



SEPTEMBER 20, 2018

The Board of Chaves County Commissioners held their Regular Commission meeting in the Commission Chamber of the Joe Skeen Building, #1 St. Mary's Place in Roswell, New Mexico. Chairman Corn called the meeting to order at 9:00a.m. Commissioner Cavin led the pledge and Commissioner Ezzell led in prayer. Those present were Commissioners Bilberry, Duffey, Ezzell, Corn and Cavin. Also present were County Manager Stan Riggs, Public Services Director Bill Williams, Sheriff Britt Snyder, County Treasurer Charlotte Andrade, County Assessor Mark Willard, Finance Director Joe Sedillo, County Clerk Dave Kunko, news media, staff and guests.

MINUTES

Commissioner Bilberry moved to approve the Minutes from August 15, 2018 and September 4, 2018. Commissioner Cavin seconded the motion. A voice vote was unanimous and the motion carried.

AGENDA

Chairman Corn stated the Closed Session was being moved to the first item on the agenda.

CLOSED SESSION PURSUANT TO SECTION 10-15-1 (H) (5) FOR COLLECTIVE BARGAINING AND 10-15-1 (H) (7) TO DISCUSS THREATENED OR PENDING LITIGATION

Commissioner Duffey moved to go into closed session pursuant to Section 10-15-1 (H) (5) for Collective Bargaining and Section 10-15-1 (H) (7) to discuss threatened or pending litigation at 9:04 am. Commissioner Cavin seconded the motion. All 5 Commissioners voted yes to closing in a roll call vote. At approximately 9:26 Commissioner Duffey moved to come out of closed session and stated the items discussed during the closed session were limited to those mentioned in the motion for closure and no action was taken. Commissioner Ezzell seconded the motion. All 5 Commissioners voted yes in a roll call vote.

AGREEMENTS AND RESOLUTIONS

AGREEMENTS A-18-007, A-18-008 AND A-18-009 WITH NMDFA FOR LEGISLATIVE APPROPRIATIONS

Georgianna Hunt explained that Agreement A-18-007 is NMDFA Appropriation No. 18-C2467 in the amount of \$246,800.00 for the purpose of planning, designing, constructing, purchasing, equipping and installing an elevator in the Chaves County Courthouse. Agreement A-18-008 is NMDFA Appropriation No. 18-C2468 in the amount of \$220,000.00 to acquire land for and to plan, design, purchase, construct, install and equip a digital trunk radio system, including site improvements and related facilities in Chaves County. Agreement A-18-009 is NMDFA Appropriation No. 18-C2469 in the amount of \$100,000.00 for the purchase and equipping handicapped accessible vans for the Southeastern New Mexico Veteran's Transportation Network. Bill Williams stated the Community Development Block Grant (CDBG) approved an additional \$238,528.00 for the elevator at the Chaves County Courthouse. Commissioner Duffey moved to approve Agreements A-18-007, A-18-008 and A-18-009. Commissioner Cavin seconded the motion. A voice vote was unanimous and the motion carried.

AGREEMENT A-18-011 RATIFICATION OF AMEDEMMENT #1 TO AGREEMENT A-18-011 WITH NMCYFD

Lucia Serrano stated this Agreement is for Ratification of Amendment #1 to A-18-011. This agreement would amend the budget billing for the Alternative Education Program to correspond with the RISD School Calendar. Commissioner Duffey moved to approve Agreement A-18-011. Commissioner Bilberry seconded the motion. A voice vote was unanimous and the motion carried.

AGREEMENT A-18-048 WITH ROBERT D. SORENSON FOR PROFESSIONAL SERVICES

Stan Riggs stated that Robert D. Sorenson is developing a custom multi-tiered role-based solution software for the IHC program. The current software is obsolete and difficult to use. Chaves County will own this software. Commissioner Cavin moved to approve Agreement A-18-048. Commissioner Bilberry seconded the motion. Commissioner Ezzell asked what other Counties were

doing. Mr. Riggs stated they were using either excel or mainframes. If this turns out to be a good system we may be able to re-coop the cost. A voice vote was unanimous and the motion carried.

AGREEMENT A-18-049 COLLECTIVE BARGAINING AGREEMENT WITH INTERNATIONAL UNION OF POLICE ASSOCIATION

Mr. Riggs stated over the last several months Chaves County has been negotiating with the International Union of Police Association (IUPA). An agreement has been reached and approved by the IUPA. Staff recommends approval. Commissioner Duffey moved to approve Agreement A-18-049. Commissioner Cavin seconded the motion. A voice vote was unanimous and the motion carried.

RESOLUTION R-18-032 DELETION OF PROPERTY

Lucia Serrano stated approval of this resolution would allow staff to remove the attached list of items from the inventory. Commissioner Duffey moved to approve Resolution R-18-032. Commissioner Bilberry seconded the motion. A voice vote was unanimous and the motion carried.

RESOLUTION R-18-033 BUDGET ADJUSTMENT

Anabel Barraza explained that budget adjustments are necessary due to an EMS Grant, A Keep Chaves County Beautiful Grant and printer lease allocations. Commissioner Cavin moved to approve Resolution R-18-033. Commissioner Bilberry seconded the motion. A voice vote was unanimous and the motion carried.

RESOLUTION R-18-034 ORDERING THE COUNTY ASSESSOR TO IMPOSE THE 2018 CERTIFIED TAX RATES

Mr. Riggs explained that each year the County Commission receives a Certificate of Tax Rates from DFA in September. The Commission is required by statute to issue a written order imposing the tax rate set on the net taxable value of property. A resolution ordering the County Assessor to impose the rates must be approved each year. These rates are set by DFA. Commissioner Cavin moved to approve Resolution R-18-034. Commissioner Bilberry seconded the motion. A voice vote was unanimous and the motion carried.

ITB'S AND RFP'S

RFP-18-3 JANITORIAL SERVICES

Sandra Rodriguez stated Chaves County received proposals from 4 companies for janitorial services. Staff recommends award to the highest ranking proposal as determined by the evaluation committee. The highest ranking proposal is from SMI Facility Services from Albuquerque. Commissioner Bilberry stated Quality Janitorial's proposal ranked second and he was curious how an out of town company was ranked higher by one point. Sandra Rodriguez stated the difference was the cost. She stated they were almost \$1,000.00 per month higher. They allowed Quality Janitorial to address the proposal. There was additional discussion about the contract being negotiable and the scoring criteria. Commissioner Cavin moved to table RFP-18-3 for Janitorial Services. Commissioner Bilberry seconded the motion. A voice vote was unanimous and the motion carried.

OTHER BUSINESS

PERMISSION TO PUBLISH FOR A PUBLIC HEARING REGARDING ORDINANCE NO. O-008 RELATING TO THE CHAVES COUNTY PERSONNEL POLICY

Stan Riggs stated staff is requesting permission to advertise for public hearing Revision #22 to Ordinance O-008 to be held on Thursday, October 18th during the Regular Chaves County Commission Meeting at 9:00am. Commissioner Cavin moved to approve permission to publish for public hearing Revision #22 to Ordinance O-008. Commissioner Ezzell seconded the motion. A voice vote was unanimous and the motion carried.

NEW MEXICO COUNTIES 2019 LEGISLATIVE PRIORITIES

New Mexico Counties(NMC) has requested that all Counties approve the NMC's 2019 Legislative Priorities. Commissioner Cavin moved to approve the NMC's List of Legislative Priorities. Commissioner Duffey seconded the motion. A voice vote was unanimous and the motion carried.

APPROVE JOB SPECIFICATION FOR ADMINISTRATIVE SERVICES MANAGER

Stan Riggs stated the Administrative Services Manager will replace the current title of Detention Case Manager. Additional duties will be added to the position and it will remain in the same place on the wage chart. Commissioner Duffey moved to approve the job specification. Commissioner Ezzell seconded the motion. A voice vote was unanimous and the motion carried.

LEASE FOR (2) 770G MOTOR GRADERS

Sandra Rodriguez explained that the Road Department will be replacing 2 motor graders in November 2018. She stated the contract would be through CES with 4 Rivers Equipment. The monthly lease payments will be \$3,600 each. Commissioner Duffey moved to approve the lease with option to buy 2 770G Motor Graders. Commissioner Bilberry seconded the motion. A voice vote was unanimous and the motion carried.

APPROVAL OF CHECKS

Commissioner Duffey moved to approve checks in the amount of \$2,121,824.94. Commissioner Ezzell seconded the motion. A voice vote was unanimous and the motion carried.

APPROVAL OF REPORTS

Commissioner Bilberry moved to approve the reports for the period. Commissioner Duffey seconded the motion. A voice vote was unanimous and the motion carried.

UNSCHEDULED COMMUNICATIONS

Rita Kane Doerhoefer thanked Chaves County Staff for their help with the Keep Chaves County Beautiful Grant and the Road Department for their work at Cumberland Park. They did a great job and it looks very nice.

MANAGER'S COMMUNICATIONS

Mr. Riggs stated there will be a special meeting Monday September 24th with BLM at 1:00 in the Commission Chamber. He mentioned a County Picnic on September 26th from 11:30 to 1:30 behind the County Building. He stated Marlin Johnson would be leaving October 1st. He thanked Marlin for all his hard work. The County will be closed on October 1st for the Fair Parade.

COMMISSIONER'S COMMUNICATIONS

Commissioner Ezzell mentioned an email from Joe Sedillo on gross receipts tax and asked if he had anything to share. Joe stated an odd thing has happened and the County was up 18% year to date in gross receipts, but we are down compared to last year in taxable gross receipts about 1.5 million dollars. When broken down by industry it is really strange. Construction is down 4.7 million dollars and construction does fluctuate, but this a lot of money. Manufacturing is up 1 million and retail is down \$455,000.

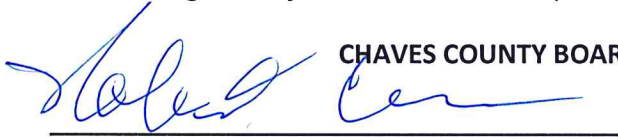
Commissioner Duffey told Marlin he would be missed and that he has done a good job. The Eastern New Mexico State Fair is coming up so come out and participate. He stated we have a bad illegal dumping problem in Chaves County. Please be mindful and proud of our community. If anyone wants to participate in purchasing an animal, please let him know.

Commissioner Bilberry was thankful for the recent rain. He also thanked the Elected Officials and staff. He stated the email from the sheriff on the legalization of marijuana in Colorado is a real eye opener. He thanked our legislators and Marlin Johnson.

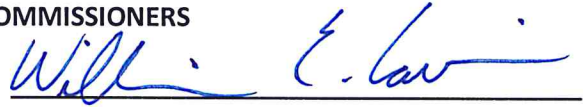
Commissioner Cavin agreed with the other Commissioners and told Marlin he would be missed. He thanked Bill Williams and staff for a great job with the CDBG funding. We have the greatest County in the Country and God Bless America.

Chairman Corn stated we were on the right path to get the elevator issue resolved. It is a busy time with school underway, the County Fair and the election. He thanked everyone for coming to the meeting.

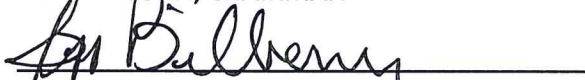
The meeting was adjourned at 10:21 a.m. pending the signature of documents.



ROBERT CORN, CHAIRMAN

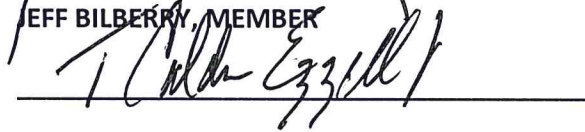


WILLIAM E. CAVIN, VICE CHAIRMAN



JEFF BILBERRY, MEMBER

JAMES DUFFEY, MEMBER



T. CALDER EZZELL JR., MEMBER

ATTEST: 

DAVE KUNKO, COUNTY CLERK

