



STATE OF NEW MEXICO, COUNTY OF CHAVES  
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Dave Kunko, County Clerk

**MAY 12, 2016**

The Board of Chaves County Commissioners held their special commission meeting in the Commission Chambers of the Joe Skeen Building, #1 St. Mary's Place in Roswell, New Mexico. Chairman Corn called the meeting to order at 8:37 a.m. Those present were Commissioners Duffey, Corn, Cavin, Wooton, and Chesser. Also present were County Manager Stan Riggs, Sheriff Britt Snyder, Chief Financial Officer Joe Sedillo, Chief Deputy Clerk Jeff Ortega, news media, staff and guests.

Commissioner Cavin led the Pledge of Allegiance and Commissioner Chesser led in prayer.

### **BUDGET OVERVIEW**

Stan Riggs, County Manager highlighted the commission on the 2016/2017 Budget "The Lean and Mean Budget". He stated this has been a tough year because of the revenues. There are no new employees in this budget nor any new vehicles except for the Sheriff's Office. Two open positions have been cut from administration and facility maintenance. A couple of other positions have been downgraded to save money. Expenditures are down about 7 percent because the department heads and elected officials did an outstanding job in calculating their budget. This budget will include chip sealing more miles than we have ever chip sealed. At the detention center medical and food has been increased. The sheriff's department has one upgrade for executive secretaries they will be on the same level as deputy clerks, deputy assessors and deputy treasurers. The employees will continue to move up the chart no matter what chart. Our appointed who get raises periodically will be on the same system. A project will start in area "D" to construct bathrooms and may not be completed this year. This is one of those projects that could be cut at midyear. Our health insurance is up one percent and the county will cover the increase at this point. Support to governmental and non-governmental agencies is in the budget. The Sheriff's Department requested new rifles and they are in the budget. The biggest purchase we have this year will be a motor grader. Property taxes remain flat for the most part, gross receipts are down, PILT will hopefully be the same but not 100 percent sure and oil and gas production is down.

Joe Sedillo, Chief Financial Officer stated the general operating budget is down about 6.68 percent and he is very pleased with all the departments. Joe Sedillo proceeded by summarizing the general operating revenues and expenditures. He stated in order to balance this budget we will use reserves of \$443,893.00 at this point. The interim budget is 97 percent done. The transfers need to be fixed to make things balance out a little better.

Commissioner Chesser asked when we would know if PILT would be funded. Chairman Corn and Mr. Riggs explained.

Commissioner Wooton asked when we would be caught up with the courthouse renovation. Mr. Riggs stated fiscal year 2019.

### **BUDGET PRESENTATIONS**

#### **SHERIFF'S DEPARTMENT**

Britt Snyder, Sheriff stated his budget for the most part is flat. He requested his executive secretary position be moved up to a level E and an increase for his chief deputy. Sheriff Snyder stated his chief deputy is paid at 95 percent of his salary per ordinance. Currently his chief deputy makes less than the lieutenants. He proposed his chief deputy make 105 percent of his salary for next year. Capital outlay requests for vehicles originally was \$210,000.00 currently in the budget is \$138,000.00 plus \$19,000.00 for firearms. Mr. Snyder requested \$140,000.00 for vehicles because he's going off an estimate and feels the \$2,000.00 will make a big difference.

Commissioner Cavin asked what would happen with the firearms being replaced. Sheriff Snyder stated they are usually auctioned to a licensed gun dealer and traded for other firearms.

#### **DETENTION CENTER**

Clay Corn, Detention Administrator stated medical and mental health costs are up 3.5 percent and food service is up 2.8%. There will not be any capital outlay requests this year.

Commissioner Wooton asked about operating expenses if we take in prisoners from other counties. Clay Corn stated we can house federal prisoners and prisoners from the department of corrections if we have cell space. Commissioner Wooton stated he is in favor of generating revenue from housing prisoners at the Adult Detention Center. Stan Riggs stated they are looking into increasing the amount we charge for housing juveniles per day. He believes they will settle at a cost of \$165.00 per day. Lea and Curry County charge \$200.00 per day.

Chairman Corn stated we continue to house state prisoners and pick up the tab. The state should be paying us a daily rate for housing them.

Commissioner Chesser asked if we keep a running total of what the state owes us. Chairman Corn stated we had a good figure.

Commissioner Duffey stated they've been sued and lost in court and still won't pay up.

Chairman Corn stated there is a line item in the state budget for reimbursing counties and originally it was at five million now it's at just over two million and five million didn't pay all the bills and costs have gone up since then.

Commissioner Cavin stated it seems like the state is more than happy for these parolees to sit on our door step for two months under our correctional facilities than to get them back in the state system.

#### **BREAK**

Chairman Corn adjourned the meeting for seven minutes.

#### **ROAD DEPARTMENT**

Terry Allensworth, Road Department Director stated his budget is flat. Administration has no changes and the shop budget is basically the same. Department 653 has a few small changes. The chip seal money is flat but due to the oil decreases this year we will be able to chip seal more miles depending on the time and weather. We have enough money to chip seal 62.5 miles. We are also expecting \$347,000 from the state which will give us 29 miles to chip seal. The leases are a little higher this year and he would like to purchase one motor grader for \$94,000.00. Department 654 vector control is flat. One trailer and the motor grader will be purchased out of capital outlay.

#### **ASSESSOR'S OFFICE**

Mark Willard, County Assessor stated he is working with the City to do a fly over with pictometry for aerial photography. The cost will be \$30,000.00. It's been five years since we last did it. Mark stated he would like a policy to allow the elected official to pick their respective chief deputy salaries annually and be capped at some reasonable percentage above that of the respected elected official. He would like to see a cap of at least ten percent above the elected official's salary because he has a chief deputy with 34 years of experience.

#### **TREASURER'S OFFICE**

Charlotte Andrade, Chief Deputy Treasurer stated they did not have an opportunity to meet with the budget committee this year. She stated their budget is flat with no significant increases other than for training. She is requesting one upgrade from a level E to a G for one deputy treasurer. The responsibilities will be increased and will be responsible for training any new individuals coming in. The increase would cost \$2,454.00.

#### **FACILITY MAINTENANCE**

Bill Williams, Facility Maintenance Director stated their budget is down about seven percent. He gave up one position and downgraded another position and is reorganizing his department because of the new facilities at the detention center. They are continuing to work on ADA corrections as well as the fire suppression systems. The road department bathroom is moving forward. Capital outlay projects include a bathroom for Area D which will be held off till after the general election. The biggest project at

the courthouse is window painting and they will continue that this year. The health department budget includes new doors to be ADA compliant. The road department budget is down \$24,000 because of an improvement project last year which included installation of new LED lights in the shop. The detention center budget is down about \$1,500.00. The St. Mary's Center budget is flat and contains money for building improvements at eye associates.

**MANAGER'S COMMUNICATIONS**

Mr. Riggs stated they are hoping to approve the interim budget at the next commission meeting.

**COMMISSIONER'S COMMUNICATIONS**

Commissioner Wooton thanked everybody for their hard work and consideration for doing what's right and living within our means.

Commissioner Duffey stated it's been a privilege to work with the elected officials and department heads putting together the budget.

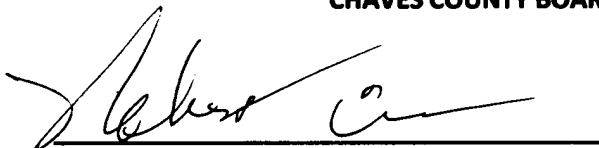
Commissioner Chesser stated he appreciates everybody's hard work on this and hopes we remain at the mindset that we are not going to spend money we don't have.

Commissioner Cavin stated its times like this we need to be visibly responsible and do things that are correct for the County and not to go out and overspend. He thanked everyone for their hard work.

Chairman Corn stated he and Commissioner Duffey are meeting with the person that authored the infamous BLM 2.0. He appreciates all the staff, various departments, and elected officials. Budget time is very time consuming and we find out as revenues decrease it gets less and less fun and you have to be more and more versatile and be able to do a little better dance.

The meeting was adjourned at 10:50 A.M. pending the signature of documents.

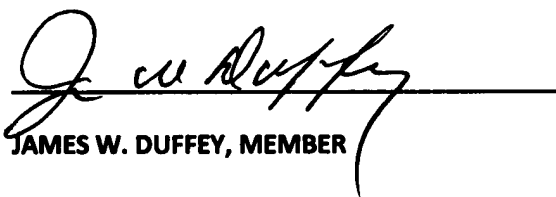
**CHAVES COUNTY BOARD OF COMMISSIONERS**



**ROBERT CORN, CHAIRMAN**



**WILLIAM E. CAVIN, VICE CHAIRMAN**



**JAMES W. DUFFEY, MEMBER**

Telephonic approval

**KYLE D. "SMILEY" WOOTON, MEMBER**

Absent

**KIM CHESSER, MEMBER**

ATTEST:



**JEFF ORTEGA, CHIEF DEPUTY CLERK**

