

**CHAVES COUNTY BOARD OF COMMISSIONERS**  
**July 18, 2017 9:00 a.m.**  
**Chaves County Administrative Center – Joseph R. Skeen Building**  
**Commission Chambers - #1 St. Mary's Place**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**DETERMINATION OF QUORUM**

**APPROVAL OF MINUTES**

**AGENDA ITEMS**

**A. PUBLIC HEARING**

1. Case Z 2017-08 Request to Rezone to Industrial District from Agricultural District
2. Case Z 2017-09 Request for a Special Use Permit in Area II, Residential-Agricultural

**B. AGREEMENTS AND RESOLUTIONS**

3. **A.** Agreement A-17-012 between Chaves County and Chaves County CASA for Alternative Education Program
- B.** Agreement A-17-013 between Chaves County and Chaves County CASA for Youth Advocacy Program
- C.** Agreement A-17-014 between Chaves County and Chaves County CASA for Gender Specific Program
- D.** Agreement A-17-015 between Chaves County and WINGS for L.I.F.E for Why Try Middle School Program
4. Agreements A-17-021 and A-17-022 Between the United States Department of Agriculture (USDA), Animal Plant Health Inspection Service (APHIS), Wildlife Services (WS) and Chaves County for a Cooperative Wildlife Services Program
5. Agreement A-17-024 between Chaves County and La Casa de Buena Salud, Inc. for Lease of 1511 S. Grand
6. Resolution R-17-021 Approval of Budget Adjustment
7. Resolution R-17-022 Approval of FY 17/18 Final Budget

8. Resolution R-17-023 Fixed Asset Inventory
9. Resolution R-17-024 Deletion of Property & Proposed Disposition
10. Resolution R-17-025-Accepting 2017/2018 NMDOT LGRF School Bus Program Offer
11. Resolution R017-026-Accepting 2017-2018 NMDOT LGRF County Arterial Program Offer
12. Resolution R-17-027-Accepting 2017/2018 NMDOT LGRF Cooperative Program Offer
13. Resolution R-17-028 and Agreement A-17-023 between Chaves County and Southeastern New Mexico Economic Development District/Council of Governments for Annual Membership
14. **A.** Resolution R-17-029 Authorization to Submit the Updated 2019-2023 Chaves County Infrastructure Capital Improvements Plan (ICIP) to the State of New Mexico  
**B.** Approval of Proposed ICIP Plan for 2019-2023
15. Resolution R-17-030 Approval of 2016 Final Quarter Financial Report

### **C. OTHER BUSINESS**

16. Appointment of Member to JOY Center Board of Directors
17. Approval of Voting Members for the DWI Planning Council

### **APPROVAL OF CHECKS**

### **APPROVAL OF REPORTS**

### **UNSCHEDULED COMMUNICATIONS LIMITED TO THREE MINUTES PER VISITOR NO FORMAL ACTION TAKEN BY COMMISSION**

- **COUNTY MANAGERS' COMMUNICATIONS**
- **COMMISSIONER'S COMMUNICATIONS**
- **SIGNATURE OF DOCUMENTS**
- **ADJOURNMENT**

---

If you are an individual with a disability who is in need of a reader, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing of a meeting, please contact the County Commissioner's office at 575-624-6600. This should be done at least one week prior to the meeting. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the County Commissioner's office if a summary or other type of accessible format is needed.

AGENDA ITEM: 1  
MEETING DATE: July 18, 2017

Case Z 2017-08 Request to Rezone to Industrial District from Agricultural District

## STAFF SUMMARY REPORT

---

---

ACTION REQUESTED BY: Planning and Zoning

ACTION REQUESTED: Approve a request to Rezone to Industrial District.

---

ITEM SUMMARY: The property is located at the south end of Everett Avenue. The proposed area to be rezoned is essentially the W1/2NW1/4SW1/4 of Section 21, T12S, R25E. The request is to rezone to Industrial District to allow a trucking business to include the parking of trucks and other construction equipment, equipment and truck repair, service and maintenance and to stockpile materials. The Planning and Zoning Commission recommends approval with the Conditions and the Findings of Fact listed in the Staff Review with an additional stipulation being that a 1 year review be administered by Staff.

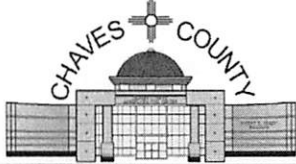
---

SUPPORT DOCUMENTS: Draft Minutes, Vicinity Map, Staff Review, Application, Site Plan, Aerial Photo

---

SUMMARY BY: Marlin J. Johnson

TITLE: Planning and Zoning Director

Chaves County Planning & Zoning Commission	Chaves County	
Hearing Date: July 5 2017	<i>Meeting Minutes</i>	Created By: Julia A. Torres

**Members Present:**

Jerry Wagner  
Melodi Salas  
Dale Rogers  
Andy Morley

**Guests:**

Narendra Mistry  
Bryan Konichek  
Neil Binderman

**Members Absent:**

Robbie White

**Staff Present:**

Mary Rogers  
Julia A. Torres

The Regular Meeting of the Chaves County Planning & Zoning Commission was held in the Commission Chambers at the Chaves County Administrative Center on July 5, 2017 beginning at 5:30PM.

**Minutes**

The minutes of the April 4, 2017 meeting were approved unanimously as submitted.

I. **New Business**

1. **Z 2017-7**

*Request to renew Special Use Permit to allow storage of mobile homes and associated parts on property described as Paradise Acres 1 Block 8 Lot 11, parcel #4141071303166, address being 6635 Russell Ave., Dexter*

**Chair Rogers** noted that the property owner would like for the case to be continued to give her an opportunity to be present.

*Commissioner Wagner made a motion to Continue Case Z 2017-7 until the August 1, 2017 meeting. Commissioner Salas seconded the motion. Motion carried by a 3-0 vote.*

*At this time, Commissioner Morley joined the meeting.*

2. **Case Z 2017-8**

*Request to Rezone from Agricultural/Residential to Industrial to allow truck & other construction equipment parking, equipment & truck repair, service and maintenance and stockpile materials on*



*property described as Tract K1 SW4 S21 T12S R25E Acreage adjustment and tract division per S17-39 and S17-41, parcel # 4-141-071-134-302, address being 6639 Everett Ave, Dexter*

**Mary Rogers** began the Staff Report presentation by stating that the subject property at the south end of Everett Avenue is approximately 120 acres in size. The applicant desires to rezone 20 acres in the southwest quadrant of the subject property. This request is to rezone to Industrial District to allow a trucking business to include parking of trucks and other construction equipment, equipment and truck repair, service and maintenance and to stockpile materials. The property is currently zoned Agricultural.

The property is about 50% disturbed by gravel mining activities, about half of which is considered grandfathered. The proposal to locate the business in the southwest quadrant provides easiest access and consists of undisturbed ground south of the quarry areas. This location also keeps the operation more than one thousand feet from the nearest residence.

There are numerous residences to the north in Paradise Acres Subdivision and some to the south along East Orchard Park Road. The area to be rezoned abuts a calf operation to the south and undeveloped land to the west. Access from Everett Avenue is to Highway 285 via Carrol Avenue.

No objections have been received from County Departments or from most other agencies. NMDOT expressed concerns about the potential size of the operation and amount of traffic.

There has been no objection from nearby landowners.

The Comprehensive Land Use Plan calls for Commercial and/or Industrial zoning for properties along the Highway 285 corridor. This property is not directly on the corridor but is adjacent to the parcel that is. In addition, it's past and current use as a gravel quarry represents an industrial-type use of the property. Access is reasonable. However, Carrol Avenue and Everett Avenue are non-maintained County right-of-way.

Staff recommends approval of this request with the following conditions:

- 1.) That the driveway and parking areas be graveled in accordance with the Zoning Ordinance;
- 2.) That there be a maximum of twenty-five (25) roundtrips of truck traffic each day (Increase in traffic beyond this will be cause for a formal review of the operation);
- 3.) That all State and Federal regulations be met and maintained; and
- 4.) That any lighting used in conjunction with this use be shielded from surrounding existing and future residential uses and be night sky sensitive;

**Findings of Fact** could include: the Comprehensive Plan supports industrial uses along Highway 285 and this location is adjacent to the parcel that abuts the Highway; there is an existing Industrial-type use at the northeast corner of the subject property; the existing gravel quarry represents an existing industrial-type use on the property; there is a substantial distance from the proposed business location to existing residences; there are no objections from the neighborhood; conditions of approval will limit negative impacts on surrounding properties; the use or value of the area adjacent to the property will not be affected substantially in an adverse manner

**Chair Rogers** asked if there was anyone wishing to speak in favor of the application.

**Narendra Mistry** introduced himself as the applicant and property owner. There is an existing gravel pit on the property. He would like to rezone 20 acres to allow parking of semi-trucks, equipment and repair of these semi-trucks.

**Commissioner Morley** asked **Mr. Mistry** if he was planning on fencing the property in case the property becomes an eyesore for the neighbors. **Mr. Mistry** explained that the property had a wire fence but would agree to add a solid fence if required.

**Commissioner Morley** stated that the application indicated the use of stockpiling materials and the potential for this to become a junkyard. **Mr. Mistry** responded that the stockpiling referred to the gravel pit on the property and that the main reason for the rezone was for the parking of semi-trucks and their repair.

**Commissioner Salas** asked **Mr. Mistry** if he would have a problem if a stipulation was added about installing a solid fence on the property. **Mr. Mistry** did not have a problem with this.

Nobody else spoke in favor of the application. **Chair Rogers** then asked if there was anyone wishing to speak against the application. Nobody spoke against the application.

**Commissioner Salas** wanted to know if an additional stipulation could be added regarding if the stockpiling of equipment should ever become a problem, that a privacy fence would be required.

**Chair Rogers** indicated that based on his understanding the stockpiling referred to the gravel that was already on the property and not related to any junk. **Mr. Mistry** responded that this was correct.

**Commissioner Morley** stated his concern with junkyards especially in the gateways into and out of Roswell. He would like to encourage economic development but would also like to protect the County from additional junkyards. Once again, **Mr. Mistry** mentioned that the only intention for the rezone was for the parking of semi-trucks and heavy equipment as well as the repair of these trucks.

**Commissioner Salas** would prefer to address the privacy fence at this time instead of in the future because of the potential for the property to become an eyesore.

**Commissioner Morley** suggested that this case be reviewed in 1 year to monitor compliance and address any neighbor complaints.

**Mr. Mistry** mentioned that an owner of a truck operation was wanting to relocate his business to the subject property. This business owner has kept his present location very clean and would do the same at this new location. **Mr. Mistry** also stated that he owned various surrounding properties and thus would not like to have junk piling up.

*Commissioner Wagner made a motion to recommend approval of Case Z 2017-8 including the Conditions of Approval and Findings of Fact, with the additional condition that the case would be reviewed in 1 year. Commissioner Morley seconded the motion. Motion carried by a 4-0 vote. This case is scheduled to be heard by the Chaves County Board of Commissioners on July 18, 2017 @ 9AM.*

### **3. Case Z 2017-9**

*Request for a Special Use Permit to allow storage of vehicles for a delivery service business on property described as S4 T12S R25E Lot 1 W100' E1238' S390' N420', parcel #4141068411025, address being 3740 E. Crossroads, Roswell*

**Mary Rogers** began the Staff Report presentation by stating that the subject property at 3740 East Crossroads was one acre in size. This request is for a Special Use Permit to allow storage of vehicles for a delivery service business in a Residential/Agricultural District. Vehicles include delivery cars, F-350 pickup trucks and trailers. All vehicles would be stored inside a building that would be constructed to house them.

There is an abandoned or dilapidated home on the property. There are numerous residences on small to medium size parcels in this area. The property is about 2000 feet from Old Dexter Highway where there is some Commercial and Industrial zoning and where a rezone to Commercial or Industrial could be supported by the Comprehensive Plan.

No objections have been received from County Departments or from other agencies. However, NMDOT has noted that if an access is to change usage the owner needs to update his or her access status.

It is possible for this type of use to fit a given neighborhood. It is also possible that conditions that might be acceptable for the business operation might be compatible with conditions that might be acceptable to the neighborhood and/or the County.

The applicant has indicated that he is willing to limit his business to six drivers and that he would do no repair or maintenance at this property. Operational hours of 6:00AM to 6:00PM Monday through Saturday are desired.

This property is about a quarter mile east of a property where a trucking operation was not approved to continue business. While noting that, this case may be considered on its own merits as the use is more light industrial-like, or even commercial in nature, versus the heavy industrial nature of a trucking operation. In addition, there would be no outside storage of equipment or materials and the hours of operation would be more restricted. There is also the thought that a small business with limited impact could be viewed as a positive versus a vacant and run down property.

If this Special Use Permit to allow storage of delivery service vehicles is approved, conditions of approval could include:

- 1.) That access for the operation be acceptable to NMDOT and that necessary permits be obtained;
- 2.) That a maximum of six (6) employees in addition to the applicant be allowed;
- 3.) That hours of operation be from 6:00AM to 6:00PM Monday through Saturday;
- 4.) That all storage be indoors or sufficiently screened;
- 5.) That no miscellaneous junk or derelict vehicles be stored outside;
- 6.) That there be no repair or maintenance done on vehicles on site;
- 7.) That any lighting used in conjunction with this use be shielded from surrounding existing and future residential uses and be night sky sensitive, and
- 8.) That this Special Use be reviewed on an as needed base only and brought back before the Board only if deemed necessary;

Findings of Fact could include: the proposed use will have minimal impact as far as noise and additional traffic; the proposed restrictions will lessen impact on neighboring properties; there have been no objections from neighbors;

If this Special Use Permit is to be denied:

Findings of Fact could include: The Comprehensive Land Use Plan shows this area for rural residential; the use is not compatible with the uses of the surrounding properties; there are objections to the use from nearby landowners

**Commissioner Salas** asked **Mrs. Rogers** about the dilapidated home on the property. **Mrs. Rogers** preferred that the applicant answer but did mention that from her understanding it would be converted into an office.

**Chair Rogers** asked if anyone was wishing to speak in favor of the application.

**Bryan Konichek** introduced himself as the property owner. The plans for the dilapidated home was to convert it into a garage and an office. He explained his business and stated the hours of operation were from 6 am to 6 pm. At this time, he employs 3 other drivers in addition to himself. **Mr. Konichek** has already cleaned up the property and would like approval for his small business operation.

Since no one else spoke in favor of the application, **Chair Rogers** asked if there was anyone wishing to speak against the application. Nobody spoke against the application.

**Commissioner Morley** stated that although he encouraged economic development, this neighborhood was residential. He mentioned a recent case in which a trucking business was denied for this particular reason.

**Commissioner Wagner** asked an audience member, **Mr. Neil Binderman** if he had any concerns.

**Mr. Binderman** stated that the problem he had with the trucking business operation was that it was done without obtaining any permits beforehand. He appreciated what **Mr. Konichek** had done to clean up the property and following protocol in obtaining permits before starting the business at the subject property.

**Commissioner Wagner** recognized that East Crossroads was unique given the fact that there are residential properties mingled in with agricultural, commercial and industrial-type operations.

**Mr. Binderman** also commented that this was a Special Use Permit request and not a rezone, which was much harder to regulate or stop.

*Commissioner Wagner made a motion to recommend approval of Case Z 2017-9 including the Conditions of Approval and Findings of Fact. Commissioner Salas seconded the motion. Motion carried by a 3-1 vote, with Commissioner Morley voting against. This case is scheduled to be heard by the Chaves County Board of Commissioners on July 18, 2017 at 9 am.*

There being no other business listed on the agenda or to come before the Commission, the meeting adjourned at 6:01PM.

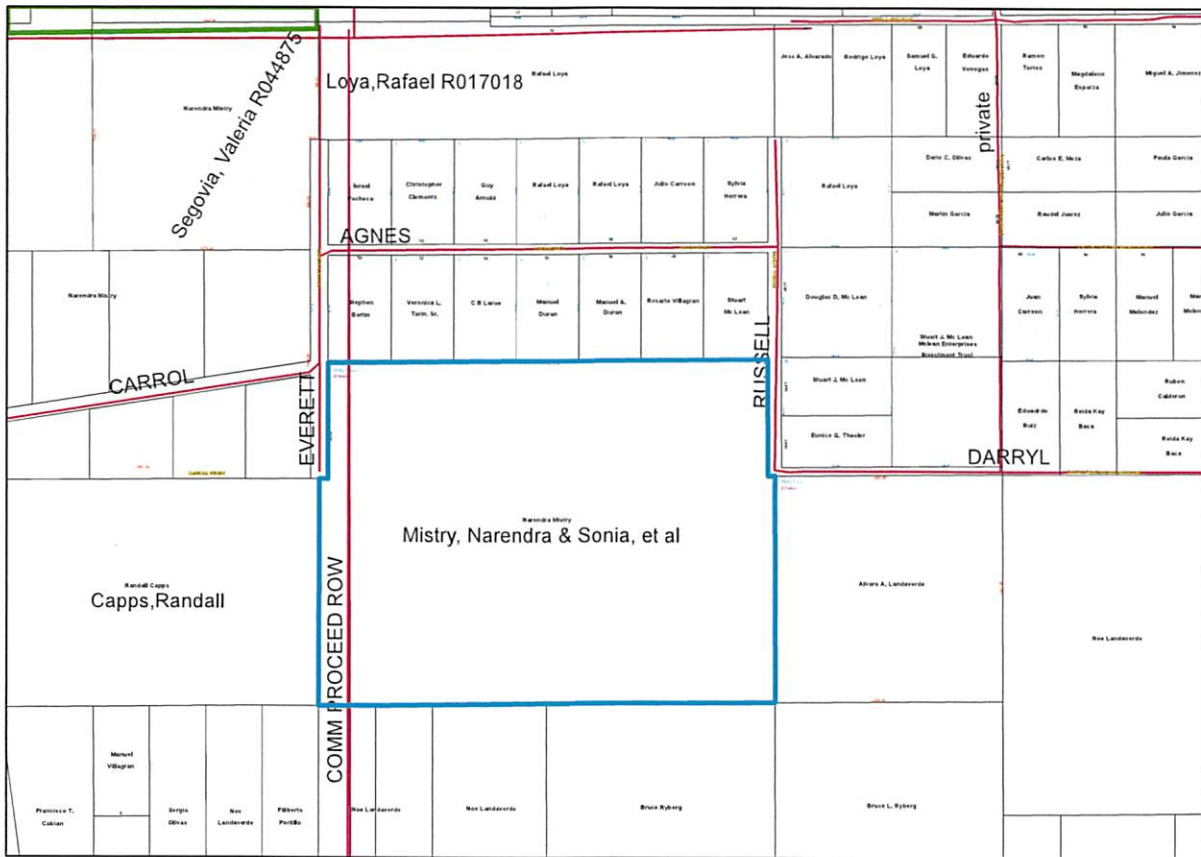
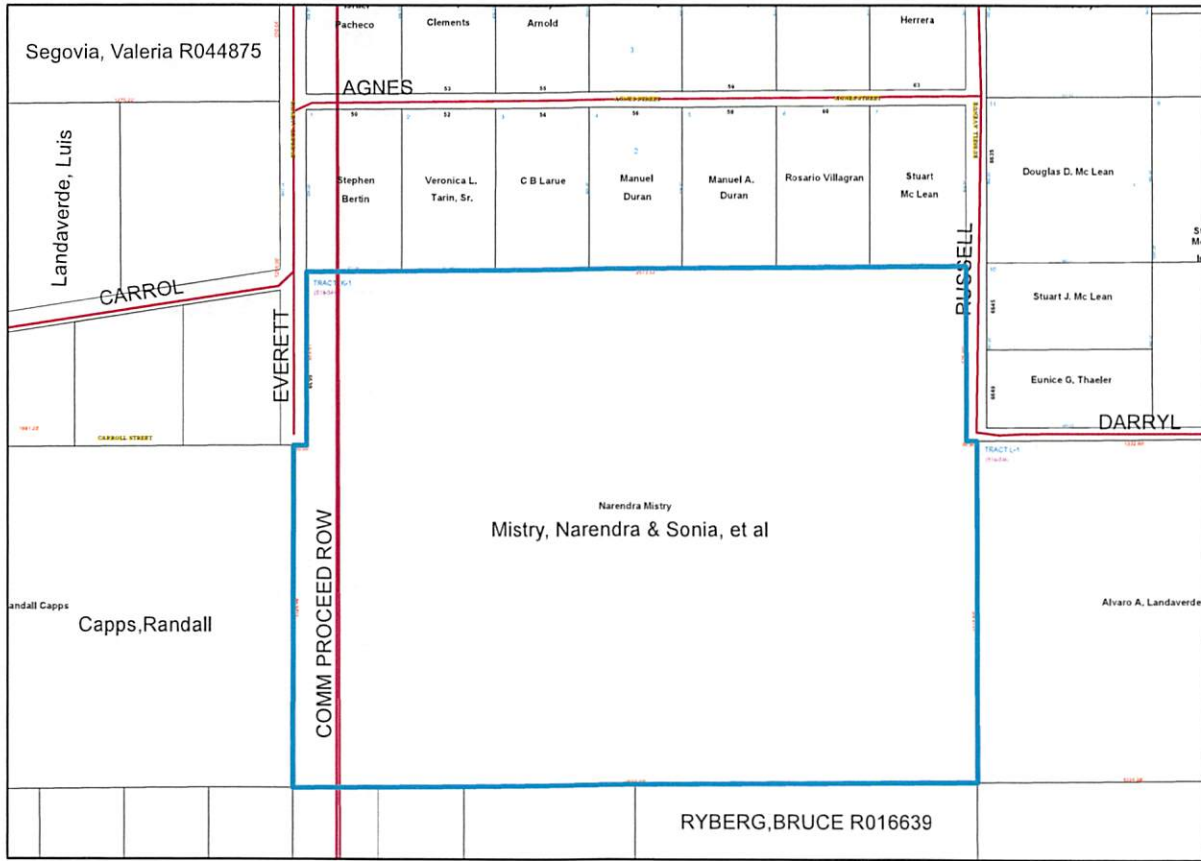
Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2017

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Attest

*Note: The minutes of this meeting are on file in the Chaves County Planning and Zoning office for review, upon request.*

# VICINITY MAP



**CASE Z 2017-8  
6639 Everett Ave.**



**STAFF REVIEW**  
**Z 2017-08**

The subject property at the south end of Everett Avenue is approximately 120 acres in size. The applicant desires to rezone 20 acres in the southwest quadrant of the subject property. This request is to rezone to Industrial District to allow a trucking business to include parking of trucks and other construction equipment, equipment and truck repair, service and maintenance and to stockpile materials. The property is currently zoned Agricultural.

The property is about 50% disturbed by gravel mining activities, about half of which is considered grandfathered. The proposal to locate the business in the southwest quadrant provides easiest access and consists of undisturbed ground south of the quarry areas. This location also keeps the operation more than one thousand feet from the nearest residence.

There are numerous residences to the north in Paradise Acres Subdivision and some to the south along East Orchard Park Road. The area to be rezoned abuts a calf operation to the south and undeveloped land to the west. Access from Everett Avenue is to Highway 285 via Carrol Avenue.

No objections have been received from County Departments or from most other agencies. NMDOT expressed concerns about the potential size of the operation and amount of traffic.

There has been no objection from nearby landowners.

The Comprehensive Land Use Plan calls for Commercial and/or Industrial zoning for properties along the Highway 285 corridor. This property is not directly on the corridor but is adjacent to the parcel that is. In addition, it's past and current use as a gravel quarry represents an industrial-type use of the property. Access is reasonable. However, Carrol Avenue and Everett Avenue are non-maintained County right-of-way.

Staff recommends approval of this request with the following conditions:

- 1.) That the driveway and parking areas be graveled in accordance with the Zoning Ordinance;
- 2.) That there be a maximum of twenty-five (25) roundtrips of truck traffic each day (Increase in traffic beyond this will be cause for a formal review of the operation);
- 3.) That all State and Federal regulations be met and maintained; and
- 4.) That any lighting used in conjunction with this use be shielded from surrounding existing and future residential uses and be night sky sensitive;

**Findings of Fact** could include: the Comprehensive Plan supports industrial uses along Highway 285 and this location is adjacent to the parcel that abuts the Highway; there is an existing Industrial-type use at the northeast corner of the subject property; the existing gravel quarry represents an existing industrial-type use on the property; there is a substantial distance from the proposed business location to existing residences; there are no objections from the neighborhood; conditions of approval will limit negative impacts on surrounding properties; the use or value of the area adjacent to the property will not be affected substantially in an adverse manner;





# CHAVES COUNTY/ETZ ZONING ORDINANCE APPLICATION TO REZONE PROPERTY

Case Number: 22017-8 Date Received: 5/31/17 Fee: \$350.00

Name of Property Owner: Narendra + Sonia Mistry Phone Number: \_\_\_\_\_

Mailing Address: 9 Charing Cross Ct. Roswell NM 88201

Name of Applicant: Narendra Mistry

Mailing Address: 9 Charing Cross Ct. City: Roswell Zip: 88201

Home Phone Number: \_\_\_\_\_ Business Phone Number: \_\_\_\_\_

Applicant Status:  Owner  Agent  Tenant  Other \_\_\_\_\_

Site Address: 6639 Everett  ETZ  Chaves County

Property Legal Description: Tract K1 SW4 S21 T12S R25E, per S18-46.

UPN: 4-141-071-131-302

Present Land Use: \_\_\_\_\_

Intended Land Use: \_\_\_\_\_

Present Zoning: Ag-Res. Requested Zoning: Industrial Size of Development in Acres: 20 ac.

Reason for Request (Attach sheets if more space is needed): Truck parking + other construction equipment; Equipment + truck repairs, service + maintenance.; stockpile materials

Copy of Deed Attached:

I ACKNOWLEDGE THAT I HAVE BEEN INFORMED OF THE DATES, TIMES, AND LOCATIONS OF THE PUBLIC MEETINGS WHICH I OR MY AGENT MUST ATTEND IN ORDER TO FULFILL THE REQUIREMENTS OF THIS APPLICATION.

Narendra D. Mistry 5/31/17

Owner's Signature Date

Application Instructions, Code Information and Permit Requirements listed on Reverse

10/01/14 P&Z Commission - July 5, 2017 @ 5:30 PM  
Board of Commission - July 18, 2017 @ 9:00 am.





Stephen Berlin

Veronica L. Tarin, Sr.

C B Larue

Manuel Duran

Manuel A. Duran

Rosario Villagran

Stuart McLean

Site Plan

Narendra Mistry

Noe Landaverde

Noe Landaverde

Bruce Ryberg

TRACY KY  
1510-040

1380

670

2017

AGNES STREET

AGNES STREET

RUSSELL AVENUE

RUSSELL AVENUE

50

52

54

56

58

60

63

55

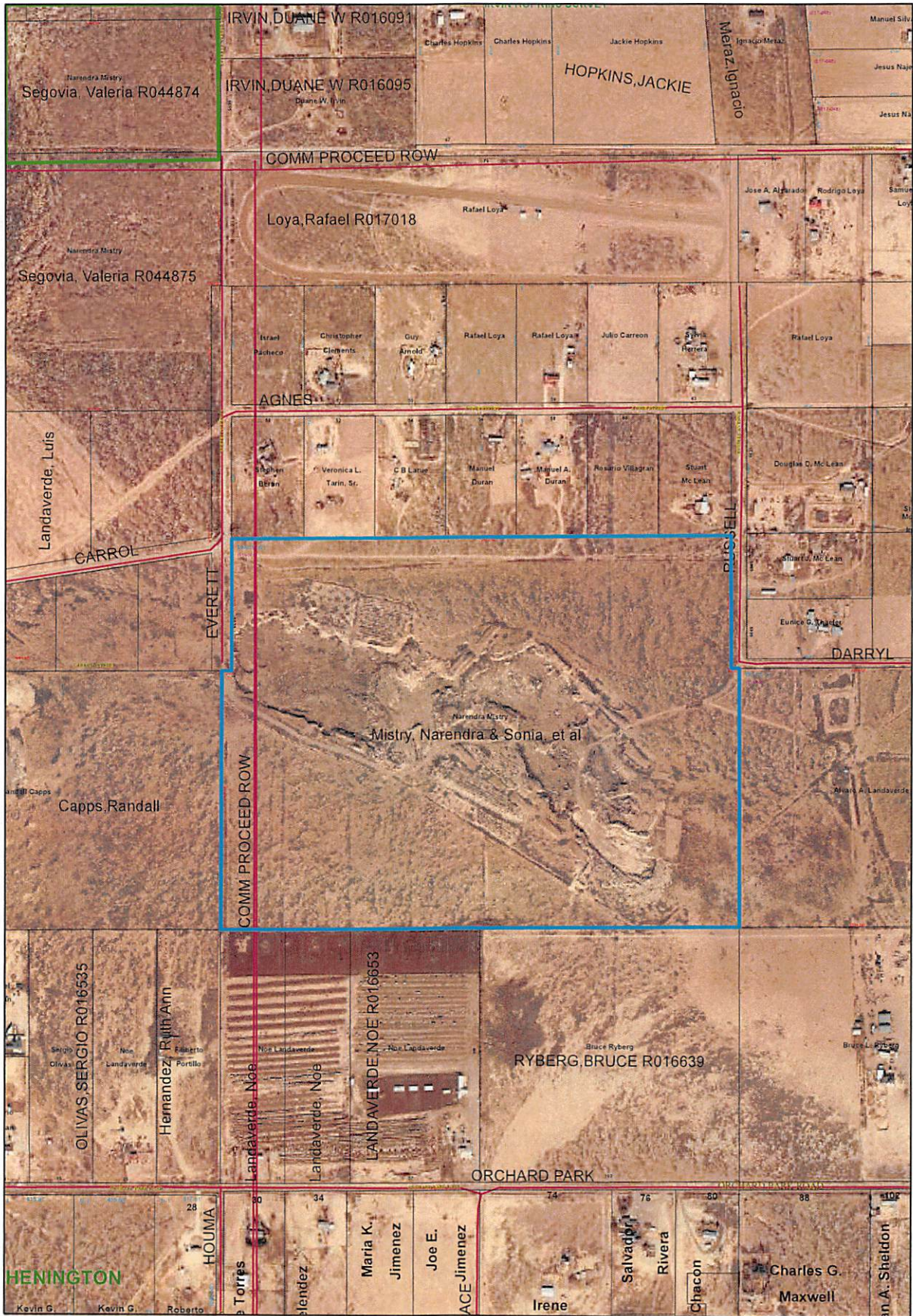
59

1

1



# AERIAL MAP



**CASE Z 2017-8  
6639 Everett Ave.**



AGENDA ITEM: 2  
MEETING DATE: July 18, 2017

Case Z 2017-09 Request for a Special Use Permit  
in Area II, Residential-Agricultural

## STAFF SUMMARY REPORT

---

---

ACTION REQUESTED BY: Planning and Zoning

ACTION REQUESTED: Approve a Special Use Permit to allow a storage of vehicles for a delivery service business.

---

ITEM SUMMARY: The property is located 3740 East Crossroads, described as the W100' E1238' S390' of Lot 1, Section 4, T12S, R25E. The proposal is to allow storage of vehicles for a delivery service business.

The Planning and Zoning Commission recommends approval with the stipulations and the Findings of Fact listed in the Staff Review.

---

SUPPORT DOCUMENTS: Vicinity Map, Staff Review, Application, Application Letter, Site Plan, Aerial Photo

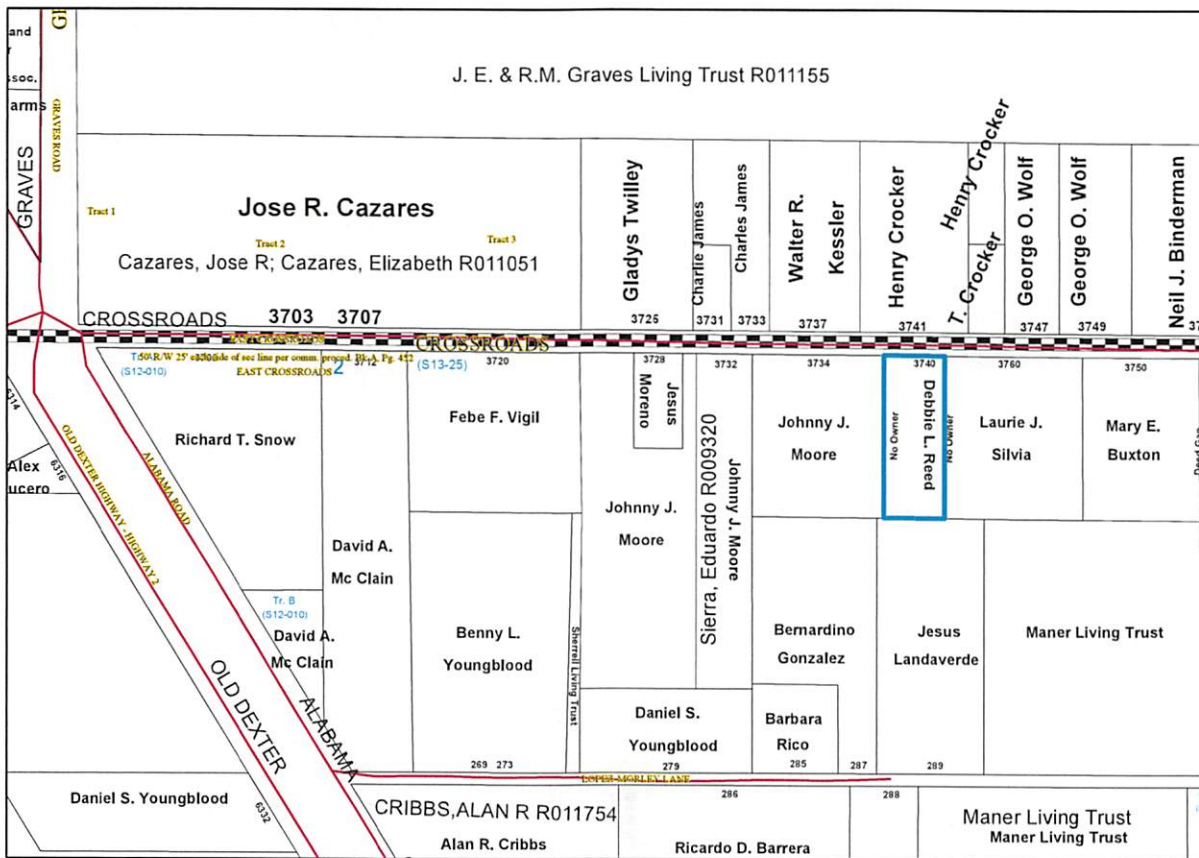
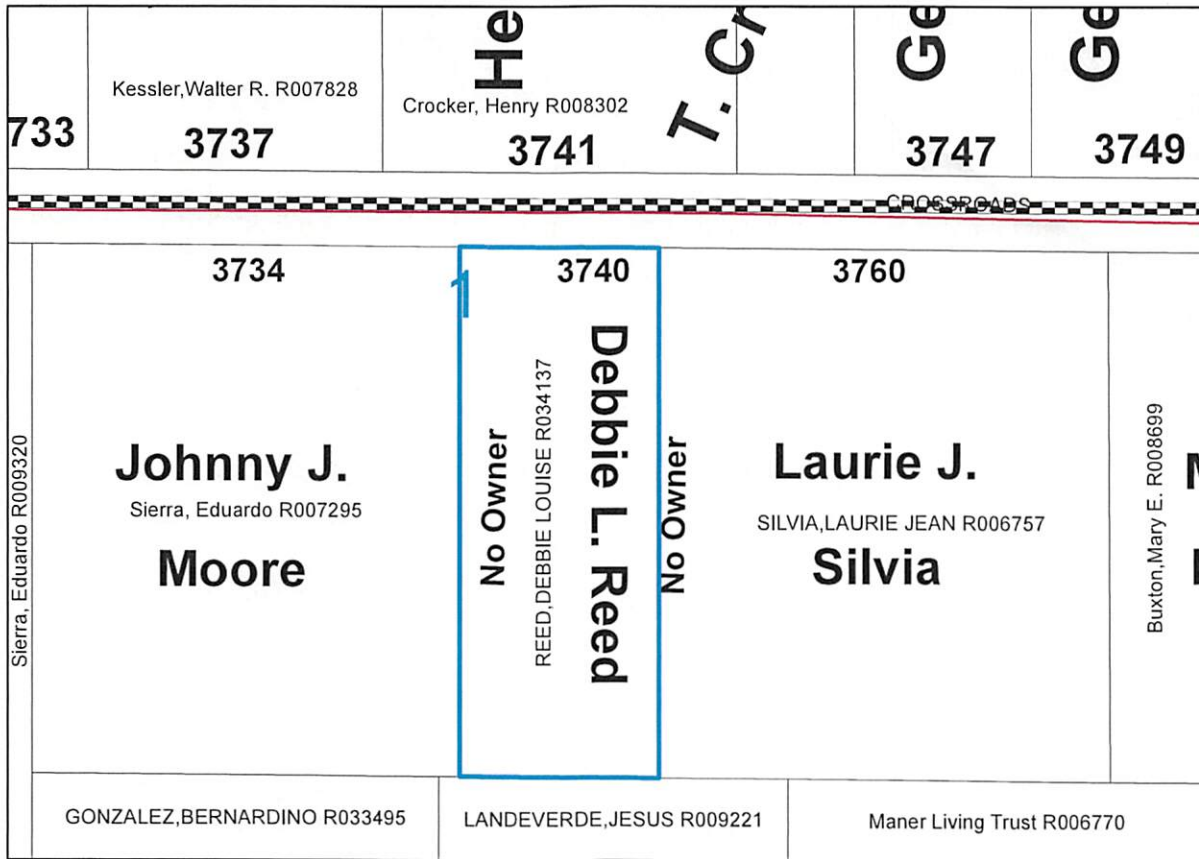
---

SUMMARY BY: Marlin J. Johnson

TITLE: Planning and Zoning Director



# VICINITY MAP



## CASE Z 2017-9 3740 E Crossroads



**STAFF REVIEW**  
**Z 2017-09**

The subject property at 3740 East Crossroads is one acre in size. This request is for a Special Use Permit to allow storage of vehicles for a delivery service business in a Residential/Agricultural District. Vehicles include delivery cars, F-350 pickup trucks and trailers. All vehicles would be stored inside a building that would be constructed to house them.

There is an abandoned or dilapidated home on the property. There are numerous residences on small to medium size parcels in this area. The property is about 2000 feet from Old Dexter Highway where there is some Commercial and Industrial zoning and where a rezone to Commercial or Industrial could be supported by the Comprehensive Plan.

No objections have been received from County Departments or from other agencies. However, NMDOT has noted that if an access is to change usage the owner needs to update his or her access status.

It is possible for this type of use to fit a given neighborhood. It is also possible that conditions that might be acceptable for the business operation might be compatible with conditions that might be acceptable to the neighborhood and/or the County.

The applicant has indicated that he is willing to limit his business to six drivers and that he would do no repair or maintenance at this property. Operational hours of 6:00AM to 6:00PM Monday through Saturday are desired.

This property is about a quarter mile east of a property where a trucking operation was not approved to continue business. While noting that, this case may be considered on its own merits as the use is more light industrial-like, or even commercial in nature, versus the heavy industrial nature of a trucking operation. In addition, there would be no outside storage of equipment or materials and the hours of operation would be more restricted. There is also the thought that a small business with limited impact could be viewed as a positive versus a vacant and run down property.

If this Special Use Permit to allow storage of delivery service vehicles is approved, conditions of approval could include:

- 1.) That access for the operation be acceptable to NMDOT and that necessary permits be obtained;
- 2.) That a maximum of six (6) employees in addition to the applicant be allowed;
- 3.) That hours of operation be from 6:00AM to 6:00PM Monday through Saturday;
- 4.) That all storage be indoors or sufficiently screened;
- 5.) That no miscellaneous junk or derelict vehicles be stored outside;
- 6.) That there be no repair or maintenance done on vehicles on site;
- 7.) That any lighting used in conjunction with this use be shielded from surrounding existing and future residential uses and be night sky sensitive, and
- 8.) That this Special Use be reviewed on an as needed basis only and brought back before the Board only if deemed necessary;

**Findings of Fact** could include: the proposed use will have minimal impact as far as noise and additional traffic; the proposed restrictions will lessen impact on neighboring properties; there have been no objections from neighbors;

If this Special Use Permit is to be denied:

**Findings of Fact** could include: The Comprehensive Land Use Plan shows this area for rural residential; the use is not compatible with the uses of the surrounding properties; there are objections to the use from nearby landowners;



# CHAVES COUNTY APPLICATION CHAVES COUNTY ZONING ORDINANCE

Case Number: Z 2017-9 Date Received: 06.05.2017 Fee: \$ 150.00

Type of Request:  Rezoning  Special Use  Variance  Change of Use

Name of Property Owner: Mrs. Debbie Reed Phone Number: \_\_\_\_\_

Mailing Address: P.O. Box 6164 Roswell, NM. 88202

Name of Applicant: Bryan Konichuk

Mailing Address: 200 W. 1ST STE 110 Home Phone Number: (575) 910-3565

Business Phone Number: (575) 317-6511

Applicant Status:  Owner  Agent  Tenant  Other \_\_\_\_\_

Case Address, Legal Description, and Parcel Number: 3740 E Crossroads  
4-141-008-411-025-000-000 34 T125 R25E Lot 1 W100'  
E1238' S390' N420'

Present Land Use: VACANT

Intended Use: STORAGE OF light INDUSTRIAL Vehicles

Present Zoning: Ras/sub Requested Zoning: See Attached

Applicant's Reason for Requested Change: (Use back if more space is needed) \_\_\_\_\_

I ACKNOWLEDGE THAT I HAVE BEEN INFORMED OF THE DATES, TIMES, AND LOCATIONS OF THE PUBLIC MEETINGS WHICH I OR MY AGENT MUST ATTEND IN ORDER TO FULFILL THE REQUIREMENTS OF THIS APPLICATION.

[Signature] \_\_\_\_\_ Date: 6-7-17

pt 2 Comm. - July 5, 2017 @ 5:30PM  
Chaves County Commission: July 18, 2017 @ 9am.

6-7-17

Access Point Delivery Sys. INC.  
200 W. 1ST. Suite 110  
575-910-3565 Bryan Kanichak  
575-317-6511 Dispatch.

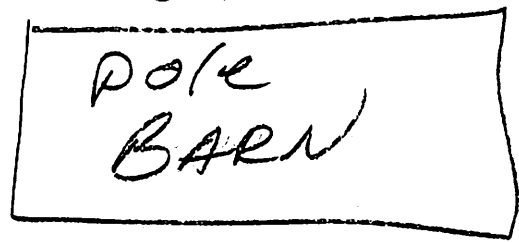
To Whom it MAY Concern.

Good day, we are a small 4 Employee Courier and Hot Shot Service. We have 2 30ft. Flatbeds, one small enclosed trailer 12ft. and a 12ft. car hauling trailer. In addition to our trailers we have 5 Toyota Corollas and 2 F-350 Ford pickup trucks. We have a desire to grow however we would not exceed six full time employees. Our hours of operation are 6:00 AM. to 6:00 PM 6 days a week.

We are a medical courier company that picks up body parts all over New Mexico and brings back specimens to pathology consultants of New Mexico. We also serve and support AerSale, Stewart Industries, and Dean Balwin, hauling aircraft parts all over the USA. We never exceed 26,000 pounds (total weight). We are in compliance with state, and federal laws.

X X X X X X X X X X  
New Fence

Parking lot.

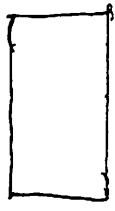


STORAGE OF  
TRUCKS  
TRAILERS

New Fence

New Fence

Pump house



Garage  
Door

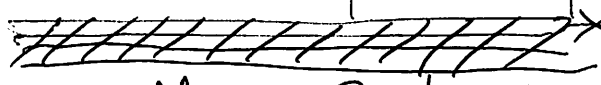
Garage  
Door

Convert House to  
garage

Garage  
Door

Garage  
Door

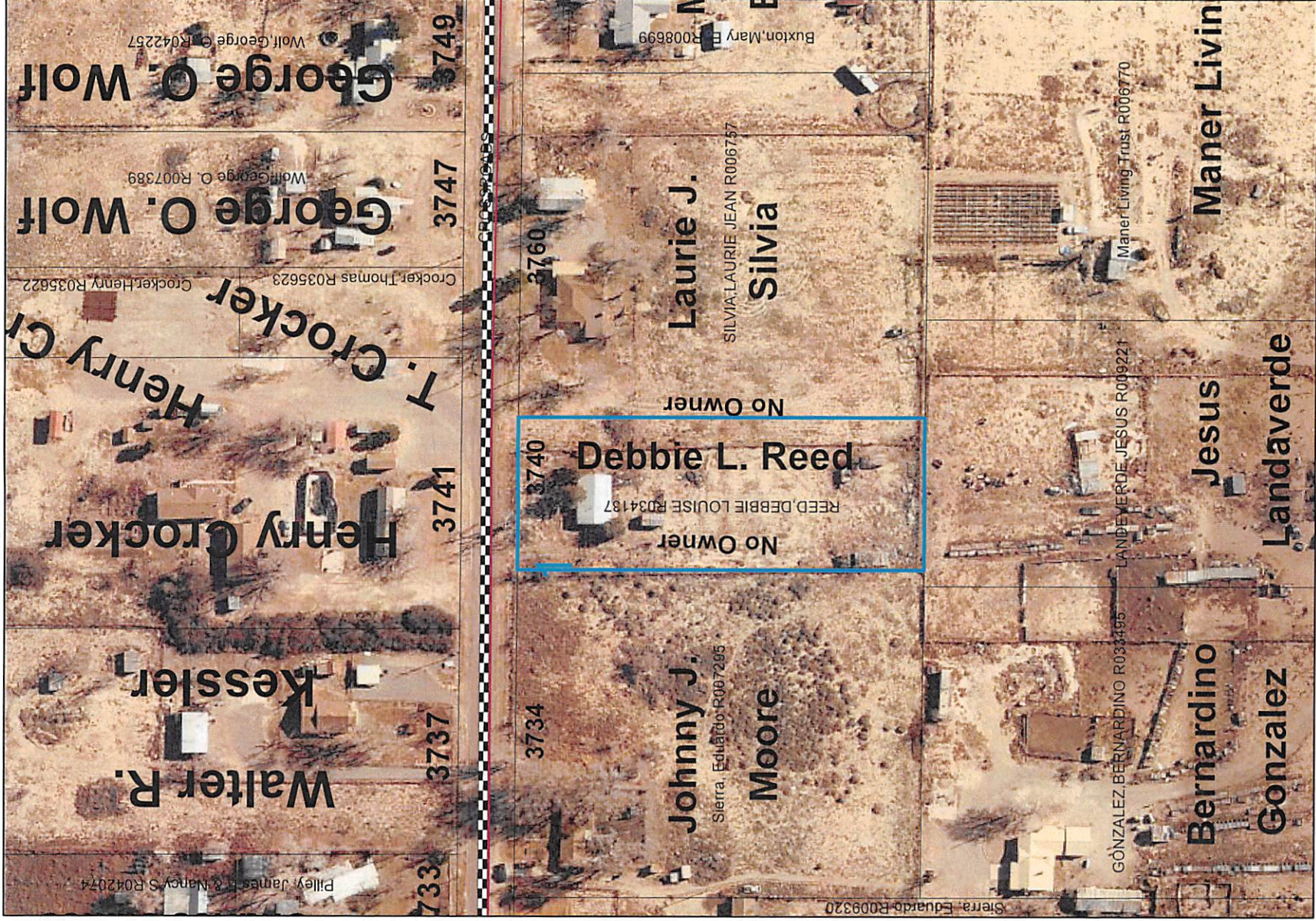
Drive way



New Gate



**AERIAL MAP**



**CASE Z 2017-9**  
**3740 E Crossroads**



**AGENDA ITEM:** 3

**A. Agreement A-17-012 between Chaves County and Chaves County CASA for Alternative Education Program**

**B. Agreement A-17-013 between Chaves County and Chaves County CASA for Youth Advocacy Program**

**C. Agreement A-17-014 between Chaves County and Chaves County CASA for Gender Specific Program.**

**D. Agreement A-17-015 between Chaves County and WINGS for L.I.F.E For Why Try Middle School Program**

**MEETING DATE:** 07/18/17

### **STAFF SUMMARY REPORT**

---

**Action Requested by:** Lucia Serrano, Continuum Coordinator

**Action Requested:**

- A.** Approval of Agreement A-17-012
- B.** Approval of Agreement A-17-013
- C.** Approval of Agreement A-17-014
- D.** Approval of Agreement A-17-015

---

**Item Summary:**

Chaves County received funding under the Juvenile Justice Continuum Grant Fund for programs addressing at-risk youth. This contract was approved by the Chaves County Board of Commissioners on April 13, 2017 under Agreement No. A-17-009.

The term of Subcontract agreements provided will extend from July 1<sup>st</sup>, 2017 through June 30<sup>th</sup> 2018.

Staff recommends approval for subcontracts.

---

**SUPPORT DOCUMENTS:**

Agreement A-17-012  
Agreement A-17-013  
Agreement A-17-014  
Agreement A-17-015

---

Summary by: Lucia Serrano

Title: Continuum Coordinator

**AGREEMENT A-17-012  
BETWEEN CHAVES COUNTY AND  
CHAVES COUNTY CASA FOR ALTERNATIVE EDUCATION**

THIS AGREEMENT is made and entered into this 18<sup>th</sup> of July 2017 by and between the County of Chaves, a political subdivision of the State of New Mexico, acting by and through its duly elected Board of County Commissioners, hereinafter referred to as "County" and Chaves County CASA, hereinafter referred to as "Contractor".

WHEREAS, Chaves County was awarded a Continuum Grant by the State of New Mexico Children Youth and Families Department under the Juvenile Continuum Act for juvenile offender programs, and

WHEREAS, Chaves County entered into an agreement with the State of New Mexico Children Youth and Families Department (Agreement A-17-009) effective July 1, 2017, and

WHEREAS, Chaves County desires to contract services with the Contractor, as part of the Juvenile Continuum Act, for Alternative Education, and

WHEREAS, both parties desire to enter into this Agreement.

NOW THEREFORE, in consideration of the mutual promises, covenants and conditions contained herein, the parties hereto agree as follows:

1. **SCOPE OF WORK:** In an effort to reduce recidivism and divert youth from further involvement in the juvenile justice system through early intervention and assessment, the Contractor shall:
  - A. Develop a day reporting center that will serve as an alternative education site for youth who have been suspended from school for 3 to 10 days or who are on long-term suspension in order for them to obtain, maintain or complete academic credits while not in school.
  
2. **PROJECT OUTCOMES:** Within the context of the "Continuum of programs and services" identified in the above Scope of Work, the following project outcomes and performance measures shall be documented.

The successful progress of this program will be determined by the following:

**Performance Measures**

- A. Number and demographics of youth participating in the program;
- B. Number of youth who access services;
- C. Number of youth who attend alternative education classes

- D. Number of days youth are absent from alternative education classes; and
  - E. Number of youth who access services identified on all service plans.
  - F. Number of youth who maintain or complete academic credits while in the alternative education classroom.
3. **COMPENSATION:** The County agrees to pay the Contractor in full payment for services rendered on a monthly basis, upon receipt of invoices, receipts and documentation in accordance with the budget set forth in Exhibit A, attached hereto and incorporated into this Agreement.
- A. The New Mexico Gross Receipts Tax levied on the amounts payable under this Agreement shall be paid by the Contractor.
  - B. The total amount of monies payable to the Contractor under this Agreement shall not exceed \$41,250.00 unless approved by the County.
  - C. This is a reimbursable contract. All invoices and receipts must be turned into Chaves County Community Development Department, PO Box 1597, Roswell, NM 88202-1597, on a monthly basis, no later than the 5<sup>th</sup> of the following month that services were provided. All final reimbursement requests must be submitted by June 30, 2018. All reimbursements are subject to approval by the County and the Children, Youth and Families Department.
4. **TERM OF THE AGREEMENT:** Services will commence on July 1, 2017. This agreement shall terminate on June 30, 2018.
5. **TERMINATION:** Notwithstanding the term, this agreement may be terminated by either of the parties hereto with or without cause upon written notice to the other party at least thirty (30) days prior to the intended date of termination.
6. **STATUS OF CONTRACTOR:** The Contractor is an independent contractor performing professional services for the County and is not an employee of the County. As such, the Contractor, its agents and employees shall not accrue leave, retirement, insurance, bonding, or any other benefits afforded to employees of the County as a result of this agreement. The Contractor acknowledges that all sums received hereunder are personally reportable for self-employment tax.
7. **ASSIGNMENT:** The Contractor shall not assign or transfer any interest in this agreement or assign any claims for money due or to become due under this agreement without the prior written approval of the County.
8. **SUBCONTRACTING:** This Agreement is based upon the skill and reliability of the Contractor. The Contractor may not subcontract any portion of the services to be performed under this agreement without the prior written approval of the County.
9. **RECORDS AND AUDIT:** The Contractor shall maintain detailed time and expenditure records that indicate the date, time, nature and cost of services rendered during the Agreement's term and effect and retain them for a period of three (3) years from the date

of final payment under this Agreement. The records shall be subject to inspection by the County, CYFD, the Department of Finance and Administration and the State Auditor. The County shall have the right to audit billings both before and after payment. Payment under this Agreement shall not foreclose the right of the County to recover excessive or illegal payments. The Contractor agrees to comply with the requirements and regulations set forth in Attachment 3—Administrative and Fiscal Standards, unless the Contractor effectively demonstrates in writing, with written approval from CYFD, that any specific Standard is inapplicable to such Contractor.

10. **NON-DISCRIMINATION FEDERAL LAW:** The Contractor will also comply (and will require any subcontractors to comply) with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604(e)); the Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Rehabilitation Act of 1973 (29 U.S.C. § 794); the Americans with Disabilities Act of 1990 (42 U.S.C.~ 12131-34); the Education Amendments of 1972 (20 U.S.C. §~ 1681, 1683. 1685-86); the Age Discrimination Act of 1975 (42 U.S.C. §~ 6101-07); and DOJ's Regulations on the Equal Treatment for Faith-Based Organizations, 28 C.F.R. Part 38, See Ex. Order 13279 (equal protection of the laws for faith-based and community organizations). The Contractor shall ensure that any subcontracts it issues include a similar provision requiring the subcontractor to comply with these statutorily imposed nondiscrimination requirements.
11. **NON RETALIATION:** In accordance with State and Federal Civil Rights laws, the Contractor shall not retaliate against individuals for taking action or participating in action to secure rights protected by these laws. The Contractor shall ensure that any subcontracts it issues include a similar provision prohibiting the subcontractor from engaging in retaliation against individuals who take action or participate in action to secure rights protected by these laws.
12. **RELEASE:** The Contractor's acceptance of final payment of the amount due under this agreement shall operate as a release of the County, its elected officials, officers and employees of the County from all liabilities, claims and obligations whatsoever arising from or under this agreement. The Contractor agrees not to purport to bind the County unless the Contractor has express written authority to do so, and then only within strict limits of that authority.
13. **CONFIDENTIALITY:** Any confidential information provided to or developed by the Contractor in the performance of this agreement shall be kept confidential and shall not be made available to any individual or organization by Contractor without the prior written approval of the County. The Contractor will comply with the Health Insurance Portability and Accountability Act ("HIPPA") and will comply with the Chaves County Policy and Procedures in regards to HIPPA.

14. **PRODUCT OF SERVICE—COPYRIGHT:** All materials developed or acquired by Contractor under this agreement shall become the property of the County and shall be delivered to the County no later than the termination date of this Agreement. Nothing produced, in whole or in part, by the Contractor under this agreement shall be the subject of an application for copyright or other claim of ownership by or on behalf of the Contractor.
15. **CONFLICT OF INTEREST:** The Contractor warrants that it presently has no interest and will not acquire any interest direct or indirect which would conflict in any manner or degree with the performance or services required under the agreement.
16. **MODIFICATION:** This agreement shall not be altered, changed or amended except by instrument in writing executed by the parties hereto.
17. **MERGER:** This agreement incorporates all the agreements, covenants and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into this written agreement. No prior agreement or understanding, oral or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this agreement.
18. **NOTICE:** The Procurement Code, Sections 13-1-28 through 13-1-199 NMSA 1978, imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for illegal bribes, gratuities and kickbacks.
19. **INDEMNIFICATION:** The Contractor agrees to accept responsibility for loss or damage to any person(s) or property, to defend, indemnify, hold harmless or release the County, its officials and employees from actions, claims, damages, disabilities or the costs of litigation that are asserted by any person or entity to the extent arising out of the negligent acts, omissions or willful misconduct of the Contractor, its employees or agents, hereunder, excluding liability due to willful misconduct or negligent acts of the County or its employees. The indemnity required herein shall not be limited by reason of the specification of any particular insurance coverage.
20. **APPLICABLE LAW:** This agreement shall be governed by the laws of the State of New Mexico.
21. **ENTIRE AGREEMENT:** This agreement constitutes the entire understanding of the parties and shall not be amended or altered except upon agreement of the parties.

IN WITNESS WHEREOF, parties have executed this agreement as of the date of execution below.

CHAVES COUNTY BOARD OF COMMISSIONERS

\_\_\_\_\_  
Robert Corn, Chairman

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Dave Kunko, Chaves County Clerk

CHAVES COUNTY CASA

  
\_\_\_\_\_  
Carrie-Leigh Cloutier, Executive Director

Date: 7-7-17

The records of the Taxation and Revenue Department reflect that the Contractor is registered with the Taxation and Revenue Department of the State of New Mexico to pay gross receipts and compensating taxes.

CRS ID Number: 02134839001

Date: \_\_\_\_\_



**AGREEMENT A-17-013  
BETWEEN CHAVES COUNTY AND  
CHAVES COUNTY CASA FOR YOUTH ADVOCACY PROGRAM**

THIS AGREEMENT is made and entered into this 18<sup>th</sup> of July 2017 by and between the County of Chaves, a political subdivision of the State of New Mexico, acting by and through its duly elected Board of County Commissioners, hereinafter referred to as "County" and Chaves County CASA, hereinafter referred to as "Contractor".

WHEREAS, Chaves County was awarded a Continuum Grant by the State of New Mexico Children Youth and Families Department under the Juvenile Continuum Act for juvenile offender programs, and

WHEREAS, Chaves County entered into an agreement with the State of New Mexico Children Youth and Families Department (Agreement A-17-009) effective July 1, 2017, and

WHEREAS, Chaves County desires to contract services with the Contractor, as part of the Juvenile Continuum Act, for an Intensive Youth Advocacy Program, and

WHEREAS, both parties desire to enter into this Agreement.

NOW THEREFORE, in consideration of the mutual promises, covenants and conditions contained herein, the parties hereto agree as follows:

1. **SCOPE OF WORK:** In an effort to increase the self-esteem, coping skills and promote a positive outlook and goal-setting skills for youth involved in the juvenile courts system, the Contractor shall:
  - A. Provide guidance, support and assistance to youth as they navigate the court system through appointed advocates. Advocates conduct assessments of youth referred to the program, appear with the youth in court, conduct home visits, and make referrals to necessary services.
  - B. Youth Advocacy services include Court Appointed Special Advocacy, Kinship Care, and Referral and Assessment for any needs that can be identified.
  
2. **PROJECT OUTCOMES:** Within the context of the "Continuum of programs and services" identified in the above Scope of Work, the following project outcomes and performance measures shall be documented.

The successful progress of this program will be determined by the following:

**Performance Measures**

- A. Number and demographics of youth enrolled in the programs.
- B. Numbers of assessments completed on youth referred by the courts or juvenile probation.

C. Number of youth who access services identified in the service plans.

3. **COMPENSATION:** The County agrees to pay the Contractor in full payment for services rendered on a monthly basis, upon receipt of invoices, receipts and documentation in accordance with the budget set forth in Exhibit A, attached hereto and incorporated into this Agreement.
  - A. The New Mexico Gross Receipts Tax levied on the amounts payable under this Agreement shall be paid by the Contractor.
  - B. The total amount of monies payable to the Contractor under this Agreement shall not exceed \$42,575.00 unless approved by the County.
  - C. This is a reimbursable contract. All invoices and receipts must be turned into Chaves County Community Development Department, PO Box 1597, Roswell, NM 88202-1597, on a monthly basis, no later than the 5<sup>th</sup> of the following month that services were provided. All final reimbursement requests must be submitted by June 30, 2018. All reimbursements are subject to approval by the County and the Children, Youth and Families Department.
4. **TERM OF THE AGREEMENT:** Services will commence on July 1, 2017. This agreement shall terminate on June 30, 2018.
5. **TERMINATION:** Notwithstanding the term, this agreement may be terminated by either of the parties hereto with or without cause upon written notice to the other party at least thirty (30) days prior to the intended date of termination.
6. **STATUS OF CONTRACTOR:** The Contractor is an independent contractor performing professional services for the County and is not an employee of the County. As such, the Contractor, its agents and employees shall not accrue leave, retirement, insurance, bonding, or any other benefits afforded to employees of the County as a result of this agreement. The Contractor acknowledges that all sums received hereunder are personally reportable for self-employment tax.
7. **ASSIGNMENT:** The Contractor shall not assign or transfer any interest in this agreement or assign any claims for money due or to become due under this agreement without the prior written approval of the County.
8. **SUBCONTRACTING:** This Agreement is based upon the skill and reliability of the Contractor. The Contractor may not subcontract any portion of the services to be performed under this agreement without the prior written approval of the County.
9. **RECORDS AND AUDIT:** The Contractor shall maintain detailed time and expenditure records that indicate the date, time, nature and cost of services rendered during the Agreement's term and effect and retain them for a period of three (3) years from the date of final payment under this Agreement. The records shall be subject to inspection by the County, CYFD, the Department of Finance and Administration and the State Auditor. The County shall have the right to audit billings both before and after payment. Payment

under this Agreement shall not foreclose the right of the County to recover excessive or illegal payments. The Contractor agrees to comply with the requirements and regulations set forth in Attachment 3—Administrative and Fiscal Standards, unless the Contractor effectively demonstrates in writing, with written approval from CYFD, that any specific Standard is inapplicable to such Contractor.

10. **NON-DISCRIMINATION FEDERAL LAW:** The Contractor will also comply (and will require any subcontractors to comply) with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604(e)); the Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Rehabilitation Act of 1973 (29 U.S.C. § 794); the Americans with Disabilities Act of 1990 (42 U.S.C.~ 12131-34); the Education Amendments of 1972 (20 U.S.C. §~ 1681, 1683. 1685-86); the Age Discrimination Act of 1975 (42 U.S.C. §~ 6101-07); and DOJ's Regulations on the Equal Treatment for Faith-Based Organizations, 28 C.F.R. Part 38, See cilso Ex. Order 13279 (equal protection of the laws for faith-based and community organizations). The Contractor shall ensure that any subcontracts it issues include a similar provision requiring the subcontractor to comply with these statutorily imposed nondiscrimination requirements.
11. **NON RETALIATION:** In accordance with State and Federal Civil Rights laws, the Contractor shall not retaliate against individuals for taking action or participating in action to secure rights protected by these laws. The Contractor shall ensure that any subcontracts it issues include a similar provision prohibiting the subcontractor from engaging in retaliation against individuals who take action or participate in action to secure rights protected by these laws.
12. **RELEASE:** The Contractor's acceptance of final payment of the amount due under this agreement shall operate as a release of the County, its elected officials, officers and employees of the County from all liabilities, claims and obligations whatsoever arising from or under this agreement. The Contractor agrees not to purport to bind the County unless the Contractor has express written authority to do so, and then only within strict limits of that authority.
13. **CONFIDENTIALITY:** Any confidential information provided to or developed by the Contractor in the performance of this agreement shall be kept confidential and shall not be made available to any individual or organization by Contractor without the prior written approval of the County. The Contractor will comply with the Health Insurance Portability and Accountability Act ("HIPPA") and will comply with the Chaves County Policy and Procedures in regards to HIPPA.
14. **PRODUCT OF SERVICE—COPYRIGHT:** All materials developed or acquired by Contractor under this agreement shall become the property of the County and shall be delivered to the County no later than the termination date of this Agreement. Nothing produced, in whole or in part, by the Contractor under this agreement shall be the subject

of an application for copyright or other claim of ownership by or on behalf of the Contractor.

15. **CONFLICT OF INTEREST:** The Contractor warrants that it presently has no interest and will not acquire any interest direct or indirect which would conflict in any manner or degree with the performance or services required under the agreement.
16. **MODIFICATION:** This agreement shall not be altered, changed or amended except by instrument in writing executed by the parties hereto.
17. **MERGER:** This agreement incorporates all the agreements, covenants and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into this written agreement. No prior agreement or understanding, oral or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this agreement.
18. **NOTICE:** The Procurement Code, Sections 13-1-28 through 13-1-199 NMSA 1978, imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for illegal bribes, gratuities and kickbacks.
19. **INDEMNIFICATION:** The Contractor agrees to accept responsibility for loss or damage to any person(s) or property, to defend, indemnify, hold harmless or release the County, its officials and employees from actions, claims, damages, disabilities or the costs of litigation that are asserted by any person or entity to the extent arising out of the negligent acts, omissions or willful misconduct of the Contractor, its employees or agents, hereunder, excluding liability due to willful misconduct or negligent acts of the County or its employees. The indemnity required herein shall not be limited by reason of the specification of any particular insurance coverage.
20. **APPLICABLE LAW:** This agreement shall be governed by the laws of the State of New Mexico.
21. **ENTIRE AGREEMENT:** This agreement constitutes the entire understanding of the parties and shall not be amended or altered except upon agreement of the parties.

IN WITNESS WHEREOF, parties have executed this agreement as of the date of execution below.

CHAVES COUNTY BOARD OF COMMISSIONERS


\_\_\_\_\_  
Robert Corn, Chairman

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Dave Kunko, Chaves County Clerk

CHAVES COUNTY CASA

  
\_\_\_\_\_  
Carrie-Leigh Cloutier, Executive Director

Date: 7-6-17

The records of the Taxation and Revenue Department reflect that the Contractor is registered with the Taxation and Revenue Department of the State of New Mexico to pay gross receipts and compensating taxes.

CRS ID Number: 02134839001

Date: \_\_\_\_\_

**AGREEMENT A-17-014  
BETWEEN CHAVES COUNTY AND  
CHAVES COUNTY CASA FOR GENDER SPECIFIC PROGRAM**

THIS AGREEMENT is made and entered into this 18<sup>th</sup> of July 2017 by and between the County of Chaves, a political subdivision of the State of New Mexico, acting by and through its duly elected Board of County Commissioners, hereinafter referred to as "County" and Chaves County CASA, hereinafter referred to as "Contractor".

WHEREAS, Chaves County was awarded a Continuum Grant by the State of New Mexico Children Youth and Families Department under the Juvenile Continuum Act for juvenile offender programs, and

WHEREAS, Chaves County entered into an agreement with the State of New Mexico Children Youth and Families Department (Agreement A-17-009) effective July 1, 2017, and

WHEREAS, Chaves County desires to contract services with the Contractor, as part of the Juvenile Continuum Act, for a Girl's Circle Program/ Boy's Council Program, and

WHEREAS, both parties desire to enter into this Agreement.

NOW THEREFORE, in consideration of the mutual promises, covenants and conditions contained herein, the parties hereto agree as follows:

1. **SCOPE OF WORK:** The Contractor shall provide an evidenced-based gender-specific program for female/male juvenile offenders who meet criteria for secure detention to increase girls'/boys' self-esteem and positive peer relationships skills in order to reduce risk of delinquent behavior.
2. **PROJECT OUTCOMES:** Within the context of the "Continuum of programs and services" identified in the above Scope of Work, the following project outcomes and performance measures shall be documented.

The successful progress of this program will be determined by the following:

**Performance Measures**

- A. Number and demographics of youth enrolled in the program.
  - B. Numbers of youth who attend sessions weekly.
  - C. Number of youth who complete the 12-week program session.
3. **COMPENSATION:** The County agrees to pay the Contractor in full payment for services rendered on a monthly basis, upon receipt of invoices, receipts and documentation in accordance with the budget set forth in Exhibit A, attached hereto and incorporated into this Agreement.
    - A. The New Mexico Gross Receipts Tax levied on the amounts payable under this Agreement shall be paid by the Contractor.
    - B. The total amount of monies payable to the Contractor under this Agreement shall not exceed \$14,400.00 unless approved by the County.

- C. This is a reimbursable contract. All invoices and receipts must be turned into Chaves County Community Development Department, PO Box 1597, Roswell, NM 88202-1597, on a monthly basis, no later than the 5<sup>th</sup> of the following month that services were provided. All final reimbursement requests must be submitted by June 30, 2018. All reimbursements are subject to approval by the County and the Children, Youth and Families Department.
4. **TERM OF THE AGREEMENT:** Services will commence on July 1, 2017. This agreement shall terminate on June 30, 2018.
  5. **TERMINATION:** Notwithstanding the term, this agreement may be terminated by either of the parties hereto with or without cause upon written notice to the other party at least thirty (30) days prior to the intended date of termination.
  6. **STATUS OF CONTRACTOR:** The Contractor is an independent contractor performing professional services for the County and is not an employee of the County. As such, the Contractor, its agents and employees shall not accrue leave, retirement, insurance, bonding, or any other benefits afforded to employees of the County as a result of this agreement. The Contractor acknowledges that all sums received hereunder are personally reportable for self-employment tax.
  7. **ASSIGNMENT:** The Contractor shall not assign or transfer any interest in this agreement or assign any claims for money due or to become due under this agreement without the prior written approval of the County.
  8. **SUBCONTRACTING:** This Agreement is based upon the skill and reliability of the Contractor. The Contractor may not subcontract any portion of the services to be performed under this agreement without the prior written approval of the County.
  9. **RECORDS AND AUDIT:** The Contractor shall maintain detailed time and expenditure records that indicate the date, time, nature and cost of services rendered during the Agreement's term and effect and retain them for a period of three (3) years from the date of final payment under this Agreement. The records shall be subject to inspection by the County, CYFD, the Department of Finance and Administration and the State Auditor. The County shall have the right to audit billings both before and after payment. Payment under this Agreement shall not foreclose the right of the County to recover excessive or illegal payments. The Contractor agrees to comply with the requirements and regulations set forth in Attachment 3—Administrative and Fiscal Standards, unless the Contractor effectively demonstrates in writing, with written approval from CYFD, that any specific Standard is inapplicable to such Contractor.
  10. **NON-DISCRIMINATION FEDERAL LAW:** The Contractor will also comply (and will require any subcontractors to comply) with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604(e)); the Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Rehabilitation Act of 1973 (29 U.S.C. § 794); the Americans with Disabilities Act of 1990 (42 U.S.C.~ 12131-34); the

Education Amendments of 1972 (20 U.S.C. §§ 1681, 1683, 1685-86); the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); and DOJ's Regulations on the Equal Treatment for Faith-Based Organizations, 28 C.F.R. Part 38, See Ex. Order 13279 (equal protection of the laws for faith-based and community organizations). The Contractor shall ensure that any subcontracts it issues include a similar provision requiring the subcontractor to comply with these statutorily imposed nondiscrimination requirements.

11. **NON RETALIATION:** In accordance with State and Federal Civil Rights laws, the Contractor shall not retaliate against individuals for taking action or participating in action to secure rights protected by these laws. The Contractor shall ensure that any subcontracts it issues include a similar provision prohibiting the subcontractor from engaging in retaliation against individuals who take action or participate in action to secure rights protected by these laws.
12. **RELEASE:** The Contractor's acceptance of final payment of the amount due under this agreement shall operate as a release of the County, its elected officials, officers and employees of the County from all liabilities, claims and obligations whatsoever arising from or under this agreement. The Contractor agrees not to purport to bind the County unless the Contractor has express written authority to do so, and then only within strict limits of that authority.
13. **CONFIDENTIALITY:** Any confidential information provided to or developed by the Contractor in the performance of this agreement shall be kept confidential and shall not be made available to any individual or organization by Contractor without the prior written approval of the County. The Contractor will comply with the Health Insurance Portability and Accountability Act ("HIPPA") and will comply with the Chaves County Policy and Procedures in regards to HIPPA.
14. **PRODUCT OF SERVICE—COPYRIGHT:** All materials developed or acquired by Contractor under this agreement shall become the property of the County and shall be delivered to the County no later than the termination date of this Agreement. Nothing produced, in whole or in part, by the Contractor under this agreement shall be the subject of an application for copyright or other claim of ownership by or on behalf of the Contractor.
15. **CONFLICT OF INTEREST:** The Contractor warrants that it presently has no interest and will not acquire any interest direct or indirect which would conflict in any manner or degree with the performance or services required under the agreement.
16. **MODIFICATION:** This agreement shall not be altered, changed or amended except by instrument in writing executed by the parties hereto.
17. **MERGER:** This agreement incorporates all the agreements, covenants and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into this written agreement. No prior agreement or understanding, oral or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this agreement.



18. NOTICE: The Procurement Code, Sections 13-1-28 through 13-1-199 NMSA 1978, imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for illegal bribes, gratuities and kickbacks.
19. INDEMNIFICATION: The Contractor agrees to accept responsibility for loss or damage to any person(s) or property, to defend, indemnify, hold harmless or release the County, its officials and employees from actions, claims, damages, disabilities or the costs of litigation that are asserted by any person or entity to the extent arising out of the negligent acts, omissions or willful misconduct of the Contractor, its employees or agents, hereunder, excluding liability due to willful misconduct or negligent acts of the County or its employees. The indemnity required herein shall not be limited by reason of the specification of any particular insurance coverage.
20. APPLICABLE LAW: This agreement shall be governed by the laws of the State of New Mexico.
21. ENTIRE AGREEMENT: This agreement constitutes the entire understanding of the parties and shall not be amended or altered except upon agreement of the parties.

IN WITNESS WHEREOF, parties have executed this agreement as of the date of execution below.

CHAVES COUNTY BOARD OF COMMISSIONERS


\_\_\_\_\_  
Robert Corn, Chairman

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Dave Kunko, Chaves County Clerk

CHAVES COUNTY CASA

  
\_\_\_\_\_  
Carrie-Leigh Cloutier, Executive Director

Date: 7-6-17

The records of the Taxation and Revenue Department reflect that the Contractor is registered with the Taxation and Revenue Department of the State of New Mexico to pay gross receipts and compensating taxes.

CRS ID Number: 02134839001

Date: \_\_\_\_\_

**AGREEMENT A-17-015  
BETWEEN CHAVES COUNTY AND  
WINGS FOR L.I.F.E. FOR WHY TRY MIDDLE SCHOOL PROGRAM**

THIS AGREEMENT is made and entered into this 18<sup>th</sup> of July 2017 by and between the County of Chaves, a political subdivision of the State of New Mexico, acting by and through its duly elected Board of County Commissioners, hereinafter referred to as "County" and WINGS for L.I.F.E., hereinafter referred to as "Contractor".

WHEREAS, Chaves County was awarded a Continuum Grant by the State of New Mexico Children Youth and Families Department under the Juvenile Continuum Act for juvenile offender programs, and

WHEREAS, Chaves County entered into an agreement with the State of New Mexico Children Youth and Families Department (Agreement A-17-009) effective July 1, 2017, and

WHEREAS, Chaves County desires to contract services with the Contractor, as part of the Juvenile Continuum Act, for a WINGS for L.I.F.E. Program, and

WHEREAS, both parties desire to enter into this Agreement.

NOW THEREFORE, in consideration of the mutual promises, covenants and conditions contained herein, the parties hereto agree as follows:

1. **SCOPE OF WORK:** The Contractor shall teach Middle School children developmental life skills and healthy decision making skills in order to make positive decisions prior to reaching adolescence in order to increase the youth's ability to make positive choices well in to adolescence and adulthood, including the use of the Developmental Assets Program.
2. **PROJECT OUTCOMES:** Within the context of the "Continuum of programs and services" identified in the above Scope of Work, the following project outcomes and performance measures shall be documented.

The successful progress of this program will be determined by the following:

**Performance Measures**

- A. Number and demographics of youth enrolled in the program.
  - B. Numbers of youth who attend the classes on a weekly basis.
  - C. Number of families who attend family activities.
3. **COMPENSATION:** The County agrees to pay the Contractor in full payment for services rendered on a monthly basis, upon receipt of invoices, receipts and documentation in accordance with the budget set forth in Exhibit A, attached hereto and incorporated into this Agreement.
    - A. The New Mexico Gross Receipts Tax levied on the amounts payable under this Agreement shall be paid by the Contractor.
    - B. The total amount of monies payable to the Contractor under this Agreement shall not exceed \$7,992.00 unless approved by the County.

C. This is a reimbursable contract. All invoices and receipts must be turned into Chaves County Community Development Department, PO Box 1597, Roswell, NM 88202-1597, on a monthly basis, no later than the 5<sup>th</sup> of the following month that services were provided. All final reimbursement requests must be submitted by June 30, 2018. All reimbursements are subject to approval by the County and the Children, Youth and Families Department.

4. **TERM OF THE AGREEMENT:** Services will commence on July 1, 2017. This agreement shall terminate on June 30, 2018.
5. **TERMINATION:** Notwithstanding the term, this agreement may be terminated by either of the parties hereto with or without cause upon written notice to the other party at least thirty (30) days prior to the intended date of termination.
6. **STATUS OF CONTRACTOR:** The Contractor is an independent contractor performing professional services for the County and is not an employee of the County. As such, the Contractor, its agents and employees shall not accrue leave, retirement, insurance, bonding, or any other benefits afforded to employees of the County as a result of this agreement. The Contractor acknowledges that all sums received hereunder are personally reportable for self-employment tax.
7. **ASSIGNMENT:** The Contractor shall not assign or transfer any interest in this agreement or assign any claims for money due or to become due under this agreement without the prior written approval of the County.
8. **SUBCONTRACTING:** This Agreement is based upon the skill and reliability of the Contractor. The Contractor may not subcontract any portion of the services to be performed under this agreement without the prior written approval of the County.
9. **RECORDS AND AUDIT:** The Contractor shall maintain detailed time and expenditure records that indicate the date, time, nature and cost of services rendered during the Agreement's term and effect and retain them for a period of three (3) years from the date of final payment under this Agreement. The records shall be subject to inspection by the County, CYFD, the Department of Finance and Administration and the State Auditor. The County shall have the right to audit billings both before and after payment. Payment under this Agreement shall not foreclose the right of the County to recover excessive or illegal payments. The Contractor agrees to comply with the requirements and regulations set forth in Attachment 3—Administrative and Fiscal Standards, unless the Contractor effectively demonstrates in writing, with written approval from CYFD, that any specific Standard is inapplicable to such Contractor.
10. **NON-DISCRIMINATION FEDERAL LAW:** The Contractor will also comply (and will require any subcontractors to comply) with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604(e)); the Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Rehabilitation Act of 1973 (29 U.S.C. § 794); the Americans with Disabilities Act of 1990 (42 U.S.C.~ 12131-34); the

Education Amendments of 1972 (20 U.S.C. §~ 1681, 1683, 1685-86); the Age Discrimination Act of 1975 (42 U.S.C. §~ 6101-07); and DOJ's Regulations on the Equal Treatment for Faith-Based Organizations, 28 C.F.R. Part 38, See Ex. Order 13279 (equal protection of the laws for faith-based and community organizations). The Contractor shall ensure that any subcontracts it issues include a similar provision requiring the subcontractor to comply with these statutorily imposed nondiscrimination requirements.

11. **NON RETALIATION:** In accordance with State and Federal Civil Rights laws, the Contractor shall not retaliate against individuals for taking action or participating in action to secure rights protected by these laws. The Contractor shall ensure that any subcontracts it issues include a similar provision prohibiting the subcontractor from engaging in retaliation against individuals who take action or participate in action to secure rights protected by these laws.
12. **RELEASE:** The Contractor's acceptance of final payment of the amount due under this agreement shall operate as a release of the County, its elected officials, officers and employees of the County from all liabilities, claims and obligations whatsoever arising from or under this agreement. The Contractor agrees not to purport to bind the County unless the Contractor has express written authority to do so, and then only within strict limits of that authority.
13. **CONFIDENTIALITY:** Any confidential information provided to or developed by the Contractor in the performance of this agreement shall be kept confidential and shall not be made available to any individual or organization by Contractor without the prior written approval of the County. The Contractor will comply with the Health Insurance Portability and Accountability Act ("HIPPA") and will comply with the Chaves County Policy and Procedures in regards to HIPPA.
14. **PRODUCT OF SERVICE—COPYRIGHT:** All materials developed or acquired by Contractor under this agreement shall become the property of the County and shall be delivered to the County no later than the termination date of this Agreement. Nothing produced, in whole or in part, by the Contractor under this agreement shall be the subject of an application for copyright or other claim of ownership by or on behalf of the Contractor.
15. **CONFLICT OF INTEREST:** The Contractor warrants that it presently has no interest and will not acquire any interest direct or indirect which would conflict in any manner or degree with the performance or services required under the agreement.
16. **MODIFICATION:** This agreement shall not be altered, changed or amended except by instrument in writing executed by the parties hereto.
17. **MERGER:** This agreement incorporates all the agreements, covenants and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into this written agreement. No prior agreement or understanding, oral or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this agreement.

18. **NOTICE:** The Procurement Code, Sections 13-1-28 through 13-1-199 NMSA 1978, imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for illegal bribes, gratuities and kickbacks.
19. **INDEMNIFICATION:** The Contractor agrees to accept responsibility for loss or damage to any person(s) or property, to defend, indemnify, hold harmless or release the County, its officials and employees from actions, claims, damages, disabilities or the costs of litigation that are asserted by any person or entity to the extent arising out of the negligent acts, omissions or willful misconduct of the Contractor, its employees or agents, hereunder, excluding liability due to willful misconduct or negligent acts of the County or its employees. The indemnity required herein shall not be limited by reason of the specification of any particular insurance coverage.
20. **APPLICABLE LAW:** This agreement shall be governed by the laws of the State of New Mexico.
21. **ENTIRE AGREEMENT:** This agreement constitutes the entire understanding of the parties and shall not be amended or altered except upon agreement of the parties.

IN WITNESS WHEREOF, parties have executed this agreement as of the date of execution below.

CHAVES COUNTY BOARD OF COMMISSIONERS

\_\_\_\_\_  
Robert Corn, Chairman

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Dave Kunko, Chaves County Clerk

WINGS FOR L.I.F.E

  
\_\_\_\_\_  
Shelly Currier, Executive Director

Date: 7/7/17

The records of the Taxation and Revenue Department reflect that the Contractor is registered with the Taxation and Revenue Department of the State of New Mexico to pay gross receipts and compensating taxes.

CRS ID Number: 26-1434261

Date: \_\_\_\_\_

AGENDA ITEM: 4

Agreements A-17-021 and A-17-022 Between the United States Department of Agriculture (USDA), Animal Plant Health Inspection Service (APHIS), Wildlife Services (WS) and Chaves County for a Cooperative Wildlife Services Program

MEETING DATE: July 18, 2017

### STAFF SUMMARY REPORT

---

ACTION REQUESTED BY: Stanton L. Riggs, County Manager

ACTION REQUESTED: Approve Agreements

---

#### ITEM SUMMARY:

##### Agreement A-17-021

This Agreement is for predator control services. The \$25,000 comes from the Chaves County Predator Control Board.

##### Agreement A-17-022

This is a cooperative service agreement between the USDA, APHIS, WS and Chaves County for a Wildlife Services Program (also known as Animal Damage Control). Chaves County will provide \$30,000 from the General Fund and \$48,750 from the Farm and Range Fund in support of the work plans as shown in the Program Budget. These funds have been allocated for the current fiscal year.

Staff recommends approval of Agreements A-17-021 and A-17-022.

---

SUPPORT DOCUMENTS: Agreements A-17-021 and A-17-022

---

SUMMARY BY: Stanton L. Riggs

TITLE: County Manager

**WORK AND FINANCIAL PLAN**  
**between**  
**CHAVES COUNTY PREDATOR BOARD**  
**and**  
**UNITED STATES DEPARTMENT OF AGRICULTURE**  
**ANIMAL AND PLANT HEALTH INSPECTION SERVICE**  
**WILDLIFE SERVICES (APHIS-WS)**  
**for**  
**July 1, 2017 through June 30, 2018**

Pursuant to Cooperative Service Agreement No. 14-73-35-3849-RA between Chaves County Predator Board and APHIS-WS, this Work Plan defines the objectives, plan of action, resources and budget for the maintenance of an Integrated Wildlife Damage Management (IWDM) program to protect residents, property, livestock, crops, and natural resources from damage caused by predators and other nuisance wildlife to be conducted from July 1, 2017 through June 30, 2018.

APHIS-WS is a federal agency with a broad mission that includes carrying out wildlife damage management activities. In recent years, USDA-APHIS has maintained an effective IWDM program to resolve conflicts with wildlife throughout the County. APHIS-WS is available and qualified to conduct the wildlife damage management services necessary to accomplish the County's goals.

**I. OBJECTIVES/GOALS**

Wildlife Services' overall goal is to maintain a biologically-sound IWDM program to assist property owners, businesses, private citizens, and governmental agencies in resolving wildlife damage problems and conduct control activities in accordance with applicable Federal, State and local laws and regulations. Assistance may be in the form of providing technical assistance or direct control activities. Recommendations and control activities will emphasize long term solutions and incorporate the Integrated Wildlife Damage Management approach.

The scope of this program is limited only by the financial resources allocated by the cooperator and APHIS-WS. Although successful elimination of any specific threat is not guaranteed, all reasonable efforts will be made to resolve or mitigate human-wildlife conflicts within financial and regulatory constraints.

**II. PLAN OF ACTION**

To accomplish this goal, the following general field services will be provided: (1) technical assistance through demonstration and instruction of wildlife damage prevention and/or control techniques; (2)



predator identification and removal when livestock, crop or natural resource damage is verified; (3) nuisance wildlife removal when property damage is identified; (4) removal of wildlife displaying aggressive behavior or causing actual injury to county residents. To provide these basic services, APHIS-WS will:

1. Assign three Wildlife Specialist(s) for 12 staff-months up to 634 hours per year distributed among direct control activities, technical assistance, APHIS-required administrative tasks and annual leave.
2. Procure and maintain a vehicle, tools, supplies, and other specialized equipment as deemed necessary by the State Director to accomplish the objectives identified in this plan.
3. Safely & professionally utilize approved wildlife damage management tools/equipment including firearms (including high-pressure air rifles), advanced optics, assorted snaring devices, trailing hounds, all-terrain vehicles, leg-hold traps for the protection of endangered species and public safety, cage-type & other specialized traps, deterrent methods/devices (including pyrotechnics), Environmental Protection Agency approved toxicants (including euthanasia drugs), night vision equipment and electronic calling devices.
  - a. Field Specialists will ensure that the most effective, efficient, and humane tools will be utilized and will conduct direct control operations in a safe manner.
  - b. Equipment will be maintained in good working order to help prevent accidents and/or hazardous situations.
4. Conduct all control activities with trained USDA-WS employees and volunteers.
  - a. Technical Assistance may be in the form of recommendations for implementing various non-lethal techniques. Official USDA pamphlets may be used to convey this information to the public.
  - b. Direct Control activities may include, but are not limited to the monitoring, trapping, dispersal, and shooting of known and potential predators or nuisance wildlife.

The District Supervisor in the WS District Office will supervise this project. This project will be monitored by the State Director and administrative staff in Albuquerque. The Cooperator will be kept advised on the status of this project on a regular basis.

APHIS-WS will cooperate with the New Mexico Department of Game and Fish, the U.S. Fish and Wildlife Service, County and local city governments, and other entities to ensure compliance with applicable Federal, State, and local laws and regulations.



### III. PROCUREMENT

Purchase of supplies, equipment and miscellaneous needs including salaries will be made by APHIS-WS. All expenditures will be processed through APHIS's FMMI system and charged to the Cooperator as described in the Financial Plan.

### IV. STIPULATIONS AND RESTRICTIONS

APHIS-WS activities under this cooperative effort will be limited to the State of New Mexico, County of Chaves. Techniques will be environmentally sound, safe, and selective. If applicable, both Federal and State permits will be secured to perform wildlife damage management activities, and those activities will be conducted within the policy guidelines of APHIS-WS. All program activities will be conducted in compliance with Local, State, and Federal regulations.

In the absence of a finalized county budget, a letter of intent must be provided pending final budget approval. The cooperative Wildlife Services Program can't continue unless a mutual agreement is negotiated by June 30, 2017.

### V. COST ESTIMATE FOR SERVICES

The cooperator will be billed quarterly by APHIS FMMI system for costs incurred but will not exceed \$25,000 annually. This figure includes: **Pooled Job Costs**, which cover costs associated with vehicle replacement, employee leave and retirement expenses. **Indirect Costs**, which cover costs associated with APHIS program support. APHIS-WS contributes to the balance of salary and benefits, and all other operating costs. However, APHIS-WS reserves the right to redistribute between funds in order to cover program costs. Your share of expenses are shown below:

FINANCIAL PLAN

For the dispersement of funds from

Chaves County Predator Board - Chaves County

to

USDA APHIS Wildlife Services

for

Predator Damage Management

from

7/1/2017

to

6/30/2018

Cost Element		Cost to Cooperator	Cost Share (Paid by Federal Appropriations)	Full Cost
Personnel Compensation		\$ 19,661.81	\$ 11,545.30	\$ 31,207.11
Travel		\$ -	\$ -	\$ -
Vehicles		\$ -	\$ 3,000.00	\$ 3,000.00
Other Services		\$ -	\$ 450.00	\$ 450.00
Supplies and Materials		\$ -	\$ 2,100.00	\$ 2,100.00
Equipment		\$ -	\$ 4,200.00	\$ 4,200.00
<b>Subtotal (Direct Charges)</b>		<b>\$ 19,661.81</b>	<b>\$ 21,295.30</b>	<b>\$ 40,957.11</b>
Pooled Job Costs	11.00%	\$ 2,162.80	NA	\$ 2,162.80
Indirect Costs	16.15%	\$ 3,175.38	NA	\$ 3,175.38
Aviation Flat Rate Collection		\$ -	NA	\$ -
<b>Agreement Total</b>		<b>\$ 25,000.00</b>	<b>\$ 21,295.30</b>	<b>\$ 46,295.30</b>
Percentage Cost Share		54%	46%	100%

The distribution of the budget from this Financial Plan may vary as necessary to accomplish the purpose of this agreement, but may not exceed: \$46,295.30

In accordance with the Debt Collection Improvement Act (DCIA) of 1996, bills issued by WS are due and payable within 30 days of receipt. The DCIA requires that all debts older than 120 days be forwarded to debt collection centers or commercial collection agencies for more aggressive action. Debtors have the option to verify, challenge and compromise claims, and have access to administrative appeals procedures which are both reasonable and protect the interests of the United States.

The financial point of contact for this Work Plan/Financial Plan is Patsy Baca, Budget Analyst (505) 346-2640. This plan has been approved by the USDA APHIS WS Western Regional Office for use in the State of New Mexico for cost-share agreements.

CHAVES COUNTY PREDATOR BOARD  
Tax Identification Number: 85-6000206

\_\_\_\_\_  
Representative

\_\_\_\_\_  
Date

UNITED STATES DEPARTMENT OF AGRICULTURE  
ANIMAL AND PLANT HEALTH INSPECTION SERVICE  
WILDLIFE SERVICES  
Albuquerque, NM  
Tax Identification Number: 41-0696271

\_\_\_\_\_  
State Director, New Mexico

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director, Western Region

\_\_\_\_\_  
Date

**WORK AND FINANCIAL PLAN**  
**between**  
**CHAVES COUNTY GENERAL FUND**  
**and**  
**UNITED STATES DEPARTMENT OF AGRICULTURE**  
**ANIMAL AND PLANT HEALTH INSPECTION SERVICE**  
**WILDLIFE SERVICES (APHIS-WS)**  
**for**  
**July 1, 2017 through June 30, 2018**

Pursuant to Cooperative Service Agreement No. 14-73-35-5658-RA between the county of Chaves and APHIS-WS, this Work Plan defines the objectives, plan of action, resources and budget for the maintenance of an Integrated Wildlife Damage Management (IWDM) program to protect residents, property, livestock, crops, and natural resources from damage caused by predators and other nuisance wildlife to be conducted from July 1, 2017 through June 30, 2018.

APHIS-WS is a federal agency with a broad mission that includes carrying out wildlife damage management activities. In recent years, USDA-APHIS has maintained an effective IWDM program to resolve conflicts with wildlife throughout the County. APHIS-WS is available and qualified to conduct the wildlife damage management services necessary to accomplish the County's goals.

**I. OBJECTIVES/GOALS**

Wildlife Services' overall goal is to maintain a biologically-sound IWDM program to assist property owners, businesses, private citizens, and governmental agencies in resolving wildlife damage problems and conduct control activities in accordance with applicable Federal, State and local laws and regulations. Assistance may be in the form of providing technical assistance or direct control activities. Recommendations and control activities will emphasize long term solutions and incorporate the Integrated Wildlife Damage Management approach.

The scope of this program is limited only by the financial resources allocated by the cooperator and APHIS-WS. Although successful elimination of any specific threat is not guaranteed, all reasonable efforts will be made to resolve or mitigate human-wildlife conflicts within financial and regulatory constraints.

**II. PLAN OF ACTION**

To accomplish this goal, the following general field services will be provided: (1) technical assistance through demonstration and instruction of wildlife damage prevention and/or control techniques; (2) predator identification and removal when livestock, crop or natural resource damage is verified; (3)



nuisance wildlife removal when property damage is identified; (4) removal of wildlife displaying aggressive behavior or causing actual injury to county residents. To provide these basic services, APHIS-WS will:

1. Assign three Wildlife Specialist(s) for 10 staff-months distributed among direct control activities, technical assistance, APHIS-required administrative tasks and annual leave.
2. Procure and maintain a vehicle, tools, supplies, and other specialized equipment as deemed necessary by the State Director to accomplish the objectives identified in this plan.
3. Safely & professionally utilize approved wildlife damage management tools/equipment including firearms (including high-pressure air rifles), advanced optics, assorted snaring devices, trailing hounds, all-terrain vehicles, leg-hold traps for the protection of endangered species and public safety, cage-type & other specialized traps, deterrent methods/devices (including pyrotechnics), Environmental Protection Agency approved toxicants (including euthanasia drugs), night vision equipment and electronic calling devices.
  - a. Field Specialists will ensure that the most effective, efficient, and humane tools will be utilized and will conduct direct control operations in a safe manner.
  - b. Equipment will be maintained in good working order to help prevent accidents and/or hazardous situations.
4. Conduct all control activities with trained USDA-WS employees and volunteers.
  - a. Technical Assistance may be in the form of recommendations for implementing various non-lethal techniques. Official USDA pamphlets may be used to convey this information to the public.
  - b. Direct Control activities may include, but are not limited to the monitoring, trapping, dispersal, and shooting of known and potential predators or nuisance wildlife.

The District Supervisor in the WS District Office will supervise this project. This project will be monitored by the State Director and administrative staff in Albuquerque. The Cooperator will be kept advised on the status of this project on a regular basis.

APHIS-WS will cooperate with the New Mexico Department of Game and Fish, the U.S. Fish and Wildlife Service, County and local city governments, and other entities to ensure compliance with applicable Federal, State, and local laws and regulations.

### **III. PROCUREMENT**

Purchase of supplies, equipment and miscellaneous needs including salaries will be made by APHIS-WS. All expenditures will be processed through APHIS's FMMI system and charged to the Cooperator as described in the Financial Plan.

#### IV. STIPULATIONS AND RESTRICTIONS

APHIS-WS activities under this cooperative effort will be limited to the State of New Mexico, County of Chaves. Techniques will be environmentally sound, safe, and selective. If applicable, both Federal and State permits will be secured to perform wildlife damage management activities, and those activities will be conducted within the policy guidelines of APHIS-WS. All program activities will be conducted in compliance with Local, State, and Federal regulations.

In the absence of a finalized county budget, a letter of intent must be provided pending final budget approval. The cooperative Wildlife Services Program can't continue unless a mutual agreement is negotiated by June 30, 2017.

#### V. COST ESTIMATE FOR SERVICES

The cooperator will be billed quarterly by APHIS FMFI system for costs incurred but will not exceed \$78,750 annually. This figure includes: **Pooled Job Costs**, which cover costs associated with vehicle replacement, employee leave and retirement expenses. **Indirect Costs**, which cover costs associated with APHIS program support. APHIS-WS contributes to the balance of salary and benefits, and all other operating costs. However, APHIS-WS reserves the right to redistribute between funds in order to cover program costs. Your share of expenses are shown below:

FINANCIAL PLAN

For the dispersement of funds from

Chaves County - Chaves County

to

USDA APHIS Wildlife Services

for

Predator Damage Management

from

7/1/2017

to

6/30/2018

Cost Element		Cost to Cooperator	Cost Share (Paid by Federal Appropriations)	Full Cost
Personnel Compensation		\$ 61,934.72	\$ 28,372.45	\$ 90,307.17
Travel		\$ -	\$ 3,987.00	\$ 3,987.00
Vehicles		\$ -	\$ 20,250.00	\$ 20,250.00
Other Services		\$ -	\$ 2,400.00	\$ 2,400.00
Supplies and Materials		\$ -	\$ 3,000.00	\$ 3,000.00
Equipment		\$ -	\$ 4,500.00	\$ 4,500.00
<b>Subtotal (Direct Charges)</b>		<b>\$ 61,934.72</b>	<b>\$ 62,509.45</b>	<b>\$ 124,444.17</b>
Pooled Job Costs	11.00%	\$ 6,812.82	NA	\$ 6,812.82
Indirect Costs	16.15%	\$ 10,002.46	NA	\$ 10,002.46
Aviation Flat Rate Collection		\$ -	NA	\$ -
<b>Agreement Total</b>		<b>\$ 78,750.00</b>	<b>\$ 62,509.45</b>	<b>\$ 141,259.45</b>
Percentage Cost Share		56%	44%	100%

The distribution of the budget from this Financial Plan may vary as necessary to accomplish the purpose of this agreement, but may not exceed: \$141,259.45



In accordance with the Debt Collection Improvement Act (DCIA) of 1996, bills issued by WS are due and payable within 30 days of receipt. The DCIA requires that all debts older than 120 days be forwarded to debt collection centers or commercial collection agencies for more aggressive action. Debtors have the option to verify, challenge and compromise claims, and have access to administrative appeals procedures which are both reasonable and protect the interests of the United States.

The financial point of contact for this Work Plan/Financial Plan is Patsy Baca, Budget Analyst (505) 346-2640. This plan has been approved by the USDA APHIS WS Western Regional Office for use in the State of New Mexico for cost-share agreements.

CHAVES COUNTY  
Tax Identification Number: 85-6000206

\_\_\_\_\_  
Chairman, Board of County Commissioners

\_\_\_\_\_  
Date

UNITED STATES DEPARTMENT OF AGRICULTURE  
ANIMAL AND PLANT HEALTH INSPECTION SERVICE  
WILDLIFE SERVICES  
Albuquerque, NM  
Tax Identification Number: 41-0696271

\_\_\_\_\_  
State Director, New Mexico

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director, Western Region

\_\_\_\_\_  
Date

**AGENDA ITEM:** 5

Agreement A-17-024 between Chaves County  
and La Casa de Buena Salud, Inc. for Lease of  
1511 S Grand

**MEETING DATE:** July 18, 2017

**STAFF SUMMARY REPORT**

---

**ACTION REQUESTED BY:** Stanton L. Riggs, County Manager

**ACTION REQUESTED:** Approve Agreement

---

**ITEM SUMMARY:**

This is a lease agreement for the building located at 1511 S Grand, Roswell, NM. La Casa de Buena Salud has leased this building for several years. This is our standard lease for a term of one year with an option to automatically extend for three additional years.

Staff recommends approval of Agreement A-17-024.

---

**SUPPORT DOCUMENTS:** Agreement A-17-024

---

**SUMMARY BY:** Stanton L. Riggs

**TITLE:** County Manager

**AGREEMENT A-17-024  
BETWEEN CHAVES COUNTY AND  
LA CASA DE BUENA SALUD, INC.  
FOR LEASE OF BUILDING LOCATED AT 1511 S. GRAND**

THIS AGREEMENT is made and entered into this 18<sup>th</sup> day of July, 2017, by and between the County of Chaves, a political subdivision of the State of New Mexico, hereinafter referred to as "Lessor" and La Casa de Buena Salud, Inc., a New Mexico nonprofit corporation, hereinafter referred to as "Lessee."

WHEREAS, Lessor is the owner of certain property located in Roswell, New Mexico, known as the Chaves County Community Health Center, approximately 3,044 square feet, which is located at 1511 S. Grand Street, Roswell, New Mexico, and

WHEREAS, Lessee desires to lease the Premises for the purpose of providing health care services to the residents of Chaves County, and

WHEREAS, it is the parties desire to enter into a lease agreement defining the rights, duties and liabilities relating to the Premises.

NOW THEREFORE, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and in further consideration of the covenants and agreements set forth herein, the parties do hereby agree as follows:

1. **LEASE**. Lessor does hereby lease to Lessee and Lessee hereby leases from Lessor the Premises.

2. **TERM**. The primary term of this Lease begins July 1, 2017 and runs for a period of one year ending June 30, 2018. This Agreement shall automatically renew for up to three (3) additional one (1) year periods, not to exceed a total of four (4) years, unless terminated in accordance with the terms provided herein.

3. **TERMINATION**. Either party may terminate this Agreement, with or without cause, by giving the other party sixty (60) days written notice of such intention to terminate.

4. **RENT**. As consideration for said lease, Lessee shall pay the County in monthly installments of One Hundred Dollars (\$100.00), which sum shall be paid by the tenth (10<sup>th</sup>) day of each month during the term of this Lease, and provide services and benefits to the citizens of Chaves County as set forth in Exhibit A, attached hereto and incorporated by reference into this lease. In addition, Lessee shall be responsible for (a) all maintenance and repairs to the building; (b) the purchase and maintenance of all insurances as required by the County; (c) all utilities; and (d) any improvements to the Premises (all improvements must have prior approval of the Chaves County Board of Commissioners).

The fair market rental value of the Premises is Twenty-Two Thousand, Eight Hundred Thirty Dollars (\$22,830.00) a year (as shown in Exhibit A). The parties do hereby agree that the consideration paid and provided by Lessee as shown in Exhibit A exceeds the fair market rental value of the Premises.

5. USE OF PREMISES. Lessee shall use and occupy the Health Clinic only for the purposes of providing health care services to residents of Chaves County and surrounding areas of Eastern New Mexico. Lessee may not use and occupy the Premises for other purposes without the written consent of Lessor. Lessee shall conform with and comply with all applicable municipal, state and federal ordinances, laws, rules and regulations when using the Premises so as to not create any nuisance or permit any trade or occupation to be carried on or use made of the Premises that is offensive or injurious to any person or property. If Lessee fails to utilize and occupy the Premises as a health office or for activities reasonably related thereto without having first obtained the written consent of Lessor, Lessor shall have the option to terminate this lease, and to reenter the Premises as hereinafter set forth.

6. WASTE, NUISANCE OR UNLAWFUL ACTIVITY. Lessee shall not allow waste or nuisance on the Premises, or use or allow the Premises to be used for any unlawful activity. Lessee shall see that all persons coming on to the Premises shall use the Premises in an orderly courteous, and safe manner, with due regard of the rights of others who may be using the Premises.

7. UTILITIES. Lessee shall pay for the following utilities serving the Premises during the term of this Lease: electricity, gas, water Internet and telephone service. All payments shall be made by the Lessee directly to the utility company furnishing such service, so that neither the Lessor nor the Premises shall be or become liable for any such rate, rentals or charges.

8. REPAIRS AND MAINTENANCE. During the term of this Lease, Lessee shall make, at its own expense, all repairs needed to maintain the Premises in good condition and repair, including such repairs, alterations and maintenance as may be necessary to impede normal wear and tear, or as may be necessary in order that the Premises, including the improvement or fixtures thereon, shall conform to the lawful requirements, laws, ordinances, directions of proper public authorities, and the requirements of all policies of insurance in force relating to the Premises. Lessee shall indemnify, defend and save lessor free and harmless from any claim, penalty, or damage or charge imposed for the violation of such laws, ordinances, rules and regulations, whether occasioned by the neglect of Lessee, or any agent or person in the employ of Lessee, or any person contracting with Lessee.

In addition, Lessee will also be responsible for outside of the building, roof, glass, lawn, cooling and heating systems, electrical, plumbing, grounds, landscaping, parking



lot, external doors, outdoor security lighting, and any damages which are caused by Lessee's failure to maintain the items for which it is responsible.

9. LIABILITY OF LESSEE. Lessee agrees to defend, indemnify and save Lessor harmless against any and all loss, damage, claim or expense arising out of the use of the Premises by Lessee, its agents, employees, invitees or trespassers, or out of any accident or other occurrence arising out of the use of the Premises, causing injury to any person whomsoever, or property whatsoever, due directly or indirectly to the use of the Premises or any part thereof by Lessee, its agents, employees, customers, patrons or other persons using the leased Premises.

Lessor shall not be liable to Lessee or any person for any damage or injury arising out of the use of the Premises by Lessee to any person or property occasioned by Lessee's use. Lessee agrees and covenants to defend, indemnify and save harmless Lessor from all such liability and expense in connection with Lessee's use of the Premises.

10. LESSOR'S ACCESS TO THE PREMISES. Lessor, its agents or employees, shall have the right to enter the Premises during normal business hours to inspect said Premises. Notwithstanding anything contained herein, Lessor shall have no duty whatsoever to make any inspection, and lessor shall not be held liable for any failure to discover, observe, or remedy any defects on or about the Premises.

11. ALTERATIONS OR ADDITIONS. Provided Lessee is not in default under the terms of this Lease, Lessee may, at its own expense, alter and/or modify the Premises, including the internal structures, installations and improvements located upon the Premises, as Lessee shall so elect. The construction and/or alteration of the Premises shall be done in a good and workmanlike manner and in conformity with all applicable laws, ordinance, restrictions and regulations. Notwithstanding anything contained herein to the contrary, Lessee may, without Lessor's prior approval, make only those changes to the improvements which do not constitute a material change in the structure and which do not impair the quality, lessen the utility, or decrease the value of the Premises. All plans for such material changes must first be submitted to and receive the approval of Lessor. Lessor agrees to respond promptly to each request for approval. At the termination of the Lease, all alterations and modifications shall become the property of the Lessor.

12. MECHANIC'S AND MATERIALMEN'S LIENS. No liens of any mechanic, materialman, laborer, architect, artisan, contractor, subcontractor or any other lien of any kind whatsoever, shall be created against or imposed upon the Premises, or any part thereof.

13. INSURANCE. At all times during the term of this Lease, Lessee will, at its sole cost and expense, and as additional rent hereunder procure and maintain, with

insurers authorized to do business in the State of New Mexico and which are of generally recognized responsibility and acceptable to lessor the following insurance coverages:

- A. A public liability insurance policy in the amount of One Million Dollars (\$1,000,000) with no limiting modifications including Lessor as a named insured party.
- B. An insurance policy which covers damage to, or the destruction of, the demised Premises in the amount of Five Hundred Thousand Dollars (\$500,000) with no limiting modifications including Lessor as a named insured party.

All insurance required by this section shall be effected under valid and enforceable policies upon the commencement of the term hereof, and Lessee shall deliver to Lessor true and correct copies of the insurance policy or policies required.

All of such policies shall provide that Lessor shall receive not less than ten (10) days' notice prior to any cancellation, material change, in terms of coverage, or reduction of the coverage evidence by such policy or policies of insurance.

14. DAMAGE OR DESTRUCTION. In the event the Premises, or any portion thereof, is damaged or destroyed by any cause whatsoever, including but not limited to acts of God, this Lease shall terminate.

15. CONDITIONS OF DEFAULT, REMEDIES OF LESSOR; SECURITY FOR PERFORMANCE. If at any time during the term of this Lease or any renewal or extension thereof, Lessee shall:

- A. Default in the payment of any fixed monthly rent or any other sums specifically to be paid by Lessee hereunder and such default shall not have been cured within ten (10) days after written notice has been given to Lessee specifying that such payment is due; or
- B. Default in the observance or performance of any of the Lessee's covenants, agreements or obligations hereunder, other than the covenants to pay rent or any other sum herein specified to be paid by Lessee, and such default shall not have been cured within fifteen (15) working days after Lessor shall have given Lessee written notice thereof specifying such default; provided, however, that if the default complained of shall be of such nature that the same cannot be completely remedied, or cured within such fifteen (15) day period, then such default shall not be an enforceable default against Lessee for the purposes of this paragraph if Lessee shall have commenced curing such default within such fifteen (15) day period and shall



proceed with reasonable diligence and in good faith to remedy the default complained of.

Then, in any such event, Lessee shall be in default under the terms of this Lease and Lessor shall have the following remedies:

A. Lessor may sue to collect any and all sums which may accrue to Lessor by virtue of the provisions of this Lease and/or for any and all damage that may accrue by virtue of the breach of this Lease.

B. Lessor may sue to restrain by injunction any violation or threatened violation of the covenants, conditions or provisions of this Lease.

C. Lessor may, without further notice to Lessee and without demand for rent due or for the observance or performance of any of said terms, conditions or agreements, terminate this Lease, re-enter the Premises and remove all persons and property therefrom, using such force as may be necessary.

D. If Lessee shall at any time be in default in fulfilling any of the covenants of this Lease, Lessor may, but shall not be obligated so to do, and without notice to or demand upon Lessee, take or cause to be taken such action or made such payment as may be required by such covenant, at Lessee's risk and expense, and all expenses, costs, and liabilities of Lessor incurred in accordance with the terms of this paragraph shall be deemed additional rental hereunder, and shall be paid to Lessor on demand, together with interest at the rate of 15% annum.

E. The remedies of Lessor hereunder shall be cumulative and not exclusive of any other remedy hereunder or to which Lessor may be entitled in law or in equity. The failure of Lessor to insist upon strict performance of any of the covenants of this Lease or to exercise any option herein contained shall not be construed as a waiver or relinquishment of the future of such or any other covenant or option, nor shall the receipt by lessor of rent with knowledge of any default by Lessee, or any other action of Lessor except a waiver expressed in writing signed by Lessor, be deemed a waiver of such default, nor shall the acceptance of Lessor of any sum of rental less than the sum provided for in this Lease alter the rental terms hereof, nor absolve Lessee from its obligation to pay the full rental provided herein. The acceptance of any lesser sum than the full rent herein stipulated shall be an acceptance of the amount paid on account of the full rent due.

16. ASSIGNMENTS, LEASES AND SUBLEASES. Lessee shall not assign any interest under the terms of this Lease without the prior written consent of Lessor first being



obtained. Before any assignment of the Lease shall become effective, the assignee shall in writing assume and agree to be bound by all the covenants, agreements, terms and conditions of this Lease.

No assignment, sublease, or transfer of interest in whole or in part made by Lessee or any subsequent assignee or transferee in interest shall operate to discharge or abate any obligation hereunder made or hereafter assumed by Lessee or any assignee or sublessee or transferee.

A consent by Lessor to one assignment shall in no event be a consent to a subsequent assignment, sublease, or occupation by other persons.

Any unauthorized assignment or sublease shall, at the option of Lessor, be void and shall terminate the Lease.

17. SURRENDER. Lessee covenants and agrees to deliver up and surrender possession of the Premises to Lessor at the termination of this lease, by expiration of the term or otherwise, in as good condition and repair as the same shall be at the commencement of this lease, and in as good condition and repair as shall be required of Lessee during the term hereof, excepting only natural wear and decay which cannot reasonably be arrested by regular repair and maintenance.

18. OWNERSHIP OF BUILDING, STRUCTURES AND OTHER IMPROVEMENTS. All buildings, structures, installations and other permanent structural improvements presently existing or which may hereafter be erected or placed upon the Premises, whether by Lessor or Lessee, shall be and remain the property of Lessor, and Lessor shall derive all benefits of such ownership, including all benefits accruing to Lessor by law from depreciation thereof.

19. SUMS DUE LESSOR A LIEN. Subject to the other provision contained in this Lease Agreement, all sums which shall become due to Lessor on account of any provision whatsoever of this lease are and shall always constitute a valid lien upon any and all goods, chattels and other property belonging to the Lessee and located upon the Premises.

20. NOTICES. At any notice provided for herein shall be sufficiently given if served personally or if deposited in the United States mail, postage prepaid, certified mail, return receipt requested, addressed to the party to whom the notice is to be served. If either the Lessor or Lessee shall at any time change its name, or if there be an assignment or other disposition of lease rights by either party, or if either party changes the place of address to which such notice or communication shall be sent, written notice of such communication shall be given to the other party. Until further notice in writing is served, any notice or communication with reference to this Lease Agreement addressed to Lessor may be addressed to Chaves County Manager, PO Box 1817, Roswell, NM

88202-1817, and any such notices or communication addressed to Lessee may be addressed to Mark Bayless, 1511 S. Grand Avenue, Roswell, NM 88201. Notices given as provided herein shall be deemed effectively given as of the date of personal delivery or as of the third business day following the date of deposit of same for mailing in the United States Post Office.

21. COVENANTS RUN TO SUCCESSORS, ASSIGNS, ETC. It is agreed that all covenants, conditions, agreements and undertakings in this lease shall extend to and be binding upon the parties hereto, and their heirs, successors, personal representatives and assigns.

22. ENTIRE AGREEMENT. The parties hereto agree that this Lease incorporates all of the agreements, covenants and understandings between the parties hereto concerning the subject matter hereof, and that all covenants, agreements and understandings have been merged into this Lease. No prior agreements or understandings, verbal or otherwise, of the parties or their agents shall be valid or enforceable.

23. INVALIDITY OF PARTICULAR PROVISIONS. If any term or provision of this Lease or the application thereof to any person or circumstances shall be held invalid or unenforceable, the remainder of this Lease or the application of such term or provision to other persons or circumstances other than those to which it is held invalid or unenforceable shall not be affected thereby. Each term and provision of this Lease shall be valid and enforceable to the fullest extent permitted by law.

24. AMENDMENTS. The parties hereto agree that this Lease agreement shall not be altered, changed or amended except by instrument in writing executed by the parties hereto.

25. TITLES FOR CONVENIENCE ONLY. The titles assigned to the foregoing provisions are assigned solely for the purpose of convenience. The substantive matters contained in the provisions of this Lease shall take precedence over the titles describing the same should a conflict arise between the two.

26. TIME OF ESSENCE. Time shall be of the essence in the performance by the parties of all the terms, conditions and provisions herein contained.

IN WITNESS WHEREOF, the parties hereto have executed this Lease agreement as of the date first written above.

BOARD OF CHAVES COUNTY COMMISSIONERS

By: \_\_\_\_\_  
Robert Corn, Chairman

ATTEST:

\_\_\_\_\_  
Dave Kunko, County Clerk

LESSEE:

LA CASA DE BUENA SALUD, INC.

By: \_\_\_\_\_  
Seferino Montaña, Executive Director

**Exhibit A  
to  
Agreement A-17-024**

Building located at 1115 S. Grand Avenue is 3,044 sq. ft. and it is estimated that it could rent for \$2,800.00 a month, (92¢ a square foot) \$33,605.00 a year.

Fair Market Lease for the building is \$33,605.00 a year.

In accordance with the Lease, La Casa will have to pay the following;

1. Utilities: Electric, gas, water, sewer, phone estimate	\$ 8,000.00
2. Insurance, liability, property estimate	\$ 3,500.00
3. Maintenance and repairs estimate	\$ 3,000.00
Services La Casa donates to our Community	\$417,421.86

**Rent and Fees**

1. Annual rent covers any admin costs County might incur	\$ 1,200.00
--	-------------

These numbers show that the County receives a huge benefit from La Casa. That coupled with the expenses and responsibilities offset the Fair Market Value of the building.

**AGENDA ITEM:** 6 Resolution R-17-021  
**MEETING DATE:** July 18, 2017 Approval of Budget Adjustment

**STAFF SUMMARY REPORT**

---

---

**ACTION REQUESTED BY:** Anabel Barraza, Assistant Finance Director

**ACTION REQUESTED:**  
Approval of Resolution R-17-021

---

**ITEM SUMMARY:**

The Finance Department has performed the end of year variance report and is requesting a budget adjustment for line items in Exhibit 'A'. This will ensure positive budget balances.

Staff recommends approval.

---

**SUPPORT DOCUMENTS:**

Resolution R-17-021  
DFA Worksheet

---

**SUMMARY BY:** Anabel Barraza

**TITLE:** Assistant Finance Director



**RESOLUTION R-17-021**

**BUDGET ADJUSTMENT REQUEST**

**WHEREAS**, at a regular meeting of the Board of Chaves County Commissioners held on July 18, 2017, the following was among the proceedings:

**WHEREAS**, the budget must be adjusted for fiscal year 2016-2017 revenue, expenditures and transfers; and,

**WHEREAS**, there are sufficient funds available for the budget adjustments; and,

**WHEREAS**, budget adjustments are necessary to ensure positive budget balances; and,

**WHEREAS**, the Board of Chaves County Commissioners deems it necessary to adjust the FY 16-17 Final Budget as designated in Exhibit 'A', attached.

**NOW, THEREFORE, BE IT RESOLVED, THAT THE BOARD OF COUNTY COMMISSIONERS, CHAVES COUNTY, STATE OF NEW MEXICO**, hereby approves the line item changes and requests approval from DFA Local Government Division for budget adjustments.

**Done at Roswell, New Mexico, this 18th day of July 2017.**

**BOARD OF CHAVES COUNTY COMMISSIONERS**

\_\_\_\_\_  
Robert Corn, Chairman

\_\_\_\_\_  
William E. Cavin, Vice-Chairman

**ATTEST:**

\_\_\_\_\_  
James W. Duffey, Member

\_\_\_\_\_  
Dave Kunko  
County Clerk

\_\_\_\_\_  
T. Calder Ezzell Jr, Member

\_\_\_\_\_  
Jeff Bilberry, Member

**EXHIBIT 'A'**

<b>DFA</b>	<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
<b>DFA</b>	<b>Account Number</b>	<b>Description</b>	<b>Amount</b>
101	401-4-400-603-000	DEL. 1-YR DISTRIBUTION	136,215.71
101	401-4-400-604-000	CURRENT INTEREST DISTRIBUTION	76,421.10
101	401-4-400-620-000	PAYMENT-IN-LIEU OF TAXES - FED	155,280.00
101	401-4-400-731-000	PAYMENT-IN-LIEU OF TAX-OTHER	15,000.00
101	401-4-401-691-000	CLERK FEES	31,101.48
101	401-4-401-692-000	PROBATE CLERK FEES	427.30
101	401-4-401-698-000	PROBATION FEES	7,824.50
101	401-4-401-699-000	OTHER FEES	1,338.00
101	401-4-401-708-000	BUILDING PERMITS	31,421.40
101	401-4-401-709-000	MGF/MOBIL HOME PLACEMENT PERMI	1,200.00
101	401-4-401-714-000	TREASURER'S FEES	2,261.00
101	401-4-401-716-000	CCDC BOOKING FEES	1,618.60
101	401-4-402-645-000	REIMBURSEMENT - STATE	105,718.57
101	401-4-402-647-000	MOTOR VEHICLE TAX	3,698.95
101	401-4-402-649-000	SCHOOL ELECTIONS	19,490.44
101	401-4-402-651-000	REIMBURSEMENT - OTHER ELECTION	223.00
101	401-4-403-700-000	CARE OF STATE/COUNTY PRISONERS	245.00
101	401-4-403-701-000	CARE OF FEDERAL PRISONERS	6,200.00
101	401-4-403-702-000	CARE OF PRISONERS - MUNICIPAL	92,129.00
101	401-4-403-703-000	CARE OF PRISONERS - JUV.DET.	33,659.73
101	401-4-405-733-000	REFUNDS	640.73
101	401-4-405-734-000	REIMBURSEMENT - PRIVATE SOURCE	31,409.72
101	401-4-405-741-000	RESTITUTION	258.06
101	401-4-405-751-000	PRIOR YEARS CHECKS VOIDED	60.56

101	401-4-406-791-000	INSURANCE RECOVERIES	11,000.00
101	401-4-407-771-000	SALE OF COUNTY PROPERTY	54,817.08
204	402-4-400-612-000	GASOLINE TAXES	3,108.79
204	402-4-402-646-000	REIMBURSEMENT OTHER GOVERNMENT	157,828.45
204	402-4-405-733-000	REFUNDS	114.70
204	402-4-405-771-000	SALE OF COUNTY PROPERTY	3,012.41
208	403-4-402-656-000	FARM & RANGE-TAYLOR GRAZING	27,156.90
208	403-8-851-480-000	USDA ANIMAL DAMAGE CONT.	0.02
209	407-4-402-646-000	DUNKEN-REIMBURSE.OTHER GOV.	18.80
209	407-4-402-657-000	DUNKEN-FIRE FUND ALLOTMENT	0.20
209	408-4-402-657-000	E.G.PLAINS-FIRE FUND ALLOTMENT	0.40
209	408-4-402-658-000	E.G.PLAINS-E.M.S. GRANT	3,000.00
209	408-4-405-733-000	E.G.PLAINS-REFUNDS	46.76
209	409-4-405-733-000	PENASCO-REFUNDS	53.31
209	409-4-407-771-000	PENASCO-SALE OF CO. PROPERTY	2,305.08
209	410-4-402-658-000	MIDWAY - E.M.S. GRANT	7,400.00
209	410-4-405-733-000	MIDWAY - REFUNDS	95.06
209	411-4-402-657-000	BERRENDO-FIRE FUND ALLOTMENT	377,012.10
209	411-4-402-658-000	BERRENDO-E.M.S. GRANT	5,095.81
209	411-4-402-820-000	WILD LANDS	7,905.00
209	411-4-405-733-000	BERRENDO-REFUNDS	108.82
209	412-4-402-657-000	SIERRA-FIRE FUND ALLOTMENT	33.30
209	412-4-402-658-000	SIERRA-E.M.S. GRANT	7,386.00
209	412-4-402-820-000	WILD LANDS	2,609.25
209	412-4-405-733-000	SIERRA-REFUNDS	46.76
209	412-4-407-771-000	SIERRA-SALE OF COUNTY PROPERTY	975.45
222	425-4-400-732-000	F & A - INTEREST DIST.	83.58
222	425-4-405-735-000	REIMBURSEMENT TO COMMISSION	5,861.53
220	427-4-400-617-000	COUNTY SUPPORTED MEDICAID	24,540.28
220	427-4-400-618-000	IHC-GROSS RECEIPTS TAX	256,753.36
220	427-4-400-731-000	IHC-TAX PENALTY	5,863.18
220	427-4-400-732-000	IHC-TAX INTEREST	2,050.56

220	427-4-402-646-000	IHC-REIMB. OTHER GOVTS	333.97
220	427-4-405-733-000	IHC - REFUNDS	3,476.24
220	427-6-639-268-000	CARE OF PRISONER SERVICES	30,455.99
299	431-4-402-667-000	O.D.W.I. GRANT	4,683.05
223	432-4-402-646-000	REIMB. OTHER GOVERNMENTS	0.81
223	432-4-402-685-000	D.W.I. LOCAL GRANT	43,853.61
223	432-4-402-715-000	DWI SCREENING FEES	10,800.00
223	432-4-402-733-000	REFUNDS	80.44
201	435-4-402-641-000	CORRECTIONS FEES	20,467.31
202	437-4-400-732-000	ENV.GRT - INTEREST	31.47
101	441-4-405-734-000	REIMBURSEMENTS - PRIVATE SOURC	5,093.68
101	441-6-637-299-000	HOSPITAL OPERATIONS/REFUNDS	1,377.93
101	442-4-404-721-000	INTEREST ON INVESTMENTS	106,277.42
101	442-6-661-253-000	CUTWATER PAYMENTS	36,298.58
101	442-6-661-270-002	FEES/ACCRUED INTEREST	5,000.00
101	442-6-661-299-000	ACCRETION/AMORTIZATION	129,106.21
299	452-4-400-601-000	FLOOD-CURRENT PROP. TAX DIST.	5,000.00
299	452-4-400-603-000	FLOOD-DEL. 1YR. TAX	14,019.28
299	452-4-402-646-000	FLOOD - REIMBURSEMENT OTHER GO	652.96
299	452-4-402-673-000	FLOOD-STATE DISASTER ASSISTANC	6,079.50
299	452-4-406-791-000	FLOOD-INSURANCE RECOVERIES	4,970.45
299	452-4-407-771-000	FLOOD-SALE OF COUNTY PROPERTY	96,251.05
402	563-7-742-398-000	BOND FEES	375.59
402	564-4-400-615-000	GROSS RECEIPTS TAX 3/16THS	256,753.32
402	564-4-400-731-000	GRT TAX PENALTY	2,363.17
402	564-4-408-781-000	PERMANENT TRANSFER OF FUNDS	150,000.00
204	602-4-404-721-000	INTEREST ON INVESTMENTS	69.34
204	602-4-405-734-000	REIMBURSEMENT PRIVATE SOURCES	865.92
101	603-4-402-721-000	INTEREST ON INVESTMENTS	8,938.89



225	620-4-403-691-000	Clerk Fees	7,099.00
203	628-4-400-619-000	1% ADMINISTRATIVE FEE	46,517.68
300	635-4-408-781-000	PERMANENT TRANSFER OF FUNDS	<150,817.53>
300	635-6-671-409-000	CITY OF ROSWELL SPECIAL PROJEC	15,563.81
226	650-4-400-615-000	JAIL GROSS RECEIPTS TAX	922,450.24
226	650-4-400-731-000	TAX PENALTY	13,007.20
226	650-4-400-732-000	TAX INTEREST	4,616.90
226	670-4-404-701-000	REIMBURSEMENT OTHER DEPTS	8,202.78
299	680-4-408-781-000	permanent transfer	817.53



Department of Finance and Administration  
 Local Government Division  
 Financial Management Bureau  
 SCHEDULE OF BUDGET ADJUSTMENTS

REVISED 12/08/06

For Local Government Division use only:

ENTITY NAME: Chaves County  
 FISCAL YEAR: 16-17  
 DFA Resolution Number: \_\_\_\_\_

(A) ENTITY RESOLUTION NUMBER	(B) FUND	(C) REVENUE EXPENDITURE TRANSFER (TO or FROM)	(D) APPROVED BUDGET	(E) ADJUSTMENT	(F) ADJUSTED BUDGET	(G) PURPOSE
Resolution R-17-021	101	EXPENDITURE	\$16,230,714	\$171,783	\$16,402,497	
Resolution R-17-021	101	REVENUE	\$15,707,343	\$939,970	\$16,647,313	
Resolution R-17-021	201	REVENUE	\$108,000	\$20,467	\$128,467	
Resolution R-17-021	202	REVENUE	\$207,410	\$31	\$207,441	
Resolution R-17-021	203	REVENUE	\$262,500	\$46,518	\$309,018	
Resolution R-17-021	204	REVENUE	\$2,025,000	\$51,363	\$2,076,363	
Resolution R-17-021	208	EXPENDITURE	\$51,250	\$0	\$51,250	
Resolution R-17-021	208	REVENUE	40000	\$27,157	\$67,157	
Resolution R-17-021	209	REVENUE	1029007	\$414,092	\$1,443,099	
Resolution R-17-021	220	EXPENDITURE	\$4,053,335	\$30,456	\$4,083,791	
Resolution R-17-021	220	REVENUE	\$2,921,025	\$293,018	\$3,214,043	
Resolution R-17-021	222	REVENUE	414528	\$5,945	\$420,473	
Resolution R-17-021	223	REVENUE	629942	\$54,735	\$684,677	
Resolution R-17-021	225	REVENUE	64000	\$7,099	\$71,099	
Resolution R-17-021	226	REVENUE	4762482	\$948,277	\$5,710,759	
Resolution R-17-021	299	REVENUE	1214794	\$131,656	\$1,346,450	
Resolution R-17-021	299	TRANSFER FROM	-28000	(\$818)	(\$28,818)	
Resolution R-17-021	300	EXPENDITURE	934500	\$15,564	\$950,064	
Resolution R-17-021	300	TRANSFER TO	978000	\$150,818	\$1,128,818	
Resolution R-17-021	402	EXPENDITURE	1282648	\$376	\$1,283,024	
Resolution R-17-021	402	REVENUE	2128725	\$256,116	\$2,384,841	
Resolution R-17-021	402	TRASNFER FROM	-2400000	-150000	(\$2,550,000)	
					\$0	
					\$0	
					\$0	
					\$0	
					\$0	
					\$0	
					\$0	
					\$0	
					\$0	
					\$0	
					\$0	
					\$0	
					\$0	
					\$0	
					\$0	

ATTEST: \_\_\_\_\_ Chairman Tuesday, July 18, 2017 Mayor/Board Chairman (Date)  
 Title (Date)

**AGENDA ITEM:** 7

Resolution R-17-022

**MEETING DATE:** July 18, 2017

Approval of FY 17-18 Final Budget

**STAFF SUMMARY REPORT**

---

**ACTION REQUESTED BY:**

Joe Sedillo, Chief Financial Officer

**ACTION REQUESTED:**

Approval of Resolution R-17-022

---

**ITEM SUMMARY:**

Attached for your approval is a final budget recapitulation for fiscal year 2017-2018. The budget includes actual unaudited beginning cash balances.

Staff requests approval of Resolution R-17-022

---

**SUPPORT DOCUMENTS:**

Resolution R-17-022

---

**SUMMARY BY:** Anabel Barraza

**TITLE:** Assistant Finance Director

**RESOLUTION R-17-022**  
**STATE OF NEW MEXICO**  
**COUNTY OF CHAVES**  
**FY 2017-2018 FINAL BUDGET**

**WHEREAS**, at a regular meeting of the Board of Chaves County Commissioners held on July 18, 2017, the following was among the proceedings:

**WHEREAS**, the Governing Body in and for the County of Chaves, State of New Mexico has developed a budget for fiscal year 2017-2018; and,

**WHEREAS**, the Interim Budget was approved by the Local Government Division of the Department of Finance; and,

**WHEREAS**, effective June 30, 2017, beginning cash balances have been determined and included in the attached budget document; and,

**WHEREAS**, the attached budget was prepared in compliance with Chaves County Budget Policy, Resolution R-01-015; and,

**WHEREAS, IT IS THE MAJORITY OPINION OF THIS BOARD** that the proposed budget meets the requirements as currently determined for Fiscal Year 2017-2018

**NOW, THEREFORE, BE IT RESOLVED, THAT THE BOARD OF COUNTY COMMISSIONERS, CHAVES COUNTY, STATE OF NEW MEXICO**, hereby adopts the Fiscal Year 2017-2018 budget hereinafter described and respectfully requests approval from the Local Government Division of the Department of Finance and Administration.

**Done at Roswell, New Mexico, this 18th day of July 2017.**

**BOARD OF CHAVES COUNTY  
COMMISSIONERS**

\_\_\_\_\_  
Robert Corn, Chairman

\_\_\_\_\_  
William E. Cavin, Vice-Chairman

**ATTEST:**

\_\_\_\_\_  
James W. Duffey, Member

\_\_\_\_\_  
T. Calder Ezzell Jr, Member

\_\_\_\_\_  
Dave Kunko  
County Clerk

\_\_\_\_\_  
Jeff Bilberry, Member

**Chaves County  
Budget Recapitulation  
July 1, 2017 to June 30, 2018**

Entity Code: 04000

2017

VALUATION		OPERATING TAX RATE	PRODUCTION	Budget	
Residential	639,430,930	0.005305	3,392,181	3,330,783	3,359,237
Non-Residential	549,167,664	0.009044	4,966,672	4,876,776	4,888,057
Oil & Gas Production	37,272,881	0.009044	337,096	330,994	300,000
Oil & Gas Equipment	7,886,683	0.009044	71,327	70,036	105,000
	<u>1,233,758,158</u>	TOTAL PRODUCTION	=	<u>8,767,277</u>	<u>8,608,589</u>

		UNAUDITED BEGINNING CASH BALANCE	BUDGETED FUND REVENUES	BUDGETED FUND TRANSFERS	BUDGETED FUND EXPENDITURES	ESTIMATED ENDING FUND CASH BALANCE
General	401	4,419,933	15,180,806	(5,000)	16,354,242	3,241,496
Road	402	20,537	2,540,342	3,000,000	5,117,939	442,940
Farm & Range	403	51,323	60,000		52,750	58,573
Recreation	404	3,161	0			3,161
Fire Districts:						
Dunken	407	273,642	55,501	(2,000)	291,343	35,800
East Grand Plains	408	231,959	123,334	(4,000)	273,896	77,397
Penasco	409	370,260	104,836	(3,000)	452,727	19,370
Midway	410	287,637	123,334	(4,000)	328,220	78,751
Berrendo	411	539,689	145,946	(5,000)	312,651	367,984
Sierra	412	259,208	246,668	(4,000)	375,453	126,422
Rio Felix	413	101,774	39,058	(1,000)	84,086	55,746
C.C. Fire District #8	414	92,742	64,751	(2,000)	120,690	34,803
Fire & Ambulance Tax	425	2,918,415	438,955	30,000	1,225,976	2,161,394
Indigent Hospital Claims	427	5,681	3,135,519	950,000	4,113,066	(21,866)
Law Enforcement Grant	430	22,666	64,266		64,266	22,666
Public Safety Grant	431	25,298	0		0	25,298
D.W.I. Grants	432	127,223	574,820		516,190	185,853
Sheriff Forfeiture Funds	433	21,783	0		0	21,783
Correction Fees	435	206,054	105,000	0	133,586	177,468
Environmental Tax	437	17,979	220,723		235,886	2,816
Hospital Aged Accounts	441	46,897	0		500	46,397
County Income Fund	442	245,238	1,037,402	(48,750)	53,000	1,180,890
County Permanent Fund	443	47,500,000				47,500,000
Flood Control	452	2,344,399	1,234,000	0	2,052,506	1,525,893
G.O. Bond D.S. (CCDC)	561	0				0
Rev. Bond Debt Service	562	0				0
2007 Refunding Bonds	563	16,555		1,277,113	1,277,113	16,555
Gross Receipts Tax Income Fund	564	2,804,369	2,273,041	(2,077,113)	0	3,000,297
Rev. Bond Reserve Fund	565	1,000,000				1,000,000
EOMR Fund	569	0				0
Road Special Construction	602	491,764	130,000	0	0	621,764
County Personnel Reserve	603	799,505	6,000	0		805,505
Economic Development Fund	605	5,422		48,750	48,750	5,422
Clerk Recording & Filing	620	165,064	64,000		82,134	146,930
Property Valuation	628	793,468	275,062	0	280,891	787,639
Other Grants & Contracts	631	189,356	2,280,102	0	2,280,102	189,356
CCDC Facility Replacement	634	0	0	0	0	0
Emergency & Capital Outlay	635	39,984	0	800,000	867,000	(27,016)
C.D.B.G.	645	102,000	0		0	102,000
Jail Tax	650	2,503,235	5,097,264	(3,950,000)	1,863,080	1,787,419
Administrative Center Project	651	0				0
Courthouse Project	652	0				0
Internal services	670	172,162	75,000	0	154,800	92,362
Restricted Health Services	680	0	0	0	0	0
<b>Total</b>		<b>69,216,382</b>	<b>35,695,730</b>	<b>0</b>	<b>39,012,844</b>	<b>65,899,268</b>

**AGENDA ITEM:** 8 Resolution R-17-023  
**MEETING DATE:** July 18, 2017 Fixed Asset Inventory

**STAFF SUMMARY REPORT**

---

**ACTION REQUESTED BY:** Anabel Barraza, Assistant Finance Director

**ACTION REQUESTED:**  
Approval of Resolution R-17-023

---

**ITEM SUMMARY:**

The new listing as of June 30th, 2017 for all of Chaves County's Capital Fixed Assets is located in <http://www.co.chaves.nm.us/DocumentCenter/View/496>.

Please click the underlined link above to see listing.

Staff recommends approval.

---

**SUPPORT DOCUMENTS:**

Resolution R-17-023

---

**SUMMARY BY:** Anabel Barraza

**TITLE:** Assistant Finance Director



**RESOLUTION R-17-023**

**Capital Fixed Asset Inventory  
As of June 30, 2017**

**WHEREAS**, at a regular meeting of the Board of Chaves County Commissioners held on July 18, 2017, the following was among the proceedings:

**WHEREAS**, the Commission approved Resolution R-13-047 Purchasing Policy Revision for the purpose of establishing an orderly system and for processing for the administration, recording, and accountability of the County Fixed Assets; and,

**WHEREAS**, the Finance Department is responsible for reviewing and inputting all new, changes and deletion of fixed assets; and,

**WHEREAS**, this certified official listing has been prepared and is being attached to this resolution as 'Fixed Asset Master Report'; and,

**NOW, THEREFORE, BE IT RESOLVED, THAT THE BOARD OF COUNTY COMMISSIONERS, CHAVES COUNTY, STATE OF NEW MEXICO**, accepts this new listing as the corrected listing of Capital Fixed Assets.

**Done at Roswell, New Mexico, this 18th day of July 2017.**

**BOARD OF CHAVES COUNTY  
COMMISSIONERS**

\_\_\_\_\_  
Robert Corn, Chairman

\_\_\_\_\_  
William E. Cavin, Vice-Chairman

\_\_\_\_\_  
James W. Duffey, Member

\_\_\_\_\_  
T. Calder Ezzell Jr, Member

\_\_\_\_\_  
Jeff Bilberry, Member

**ATTEST:**

\_\_\_\_\_  
Dave Kunko  
County Clerk

**AGENDA ITEM:** 9 Resolution R-17-024

**MEETING DATE:** July 18, 2017 Deletion of Property & Proposed Disposition

**STAFF SUMMARY REPORT**

---

**ACTION REQUESTED BY:** Anabel Barraza, Assistant Finance Director

**ACTION REQUESTED:**  
Approval of Resolution R-17-024

---

**ITEM SUMMARY:**

The New Mexico Veterans of Transportation will be donating a van to the Healing America's Heroes agency. This is a non-profit agency that is located in Tierra Amarilla, NM. They will be providing transportation services to our Veterans that are located in Northern New Mexico.

Attached is Exhibit 'A' with the item being affected.

Staff recommends approval.

---

**SUPPORT DOCUMENTS:**

Resolution R-17-024

---

**SUMMARY BY:** Anabel Barraza

**TITLE:** Assistant Finance Director

**RESOLUTION R-17-024**

**DELETION OF PROPERTY AND PROPOSED DISPOSITION**

At a regular meeting of the Board of Chaves County Commissioners held on July 18, 2017, the following was among the proceedings:

**WHEREAS**, the Chaves County completed the yearly physical inventory per Fixed Asset Policy Section 5.3.A and 5.3.B.; and,

**WHEREAS**, this property on the attached list will donated to another non-profit entity; and,

**WHEREAS**, the Board of Chaves County Commissioners deems it necessary to dispose of items pursuant to provisions of the Procurement Code and other applicable State Statutes; and,

**NOW, THEREFORE, BE IT RESOLVED, THAT THE BOARD OF COUNTY COMMISSIONERS, CHAVES COUNTY, STATE OF NEW MEXICO**, hereby approves the deletion of property from the County Inventory.

**BE IT FURTHER RESOLVED**, the State Auditor and DFA Local Government Division will be notified 30 days prior to the disposition of property listed in Exhibit 'A' attached.

**Done at Roswell, New Mexico, this 18<sup>th</sup> Day of July.**

**BOARD OF CHAVES COUNTY  
COMMISSIONERS**

\_\_\_\_\_  
Robert Corn, Chairman

\_\_\_\_\_  
William E. Cavin, Vice-Chairman

**ATTEST:**

\_\_\_\_\_  
James W. Duffey, Member

\_\_\_\_\_  
T. Calder Ezzell Jr, Member

\_\_\_\_\_  
Dave Kunko  
County Clerk

\_\_\_\_\_  
Jeff Bilberry, Member

Exhibit 'A'

Inventory Tag #  
010937

Description  
White 2008 Hyundai Entourage

Disposition Code  
13-Donation

**AGENDA ITEM:** 10

Resolution R-17-025-Accepting 2017/2018  
NMDOT LGRF School Bus Program offer

**MEETING DATE:** July 18, 2017

---

**STAFF SUMMARY REPORT**

---

**ACTION REQUESTED BY:** Bill Williams, Public Services Director

**ACTION REQUESTED:** Approve Resolution

---

**ITEM SUMMARY:**

This Local Government Road Fund (LGRF) offer from the New Mexico Department of Transportation (NMDOT) is for a single penetration chip seal on approximately 14.84 miles of County Roads. The roads proposed for this project have not been resurfaced for 6 to 8 years. The work will be cost shared as follows:

NMDOT	\$ 91,200.00
Chaves County	<u>\$ 30,400.00</u>
Total Project	\$121,600.00

Staff recommends approval of Resolution R-17-025.

---

**SUPPORT DOCUMENTS:** Resolution R-17-025

---

**SUMMARY BY:** Bill Williams

**TITLE:** Public Services Director



## RESOLUTION R-17-025

### CHAVES COUNTY PARTICIPATION IN LOCAL GOVERNMENT ROAD FUND PROGRAM ADMINISTERED BY NEW MEXICO DEPARTMENT OF TRANSPORTATION

WHEREAS, Chaves County and the New Mexico Department of Transportation enter into a cooperative agreement; and

WHEREAS, the total cost of the project will be \$121,600.00 to be funded in proportional share by the parties hereto as follows:

- a. New Mexico Department of Transportation's share shall be 75% or \$91,200.00; and
- b. Chaves County's proportional matching share shall be 25% or \$30,400.00

TOTAL PROJECT COST IS \$121,600.00

Chaves County shall pay all costs, which exceed the total amount of \$121,600.00

NOW THEREFORE BE IT RESOLVED, in official session that Chaves County determines, resolves, and orders as follows:

That the project for this Cooperative agreement is adopted and has a priority standing.

This agreement terminates on December 31, 2018 and Chaves County incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into the written agreement.

NOW THEREFORE BE FURTHER RESOLVED by Chaves County to enter into Cooperative Agreement Project Number SB-7705(930)18, Control Number L200388 with the New Mexico Department of Transportation for LGRF Project for the year 2017 - 2018 to plan, design, construction, reconstruction, pavement rehabilitation/improvements, blading and shaping, drainage improvements, on these county roads within the control of Chaves County, New Mexico.

The routes and termini are as follows:

Lincoln Road-from Darby Road south to the Dexter City limits, Cheyenne Road-from Lincoln Road to Vineyard Road, Cheyenne Road-west from Old Chisum Trail to the end, Shoshoni Road-from Chickasaw Road to Morgan Road, 17<sup>th</sup> Street-from Penasco Road to North Atkinson Avenue, 19<sup>th</sup> Street-from Roswell City limits to Fowler Road, Woodbine Way-from White Mill Road to School Road, Baker Road-from East Grand Plains Road to Crossroads Road. A total of 14.84 miles.

PASSED, ADOPTED, SIGNED AND APPROVED THIS \_\_\_\_\_ DAY OF JULY, 2017.

**BOARD OF CHAVES COUNTY COMMISSIONERS**

\_\_\_\_\_  
Robert Corn, Chairman

\_\_\_\_\_  
William E. Cavin, Vice-Chairman

\_\_\_\_\_  
James W. Duffey, Member

\_\_\_\_\_  
T. Calder Ezzell, Jr., Member

\_\_\_\_\_  
Jeff Bilberry, Member

**ATTEST:**

\_\_\_\_\_  
Dave Kunko  
County Clerk

**AGENDA ITEM:** 11

Resolution R-17-026-Accepting 2017/2018  
NMDOT LGRF County Arterial Program

**MEETING DATE:** July 18, 2017

---

**STAFF SUMMARY REPORT**

---

**ACTION REQUESTED BY:** Bill Williams, Public Services Director

**ACTION REQUESTED:** Approve Resolution

---

**ITEM SUMMARY:**

This Local Government Road Fund (LGRF) offer from the New Mexico Department of Transportation (NMDOT) is for a single penetration chip seal on approximately 53.89 miles of County Roads. The roads proposed for this project have not been resurfaced for 6 to 8 years. The work will be cost shared as follows:

NMDOT	\$203,515.00
Chaves County	<u>\$ 67,850.00</u>
Total Project	\$271,365.00

Staff recommends approval of Resolution R-17-026.

---

**SUPPORT DOCUMENTS:** Resolution R-17-026

---

**SUMMARY BY:** Bill Williams

**TITLE:** Public Services Director

## **RESOLUTION R-17-026**

### **CHAVES COUNTY PARTICIPATION IN LOCAL GOVERNMENT ROAD FUND PROGRAM ADMINISTERED BY NEW MEXICO DEPARTMENT OF TRANSPORTATION**

WHEREAS, Chaves County and the New Mexico Department of Transportation enter into a cooperative agreement; and

WHEREAS, the total cost of the project will be \$271,365.00 to be funded in proportional share by the parties hereto as follows:

- a. New Mexico Department of Transportation's share shall be 75% or \$203,515.00; and
- b. Chaves County's proportional matching share shall be 25% or \$67,850.00

TOTAL PROJECT COST IS \$271,365.00

Chaves County shall pay all costs, which exceed the total amount of \$271,365.00

NOW THEREFORE BE IT RESOLVED, in official session that Chaves County determines, resolves, and orders as follows:

That the project for this Cooperative agreement is adopted and has a priority standing.

This agreement terminates on December 31, 2018 and Chaves County incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into the written agreement.

NOW THEREFORE BE FURTHER RESOLVED by Chaves County to enter into Cooperative Agreement Project Number CAP-2-18(400), Control Number L200375 with the New Mexico Department of Transportation for LGRF Project for the year 2017 - 2018 to plan, design, construction, reconstruction, pavement rehabilitation/improvements, blading and shaping, drainage improvements, on these county roads within the control of Chaves County, New Mexico.

The routes and termini are as follows:

South Brown Road-from McGaffey Street south to West Charleston Road, Old Chisum Trail-from NM 2 south to Ojibwa Road, Orchard Park Road-from US 285 to Lincoln Avenue, Vineyard Road-from NM 2 south to East Morgan Road, Old Clovis Highway-from Bitter Lakes Road to US 70, Ponderosa Road-from US 380 north for 6.7 miles, Old YO Crossing-from YO Road south for 8 miles, Old YO Crossing-from NM 13 north 7.54 miles. A total of 53.89 miles.



PASSED, ADOPTED, SIGNED AND APPROVED THIS \_\_\_\_\_ DAY OF JULY, 2017.

**BOARD OF CHAVES COUNTY COMMISSIONERS**

\_\_\_\_\_  
Robert Corn, Chairman

\_\_\_\_\_  
William E. Cavin, Vice-Chairman

\_\_\_\_\_  
James W. Duffey, Member

\_\_\_\_\_  
T. Calder Ezzell, Jr., Member

\_\_\_\_\_  
Jeff Bilberry, Member

**ATTEST:**

\_\_\_\_\_  
Dave Kunko  
County Clerk

**AGENDA ITEM:** 12

Resolution R-17-027-Accepting 2017/2018  
NMDOT LGRF Cooperative Program

**MEETING DATE:** July 18, 2017

---

**STAFF SUMMARY REPORT**

---

**ACTION REQUESTED BY:** Bill Williams, Public Services Director

**ACTION REQUESTED:** Approve Resolution

---

**ITEM SUMMARY:**

This Local Government Road Fund (LGRF) offer from the New Mexico Department of Transportation (NMDOT) is for a single penetration chip seal on approximately 15.55 miles of County Roads. The roads proposed for this project have not been resurfaced for 6 to 8 years. The work will be cost shared as follows:

NMDOT	\$185,188.00
Chaves County	<u>\$ 61,729.00</u>
Total Project	\$246,917.00

Staff recommends approval of Resolution R-17-027.

---

**SUPPORT DOCUMENTS:** Resolution R-17-027

---

**SUMMARY BY:** Bill Williams

**TITLE:** Public Services Director

## RESOLUTION R-17-027

### CHAVES COUNTY PARTICIPATION IN LOCAL GOVERNMENT ROAD FUND PROGRAM ADMINISTERED BY NEW MEXICO DEPARTMENT OF TRANSPORTATION

WHEREAS, Chaves County and the New Mexico Department of Transportation enter into a cooperative agreement; and

WHEREAS, the total cost of the project will be \$246,917.00 to be funded in proportional share by the parties hereto as follows:

- a. New Mexico Department of Transportation's share shall be 75% or \$185,188.00; and
- b. Chaves County's proportional matching share shall be 25% or \$61,729.00

TOTAL PROJECT COST IS \$246,917.00

Chaves County shall pay all costs, which exceed the total amount of \$246,917.00

NOW THEREFORE BE IT RESOLVED, in official session that Chaves County determines, resolves, and orders as follows:

That the project for this Cooperative agreement is adopted and has a priority standing.

This agreement terminates on December 31, 2018 and Chaves County incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into the written agreement.

NOW THEREFORE BE FURTHER RESOLVED by Chaves County to enter into Cooperative Agreement Project Number SP-2-18(900), Control Number L200383 with the New Mexico Department of Transportation for LGRF Project for the year 2017 - 2018 to plan, design, construction, reconstruction, pavement rehabilitation/improvements, blading and shaping, drainage improvements, on these county roads within the control of Chaves County, New Mexico.

The routes and termini are as follows:

Alta Vista Lane-from Via Del Sol Street west for 0.2 miles, Bar L Street-from East Hobson Road to Rocking Chair Road, East Brasher Road-from Atkinson Avenue to NM 256, Cielo Lane-from Pine Lodge Road to Corralito Drive, Circle Cross Street-from YO Road to Flying H Street, Circle Diamond Street-from Circle Cross Street to X Eil Street, Corralito Drive-from Atkinson Avenue to Cielo Lane, East Crossroads Road-from NM 255 to Prices Lane, Cumbres Road-from US 70 to Marion Richards Road, Flying H Street-from Rocking Chair Road to LFD Road, Gayle Avenue-from Hinkle Street to Kallahin Road, Hinkle Street-from East Poe Street to Gayle Avenue, Jingle Bob Street-from Circle Cross Street to X Eil Street, Kallahin Road-from Gayle Avenue to East Poe Street, Kay Bar Street-from Flying H Street to X Eil Street, Las

Flores Drive-from Tierra Grande Blvd east for 0.9 mile, LFD Street-from Bar L Street to X Ell Street, Loma Linda Drive-from Via Del Sol Street west 0.2 mile, Loma Verde Lane-from Via Del Sol Street west 0.25 mile, East McGaffey Street-from Seminole Road east to end, Navajo Road-from Vineyard Road to Cherokee Road, Palacio Street-from Mistico Lane west 0.1 mile, Penasco Street-from East College Blvd to 19<sup>th</sup> Street, Pima Road-from Ojibwa Road to NM 2, West Poe Street-from Brown Road to Eisenhower Road, Ranchito Drive-from Pine Lodge to Corralito Drive, Shushwup Road-from NM 2 east to end, Tee Pan Street-from Flying H Street to X Ell Street, Turkey Track Street-from Circle Cross Street to X Ell Street, 25<sup>th</sup> Street-from North Sycamore Avenue west 0.5 mile, 23<sup>rd</sup> Street-from North Sycamore west 0.5 mile, Verde Drive-from Pine Lodge Road to Corralito Drive, Via Blanca Drive-from Mistico Lane south 0.3 mile, Via Del Sol Street-from Mistico Lane south 0.4 mile, X Ell Street-from YO Road to Rocking Chair Road. A total of 15.55 miles.

PASSED, ADOPTED, SIGNED AND APPROVED THIS \_\_\_\_\_ DAY OF JULY, 2017.

**BOARD OF CHAVES COUNTY COMMISSIONERS**

\_\_\_\_\_  
Robert Corn, Chairman

\_\_\_\_\_  
William E. Cavin, Vice-Chairman

**ATTEST:**

\_\_\_\_\_  
James W. Duffey, Member

\_\_\_\_\_  
T. Calder Ezzell, Jr., Member

\_\_\_\_\_  
Dave Kunko  
County Clerk

\_\_\_\_\_  
Jeff Bilberry, Member

**AGENDA ITEM:** 13

Resolution R-17-028 and Agreement A-17-023  
between Chaves County and Southeastern  
New Mexico Economic Development  
District/Council of Governments for Annual  
Membership

**MEETING DATE:** July 18, 2017

### **STAFF SUMMARY REPORT**

---

**ACTION REQUESTED BY:** Stanton L. Riggs, County Manager

**ACTION REQUESTED:** Approve Resolution and Agreement

---

**ITEM SUMMARY:**

This Resolution and Agreement, if approved, would authorize Chaves County's membership in the Southeastern New Mexico Economic Development District/Council of Governments. Chaves County has budgeted the \$8,000.00 annual dues for this membership.

Staff recommends approval.

---

**SUPPORT DOCUMENTS:** Resolution R-17-028 and Agreement A-17-023

---

**SUMMARY BY:** Stanton L. Riggs

**TITLE:** County Manager



WHEREAS, the County of Chaves hereinafter referred to as the County, is a member of and desires the services of the Southeastern New Mexico Economic Development District/COG, and

WHEREAS, in accordance with article 58, section 4-58-1 to 4-58-6 NMSA 1978, an agreement setting forth the terms and conditions of active membership in the Southeastern New Mexico Economic Development District/COG is required, and

WHEREAS, it is the desire of the County to continue as an active member of the Southeastern New Mexico Economic Development District/COG.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY OF CHAVES THAT:

- 1. The Agreement attached to the Resolution expressed the desires and intent of the County.
- 2. The Agreement attached is hereby ratified and approved and the proper official(s) of the County are hereby authorized and instructed to affix their signature (s) thereto.
- 3. A copy of this Resolution (together with the referenced Agreement) shall be filed with the State of New Mexico, Department of Finance and Administration, Local Government Division and the Southeastern New Mexico Economic Development District/COG; and shall be made a part of the budget documentation of the County.

DONE THIS 18th day of July, 2017 at

County of Chaves  
New Mexico

ATTEST:

\_\_\_\_\_  
Commission Chairman

\_\_\_\_\_  
Clerk

**AGREEMENT**

Chaves County Agreement No. A-17-023

This Agreement, entered into by and between the Southeastern New Mexico Economic Development District/COG (hereinafter known as the "District") and the County of Chaves a member of said District (hereinafter known as the "Member") is as follows:

**I. The District agrees to provide the following services to the Member upon request and final approval of the District budget:**

- A. Undertake studies, collect data and develop regional plans and programs pertaining to such subjects as human and natural resource development, community facilities and the general improvement of living and working environments.
- B. Furnish technical and management assistance in the development of planning activities.
- C. Coordinate local planning with that of other Members of the District and the State.
- D. Assist in community and economic development, transportation and public works projects.
- E. Assist member governments with their legislative activities.
- F. Assist in the preparation of applications for funding under various state, federal and private grant programs. Contracts for administration may be entered into between Member and District if Member requires or desires District to administrate project.
- G. Provide a Comprehensive Economic Development Strategy at the direction of the Board.
- H. Engage in such other activities as are necessary to improve area development and address regional problems.

**II. The Member agrees to the following:**

- A. To remain an active member of the District.
- B. To make an annual contribution of \$ 8,000.00 to the District as recognition of active membership.

Entered into this 18th day of July, 2017, at

\_\_\_\_\_  
New Mexico

ATTEST:

\_\_\_\_\_  
Manager/Commission Chairman

\_\_\_\_\_  
Clerk

SOUTHEASTERN NEW MEXICO  
ECONOMIC DEVELOPMENT DISTRICT/COG

ATTEST:

Dora Batista  
Dora Batista, Secretary

David Venable  
David Venable, President

**SNMEDD  
PROPOSED BUDGET 2017-2018**

	District Operations		RTPO		TOTAL	
	Jul '17-Jun '18	Budget	Jul '17-Jun '18	Budget	Jul '17 -Jun '18	Budget
<b>Ordinary Income/Expense</b>						
<b>Income</b>						
Contracts And Fees Income		17,000.00		0.00	0.00	17,000.00
Fed. Govt.		70,000.00		0.00	0.00	70,000.00
Grants		136,636.00		0.00	0.00	136,636.00
Interest Income		100.00		0.00	0.00	100.00
Member Dues		102,790.00		0.00	0.00	102,790.00
Reimbursement Income		500.00		85,000.00	0.00	85,500.00
St. Govt. Approp.		84,714.29		0.00	0.00	84,714.29
<b>Total Income</b>	0.00	411,740.29	0.00	85,000.00	0.00	496,740.29
<b>Gross Profit</b>	0.00	411,740.29	0.00	85,000.00	0.00	496,740.29
<b>Expense</b>						
Advertising		500.00		1,000.00		1,500.29
Audit		17,000.00		1,500.00		18,500.00
Communication		8,000.00		3,000.00		11,000.00
Contract Services		55,000.00		5,265.00		60,265.00
Equip Lease/Repair		6,000.00		1,000.00		7,000.00
Equip. Purchases		4,000.00		2,000.00		6,000.00
Fringe Benefits		55,000.00		10,000.00		65,000.00
Payroll Taxes and Expense		14,000.00		4,000.00		18,000.00
Program Operations		60,000.29		6,000.00		66,000.00
Salary and Wages		161,240.00		46,235.00		207,475.00
Travel		20,000.00		5,000.00		25,000.00
Vehicle Debt Service		6,000.00		0.00		6,000.00
Vehicle Replacement Fund		5,000.00		0.00	0.00	5,000.00
<b>Total Expense</b>	0.00	411,740.29		85,000.00	0.00	496,740.29
<b>Net Ordinary Income</b>	0.00	0.00		0.00	0.00	0.00
	0.00	0.00		0.00	0.00	0.00

SOUTHEASTERN NEW MEXICO ECONOMIC DEVELOPMENT DISTRICT/COG

DUES STRUCTURE

MEMBER	<u>2016-2017</u>	<u>2017-2018</u> <u>CURRENT</u>
Chaves County	\$8,000	\$8,000
Eddy County	\$8,000	\$8,000
Lea County	\$8,000	\$8,000
Lincoln County	\$7,000	\$7,000
Otero County	\$8,000	\$8,000
Town of Dexter	\$1,000	\$1,000
Town of Hagerman	\$1,000	\$1,000
Town of Lake Arthur	\$1,000	\$1,000
City of Roswell	\$13,588	\$13,588
City of Artesia	\$3,450	\$3,450
City of Carlsbad	\$7,641	\$7,641
Village of Hope	\$1,000	\$1,000
Village of Loving	\$1,000	\$1,000
City of Eunice	\$1,000	\$1,000
City of Hobbs	\$10,237	\$10,237
City of Jal	\$1,000	\$1,000
City of Lovington	\$3,303	\$3,303
Town of Tatum	\$1,000	\$1,000
Village of Capitan	\$1,000	\$1,000
Town of Carrizozo	\$1,000	\$1,000
Village of Corona	\$1,000	\$1,000
Village of Ruidoso	\$2,450	\$2,450
City of Ruidoso Downs	\$1,000	\$1,000
City of Alamogordo	\$9,121	\$9,121
Village of Cloudcroft	\$1,000	\$1,000
Village of Tularosa	\$1,000	\$1,000
TOTALS:	\$102,790	\$102,790



**AGENDA ITEM:** 14

Resolution R-17-029  
2019-2023 Chaves County Infrastructure  
Capital Improvements Plan (ICIP)

**MEETING DATE:** 07/18/17

**STAFF SUMMARY**

---

**Action Requested by:** Georgianna Hunt, Community Development Division

**Action Requested:** A. Approval of Resolution R-17-029  
B. Approval of proposed ICIP Plan for 2019 - 2023

---

**Item Summary:**

The Infrastructure Capital Improvements Plan (ICIP) Project Summary has been updated in response to the annual request from the Department of Finance and Administration.

Chaves County is the Fiscal Agent for several non-profit agencies, due to reporting requirements, the Chaves County Joy Center, New Mexico Senior Olympics, Soy Mariachi, and Southeast New Mexico Veterans Transport Network have all been added to the Chaves County 2019-2023 ICIP.

A. Resolution R-17-029 will provide authorization to submit the updated plan to the state.

B. 2019-2023 Project Summary pages will be provided at Commission meeting.

Staff recommends approval.

---

**SUPPORT DOCUMENTS:** A. Resolution R-17-029  
B. 2019-2023 ICIP Project Summary

---

Summary by: Georgianna Hunt

Title: Project Specialist



**RESOLUTION R-17-029**

**UPDATING THE INFRASTRUCTURE CAPITAL IMPROVEMENTS PLAN (ICIP)**

**WHEREAS**, Chaves County recognizes that the financing of public capital projects is a major concern in New Mexico and nationally; and

**WHEREAS**, in times of scarce resources, it is necessary to find new financing mechanisms and maximize the use of existing resources; and

**WHEREAS**, the systematic capital improvements planning is an effective tool for local governments to define their development needs, establish priorities and pursue concrete actions and strategies to achieve necessary project development to the benefit of its citizens; and

**WHEREAS**, this process contributes to local and regional efforts in project identification and selection in short and long range capital planning efforts.

**NOW, THEREFORE, BE IT RESOLVED** that the Chaves County Commission:

- 1) Has adopted the Infrastructure Capital Improvement Plan (ICIP), and
- 2) Intends that the Plan be a working document and is one of many steps toward improving long range capital planning and budgeting for the county's infrastructure.

PASSED, APPROVED, AND ADOPTED this 18th day of July, 2017

ATTEST:

BOARD OF CHAVES COUNTY COMMISSIONERS

\_\_\_\_\_  
Dave Kunko, County Clerk

\_\_\_\_\_  
Robert Corn, Chairman

\_\_\_\_\_  
William E. Cavin, Vice-Chair

\_\_\_\_\_  
James W. Duffey, Member

\_\_\_\_\_  
T. Calder Ezzell Jr., Member

\_\_\_\_\_  
Jeff Bilberry, Member

**AGENDA ITEM:** 15

Resolution R-17-030 – Approval of  
2016 Final Quarter Financial Report

**MEETING DATE:** 07/18/17

**STAFF SUMMARY REPORT**

---

**Action Requested by:** Toni Gomez, Chief Deputy Treasurer

**Action Requested:** Approval of Resolution R-17-030

---

**Item Summary:**

The New Mexico Department of Finance & Administration (DFA) requires that the 4th Quarter Financial Report for fiscal year ending June 30, 2017 be approved by the governing body.

Staff recommends approval.

---

**SUPPORT DOCUMENTS:** **Resolution R-17-030 / Financial Report – 4<sup>th</sup> Qtr**

---

Summary by: Toni Gomez

Title: Chief Deputy Treasurer

**AGENDA ITEM:** 16

Appointment of Member to JOY Center  
Board of Directors

**MEETING DATE:** July 18, 2017

**STAFF SUMMARY REPORT**

---

**ACTION REQUESTED BY:** Stanton L. Riggs, County Manager

**ACTION REQUESTED:** Appoint Member

---

**ITEM SUMMARY:**

Three members of the JOY Center Board of Directors are appointed by Chaves County. Presently those members are Mr. Harold Hobson, Mr. Robert McCrea and Mr. Dale Miller. The term of Mr. Miller has expired. Monica Duran, Executive Director of Chaves County Joy Centers, Inc., has requested that Mr. Miller be re-appointed for a two-year term.

Staff recommends approval of re-appointment of Mr. Miller for a two-year term on the JOY Center Board of Directors.

---

**SUPPORT DOCUMENTS:** None

---

**SUMMARY BY:** Stanton L. Riggs

**TITLE:** County Manager

**AGENDA ITEM:** 17

**Approval of Voting Members for the DWI  
Planning Council**

**MEETING DATE:** 07/18/2017

**STAFF SUMMARY REPORT**

---

**Action Requested by:** Lucia Serrano, DWI Coordinator

**Action Requested:** Approval of Voting members for the DWI Planning Council

---

**Item Summary:**

Attached is the recommendation to renew current voting members in the DWI Planning Council. Per the DWI Grant Program Charter, "voting members shall be appointed by the Board of Chaves County Commissioners in June every odd year."

Staff recommends approval.

---

**SUPPORT DOCUMENTS:** Recommendations for DWI Planning Council Voting Members

---

**Summary by:** Lucia Serrano

**Title:** DWI Coordinator

# **Recommended Voting Members for DWI Planning Council**

**Alice Eppers- Community at Large**

**Captain Lance Bateman- NM State Police**

**Cass Mason- Hagerman PD**

**Joe A Smith- Roswell PD**

**Clay Corn- Chaves County Detention Center**

**Harold Hobson- Community at Large**

**James Edwards- RISD**

**J. Michael Thomas- DA's Office**

**Judge Rogers- Magistrate Court**

**Rita Kane Doerhoefer- Community at Large**

**Russ Greene- L&F Distributors**

**Sheriff Britt Snyder- Chaves County Sheriff's Office**

**Opening TBA**



## Approval of Checks

Commission Meeting 18-Jul-17

### STAFF SUMMARY REPORT

---

---

**ACTION REQUESTED BY:** Joe Sedillo, Finance Director  
(624-6646)

**ACTION REQUESTED:**  
Approval of Checks

---

**ITEM SUMMARY:**

A/P:	02-Jun-17	\$200,567.68
	09-Jun-17	\$575,633.35
	12-Jun-17	\$222,734.50
	16-Jun-17	\$168,507.00
	23-Jun-17	\$540,612.34
	30-Jun-17	\$164,785.71
A/P VOIDS:	30-Jun-17	-\$29,157.56
PAYROLL:	04-Jun-17 REGULAR	\$259,859.01
	PERFORMANCE	\$2,818.40
	18-Jun-17 REGULAR	\$277,065.87
	FINAL	\$382.56

Grand Total Checks to be Approved: \$2,383,808.86

---

**SUPPORT DOCUMENTS:**

Copies of Bills Lists

---

**SUMMARY BY:** Cindy Mealand

**TITLE:** A/P Officer

---



Chaves County, NM

# Expense Approval Register

Packet: APPKT00223 - CHECK RUN/06/02/17

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount	
<b>Vendor: A-1 UPHOLSTERY SHOP</b>						
A-1 UPHOLSTERY SHOP	823082	06/01/2017	LABOR & MATERIAL	402-6-653-221-000	80.00	
					<b>Vendor A-1 UPHOLSTERY SHOP Total:</b>	<b>80.00</b>
<b>Vendor: AG EQUIPMENT</b>						
AG EQUIPMENT	108849	06/01/2017	ACCT.#030801	402-6-653-221-000	776.32	
					<b>Vendor AG EQUIPMENT Total:</b>	<b>776.32</b>
<b>Vendor: ASPEN OF NEW MEXICO INC</b>						
ASPEN OF NEW MEXICO INC	ASPEN-12	06/01/2017	DWI PROGRAM	432-7-761-267-000	710.14	
					<b>Vendor ASPEN OF NEW MEXICO INC Total:</b>	<b>710.14</b>
<b>Vendor: CARR AUTOMOTIVE</b>						
CARR AUTOMOTIVE	61431	06/01/2017	LABOR & MATERIAL	402-6-653-221-000	114.50	
					<b>Vendor CARR AUTOMOTIVE Total:</b>	<b>114.50</b>
<b>Vendor: CATERPILLAR FINANCIAL SERVICES</b>						
CATERPILLAR FINANCIAL SER	17987476	06/01/2017	ACCT.#47313	402-6-653-251-000	4,250.28	
					<b>Vendor CATERPILLAR FINANCIAL SERVICES Total:</b>	<b>4,250.28</b>
<b>Vendor: CHAVES COUNTY C.A.S.A.</b>						
CHAVES COUNTY C.A.S.A.	CASA-12	06/01/2017	DWI DISTRIBUTION FUNDS	432-7-761-267-000	845.24	
					<b>Vendor CHAVES COUNTY C.A.S.A. Total:</b>	<b>845.24</b>
<b>Vendor: COOPERATIVE EDUCATIONAL SVCS.</b>						
COOPERATIVE EDUCATIONAL	24-064486	06/01/2017	ACCT.#CHAVESCOUNTY	402-6-653-104-000	423.77	
COOPERATIVE EDUCATIONAL	24-064489	06/01/2017	ACCT.#CHAVESCOUNTY	402-6-653-104-000	402.58	
COOPERATIVE EDUCATIONAL	24-064490	06/01/2017	ACCT.#CHAVESCOUNTY	402-6-653-104-000	988.79	
COOPERATIVE EDUCATIONAL	24-064491	06/01/2017	ACCT.#CHAVESCOUNTY	402-6-653-104-000	1,080.60	
COOPERATIVE EDUCATIONAL	24-064492	06/01/2017	ACCT.#CHAVESCOUNTY	402-6-653-104-000	988.79	
					<b>Vendor COOPERATIVE EDUCATIONAL SVCS. Total:</b>	<b>3,884.53</b>
<b>Vendor: DEERE CREDIT INC</b>						
DEERE CREDIT INC	1845992	06/01/2017	ACCT.#030-0065559-000	402-6-653-251-000	3,068.84	
DEERE CREDIT INC	1845993	06/01/2017	ACCT.#030-0065560-000	402-6-653-251-000	3,068.84	
DEERE CREDIT INC	1845994	06/01/2017	ACCT.#030-0065561-000	402-6-653-251-000	3,068.84	
DEERE CREDIT INC	1845995	06/01/2017	ACCT.#030-0065562-000	402-6-653-251-000	3,068.84	
					<b>Vendor DEERE CREDIT INC Total:</b>	<b>12,275.36</b>
<b>Vendor: DIANE TAYLOR</b>						
DIANE TAYLOR	PREV-12-1	06/01/2017	DWI DISTRIBUTION FUNDS	432-7-761-267-000	958.30	
DIANE TAYLOR	PREV-12	06/01/2017	DWI DISTRIBUTION FUNDS	432-7-761-267-000	1,850.05	
					<b>Vendor DIANE TAYLOR Total:</b>	<b>2,808.35</b>
<b>Vendor: DIANNE MEDA</b>						
DIANNE MEDA	SCREENING-12	06/01/2017	DWI PROGRAM	432-7-761-267-000	2,600.00	
					<b>Vendor DIANNE MEDA Total:</b>	<b>2,600.00</b>
<b>Vendor: FRANK G. MAGOURILOS</b>						
FRANK G. MAGOURILOS	12	06/01/2017	DWI DISTRIBUTION FUNDS	432-7-761-267-000	250.00	
					<b>Vendor FRANK G. MAGOURILOS Total:</b>	<b>250.00</b>
<b>Vendor: HERITAGE MEMORIAL ALLIANCE</b>						
HERITAGE MEMORIAL ALLIA	5251	06/01/2017	PERMIT #4509	427-6-639-296-000	600.00	
					<b>Vendor HERITAGE MEMORIAL ALLIANCE Total:</b>	<b>600.00</b>
<b>Vendor: JEFFREY R. NEWSON</b>						
JEFFREY R. NEWSON	CC015444	06/01/2017	RELEASE OF VEHICLE ACCIDE	401-6-612-260-000	1,500.00	
					<b>Vendor JEFFREY R. NEWSON Total:</b>	<b>1,500.00</b>
<b>Vendor: JERRY FLORES</b>						
JERRY FLORES	CC015442	06/01/2017	PERA	401-7-752-109-000	18.91	
					<b>Vendor JERRY FLORES Total:</b>	<b>18.91</b>

Expense Approval Register

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: KANSAS STATE BANK OF MANHATTAN</b>					
KANSAS STATE BANK OF MA	29-4	06/01/2017	ACCT.#3347498	402-6-653-251-000	1,410.42
KANSAS STATE BANK OF MA	43-2	06/01/2017	ACCT.#3345504	402-6-653-251-000	1,545.01
KANSAS STATE BANK OF MA	43-3	06/01/2017	ACCT.#3345505	402-6-653-251-000	1,545.01
KANSAS STATE BANK OF MA	55-1	06/01/2017	ACCT.#3344506	402-6-653-251-000	1,545.01
KANSAS STATE BANK OF MA	55	06/01/2017	ACCT.#3344505	402-6-653-251-000	1,545.01
<b>Vendor KANSAS STATE BANK OF MANHATTAN Total:</b>					<b>7,590.46</b>
<b>Vendor: MARLIN JOHNSON</b>					
MARLIN JOHNSON	CC015447	06/01/2017	NACO WESTERN REG CONF/	401-6-624-226-000	1,313.10
<b>Vendor MARLIN JOHNSON Total:</b>					<b>1,313.10</b>
<b>Vendor: MIRANDA PEST CONTROL</b>					
MIRANDA PEST CONTROL	CC015465	06/01/2017	PEST CONTROL SERVICE	452-8-832-267-000	26.87
<b>Vendor MIRANDA PEST CONTROL Total:</b>					<b>26.87</b>
<b>Vendor: NEW MEXICO GAS COMPANY INC</b>					
NEW MEXICO GAS COMPAN	CC015463	06/01/2017	ACCT.#075706312-0781188-	412-8-815-341-000	47.30
NEW MEXICO GAS COMPAN	CC015464	06/01/2017	ACCT.#076281612-0786941-	401-6-693-341-000	21.18
<b>Vendor NEW MEXICO GAS COMPANY INC Total:</b>					<b>68.48</b>
<b>Vendor: NEWMEX FUNERAL SERVICE</b>					
NEWMEX FUNERAL SERVICE	CC015467	06/01/2017	PERMIT #2017-2054	427-6-639-296-000	600.00
NEWMEX FUNERAL SERVICE	CC015468	06/01/2017	PERMIT #2693	427-6-639-296-000	600.00
<b>Vendor NEWMEX FUNERAL SERVICE Total:</b>					<b>1,200.00</b>
<b>Vendor: NMAC - COMMISSIONERS AFFILIATE</b>					
NMAC - COMMISSIONERS AF	16	06/01/2017	ANNUAL DUES	401-6-611-253-000	100.00
<b>Vendor NMAC - COMMISSIONERS AFFILIATE Total:</b>					<b>100.00</b>
<b>Vendor: NMAC HEALTHCARE AFFILIATE</b>					
NMAC HEALTHCARE AFFILIAT	CC015443	06/01/2017	ANNUAL DUES	427-6-638-253-000	25.00
<b>Vendor NMAC HEALTHCARE AFFILIATE Total:</b>					<b>25.00</b>
<b>Vendor: QWEST</b>					
QWEST	CC015451	06/01/2017	ACCT.#575-622-1054-433B	412-8-815-340-000	39.10
QWEST	CC015452	06/01/2017	ACCT.#575-622-0826-620B	650-6-684-340-000	56.59
QWEST	CC015453	06/01/2017	ACCT.#575-622-2043-769B	452-8-832-340-000	112.08
QWEST	CC015454	06/01/2017	ACCT.#575-622-0255-344B	401-6-692-340-000	120.51
QWEST	CC015455	06/01/2017	ACCT.#575-625-3740-553B	401-6-619-340-000	33.67
QWEST	CC015455	06/01/2017	ACCT.#575-625-3720-552B	401-6-619-340-000	51.55
QWEST	CC015455	06/01/2017	ACCT.#575-622-2117-534B	401-6-619-340-000	1,195.32
QWEST	CC015455	06/01/2017	ACCT.#575-625-2617-516B	401-6-619-340-000	56.59
<b>Vendor QWEST Total:</b>					<b>1,665.41</b>
<b>Vendor: ROSWELL TIRE &amp; APPLIANCE</b>					
ROSWELL TIRE & APPLIANCE	146504	06/01/2017	ACCT.#980409932	402-6-653-230-000	206.00
<b>Vendor ROSWELL TIRE &amp; APPLIANCE Total:</b>					<b>206.00</b>
<b>Vendor: ROSWELL W.F.L.</b>					
ROSWELL W.F.L.	BA #11-1	06/01/2017	JUVENILE CONTINUUM GRA	631-8-885-267-000	1,150.00
ROSWELL W.F.L.	BA#11	06/01/2017	JUVENILE CONTINUUM GRA	631-8-885-267-000	2,134.00
ROSWELL W.F.L.	WFL-12	06/01/2017	DWI DISTRIBUTION FUND	432-7-761-267-000	1,423.81
ROSWELL W.F.L.	WT#11	06/01/2017	JUVENILE JUSTICE GRANT	631-8-885-267-000	462.00
<b>Vendor ROSWELL W.F.L. Total:</b>					<b>5,169.81</b>
<b>Vendor: SERENITY COUNSELING</b>					
SERENITY COUNSELING	SC-12	06/01/2017	DWI DISTRIBUTION FUNDS	432-7-761-267-000	3,142.86
<b>Vendor SERENITY COUNSELING Total:</b>					<b>3,142.86</b>
<b>Vendor: SOUTHWEST CORRECTIONAL MEDICAL GROUP</b>					
SOUTHWEST CORRECTIONAL	INV000280	06/01/2017	ACCT.#CHAVE001	427-6-639-268-000	137,301.27
<b>Vendor SOUTHWEST CORRECTIONAL MEDICAL GROUP Total:</b>					<b>137,301.27</b>
<b>Vendor: SOUTHWESTERN PUBLIC SERVICE CO</b>					
SOUTHWESTERN PUBLIC SER	CC015456	06/01/2017	ACCT.#54-3943811-2	452-8-832-341-000	104.80
SOUTHWESTERN PUBLIC SER	CC015457	06/01/2017	ACCT.#54-3949442-7	401-6-645-341-000	1,201.60
SOUTHWESTERN PUBLIC SER	CC015457	06/01/2017	ACCT.#54-3949442-7	401-6-692-341-000	542.46



Expense Approval Register

Packet: APPKT00223 - CHECK RUN/06/02/17

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SOUTHWESTERN PUBLIC SER	CC015457	06/01/2017	ACCT.#54-3949442-7	401-6-692-341-000	6,140.49
SOUTHWESTERN PUBLIC SER	CC015458	06/01/2017	ACCT.#54-3943785-9	412-8-815-341-000	72.47
SOUTHWESTERN PUBLIC SER	CC015458	06/01/2017	ACCT.#54-3943782-6	412-8-815-341-000	54.56
SOUTHWESTERN PUBLIC SER	CC015459	06/01/2017	ACCT.#54-3943607-4	401-7-751-341-000	113.48
SOUTHWESTERN PUBLIC SER	CC015460	06/01/2017	ACCT.#54-0010784288-9	412-8-815-341-000	86.91
SOUTHWESTERN PUBLIC SER	CC015461	06/01/2017	ACCT.#54-3943686-9	402-6-653-243-000	30.26
SOUTHWESTERN PUBLIC SER	CC015462	06/01/2017	ACCT.#54-8936266-1	412-8-815-341-000	31.56
<b>Vendor SOUTHWESTERN PUBLIC SERVICE CO Total:</b>					<b>8,378.59</b>
<b>Vendor: SYSCO USA, INC</b>					
SYSCO USA, INC	166098098	06/01/2017	ACCT.#559369	631-8-884-231-000	728.78
<b>Vendor SYSCO USA, INC Total:</b>					<b>728.78</b>
<b>Vendor: THE ROSWELL REFUGE</b>					
THE ROSWELL REFUGE	RR-12	06/01/2017	DWI DISTRIBUTION FUNDS	432-7-761-267-000	1,690.52
<b>Vendor THE ROSWELL REFUGE Total:</b>					<b>1,690.52</b>
<b>Vendor: WAKEFIELD OIL CO. INC.</b>					
WAKEFIELD OIL CO. INC.	137069	06/01/2017	ACCT.#CHAVES	402-6-653-230-000	131.88
WAKEFIELD OIL CO. INC.	137232	06/01/2017	ACCT.#CHAVES	402-6-653-230-000	573.44
WAKEFIELD OIL CO. INC.	137285	06/01/2017	ACCT.#CHAVES	402-6-653-230-000	541.58
<b>Vendor WAKEFIELD OIL CO. INC. Total:</b>					<b>1,246.90</b>
<b>Grand Total:</b>					<b>200,567.68</b>

**Fund Summary**

Fund	Expense Amount
401 - GENERAL FUND	12,408.86
402 - ROAD FUND	30,454.61
412 - SIERRA VOLUNTEER FIRE FND	331.90
427 - INDIGENT HOSPITAL CLAIMS	139,126.27
432 - DWI GRANT FUNDS	13,470.92
452 - FLOOD CONTROL	243.75
631 - OTHER GRANTS & CONTRACTS	4,474.78
650 - DETENTION CONSTRUCTION PJ	56.59
<b>Grand Total:</b>	<b>200,567.68</b>

**Account Summary**

Account Number	Account Name	Expense Amount
401-6-611-253-000	DUES & OTHER FEES	100.00
401-6-612-260-000	PROFESSIONAL SERVICE	1,500.00
401-6-619-340-000	TELEPHONE	1,337.13
401-6-624-226-000	MILEAGE REIMBURSEME	1,313.10
401-6-645-341-000	UTILITIES	1,201.60
401-6-692-340-000	TELEPHONE	120.51
401-6-692-341-000	UTILITIES	6,682.95
401-6-693-341-000	UTILITIES	21.18
401-7-751-341-000	UTILITIES	113.48
401-7-752-109-000	P E R A	18.91
402-6-653-104-000	TEMPORARY SALARIES	3,884.53
402-6-653-221-000	VEH/HVY EQUIP. REPAIR	970.82
402-6-653-230-000	SUPPLIES/TOOLS	1,452.90
402-6-653-243-000	HIGHWAY LIGHTS 2002	30.26
402-6-653-251-000	RENTALS	24,116.10
412-8-815-340-000	TELEPHONE	39.10
412-8-815-341-000	UTILITIES	292.80
427-6-638-253-000	DUES & OTHER FEES	25.00
427-6-639-268-000	CARE OF PRISONER SER	137,301.27
427-6-639-296-000	INDIGENT BURIAL	1,800.00
432-7-761-267-000	CONTRACTUAL SERVICES	13,470.92
452-8-832-267-000	CONTRACTUAL SERVICES	26.87
452-8-832-340-000	TELEPHONE	112.08
452-8-832-341-000	UTILITIES	104.80
631-8-884-231-000	NON-EXPENDABLE SUPP	728.78
631-8-885-267-000	OTHER CONTRACT SERVI	3,746.00
650-6-684-340-000	TELEPHONE	56.59
<b>Grand Total:</b>		<b>200,567.68</b>

**Project Account Summary**

Project Account Key	Expense Amount
**None**	200,567.68
<b>Grand Total:</b>	<b>200,567.68</b>

**Approved for Payment**  




Chaves County, NM

# Expense Approval Register

Packet: APPKT00230 - CHECK RUN/06/09/17

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: A-1 UPHOLSTERY SHOP</b>					
A-1 UPHOLSTERY SHOP	823084	06/01/2017	LABOR & MATERIAL	402-6-653-221-000	75.00
<b>Vendor A-1 UPHOLSTERY SHOP Total:</b>					<b>75.00</b>
<b>Vendor: ABC PROPANE INC</b>					
ABC PROPANE INC	185815	06/01/2017	ACCT.#102721	452-8-832-223-000	2,209.98
ABC PROPANE INC	185816	06/01/2017	ACCT.#102721	452-8-832-223-000	762.53
<b>Vendor ABC PROPANE INC Total:</b>					<b>2,972.51</b>
<b>Vendor: AL ALMOND PAINTING INC</b>					
AL ALMOND PAINTING INC	15039	06/01/2017	LABOR & MATERIAL	401-6-692-256-000	10,639.50
<b>Vendor AL ALMOND PAINTING INC Total:</b>					<b>10,639.50</b>
<b>Vendor: ALBUQUERQUE MOTOR COMPANY</b>					
ALBUQUERQUE MOTOR CO	76074	06/05/2017	VIN#1C4SDJCT2HC921591	402-6-681-372-000	34,590.00
<b>Vendor ALBUQUERQUE MOTOR COMPANY Total:</b>					<b>34,590.00</b>
<b>Vendor: AMERICAN GLASS &amp; GLAZING INC.</b>					
AMERICAN GLASS & GLAZIN	7144	06/01/2017	LABOR & MATERIAL	401-6-693-256-000	400.00
<b>Vendor AMERICAN GLASS &amp; GLAZING INC. Total:</b>					<b>400.00</b>
<b>Vendor: AMERICAN STEWARDS OF LIBERTY</b>					
AMERICAN STEWARDS OF LI	767	06/01/2017	LITIGATION/ FENNEMORE CR	401-6-619-260-000	2,543.10
AMERICAN STEWARDS OF LI	768	06/01/2017	LITIGATION/HOLLAND & HAR	401-6-619-260-000	348.00
AMERICAN STEWARDS OF LI	773	06/06/2017	ASL CASE MANAGEMENT	401-6-619-260-000	1,500.00
<b>Vendor AMERICAN STEWARDS OF LIBERTY Total:</b>					<b>4,391.10</b>
<b>Vendor: ASA ARCHITECTS</b>					
ASA ARCHITECTS	5	06/01/2017	PROJECT #15-C-NR-I-03-G-11	631-8-886-247-000	3,489.16
<b>Vendor ASA ARCHITECTS Total:</b>					<b>3,489.16</b>
<b>Vendor: BAMBI NALLEY</b>					
BAMBI NALLEY	INV0000614	06/08/2017	SEELY DM-2013-443	401-2-200-018-000	115.38
<b>Vendor BAMBI NALLEY Total:</b>					<b>115.38</b>
<b>Vendor: BERRENDO CO-OP WTR USERS INC.</b>					
BERRENDO CO-OP WTR USE	CC015508	06/01/2017	ACCT.#J1720000	402-6-651-341-000	48.11
<b>Vendor BERRENDO CO-OP WTR USERS INC. Total:</b>					<b>48.11</b>
<b>Vendor: CARRIE HARDY</b>					
CARRIE HARDY	INV0000610	06/08/2017	Thomas Ray/DM-2010-331	401-2-200-018-000	250.00
<b>Vendor CARRIE HARDY Total:</b>					<b>250.00</b>
<b>Vendor: CENTRAL VALLEY ELECTRIC COOP</b>					
CENTRAL VALLEY ELECTRIC C	CC015509	06/01/2017	ACCT.#23898800	410-8-816-341-000	19.02
CENTRAL VALLEY ELECTRIC C	CC015509	06/01/2017	ACCT.#10114001	410-8-816-341-000	274.21
CENTRAL VALLEY ELECTRIC C	CC015510	06/01/2017	ACCT.#12209501	402-6-653-243-000	450.79
CENTRAL VALLEY ELECTRIC C	CC015510	06/01/2017	ACCT.#10147201	402-6-653-243-000	25.21
CENTRAL VALLEY ELECTRIC C	CC015510	06/01/2017	ACCT.#12001802	402-6-653-243-000	46.34
CENTRAL VALLEY ELECTRIC C	CC015510	06/01/2017	ACCT.#23133100	410-8-816-341-000	117.50
CENTRAL VALLEY ELECTRIC C	CC015510	06/01/2017	ACCT.#6695501	414-8-819-341-000	128.06
CENTRAL VALLEY ELECTRIC C	CC015510	06/01/2017	ACCT.#12412501	437-6-659-341-000	43.57
CENTRAL VALLEY ELECTRIC C	CC015510	06/01/2017	ACCT.#22987100	437-6-659-341-000	47.14
CENTRAL VALLEY ELECTRIC C	CC015511	06/01/2017	ACCT.#12413201	411-8-814-341-000	52.75
CENTRAL VALLEY ELECTRIC C	CC015511	06/01/2017	ACCT.#12026501	411-8-814-341-000	39.71
CENTRAL VALLEY ELECTRIC C	CC015511	06/01/2017	ACCT.#12413101	411-8-814-341-000	10.47
CENTRAL VALLEY ELECTRIC C	CC015511	06/01/2017	ACCT.#12413301	411-8-814-341-000	9.51
<b>Vendor CENTRAL VALLEY ELECTRIC COOP Total:</b>					<b>1,264.28</b>
<b>Vendor: CHAVES COUNTY C.A.S.A.</b>					
CHAVES COUNTY C.A.S.A.	FY17-AE#11	06/05/2017	JUVENILE JUSTICE GRANT	631-8-885-267-000	6,150.00
CHAVES COUNTY C.A.S.A.	FY17-GS#11	06/05/2017	JUVENILE CONTINUUM GRA	631-8-885-267-000	3,800.00



Expense Approval Register

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CHAVES COUNTY C.A.S.A.	FY17-YA#11	06/05/2017	JUVENILE CONTINUUM GRA	631-8-885-267-000	3,595.00
<b>Vendor CHAVES COUNTY C.A.S.A. Total:</b>					<b>13,545.00</b>

Vendor: CHAVES COUNTY FEDERAL PAYROLL TAXES

CHAVES COUNTY FEDERAL P	INV0000628	06/08/2017	FICA PAYABLE	401-2-200-001-000	27,432.46
CHAVES COUNTY FEDERAL P	INV0000628	06/08/2017	FICA PAYABLE	402-2-200-001-000	6,576.82
CHAVES COUNTY FEDERAL P	INV0000628	06/08/2017	FICA PAYABLE	427-2-200-001-000	352.32
CHAVES COUNTY FEDERAL P	INV0000628	06/08/2017	FICA PAYABLE	432-2-200-001-000	465.20
CHAVES COUNTY FEDERAL P	INV0000628	06/08/2017	FICA PAYABLE	435-2-200-001-000	301.22
CHAVES COUNTY FEDERAL P	INV0000628	06/08/2017	FICA PAYABLE	437-2-200-001-000	297.96
CHAVES COUNTY FEDERAL P	INV0000628	06/08/2017	FICA PAYABLE	452-2-200-001-000	1,933.76
CHAVES COUNTY FEDERAL P	INV0000628	06/08/2017	FICA PAYABLE	628-2-200-001-000	843.42
CHAVES COUNTY FEDERAL P	INV0000629	06/08/2017	FEDERAL W/H PAYABLE	401-2-200-003-000	25,062.29
CHAVES COUNTY FEDERAL P	INV0000629	06/08/2017	FEDERAL W/H PAYABLE	402-2-200-003-000	3,868.37
CHAVES COUNTY FEDERAL P	INV0000629	06/08/2017	FEDERAL W/H PAYABLE	427-2-200-003-000	122.83
CHAVES COUNTY FEDERAL P	INV0000629	06/08/2017	FEDERAL W/H PAYABLE	432-2-200-003-000	312.70
CHAVES COUNTY FEDERAL P	INV0000629	06/08/2017	FEDERAL W/H PAYABLE	435-2-200-003-000	120.54
CHAVES COUNTY FEDERAL P	INV0000629	06/08/2017	FEDERAL W/H PAYABLE	437-2-200-003-000	67.05
CHAVES COUNTY FEDERAL P	INV0000629	06/08/2017	FEDERAL W/H PAYABLE	452-2-200-003-000	1,594.27
CHAVES COUNTY FEDERAL P	INV0000629	06/08/2017	FEDERAL W/H PAYABLE	628-2-200-003-000	611.05
CHAVES COUNTY FEDERAL P	INV0000630	06/08/2017	MEDICARE PAYABLE	401-2-200-006-000	8,745.40
CHAVES COUNTY FEDERAL P	INV0000630	06/08/2017	MEDICARE PAYABLE	402-2-200-006-000	1,538.06
CHAVES COUNTY FEDERAL P	INV0000630	06/08/2017	MEDICARE PAYABLE	427-2-200-006-000	82.40
CHAVES COUNTY FEDERAL P	INV0000630	06/08/2017	MEDICARE PAYABLE	432-2-200-006-000	108.80
CHAVES COUNTY FEDERAL P	INV0000630	06/08/2017	MEDICARE PAYABLE	435-2-200-006-000	70.46
CHAVES COUNTY FEDERAL P	INV0000630	06/08/2017	MEDICARE PAYABLE	437-2-200-006-000	69.68
CHAVES COUNTY FEDERAL P	INV0000630	06/08/2017	MEDICARE PAYABLE	452-2-200-006-000	452.26
CHAVES COUNTY FEDERAL P	INV0000630	06/08/2017	MEDICARE PAYABLE	628-2-200-006-000	197.28
CHAVES COUNTY FEDERAL P	INV0000632	06/08/2017	FICA PAYABLE	401-2-200-001-000	409.10
CHAVES COUNTY FEDERAL P	INV0000633	06/08/2017	FEDERAL W/H PAYABLE	401-2-200-003-000	177.16
CHAVES COUNTY FEDERAL P	INV0000634	06/08/2017	MEDICARE PAYABLE	401-2-200-006-000	95.68
CHAVES COUNTY FEDERAL P	INV0000636	06/09/2017	FICA PAYABLE	402-2-200-001-000	19.18
CHAVES COUNTY FEDERAL P	INV0000637	06/09/2017	FEDERAL W/H PAYABLE	402-2-200-003-000	23.22
CHAVES COUNTY FEDERAL P	INV0000638	06/09/2017	MEDICARE PAYABLE	402-2-200-006-000	4.48
<b>Vendor CHAVES COUNTY FEDERAL PAYROLL TAXES Total:</b>					<b>81,955.42</b>

Vendor: CITY OF ROSWELL

CITY OF ROSWELL	CC015478	06/01/2017	ACCT.#137417-52246	402-6-653-291-000	17.47
CITY OF ROSWELL	CC015479	06/01/2017	ACCT.#137417-52244	402-6-653-291-000	22.29
CITY OF ROSWELL	CC015480	06/01/2017	ACCT.#137417-52242	402-6-653-291-000	57.63
CITY OF ROSWELL	CC015481	06/01/2017	ACCT.#137417-52240	402-6-653-291-000	200.61
CITY OF ROSWELL	CC015482	06/01/2017	ACCT.#137417-52238	402-6-653-291-000	109.04
CITY OF ROSWELL	CC015483	06/01/2017	ACCT.#137417-52236	402-6-653-291-000	36.75
CITY OF ROSWELL	CC015484	06/01/2017	ACCT.#137417-52230	402-6-653-291-000	17.47
CITY OF ROSWELL	CC015485	06/01/2017	ACCT.#137417-52234	402-6-653-291-000	17.47
<b>Vendor CITY OF ROSWELL Total:</b>					<b>478.73</b>

Vendor: CITY OF ROSWELL

CITY OF ROSWELL	CC015486	06/01/2017	ACCT.#44	437-6-659-242-000	11,304.12
<b>Vendor CITY OF ROSWELL Total:</b>					<b>11,304.12</b>

Vendor: COOPERATIVE EXTENSION SERVICE/NMSU

COOPERATIVE EXTENSION SE	CC015488	06/01/2017	ANNUAL ALLOCATION/FY 16-	401-6-671-455-000	29,188.00
<b>Vendor COOPERATIVE EXTENSION SERVICE/NMSU Total:</b>					<b>29,188.00</b>

Vendor: CUMBERLAND WATER CO-OP

CUMBERLAND WATER CO-O	CC015496	06/01/2017	ACCT.#G215	401-6-691-341-000	36.18
CUMBERLAND WATER CO-O	CC015497	06/01/2017	ACCT.#G105	410-8-816-341-000	25.91
<b>Vendor CUMBERLAND WATER CO-OP Total:</b>					<b>62.09</b>

Vendor: DEERE CREDIT INC

DEERE CREDIT INC	1847688	06/01/2017	ACCT.#030-0061556-006	402-6-653-251-000	3,760.91
<b>Vendor DEERE CREDIT INC Total:</b>					<b>3,760.91</b>



Expense Approval Register

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: DEMAREE'S PUMPING SERVICE</b>					
DEMAREE'S PUMPING SERVI	7888	06/02/2017	RENTAL AND SERVICE	402-6-653-251-000	365.50
<b>Vendor DEMAREE'S PUMPING SERVICE Total:</b>					<b>365.50</b>
<b>Vendor: ENCHANTMENT PEST CONTROL</b>					
ENCHANTMENT PEST CONTR	CC015471	06/02/2017	PEST CONTROL SERVICES	650-6-684-267-000	671.88
<b>Vendor ENCHANTMENT PEST CONTROL Total:</b>					<b>671.88</b>
<b>Vendor: FRONTIER MEDICAL HOME CARE INC</b>					
FRONTIER MEDICAL HOME C	CC015491	06/07/2017	INDIGENT HEALTHCARE	427-6-639-270-000	128.90
<b>Vendor FRONTIER MEDICAL HOME CARE INC Total:</b>					<b>128.90</b>
<b>Vendor: GLOBE LIFE AND ACCIDENT INS</b>					
GLOBE LIFE AND ACCIDENT I	INV0000605	06/08/2017	GLOBE LIFE PAYABLE	401-2-200-016-000	315.22
GLOBE LIFE AND ACCIDENT I	INV0000605	06/08/2017	GLOBE LIFE PAYABLE	402-2-200-016-000	413.35
<b>Vendor GLOBE LIFE AND ACCIDENT INS Total:</b>					<b>728.57</b>
<b>Vendor: JEANINE CORN BEST</b>					
JEANINE CORN BEST	INV0000612	06/08/2017	J.BEST/ Cause # DM-2007-01	452-2-200-018-000	154.62
<b>Vendor JEANINE CORN BEST Total:</b>					<b>154.62</b>
<b>Vendor: KLEEN TECH SERVICES CORPATION</b>					
KLEEN TECH SERVICES CORPA	43385	06/01/2017	JANITORIAL SERVICES	401-6-691-267-000	2,582.81
KLEEN TECH SERVICES CORPA	43386	06/01/2017	JANITORIAL SERVICES	401-6-693-267-000	812.71
KLEEN TECH SERVICES CORPA	43387	06/01/2017	JANITORIAL SERVICES	401-6-694-267-000	206.21
<b>Vendor KLEEN TECH SERVICES CORPATION Total:</b>					<b>3,601.73</b>
<b>Vendor: LA CASA DE BUENA SALUD</b>					
LA CASA DE BUENA SALUD	CC015493	06/07/2017	INDIGENT HEALTH CARE SER	427-6-639-273-000	57,184.90
<b>Vendor LA CASA DE BUENA SALUD Total:</b>					<b>57,184.90</b>
<b>Vendor: NEOPOST USA INC</b>					
NEOPOST USA INC	11643363-2	06/01/2017	ACCT.#7900011001689986	401-6-619-339-000	3,189.50
<b>Vendor NEOPOST USA INC Total:</b>					<b>3,189.50</b>
<b>Vendor: NEW MEXICO COUNTY INSURANCE AUTHORITY</b>					
NEW MEXICO COUNTY INSU	ML000479	06/01/2017	CUSTOMER ID #3	401-7-752-221-000	189.22
<b>Vendor NEW MEXICO COUNTY INSURANCE AUTHORITY Total:</b>					<b>189.22</b>
<b>Vendor: NEW MEXICO GAS COMPANY INC</b>					
NEW MEXICO GAS COMPAN	CC015503	06/01/2017	ACCT.#076333413-0787459-	452-8-832-341-000	24.52
NEW MEXICO GAS COMPAN	CC015504	06/01/2017	ACCT.#076846512-1202378-	411-8-814-341-000	38.60
<b>Vendor NEW MEXICO GAS COMPANY INC Total:</b>					<b>63.12</b>
<b>Vendor: NM RETIREE HEALTH CARE AUTHORITY</b>					
NM RETIREE HEALTH CARE A	INV0000625	06/08/2017	NM RETIREE HEALTH CARE P	401-2-200-020-000	6,179.32
NM RETIREE HEALTH CARE A	INV0000625	06/08/2017	NM RETIREE HEALTH CARE P	402-2-200-020-000	1,721.36
NM RETIREE HEALTH CARE A	INV0000625	06/08/2017	NM RETIREE HEALTH CARE P	427-2-200-020-000	91.75
NM RETIREE HEALTH CARE A	INV0000625	06/08/2017	NM RETIREE HEALTH CARE P	432-2-200-020-000	122.52
NM RETIREE HEALTH CARE A	INV0000625	06/08/2017	NM RETIREE HEALTH CARE P	435-2-200-020-000	81.33
NM RETIREE HEALTH CARE A	INV0000625	06/08/2017	NM RETIREE HEALTH CARE P	437-2-200-020-000	75.57
NM RETIREE HEALTH CARE A	INV0000625	06/08/2017	NM RETIREE HEALTH CARE P	452-2-200-020-000	391.57
NM RETIREE HEALTH CARE A	INV0000625	06/08/2017	NM RETIREE HEALTH CARE P	628-2-200-020-000	228.14
NM RETIREE HEALTH CARE A	INV0000626	06/08/2017	NM Retiree HealthCare Law	401-2-200-020-000	2,625.15
<b>Vendor NM RETIREE HEALTH CARE AUTHORITY Total:</b>					<b>11,516.71</b>
<b>Vendor: PEDRO VILLARREAL</b>					
PEDRO VILLARREAL	CC015490	06/06/2017	OVERPAYMENT OF INSURAN	401-2-200-001-000	70.00
PEDRO VILLARREAL	CC015490	06/06/2017	OVERPAYMENT ON INS	401-2-200-005-000	4.70
PEDRO VILLARREAL	CC015490	06/06/2017	OVERPAYMENT ON INS	401-2-200-021-000	7.54
<b>Vendor PEDRO VILLARREAL Total:</b>					<b>82.24</b>
<b>Vendor: PETTY CASH FUND-FLOOD CONTROL</b>					
PETTY CASH FUND-FLOOD C	CC015472	06/05/2017	REPAIRS	452-8-832-221-000	28.00
PETTY CASH FUND-FLOOD C	CC015472	06/05/2017	SUPPLIES	452-8-832-230-000	14.68
<b>Vendor PETTY CASH FUND-FLOOD CONTROL Total:</b>					<b>42.68</b>
<b>Vendor: QWEST</b>					
QWEST	CC015498	06/01/2017	ACCT.#575-623-3069-117B	412-8-815-340-000	56.04

Expense Approval Register

Packet: APPKT00230 - CHECK RUN/06/09/17

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
QWEST	CC015499	06/01/2017	ACCT.#N-575-622-3128-276	401-7-751-340-000	69.74
QWEST	CC015500	06/01/2017	ACCT.#575-623-1269-337B	401-6-692-340-000	61.00
QWEST	CC015501	06/01/2017	ACCT.#575-623-3037-065B	650-6-684-340-000	452.72
QWEST	CC015502	06/01/2017	ACCT.#575-623-3013-693B	412-8-815-340-000	67.21
QWEST	CC015502	06/01/2017	ACCT.#575-623-1946-184B	412-8-815-340-000	120.81
<b>Vendor QWEST Total:</b>					<b>827.52</b>
<b>Vendor: ROBERT CORN</b>					
ROBERT CORN	CC015469	06/02/2017	WIR CONF/05/23/17-05/27/	401-6-611-225-000	1,911.96
<b>Vendor ROBERT CORN Total:</b>					<b>1,911.96</b>
<b>Vendor: ROSWELL CHAMBER OF COMMERCE</b>					
ROSWELL CHAMBER OF CO	10829	06/02/2017	ANNUAL ALLOCATION FY16-	401-6-672-426-000	4,791.66
<b>Vendor ROSWELL CHAMBER OF COMMERCE Total:</b>					<b>4,791.66</b>
<b>Vendor: ROSWELL CLINIC CORP</b>					
ROSWELL CLINIC CORP	CC015474	06/05/2017	ACCT.#976562V1610	427-6-639-268-000	18.40
ROSWELL CLINIC CORP	CC015474	06/05/2017	ACCT.#976562V1610	427-6-639-268-000	229.37
<b>Vendor ROSWELL CLINIC CORP Total:</b>					<b>247.77</b>
<b>Vendor: ROSWELL HOSPITAL CORP</b>					
ROSWELL HOSPITAL CORP	CC015476	06/06/2017	ACCT.#V020001590	427-6-639-268-000	181.16
ROSWELL HOSPITAL CORP	CC015476	06/06/2017	ACCT.#V019855238	427-6-639-268-000	777.26
ROSWELL HOSPITAL CORP	CC015476	06/06/2017	ACCT.#V019767581	427-6-639-268-000	181.16
ROSWELL HOSPITAL CORP	CC015476	06/06/2017	ACCT.#V019966019	427-6-639-268-000	475.86
<b>Vendor ROSWELL HOSPITAL CORP Total:</b>					<b>1,615.44</b>
<b>Vendor: SMITH ENGINEERING</b>					
SMITH ENGINEERING	46842	06/01/2017	PROJECT #317841	402-6-651-260-000	725.63
<b>Vendor SMITH ENGINEERING Total:</b>					<b>725.63</b>
<b>Vendor: SOUTHWEST CORRECTIONAL MEDICAL GROUP</b>					
SOUTHWEST CORRECTIONAL	INV000361	06/01/2017	ACCT.#CHAVE001	427-6-639-268-000	137,301.27
SOUTHWEST CORRECTIONAL	INV000435	06/01/2017	ACCT.#CHAVE001	427-6-639-268-000	137,301.27
<b>Vendor SOUTHWEST CORRECTIONAL MEDICAL GROUP Total:</b>					<b>274,602.54</b>
<b>Vendor: SOUTHWESTERN PUBLIC SERVICE CO</b>					
SOUTHWESTERN PUBLIC SER	CC015505	06/01/2017	ACCT.#54-3943758-6	402-6-653-243-000	32.01
SOUTHWESTERN PUBLIC SER	CC015506	06/01/2017	ACCT.#54-3943777-9	402-6-653-243-000	42.60
SOUTHWESTERN PUBLIC SER	CC015507	06/01/2017	ACCT.#54-1485939-1	402-6-653-243-000	38.42
<b>Vendor SOUTHWESTERN PUBLIC SERVICE CO Total:</b>					<b>113.03</b>
<b>Vendor: SPEIR CONSTRUCTION</b>					
SPEIR CONSTRUCTION	2017-24	06/01/2017	LABOR & MATERIAL	401-6-699-256-000	8,150.00
<b>Vendor SPEIR CONSTRUCTION Total:</b>					<b>8,150.00</b>
<b>Vendor: STATE OF NEW MEXICO</b>					
STATE OF NEW MEXICO	INV0000607	06/08/2017	C Childress/Cause# 0001110	401-2-200-018-000	71.08
STATE OF NEW MEXICO	INV0000609	06/08/2017	A.Perez/Cause# 165742	401-2-200-018-000	151.85
STATE OF NEW MEXICO	INV0000611	06/08/2017	S Ouillette/000085580	401-2-200-018-000	201.23
STATE OF NEW MEXICO	INV0000615	06/08/2017	J.JOHNSON 000088516	401-2-200-018-000	417.72
STATE OF NEW MEXICO	INV0000616	06/08/2017	RAMIREZ/000327532	401-2-200-018-000	213.23
STATE OF NEW MEXICO	INV0000617	06/08/2017	000154416 J. TARIN	401-2-200-018-000	80.77
STATE OF NEW MEXICO	INV0000619	06/08/2017	325981 MATTA	402-2-200-018-000	143.08
STATE OF NEW MEXICO	INV0000620	06/08/2017	8954 MATTA	402-2-200-018-000	138.46
<b>Vendor STATE OF NEW MEXICO Total:</b>					<b>1,417.42</b>
<b>Vendor: SUPERIOR AMBULANCE</b>					
SUPERIOR AMBULANCE	CC015492	06/07/2017	INDIGENT HEALTH CARE SER	427-6-639-270-000	1,564.79
<b>Vendor SUPERIOR AMBULANCE Total:</b>					<b>1,564.79</b>
<b>Vendor: TEXAS CHILD SUPPORT SDU</b>					
TEXAS CHILD SUPPORT SDU	INV0000608	06/08/2017	AG# 0012436698/Cause#CC-	401-2-200-018-000	158.31
TEXAS CHILD SUPPORT SDU	INV0000613	06/08/2017	AG#0009985060/CAUSE#20	401-2-200-018-000	126.92
TEXAS CHILD SUPPORT SDU	INV0000618	06/08/2017	0013204962 Allan Covarrubi	401-2-200-018-000	216.92
<b>Vendor TEXAS CHILD SUPPORT SDU Total:</b>					<b>502.15</b>



Expense Approval Register

Packet: APPKT00230 - CHECK RUN/06/09/17

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: TOWN OF DEXTER TOWN OF DEXTER	CC015513	06/01/2017	ACCT.#1085	401-6-693-341-000	74.71
				<b>Vendor TOWN OF DEXTER Total:</b>	<b>74.71</b>
Vendor: UNITED SALT CORP UNITED SALT CORP	90301866	06/01/2017	ACCT.#3006600	401-6-696-230-000	1,764.00
				<b>Vendor UNITED SALT CORP Total:</b>	<b>1,764.00</b>
Vendor: WILL CAVIN WILL CAVIN	CC015512	06/08/2017	NACO CONF./05/23/17-05/2	401-6-611-225-000	875.85
				<b>Vendor WILL CAVIN Total:</b>	<b>875.85</b>
<b>Grand Total:</b>					<b>575,633.35</b>

## Fund Summary

Fund	Expense Amount
401 - GENERAL FUND	142,461.58
402 - ROAD FUND	55,125.63
410 - MIDWAY VOLUNTEER FIRE FND	436.64
411 - BERRENDO VOLUNTEER FIRE	151.04
412 - SIERRA VOLUNTEER FIRE FND	244.06
414 - CC FIRE DIST #8 VOL FIRE	128.06
427 - INDIGENT HOSPITAL CLAIMS	335,993.64
432 - DWI GRANT FUNDS	1,009.22
435 - CORRECTION GRANTS	573.55
437 - ENVIRONMENTAL TAX	11,905.09
452 - FLOOD CONTROL	7,566.19
628 - PROPERTY VALUATION	1,879.89
631 - OTHER GRANTS & CONTRACTS	17,034.16
650 - DETENTION CONSTRUCTION PJ	1,124.60
<b>Grand Total:</b>	<b>575,633.35</b>

## Account Summary

Account Number	Account Name	Expense Amount
401-2-200-001-000	FICA PAYABLE	27,911.56
401-2-200-003-000	FEDERAL WITHHOLDING	25,239.45
401-2-200-005-000	GROUP INSURANCE PAY	4.70
401-2-200-006-000	MEDICARE PAYABLE	8,841.08
401-2-200-016-000	GLOBE LIFE PAYABLE	315.22
401-2-200-018-000	CHILD ENFORCEMENT P	2,003.41
401-2-200-020-000	RETIREE H/C PAYABLE	8,804.47
401-2-200-021-000	VISION CARE PAYABLE	7.54
401-6-611-225-000	PER DIEM EXPENSE	2,787.81
401-6-619-260-000	PROFESSIONAL SERVICE	4,391.10
401-6-619-339-000	POSTAGE/FREIGHT	3,189.50
401-6-671-455-000	COOPERATIVE EXTENSIO	29,188.00
401-6-672-426-000	CHAMBER OF COMMER	4,791.66
401-6-691-267-000	CONTRACTUAL SERVICES	2,582.81
401-6-691-341-000	UTILITIES	36.18
401-6-692-256-000	BUILDING IMPROVEME	10,639.50
401-6-692-340-000	TELEPHONE	61.00
401-6-693-256-000	IMPROVEMENT PROJEC	400.00
401-6-693-267-000	CONTRACTUAL SERVICES	812.71
401-6-693-341-000	UTILITIES	74.71
401-6-694-267-000	CONTRACTUAL SERVICES	206.21
401-6-696-230-000	SUPPLIES/TOOLS	1,764.00
401-6-699-256-000	BLDG IMPROVEMENT PR	8,150.00
401-7-751-340-000	TELEPHONE	69.74
401-7-752-221-000	VEH/HVY EQUIP. REPAIR	189.22
402-2-200-001-000	FICA PAYABLE	6,596.00
402-2-200-003-000	FEDERAL WITHHOLDING	3,891.59
402-2-200-006-000	MEDICARE PAYABLE	1,542.54
402-2-200-016-000	GLOBE LIFE PAYABLE	413.35
402-2-200-018-000	CHILD ENFORCEMENT P	281.54
402-2-200-020-000	RETIREE H/C PAYABLE	1,721.36
402-6-651-260-000	PROFESSIONAL SERVICE	725.63
402-6-651-341-000	UTILITIES	48.11
402-6-653-221-000	VEH/HVY EQUIP. REPAIR	75.00
402-6-653-243-000	HIGHWAY LIGHTS 2002	635.37
402-6-653-251-000	RENTALS	4,126.41
402-6-653-291-000	ROAD PROJECTS-OTHER	478.73
402-6-681-372-000	VEHICLES	34,590.00
410-8-816-341-000	UTILITIES	436.64
411-8-814-341-000	UTILITIES	151.04
412-8-815-340-000	TELEPHONE	244.06



**Account Summary**

Account Number	Account Name	Expense Amount
414-8-819-341-000	UTILITIES	128.06
427-2-200-001-000	FICA PAYABLE	352.32
427-2-200-003-000	FEDERAL WITHHOLDING	122.83
427-2-200-006-000	MEDICARE PAYABLE	82.40
427-2-200-020-000	RETIREE H/C PAYABLE	91.75
427-6-639-268-000	CARE OF PRISONER SER	276,465.75
427-6-639-270-000	PAYMENT OF HOSPITAL	1,693.69
427-6-639-273-000	HEALTH CLINIC CLAIMS	57,184.90
432-2-200-001-000	FICA PAYABLE	465.20
432-2-200-003-000	FEDERAL WITHHOLDING	312.70
432-2-200-006-000	MEDICARE PAYABLE	108.80
432-2-200-020-000	RETIREE H/C PAYABLE	122.52
435-2-200-001-000	FICA PAYABLE	301.22
435-2-200-003-000	FEDERAL WITHHOLDING	120.54
435-2-200-006-000	MEDICARE PAYABLE	70.46
435-2-200-020-000	RETIREE H/C PAYABLE	81.33
437-2-200-001-000	FICA PAYABLE	297.96
437-2-200-003-000	FEDERAL WITHHOLDING	67.05
437-2-200-006-000	MEDICARE PAYABLE	69.68
437-2-200-020-000	RETIREE H/C PAYABLE	75.57
437-6-659-242-000	LANDFILL EXPENSES	11,304.12
437-6-659-341-000	UTILITIES	90.71
452-2-200-001-000	FICA PAYABLE	1,933.76
452-2-200-003-000	FEDERAL WITHHOLDING	1,594.27
452-2-200-006-000	MEDICARE PAYABLE	452.26
452-2-200-018-000	CHILD ENFORCEMENT P	154.62
452-2-200-020-000	RETIREE H/C PAYABLE	391.57
452-8-832-221-000	VEH/HVY EQUIP. REPAIR	28.00
452-8-832-223-000	VEHICLE FUELS	2,972.51
452-8-832-230-000	SUPPLIES/TOOLS	14.68
452-8-832-341-000	UTILITIES	24.52
628-2-200-001-000	FICA PAYABLE	843.42
628-2-200-003-000	FEDERAL WITHHOLDING	611.05
628-2-200-006-000	MEDICARE PAYABLE	197.28
628-2-200-020-000	RETIREE H/C PAYABLE	228.14
631-8-885-267-000	OTHER CONTRACT SERVI	13,545.00
631-8-886-247-000	CONSTRUCTION	3,489.16
650-6-684-267-000	CONTRACTUAL SERVICES	671.88
650-6-684-340-000	TELEPHONE	452.72
	<b>Grand Total:</b>	<b>575,633.35</b>

**Project Account Summary**

Project Account Key	Expense Amount
**None**	575,633.35
<b>Grand Total:</b>	<b>575,633.35</b>

Approved For Payment  




# Expense Approval Register

Packet: APPKT00233 - CHECK RUN/06/12/17

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: NM GEN SVCS RISK MGMT</b>					
NM GEN SVCS RISK MGMT	CC015515	06/08/2017	PREMIUMS/FEES	401-2-200-007-000	170.51
NM GEN SVCS RISK MGMT	CC015515	06/08/2017	PREMIUMS/FEES	401-2-200-007-000	-718.55
NM GEN SVCS RISK MGMT	CC015515	06/08/2017	PREMIUMS/FEES	401-2-200-007-000	162,394.52
NM GEN SVCS RISK MGMT	CC015515	06/08/2017	PREMIUMS/FEES	402-2-200-007-000	130.00
NM GEN SVCS RISK MGMT	CC015515	06/08/2017	PREMIUMS/FEES	402-2-200-007-000	34,222.44
NM GEN SVCS RISK MGMT	CC015515	06/08/2017	PREMIUMS/FEES	427-2-200-007-000	1,364.00
NM GEN SVCS RISK MGMT	CC015515	06/08/2017	PREMIUMS/FEES	431-2-200-007-000	365.66
NM GEN SVCS RISK MGMT	CC015515	06/08/2017	PREMIUMS/FEES	432-2-200-007-000	1,540.85
NM GEN SVCS RISK MGMT	CC015515	06/08/2017	PREMIUMS/FEES	435-2-200-007-000	2,313.97
NM GEN SVCS RISK MGMT	CC015515	06/08/2017	PREMIUMS/FEES	437-2-200-007-000	1,437.11
NM GEN SVCS RISK MGMT	CC015515	06/08/2017	PREMIUMS/FEES	452-2-200-007-000	9,361.56
NM GEN SVCS RISK MGMT	CC015515	06/08/2017	PREMIUMS/FEES	628-2-200-007-000	4,782.30
NM GEN SVCS RISK MGMT	CC015516	06/08/2017	PREMIUMS	401-2-200-005-000	-6.80
NM GEN SVCS RISK MGMT	CC015516	06/08/2017	PREMIUMS	401-2-200-005-000	5.50
NM GEN SVCS RISK MGMT	CC015516	06/08/2017	PREMIUMS	401-2-200-005-000	2,158.06
NM GEN SVCS RISK MGMT	CC015516	06/08/2017	PREMIUMS	402-2-200-005-000	511.40
NM GEN SVCS RISK MGMT	CC015516	06/08/2017	PREMIUMS	427-2-200-005-000	19.10
NM GEN SVCS RISK MGMT	CC015516	06/08/2017	PREMIUMS	427-2-200-005-000	1.30
NM GEN SVCS RISK MGMT	CC015516	06/08/2017	PREMIUMS	431-2-200-005-000	4.64
NM GEN SVCS RISK MGMT	CC015516	06/08/2017	PREMIUMS	432-2-200-005-000	44.70
NM GEN SVCS RISK MGMT	CC015516	06/08/2017	PREMIUMS	435-2-200-005-000	20.40
NM GEN SVCS RISK MGMT	CC015516	06/08/2017	PREMIUMS	437-2-200-005-000	29.80
NM GEN SVCS RISK MGMT	CC015516	06/08/2017	PREMIUMS	452-2-200-005-000	134.10
NM GEN SVCS RISK MGMT	CC015516	06/08/2017	PREMIUMS	628-2-200-005-000	74.50
NM GEN SVCS RISK MGMT	CC015517	06/12/2017	PREMIUMS	401-2-200-021-000	-7.54
NM GEN SVCS RISK MGMT	CC015517	06/12/2017	PREMIUMS	401-2-200-021-000	1,630.10
NM GEN SVCS RISK MGMT	CC015517	06/12/2017	PREMIUMS	401-2-200-021-000	2.43
NM GEN SVCS RISK MGMT	CC015517	06/12/2017	PREMIUMS	402-2-200-021-000	318.46
NM GEN SVCS RISK MGMT	CC015517	06/12/2017	PREMIUMS	402-2-200-021-000	10.24
NM GEN SVCS RISK MGMT	CC015517	06/12/2017	PREMIUMS	427-2-200-021-000	11.93
NM GEN SVCS RISK MGMT	CC015517	06/12/2017	PREMIUMS	431-2-200-021-000	3.99
NM GEN SVCS RISK MGMT	CC015517	06/12/2017	PREMIUMS	432-2-200-021-000	16.29
NM GEN SVCS RISK MGMT	CC015517	06/12/2017	PREMIUMS	435-2-200-021-000	27.02
NM GEN SVCS RISK MGMT	CC015517	06/12/2017	PREMIUMS	452-2-200-021-000	86.23
NM GEN SVCS RISK MGMT	CC015517	06/12/2017	PREMIUMS	628-2-200-021-000	46.43
NM GEN SVCS RISK MGMT	CC015518	06/08/2017	INSURANCE	401-6-641-110-000	10.50
NM GEN SVCS RISK MGMT	CC015518	06/08/2017	INSURANCE	401-6-642-110-000	111.30
NM GEN SVCS RISK MGMT	CC015518	06/08/2017	INSURANCE	401-6-645-110-000	29.40
NM GEN SVCS RISK MGMT	CC015518	06/08/2017	INSURANCE	401-7-751-110-000	4.20
NM GEN SVCS RISK MGMT	CC015518	06/08/2017	INSURANCE	401-7-752-110-000	60.90
NM GEN SVCS RISK MGMT	CC015518	06/08/2017	INSURANCE	401-7-752-110-000	-1.05
NM GEN SVCS RISK MGMT	CC015518	06/08/2017	INSURANCE	401-7-758-110-000	12.60

Vendor NM GEN SVCS RISK MGMT Total: 222,734.50

Grand Total: 222,734.50

**Fund Summary**

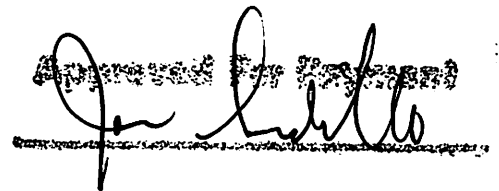
Fund	Expense Amount
401 - GENERAL FUND	165,856.08
402 - ROAD FUND	35,192.54
427 - INDIGENT HOSPITAL CLAIMS	1,396.33
431 - PUBLIC SAFETY GRANT	374.29
432 - DWI GRANT FUNDS	1,601.84
435 - CORRECTION GRANTS	2,361.39
437 - ENVIRONMENTAL TAX	1,466.91
452 - FLOOD CONTROL	9,581.89
628 - PROPERTY VALUATION	4,903.23
<b>Grand Total:</b>	<b>222,734.50</b>

**Account Summary**

Account Number	Account Name	Expense Amount
401-2-200-005-000	GROUP INSURANCE PAY	2,156.76
401-2-200-007-000	MEDICAL INSURANCE PA	161,846.48
401-2-200-021-000	VISION CARE PAYABLE	1,624.99
401-6-641-110-000	GROUP INSURANCE	10.50
401-6-642-110-000	GROUP INSURANCE	111.30
401-6-645-110-000	GROUP INSURANCE	29.40
401-7-751-110-000	GROUP INSURANCE	4.20
401-7-752-110-000	GROUP INSURANCE	59.85
401-7-758-110-000	GROUP INSURANCE	12.60
402-2-200-005-000	GROUP INSURANCE PAY	511.40
402-2-200-007-000	MEDICAL INSURANCE PA	34,352.44
402-2-200-021-000	VISION CARE PAYABLE	328.70
427-2-200-005-000	GROUP INSURANCE PAY	20.40
427-2-200-007-000	MEDICAL INSURANCE PA	1,364.00
427-2-200-021-000	VISION CARE PAYABLE	11.93
431-2-200-005-000	GROUP INSURANCE PAY	4.64
431-2-200-007-000	MEDICAL INSURANCE PA	365.66
431-2-200-021-000	VISION CARE PAYABLE	3.99
432-2-200-005-000	GROUP INSURANCE PAY	44.70
432-2-200-007-000	MEDICAL INS. PAYABLE	1,540.85
432-2-200-021-000	VISION CARE PAYABLE	16.29
435-2-200-005-000	GROUP INSURANCE PAY	20.40
435-2-200-007-000	MEDICAL INSURANCE PA	2,313.97
435-2-200-021-000	VISION CARE PAYABLE	27.02
437-2-200-005-000	GROUP INSURANCE PAY	29.80
437-2-200-007-000	MEDICAL INSURANCE PA	1,437.11
452-2-200-005-000	GROUP INSURANCE PAY	134.10
452-2-200-007-000	MEDICAL INSURANCE PA	9,361.56
452-2-200-021-000	VISION CARE PAYABLE	86.23
628-2-200-005-000	GROUP INSURANCE PAY	74.50
628-2-200-007-000	MEDICAL INSURANCE PA	4,782.30
628-2-200-021-000	VISION CARE PAYABLE	46.43
<b>Grand Total:</b>		<b>222,734.50</b>

**Project Account Summary**

Project Account Key	Expense Amount
**None**	222,734.50
<b>Grand Total:</b>	<b>222,734.50</b>





# Expense Approval Register

Packet: APPKT00238 - CHECK RUN/06/16/17

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount	
<b>Vendor: ARACELI PACHECO</b>						
ARACELI PACHECO	CC015621	06/01/2017	EDDY COUNTY DRUG COURT	631-8-886-226-000	36.54	
					<b>Vendor ARACELI PACHECO Total:</b>	<b>36.54</b>
<b>Vendor: BELL GAS INC.</b>						
BELL GAS INC.	9728	06/12/2017	ACCT.#10693	402-6-653-223-000	14,126.30	
					<b>Vendor BELL GAS INC. Total:</b>	<b>14,126.30</b>
<b>Vendor: D &amp; H UNITED FUELING SOLUTIONS</b>						
D & H UNITED FUELING SOL	651654	06/13/2017	CUSTOMER ID #3247	402-6-653-231-000	13,099.58	
					<b>Vendor D &amp; H UNITED FUELING SOLUTIONS Total:</b>	<b>13,099.58</b>
<b>Vendor: EVAN ELLIOTT</b>						
EVAN ELLIOTT	CC015620	06/13/2017	CSB YOUTH MEMBER	631-8-885-260-000	20.00	
					<b>Vendor EVAN ELLIOTT Total:</b>	<b>20.00</b>
<b>Vendor: KOB-TV, LLC</b>						
KOB-TV, LLC	CC015624	06/01/2017	PREVENTION AWARENESS M	432-7-761-237-000	638.00	
					<b>Vendor KOB-TV, LLC Total:</b>	<b>638.00</b>
<b>Vendor: MELTEL VALENTINE</b>						
MELTEL VALENTINE	W0677W-XX02/JUNE2017	06/01/2017	TOWER LEASE	401-7-751-251-000	360.50	
					<b>Vendor MELTEL VALENTINE Total:</b>	<b>360.50</b>
<b>Vendor: NEW MEXICO GAS COMPANY INC</b>						
NEW MEXICO GAS COMPAN	CC015843	06/01/2017	ACCT.#076424512-0788370-	401-6-645-341-000	34.85	
NEW MEXICO GAS COMPAN	CC015843	06/01/2017	ACCT.#076424512-0788370-	401-6-692-341-000	178.11	
NEW MEXICO GAS COMPAN	CC015843	06/01/2017	ACCT.#076424512-0788370-	401-6-692-341-000	15.74	
NEW MEXICO GAS COMPAN	CC015844	06/08/2017	ACCT.#076846512-0792590-	411-8-814-341-000	84.95	
NEW MEXICO GAS COMPAN	CC015845	06/08/2017	ACCT.#077058012-0794705-	410-8-816-341-000	46.66	
NEW MEXICO GAS COMPAN	CC015846	06/08/2017	ACCT.#077227312-1237385-	408-8-812-341-000	33.65	
NEW MEXICO GAS COMPAN	CC015847	06/05/2017	ACCT.#075706312-1236482-	414-8-819-341-000	71.14	
NEW MEXICO GAS COMPAN	CC015848	06/07/2017	ACCT.#077937001-0803495-	411-8-814-341-000	22.77	
					<b>Vendor NEW MEXICO GAS COMPANY INC Total:</b>	<b>487.87</b>
<b>Vendor: NMAC - HR AFFILIATE</b>						
NMAC - HR AFFILIATE	CC015623	06/09/2017	AFFILIATE DUES	401-6-613-253-000	50.00	
					<b>Vendor NMAC - HR AFFILIATE Total:</b>	<b>50.00</b>
<b>Vendor: OCCAM CONSULTING ENGINEERS INC.</b>						
OCCAM CONSULTING ENGIN	CHA1601-9	06/09/2017	HOBSON ROAD DESIGN	631-8-884-247-000	12,159.06	
					<b>Vendor OCCAM CONSULTING ENGINEERS INC. Total:</b>	<b>12,159.06</b>
<b>Vendor: POWER FORD</b>						
POWER FORD	1038	06/07/2017	VIN#1FTBF2B62HED2103	402-6-681-372-000	22,970.00	
					<b>Vendor POWER FORD Total:</b>	<b>22,970.00</b>
<b>Vendor: QWEST</b>						
QWEST	CC015627	06/01/2017	ACCT.#575-627-5864-573B	401-7-751-340-000	203.23	
QWEST	CC015627	06/01/2017	ACCT.#575-627-3201-123B	401-7-751-340-000	158.66	
QWEST	CC015627	06/01/2017	ACCT.#N-575-622-0354-081	401-7-751-340-000	70.08	
QWEST	CC015627	06/01/2017	ACCT.#N-575-622-0159-876	401-7-751-340-000	672.78	
QWEST	CC015628	06/01/2017	ACCT.#N-575-622-0163-429	401-6-645-340-000	70.08	
QWEST	CC015629	06/04/2017	ACCT.#575-622-8394-328B	401-7-751-340-000	66.89	
QWEST	CC015730	06/01/2017	ACCT.#N-575-624-0006-751	650-6-684-340-000	237.18	
QWEST	CC015731	06/04/2017	ACCT.#575-627-0081-230B	402-6-651-340-000	56.04	
QWEST	CC015732	06/04/2017	ACCT.#575-627-5495-192B	435-6-643-340-000	98.35	
QWEST	CC015733	06/04/2017	ACCT.#575-627-7554-233B	427-6-638-340-000	54.52	
QWEST	CC015734	06/04/2017	ACCT.#575-627-2191-059B	401-6-692-340-000	56.59	
QWEST	CC015735	06/01/2017	ACCT.#575-622-6646-830B	401-6-619-340-000	56.59	
QWEST	CC015735	06/01/2017	ACCT.#N-575-622-0510-473	401-6-619-340-000	267.76	



Expense Approval Register

Packet: APPKT00238 - CHECK RUN/06/16/17

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
QWEST	CC015735	06/01/2017	ACCT.#N-575-622-0507-708	401-6-619-340-000	712.08
QWEST	CC015735	06/01/2017	ACCT.#N-575-622-0506-881	401-6-619-340-000	712.08
QWEST	CC015736	06/04/2017	ACCT.#575-627-7608-739B	401-6-691-340-000	116.30
QWEST	CC015737	06/04/2017	ACCT.#575-627-0977-957B	401-6-691-340-000	93.84
QWEST	CC015738	06/01/2017	ACCT.#N-575-622-0220-678	401-6-691-340-000	70.08
QWEST	CC015738	06/01/2017	ACCT.#N-575-622-0219-677	401-6-691-340-000	70.08
QWEST	CC015739	06/04/2017	ACCT.#575-627-7152-074B	408-8-812-340-000	138.57
<b>Vendor QWEST Total:</b>					<b>3,981.78</b>
<b>Vendor: SAFRAN USA INC</b>					
SAFRAN USA INC	136943	06/13/2017	CUSTOMER ID #CH420	401-7-751-249-000	4,036.80
SAFRAN USA INC	136943	06/13/2017	CUSTOMER ID #CH420	401-7-751-249-000	1,500.00
<b>Vendor SAFRAN USA INC Total:</b>					<b>5,536.80</b>
<b>Vendor: SOUTHWESTERN PUBLIC SERVICE CO</b>					
SOUTHWESTERN PUBLIC SER	CC015840	06/08/2017	ACCT.#54-3943804-3	401-6-693-341-000	1,304.27
SOUTHWESTERN PUBLIC SER	CC015841	06/09/2017	ACCT.#54-3943824-7	401-6-612-341-000	115.21
SOUTHWESTERN PUBLIC SER	CC015841	06/09/2017	ACCT.#54-3943824-7	401-6-613-341-000	115.21
SOUTHWESTERN PUBLIC SER	CC015841	06/09/2017	ACCT.#54-3943824-7	401-6-616-341-000	115.21
SOUTHWESTERN PUBLIC SER	CC015841	06/09/2017	ACCT.#54-3943824-7	401-6-621-341-000	115.21
SOUTHWESTERN PUBLIC SER	CC015841	06/09/2017	ACCT.#54-3943824-7	401-6-621-341-000	230.41
SOUTHWESTERN PUBLIC SER	CC015841	06/09/2017	ACCT.#54-3943824-7	401-6-622-341-000	436.99
SOUTHWESTERN PUBLIC SER	CC015841	06/09/2017	ACCT.#54-3943824-7	401-6-624-341-000	528.36
SOUTHWESTERN PUBLIC SER	CC015841	06/09/2017	ACCT.#54-3943824-7	401-6-625-341-000	115.21
SOUTHWESTERN PUBLIC SER	CC015841	06/09/2017	ACCT.#54-3943824-7	401-6-631-341-000	238.36
SOUTHWESTERN PUBLIC SER	CC015841	06/09/2017	ACCT.#54-3943824-7	401-6-632-341-000	154.14
SOUTHWESTERN PUBLIC SER	CC015841	06/09/2017	ACCT.#54-3943824-7	401-7-721-341-000	1,635.93
SOUTHWESTERN PUBLIC SER	CC015841	06/09/2017	ACCT.#54-3943824-7	401-7-731-341-000	970.12
SOUTHWESTERN PUBLIC SER	CC015841	06/09/2017	ACCT.#54-3943824-7	401-7-741-341-000	702.36
SOUTHWESTERN PUBLIC SER	CC015841	06/09/2017	ACCT.#54-3943824-7	401-7-751-341-000	2,234.20
SOUTHWESTERN PUBLIC SER	CC015841	06/09/2017	ACCT.#54-3943824-7	427-6-638-341-000	238.33
SOUTHWESTERN PUBLIC SER	CC015842	06/07/2017	ACCT.#54-3949473-4	411-8-814-341-000	190.31
<b>Vendor SOUTHWESTERN PUBLIC SERVICE CO Total:</b>					<b>9,439.83</b>
<b>Vendor: SUMMIT FOOD SERVICE LLC</b>					
SUMMIT FOOD SERVICE LLC	INV2000006120	06/06/2017	ACCT.#C1921000	650-6-684-264-000	55,146.54
SUMMIT FOOD SERVICE LLC	INV2000006121	06/06/2017	ACCT.#C1921001	401-6-645-264-000	2,344.70
<b>Vendor SUMMIT FOOD SERVICE LLC Total:</b>					<b>57,491.24</b>
<b>Vendor: TOWN OF HAGERMAN</b>					
TOWN OF HAGERMAN	042916-2	06/13/2017	ANNUAL ALLOCATIONS	635-6-671-410-000	17,500.00
<b>Vendor TOWN OF HAGERMAN Total:</b>					<b>17,500.00</b>
<b>Vendor: TYLER TECHNOLOGIES</b>					
TYLER TECHNOLOGIES	025-183453	06/01/2017	ACCT.#42485	401-7-741-249-000	8,092.52
<b>Vendor TYLER TECHNOLOGIES Total:</b>					<b>8,092.52</b>
<b>Vendor: WEST PUBLISHING CORPORATION</b>					
WEST PUBLISHING CORPORA	836216747	06/01/2017	ACCT.#1000312126	401-7-741-237-000	294.25
<b>Vendor WEST PUBLISHING CORPORATION Total:</b>					<b>294.25</b>
<b>Vendor: WEX BANK</b>					
WEX BANK	50028716	06/01/2017	ACCT.#0496-00-237636-6	401-7-752-223-000	1,653.15
WEX BANK	50028716	06/01/2017	ACCT.#0496-00-237636-6	401-7-752-223-000	-8.06
WEX BANK	50028716	06/01/2017	ACCT.#0496-00-237636-6	412-8-815-227-000	96.50
WEX BANK	50028716	06/01/2017	ACCT.#0496-00-237636-6	414-8-819-227-000	481.14
<b>Vendor WEX BANK Total:</b>					<b>2,222.73</b>
<b>Grand Total:</b>					<b>168,507.00</b>



## Fund Summary

Fund	Expense Amount
401 - GENERAL FUND	30,960.87
402 - ROAD FUND	50,251.92
408 - EAST GRAND PLAINS VOLFIRE	172.22
410 - MIDWAY VOLUNTEER FIRE FND	46.66
411 - BERRENDO VOLUNTEER FIRE	298.03
412 - SIERRA VOLUNTEER FIRE FND	96.50
414 - CC FIRE DIST #8 VOL FIRE	552.28
427 - INDIGENT HOSPITAL CLAIMS	292.85
432 - DWI GRANT FUNDS	638.00
435 - CORRECTION GRANTS	98.35
631 - OTHER GRANTS & CONTRACTS	12,215.60
635 - EMERGENCY/CAPITAL OUTLAY	17,500.00
650 - DETENTION CONSTRUCTION PJ	55,383.72
<b>Grand Total:</b>	<b>168,507.00</b>

## Account Summary

Account Number	Account Name	Expense Amount
401-6-612-341-000	UTILITIES	115.21
401-6-613-253-000	DUES & OTHER FEES	50.00
401-6-613-341-000	UTILITIES	115.21
401-6-616-341-000	UTILITIES	115.21
401-6-619-340-000	TELEPHONE	1,748.51
401-6-621-341-000	UTILITIES	345.62
401-6-622-341-000	UTILITIES	436.99
401-6-624-341-000	UTILITIES	528.36
401-6-625-341-000	UTILITIES	115.21
401-6-631-341-000	UTILITIES	238.36
401-6-632-341-000	UTILITIES	154.14
401-6-645-264-000	FEEDING OF PRISONERS	2,344.70
401-6-645-340-000	TELEPHONE	70.08
401-6-645-341-000	UTILITIES	34.85
401-6-691-340-000	TELEPHONE	350.30
401-6-692-340-000	TELEPHONE	56.59
401-6-692-341-000	UTILITIES	193.85
401-6-693-341-000	UTILITIES	1,304.27
401-7-721-341-000	UTILITIES	1,635.93
401-7-731-341-000	UTILITIES	970.12
401-7-741-237-000	SUBSCRIPTIONS/PUBLIC	294.25
401-7-741-249-000	EQUIP MAINT/AGREEME	8,092.52
401-7-741-341-000	UTILITIES	702.36
401-7-751-249-000	EQUIP MAINT/AGREEME	5,536.80
401-7-751-251-000	RENTALS	360.50
401-7-751-340-000	TELEPHONE	1,171.64
401-7-751-341-000	UTILITIES	2,234.20
401-7-752-223-000	VEHICLE FUELS	1,645.09
402-6-651-340-000	TELEPHONE	56.04
402-6-653-223-000	VEHICLE FUELS	14,126.30
402-6-653-231-000	NON-EXPENDABLE SUPP	13,099.58
402-6-681-372-000	VEHICLES	22,970.00
408-8-812-340-000	TELEPHONE	138.57
408-8-812-341-000	UTILITIES	33.65
410-8-816-341-000	UTILITIES	46.66
411-8-814-341-000	UTILITIES	298.03
412-8-815-227-000	TRANSPORTATION EXPE	96.50
414-8-819-227-000	TRANSPORTATION EXPE	481.14
414-8-819-341-000	UTILITIES	71.14
427-6-638-340-000	TELEPHONE	54.52
427-6-638-341-000	UTILITIES	238.33
432-7-761-237-000	SUBSCRIPTIONS/PUBLIC	638.00

**Account Summary**

Account Number	Account Name	Expense Amount
435-6-643-340-000	TELEPHONE	98.35
631-8-884-247-000	CONSTRUCTION	12,159.06
631-8-885-260-000	PROFESSIONAL SERVICE	20.00
631-8-886-226-000	MILEAGE REIMBURSEME	36.54
635-6-671-410-000	HAGERMAN PUBLIC SAF	17,500.00
650-6-684-264-000	FEEDING OF PRISONERS	55,146.54
650-6-684-340-000	TELEPHONE	237.18
	<b>Grand Total:</b>	<b>168,507.00</b>

**Project Account Summary**

Project Account Key	Expense Amount
**None**	168,507.00
<b>Grand Total:</b>	<b>168,507.00</b>

**Approved For Payment**  




# Expense Approval Register

Packet: APPKT00245 - CHECK RUN/06/23/17

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: AMANDA BEAGLES-CLARK</b>					
AMANDA BEAGLES-CLARK	CC015952	06/20/2017	GRANTS/06/20/17	650-6-684-228-000	10.00
<b>Vendor AMANDA BEAGLES-CLARK Total:</b>					<b>10.00</b>
<b>Vendor: CINTAS CORPORATION #2</b>					
CINTAS CORPORATION #2	8403217203	06/09/2017	ACCT.#10187763	402-6-651-230-000	231.17
<b>Vendor CINTAS CORPORATION #2 Total:</b>					<b>231.17</b>
<b>Vendor: CIT BANK</b>					
CIT BANK	30428147	06/20/2017	ACCT.#4000030047	670-6-671-375-000	4,476.81
<b>Vendor CIT BANK Total:</b>					<b>4,476.81</b>
<b>Vendor: CITY OF ROSWELL</b>					
CITY OF ROSWELL	CC015955	06/01/2017	ACCT.#137415-52228	452-8-832-230-000	17.47
<b>Vendor CITY OF ROSWELL Total:</b>					<b>17.47</b>
<b>Vendor: CONSTRUCTORS INC</b>					
CONSTRUCTORS INC	114175	06/07/2017	ACCT.#11390	402-6-653-291-000	20,329.49
<b>Vendor CONSTRUCTORS INC Total:</b>					<b>20,329.49</b>
<b>Vendor: CONTECH ENGINEERED SOLUTIONS</b>					
CONTECH ENGINEERED SOL	14835004	06/01/2017	ACCT.#430605	631-8-884-247-000	8,223.63
<b>Vendor CONTECH ENGINEERED SOLUTIONS Total:</b>					<b>8,223.63</b>
<b>Vendor: COOPERATIVE EDUCATIONAL SVCS.</b>					
COOPERATIVE EDUCATIONAL	24-065004	06/14/2017	ACCT.#CHAVESCOUNTY	402-6-653-104-000	137.73
COOPERATIVE EDUCATIONAL	24-065005	06/14/2017	ACCT.#CHAVESCOUNTY	402-6-653-104-000	1,101.79
COOPERATIVE EDUCATIONAL	24-065006	06/14/2017	ACCT.#CHAVESCOUNTY	402-6-653-104-000	847.54
COOPERATIVE EDUCATIONAL	24-065033	06/14/2017	ACCT.#CHAVESCOUNTY	631-8-889-231-000	19.16
COOPERATIVE EDUCATIONAL	24-065240	06/21/2017	ACCT.#CHAVESCOUNTY	631-8-884-247-000	20,579.37
<b>Vendor COOPERATIVE EDUCATIONAL SVCS. Total:</b>					<b>22,685.59</b>
<b>Vendor: DEERE CREDIT INC</b>					
DEERE CREDIT INC	1851577	06/09/2017	CONTRACT #030-0061556-0	402-6-653-251-000	3,000.68
<b>Vendor DEERE CREDIT INC Total:</b>					<b>3,000.68</b>
<b>Vendor: HOLLYFRONTIER CORP</b>					
HOLLYFRONTIER CORP	96993449	06/06/2017	ACCT.#1100353	402-6-653-291-000	8,939.74
HOLLYFRONTIER CORP	96993450	06/06/2017	ACCT.#1100353	402-6-653-291-000	9,019.11
HOLLYFRONTIER CORP	96993451	06/06/2017	ACCT.#1100353	402-6-653-291-000	8,622.18
HOLLYFRONTIER CORP	96996585	06/07/2017	ACCT.#96996585	402-6-653-291-000	8,584.22
HOLLYFRONTIER CORP	96999657	06/08/2017	ACCT.#1100353	402-6-653-290-000	8,845.76
HOLLYFRONTIER CORP	96999658	06/08/2017	ACCT.#1100353	402-6-653-290-000	9,504.28
HOLLYFRONTIER CORP	97012397	06/13/2017	ACCT.#1100353	402-6-653-290-000	9,075.13
HOLLYFRONTIER CORP	97012398	06/13/2017	ACCT.#1100353	402-6-653-290-000	9,152.82
HOLLYFRONTIER CORP	97012399	06/13/2017	ACCT.#1100353	402-6-653-290-000	9,445.08
HOLLYFRONTIER CORP	97014769	06/13/2017	ACCT.#1100353	402-6-653-290-000	9,289.71
HOLLYFRONTIER CORP	97019150	06/15/2017	ACCT.#97019150	402-6-653-290-000	9,282.29
HOLLYFRONTIER CORP	97019151	06/15/2017	ACCT.#1100353	402-6-653-290-000	9,119.53
HOLLYFRONTIER CORP	97019152	06/15/2017	ACCT.#1100353	402-6-653-290-000	8,697.78
<b>Vendor HOLLYFRONTIER CORP Total:</b>					<b>117,577.63</b>
<b>Vendor: INLAND KENWORTH</b>					
INLAND KENWORTH	AL427375	06/06/2017	ACCT.#4646626	402-6-653-221-000	687.39
<b>Vendor INLAND KENWORTH Total:</b>					<b>687.39</b>
<b>Vendor: MARLIN JOHNSON</b>					
MARLIN JOHNSON	CC015950	06/21/2017	FISH & WILDLIFE HEARING/0	401-6-624-226-000	69.30
<b>Vendor MARLIN JOHNSON Total:</b>					<b>69.30</b>
<b>Vendor: NEW MEXICO GAS COMPANY INC</b>					
NEW MEXICO GAS COMPAN	CC015973	06/13/2017	ACCT.#115435453-0797988-	401-6-699-341-000	22.77

Expense Approval Register

Packet: APPKT00245 - CHECK RUN/06/23/17

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
NEW MEXICO GAS COMPAN	CC015974	06/09/2017	ACCT.#077227312-0796398-	408-8-812-341-000	35.06
NEW MEXICO GAS COMPAN	CC015975	06/14/2017	ACCT.#077702112-0801146-	402-6-651-341-000	38.75
NEW MEXICO GAS COMPAN	CC015976	06/14/2017	ACCT.#077726812-0801393-	412-8-815-341-000	33.75
NEW MEXICO GAS COMPAN	CC015977	06/13/2017	ACCT.#077991703-0797981-	401-6-691-341-000	24.34
NEW MEXICO GAS COMPAN	CC015978	06/13/2017	ACCT.#077991703-0797982-	401-6-691-341-000	22.77
NEW MEXICO GAS COMPAN	CC015979	06/13/2017	ACCT.#077991703-0804041-	401-6-691-341-000	22.77
NEW MEXICO GAS COMPAN	CC015980	06/14/2017	ACCT.#078156501-0805690-	650-6-684-341-000	1,234.46
NEW MEXICO GAS COMPAN	CC015981	06/14/2017	ACCT.#115435453-1201470-	401-6-612-341-000	1.95
NEW MEXICO GAS COMPAN	CC015981	06/14/2017	ACCT.#115435453-1201470-	401-6-613-341-000	1.30
NEW MEXICO GAS COMPAN	CC015981	06/14/2017	ACCT.#115435453-1201470-	401-6-616-341-000	1.30
NEW MEXICO GAS COMPAN	CC015981	06/14/2017	ACCT.#115435453-1201470-	401-6-621-341-000	1.94
NEW MEXICO GAS COMPAN	CC015981	06/14/2017	ACCT.#115435453-1201470-	401-6-621-341-000	1.30
NEW MEXICO GAS COMPAN	CC015981	06/14/2017	ACCT.#115435453-1201470-	401-6-622-341-000	4.93
NEW MEXICO GAS COMPAN	CC015981	06/14/2017	ACCT.#115435453-1201470-	401-6-624-340-000	5.96
NEW MEXICO GAS COMPAN	CC015981	06/14/2017	ACCT.#115435453-1201470-	401-6-625-341-000	1.30
NEW MEXICO GAS COMPAN	CC015981	06/14/2017	ACCT.#115435453-1201470-	401-6-631-340-000	2.69
NEW MEXICO GAS COMPAN	CC015981	06/14/2017	ACCT.#115435453-1201470-	401-6-632-341-000	1.74
NEW MEXICO GAS COMPAN	CC015981	06/14/2017	ACCT.#115435453-1201470-	401-7-721-341-000	18.44
NEW MEXICO GAS COMPAN	CC015981	06/14/2017	ACCT.#115435453-1201470-	401-7-731-341-000	10.93
NEW MEXICO GAS COMPAN	CC015981	06/14/2017	ACCT.#115435453-1201470-	401-7-741-341-000	7.92
NEW MEXICO GAS COMPAN	CC015981	06/14/2017	ACCT.#115435453-1201470-	401-7-751-341-000	25.18
NEW MEXICO GAS COMPAN	CC015981	06/14/2017	ACCT.#115435453-1201470-	427-6-638-341-000	2.67
NEW MEXICO GAS COMPAN	CC015982	06/13/2017	ACCT.#115435453-1203867-	401-6-612-341-000	0.57
NEW MEXICO GAS COMPAN	CC015982	06/13/2017	ACCT.#115435453-1203867-	401-6-613-341-000	0.38
NEW MEXICO GAS COMPAN	CC015982	06/13/2017	ACCT.#115435453-1203867-	401-6-616-341-000	0.38
NEW MEXICO GAS COMPAN	CC015982	06/13/2017	ACCT.#115435453-1203867-	401-6-621-341-000	0.56
NEW MEXICO GAS COMPAN	CC015982	06/13/2017	ACCT.#115435453-1203867-	401-6-621-341-000	0.38
NEW MEXICO GAS COMPAN	CC015982	06/13/2017	ACCT.#115435453-1203867-	401-6-622-341-000	1.43
NEW MEXICO GAS COMPAN	CC015982	06/13/2017	ACCT.#115435453-1203867-	401-6-624-341-000	1.72
NEW MEXICO GAS COMPAN	CC015982	06/13/2017	ACCT.#115435453-1203867-	401-6-625-341-000	0.38
NEW MEXICO GAS COMPAN	CC015982	06/13/2017	ACCT.#115435453-1203867-	401-6-631-341-000	0.78
NEW MEXICO GAS COMPAN	CC015982	06/13/2017	ACCT.#115435453-1203867-	401-6-632-341-000	0.50
NEW MEXICO GAS COMPAN	CC015982	06/13/2017	ACCT.#115435453-1203867-	401-7-721-341-000	5.34
NEW MEXICO GAS COMPAN	CC015982	06/13/2017	ACCT.#115435453-1203867-	401-7-731-341-000	3.17
NEW MEXICO GAS COMPAN	CC015982	06/13/2017	ACCT.#115435453-1203867-	401-7-741-341-000	2.29
NEW MEXICO GAS COMPAN	CC015982	06/13/2017	ACCT.#115435453-1203867-	401-7-751-341-000	7.29
NEW MEXICO GAS COMPAN	CC015982	06/13/2017	ACCT.#115435453-1203867-	427-6-638-341-000	0.76
<b>Vendor NEW MEXICO GAS COMPANY INC Total:</b>					<b>1,550.15</b>
<b>Vendor: NMED-STORAGE TANK FUND</b>					
NMED-STORAGE TANK FUND	296332	06/01/2017	OWNER ID #319	402-6-651-253-000	200.00
<b>Vendor NMED-STORAGE TANK FUND Total:</b>					<b>200.00</b>
<b>Vendor: QWEST</b>					
QWEST	CC015959	06/13/2017	ACCT.#575-347-9811-962B	410-8-816-340-000	54.52
QWEST	CC015959	06/13/2017	ACCT.#575-347-2145-601B	410-8-816-340-000	80.49
QWEST	CC015960	06/10/2017	ACCT.#575-624-2018-470B	408-8-812-340-000	131.71
QWEST	CC015961	06/13/2017	ACCT.#575-622-3396-479B	432-7-761-340-000	131.41
QWEST	CC015961	06/13/2017	ACCT.#575-622-3395-769B	432-7-761-340-000	78.37
QWEST	CC015962	06/13/2017	ACCT.#575-622-4051-782B	401-6-619-340-000	56.59
<b>Vendor QWEST Total:</b>					<b>533.09</b>
<b>Vendor: ROSWELL CHAVES COUNTY EDC</b>					
ROSWELL CHAVES COUNTY E	FY 16-17-10	06/13/2017	ANNUAL ALLOCATION FY16-	605-6-672-428-000	5,875.00
<b>Vendor ROSWELL CHAVES COUNTY EDC Total:</b>					<b>5,875.00</b>
<b>Vendor: ROSWELL CLINIC CORP</b>					
ROSWELL CLINIC CORP	CC015953	06/20/2017	ACCT.#982095V1610	427-6-639-268-000	18.40
ROSWELL CLINIC CORP	CC015953	06/20/2017	ACCT.#982095V1610	427-6-639-268-000	229.37
<b>Vendor ROSWELL CLINIC CORP Total:</b>					<b>247.77</b>

Expense Approval Register

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: ROSWELL TIRE &amp; APPLIANCE</b>					
ROSWELL TIRE & APPLIANCE	147009	06/22/2017	ACCT.#980409932	402-6-653-230-000	228.66
<b>Vendor ROSWELL TIRE &amp; APPLIANCE Total:</b>					<b>228.66</b>
<b>Vendor: SOUTHWESTERN PUBLIC SERVICE CO</b>					
SOUTHWESTERN PUBLIC SER	CC015963	06/14/2017	ACCT.#54-1797003-1	402-6-653-243-000	73.79
SOUTHWESTERN PUBLIC SER	CC015964	06/15/2017	ACCT.#54-3949471-2	650-6-684-341-000	12,651.60
SOUTHWESTERN PUBLIC SER	CC015965	06/16/2017	ACCT.#54-3943737-1	402-6-653-243-000	35.22
SOUTHWESTERN PUBLIC SER	CC015966	06/15/2017	ACCT.#54-3943798-4	402-6-653-243-000	69.12
SOUTHWESTERN PUBLIC SER	CC015967	06/13/2017	ACCT.#54-1632663-1	401-6-691-341-000	343.08
SOUTHWESTERN PUBLIC SER	CC015967	06/13/2017	ACCT.#54-1632663-1	401-6-691-341-000	28.01
SOUTHWESTERN PUBLIC SER	CC015967	06/13/2017	ACCT.#54-1632663-1	401-6-699-341-000	305.76
SOUTHWESTERN PUBLIC SER	CC015967	06/13/2017	ACCT.#54-1632663-1	401-6-699-341-000	290.19
SOUTHWESTERN PUBLIC SER	CC015967	06/13/2017	ACCT.#54-1632663-1	401-6-699-341-000	65.62
SOUTHWESTERN PUBLIC SER	CC015967	06/13/2017	ACCT.#54-1632663-1	401-6-699-341-000	191.30
SOUTHWESTERN PUBLIC SER	CC015968	06/14/2017	ACCT.#54-3943719-9	402-6-653-341-000	49.42
SOUTHWESTERN PUBLIC SER	CC015969	06/16/2017	ACCT.#54-3949421-2	412-8-815-341-000	94.33
SOUTHWESTERN PUBLIC SER	CC015970	06/15/2017	ACCT.#54-3949465-4	402-6-653-243-000	1,028.47
SOUTHWESTERN PUBLIC SER	CC015971	06/13/2017	ACCT.#54-7497040-6	408-8-812-341-000	84.69
SOUTHWESTERN PUBLIC SER	CC015971	06/13/2017	ACCT.#54-3943725-7	408-8-812-341-000	95.43
SOUTHWESTERN PUBLIC SER	CC015972	06/16/2017	ACCT.#54-1485939-1	401-6-693-341-000	44.29
<b>Vendor SOUTHWESTERN PUBLIC SERVICE CO Total:</b>					<b>15,450.32</b>
<b>Vendor: STATE OF NM OF FINANCE</b>					
STATE OF NM OF FINANCE	CC015957	06/01/2017	SAFETY NET CARE POOL FY1	427-6-639-271-000	217,893.92
<b>Vendor STATE OF NM OF FINANCE Total:</b>					<b>217,893.92</b>
<b>Vendor: TOWN OF DEXTER</b>					
TOWN OF DEXTER	109	06/14/2017	ANNUAL ALLOCATION FY 16-	635-6-671-415-000	17,500.00
<b>Vendor TOWN OF DEXTER Total:</b>					<b>17,500.00</b>
<b>Vendor: WAKEFIELD OIL CO. INC.</b>					
WAKEFIELD OIL CO. INC.	138023	06/20/2017	ACCT.#CHAVES	402-6-653-230-000	931.39
<b>Vendor WAKEFIELD OIL CO. INC. Total:</b>					<b>931.39</b>
<b>Grand Total:</b>					<b>437,719.46</b>

A handwritten signature in black ink is written over a rectangular stamp. The signature is cursive and appears to read 'M. Smith'. The stamp is mostly illegible but seems to contain some text and possibly a date or reference number.



**Fund Summary**

Fund	Expense Amount
401 - GENERAL FUND	1,598.84
402 - ROAD FUND	146,568.24
408 - EAST GRAND PLAINS VOLFIRE	346.89
410 - MIDWAY VOLUNTEER FIRE FND	135.01
412 - SIERRA VOLUNTEER FIRE FND	128.08
427 - INDIGENT HOSPITAL CLAIMS	218,145.12
432 - DWI GRANT FUNDS	209.78
452 - FLOOD CONTROL	17.47
605 - ECONOMIC DEVELOPMENT PROJ	5,875.00
631 - OTHER GRANTS & CONTRACTS	28,822.16
635 - EMERGENCY/CAPITAL OUTLAY	17,500.00
650 - DETENTION CONSTRUCTION PJ	13,896.06
670 - INTERNAL SERVICES	4,476.81
<b>Grand Total:</b>	<b>437,719.46</b>

**Account Summary**

Account Number	Account Name	Expense Amount
401-6-612-341-000	UTILITIES	2.52
401-6-613-341-000	UTILITIES	1.68
401-6-616-341-000	UTILITIES	1.68
401-6-619-340-000	TELEPHONE	56.59
401-6-621-341-000	UTILITIES	4.18
401-6-622-341-000	UTILITIES	6.36
401-6-624-226-000	MILEAGE REIMBURSEME	69.30
401-6-624-340-000	TELEPHONE	5.96
401-6-624-341-000	UTILITIES	1.72
401-6-625-341-000	UTILITIES	1.68
401-6-631-340-000	TELEPHONE	2.69
401-6-631-341-000	UTILITIES	0.78
401-6-632-341-000	UTILITIES	2.24
401-6-691-341-000	UTILITIES	440.97
401-6-693-341-000	UTILITIES	44.29
401-6-699-341-000	UTILITIES	875.64
401-7-721-341-000	UTILITIES	23.78
401-7-731-341-000	UTILITIES	14.10
401-7-741-341-000	UTILITIES	10.21
401-7-751-341-000	UTILITIES	32.47
402-6-651-230-000	SUPPLIES/TOOLS	231.17
402-6-651-253-000	DUES & OTHER FEES	200.00
402-6-651-341-000	UTILITIES	38.75
402-6-653-104-000	TEMPORARY SALARIES	2,087.06
402-6-653-221-000	VEH/HVY EQUIP. REPAIR	687.39
402-6-653-230-000	SUPPLIES/TOOLS	1,160.05
402-6-653-243-000	HIGHWAY LIGHTS 2002	1,206.60
402-6-653-251-000	RENTALS	3,000.68
402-6-653-290-000	PAVING PROJECTS-COOP	82,412.38
402-6-653-291-000	ROAD PROJECTS-OTHER	55,494.74
402-6-653-341-000	UTILITIES	49.42
408-8-812-340-000	TELEPHONE	131.71
408-8-812-341-000	UTILITIES	215.18
410-8-816-340-000	TELEPHONE	135.01
412-8-815-341-000	UTILITIES	128.08
427-6-638-341-000	UTILITIES	3.43
427-6-639-268-000	CARE OF PRISONER SER	247.77
427-6-639-271-000	SAFETY NET CARE POOL	217,893.92
432-7-761-340-000	TELEPHONE	209.78
452-8-832-230-000	SUPPLIES/TOOLS	17.47
605-6-672-428-000	ECONOMIC GRANTS TO	5,875.00
631-8-884-247-000	CONSTRUCTION	28,803.00

**Account Summary**

Account Number	Account Name	Expense Amount
631-8-889-231-000	NON-EXPENDABLE SUPP	19.16
635-6-671-415-000	DEXTER PUBLIC SAFETY	17,500.00
650-6-684-228-000	TRANSPORT PRISONERS	10.00
650-6-684-341-000	UTILITIES	13,886.06
670-6-671-375-000	LEASE PURCHASE PAYME	4,476.81
	<b>Grand Total:</b>	<b>437,719.46</b>

**Project Account Summary**

Project Account Key	Expense Amount
**None**	437,719.46
	<b>Grand Total:</b> 437,719.46

~~Approved For Payment~~  
*[Handwritten Signature]*



Chaves County, NM

# Expense Approval Register

Packet: APPKT00254 - CHECK RUN/06/30/17

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: BORDER SOIL AND WATER CONSERVATION</b>					
BORDER SOIL AND WATER C	01-17	06/19/2017	ANNUAL ALLOCATION	403-8-851-471-000	1,000.00
<b>Vendor BORDER SOIL AND WATER CONSERVATION Total:</b>					<b>1,000.00</b>
<b>Vendor: BELL GAS INC.</b>					
BELL GAS INC.	225439	06/23/2017	ACCT.#070065	402-6-653-223-000	2,279.60
BELL GAS INC.	9909	06/26/2017	ACCT.#10693	402-6-653-223-000	12,248.82
<b>Vendor BELL GAS INC. Total:</b>					<b>14,528.42</b>
<b>Vendor: CATERPILLAR FINANCIAL SERVICES</b>					
CATERPILLAR FINANCIAL SER	18062606	06/22/2017	ACCT.#47313	402-6-653-251-000	4,250.28
<b>Vendor CATERPILLAR FINANCIAL SERVICES Total:</b>					<b>4,250.28</b>
<b>Vendor: CHARLOTTE ANDRADE</b>					
CHARLOTTE ANDRADE	CC015987	06/27/2017	NMAC CONF/06/18/17-06/2	401-7-741-225-000	97.48
CHARLOTTE ANDRADE	CC015987	06/27/2017	NMAC CONF/06/18/17-06/2	401-7-741-226-000	242.55
<b>Vendor CHARLOTTE ANDRADE Total:</b>					<b>340.03</b>
<b>Vendor: CHAVES COUNTY C.A.S.A.</b>					
CHAVES COUNTY C.A.S.A.	GS#12	06/30/2017	JUVENILE CONTINUUM GRA	631-8-885-267-000	3,800.00
CHAVES COUNTY C.A.S.A.	YA#12	06/30/2017	JUVENILE CONTINUUM GRA	631-8-885-267-000	1,150.00
<b>Vendor CHAVES COUNTY C.A.S.A. Total:</b>					<b>4,950.00</b>
<b>Vendor: CHAVES COUNTY TREASURER</b>					
CHAVES COUNTY TREASURE	CC016004	06/30/2017	SELF LEASE	412-8-815-375-000	5,861.53
<b>Vendor CHAVES COUNTY TREASURER Total:</b>					<b>5,861.53</b>
<b>Vendor: CITY OF ROSWELL</b>					
CITY OF ROSWELL	CC016002	06/28/2017	ANNUAL ALLOCATION/FY 16-	635-6-671-401-000	5,925.81
<b>Vendor CITY OF ROSWELL Total:</b>					<b>5,925.81</b>
<b>Vendor: COOPERATIVE EDUCATIONAL SVCS.</b>					
COOPERATIVE EDUCATIONAL	24-065407	06/22/2017	ACCT.#CHAVESCOUNTY	402-6-653-104-000	1,038.22
COOPERATIVE EDUCATIONAL	24-065409	06/22/2017	ACCT.#CHAVESCOUNTY	402-6-653-104-000	925.22
<b>Vendor COOPERATIVE EDUCATIONAL SVCS. Total:</b>					<b>1,963.44</b>
<b>Vendor: DAVID B. WHITZEL</b>					
DAVID B. WHITZEL	CC016006	06/28/2017	GRANTS/06/28/17	650-6-684-228-000	10.00
<b>Vendor DAVID B. WHITZEL Total:</b>					<b>10.00</b>
<b>Vendor: HOLLYFRONTIER CORP</b>					
HOLLYFRONTIER CORP	97033277	06/20/2017	ACCT.#1100353	402-6-653-290-000	9,796.55
HOLLYFRONTIER CORP	97033278	06/20/2017	ACCT.#1100353	402-6-653-290-000	9,544.98
HOLLYFRONTIER CORP	97036776	06/21/2017	ACCT.#1100353	402-6-653-290-000	9,311.91
HOLLYFRONTIER CORP	97036777	06/21/2017	ACCT.#1100353	402-6-653-290-000	8,775.46
HOLLYFRONTIER CORP	97040129	06/22/2017	ACCT.#1100353	402-6-653-290-000	9,319.30
HOLLYFRONTIER CORP	97040130	06/22/2017	ACCT.#1100353	402-6-653-290-000	9,452.48
<b>Vendor HOLLYFRONTIER CORP Total:</b>					<b>56,200.68</b>
<b>Vendor: JAMES DUFFEY</b>					
JAMES DUFFEY	CC015983	06/26/2017	NMAC CONF/06/21/17-06/2	401-6-611-225-000	518.96
JAMES DUFFEY	CC015983	06/26/2017	NMAC CONF/06/21/17-06/2	401-6-611-226-000	231.30
<b>Vendor JAMES DUFFEY Total:</b>					<b>750.26</b>
<b>Vendor: NANCY FRAM</b>					
NANCY FRAM	CC015991	06/29/2017	LEASE/110 E. MESCALERO R	635-6-682-375-000	10,000.00
<b>Vendor NANCY FRAM Total:</b>					<b>10,000.00</b>
<b>Vendor: NEOPOST USA INC</b>					
NEOPOST USA INC	11643363-3	06/18/2017	ACCT.#7900011001689986	401-6-619-339-000	3,021.90
<b>Vendor NEOPOST USA INC Total:</b>					<b>3,021.90</b>

Expense Approval Register

Packet: APPKT00254 - CHECK RUN/06/30/17

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: NEW MEXICO COUNTY INSURANCE AUTHORITY</b>					
NEW MEXICO COUNTY INSU	LE000422	06/28/2017	CUSTOMER ID #3	401-6-619-313-000	4,449.29
<b>Vendor NEW MEXICO COUNTY INSURANCE AUTHORITY Total:</b>					<b>4,449.29</b>
<b>Vendor: NEW MEXICO GAS COMPANY INC</b>					
NEW MEXICO GAS COMPAN	CC016001	06/21/2017	ACCT.#075706312-0781188-	412-8-815-341-000	37.31
NEW MEXICO GAS COMPAN	CC016007	06/26/2017	ACCT.#076281612-0786941-	401-6-693-341-000	21.18
<b>Vendor NEW MEXICO GAS COMPANY INC Total:</b>					<b>58.49</b>
<b>Vendor: NM DEPARTMENT OF TRANSPORTATION</b>					
NM DEPARTMENT OF TRANS	CC016003	06/29/2017	OVERPAYMENT/CONTRACT #	631-4-402-646-000	9,908.84
<b>Vendor NM DEPARTMENT OF TRANSPORTATION Total:</b>					<b>9,908.84</b>
<b>Vendor: PENASCO SOIL &amp; WATER CONSERVATION</b>					
PENASCO SOIL & WATER CO	CC015990	06/27/2017	ANNUAL ALLOCATION	403-8-851-473-000	1,000.00
<b>Vendor PENASCO SOIL &amp; WATER CONSERVATION Total:</b>					<b>1,000.00</b>
<b>Vendor: ROBERT CORN</b>					
ROBERT CORN	CC015988	06/27/2017	NMAC CONF/06/21/17-06/2	401-6-611-225-000	648.02
ROBERT CORN	CC015988	06/27/2017	NMAC CONF./06/21/17-06/2	401-6-611-226-000	235.80
<b>Vendor ROBERT CORN Total:</b>					<b>883.82</b>
<b>Vendor: ROSWELL W.F.L.</b>					
ROSWELL W.F.L.	BA#12	06/30/2017	JUVENILE JUSTICE CONTINU	631-8-885-267-000	70.00
ROSWELL W.F.L.	WT#12	06/30/2017	JUVENILE JUSTICE GRANT	631-8-885-267-000	150.00
<b>Vendor ROSWELL W.F.L. Total:</b>					<b>220.00</b>
<b>Vendor: SOUTHWESTERN PUBLIC SERVICE CO</b>					
SOUTHWESTERN PUBLIC SER	CC015992	06/21/2017	ACCT.#54-3943811-2	452-8-832-341-000	167.10
SOUTHWESTERN PUBLIC SER	CC015993	06/22/2017	ACCT.#54-3949442-7	401-6-645-341-000	1,370.10
SOUTHWESTERN PUBLIC SER	CC015993	06/22/2017	ACCT.#54-3949442-7	401-6-692-341-000	618.52
SOUTHWESTERN PUBLIC SER	CC015993	06/22/2017	ACCT.#54-3949442-7	401-6-692-341-000	7,001.51
SOUTHWESTERN PUBLIC SER	CC015994	06/22/2017	ACCT.#54-3943782-6	412-8-815-341-000	109.55
SOUTHWESTERN PUBLIC SER	CC015994	06/22/2017	ACCT.#54-3943785-9	412-8-815-341-000	74.41
SOUTHWESTERN PUBLIC SER	CC015995	06/19/2017	ACCT.#54-3943772-4	402-6-653-243-000	32.64
SOUTHWESTERN PUBLIC SER	CC015996	06/23/2017	ACCT.#54-3943607-4	401-7-751-341-000	120.29
SOUTHWESTERN PUBLIC SER	CC015997	06/21/2017	ACCT.#54-0010784288-9	412-8-815-341-000	131.10
SOUTHWESTERN PUBLIC SER	CC015998	06/19/2017	ACCT.#54-3943703-1	402-6-653-243-000	26.40
SOUTHWESTERN PUBLIC SER	CC015999	06/19/2017	ACCT.#54-3943686-9	402-6-653-243-000	29.77
SOUTHWESTERN PUBLIC SER	CC016000	06/22/2017	ACCT.#54-8936266-1	412-8-815-341-000	31.13
<b>Vendor SOUTHWESTERN PUBLIC SERVICE CO Total:</b>					<b>9,712.52</b>
<b>Vendor: WILL CAVIN</b>					
WILL CAVIN	CC015989	06/26/2017	NMAC CONF./06/19/17-06-2	401-6-611-225-000	454.52
WILL CAVIN	CC015989	06/26/2017	NMAC CONF/06/19/17-06/2	401-6-611-226-000	235.80
<b>Vendor WILL CAVIN Total:</b>					<b>690.32</b>
<b>Grand Total:</b>					<b>135,725.63</b>



**Fund Summary**

Fund	Expense Amount
401 - GENERAL FUND	19,267.22 ✓
402 - ROAD FUND	77,031.63 ✓
403 - FARM & RANGE FUND	2,000.00 ✓
412 - SIERRA VOLUNTEER FIRE FND	6,245.03
452 - FLOOD CONTROL	167.10
631 - OTHER GRANTS & CONTRACTS	15,078.84
635 - EMERGENCY/CAPITAL OUTLAY	15,925.81 ✓
650 - DETENTION CONSTRUCTION PJ	10.00
<b>Grand Total:</b>	<b>135,725.63</b>

**Account Summary**

Account Number	Account Name	Expense Amount
401-6-611-225-000	PER DIEM EXPENSE	1,621.50
401-6-611-226-000	MILEAGE REIMBURSEME	702.90
401-6-619-313-000	TORT LIABILITY INSURAN	4,449.29
401-6-619-339-000	POSTAGE/FREIGHT	3,021.90
401-6-645-341-000	UTILITIES	1,370.10
401-6-692-341-000	UTILITIES	7,620.03
401-6-693-341-000	UTILITIES	21.18
401-7-741-225-000	PER DIEM EXPENSE	97.48
401-7-741-226-000	MILEAGE REIMBURSEME	242.55
401-7-751-341-000	UTILITIES	120.29
402-6-653-104-000	TEMPORARY SALARIES	1,963.44
402-6-653-223-000	VEHICLE FUELS	14,528.42
402-6-653-243-000	HIGHWAY LIGHTS 2002	88.81
402-6-653-251-000	RENTALS	4,250.28
402-6-653-290-000	PAVING PROJECTS-COOP	56,200.68
403-8-851-471-000	BORDER S&WCD #588	1,000.00
403-8-851-473-000	PENASCO S&WCD #590	1,000.00
412-8-815-341-000	UTILITIES	383.50
412-8-815-375-000	NMFA PAYMENTS	5,861.53
452-8-832-341-000	UTILITIES	167.10
631-4-402-646-000	REIMB. OTHER GOVTS.	9,908.84
631-8-885-267-000	OTHER CONTRACT SERVI	5,170.00
635-6-671-401-000	ROSWELL - EMERGENCY	5,925.81
635-6-682-375-000	LEASE PURCHASES	10,000.00
650-6-684-228-000	TRANSPORT PRISONERS	10.00
<b>Grand Total:</b>		<b>135,725.63</b>

**Project Account Summary**

Project Account Key	Expense Amount
**None**	135,725.63
<b>Grand Total:</b>	<b>135,725.63</b>







Chaves County, NM

# Expense Approval Register

Account: APPKT00256 - CHECK RUN/06/30/17/680

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: CHAVES COUNTY TREASURER					
CHAVES COUNTY TREASURE	CC016009	06/30/2017	TRANSFER RESTRICTIVE HEAL	680-4-408-781-000	28,817.53
			Vendor CHAVES COUNTY TREASURER Total:		28,817.53
			Grand Total:		28,817.53

**Fund Summary**

Fund	Expense Amount
680 - RESTRICT.HEALTH SERVICES	28,817.53
<b>Grand Total:</b>	<b>28,817.53</b>

**Account Summary**

Account Number	Account Name	Expense Amount
680-4-408-781-000	permanent transfer	28,817.53
	<b>Grand Total:</b>	<b>28,817.53</b>

**Project Account Summary**

Project Account Key	Expense Amount
**None**	28,817.53
<b>Grand Total:</b>	<b>28,817.53</b>

~~Approved For Payment~~  
*Abdul Baze*



Chaves County, NM

# Expense Approval Register

Packet: APPKT00259 - CHECK RUN/06/30/17

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: CHARLOTTE ANDRADE					
CHARLOTTE ANDRADE	CC015987-1	06/27/2017	NMAC CONF/06/18/17-06/2	401-7-741-226-000	242.55
			<b>Vendor CHARLOTTE ANDRADE Total:</b>		<u>242.55</u>
			<b>Grand Total:</b>		<u><u>242.55</u></u>

**Fund Summary**

Fund	Expense Amount
401 - GENERAL FUND	242.55
<b>Grand Total:</b>	<b>242.55</b>

**Account Summary**

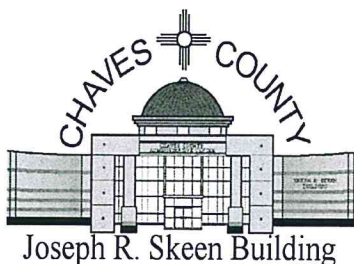
Account Number	Account Name	Expense Amount
401-7-741-226-000	MILEAGE REIMBURSEME	242.55
	<b>Grand Total:</b>	<b>242.55</b>

**Project Account Summary**

Project Account Key	Expense Amount
**None**	242.55
<b>Grand Total:</b>	<b>242.55</b>

A handwritten signature in blue ink is written over a rectangular stamp. The stamp contains the text "APPROVED FOR PAYMENT" in a bold, sans-serif font. The signature is a cursive-style name, possibly "C. Kelly", written in blue ink.

Dave Kunko  
 #1 St. Mary's Place  
 PO Box 580  
 Roswell, NM 88203  
 Phone: 575-624-6614  
 Fax: 575-624-6523  
 Email: coclerk@co.chaves.nm.us



- James W. Duffey • District 1
- T Calder Ezzell Jr • District 2
- Jeff Bilberry • District 3
- Robert B. Corn • District 4
- William E. Cavin • District 5

## Chaves County Clerk Summary Report - 06/01/2017-06/30/2017

<b>CLERK FEES (EQUIPMENT)</b> .....	\$	<b>6,874.00</b>
<b>GEN CLERK'S FEES</b> .....	\$	<b>18,355.53</b>
<b>LIQUOR LICENSE</b> .....	\$	<b>750.00</b>
<b>CHILDREN'S TRUST FUND</b> .....	\$	<b>720.00</b>
<b>PROBATE</b> .....	\$	<b>374.00</b>
<b>PHOTOCOPIES</b> .....	\$	<b>1,353.00</b>
<b>GOVT GROSS RECEIPTS TAX</b> .....	\$	<b>143.61</b>
<b>TOTAL AMOUNT:</b>	<b>\$</b>	<b>28,570.14</b>

**TOTAL DOCUMENTS FILED            812**

**NEW MARRIAGE LICENSES            48**

**NEW PROBATES                        9**

**NEW SURVEYS                         8**

**NEW PLATS                             1**

**NEW VOTERS                         110**

**VOTER CHANGES                 437**



# June 2017 P-Card Report

Account	Department	Item Total
401-2-200 Total	Benefit Source (Payroll)	\$8,754.17
401-6-611 Total	Commissioners	\$1,531.12
401-6-612 Total	County Manager	\$1,217.22
401-6-613 Total	Human Resources	\$1,868.40
401-6-614 Total	Safety	\$158.88
401-6-616 Total	Fire & Emergency Services	\$2,021.96
401-6-621 Total	Public Works	\$3,979.01
401-6-622 Total	Information Technology	\$4,470.04
401-6-624 Total	Planning & Zoning	\$3,251.01
401-6-625 Total	Purchasing	\$173.38
401-6-631 Total	Finance Department	\$1,935.71
401-6-632 Total	Community Development	\$49.70
401-6-641 Total	Detention Administration	\$2,595.72
401-6-642 Total	Adult Detention	\$2,538.75
401-6-645 Total	Juvenile CCJD	\$3,662.90
401-6-691 Total	Facility Maintenance	\$14,170.61
401-6-692 Total	Courthouse Maintenance	\$8,053.51
401-6-693 Total	Facility Maintenance. Health Dept.	\$1,515.80
401-6-694 Total	Facility Maintenance. CC Road Dept.	\$45.44
401-6-696 Total	Operating Expense - CCDC	\$9,230.84
401-6-699 Total	St. Mary Complex	\$537.65
401-7-721 Total	Clerk Admin	\$914.07
401-7-722 Total	Clerk Bureau Elec.	\$894.78
401-7-731 Total	Assessor Admin	\$473.11
401-7-732 Total	Assessor Appraisal	\$10.00
401-7-741 Total	Treasurer Dept.	\$954.49
401-7-751 Total	Sheriff Admin	\$10,333.40
401-7-752 Total	Sheriff Patrol & Investigation	\$2,322.95
402-6-651 Total	Road Admin	\$7,646.17
402-6-652 Total	Road Shop	\$1,768.19
402-6-653 Total	Road Construction & Maintenance	\$18,749.48
407-8-811 Total	Dunken FD	\$904.48
408-8-812 Total	East Grand Plains FD	\$734.41
409-8-813 Total	Penasco FD	\$3,092.05
410-8-816 Total	Midway FD	\$4,754.08
410-8-828 Total	Midway FD	\$3,711.85
411-8-814 Total	Berrendo FD	\$17,822.08
411-8-828 Total	Berrendo FD	\$3,175.50
412-8-815 Total	Sierra FD	\$5,366.57

<b>412-8-828 Total</b>	Sierra FD	\$7,701.27
<b>413-8-818 Total</b>	Rio Felix FD	\$514.26
<b>414-8-819 Total</b>	Fire District #8	\$1,312.32
<b>427-6-638 Total</b>	Indigent	\$78.23
<b>430-7-753 Total</b>	Law Enforcement	\$1,612.11
<b>432-7-761 Total</b>	DWI	\$1,941.33
<b>432-7-762 Total</b>	DWI	\$25.15
<b>432-7-765 Total</b>	DWI	\$16.07
<b>432-7-766 Total</b>	DWI	\$720.00
<b>435-6-643 Total</b>	Court Services	\$25.99
<b>452-8-832 Total</b>	Flood Dept.	\$7,716.49
<b>620-7-725 Total</b>	Clerk	\$1,334.98
<b>628-7-733 Total</b>	Assessor	\$46.64
<b>631-8-886 Total</b>	Other Grant's & Contracts	\$42.23
<b>631-8-889 Total</b>	Other Grant's & Contracts	\$17,614.70
<b>650-6-684 Total</b>	CCDC Construction Fund	\$31,259.31
<b>670-6-671 Total</b>	Internal Services	\$5,835.43
<b>Grand Total</b>		\$233,185.99



**Britt Snyder, Sheriff**  
jbsnyder@co.chaves.nm.us

## Sheriff's Monthly Statistics Report June 2017

Commission Meeting: July 19, 2017

<u>Total Number of Arrests:</u>	<u>109</u>
Adult:	108
Juvenile:	1

<u>Total Number of DWI's:</u>	<u>12</u>
-------------------------------	-----------

<u>Total Number of Arrest Citations:</u>	<u>13</u>
Adult:	9
Juvenile:	4

<u>Total Number of Traffic Citations:</u>	<u>143</u>
---	------------

<u>Total Number of Accident Reports:</u>	<u>8</u>
--	----------

CCSO Mileage Report  
June 2017

Unit #	Year	Make	Model	Assigned to	Mileage Beg.	Mileage End	Total
901	2016	Ford	F-250 Crew Cab	Vasquez, Baldo	41296	43949	2653
903	2014	Ford	F-150	Serna, Jimmy (AC)	41025	42281	1256
905	2017	Ford	F-150	Ouilllette, Scott (NEW)	1807	3645	1838
907	2011	Ford	F-250	Spare	202300	202750	450
908	2013	Ford	Taurus	Whitzel, David	114605	117321	2716
909	2010	Ford	F-150	Hite, Laura (AC)	117019	117684	665
910	2014	Ford	F-150 4x4	Baker, Shane	38552	39520	968
911	2016	Ford	Expedition 4x4	Mason, James	21681	23153	1472
912	2016	Ford	Expedition 4x4	Ramirez, Hector	28050	29340	1290
913	2016	Ford	Expedition 4x4	Ray, Mike	24247	25953	1706
915	2008	Dodge	Charger	Ornelas, Daniel	81785	82127	342
918	2006	Ford	Van	Transport	105604	105966	362
919	2009	Ford	Crown Victoria	Chavez, Rebecca	139633	140017	384
920	2008	Ford	Crown Victoria	Valderaz, Raul	77505	77860	355
921	2013	Ford	Taurus	Padilla, Olivia	100713	102744	2031
923	2005	Ford	F-150	Perham, Doug	97102	97366	264
928	2010	Dodge	Van	Transport	137357	139269	1912
929	2013	Ford	Explorer	Perez, Agustin	45776	46677	901
930	2014	Ford	Taurus	Wilson, Maria	27075	27702	627
931	2008	Ford	Crown Victoria	Herrington, Mike	107495	107622	127
933	2017	Ford	Explorer	Childress, Colter	600	2747	2147
934	2017	Ford	Explorer	Drake, Charles	1801	4362	2561
935	2017	Ford	Explorer	Covarrubias, Allan	480	3320	2840
937	2015	Chevy	Caprice	Hohle, Doug	40075	41150	1075
938	2015	Chevy	Caprice	Hardy, Travis	51190	52245	1055
939	2015	Chevy	Caprice	Seely, Will	40252	42215	1963
942	2011	Ford	Crown Victoria	Stephenson, Landon	106215	107257	1042
943	2014	Ford	Taurus	Sanchez, Jacob	47014	47801	787
944	2014	Ford	Taurus	Ramirez, Giovanni	65113	67012	1899
945	2014	Ford	Taurus	Silvas, Pedro	58834	60241	1407
946	2014	Ford	Taurus	Parmer, Jeromy	71145	73247	2102
947	2013	Chevy	Tahoe	Snyder, Britt	35318	35961	643
951	2010	Ford	Crown Victoria	McDaniel, Dallas	64100	64495	395
952	2010	Ford	Expedition	Ramirez, Joel	126655	126872	217
953	2010	Ford	Expedition	Clark, Todd	111620	112820	1200
955	2013	Ford	Focus	Serrano, Agustin (Civil)	60740	61976	1236
956	2014	Ford	Taurus	Bradshaw, David	66153	69300	3147
957	2014	Ford	Taurus	Shannon, Mike	80926	83080	2154
960	2007	Ford	Crown Victoria	Sedillo, Tony	78086	79340	1254
962	2015	Dodge	Caravan	Transport	67049	68599	1550
963	2007	Ford	Crown Victoria	Beagles-Clark, Amanda	137704	139347	1643
<b>TOTAL:</b>							<b>54636</b>

**CHAVES COUNTY  
ROAD DEPARTMENT**  
1505 East Brasher Road  
Roswell, New Mexico 88203  
Phone: 575-624-6610  
Fax: 575-627-4360



**COMMISSIONERS**  
James W. Duffey · District 1  
T. Calder Ezzell Jr. · District 2  
Jeff Bilberry · District 3  
Robert Corn · District 4  
William E. Cavin · District 5

**Road Operations Director**  
Joe E. West

**County Manager**  
Stanton L. Riggs

**June 2017**

MAN-HOURS	7,502.50	
MANPOWER COST		\$216,443.87
MAN-HOURS ON ROAD PROJECTS	6,200.50	
MANPOWER COST ON ROAD PROJECTS		\$181,279.04
MILES BLADED	130.00	
MILES MOWED	412.75	
VEHICLE MILEAGE and OFF-ROAD HOURS	5,141.85	
VEHICLE AND EQUIPMENT COSTS		\$191,657.54
GALLONS WATER HAULED	171,325.00	
COST OF CITY WATER		\$77.46
COST OF PRIVATE BILLED WATER		\$0.00
MATERIAL HAULED (cubic yards)		
CHIPS USED ON ROAD PROJECTS	3,650.00	\$60,370.40
BASE COURSE USED ON ROAD PROJECTS	440.00	\$1,469.60
COLD MIX USED ON ROAD PROJECTS	108.00	\$7,560.00
FINES USED ON ROAD PROJECTS	0.00	\$0.00
MILLINGS	0.00	\$0.00
PIT RUN USED ON ROAD PROJECTS	0.00	\$0.00
RIP RAP USED ON ROAD PROJECTS	0.00	\$0.00
ROAD OIL		\$265,221.42
PRIMER		\$0.00
DEMURRAGE		\$0.00
GAS (gallons)	2059.80	\$4,206.53
DIESEL (gallons)	4880.70	\$9,442.66
GAS - Dunken (gallons)	186.60	\$380.78
DIESEL - Dunken (gallons)	735.90	\$1,007.99
COST OF ROADWORK		\$722,673.41
COST OF SOLID WASTE		\$10,289.37

*Joe E. West*  


---

**JOE E. WEST**  
**ROAD OPERATIONS DIRECTOR**