



VACANCY ANNOUNCEMENT

AUTO MECHANIC

No. 2024-39

POSTING DATE: November 11, 2024

CLOSING DATE: Until Filled

DEPARTMENT: Road Department

SALARY RANGE: \$19.20 - \$23.34/hr

REPORTS TO: Fleet Maintenance Supervisor

FLSA STATUS: **NON-EXEMPT**

JOB SUMMARY: This is a journeyman level automotive equipment maintenance and repair position. The work involves the application of modern automotive repair methods and maintenance of light to heavy gasoline powered automotive equipment and law enforcement vehicles.

BENEFITS: Retirement, Medical, Dental, Vision and Life Insurance.

EDUCATION and/or EXPERIENCE: High school diploma or G.E.D.; 4 years' experience in gasoline powered engine repair. Mobile air conditioning certification or the ability to obtain said certification within six months of hire.

CERTIFICATION/TRAINING: Valid N.M. driver's license with a good driving record.

ABILITIES/SKILLS: Employee diagnoses problems with automotive equipment; determines the best way to repair problems with existing parts and tools; improvises repair methods when no standard method exists and makes recommendations for outside repairs when the nature of the problem is totally beyond the capability of the County shop. Responsibilities include routine servicing, preventative maintenance and the safe and efficient operation of assigned equipment utilized by the Road Department. Employee prepares monthly reports detailing all costs for parts and labor on repairs. Employee must perform all related work as required and other duties as assigned.

SPECIAL NOTE: Chaves County is a drug free employer. All applicants for this position will be required to pass a background check and will be subject to post offer, pre-employment drug test.

INTERESTED INDIVIDUALS APPLY AT: Required application forms are available at the County's Job Posting Board located in the west wing of the County Administrative Center or at www.chavescounty.gov/jobs. Applications may be returned to Human Resources in the County Manager Suite at Suite 180, Chaves County Administrative Center, #1 Saint Mary's Place, Roswell, NM 88203 or mailed by closing date to Chaves County Human Resources, PO Box 1817, Roswell, NM 88202-1817.

"Equal Employment Opportunity Employer"

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, gender identity, or any other legally protected class.