
01-Unemp	512,847.85	0.00	0.00
Total:	78,155.51	32,540.52	

DEDUCTIONS

Code	Subject To	Employee	Employer
08	0.00	49.00	0.00
09	0.00	0.00	0.00
12	0.00	316.00	0.00
15	0.00	4,066.50	0.00
ALT	0.00	59.27	0.00
C112	0.00	132.92	0.00
C114	0.00	327.23	0.00
COL LFE	0.00	2,344.69	0.00
CS-120	0.00	160.46	0.00
CS-121	0.00	189.69	0.00
CS-124	0.00	381.69	0.00
EXE	10,959.53	0.00	0.00
G- Faber & Brand LLC	0.00	301.54	0.00
LEO	92,177.46	13,181.31	23,643.58
NY LIFE	0.00	1,691.23	0.00
PRE	374,040.85	51,056.60	70,319.70
RHC	376,953.66	3,769.68	7,538.98
RHL	92,177.46	1,152.22	2,304.43
Total:	79,180.03	103,806.69	

RECAP 01 - Chaves County

Earnings: 511,153.39 Benefits: 1,694.46 Deductions: 79,180.03 Taxes: 78,155.51 Net Pay: 353,817.85



Packet: PYPKT03017 - ppe 7-21-24 Leave Conversions
Payroll Set: 01 - Chaves County

Pay Period: 07/08/2024 - 07/21/2024

Total Direct Deposits: 825.02
Total Check Amounts: 604.02

Males Paid: 2
Females Paid: 0
Total Employees: 2

EARNINGS

Pay Code	Units	Pay Amount
VACC	48.00	1,562.00
Total:	48.00	1,562.00

TAXES

Code	Subject To	Employee	Employer
01-FEDWH	1,562.00	49.78	0.00
01-FICA	720.00	44.64	44.64
01-MC WH	1,562.00	22.65	22.65
01-ST WH	1,562.00	15.89	0.00
01-Unemp	1,562.00	0.00	0.00
Total:		132.96	67.29

RECAP 01 - Chaves County

Earnings:	1,562.00	Benefits:	0.00	Deductions:	0.00	Taxes:	132.96	Net Pay:	1,429.04
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Packet: PYPKT03016 - ppe 7/21/24 Final Garza
Payroll Set: 01 - Chaves County

Pay Period: 07/08/2024 - 07/21/2024

Total Direct Deposits: 0.00
Total Check Amounts: 916.33

Males Paid: 0
Females Paid: 1
Total Employees: 1

EARNINGS

Pay Code	Units	Pay Amount
VACC	58.52	1,080.86
Total:	58.52	1,080.86

TAXES

Code	Subject To	Employee	Employer
01-FEDWH	1,080.86	53.40	0.00
01-FICA	1,080.86	67.01	67.01
01-MC WH	1,080.86	15.67	15.67
01-ST WH	1,080.86	28.45	0.00
01-Unemp	1,080.86	0.00	0.00
Total:		164.53	82.68

RECAP 01 - Chaves County

Earnings:	1,080.86	Benefits:	0.00	Deductions:	0.00	Taxes:	164.53	Net Pay:	916.33
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Packet: PYPKT03020 - ppe 07/21/24 Reversal Road Issue
Payroll Set: 01 - Chaves County

Pay Period: 07/08/2024 - 07/21/2024

Total Direct Deposits: -4,260.90
Total Check Amounts: 0.00

Males Paid: 3
Females Paid: 0
Total Employees: 3

EARNINGS

Pay Code	Units	Pay Amount
ON-CALL REG	-19.00	-475.00
OT	-1.00	-40.19
REG	-234.00	-5,932.86
SICK	-6.00	-160.76
Total:	-260.00	-6,608.81

BENEFITS

Pay Code	Units	Pay Amount
FRGC	0.00	-187.98
FRGV	-92.00	-34.50
Total:	-92.00	-222.48

DEDUCTIONS

Code	Subject To	Employee	Employer
12	0.00	-15.95	0.00
15	0.00	-60.00	0.00
COL LFE	0.00	-86.69	0.00
NY LIFE	0.00	-72.02	0.00
PRE	-6,093.62	-831.78	-1,145.61
RHC	-6,093.62	-60.93	-121.87
Total:		-1,127.37	-1,267.48

TAXES

Code	Subject To	Employee	Employer
01-FEDWH	-5,717.03	-495.04	0.00
01-FICA	-6,831.29	-423.54	-423.54
01-MC WH	-6,831.29	-99.06	-99.06
01-ST WH	-5,717.03	-202.90	0.00
01-Unemp	-6,831.29	0.00	0.00
Total:		-1,220.54	-522.60

RECAP 01 - Chaves County

Earnings: -6,608.81 Benefits: -222.48 Deductions: -1,127.37 Taxes: -1,220.54 Net Pay: -4,260.90



Packet: PYPKT03021 - ppe 07-21-24 Correctional Road Issue
Payroll Set: 01 - Chaves County

Pay Period: 07/08/2024 - 07/21/2024

Total Direct Deposits: 4,192.84
Total Check Amounts: 0.00

Males Paid: 3
Females Paid: 0
Total Employees: 3

EARNINGS

Pay Code	Units	Pay Amount
ON-CALL REG	17.00	425.00
REG	234.00	5,932.87
SICK	6.00	160.76
Total:	257.00	6,518.63

BENEFITS

Pay Code	Units	Pay Amount
FRGC	0.00	187.98
FRGV	92.00	34.50
Total:	92.00	222.48

DEDUCTIONS

Code	Subject To	Employee	Employer
12	0.00	15.95	0.00
15	0.00	60.00	0.00
COL LFE	0.00	86.69	0.00
NY LIFE	0.00	72.02	0.00
PRE	6,093.63	831.78	1,145.61
RHC	6,093.63	60.93	121.87
Total:	1,127.37	1,267.48	

TAXES

Code	Subject To	Employee	Employer
01-FEDWH	5,626.85	484.22	0.00
01-FICA	6,741.11	417.95	417.95
01-MC WH	6,741.11	97.75	97.75
01-ST WH	5,626.85	198.50	0.00
01-Unemp	6,741.11	0.00	0.00
Total:	1,198.42	515.70	

RECAP 01 - Chaves County

Earnings:	6,518.63	Benefits:	222.48	Deductions:	1,127.37	Taxes:	1,198.42	Net Pay:	4,192.84
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Packet: PYPKT03012 - ppe 07/21/24 R Kaas Probation Drop
Payroll Set: 01 - Chaves County

Pay Period: 07/08/2024 - 07/21/2024

Total Direct Deposits: 0.00
Total Check Amounts: 987.31

Males Paid: 1
Females Paid: 0
Total Employees: 1

EARNINGS

Pay Code	Units	Pay Amount
REG	54.00	1,202.04
Total:	54.00	1,202.04

TAXES

Code	Subject To	Employee	Employer
01-FEDWH	1,030.15	0.00	0.00
01-MC WH	1,202.04	17.43	17.43
01-ST WH	1,030.15	10.38	0.00
01-Unemp	1,202.04	0.00	0.00
Total:		27.81	17.43

DEDUCTIONS

Code	Subject To	Employee	Employer
LEO	1,202.04	171.89	308.32
RHL	1,202.04	15.03	30.05
Total:		186.92	338.37

RECAP 01 - Chaves County

Earnings:	1,202.04	Benefits:	0.00	Deductions:	186.92	Taxes:	27.81	Net Pay:	987.31
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Correction Register



Chaves County, NM

Packet: PYPKT03022 - ppe 07/21/24 Correction Run- Road
 Payroll Set: 01 - Chaves County

Expense Date: 07/25/2024

Employee Number	Employee Name	Original Date	Original Payment #	Payment Date	Payment Number	Earnings	Benefits	Deductions		Taxes		Net	
								Employee	Employer	Employee	Employer		
1551	FREELAND, LARRY	7/25/2024	43541	Reversal	7/25/2024	R-43541	-2,143.20	-30.12	-452.86	-445.78	-325.83	-166.26	-1,364.51
				Replacement	7/25/2024	C-43541	2,411.10	30.12	452.86	445.78	391.61	186.76	1,566.63
				Change			267.90	0.00	0.00	0.00	65.78	20.50	202.12

Employee Number	Employee Name	Original Date	Original Payment #	Payment Date	Payment Number	Earnings	Benefits	Deductions		Taxes		Net	
								Employee	Employer	Employee	Employer		
2269	LACASSE, MICHAEL R	7/25/2024	43546	Reversal	7/25/2024	R-43546	-2,510.41	-53.37	-276.47	-392.53	-506.02	-196.12	-1,727.92
				Replacement	7/25/2024	C-43546	2,581.18	54.87	276.47	392.53	523.52	201.66	1,781.19
				Change			70.77	1.50	0.00	0.00	17.50	5.54	53.27

Stacie S. [Signature] \$295.39

July 2024 PCard Report

Account	Department	Item Total
401-6-611 Total	Commissioners	\$442.44
401-6-612 Total	County Manager	\$5,040.00
401-6-613 Total	Human Resources	\$9,834.94
401-6-614 Total	Safety	\$900.00
401-6-619 Total	Working Capital	\$19,978.56
401-6-621 Total	Public Works	\$2,137.98
401-6-622 Total	Information Technology	\$29,374.46
401-6-623 Total	Data Processing	\$9,253.90
401-6-624 Total	Planning & Zoning	\$9,722.96
401-6-625 Total	Purchasing	\$95.96
401-6-631 Total	Finance Dept	\$63.09
401-6-641 Total	Detention Administration	\$3,528.89
401-6-642 Total	Adult Detention	\$388.00
401-6-645 Total	Juvenile CCJD	\$56.80
401-6-691 Total	Facility Maintenance	\$4,252.00
401-6-692 Total	Courthouse Maintenance	\$3,022.65
401-6-693 Total	Facility Maint. Health Dept.	\$743.37
401-6-694 Total	Facility Maint. CC Road Dept.	\$361.75
401-6-696 Total	Operating Exp - CCDC	\$4,990.82
401-6-699 Total	St. Mary Complex	\$65.23
401-7-721 Total	Clerk Admin	\$1,745.69
401-7-722 Total	Clerk Bureau Elec.	\$1,800.90
401-7-731 Total	Assessor Admin	\$159.62
401-7-741 Total	Treasurer Dept.	\$1,061.10
401-7-751 Total	Sheriff Admin	\$2,033.18
401-7-752 Total	Sheriff Patrol & Investigation	\$959.22
402-6-651 Total	Road Admin	\$1,065.81
402-6-653 Total	Road Construction & Maintenance	\$15,153.98
407-8-811 Total	Dunken FD	\$200.45
408-8-812 Total	East Grand Plains FD	\$1,323.59
409-8-813 Total	Penasco FD	\$653.02
410-8-816 Total	Midway FD	\$5,669.64
411-8-814 Total	Berrendo FD	\$6,602.14
412-8-815 Total	Sierra FD	\$21,335.06
412-8-828 Total	Sierra FD	\$159.00
413-8-818 Total	Rio Felix FD	\$211.06
414-8-819 Total	Fire District #8	\$1,489.57
427-6-638 Total	Indigent	\$133.03
430-7-753 Total	Law Enforcement	\$83.83
432-7-761 Total	DWI	\$593.73
452-8-832 Total	Flood Dept.	\$1,674.38
650-6-684 Total	CCDC Construction Fund	\$24,236.82
670-6-671 Total	Internal Services	\$1,583.25
Grand Total		\$194,181.87

Bids/RFPs/SS/Emergency Procurements

FY25 BIDS

ITB #	Description	Advertise	Open	Project Manager	Status
ITB-25-01	Vector Chemicals	08/04/24	09/10/24	Angelo Gurule	
ITB-25-02	GBOM: Roswell Market Place Walk..Cultural Plaza	TBD	TBD	Alex Palomino	Finalizing Bid Docs...
ITB-25-03	Handicapped-Accessible Vans w Auto Access Seat	TBD	TBD	Ana Nieto	Pending Bid Docs...
ITB-25-04	Bulk Fuel	TBD	TBD	Sarah Torrez	Pending Bid Docs...

FY25 RFPS

RFP #	Description	Advertise	Open	Project Manager	Status
RFP-25-01	Inmate Medical Services	06/02/24	06/25/24	Michael Brisco	Awarded

FY25 Sole Source

SS #	Description	Posted	Awarded	Amount
SS-25-01	CASA - Girl's Circle & Boys Leadership Gender Specific	05/30/24	07/01/24	20,000.00
SS-25-02	CASA - AMPED Alternative Education Program	05/30/24	07/01/24	54,000.00
SS-25-03	CASA - Diversion Advocacy Program	05/30/24	07/01/24	42,500.00
SS-25-04	WINGS for L.I.F.E - Elementary School Program	05/30/24	07/01/24	50,000.00
SS-25-05	WINGS for L.I.F.E - Middle School Program	05/30/24	07/01/24	50,400.00
SS-25-06	Tyler Technologies	05/30/24	07/01/24	400,000.00
SS-25-07	Jail Management System	05/30/24	07/01/24	42,000.00
SS-25-08	Economic Development Corporation	06/28/24	TBD	200,000.00

FY25 Emergency

EM #	Description	Contractor	Posted	Amount

FY25 Quotes over \$30k

Project Description	Quote 1	Quote 2	Quote 3
Benches - Walking Trail	\$32,492.52	\$36,755.88	\$36,806.00

COUNTY MANAGER

Bill Williams

PO Box 1817

Roswell, NM 88202-1817

575-624-6602

FAX 575-624-6631

Email:

bill.williams@chavescounty.gov



COMMISSIONERS

- Dara Dana > District 1
- T. Calder Ezzell Jr. > District 2
- Jeff Bilberry > District 3
- Richard C. Taylor > District 4
- Michael J. Perry > District 5

Chaves County Clerk

Summary Report

07/01/24-07/31/2024

CLERK FEES (EQUIPMENT)	\$ 4,816.00
GEN CLERK'S FEES	\$ 14,680.00
LIQUOR LICENSE	\$ 250.00
CHILDREN'S TRUST FUND	\$ 660.00
PROBATE	\$ 716.40
PHOTOCOPIES.....	\$ 366.50
GOVT GROSS RECEIPTS TAX	\$ -

TOTAL AMOUNT: \$21,488.90

TOTAL DOCUMENTS FILED 914

NEW MARRIAGE LICENSES 44

NEW PROBATES 17

NEW SURVEYS 5

NEW PLATS 2

VOTER CHANGES 215

NEW REGISTRANTS 161

REPUBLICANS 17626

DEMOCRATS 8661

LIBERTARIANS 381

OTHER 8192

Sheriff's Office
CHAVES COUNTY

#1 Saint Mary's Place
P.O. Box 1396
Roswell, New Mexico 88203
(575) 624-6500

Mike Herrington, Sheriff

Sheriff's Monthly Statistics Report
July 2024

Total Number of Arrests: 95
Adult: 93
Juvenile: 2

Total Number of DWI's: 12

Total Number of Arrest Citations: 3
Adult: 3
Juvenile: 0

Total Number of Non-Traffic Citations: 0
Total Number of Traffic Citations: 273
Total Number of Warning Traffic Citations: 10

Total Number of Accident Reports: 12

CCSO Mileage Report
July 2024

Unit #	Year	Make	Model	Assigned to	Mileage Beg.	Mileage End	Total
900	2013	Ford	Taurus	Spare-Damaged County Yard	161,774	161,774	0
901	2016	Ford	F-250 Crew Cab	Spare	135,512	135,512	0
902	2009	Ford	F-150	Serrano, Agustin	200,126	201,088	962
903	2014	Ford	F-150	Serna, Jimmy	164,423	166,341	1918
904	2005	Ford	F-550 Diesel	Command Post	0	0	0
905	2017	Ford	F-150	Ramirez, Giovanni	109,185	111,032	1847
907	2011	Ford	F-250 Crew Cab	Spare-Damaged County Yard	230,916	230,916	0
908	2013	Ford	Taurus	Spare	169,249	169,625	376
909	2019	Ford	F-150	Pineda, Anthony	80,542	81,734	1192
910	2014	Ford	F-150 4x4	Spare	132,823	132,823	0
913	2016	Ford	Expedition 4x4	Spare	103,606	103,606	0
915	2008	Dodge	Charger	Spare	109,542	109,542	0
916	2018	Ford	Explorer	Beagles-Clark, Amanda	128,786	130,243	1457
917	2018	Ford	Explorer	Pilley, Lissa	101,687	106,407	4720
918	2006	Ford	Van	Transport Van	121,709	121,750	41
922	2018	Ford	Explorer	Spare K-9	105,578	106,260	682
929	2013	Ford	Explorer	Perez, Agustin	100,079	100,610	531
930	2014	Ford	Taurus	Spare	74,004	74,004	0
933	2017	Ford	Explorer	De La Cerda, Nathaniel	157,553	159,423	1870
934	2017	Ford	Explorer	White, John	156,334	158,458	2124
935	2017	Ford	Explorer	Spare-Damaged County Yard	151,157	151,157	0
941	2014	Ford	Taurus	McDowell, Teddy	135,242	137,185	1943
944	2014	Ford	Taurus	Spare-Damaged County Yard	113,629	113,629	0
945	2014	Ford	Taurus	Spare-Damaged County Yard	137,976	137,976	0
946	2014	Ford	Taurus	Leyva, Claudia	161,340	162,215	875
951	2010	Ford	Crown Victoria	Spare	107,970	107,970	0
955	2013	Ford	Focus	Bell, Sarah	97,142	97,199	57
956	2014	Ford	Taurus	Spare-Damaged County Yard	149,343	149,343	0
957	2014	Ford	Taurus	Spare	149,328	149,328	0
961	2018	Ford	Van	Transport	35,785	36,255	470
962	2015	Dodge	Caravan	Transport-Academy	164,601	164,601	0
966	2020	Ford	F-150	Ray, Mike	24,199	24,718	519
967	2019	Ford	F-150	Spare-engine issues	89,808	89,808	0
968	2019	Ford	F-150	Spare	51,840	51,840	0
969	2019	Ford	F-150	Avalos, Jacob	56,518	59,063	2,545
970	2019	Ford	F-150	Shaw, Aleina	68,257	69,780	1,523
971	2019	Ford	F-150	Martinez, Joshua	70,949	72,408	1,459
977	2019	Ford	F-150	Silvas, Pedro	117,359	118,926	1567
978	2019	Ford	F-150	Castro, Elijah	68,872	72,376	3504
979	2020	Ford	F-150	Conklin, Benjamin	90,205	91,315	1,110
980	2020	Ford	F-150	Spare-engine issues	62,347	62,347	0
981	2020	Ford	F-150	Cottrell, Matthew	85,253	88,516	3263
982	2020	Ford	F-150	Salas, Lorenzo	100,657	104,079	3,422
983	2020	Ford	F-150	Gomez, Gilbert	87,371	89,162	1,791
985	2020	Dodge	Caravan	Transport	50,666	51,882	1,216
994	2020	Ford	F-150	Dictson, Daniel	91,907	93,384	1,477
995	2020	Ford	F-150	Spare	80,695	80,695	0

996	2020	Ford	F-150	spare	79,670	82,309	2,639
997	2020	Ford	F-150	Becker, Karl	76,532	76,858	326
999	2001	Ford	F-550 Diesel	Crime Scene Truck	217,877	217,877	0
1000	2021	Chevy	Silverado	Herrington, Mike	18,551	18,697	146
1001	2021	Chevy	Silverado	Yslas, Charles	24,258	24,738	480
1002	2021	Chevy	Silverado	Drake, Charles	36,808	39,194	2,386
1003	2019	Chevy	Silverado	Padilla, Olivia	160,664	161,067	403
1004	2021	Chevy	Tahoe	Cobos, Isaac	36,790	37,815	1,025
1005	2017	Ford	Explorer	Hardy, Travis	168,385	168,805	420
1008	2022	Ford	F-150	Sanchez, Jacob	22,416	23,146	730
1009	2022	Ford	F-150	Salas, Andres	14,590	16,169	1,579
1010	2022	Ford	F-150	Hohle, Doug	9,564	9,564	0
1011	2023	Dodge	Ram	Parmer, Jeremy	7,870	9,753	1,883
1012	2023	Dodge	Ram	Nava, Isaac	5,572	6,530	958
1013	2023	Dodge	Ram	Hendrix, Scott	9,633	12,361	2,728
1014	2017	Ford	F-150	Ramos, Raul	159,976	160,314	338
1015	2017	Ford	Explorer	Delgado, Ricardo	168,326	170,600	2,274
TOTAL:							62776

**CHAVES COUNTY TREASURER'S OFFICE
DISBURSEMENT REPORT - JULY 2024**

Created Date	Payee	Check #	Amount	Note	Voided	Processed	By
Jul 08 2024	USDA, APHIS, GENERAL	11678	\$11,856.10	CUSTOMER No. 6003036 BILL No. 3005032172		Jul 08 2024 02:16:03 PM	kgonzales
Jul 15 2024	ARTESIA SCHOOLS	11679	\$268.16	disbursement from 05/31/2024 to 06/30/2024		Jul 15 2024 10:40:28 AM	kgonzales
Jul 15 2024	ARTESIA SCHOOLS	11680	\$133.72	disbursement from 05/31/2024 to 06/30/2024		Jul 15 2024 10:41:16 AM	kgonzales
Jul 15 2024	ARTESIA SCHOOLS	11681	\$33.43	disbursement from 05/31/2024 to 06/30/2024		Jul 15 2024 10:41:45 AM	kgonzales
Jul 15 2024	DEXTER SCHOOLS	11682	\$10,620.48	Grouped Check		Jul 15 2024 10:43:00 AM	kgonzales
Jul 15 2024	ELIDA PUBLIC SCHOOLS #27	11683	\$2.96	Grouped Check		Jul 15 2024 10:43:31 AM	kgonzales
Jul 15 2024	ELIDA PUBLIC SCHOOLS #28	11684	\$6.92	Grouped Check		Jul 15 2024 10:44:41 AM	kgonzales
Jul 15 2024	EASTERN NM UNIVERSITY	11685	\$24,467.91	disbursement from 05/31/2024 to 06/30/2024		Jul 15 2024 10:45:36 AM	kgonzales
Jul 15 2024	HAGERMAN SCHOOLS	11686	\$4,817.10	Grouped Check		Jul 15 2024 10:46:56 AM	kgonzales
Jul 15 2024	LAKE ARTHUR SCHOOLS	11687	\$40,754.84	Grouped Check		Jul 15 2024 10:48:00 AM	kgonzales
Jul 15 2024	ROSWELL INDEPENDENT SCHOOL DIST.	11688	\$151,319.72	disbursement from 05/31/2024 to 06/30/2024		Jul 15 2024 10:48:36 AM	kgonzales
Jul 15 2024	SYDNEY GUTIERREZ MIDDLE SCHOOL	11689	\$780.82	disbursement from 05/31/2024 to 06/30/2024		Jul 15 2024 10:49:02 AM	kgonzales
Jul 15 2024	CENTRAL VALLEY SOIL & WATER	11690	\$40.29	disbursement from 05/31/2024 to 06/30/2024		Jul 15 2024 10:52:37 AM	kgonzales
Jul 15 2024	CHAVES COUNTY SOIL & WATER	11691	\$4,122.23	disbursement from 05/31/2024 to 06/30/2024		Jul 15 2024 10:53:26 AM	kgonzales
Jul 15 2024	CITY OF ROSWELL	11692	\$90,398.63	disbursement from 05/31/2024 to 06/30/2024		Jul 15 2024 10:54:15 AM	kgonzales
Jul 15 2024	CITY OF ROSWELL	11693	\$1,094.61	disbursement from 05/31/2024 to 06/30/2024		Jul 15 2024 10:54:45 AM	kgonzales
Jul 15 2024	CONSERVANCY	11694	\$66,620.19	disbursement from 05/31/2024 to 06/30/2024		Jul 15 2024 10:55:20 AM	kgonzales
Jul 15 2024	COTTONWOOD-WALNUT CREEK S & W	11695	\$91.69	disbursement from 05/31/2024 to 06/30/2024		Jul 15 2024 10:56:02 AM	kgonzales
Jul 15 2024	DFA - ADMINISTRATIVE SERVICES	11696	\$26,600.78	Grouped Check		Jul 15 2024 10:56:40 AM	kgonzales
Jul 15 2024	HAGERMAN-DEXTER SOIL & WATER	11697	\$540.61	disbursement from 05/31/2024 to 06/30/2024		Jul 15 2024 10:57:45 AM	kgonzales
Jul 15 2024	NEW MEXICO TAXATION AND REVENUE	11698	\$327.49	disbursement from 05/31/2024 to 06/30/2024		Jul 15 2024 10:58:15 AM	kgonzales
Jul 15 2024	PENASCO SOIL & WATER	11699	\$11.61	disbursement from 05/31/2024 to 06/30/2024		Jul 15 2024 10:58:41 AM	kgonzales
Jul 15 2024	STATE OF NEW MEXICO - CTF	11700	\$555.00	disbursement from 05/31/2024 to 06/30/2024		Jul 15 2024 10:59:49 AM	kgonzales
Jul 15 2024	TOWN OF DEXTER	11701	\$182.75	disbursement from 05/31/2024 to 06/30/2024		Jul 15 2024 11:00:12 AM	kgonzales
Jul 15 2024	TOWN OF HAGERMAN	11702	\$302.41	disbursement from 05/31/2024 to 06/30/2024		Jul 15 2024 11:01:37 AM	kgonzales
Jul 15 2024	TOWN OF LAKE ARTHUR	11703	\$213.28	disbursement from 05/31/2024 to 06/30/2024		Jul 15 2024 11:02:01 AM	kgonzales
Jul 15 2024	UPPER HONDO SOIL & WATER	11704	\$3.32	disbursement from 05/31/2024 to 06/30/2024		Jul 15 2024 11:02:26 AM	kgonzales
Jul 18 2024	2 BROTHERS ELECTRIC	11705	\$150.00	PERMIT #20230245		Jul 18 2024 09:18:32 AM	kgonzales
			<u>\$436,317.05</u>				
	June 2024 Distribution - Taxing Authorities		\$424,310.95				
	Refunds/Overpayments		\$12,006.10				
			<u>\$436,317.05</u>				


 Chief Deputy Treasurer