

**CHAVES COUNTY BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING AGENDA**

December 18, 2018 –9:00 a.m.

**Chaves County Administrative Center – Joseph R. Skeen Building
Commission Chambers - #1 St. Mary's Place**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

DETERMINATION OF QUORUM

APPROVAL OF MINUTES

PRESENTATIONS: EMPLOYEE LONGEVITY PINS

EMPLOYEE RETIREMENT PLAQUES

CARING CITIZEN- BOB WOOLEY

PROCLAMATIONS

AGENDA ITEMS

A. PUBLIC HEARINGS

1. Subdivision Case SD 2018-02 Vacation of Right-of-Way in Las Lomas Subdivision
2. Subdivision Case SD 2018-04 Vacation of Overhead Utility Easement in Sun Valley Subdivision
3. Ordinance No. O-102 An Ordinance Adopting a County Hold Harmless Gross Receipts Tax

B. AGREEMENTS AND RESOLUTIONS

4. Resolution R-18-045 Deletion of Property & Proposed Disposition
5. Resolution R-18-046 Budget Adjustment Resolution
6. Resolution R-18-047 Revision No 8 of the Chaves County Road Policy R-70-37

C. RFP/ITB's

7. **A.** ITB-18-6 Hobson Road Improvements Phase 1, Intersection Improvements Project
B. Agreement A-18-051 between Chaves County and Constructors, Inc., for Hobson Road Improvements Phase 1
8. ITB-18-7 Veterans Vans

D. OTHER BUSINESS

9. 2019 Chaves County Annual Road Hearing Schedule
10. Permission to Publish for a Public Hearing Regarding Potential Low-Income Tax Rebate Ordinance

APPROVAL OF CHECKS

APPROVAL OF REPORTS

**UNSCHEDULED COMMUNICATIONS LIMITED TO THREE MINUTES PER VISITOR, AND SHALL NOT EXCEED A TOTAL OF 15 MINUTES
NO FORMAL ACTION TAKEN BY COMMISSION**

- **COUNTY MANAGERS' COMMUNICATIONS**
- **COMMISSIONER'S COMMUNICATIONS**
- **SIGNATURE OF DOCUMENTS**
- **ADJOURNMENT**

If you are an individual with a disability who is in need of a reader, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing of a meeting, please contact the County Commissioner's office at 575-624-6600. This should be done at least one week prior to the meeting. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the County Commissioner's office if a summary or other type of accessible format is needed.

AGENDA ITEM: 1
MEETING DATE: December 18, 2018

Subdivision Case SD 2018-02 Vacation of
Right-of-Way in Las Lomas Subdivision

STAFF SUMMARY REPORT

ACTION REQUESTED BY: ETZ Commission

ACTION REQUESTED: The request is to vacate the 120 feet of platted alleyway west of Avenue E on the north side of Lot 5, Block 3 of Las Lomas Subdivision.

ITEM SUMMARY: The right-of-way for this portion is 20 feet in width and 120 feet in length. There appears to be no need for the County to have this right-of-way, though it will remain as a utility easement.

The ETZ Commission recommends approval with the stipulations and findings of fact.

SUPPORT DOCUMENTS: ETZ meeting minutes of 11/20/2018 (*Draft & Excerpt*), Vicinity Map, Staff Review, Application, Aerial Map, Statement of Vacation

SUMMARY BY: Marlin J. Johnson

TITLE: Planning and Zoning Director

Joe Skeen Building	Chaves County ETZ Commission	
Minutes: November 20, 2018	Meeting Minutes	Created By: Julia A. Torres

Members Present:

Royce Pancho Maples
Larry Connolly, Chairman
Harold Hobson
Neil Roe

Members Absent:

Mona Kirk
Matthew Bristol
Leroy Lang

Guests:

Margarito Rodriguez and Interpreter
Merideth Hildreth, City of Roswell Planning Office
David Randle
Judith Brown
Duanita Rich
Jim Higgins
Melissa Randle
Jolly Shackelford
Tanner Crawford
Danny Harris and Neil Jackson

Staff Present:

Marlin Johnson
Mary Rogers
Julia A. Torres

A regular meeting of the Roswell-Chaves County Extraterritorial Zoning Commission (ETZ Commission) was held at the Chaves County Administrative Center in the Commission Chambers on November 20, 2018 beginning at 5:54PM.

Chair Connolly asked for approval of the Agenda. Commissioner Hobson made a motion to move New Item #4 to the beginning of the Agenda. Commissioner Roe seconded the motion. Motion carried by a 4-0 vote.

Minutes

The minutes of the October 16, 2018 meeting were approved unanimously as submitted.

New Business

1. Case ETZ 2018-16

Request for a Special Use Permit to allow a horse training facility including racing open to the public on property described as S24 T10S R24E NW4SE4, parcel # 413905933534000000, address being 3631 Greenfield Rd., Roswell

Marlin Johnson began the Staff Report by stating that the property was located at 3631 Greenfield Road, was 40 acres in size and was zoned Rural Suburban District. This request is for a Special Use Permit to allow a horse training facility and to allow up to 12 open to the public racing events per year. Current development of the property includes horse shelters, a hay barn and an unpermitted grand stand that has begun to be constructed.

Access to the property is from North Red Bridge Road to Zinnia Road to Wrangler Road to Greenfield Road. Greenfield Road is an easement, not a county road. Surrounding zoning is Rural Suburban with parcels ranging from 5-40 acres. Some have established residences and others are undeveloped. The property to the northwest has a Special Use Permit for a bed & breakfast, and open to the public activities related to the farm. One quarter mile to the southeast, there is an approved Special Use Permit for a welding business.

The proposed development includes facilities to accommodate a horse training facility and a proposed race track. There would be parking areas for the public events that need to be graveled and/or hard surfaced per the Ordinance. Port-a-potties would be required for the public for full or partial approval of this request, unless bathrooms with septic systems were installed. It has been typical for other such facilities that "open to the public"

DRAFT

Old Business

1. SD 2018-2

Request to Vacate a portion of an alley between Avenue E and Avenue F in Block 3 within Las Lomas Subdivision, at or near 102 Avenue E

Marlin Johnson began the Staff Report by stating that this matter was continued from the October meeting. There are utilities in this portion of alley, so it will remain as a utility easement even if vacated. All parcels will continue to have legal and adequate access. There have been no objections from the public. No concerns have been expressed by other Departments. The County has no need for this road and land will be added to the taxable property. State Statute and County Ordinance allow vacations without a survey. The request will be heard by the County Board of Commissioners.

Staff recommends approval of the vacation of the alley in Block 3 of Las Lomas Subdivision from Avenue E to the north-south alley with the following stipulations:

- 1.) That the vacated portion remain a utility easement; and
- 2.) That the documentation for approval be filed within twelve months;

Findings of Fact could include: the applicant owns all parcels that are affected; there have been no objections from the public; affected utility company lines and easements will be protected if and as necessary; the County has no need for this right-of-way and the land will be added to the tax rolls

Chair Connolly asked if the applicant was present.

Jolly Shackelford introduced himself as the owner of 101 Avenue E. He is proposing to build a commercial property for his construction company. He has already contacted the appropriate utility companies regarding his application to vacate the easement.

Chair Connolly asked **Mr. Shackelford** for the name of his construction company. **Mr. Shackelford** responded that it was Tee Time Builders.

Chair Connolly asked if there was anyone wishing to speak in favor of the application. Hearing no one, he then asked if there was anyone wishing to speak against the application. Nobody spoke in favor nor against the application.

Commissioner Roe made a motion to approve Case SD 2018-2 including the Conditions of Approval and Findings of Fact. Commissioner Maples seconded the motion. Motion carried by a 4-0 roll call vote. This case is scheduled to be heard by the Chaves County Board of Commissioners on December 18, 2018 at 9:00 a.m.

New Business (Continued)

2. Case SD 2018-4

Request to Vacate a portion of an overhead utility easement on the N10' of Lot 12 on the Sun Valley Subdivision, at or near 4610 Paul Ave., Roswell

Marlin Johnson began the Staff Report by stating that this request was to vacate a platted overhead utility easement that runs along the north ten feet (10') of Lot 12, Block, 6 Sun Valley Subdivision. The subject property is located at 4610 Paul Avenue. The applicant has obtained written permission from the electric company and from the cable company to vacate this easement.

DRAFT

The platted ten foot wide overhead utility easement is 190' in length and runs from the alley on the west side of the property to Paul Avenue. There appears to be no need for this easement per the affected utility companies.

No objections have been received from County Departments or from other agencies. There was a letter received by a neighbor asking for a 10 foot setback remain from any accessory structures on the property. *(A copy of that letter was given to each Commissioner before the meeting.)*

Allowing more practical development of this property by vacating this utility easement makes sense.

Staff recommends approval of this request to vacate this utility easement with the following stipulations:

- 1.) That the Statement of Vacation paperwork be filed within six months of approval;

Findings of Fact could include: the easement is not desired by the affected utility companies; it allows the applicant to develop his property without this potential interference.

Chair Connolly asked if the applicant was present.

Tanner Crawford introduced himself and stated his address at 4610 Paul Ave. He would like to vacate the 10 foot easement that is within his property. **Mr. Crawford** was aware of the letter submitted by his neighbors and was okay with their request.

Chair Connolly asked if there was anyone wishing to speak in favor of the application. Hearing no one, he then asked if there was anyone wishing to speak against the application. Nobody spoke in favor nor against the application.

Commissioner Hobson made a motion to approve Case SD 2018-4 including the Conditions of Approval with the additional Condition that a 10 foot setback remain from any accessory structures and the Findings of Fact. Commissioner Roe seconded the motion. Motion carried by a 4-0 roll call vote. This case is scheduled to be heard by the Chaves County Board of Commissioners on December 18, 2018 at 9:00 a.m.

3. Case ETZ 2018-15

Request to Rezone to Rural Suburban from Commercial on property described as Tract 2 S34 T10S R24E Rio Fuente Business Park S21-94, parcel # 4137061094383000000, address being 503 N. Atkinson Ave., Roswell

Marlin Johnson began the Staff Report by stating that the properties were located at 503 & 505 North Atkinson Avenue. 503 is 5 acres in size and 505 is 2.5 acres in size. 503 is zoned Rural Suburban and 505 is zoned Commercial District. The applicant desires to move the property line 115 feet to expand the RS property by 2/3 of an acre.

There is no minimum lot size in the Commercial District and the Commercial property is served by City water. Staff has determined that no variance is required to lessen the size of the Commercial property to a bit less than 2 acres in size.

Property to the south of the 115 foot wide adjustment is zoned Rural Suburban to the north and Commercial within the City limits to the south. As there is no change in the frontage of the Commercial property on North Atkinson, there is essentially no influence regarding the Comprehensive Plan.

STAFF REVIEW
SD 2018-02

This matter was continued from the October meeting. The subject property is located to the west of Avenue E and south of West Second Street. The request is to vacate the alley from Avenue E to the north-south alley, north of Lot 5, Block 3 of Subdivision. It is 20 feet in width and 120 feet in length.

The applicant has been advised that utility company representatives must be notified of this request prior to filing of any approved documentation. There are utilities in this portion of alley, so it will remain as a utility easement even if vacated.

All parcels will continue to have legal and adequate access.

There have been no objections from the public. No concerns have been expressed by other Departments. The County has no need for this road and land will be added to the taxable property.

State Statute and County Ordinance allow vacations without a survey. The request will be heard by the County Board of Commissioners.

Staff recommends approval of the vacation of the alley in Block 3 of Las Lomas Subdivision from Avenue E to the north-south alley with the following stipulations:

- 1.) That the vacated portion remain a utility easement; and
- 2.) That the documentation for approval be filed within twelve months;

Findings of Fact could include: the applicant owns all parcels that are affected; there have been no objections from the public; affected utility company lines and easements will be protected if and as necessary; the County has no need for this right-of-way and the land will be added to the tax rolls;



CHAVES COUNTY APPLICATION PLAT VACATION

Case Number: 50208-02 Date Received: 8-28-18 Fee: \$150⁰⁰

Applicant:

Name: Jolly Shackelfern Phone Number: 626-9686

Mailing Address: 34 Halby Cr. Roswell, NM 88201

Applicant Status: Owner of land to be vacated Owner of property contiguous to land to be vacated

Subdivision:

Name: LAS Lomas Subdivision

Location: _____

Area to be Vacated: No. of Blocks _____ No. of Lots _____ No. of Streets _____ No. of Alleys 1
Area _____ Area _____ Length _____ Length _____

Present Land Use: Vacant

Intended Use: Commercial

Present Zoning: Commercial

Utility information needed:

Current Gas Company: New Mexico Gas Current Electric Company: K-Cel

Current Water Company: BARRENDO Co-OP

I acknowledge that I have been informed of the dates, times, and locations of the Commission meetings which I or my agent must attend in regards to this vacation request.

I hereby consent to the delay of the final decision for this request beyond 35 days from submission if such delay is deemed necessary by any Commission.

[Signature]
Applicant's Signature

8-28-18
Date

County Manager's Signature (if applicable)

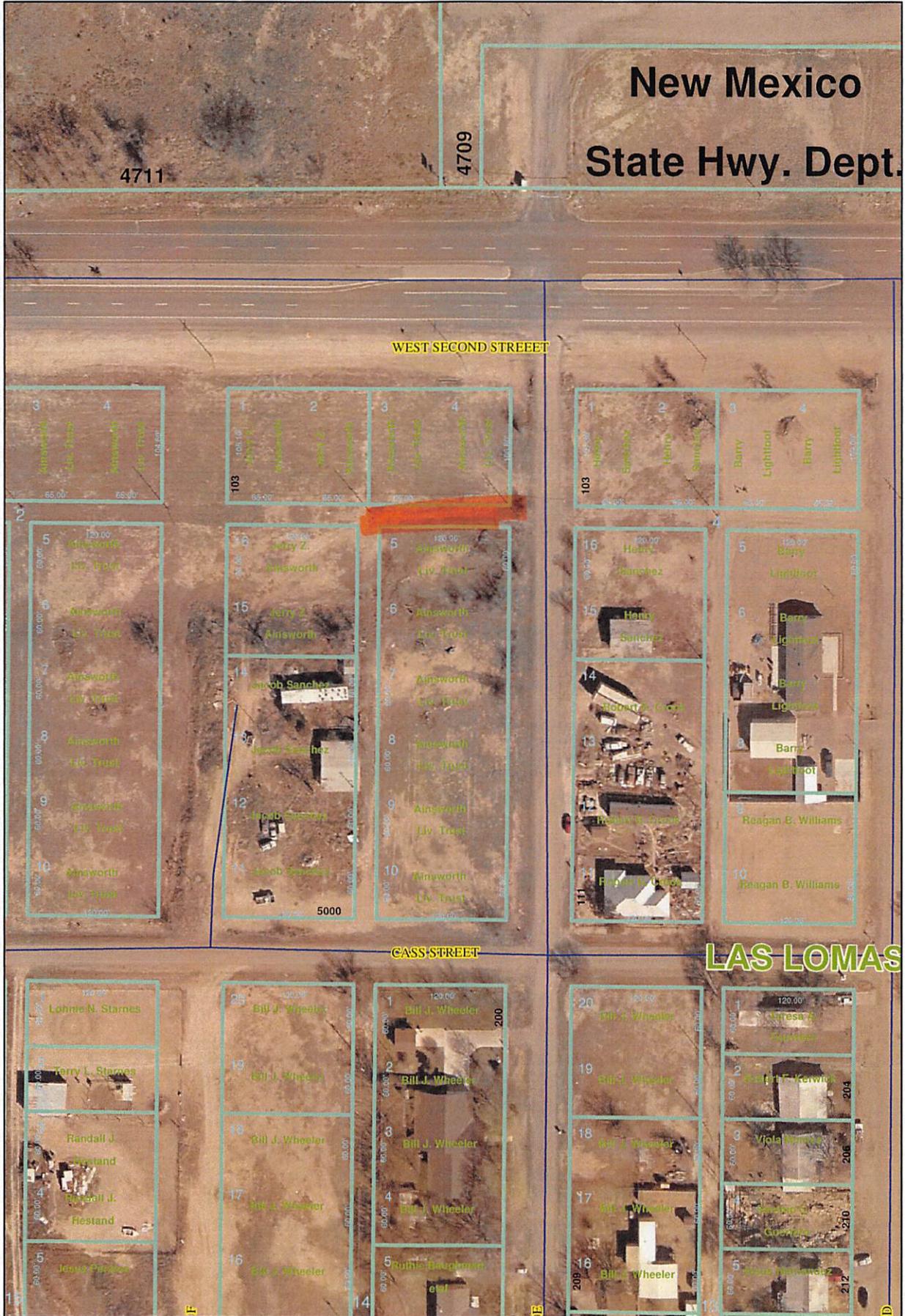
Date

Documents Included With Application:

- Acknowledged Statement
- Names and Addresses of Contiguous Property Owners
- Vicinity or Location Map
- Utility Company Signatures
- Plat or Survey Drawing
- Drainage Report (if applicable)
- Notarized Signatures of Owners of Property Within the Area to be Vacated

2/8/08 ETZ Commission - October 16, 2018 @ 5:30 PM
Board of Commissioners - October 18, 2018 @ 9AM

Aerial Map



New Mexico
State Hwy. Dept.

LAS LOMAS



Approval of the Board of Chaves County Commissioners

This is to certify that the foregoing Vacation of alley that is one hundred twenty feet (120') in length lying north of Lot 5, Block 3 in Las Lomas Subdivision, Chaves County, New Mexico, is hereby approved by the Board of Chaves County Commissioners on this _____ day of _____, 2018. (This vacated portion of alleyway will remain a utility easement.)

Chaves County Commission Chair

ATTEST

AGENDA ITEM: 2
MEETING DATE: December 18, 2018

Subdivision Case SD 2018-04 Vacation of
Overhead Utility Easement in Sun Valley Subdivision

STAFF SUMMARY REPORT

ACTION REQUESTED BY: ETZ Commission

ACTION REQUESTED: The request is to vacate the platted overhead utility along the North 10' of Lot 12, Block 6, Sun Valley Subdivision.

ITEM SUMMARY: This easement is 10 feet in width and 190 feet in length. There appears to be no need for this easement and the affected utilities have given approval.

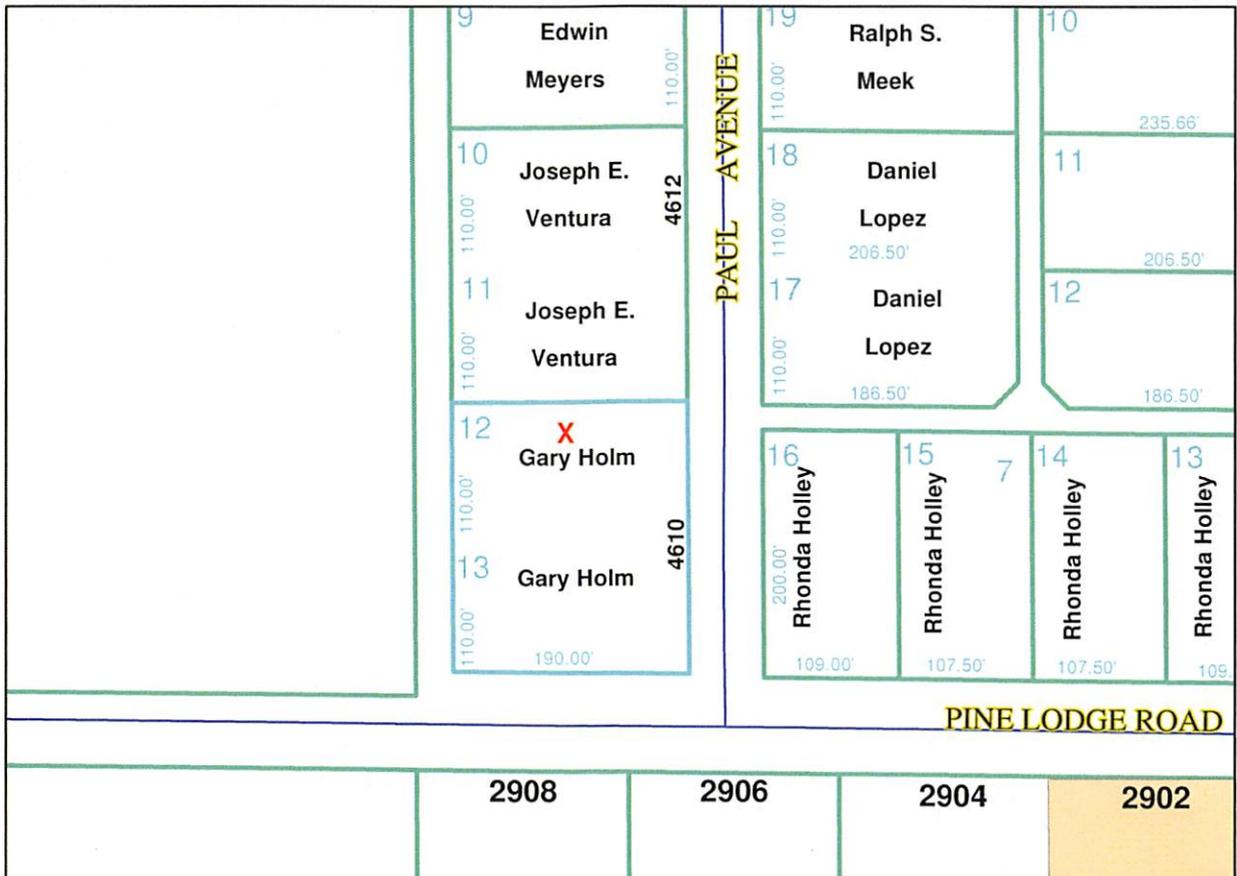
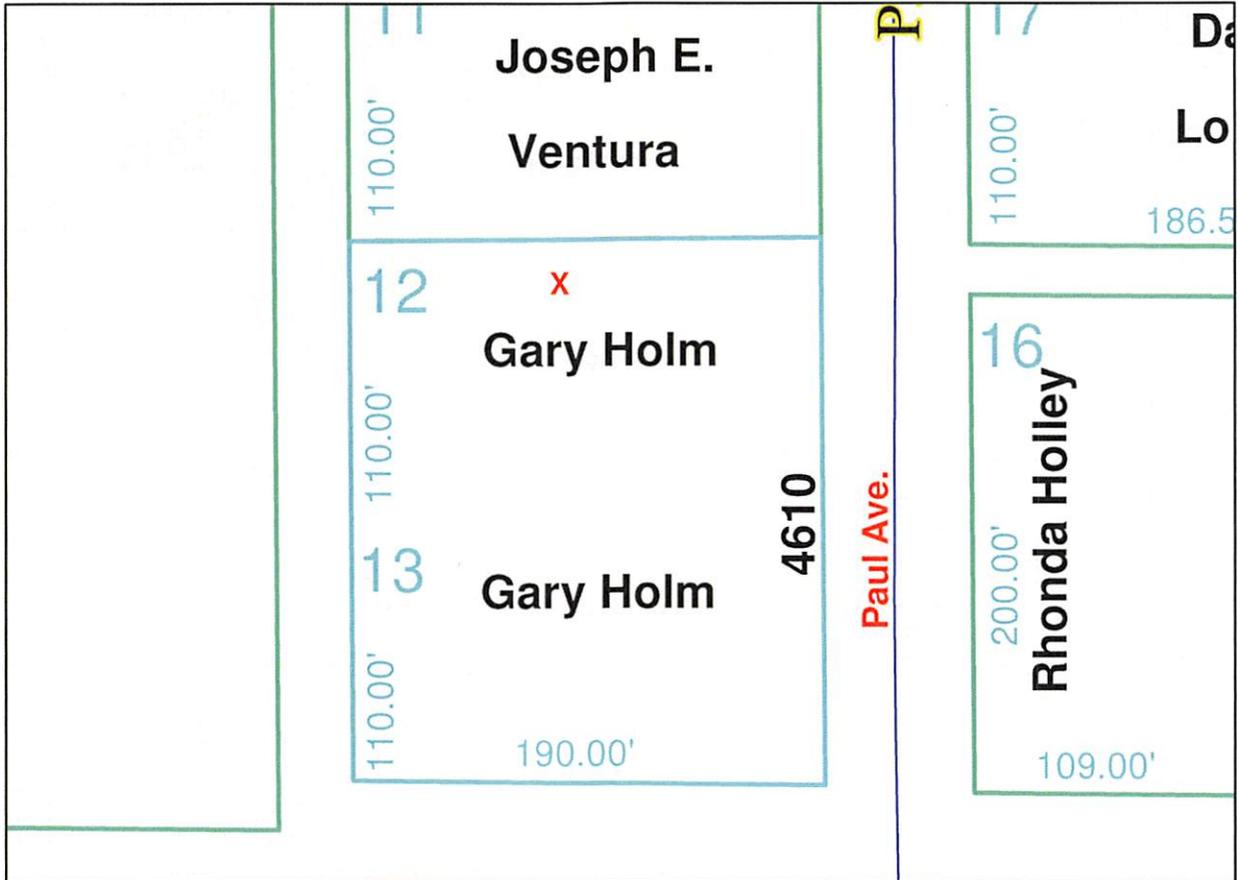
The ETZ Commission recommends approval with the stipulations and findings of fact, with the added stipulation that no building may be constructed within this same ten feet of the north property line.

SUPPORT DOCUMENTS: Vicinity Map, Staff Review, Application, Aerial Map, Statement of Vacation

SUMMARY BY: Marlin J. Johnson

TITLE: Planning and Zoning Director

Vicinity Map



Case SD 2018-4
4610 Paul Ave.



STAFF REVIEW
SD 2018-04

This request is to vacate a platted overhead utility easement that runs along the north ten feet (10') of Lot 12, Block, 6 Sun Valley Subdivision. The subject property is located at 4610 Paul Avenue. The applicant has obtained written permission from the electric company and from the cable company to vacate this easement.

The platted ten foot wide overhead utility easement is 190' in length and runs from the alley on the west side of the property to Paul Avenue. There appears to be no need for this easement per the affected utility companies.

No objections have been received from County Departments or from other agencies. No comments have been received from the public.

Allowing more practical development of this property by vacating this utility easement makes sense.

Staff recommends approval of this request to vacate this utility easement with the following stipulations:

- 1.) That the Statement of Vacation paperwork be filed within six months of approval;

Findings of Fact could include: the easement is not desired by the affected utility companies; it allows the applicant to develop his property without this potential interference;



CHAVES COUNTY APPLICATION PLAT VACATION

Case Number: SD 2018-04 Date Received: 9-28-18 Fee: 150⁰⁰

Applicant:

Name: FANNER CRAWFORD Phone Number: 575-410-5670

Mailing Address: 4610 Paul Ave Roswell, NM 88201

Applicant Status: Owner of land to be vacated Owner of property contiguous to land to be vacated

Subdivision:

Name: Sun Valley Subdivision N 10' of Lot 12

Location: ETZ - 10' overhead Utility Easement Block 6

Area to be Vacated: No. of Blocks _____ No. of Lots _____ No. of Streets _____ No. of ~~Alleys~~ Overhead Utility _____
Area _____ Area _____ Length _____ Length 190

Present Land Use: Residential

Intended Use: Residential

Present Zoning: RS

Utility information needed:

Current Gas Company: NM Gas Current Electric Company: CVE

Current Water Company: NA

I acknowledge that I have been informed of the dates, times, and locations of the Commission meetings which I or my agent must attend in regards to this vacation request.

I hereby consent to the delay of the final decision for this request beyond 35 days from submission if such delay is deemed necessary by any Commission.

[Signature] 9-28-18
Applicant's Signature Date

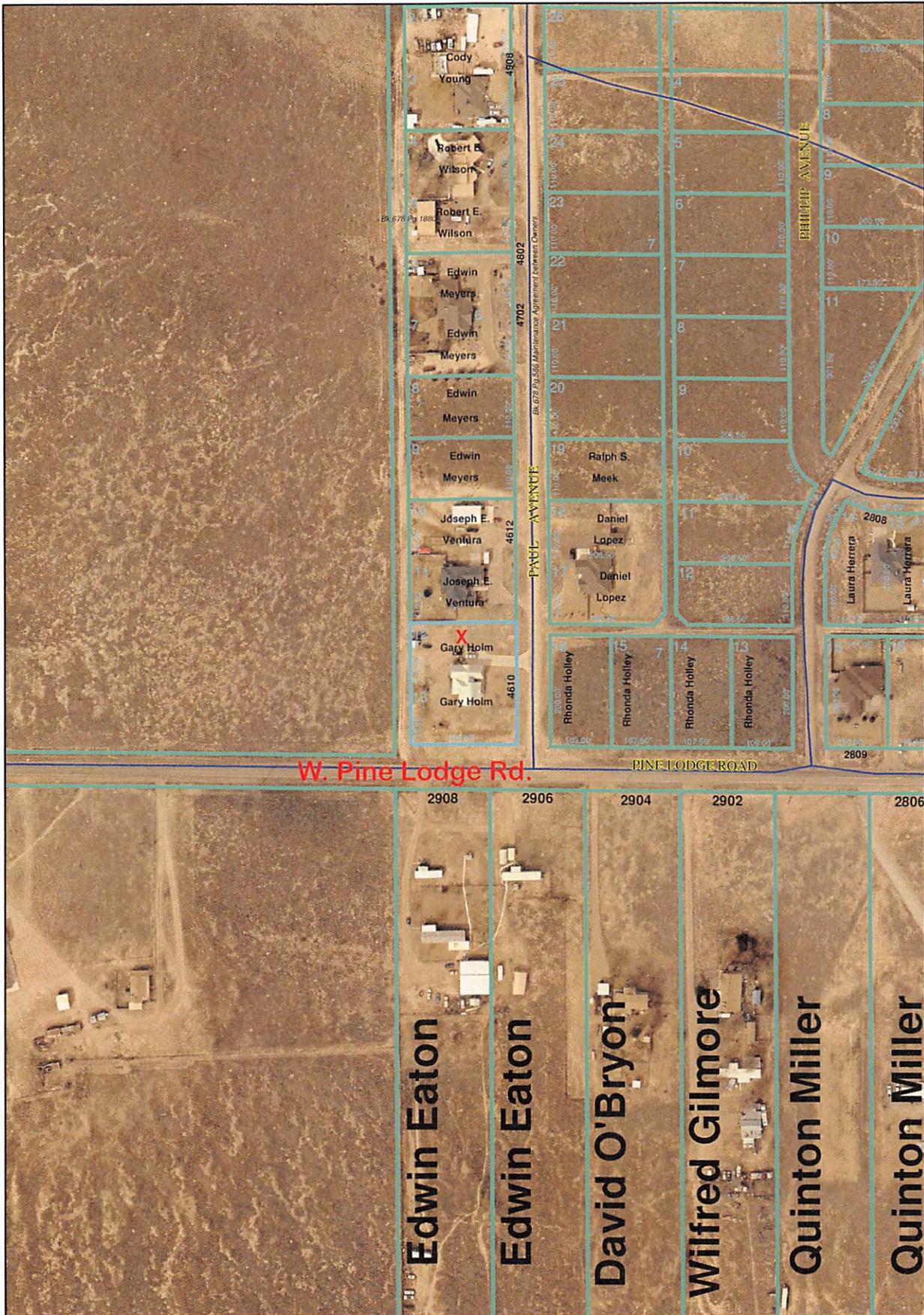
County Manager's Signature (if applicable) Date

Documents Included With Application:

- Acknowledged Statement
- Vicinity or Location Map
- Plat or Survey Drawing
- Notarized Signatures of Owners of Property Within the Area to be Vacated
- Names and Addresses of Contiguous Property Owners
- Utility Company Signatures
- Drainage Report (if applicable)

2/8/08 ETZ Comm: November 30, 2018 @ 5:30 PM.

Aerial Map



W. Pine Lodge Rd.

PINE LODGE ROAD

Edwin Eaton

Edwin Eaton

David O'Bryon

Wilfred Gilmore

Quinton Miller

Quinton Miller

Case SD 2018-4
4610 Paul Ave.



Approval of the Board of Chaves County Commissioners

This is to certify that the foregoing Vacation of overhead utility easement that is one hundred ninety feet (190') in length along the north side of Lot 12, Block 6 in Sun Valley Subdivision, Chaves County, New Mexico, is hereby approved by the Board of Chaves County Commissioners on this _____ day of _____, 2018.

Chaves County Commission Chair

ATTEST

AGENDA ITEM: 3

Ordinance No. O-102 An Ordinance
Adopting a County Hold Harmless
Gross Receipts Tax

MEETING DATE: December 18, 2018

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Stanton L. Riggs, County Manager

ACTION REQUESTED: Approve Ordinance

ITEM SUMMARY:

Ordinance No. O-102; An ordinance of Chaves County adopting a County Hold Harmless Gross Receipts Tax. This ordinance would take the place of Ordinance O-089. This new ordinance would not become effective until July 1, 2019 and would **not** increase taxes.

The staff has reviewed this Ordinance and recommends approval.

SUPPORT DOCUMENTS: Ordinance O-102

SUMMARY BY: Stanton L. Riggs

TITLE: County Manager

ORDINANCE NUMBER O-102
ADOPTING A COUNTY HOLD HARMLESS GROSS RECEIPTS TAX

BE IT ORDAINED BY THE GOVERNING BODY OF
CHAVES COUNTY

Section 1. Imposition of Tax. There is imposed on any person engaging in business in the county, for the privilege of engaging in business in this county an excise tax equal to one-eighth of one percent (.125%) of the gross receipts reported or required to be reported by the person pursuant to the New Mexico Gross Receipts and Compensating Tax Act as it now exists or as it may be amended. The tax imposed under this ordinance is pursuant to the County Local Option Gross Receipts Taxes Act as it now exists or as it may be amended and shall be known as the "county hold harmless gross receipts tax."

Section 2. General Provisions. This ordinance hereby adopts by reference all definitions, exemptions and deductions contained in the Gross Receipts and Compensating Tax Act as it now exists or as it may be amended.

Section 3. Specific Exemptions. No county hold harmless gross receipts tax shall be imposed on the gross receipts arising from:

- A. transporting persons or property for hire by railroad, motor vehicle, air transportation or any other means from one point within the county to another point outside the county; or
- B. direct satellite broadcast services.

Section 4. Dedication. Revenue from the county hold harmless gross receipts tax will be used for general purposes.

Section 5. Effective Date. The effective date of the county hold harmless gross receipts tax shall be July 1, 2019.

ADOPTED BY THE GOVERNING BODY OF CHAVES COUNTY, NEW MEXICO THIS
18th DAY of DECEMBER, 2018.

BOARD OF CHAVES COUNTY COMMISSIONERS

By: _____
Robert Corn, Chairman

ATTEST:

Dave Kunko, County Clerk

AGENDA ITEM: 4

Resolution R-18-045

MEETING DATE: December 18, 2018

Deletion of property &
proposed disposition

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Lucia Serrano

ACTION REQUESTED:

Approval of Resolution R-18-045

ITEM SUMMARY:

Your approval of this resolution will allow staff to remove the attached inventory. Asset ID 009769 and 001477 will be sold to a licensed firearms dealer.

Exhibit 'A' has the assets listed.

Staff recommends approval.

SUPPORT DOCUMENTS:

Resolution R-18-045

SUMMARY BY: Lucia Serrano

TITLE: DWI/ Continuum Coord

RESOLUTION R-18-045

DELETION OF PROPERTY AND PROPOSED DISPOSITION

At a regular meeting of the Board of Chaves County Commissioners held on December 18, 2018 the following was among the proceedings:

WHEREAS, the Chaves County completed the yearly physical inventory per Fixed Asset Policy Section 5.3.A and 5.3.B.; and,

WHEREAS, the property on the attached list has been declared obsolete, deleted, missing or beyond repair; and,

WHEREAS, the items listed in exhibit 'A' will be auctioned, deleted or donated; and

WHEREAS, the weapons on the attached list will be sold to a licensed firearms dealer; and

WHEREAS, the Board of Chaves County Commissioners deems it necessary to dispose of items pursuant to provisions of the Procurement Code and other applicable State Statutes; and,

NOW, THEREFORE, BE IT RESOLVED, THAT THE BOARD OF COUNTY COMMISSIONERS, CHAVES COUNTY, STATE OF NEW MEXICO, hereby approves the deletion of property from the County Inventory.

BE IT FURTHER RESOLVED, the State Auditor and DFA Local Government Division will be notified 30 days prior to the disposition of property listed in Exhibit 'A' attached.

Done at Roswell, New Mexico, this 18th Day of December.

**BOARD OF CHAVES COUNTY
COMMISSIONERS**

Robert Corn, Chairman

William E. Cavin, Vice-Chairman

T. Calder Ezzell Jr, Member

Jeff Bilberry, Member

James W. Duffey, Member

ATTEST:

Dave Kunko
County Clerk

Exhibit A

Asset ID	Description	Primary Location
001477	GUN45 ACPVAIG P220W/NICKEL SLIDESIGHTLIGHT/NIGHTLIGHT	SHERIFF
002012	TERMINALADDS 4000 GREENW/ASCII KB	DP
006388	TRAILER2002 50 TON LOWBOYEAGER BEAVERUNIT 228	FLOOD
009769	HANDGUNPARA ORDNANCE MODEL DX745NS45 CALIBER STAINLESS	SHERIFF
011242	COMPUTERCORE, 2 DUO 3.06GHz w/3mb 4GB RAM DDR3, @1066MHz 250 GB HDD	SHERIFF
011324	COMPUTER	ROAD
011765	Acer computer PC for Geraldwith wireless mouse combo and fax modem	ROAD
011929	Computer	ROAD
012476	KVM Switches	IT
012716	Computer and Monitor Jay's Office	ROAD
012745	Training Monitor	CCDC/ADULT
012839	ACER 20" MONITOR shop	ROAD
012843	ACER DESKTOP COMPUTER shop	ROAD
013450	Powershred C-20ci Shredder	CCDC/ADULT
6388	Trailer	Flood
11409	Security System Swann 4Chan DVR Recorder	Flood
5364	Lucent Communication System	Flood
N/A	Hydro Clean Vacuum Cleaner	Flood
N/A	Brow Wood Cabinet	Flood
5362	Lucent Communication System	Flood
5363	Lucent Communication System	Flood
11435	Printer/Fax Combo	Road
8368	Computer Monitor	Road
9725	Samsung Monitor	IT
10133	Shredder	CCADC
7125	IBM 6400 AIX Printer	Road
7077	Server	IT
10680	Gateway Monitor	IT
N/A	Wireless Point to point	IT
N/A	3 Juniper Firewall	IT
N/A	2 Juniper SRY210	IT
N/A	4 Motorola Canopy Point to point wireless	IT
N/A	Barracuda Email Archiver	IT
9872	Computer	IT
1870	Computer	IT
N/A	AOC Monitor	CCADC

RESOLUTION R-18-046

BUDGET ADJUSTMENT REQUEST

WHEREAS, at a regular meeting of the Board of Chaves County Commissioners held on December 18, 2018, the following was among the proceedings:

WHEREAS, the budget must be adjusted for fiscal year 2018-2019 expenditures and revenues; and,

WHEREAS, there are sufficient funds available for the budget adjustments; and,

WHEREAS, budget adjustments are necessary to ensure positive budget balances; and,

WHEREAS, the Board of Chaves County Commissioners deems it necessary to adjust the FY 18-19 Final Budget as designated in Exhibit 'A', attached.

NOW, THEREFORE, BE IT RESOLVED, THAT THE BOARD OF COUNTY COMMISSIONERS, CHAVES COUNTY, STATE OF NEW MEXICO, hereby approves the line item changes and requests approval from DFA Local Government Division for budget adjustments.

Done at Roswell, New Mexico, this 18th day of December 2018.

BOARD OF CHAVES COUNTY COMMISSIONERS

Robert Corn, Chairman

William E. Cavin, Vice-Chairman

ATTEST:

James W. Duffey, Member

T. Calder Ezzell Jr, Member

Dave Kunko
County Clerk

Jeff Bilberry, Member

EXHIBIT 'A'

Account Number	Description	Amount
401-6-613-102-000	Regular Salaries	7,000.00
401-6-693-267-000	Contractual Services	4,650.00
401-6-696-267-000	Contractual Services	1,350.00
401-6-694-267-000	Contractual Services	750.00
631-8-884-230-000	Supplies (Veteran Memorial Brick)	100.00
635-6-682-371-000	Equipment/Machinery	13,500.00
631-8-884-102-000	Salaries	34,000.00
401-6-632-102-000	Salaries	-34,000.00
432-7-761-102-000	Salaries	55,500.00
401-7-752-102-000	Salaries	-55,500.00
401-6-671-436-000	NM State Library	525.00
408-8-812-106-000	Medicare Tax	40.00
408-8-812-108-000	F I C A	60.00
411-8-814-106-000	Medicare Tax	80.00
411-8-814-108-000	F I C A	150.00
412-8-815-106-000	Medicare Tax	150.00
412-8-815-108-000	F I C A	350.00
431-4-402-646-000	Reimbursement for Overtime DWI	7,000.00
431-7-754-105-000	Overtime Salaries	20,000.00
442-6-661-100-000	Investment Contr. Fees	5,000.00
442-6-661-253-000	Insight Investment Fees	32,000.00
442-6-661-270-000	Fees/Accrued Interest	5,000.00
442-6-661-299-000	Accretion/Amortization	90,000.00
563-7-742-398-000	Bond Fees	450.00
452-8-821-376-000	Buildings (Construction on Brown Rd.)	200,000.00

AGENDA ITEM: 6

Resolution R-18-047 Revision No. 8 of the
Chaves County Road Policy R-70-37

MEETING DATE: December 18, 2018

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Bill Williams, Public Services Director

ACTION REQUESTED: Approve Revisions to Chaves County Road Policy

ITEM SUMMARY:

This resolution will standardize terms, clarify procedures, update regulations and streamline the processes in our Chaves County Road Policy. The last revision of this policy was made effective in December 2011.

Staff recommends approval.

SUPPORT DOCUMENTS: Resolution R-70-37 Revision No. 8

SUMMARY BY: Bill Williams

TITLE: Public Services Director

P R E F A C E

THE CHAVES COUNTY ROAD POLICY was first adopted by Resolution Number 70-37, with an effective date of March 23, 1982, with provisions allowed to update by Resolution when required. New additions incorporate changes approved since the last edition.

THE CHAVES COUNTY ROAD POLICY is a policy of the elected body of Chaves County. Anyone may propose amendments to this policy. They may do so through the Chaves County Manager at Post Office Box 1817, Roswell, New Mexico, 88202.

AN ANALYSIS OF CHANGES is published and updated with each printing. It is found as **APPENDIX B** at the back of the policy.

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SECTION 1: GENERAL PROVISIONS

1.1 PURPOSE. The purpose of this document, hereinafter referred to as this policy, is to establish policies and procedures for the management and administration of the Chaves County Road Network and to provide the Chaves County Board of Commissions a uniform process to insure that fair and equitable treatment is exercised to provide County Road Services. It is, therefore, the resolve of Chaves County, through this policy, to provide an effective overall network of roads in which the consideration of roads is determined for the benefit of all manpower, and equipment available to the County.

1.2 DECLARATION OF CHAVES COUNTY ROADS. All roads and highways as shown on the official Updated Chaves County Road Map and as listed below:

1.2. A. All roads which have been established as a Chaves County Road pursuant to the laws of New Mexico by:

1. Petition and declaration by Chaves County Commissions as recorded in minutes of such proceedings.
2. Dedication to use and benefit of the public by filed plat. **With acceptance by County.**
3. Deeded to Chaves County from the landowner by Warranty Deed, Quit Claim Deed, or other legal deed. **With acceptance by County.**
4. Easement. **With acceptance by County.**
5. Prescriptive right.
6. Donation by Owner. **With acceptance by County.**
7. Purchase by Chaves County.
8. Power of eminent domain.
9. Other legal acquisition by Chaves County.

ARE HERBY DECLARED to be Chaves County Roads and all such roads shall be designated on the Official Updated Chaves County Road Map dated the 23rd day of March, 1982, which is hereby and hereinafter declared a part of this policy, pursuant to the provisions of this policy regarding updated and amendment of the Chaves County Road Map.

1.2. B. All roads and roads rights-of-way in Chaves County that are within officially approved land subdivisions prior to the date of March 23, 1982, are County Roads, together with all roads or road rights-of-way declared by action of past County Commissioners, by deed, or dedication, whether shown on the official Updated Chaves County Road Map or not, which the County has legal rights and interests to, that are known as of the date of adoption of the Official Updated Chaves County Road Map.

1.3 UPDATED AND AMENDMENT OF CHAVES COUNTY ROAD MAP. The Official Chaves County Road Map dated the 23rd day of March, 1982, designates all declared County Roads as of the effective date of this policy and shall be referred to as the Original and shall not be changed. All amendments and updates hereafter to the Original Map shall be approved by Resolution of the County Commission and such amendments and updates shall be placed on an exact copy of the Original and the copy shall be referred to as the Official Updated Chaves County Road Map. There shall be copies of each and every Resolution hereafter amending or updating the Original recorded in the Chaves County Mapping Office and made a part of the Official Chaves County Road Map.

SECTION 2: PROCEDURES FOR CONSIDERATION OF REQUESTS FOR ROAD MAINTENANCE STATUS CHANGES, NEW ROADS, AND ROAD ~~CLOSURES~~ VACATIONS

2.1 GENERAL PROVISIONS. The primary consideration for determination for road work in the County is the ability to schedule and fund the work appropriately, based in the total amount of work anticipated for each fiscal year. In order to effectively accomplish this objective, procedures are hereby established whereby construction, improvements, maintenance, and reduction of maintenance (in the case of road ~~closures~~ vacations) are considered primarily at an annual public hearing prior to each fiscal year for the purpose of being able to determine appropriate funding, manpower, and equipment necessary for the upcoming year.

2.2 RESOLUTION REQUIRED. Except as otherwise specified in these provisions, a Resolution is required for all actions taken by this County Commission under the provisions of this section.

2.3 ANNUAL COUNTY ROADS PUBLIC HEARING. Requests for road maintenance ~~status changes~~, new roads, and road ~~closures~~ vacations, as provided in Sections 3 and 4 of this policy, shall be considered at the Annual County Roads Public Hearing. The date of this hearing will be determined by the County Commissioners' approval of the Annual Road Hearing Schedule. The County Commission, at this hearing, will consider written requests which have been received for the upcoming fiscal year. All parties making requests will be given an opportunity to be heard and other citizens may also provide input at this hearing.

2.3. A. Requests. Requests may be submitted by any applicant with real property rights on land abutting the subject road. The subject road must be an access to developed improvements in order for the requests to be

considered. Such requests must be written on request forms provided by the County and must be complete and submitted no later than forty days prior to the scheduled Annual County Roads Public Hearing in order to be considered for the upcoming fiscal year.

- 2.3. B.** ~~**Process for Approval.** All requests will be reviewed by Staff in accordance with provisions of this policy. The requests will then be submitted to the County Commissioners for consideration at the Annual County Road Public Hearing. The County Commissioners shall review all requests in accordance with provisions of this policy. After reviewing the requests and considering the input from the public hearing, staff, and the review committees, the County Commissioners shall, by resolution, give “preliminary approval” for all approved requests. This “preliminary approval” will be given prior to the end of May of each year, at a regular Commission meeting where all Commissioners are present, and will allow the applicant time to meet specific criteria pertinent to his/her request. After “preliminary approval”, no changes or new requests will be considered. The applicant must meet the specific criteria outlined in this policy prior to final approval. Review of performance to meet this criteria will be based on actual performance and will take place six months after the Annual County Road Public Hearing. Final approval or denial will be by resolution at this time. All actions of the Commissioners will not become effective until January 1 of the next calendar year to allow time for the updating of the official county maps.~~

Process for Approval. All requests will be reviewed by Staff for compliance with provisions of this policy. The County Commissioners will appoint a Board of Freeholders to view all requested roads and make recommendations for their disposition. The County Commission shall reject road vacation requests not recommended for approval by the Freeholders. The Commissioners will review remaining requests and consider the input from the public hearing, staff, and the Freeholders. A resolution citing the decisions of the Commission will be enacted at the regular May Commission meeting. Road vacations take effect immediately and new roads requests and road status changes will get final approval, by resolution, in December after applicants have had time to meet the specific criteria for road acceptance.

- 2.4** **EXCEPTIONS TO PUBLIC HEARING.** Requests which are not required to be heard at Public Hearing are as follows:

- 2.4. A.** **Legal Requirements.** Roads required to be open, closed, or maintained by contract, mandate of the law, or by court action or judgment, at a time inconsistent with these provisions for an annual public hearing.

2.4. B. Emergencies. Temporary road closures, road work or new roads may be approved at any time during year if such action is of an emergency nature based on evidence that there is a clear and present danger to the life, health, safety, or livelihood of persons as determined by the County Road Operations Director, if the action is not considered until next scheduled Annual County Road Public Hearing.

The County Road Operations Director may at his discretion take immediate action to repair existing roads or to construct a new road in an emergency or to temporarily close a road for a reasonable period necessary to perform emergency repair or improvements.

2.4. C. New Subdivision. Roads approved as part of a new subdivision may be considered at any time during the year in accordance with procedures specified in Appendix A, Article III, Section 1-A, B, C, D & E of the Road Policy for Class C & D Subdivisions. For other classes and types of subdivisions, see the Chaves County Subdivision Regulations.

SECTION 3: PROVISIONS FOR ROAD MAINTENANCE **STATUS CHANGE AND NEW ROADS**

3.1. A. Approval by Resolution. All actions taken by the County Commission regarding maintenance and/or approval of roads shall be by Resolution and shall be made part of the Official Updated Chaves County Road Map. The County Commission shall review and designate the maintenance of County Roads annually.

3.1. B. Reconsideration of New Road or Maintenance **STATUS CHANGE Request** Applications for new roads or maintenance **status changes** that have been submitted previously for approval may only be reconsidered every other year.

3.2 MINIMUM STANDARDS REQUIRED FOR ACCEPTANCE OF ROADS FOR COUNTY MAINTENANCE. Applicants requesting that the County provide regular maintenance on County roads shall submit **road status change** requests on applications provided by the County to the County Commission for consideration of acceptance for maintenance prior to improvements being made under these provisions. The County may accept said roads for maintenance based on the availability of funding, manpower, and equipment, and in accordance with procedures outlined in this policy. If the County Commission approves the application, the applicant shall, at their own expense, meet the requirements and minimum standards for acceptance of roads, as are specified in the following provisions. The County, at its discretion, reserves the right to initiate and implement the construction, development or maintenance of any County road or any accepted by the County as a County road at County expense whenever it is so

deemed appropriate and beneficial to the Commissioners and provided there are sufficient funds, manpower, and equipment to accomplish such work.

3.2. A. Real Property Rights Required. Real property rights shall be granted to the County for all roads or rights-of-way accepted and approved by the County, within six months after preliminary approval, as is determined legal and necessary by the County Attorney to insure appropriate legal rights and interests of such roads are vested to the County. The applicant shall present a petition with the names of all the owners of all the land through which said road is to be laid out and shall be signed by the owners, giving the right-of-way through the land, and accompanied by a plat of the road.

3.2. B. Minimum Right-of-Way Widths Required. A minimum right-of-way width of at least 60 feet shall be granted by fee title to the County for all privately owned roads accepted by the County as County roads and for regular maintenance, within six months after preliminary approval and after the effective date of this policy. The County, at its discretion, may require a wider right-of-way in cases that a wider right-of-way can be determined as necessary. Right of Way widths for roads in approved subdivisions shall be as specified in County Subdivision Regulations where applicable or as have been otherwise previously approved in existing subdivisions. Rights-of-way, in other cases, shall be determined on a case by case basis by the County Commission based on reasonable necessity.

3.2. C. Minimum Road Construction Standards. Chaves County Standard Specifications for Road Construction is hereby adopted as a part of this policy and can be referred to in Appendix A of this policy. These standards are applicable as follows:

1. Roads in Subdivisions after September 10, 1973.
Roads in subdivisions approved by the County after adoption of the Chaves County Subdivision Regulations, September 10, 1973, and as amended thereafter, are subject to all regulations thereof. Provisions regarding road construction standards are summarized as follows:
 - a. All streets within Class A, B, E, F, G and H Subdivisions must be paved with bituminous paving or its equivalent by the subdivider at his own expense in accordance with construction standards in Appendix A. A, B, E, F, G and H Subdivisions include residential, multifamily, commercial, or industrial subdivisions with parcels less than 2 ½ acres in size. In addition the subdivider shall pave, at his own expense, an

access street leading from Class A, E, F, G and H Subdivision to the highways in accordance with construction standards in Appendix A, for Type B Roadways.

- b. All weather compacted gravel base course surfacing shall be installed at the subdivider's expense in accordance with construction standards in Appendix A for Class C and D Subdivisions, which include residential, multifamily, commercial, or industrial subdivisions with parcels 2 ½ acres or larger in size.

2. Roads in Subdivisions Prior to September 10, 1973.

Prior to the County accepting such roads for regular maintenance, roads in subdivisions approved by the County prior to adoption of the Chaves County Subdivision Regulations, September 10, 1973, are subject to approved subdivision regulations prior to that date, in addition to provisions regarding road construction standards as follows:

All dedicated streets within subdivisions prior to September 10, 1973 shall be brought up to at least a minimum standard of an all-weather compacted gravel base course surface in accordance with Appendix A for a Type C Roadway and thereafter it shall be unlawful in such subdivision to subdivide or split any parcel for purpose of sale, in no less than a 2 ½ acre parcel.

3. New Roads and Existing County Roads.

Prior to the County accepting such roads for maintenance, all roads proposed for acceptance by the County for maintenance which are not within an approved subdivision shall, at the applicants expense and within six months after preliminary approval, be brought up to the minimum county standards for the proposed type of roadway as referenced in section 3.2.C.1. The County Commission may, at their discretion on existing County roads (not to include privately owned roads accepted by the County as County Roads which require a minimum of a sixty foot right-of-way after the effective date of this policy), require an appropriate right-of-way width as is determined necessary and may require a roadway surface of greater width than twenty-eight feet in cases that can be justified as being necessary.

3.3

REVIEW AND APPROVAL OF NEW ROADS.

3.3. A.

New Mexico State Statues 67-5-8 through 67-5-20 outline the procedures for viewing roads by freeholders.

3.3. B. Review, Annual Public Hearing, and Approval Required for New Roads. Except as otherwise specified in this policy and in accordance with all statutory and other legal requirements for the establishment of new roads and consistent with New Mexico State Statute 67-5-9 the County shall appoint a board of three freeholders to view a proposed new road at their next regular meeting after a petition for such road is received, and fix a time for such view. It is hereby established that the time fixed for such view shall be in accordance with provisions of this policy which provide that an annual review committee, hereby designated as the board of freeholders appointed to view such new road, must review applications within one month prior to the Annual County Roads Public Hearing. New roads may be constructed by the County for emergency purposes in accordance with provisions of this policy, without a public hearing.

3.3. C. ~~Public Notice Required.~~ ~~A legal public notice shall be published in a local newspaper of general circulation at least fifteen days prior to the public hearing on such road, which identifies the location of the road, action to be considered by the County Commission on the road, and the date, time, and place that the public hearing will take place. Legal publication hereof, is in addition to New Mexico State Statute 67-5-9 which requires that notices be posted in three of the most public places along the new proposed road, at least five days previous to the day fixed for the view thereof, giving parties in interest notice of the time and place for viewing such road; and consistent with New Mexico State Statutes 67-5-17.~~

Public Notice Required. A public notice shall be published in the Roswell Daily Record at least fifteen days prior to the public hearing on such roads. This notice shall identify the location of the road, action to be considered, and the date, time and place that the public hearing will take place.

3.4 PRIORITIES FOR MAINTENANCE AND NEW ROADS. Priorities are determined based on a road's most appropriate use as part of an overall network of roads designed to benefit citizens of Chaves County, the general public use of a road; and the specific purpose for which the road is being used and based on the County's ability to provide the funding, manpower, and equipment necessary to perform the work. Except for roads and road maintenance required by law or court order and roads approved for regular maintenance prior to the effective date of this policy, review of new roads or other existing roads for construction, improvements, or regular maintenance will be based on but not limited to the following criteria:

1. **Status of Road:**
 - a. Condition of Road.
 - b. Maintenance frequency by the County.
 - c. Users of road and frequency of use.
 - d. Foreseeable future needs of roads.
 - e. Businesses, residences, area, and locations road provides access to.
 - f. Type of road; school bus route, postal route, farm to market Road, access to minerals or recreation.
 - g. Right-of-Way width of road.
 - h. Surface width of road being maintained for use.
 - i. Alternate legal access routes to same area.
 - j. Legal basis for being a County road.
 - k. Length of road requested for action.
 - l. Description of land over which the road extends.
 - m. An estimate cost of opening road for travel.
 - n. An estimate cost of annual maintenance.
 - o. Assessment of damage or benefits accruing to any person (s).
 - p. Proximity to historical sites.

2. **Contacts:**
 - a. Abutting landowners to road in question. (private, federal, state)
 - b. New Mexico Game and Fish Department.
 - c. Chaves County Road Department.
 - d. Known leaseholders using road.

3.5 CURRENTLY, AND NOT CURRENTLY MAINTAINED COUNTY ROADS AND RIGHT-OF-WAYS.

3.5. A. Official Chaves County Road Maintenance Map. All Chaves County roads approved and designated on the Official Chaves County Road Map shall be designated as “Currently Maintained”, “Not Currently Maintained (NCM)”, or “Right-of-Way” on a duplicate road map which shall be entitled the “Official Chaves County Road Maintenance Map”, and hereinafter referred to as the Road Maintenance Map. The County Commissioners shall approve the maintenance status of all roads by an annual review and update of the Road Maintenance Map.

3.5. B. Currently Maintained Status. All Chaves County roads receiving maintenance at least one time each year shall be considered as “Currently Maintained” status. All currently

maintained County roads which are paved shall be checked at least once each year and patched or repaired as is deemed appropriate and necessary by the Road Operations Director. All currently maintained non-paved roads shall be bladed at least once each year. Maintenance shall be documented and recorded as a permanent record and as part of the Road Maintenance Map. Currently maintained roads that do not receive maintenance during the prior calendar year shall be submitted to the Commission for consideration as a Not Currently Maintained Road at the Annual County Roads Public Hearing. If not approved as Not Currently Maintained, the road must be maintained as required by this policy.

- 3.5. C. Not Currently Maintained Status.** All established County roads not in “Currently Maintained” status shall be designated as “Not Currently Maintained” (NCM) on the Road Maintenance Map.
- 3.5. D. Road Right-of-Way Status.** Road areas to which the County has title or other legal rights and interests, either through purchase, dedication, declaration, or other legal means which have not been constructed or otherwise are not developed, opened, or established for public use shall not be constructed or opened without approval of the County Commission and shall be designated on the Road Maintenance Map as “Road Right-of-Way”.
- 3.5. E. Fences, Gates and Obstructions On County Roads and Right-of-Ways.**
1. Fences, locked gates and other obstructions are prohibited on all established and currently maintained County roads.
 2. Gates are permissible on County Roads only after obtaining a gate permit from the appropriate Chaves County Administrative Office. All gates on established County roads shall be unlocked, shall include appropriate safety controls, and shall be constructed at the expense of the applicant in accordance with standards and procedures established by the County. Disapproval of a gate permit by County Staff, or protests of gate permits approved by County Staff may be appealed to the County Commission for final disposition.
 3. Fences and locked or unlocked gates are permissible on County Right-of Ways (not established roads), provided the gate or fence shall be removed by the owner or any subsequent owner, at the owners expense at any time the County needs the use of the right-of-way. Such gate or fence shall be promptly removed within thirty (30) days of receipt of a written notice to remove such gate

or fence. Failure to remove such gate or fence in the specified period shall result in removal by the County at the owner's expense.

- 3.5. F. Temporary Road Closures.** Roads may be closed for emergencies on a temporary basis as is specified in Section 2.4 of this policy.

SECTION 4: PROVISIONS FOR ROAD VACATIONS

- 4.1 APPROVAL BY RESOLUTION.** All actions taken by the County Commission regarding permanent road vacations 4.1-A shall be made by Resolution and approved in accordance with the provisions of this policy.

- 4.1. A. Road or Right-of-Way Vacation.** The vacation of a County road or right-of-way is the permanent discontinuance or vacation by the County of a legally established County road as outlined in Paragraph 1.2-A. The County no longer claims any legal right or interest in a vacated road or right-of-way.

4.2 PROVISIONS FOR ROAD VACATIONS.

- 4.2. A. Road or Right-of-Way Vacation.**

- 1. Statutory Provisions for Vacation.** New Mexico State Statutes ~~67-5-3~~ 67-5-4 require as follows:

“A county or public road may be increased or diminished in width, or may be altered in direction, or discontinued, by pursuing substantially the steps prescribed for opening or establishing a new road. Whenever, in the opinion of the board of county commissioners of any county, any road or part of road then established and maintained as a public highway is not needed, or the repairs of the same are burdensome and in excess of the benefits therefrom, they may at a regular meeting appoint a board of commissioners of three freeholders of the county as viewers to view such road or part of road, and make report thereof to the board of county commissioners at their next regular meeting, setting forth fully their finding, and if they recommend a discontinuance of such road or part of the road, then the board of county commissioners may order the same vacated; provided that if such road runs on the county line between two counties, the

county commissioners of both the counties interested shall appoint viewers and the concurrence of the county commissioners of both counties shall be necessary to vacate it.”

2. **Priorities for Road Vacations.** The County Commission may permanently vacate a County road when it can be determined that the road will not in the foreseeable future be necessary, beneficial, or valuable for public use as a County road, and as such the County would not in the foreseeable future be in a position after such road is vacated, to have to obtain and use County funds to reacquire right-of-way to the road, and the road is not necessary or beneficial for any of the following purposes, all of which are hereby declared to be of substantial value to Chaves County:
 - a. Used as officially declared school bus route or postal road.
 - b. Serves as a primary farm to market road which has and may provide substantial revenues for the County.
 - c. Serves as primary access for production of minerals which may provide substantial revenues to the County.
 - d. Serves as primary access to recreational areas for a substantial number of Chaves County citizens.
3. **Review, Annual Public Hearing and Approval Required for Permanent Road Vacations.** Except as otherwise specified in this policy, and in accordance with all statutory and other legal requirements, permanent road vacations shall be reviewed and considered for final approval in accordance with all statutory and other legal requirements, permanent road vacations shall be reviewed and considered for final approval in accordance with provisions of this policy which provides that an annual review committee, hereby designated as the board of freeholders appointed to view a permanent road vacation, must review applications within one month prior to the Annual County Roads Public Hearing, which must be held in accordance with this policy. Final consideration for approval of such roads will be in accordance of this policy.
4. ~~**Public Notice Required for Vacations.** A legal public notice shall be published in a local newspaper of general circulation at least fifteen days prior to the public hearing on such roads, which identifies the location of the road, action to be considered by the County Commission on the road, and the date, time and place that the public hearing will take place. In addition to the legal~~

~~publication hereof, notices shall be posted in proposed for permanent closure, at least five days previous to the day fixed for the view thereof, giving parties in interest notice of the time and place for viewing such road.~~

Public Notice Required for Vacations. A public notice shall be published in the Roswell Daily Record at least fifteen days prior to the public hearing on such roads. This notice shall identify the location of the road, action to be considered, and the date, time and place that the public hearing will take place.

4.2. B. Reconsideration of Vacation Requests. Applications for vacation of roads that have been submitted previously for approval may only be reconsidered every third year.

4.3 PROCEDURE FOR ROAD VACATION. An applicant may request road vacation of a County road or County regulated right-of-way after submitting a formal Application to the Chaves County Public Services Department along with the appropriate application fee as set forth herein below.

4.3. A. APPLICATION FEES

1. The application fee for an Application for Vacation is Two Hundred Fifty Dollars (\$250.00) for each Application. The Application fee shall be tendered at the time the Application is submitted and any Application submitted without the requisite Application Fee will be returned to the Applicant. The Application fee **is not refundable once the application is accepted.** ~~shall not be returned once the Application has gone through Staff and Road Review Committee review.~~

4.4 EXPLANATION OF ROAD DELETED FROM THE COUNTY ROAD MAP. When a road is deleted from the Official Updated Chaves County Road Map by vacation it does not cease to exist. By deleting the road from the Official Map, the County is indicating that they are no longer liable for the road or responsible for its maintenance. Those roads deleted from the Official Updated Chaves County Road Map on State land would be the liability and responsibility of the New Mexico State Land Office; those on Federal land would be the liability and responsibility of the Federal Bureau of Land Management; those on private land would be the liability and responsibility of the private landowner, as they deem necessary to keep access. The County no longer claims any legal right or interest in a deleted road or right-of-way.

4.5 PROCESS FOR APPROVAL. All requests for Road Vacation will be reviewed by Staff in accordance with the provisions of this policy. The requests will then be

submitted to the County Commissioners for consideration at the Annual County Road Public Hearing. Upon review of the recommendations from the Board of Freeholders and Staff, as well as public comment at the public hearing, the commission shall, by resolution, give final approval or denial of the request. Final approval for Road Vacations shall become effective upon approval of the resolution.

SECTION 5: MANAGEMENT AND ADMINISTRATION OF ROAD NETWORK.

- 5.1 GENERAL PROVISIONS.** Since there are limited funds available for road work each fiscal year, the County must carefully review the requirements and costs of manpower, equipment, and materials for road work currently being performed and the contractual or legal obligations requiring road work during the upcoming fiscal year before workable and practical decisions can be made in regard to additional requests for road work at the Annual County Road Public Hearing. This section outlines procedures to help accomplish these objectives in addition to procedures for effectively and efficiently performing road work during the year.
- 5.2 PLANNING FOR ROAD WORK.** Prior to the preview of requests by Review Committee(s) each year, the Road Operations Director, under the supervision of the County Manager, shall provide the appropriate documentation and maps which outline the current requirements and costs for manpower, equipment, and materials, for operation of the Road Department, in addition to contractual or legal obligations required during the upcoming fiscal year. This information will be presented to the Review Committee(s) and County Commissioners during the review process for determination for road work each year.
- 5.3 SCHEDULING, REPORTING, AND MAPPING OF ROAD WORK.** After final decisions have been made by the County Commission in regard to road work for the upcoming fiscal year, the Road Operations Director under the supervision of the County Manager, shall schedule all construction, improvements, and maintenance approved for the fiscal year and provide appropriate reports and mapping to show periodic progress toward achieving the road work approved by the County Commission and for assessing performance of employees in that regard.
- 5.4 ESTABLISHING SPEED LIMITS.** Speed limits in Chaves County are established by Section 66-7-301 NMSA 2006 and are as follows:
- A. Fifteen miles per hour in school zones,
 - B. Thirty miles per hour in business and residential districts,
 - C. Fifty-five miles per hour on urban roads, and
 - D. Seventy-five miles per hour on rural interstate highways.

The County Commissioners may alter and establish speed limits lower than those established by law on County roads within the County.

5.5 OBSTRUCTIONS AND INJURIES TO ROADS. It is unlawful to obstruct or damage public roads (reference Section 67-7-1 and 67-7-2 NMSA 2009).

5.6 CATTLE GUARDS AND DRIVEWAY CULVERTS. Cattle guards and driveway culverts may be installed by the County Road Department as determined by the Road Operations Director. Applications will be available at the Road Department. Applicants must purchase the cattle guard or culvert from the County and the County Road Department will do the installation.

SECTION 6: AGREEMENT REQUIRED FOR EXCHANGE OF BENEFITS ROAD WORK

6.1 COUNTY WORK ON PRIVATELY OWNED PROPERTY. The County shall not perform work or perform any services on privately owned roads or property except under the following provisions:

The County may enter into an agreement with a private party to perform certain services on private property only in specific cases where such an agreement would not violate the Public Purchases Act of the State of New Mexico (Sections 13-1-1, et seq, NMSA, 1978 Compilation). In situations where the County crews are working on a specific section of a County road and require caliche, gravel, water or other road materials, the County may enter into an exchange agreement with a private party to obtain those materials only when the total value of the materials being obtained does not exceed \$250.00; the value of the services being performed by the County is equal to or less than the value of the materials being received by the County, and the procurement of bids for that material would entail unnecessary and detrimental delay and loss to the County. Prior to entering into such an agreement, the County Road Operations Director shall document that the value of the materials being obtained by the County is less than \$250.00, the value of the services being performed by the County is equal to or less than the value of those materials received by the County, materials being obtained are the best possible price in that area of the County, taking into consideration any expenses that would be incurred in transporting the material from another site. Following receipt of the documentation as stated previously, a written agreement shall be prepared on a form accepted by the County for such use and presented to the County Commissioners for approval. The County Commissioners shall make specific determination at the time of entering into the aforesaid agreement as to the value of the materials received by the County, and whether or not the procurement of bids for the material would entail an unnecessary and detrimental delay and loss to the County.

This agreement, prior to being presented to the County, shall be signed by a duly authorized employee of the Road Department after obtaining verbal approval from one County Commissioner. The agreement shall be recorded in a permanent file of

the Road Department and the County Manager's Office and open to public review and inspection. The agreement for materials received must be ratified by the County Commission at the next regularly scheduled public meeting.

The provisions of this paragraph shall not be exercised except in those situations where the utilization of materials provided by private landowner saves time, costs and would comply with the exception to the Public Purchases Act set forth above.

6.2 WORK ON COUNTY ROADS BY PRIVATE PARTIES. Private parties shall not perform any work on County roads or property except as may be specifically authorized by the County commission in a written agreement. Private parties may enter into an agreement with the County to perform certain work and/or provide improvement on County roads or property when such an agreement would be in the best interest of the citizens of Chaves County and provide an improvement on an existing County road. Any written agreement entered into by the County authorizing a private party to work on a County road or County property shall contain the following provisions:

- 6.2. A.** The private party agrees to assume all liability and be responsible for any actions that may result from any injury or damage that may occur while road work is being performed by the private party. Such liability and responsibility shall remain from the time that the work is commenced until it is completed and approved as acceptable by an authorized employee of the Chaves County Road Department.
- 6.2. B.** The private party agrees to transfer title to all improvements installed on the County road or property, such as cattle guards or other items, to Chaves County after said items and property have been installed and accepted by an authorized employee of the Chaves County Road Department.
- 6.2. C.** The private party agrees to notify an authorized employee of the Chaves County Road Department, prior to the start of the work, of the location of the proposed work, the type of proposed work, and the date that said work will start.
- 6.2. D.** The private party agrees that any road work performed on County roads shall meet the minimum standards to satisfy the County for such improvements.

It shall be the duty and responsibility of the Road Operations Director to insure that each agreement strictly complies with the provisions contained above and to inspect the work as it is ongoing to determine that the agreement is being fulfilled. No private party shall perform any work on any County road or property until a written agreement has been completed unless the County Road Operations Director, or his

representative designated by the County Commission, shall determine that an emergency situation exists requiring immediate action. In an emergency situation, the County Road Operations Director may verbally authorize the work under the terms and conditions set forth in this section.

A written agreement must be prepared within five days of the verbal authorization for submission to the County Commission for approval. All written agreements shall be reviewed and signed by the County Road Operations Director, or his designated representative, and the County Manager prior to submission to the County Commission.

- 6.3 DONATIONS OF PRIVATELY OWNED MATERIALS.** Nothing contained in this section of the Chaves County Road Policy shall prohibit or in any restrict the donation of road materials (caliche, gravel, water, etc.) to the County when such donation is free of charge and involves no expense to the County other than transporting the materials to the road site for use. The County of Chaves specifically recognizes in this policy that the farmers and ranchers of Chaves County have throughout the history of Chaves County provided materials to the County for use in maintenance and construction of roads, often at no charge to the County. Such donations by these citizens have proven to be an invaluable aid to the County in its attempts to construct and maintain a viable road system and is hereby specifically encouraged as a benefit to the citizens of Chaves County in that it saves expenditures of funds and man hours.

APPENDIX A

CHAVES COUNTY, NEW MEXICO STANDARD SPECIFICATIONS FOR ROAD CONSTRUCTION

ARTICLE I

JURISDICTION

Section 1. JURISDICTION

- A. These standard specifications for road construction shall apply to all of the territory within Chaves County that is not within the municipal limits of the following
New Mexico municipalities: Roswell, Dexter, Hagerman and Lake Arthur.
- B. The planning and platting jurisdiction of the City of Roswell, Chaves County, New Mexico covers the area within five miles of the Roswell Municipal Limits. Chaves County and the City of Roswell have concurrent jurisdiction within this five mile area.

ARTICLE II

SPECIFICATIONS

Section 1. REFERENCES

- A. These specifications and standards shall be complied with in conjunction with references to AASHTO Specifications (American Association of State Highway and Transportation Officials), and the New Mexico State Department of Transportation Standard Specifications for Highway and Bridge Construction-Edition of ~~2007~~ 2014 (N.M.D.O.T. Standards).

Section 2. CLEARING AND GRUBBING (From Sec. 201 N.M.D.O.T. Standards)

- A. ~~Before beginning preparation of subgrade, all sod, and other vegetation shall be removed from the road bed to a minimum depth of six (6) inches, and cleared for subgrade preparation.~~

~~This work consists of clearing, grubbing, scalping, removing and disposing of vegetation and debris.~~

Section 3. **SUBGRADE PREPARATION** (From Sec. 207 N.M.D.O.T. Standards)

- A. After clearing, and removal of all sod and other vegetation to a minimum depth of six (6) inches, the top six inches of the road bed shall be compacted to ~~100%~~ 95% of maximum density. ~~Compact soils with a PI of 15 or greater to at least 95 % of maximum density.~~ The moisture content ~~of the top six inches~~ of the roadway shall be in accordance with the provisions of the ~~second~~ fourth paragraph of subsection 207.3 of the N.M.D.O.T. Standards.
- B. Densities will be determined in compliance with AASHTO T-~~99~~ 180 (Modified Proctor), Method D (TCCP Modified) and AASHTO T 224. Field densities will be as described in 207.3 of the N.M.D.O.T. Standards.
- C. The top surface of the finished subgrade shall not vary more than 0.1 foot above or below established grade, ~~and 0.05 foot above or below the typical cross-section,~~ measured on the finished surface at right angles to the center line.

Section 4. **BITUMINOUS TREATED BASE (“ASPHALT TREATED BASE COURSE”)**

This material shall be in compliance with Section ~~301 and~~ 302 of the N.M.D.O.T. Standards.

Section 5. **BASE COURSE**

- A. This material shall be in compliance with Section ~~304~~ 303 – “Base Course” of the N.M.D.O.T. Standards.
- B. From ~~304.1~~ 303.3.6, Base Course/Subbase will be tested in accordance with ~~AASHTO methods provided below, or in accordance with other approved methods: Mechanical Analysis AASHTO T27; Passing No. 200 sieve AASHTO T11; Liquid Limit AASHTO T89; Linear Shrinkage Materials Testing Control Manual.~~ Section 901, Quality Control/Quality Assurance (QC/QA), and the Department’s “Minimum Testing Requirements for Base Course”.
- C. Base Course aggregate materials shall be combined in such proportions that the resulting composite blend meets the requirements of Tables ~~304.2.1:1~~ 303.2.1:1 and 303.2.1:2, as follows:

BASE COURSE CLASSIFICATION

PERCENT PASSING-Type I Base Course

<u>Sieve Size</u>	<u>Percent Passing</u>
1"	100
¾"	80-100
No. 4	30-60
No. 10	20-45
No. 200	3-10
L.L.	25 or less
A.I.	35 or less

Type II Base Course

<u>Sieve Size</u>	<u>Percent Passing</u>
1"	100
¾"	85-95
No. 4	40-70
No. 10	30-35
No. 200	6-15

- D.** ~~Base course will be spread in layers which will permit the required density to be obtained. Place maximum six (6) inches (compacted) lifts, unless otherwise specified. Density requirements will be determined by AASHTO T180 (Modified Proctor), Method D (TTCP Modified). Unless otherwise provided, base course shall be compacted to not less than 96% of the laboratory established density. Field densities will be determined in compliance with AASHTO T205 and otherwise described in 304.304 of the N.M.D.O.T. Standards.~~

Section 6. SUBBASE

- A.** ~~This material shall be in compliance with Section 304 "Subbase" from the N.M.D.O.T. Standards.~~
- B.** ~~Subbase materials shall meet the requirements of Class IV, as follows:~~

SUBBASE CLASSIFICATION

PERCENT PASSING

<u>Sieve Size</u>	<u>Percent</u>
1-1/2"	100
1"	60-95
No. 4	25-40
No. 10	15-30
No. 200	0-12
L.A. Abrasion	50 or less
L.L.	
P.I.	
Linear Shrinkage	1.5 or less

- ~~C. The subbase shall be compacted to not less than 96 % of the laboratory established density as determined in compliance with AASHTO T180. Density will be determined in compliance with AASHTO T205, and otherwise as described in 304.32, N.M.D.O.T. Standards.~~

Section 7.6 ASPHALT CONCRETE

- A. This material shall be in compliance with Section 402 of the N.M.D.O.T. Standards.

Section 8.7 OPEN GRADED FRICTION COURSE

- A. This material shall be in compliance with Section 403 of the N.M.S.H.D. Standards.

Section 9.8 TACK COAT

- A. This material shall be in compliance with Section 407 – “Tack Coat”, N.M.D.O.T. Standards.

Section 10.9 PRIME COAT

- A. Prime coat, shall be in compliance with Section 408 – “Prime Coat”, N.M.D.O.T. Standards.

ARTICLE III

STATEMENTS

Section 1, RESPONSIBILITES

- A.** It is the responsibility of the developer and the persons responsible to the developer for constructing the roads, to be familiar with, and to comply with the additional requirements and responsibilities required of them by the Chaves County Subdivision Regulations, August 10, 1981 amendment.
- B.** It is the responsibility of the developer to retain the services of New Mexico certified testing laboratory or New Mexico registered professional engineer qualified and property equipped to perform the necessary and sufficient testing to assure the Board of County Commissioners that all roads are constructed in accordance with the requirements of these specifications and standards.
- C.** Before receiving approval of any roads by the developer or owner, or person constructing the roads, there must be three (3) called inspections by Chaves County Road Department Operations Director (or his representative) after clearing and removal of sod and other vegetation; after subgrade is compacted to 95% percent density; and, after base course is laid and compacted to 96 % percent density. The Road Department Operations Director may require additional inspections due to the site locale. A report is required from the above described testing laboratory certifying that said roads are in compliance herewith and shall be presented to the Chaves County Planning and Zoning Department for recommendation to the Board of Chaves County Commissioners. The Chaves County Road Operations Director shall provide a recommendation to the Chaves County Commissioners to accompany the Planning and Zoning recommendation assuring that all requirements have been met prior to assuming the road(s) for maintenance.
- D.** Prior to approval of a subdivision, or the granting of permission to begin construction, the developer or owner, or person constructing the road, as the case may be, a good and sufficient bond, payable to the County of Chaves, as obligee, in amount equal to 100 % of the estimated material to be furnished, and of the labor to be performed on the proposed work, together with an amount equal to one hundred percent (100%) of the estimated value of the proposed work as a performer bond to insure completion of the proposed work within a reasonable time, or within the framework of a road development schedule approved by the Board of Chaves County Commissioners.

- E.** The attached drawings of “Chaves County Road Standards – August 12, 1981”, showing “Typical Roadway Sections”, are to be considered an integral part of these specifications and standards.

RELEASE OF LIABILITY

I, _____
_____ (Print Name, Address, and Telephone Number)

_____ hereby release Chaves County from all liability for any injury to myself or my passenger(s) or for any damages incurred while driving or walking on County Road C- _____ which is Temporarily Closed.

I plan to be using the road from _____ to _____ I understand that I must return Key No. _____ within forty eight (48) hours of _____.

(Failure to return key issued within the specified time will generate a search of the area and the assessment of a Fifty Dollar (\$50.00) fine. There will be a Fifty Dollar (\$50.00) fine for anyone in possession of an unauthorized duplicate key.

_____ (time) _____ (date) _____ (signature)

_____ (date) _____ (signature)

RETURN RECIEPT

_____ (time) _____ (date) _____ (signature)

APPENDIX B
ROAD POLICY REVISIONS

- 3-28-82 Adoption Date
- 5-12-82 Resolution R-70-42
- Section 4.3 Temporary Road Closures
- A. Priorities – procedure to temporarily close a County Road.
- 7-14-82 Resolution R-82-2
- Section 2.4
- B. “Emergencies” clarifies procedures for “Temporary” road closures.
- 8-11-83 Resolution R-83-32
- Section 4.3 Temporary Road Closure
- A. Priorities – allows NCM – Closed roads to be open during legal hunting seasons.
- 12-08-83 Resolution R-83-60
- Section 2.3 Annual County Roads Public Hearing
- All road requests will be heard during the Annual County Roads Public Hearing.
- 12-10-87 Resolution R-87-57 (Revised Edition Number Two)
- Section 3 Provisions for Road Maintenance and New Roads and Rights-of-Ways.
- A. Official Chaves County Road Maintenance Map removes reference to Not Currently Maintained (NCM) Closed Status.
- B. Currently Maintained Status. Adds Currently Maintained roads that do not receive maintenance once a year be submitted to the commission for NCM status.

- C. Not Currently Maintained Status. Removes reference to “Open” and “Closed” status.
- D. Road Right-of-Way Status. Changes “Not Established Roads” status and ads must have Commission approval to be constructed or opened.
- E. Fences, Gates and obstructions on County Roads and Right-of-Ways. Removes posting requirement, adds 1. Prohibition of fences, locked gates or other obstruction on currently maintained roads. adds 2. Gates are permissible after obtaining a gate permit. adds 3. Fences and locked gates are permissible on County Right-of-Ways.
- F. Temporary Road Closures refers to Section 2.4 of the “Road Policy”.

Section 4 Provisions for Road Vacations and Road Removals.

- A. Road or Right-of-Way Vacation, new wording.
- B. Road or Right-of-Way Removal, new wording.

Section 4.2 Provisions for Road Vacation

- A. Road or Right-of-Way Vacation.
 - 1. Statutory Provisions for Vacation. Removes Permanent and Closure from wording.
 - 2. Priorities for Road Vacations. Removes Permanent and Closure from wording.
 - 3. Review, Annual Public Hearing and Approval Required for Permanent Road Vacations – changes “Closure” to “Vacation”.
 - 4. Public Notice Required for Vacations. Removes – except in cases that the road is a “Not Established Road”
- B. Reconsideration of Vacation Requests. Three year time limit for reconsideration.

Section 4.3 Provision for Road Removal

- A. Road or Right-of-Way Removal – defines “Removal”.
- B. Application and Review of Road Removal – defines procedure for a “Removal”
- C. Reconsideration of a Road Removal – defines requirements for reconsideration of a “Removal”.

Section 4.4 Explanation of Road Deleted from the County Road Map. Same wording.

Section 5 All of this section deleted.

12-12-88 Resolution R-88-59 (Revised Edition Number Three)

Section 2.3 Removes a definite date for the Annual Road Hearing and changes “application” and “applicant” to “request form” and “applicant”.

- A. Changes “applications” and “applicant” to “request forms” and “requests”, also changes one month to forty (40) days the deadline for submission of requests prior to the Annual Public Hearing.
- B. Changes “applications” to “requests”, the final decision day and written appeals becomes part of day of the Annual Road Hearing schedule as approved by the Commission.

Section 4.2 (A)(3) Changes the definite month instead refers to the appropriate section 2.3 and 2.3 B.

Section 4.3 (B) changes “applications” to “requests”.

Section 4.3 (C) changes “applications” to “requests”.

Section 5.2 changes “applications” to “requests”.

11/26/91 Resolution R-91-54 (Revised Edition Number Four)

Section 2.3 Adds that the date of the Annual County Road Public Hearing will determined each year by the County Commissioner’s approval of the Annual Road Hearing Schedule.

Section 2.3.A Adds that applicants must have real property rights on land abutting requested roads that the requested road must be an access to developed improvements.

Section 2.3.B Redefines the process for approval for all road requests, new wording.

Section 2.3.C Deleted.

Section 2.4.B Emergencies, road repairs, and road closures are determined by the County Road Superintendent. Changes “three days” to “reasonable”.

Section 3.1 Changes to 3.1.A

Section 3.1.B Reconsideration of New Road or Maintenance Requests, new wording.

3.2.A Real Property Rights Required

Adds “within six months after preliminary approval”.

3.2.B Minimum Right-of-Way Widths Required

Adds “within six months after preliminary approval”.

3.2.C.3 New Roads and Existing County Roads

Adds “within six months after preliminary approval”.

3.3.A New Mexico State Statutes 66-5-8 through 66-5-20, listed in Appendix B.

3.3.B Deletes references to specific months, deletes reference to specific sections, and adds “in accordance with provisions” of this policy.

3.4 Changes the priority point system to priority review system and lists all criteria.

4.2.A.3 Deletes reference to specific sections of the policy.

5.4 Establishing Speed Limits. New wording.

5.5 Obstructions and Injuries to Roads, new wording.

5.6 Cattle Guards and Driveway Culverts, new wording.

11/30/94 Resolution R-94-71 (Revised Edition Number Five)

Section 2.3.B. Adds that `preliminary approval` will be given “at a regular commission meeting where all members are present”.

Section 3.2.A. Adds that the applicant shall present a petition with all the names of all land owners through which said road is to be laid out and be signed by the owners, giving the right-of-way through the land, and accompanied by a plat of the road.

Section 3.2.C.3. Adds that roads approved for new Road status will be brought up to county standards at the applicant’s expense. Redefines the minimum standards to “the minimum county standards for the proposed roadway as referenced in section 3.2.C.1.”.

Section 4.2.B.1. Deletes “shall not be reconsidered for a period of three years from date of prior consideration”. Adds “may be reconsidered at the following years Road Hearing”.

Section 4.2.B.2. Deletes “shall not be reconsidered for a period of three years from date of prior consideration”. Adds “may be reconsidered at the following years Road Hearing”.

APPENDIX D Lists New Mexico State Statutes 66-7-301, 66-7-304, 67-7-1, and 67-7-2.

- 3/13/96 Resolution R-96- (Revised Edition Number Six)
Adds Section 4.5 establishing process for approval.
- 12/15/11 Resolution R-11- (Revised Edition Number Seven)
PREFACE Changes “88201 to 88202”.
INDEX Changes page numbers in Sections 2 through 6 and Appendix A and B.
Section 1.1 Deletes “orderly and consistent, and system, of closures”.
Section 2.3 Deletes “which will normally be held in the spring of each year”.
Section 2.4 B. Changes “Superintendent to Operations Director”.
Section 3.1 A. Deletes “All actions taken by the County Commission regarding approval of roads accepted as County Roads shall be by Resolution and shall be made a part of the Official Updated Chaves County Road Map. All other County Commission actions regarding maintenance of County Roads shall be by Resolution and shall be made part of the Chaves County Road Maintenance Map”. Adds “All actions taken by the County Commission regarding maintenance and/or approval of roads shall be by Resolution and shall be made part of the Official Updated Chaves County Road Map. The County Commission shall review and designate the maintenance of County Roads annually”.
Section 3.3 C. Deletes “which requires notices to be posted at three public places along the road after the road has been approved and accepted by the County Commission to be opened for travel”.
Section 3.5 B. Changes “Superintendent to Operations Director”.
Section 3.5 E. 2. Deletes “currently maintained or not currently maintained roads”, Adds “County Roads”.
Section 4. Deletes “AND ROAD REMOVAL”
Section 4.1. Deletes “Closure to include”; “and removals”; “& B,”
Section 4.1.B. All of this Section deleted.
Section 4.2 B. Deletes “be reconsidered only as follows:”, Adds “only be reconsidered every third year”, deletes Sections 1 and 2.
Section 4.3. Deletes existing Section. Establishes new Procedure for Road Vacation and establishes Application Fee.
Section 4.4 Deletes “or removal”.

Section 4.5 Deletes “Road Removal and”.
Section 5.2 Changes “Superintendent to Operations Director”.
Section 5.3 Changes “Superintendent to Operations Director”.

Section 5.4 Deletes “1978 (referenced in Appendix D of this policy”
Adds “2006”

Section 5.4 D. Deletes “Sixty-five”, Adds “Seventy-five” Deletes
“reference Section 66-7-304 NMSA 1978 in Appendix D of this
policy”.

Section 5.5 Deletes “1978 in Appendix D of this policy”

Section 5.6 Changes “Superintendent to Operations Director”.

Section 6.1 Changes “Superintendent to Operations Director”.

Section 6.2 D. Deletes “met”, adds “meet”, Changes “Superintendent
to Operations Director”.

APPENDIX A, ARTICLE II, Sections 1. through 10 Changes
N.M.S.H.T.D. to N.M.D.O.T. and 1976 to 2007 Edition of
Specifications. ARTICLE III, Changes “Superintendent to Operations
Director”, Deletes “subbase”, adds “subgrade”, deletes “95%”, adds
“96%”.

APPENDIX B All of this Appendix deleted.

APPENDIX C changes to Appendix B.

APPENDIX D All of this Appendix deleted.

Incorporate Typical Roadway Sections for Class A through H
Subdivisions.

12/18/18 Resolution R-18-047 (Revised Edition Number Eight)
INDEX Changes page numbers in Sections 2 through 6 and Appendix
A, Appendix B and Typical Roadway Sections.
INDEX Section 2 Adds “STATUS CHANGE” after
MAINTENANCE, Deletes “CLOSURES” and adds “VACATIONS”
in the heading.
INDEX Section 3 Adds “STATUS CHANGE” after MAINTENANCE
in the heading.
INDEX 3.1 Adds “Status Change” after Maintenance.
Section 1.2 A. Adds “With acceptance by County.” After items 2, 3, 4
and 6.
Section 2 Adds ”STATUS REQUEST”, deletes “CLOSURES”, and
adds “VACATIONS” in the header.
Section 2.1 Deletes “Closures” and adds “Vacations”.
Section 2.3 Adds “status changes “ after maintenance, deletes
“closures” and adds “vacations”.
Section 2.3 B. Replaces entire paragraph with
“**Process for Approval.** All requests will be reviewed by Staff for
compliance with provisions of this policy. The County Commissioners
will appoint a Board of Freeholders to view all requested roads and

make recommendations for their disposition. The County Commission shall reject road vacation requests not recommended for approval by the Freeholders. The Commissioners will review remaining requests and consider the input from the public hearing, staff, and the Freeholders. A resolution citing the decisions of the Commission will be enacted at the regular May Commission meeting. Road vacations take effect immediately and new roads requests and road status changes will get final approval, by resolution, in December after applicants have had time to meet the specific criteria for road acceptance.”

SECTION 3 Adds “STATUS CHANGE” after MAINTENANCE.

Section 3.1. B. Adds “status changes” after maintenance.

Section 3.2. Adds “road status change” after submit.

Section 3.3. C. Replaces entire paragraph with

“**Public Notice Required.** A public notice shall be published in the Roswell Daily Record at least fifteen days prior to the public hearing on such roads. This notice shall identify the location of the road, action to be considered, and the date, time and place that the public hearing will take place.”

Section 4.2. A. 1 Changes 67-5-3 to 67-5-4.

Section 4.2. A. 4 Replaces entire paragraph with

“**Public Notice Required for Vacations.** A public notice shall be published in the Roswell Daily Record at least fifteen days prior to the public hearing on such roads. This notice shall identify the location of the road, action to be considered, and the date, time and place that the public hearing will take place.”

Section 4.3. A. 1 Deletes “shall not be returned once the Application has gone through Staff and Road Review Committee review.” and adds “is not refundable once the application is accepted.”

APPENDIX A ARTICLE II Section 1. A. Deletes “2007” and adds “2014”.

APPENDIX A ARTICLE II Section 2. Adds (From Sec. 201 N.M.D.O.T. Standards).

APPENDIX A ARTICLE II Section 2.A. Replaces entire paragraph with

“This work consists of clearing, grubbing, scalping, removing and disposing of vegetation and debris.”.

APPENDIX A ARTICLE II Section 3. A. Replace “100%” with “95%”, “second” with “fourth”.

APPENDIX A ARTICLE II Section 3. A. Delete “Compact soils with a PI of 15 or greater to at least 95 % of maximum density.”, and “of the top six inches”.

APPENDIX A ARTICLE II Section 3. B. Delete “99” and add “180 (Modified Proctor), Method D (TCCP Modified) and AASHTO T 224.”.

APPENDIX A ARTICLE II Section 3. C. Delete “and 0.05 foot above or below the typical cross-section,”.

APPENDIX A ARTICLE II Section 4. Replace “301” with “302”.

APPENDIX A ARTICLE II Section 5. A. Replace “303” with “304”.

APPENDIX A ARTICLE II Section 5. B. Replace “304.1” with “303.3.6”. Add “/Subbase” after “Base Course”. Delete “AASHTO methods provided below, or in accordance with other approved methods: Mechanical Analysis-AASHTO T27; Passing No. 200 sieve-AASHTO T11; Liquid Limit-AASHTO T89; Linear Shrinkage-Materials Testing Control Manual” and add “Section 901, Quality Control/Quality Assurance (QC/QA), and the Department’s “Minimum Testing Requirements for Base Course”.

APPENDIX A ARTICLE II Section 5. C. Adds an “s” to the word “table”. Replaces “304.2.1:1” with “303.2.1:1 and 303.2.1:1”

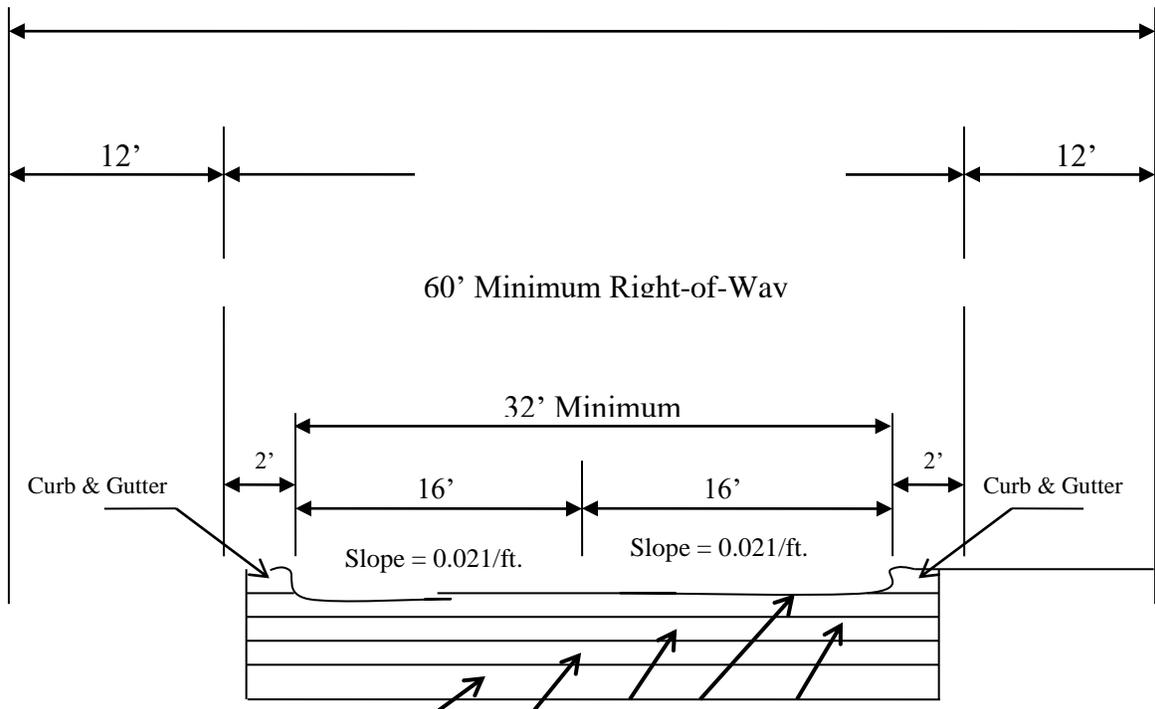
APPENDIX A ARTICLE II Section 5. C. Replace existing table with referenced tables.

APPENDIX A ARTICLE II Section 5. D. Delete “Base course will be spread in layers which will permit the required density to be obtained.” add “Place maximum six (6) inches (compacted) lifts, unless otherwise specified.”. Add “(Modified Proctor), Method D (TTCP Modified).” after designation “T180”. Delete “Field densities will be determined in compliance with AASHTO T205 and otherwise described in 304.304 of the N.M.D.O.T. Standards.”.

APPENDIX A ARTICLE II Section 6 Delete entire section.

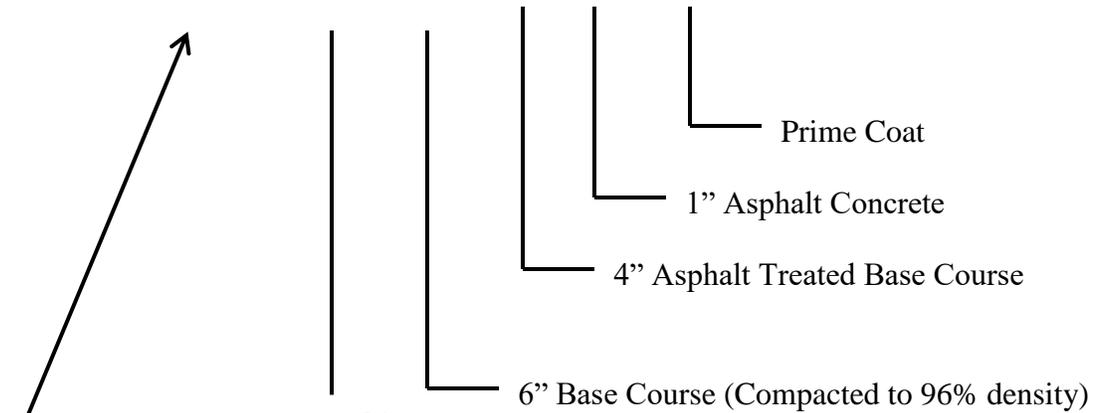
APPENDIX A ARTICLE II Section 7 thru 10 renumbered 6 thru 9.

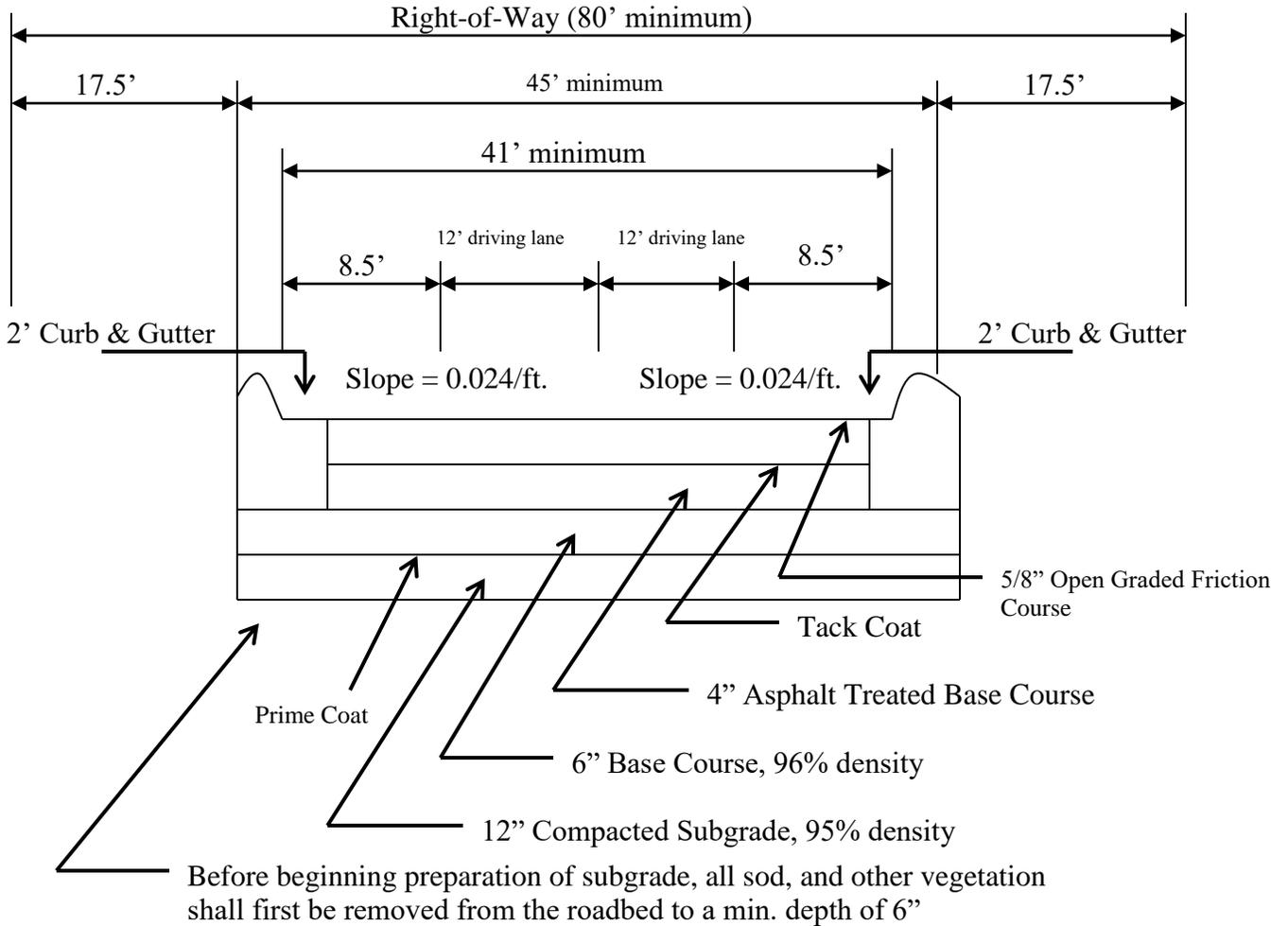
APPENDIX A ARTICLE III Delete entire “Release of Liability” form.



Natural Ground

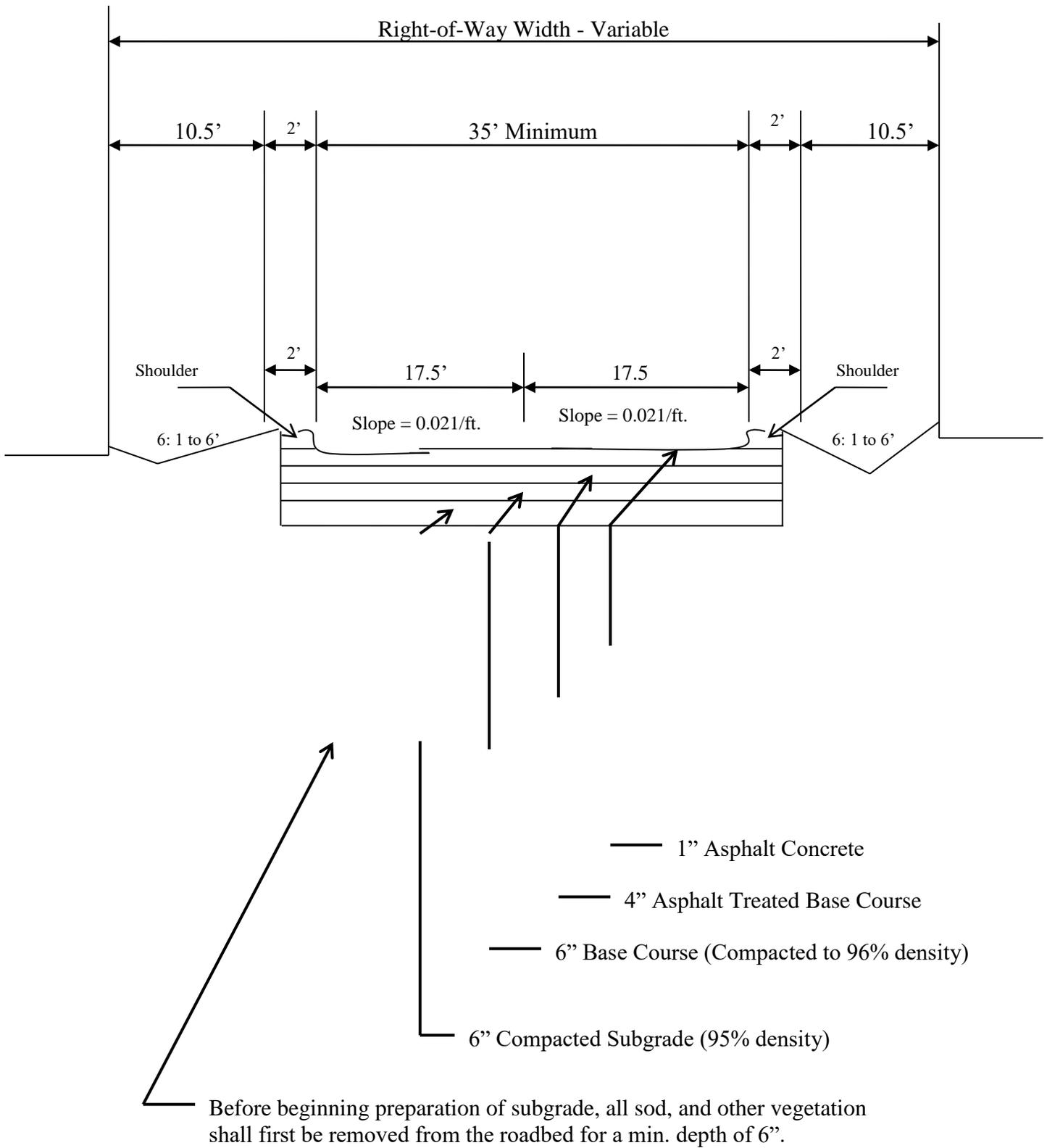
Natural Ground





Note:

1. Top of finished grade to be a minimum of 4" below natural ground.

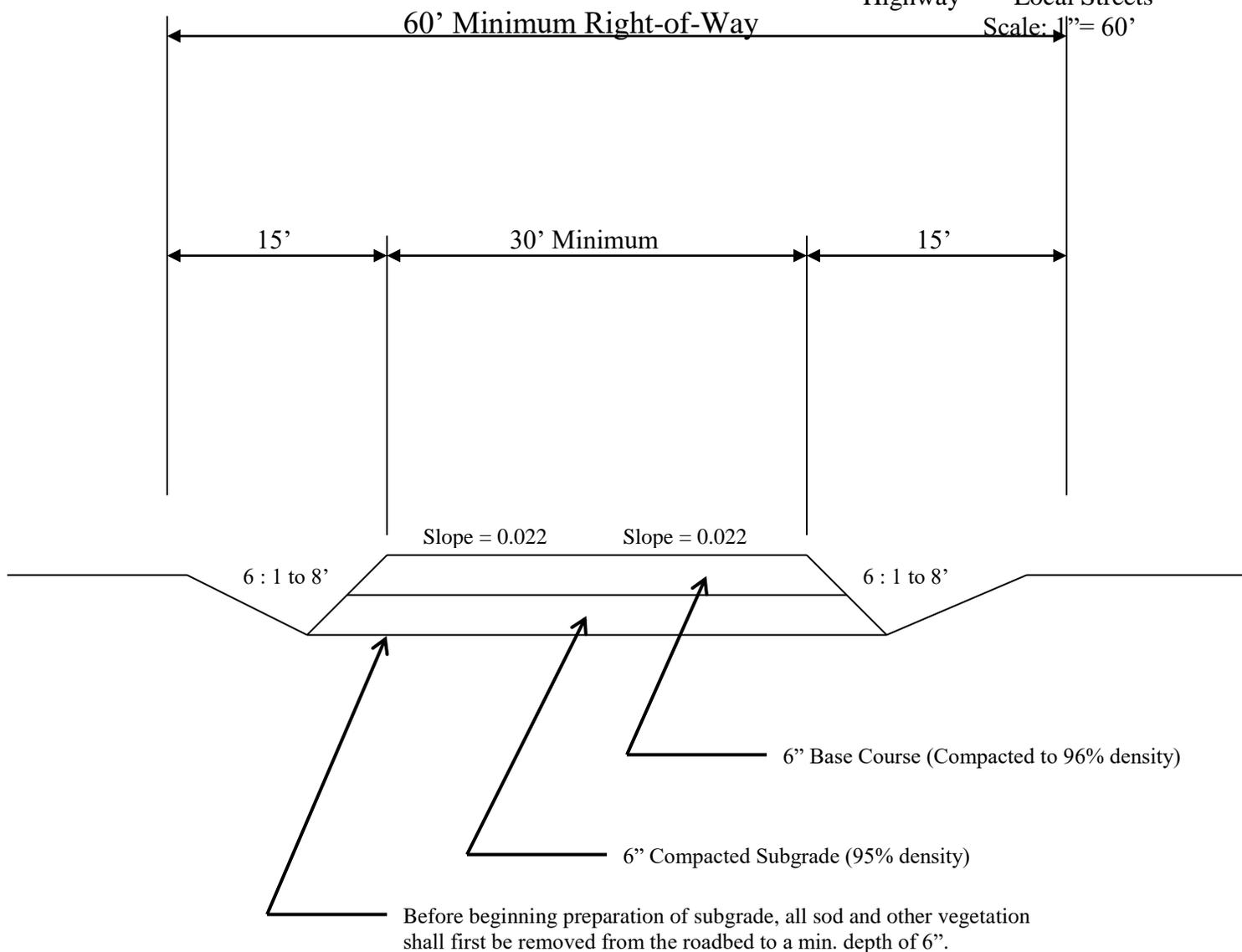


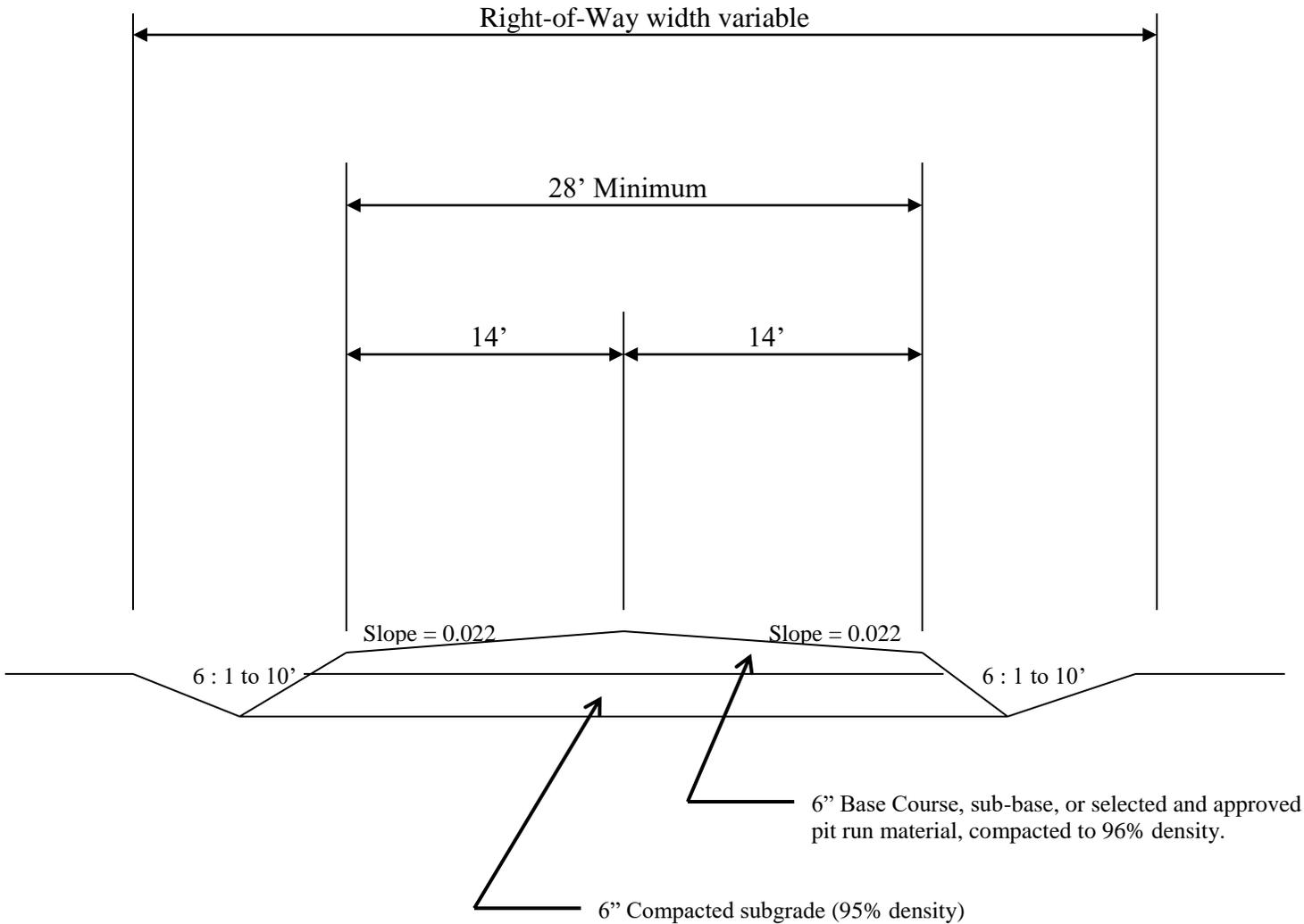
Note.

1. Top of finished grade to be a minimum of 4" below natural ground.

TYPICAL ROADWAY SECTION
FOR
ACCESS STREETS FROM
CLASS A,E,F,G & H Subd. To The
Highway Local Streets

Scale: 1" = 60'





Before beginning preparation of subgrade, all sod and other vegetation shall first be removed from the roadbed to a min. depth of 6".

Item # 7A & B

ITB-18-6 Hobson Road Improvements Phase 1,
Intersection Improvements Project

Meeting Date: 11/15/2018

STAFF SUMMARY

REQUESTED BY: Sandra Rodriguez, Purchasing Director

ACTION REQUIRED: Award ITB-18-6

SUMMARY:

The following bids were received under ITB-18-6 for Hobson Road Improvements Phase 1, Intersection Improvements project.

BIDDER	BID (GRT included)
Constructors, Inc., Carlsbad, NM	\$574,937.60
J & H Services Inc., Albuquerque, NM	\$673,479.89

Staff finds the low bid responsive to specifications and recommends award to Constructors, Inc., Carlsbad, NM. Staff recommends approval of ITB-18-6.

SUPPORT DOCUMENTS: Bid Summary

Submitted by: Sandra Rodriguez
Title: Purchasing Director

BID SUMMARY

BID #: ITB-18-6

COMMODITY: Intersection Improvements Project

USER DEPARTMENT(S): Public Services/Road

SPECIFICATIONS BY: Stantec Consulting Services Inc.

ADVERTISED: September 30, 2018 in the Roswell Daily Record and online through the NM Purchasing Group and the County's website.

ADDENDA ISSUED: Two

OPEN DATE: November 1, 2018 at 2:00 p.m.

SPECIFIC DESCRIPTION: Reconstruction of Hobson Rd/Graves Rd and Hobson Rd/ Hummingbird Lane, including the installation of 28"x 20" culvert arch pipe and end sections (owner supplied), the supply and installation of 21" x 15" culvert arch pipe.



Hobson Road Improvements - Phase 1
 Intersection Improvements, Bid Opening November 1, 2018
 Bid Tabulations

ITEM NO.	ITEM	UNIT	QUANTITY	Engineers Estimate		Constructors Inc.		J&H Services Inc.	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	BORROW	LS	1	\$ 18,000.00	\$ 18,000.00	\$ 27,000.00	\$ 27,000.00	\$ 27,900.00	\$ 27,900.00
2	EXCAVATION	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 20,000.00	\$ 20,000.00	\$ 21,600.00	\$ 21,600.00
3	SUBGRADE PREPARATION	SQ YD	10580	\$ 2.50	\$ 26,450.00	\$ 2.70	\$ 28,566.00	\$ 1.80	\$ 19,044.00
4	BASE COURSE	SQ YD	9699	\$ 14.00	\$ 135,786.00	\$ 8.50	\$ 82,441.50	\$ 10.00	\$ 96,990.00
5	PRIME COAT MATERIAL	SQ YD	8488	\$ 1.00	\$ 8,488.00	\$ 0.70	\$ 5,941.60	\$ 1.60	\$ 13,580.80
6	MINOR PAVING	SQ YD	8487	\$ 28.00	\$ 237,636.00	\$ 25.00	\$ 212,175.00	\$ 31.60	\$ 268,189.20
7	REMOVALS OF STRUCTURES AND OBSTRUCTIONS	LS	1	\$ 1,000.00	\$ 1,000.00	\$ 13,000.00	\$ 13,000.00	\$ 38,000.00	\$ 38,000.00
8	36" CONCRETE VALLET GUTTER	LF	24	\$ 80.00	\$ 1,920.00	\$ 172.00	\$ 4,128.00	\$ 50.00	\$ 1,200.00
9	SWPPP MANAGEMENT AND IMPLEMENTATION BY CONTRACTOR	LS	1	\$ 1,000.00	\$ 1,000.00	\$ 5,000.00	\$ 5,000.00	\$ 6,000.00	\$ 6,000.00
10	28"X20" ARCH CULVERT PIPE (COUNTY SUPPLIED)	LF	96	\$ 35.00	\$ 3,360.00	\$ 23.00	\$ 2,208.00	\$ 24.00	\$ 2,304.00
11	28"X20" ARCH CULVERT END SECTION (COUNTY SUPPLIED)	EA	4	\$ 580.00	\$ 2,320.00	\$ 120.00	\$ 480.00	\$ 372.00	\$ 1,488.00
12	21"X15" ARCH CULVERT PIPE	LF	192	\$ 60.00	\$ 11,520.00	\$ 86.00	\$ 16,512.00	\$ 53.00	\$ 10,176.00
13	21"X15" ARCH CULVERT END SECTION	EA	8	\$ 275.00	\$ 2,200.00	\$ 400.00	\$ 3,200.00	\$ 536.00	\$ 4,288.00
14	RIP RAP CLASS	CU YD	21	\$ 250.00	\$ 5,250.00	\$ 240.00	\$ 5,040.00	\$ 254.00	\$ 5,334.00
15	REMOVE AND RESET FENCE	LF	100	\$ 5.00	\$ 500.00	\$ 25.00	\$ 2,500.00	\$ 22.00	\$ 2,200.00
16	TRAFFIC CONTROL MANAGEMENT	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,500.00	\$ 12,500.00
17	MOBILIZATION	LS	1	\$ 60,000.00	\$ 60,000.00	\$ 49,000.00	\$ 49,000.00	\$ 32,000.00	\$ 32,000.00
18	TRAFFIC CONTROL DEVICES FOR CONSTRUCTION	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 9,000.00	\$ 9,000.00	\$ 18,000.00	\$ 18,000.00
19	CONSTRUCTION STAKING BY THE CONTRACTOR	LS	1	\$ 8,000.00	\$ 8,000.00	\$ 6,500.00	\$ 6,500.00	\$ 14,000.00	\$ 14,000.00
20	CLASS A SEEDING	SF	60200	\$ 0.30	\$ 18,060.00	\$ 0.25	\$ 15,050.00	\$ 0.29	\$ 17,458.00
21	SOIL SAMPLING AND REMEDIATION	ALLOW	1	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
22	TESTING ALLOWANCE	ALLOW	1	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00

SUBTOTAL	\$ 586,490.00	SUBTOTAL	\$ 539,742.10	SUBTOTAL	\$ 632,252.00
GRT 6.5208%	\$ 38,243.84	GRT 6.5208%	\$ 35,195.50	GRT 6.5208%	\$ 41,227.89
TOTAL	\$ 624,733.84	TOTAL	\$ 574,937.60	TOTAL	\$ 673,479.89



Stantec Consulting Services Inc.
200 East Fourth Street Suite 100, Roswell NM 88201-6237

November 2, 2018
File: 227300011

Attention: Bill Williams
#1 St. Mary's Place
Roswell, New Mexico 88203

**Reference: Hobson Road Improvements – Phase 1 Intersection Improvements
Recommendation of Award**

Dear Mr. Williams:

Bids were opened for the Hobson Road Improvements – Phase 1 Intersection Improvements Project on Thursday, November 1, 2018. Two (2) bids were received. Below are the bids:

Contractor	Sub Total	Grt	Total
J&H Services Inc.	\$ 632,252.00	\$ 41,227.89	\$ 673,479.89
Constructors Inc.	\$ 539,742.10	\$ 35,195.50	\$ 574,937.60
Engineer's Estimate	\$ 624,733.84	\$ 38,243.84	\$ 624,733.84

After reviewing the bids, OEI now Stantec recommends that the contract for Hobson Road Improvements – Phase 1 Intersection Improvements Project be awarded to Constructors Inc. I have attached the bid tabulations for your review.

If you have any questions, please do not hesitate to contact me.

Regards,

Stantec Consulting Services Inc.

Raymond Fresquez SET
Senior Civil Designer
Phone: 575-623-8402
Fax: Fax Number
Email Address

Attachment: Bid tabulation

c. File

**AGREEMENT
BETWEEN OWNER AND CONTRACTOR
FOR CONSTRUCTION CONTRACT**

THIS AGREEMENT is by and between _____ Chaves County _____ (“Owner”) and
_____ Constructor Inc. _____ (“Contractor”).

Owner and Contractor hereby agree as follows:

ARTICLE 1 -WORK

1.01 Contractor shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows:

Reconstruction of Hobson Rd / Graves Rd and Hobson Rd / Hummingbird Lane, including the installation of 28"x20" culvert arch pipe and end sections (owner supplied), the supply and installation of 21" x 15" culvert arch pipe

ARTICLE 2 - THE PROJECT

2.01 The Project for which the Work under the Contract Documents may be the whole or only a part is generally described as follows:

Hobson Road Improvements - Phase 1, Intersection Improvements

ARTICLE 3 - ENGINEER

3.01 The Project has been designed by OEI now Stantec, which is to act as Owner’s representative, assume all duties and responsibilities, and have the rights and authority assigned to Engineer in the Contract Documents in connection with the completion of the Work in accordance with the Contract Documents.

ARTICLE 4 - CONTRACT TIMES

4.01 *Time of the Essence*

A. All time limits for Milestones, if any, Substantial Completion, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

AGENDA ITEM: 9

2019 Chaves County Annual Road Hearing Schedule

MEETING DATE: December 20, 2018

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Bill Williams, Public Services Director

ACTION REQUESTED: Approve schedule

ITEM SUMMARY:

Submitted is the proposed schedule for the 2019 Chaves County Annual Road Hearing.

Staff recommends approval.

SUPPORT DOCUMENTS: Proposed 2019 Annual Road Hearing Schedule

SUMMARY BY: Bill Williams

TITLE: Public Services Director

2019 CHAVES COUNTY ROAD HEARING SCHEDULE

- | | |
|----------------------------|--|
| December 20, 2018 | ➤ Commissioners approve 2019 schedule |
| December 26, 2018 | ➤ Applications available
(Publish December 26, 2018 and January 13, 2019) |
| February 7, 2019 | ➤ All road applications deadline |
| February 21, 2019 | ➤ Commission appoints freeholders |
| February 25-March 11, 2019 | ➤ Post notice along proposed roads |
| March 4-8, 2019 | ➤ Freeholders view roads |
| March 21, 2019 | ➤ Commissioners receive Freeholder reports |
| March 24, 2019 | ➤ Notice for Road Hearing
(Publish March 24 and March 31, 2019) |
| April 18, 2019 | ➤ 2019 Public Road Hearing
Commissioners review applications, Freeholder reports and receive public input- NO DECISION MADE AT THIS HEARING |
| April 22-26, 2019 | ➤ Commissioners view road requests; Commission has discretion to consider action following viewing (if action is taken, no action will be required May 16, 2019) |
| May 16, 2019 | ➤ Commissioners give final decisions on road vacation and/or preliminary approval on new road and road maintenance |
| December 19, 2019 | ➤ Evaluation of stipulations and criteria-Performance resolution and final approval on new road and maintenance |
| January 2, 2020 | ➤ Final approval becomes effective on approved new road and road maintenance requests |

**Publish Wednesday, December 26, 2018
and Sunday, January 13, 2019**

The Chaves County Commission is now accepting applications for Road Status Changes, Road Vacations and New Roads.

A “Road Status Change” request is to change the road status of a Non-County Maintained road (NCM), County Maintained road (CM) or road right-of-way.

A “Road Vacation” request is for the permanent discontinuance of a legally established Chaves County road or right-of-way. This request has a \$250 application fee.

A “New Road” request is for the maintenance of a new road or right-of-way.

Deadline for applications is Thursday, February 7, 2018 by 5 pm. Applications will only be accepted at the Chaves County Administration Center, Public Services Dept., #1 St. Mary’s Place, Roswell, NM 88203.

Please contact Bill Williams, at (575) 624-6600 for more information.

Date Received: _____

Application #: _____

**CHAVES COUNTY
NEW ROAD REQUEST**

*In order for an application to be considered, the applicant must have real property rights on land abutting the subject road. The subject road must be an access to developed improvements. The applicant must supply a deed or deeds for all land abutting the requested road. The applicant shall present, with this completed application, a petition signed by all of the owners of all land through which said road is to be laid out, giving the right-of-way through the land to the county for the intended use of the road, should the application be approved. The applicant must also present, with this completed application, a survey plat of said road. Failure to meet these requirements, or complete the application, is cause for rejection of this request.

Name of applicant (print legibly): _____

Mailing Address: _____

Brief Reason for Request: _____

Contact Phone Number: _____

Name of Road or ROW (right of way): _____

Length of Road or ROW for request: _____

I understand that I must present with the completed application for a new road, a survey plat from a licensed surveyor showing the proposed road along with a petition signed by all of the land owners adjacent to the proposed road agreeing to deed to Chaves County a 60 foot wide right-of-way for the purpose of maintaining said road. I also understand that in order for the road to be accepted as a maintained Chaves County Road and made a part of the Chaves County Roads network, I am responsible for the construction of said road to minimum County standards pending preliminary approval by the Chaves County Commission. Further, the Petitioners will complete the work within six months after preliminary approval by the Chaves County Commission.

Signed (applicant): _____

Date: _____

Applications will only be accepted at the Chaves County Administration Center, Public Services Dept., #1 St. Mary's Place, Roswell, NM 88203.

Deadline for application: February 7, 2019 by 5:00 pm

Date Received: _____

Application #: _____

**CHAVES COUNTY
ROAD STATUS CHANGE REQUEST**

*Applicant requests the road status change of a County Road or ROW as shown on the Official Chaves County Road Map and the applicant acknowledges valid Chaves County Ownership but desires road status change of the route. Failure to complete this application is cause for rejection of the request.

Name of applicant (print legibly): _____

Mailing Address: _____

Brief Reason for Request: _____

Contact Phone Number: _____

Name of Road or ROW (right of way): _____

Length of Road or ROW for request: _____

ACTION REQUESTED (Check one):

- Maintenance of a NCM (Not Currently Maintained) Status road
- Maintenance of an existing County owned Right-of-way

I understand that this application is a request for the status change of said road or ROW, as described above, pending approval by the Chaves County Board of Commissioners. I also understand that in order for the road to be accepted as a maintained Chaves County Road and made a part of the Chaves County Roads network, the Petitioners are responsible for the construction of said road to minimum County standards. The Petitioners will complete the required work within six months after preliminary approval by the Chaves County Commission.

Signed (applicant): _____

Date: _____

Applications will only be accepted at the Chaves County Administration Center, Public Services Dept., #1 St. Mary's Place, Roswell, NM 88203.

Deadline for application: February 7, 2019 by 5:00 pm

Date Received: _____

Application #: _____

**CHAVES COUNTY
ROAD VACATION REQUEST**

*Applicant requests the Vacation of a County Road or ROW as shown on the Official Chaves County Road Map and the applicant acknowledges valid Chaves County Ownership but desires vacation of the route.

Utility easements granted within vacated county roads or rights-of-way will remain as legal easements.

Failure to complete this application is cause for rejection of the request.

Name of applicant (print legibly): _____

Mailing Address: _____

Brief Reason for Request: _____

Contact Phone Number: _____

Name of Road or ROW (right of way): _____

Length of Road or ROW for request: _____

I understand that this application is a request for the permanent vacation of said road or ROW, as described above, and that pending approval by the Chaves County Board of Commissioners, said road or ROW will no longer be a part of the Chaves County roads network. Further, if vacated, all utility easements within the approved vacation will remain as legal easements.

Signed (applicant): _____

Date: _____

Required fee: _____ **Two Hundred Fifty Dollars (\$250.00) fee per application**

Applications will only be accepted at the Chaves County Administration Center, Public Services Dept., #1 St. Mary's Place, Roswell, NM 88203.

Deadline for application: **February 7, 2019 by 5:00 pm**

AGENDA ITEM: 10

Permission to Publish for a Public
Hearing Regarding Potential Low
Income Tax Rebate Ordinance

MEETING DATE: December 18, 2018

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Stanton L. Riggs, County Manager

ACTION REQUESTED: Permission to Publish

ITEM SUMMARY:

According to Section 7-2-14.3G, NMSA 1978, of every odd numbered year, the Board of County Commissioners shall conduct a public hearing on the question of whether a property tax rebate benefitting low income property tax payers in the County should be made available through adoption of a County Ordinance. At the public hearing, the Board shall take action on the question and if a majority votes to adopt an ordinance, it must be adopted within 30 days of the public hearing. The public hearing would take place at 9:00 am on Thursday, January 10, 2019 in the Commission Chambers.

Staff recommends approval for permission to publish for public hearing.

SUPPORT DOCUMENTS:

SUMMARY BY: Stanton L Riggs

TITLE: County Manager

CHAVES COUNTY FINANCE
ACCOUNTS PAYABLE
P.O. Box 1597
Roswell, NM 88202-1597
Phone 575-624-6677 or 575-624-6620
Fax 575-624-6576



COMMISSIONERS
James W. Duffey · District 1
T Calder Ezzell Jr. · District 2
Jeff Bilberry · District 3
Robert Corn · District 4
William E. Cavin · District 5

Finance Director
Joe Sedillo

County Manager
Stanton L. Riggs

Final Payment Register

Date: 11-2-18
Packet# 00812

Date: 11-21-18
Packet# 00831

Date: _____
Packet# _____

Date: 11-9-18
Packet# 00818

Date: 11-30-18
Packet# 00834

Date: _____
Packet# _____

Date: 11-13-18
Packet# 00822

Date: _____
Packet# _____

Date: _____
Packet# _____

Date: 11-16-18
Packet# 00826

Date: _____
Packet# _____

Date: _____
Packet# _____

BOARD OF CHAVES COUNTY COMMISSIONERS

Robert Corn, Chairman

William E. Cavin, Vice-Chairman

ATTEST:

James W. Duffey, Member

Dave Kunko
County Clerk

T. Calder Ezzell Jr, Member

Jeff Bilberry, Member

Approval of Checks

Approval of Checks

Commission Meeting 18-Dec-18

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Joe Sedillo, Finance Director
(624-6646)

ACTION REQUESTED:
Approval of Checks

ITEM SUMMARY:

A/P:	02-Nov-18	\$139,124.38
	09-Nov-18	\$457,645.37
	13-Nov-18	\$16,500.00
	16-Nov-18	\$197,493.93
	21-Nov-18	\$81,838.98
	30-Nov-18	\$165,876.81
PAYROLL:	04-Nov-18 REGULAR	\$267,726.57
	FINALS	\$5,135.12
	FIREFIGHTERS	\$446.94
	18-Nov-18 REGULAR	\$273,763.71
	FINALS	\$6,566.75
	FIREFIGHTERS	\$71.10

Grand Total Checks to be Approved: \$1,612,189.66

SUPPORT DOCUMENTS:

Copies of Bills Lists

SUMMARY BY: Cindy Mealand

TITLE: A/P Officer



Expense Approval Register

Packet: APPKT00818 - CHECK RUN/11/09/18

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: ACCURATE					
ACCURATE	680	11/01/2018	PROFESSIONAL SERVICES	401-6-613-246-000	2,372.33
ACCURATE	743	11/01/2018	PROFESSIONAL SERVICES	401-6-613-246-000	334.28
Vendor ACCURATE Total:					2,706.61
Vendor: AMERICAN STEWARDS OF LIBERTY					
AMERICAN STEWARDS OF LI	868	11/01/2018	ASL MANAGEMENT FEE	401-6-619-260-000	1,500.00
Vendor AMERICAN STEWARDS OF LIBERTY Total:					1,500.00
Vendor: BAMBI NALLEY					
BAMBI NALLEY	INV0002395	11/08/2018	SEELY DM-2013-443	401-2-200-018-000	115.38
Vendor BAMBI NALLEY Total:					115.38
Vendor: BENCHMARK BUSINESS SOLUTIONS					
BENCHMARK BUSINESS SOL	23609737	11/01/2018	ACCT.#003-1344694-000	670-6-671-375-000	150.98
BENCHMARK BUSINESS SOL	23609738	11/01/2018	ACCT.#003-1365133-000	408-8-812-251-000	108.52
Vendor BENCHMARK BUSINESS SOLUTIONS Total:					259.50
Vendor: BERRENDO CO-OP WATER USERS					
BERRENDO CO-OP WATER U	CC018949	11/01/2018	ACCT.#11720000	402-6-651-341-000	61.14
Vendor BERRENDO CO-OP WATER USERS Total:					61.14
Vendor: CARRIE HARDY					
CARRIE HARDY	INV0002392	11/08/2018	Thomas Ray/DM-2010-331	401-2-200-018-000	250.00
Vendor CARRIE HARDY Total:					250.00
Vendor: CENTRAL VALLEY ELECTRIC COOP					
CENTRAL VALLEY ELECTRIC C	CC018958	11/01/2018	ACCT.#23898800	410-8-816-341-000	17.88
CENTRAL VALLEY ELECTRIC C	CC018958	11/01/2018	ACCT.#10114001	410-8-816-341-000	249.40
CENTRAL VALLEY ELECTRIC C	CC018960	11/01/2018	ACCT.#12413201	411-8-814-341-000	50.68
CENTRAL VALLEY ELECTRIC C	CC018960	11/01/2018	ACCT.#12413301	411-8-814-341-000	8.94
CENTRAL VALLEY ELECTRIC C	CC018960	11/01/2018	ACCT.#12413101	411-8-814-341-000	9.74
CENTRAL VALLEY ELECTRIC C	CC018960	11/01/2018	ACCT.#12026501	411-8-814-341-000	43.82
CENTRAL VALLEY ELECTRIC C	CC018961	11/01/2018	ACCT.#12209501	401-6-691-243-000	473.62
CENTRAL VALLEY ELECTRIC C	CC018961	11/01/2018	ACCT.#10147201	401-6-691-243-000	32.81
CENTRAL VALLEY ELECTRIC C	CC018961	11/01/2018	ACCT.#12001802	401-6-691-243-000	55.75
CENTRAL VALLEY ELECTRIC C	CC018961	11/01/2018	ACCT.#23133100	410-8-816-341-000	118.60
CENTRAL VALLEY ELECTRIC C	CC018961	11/01/2018	ACCT.#6695501	414-8-819-341-000	119.28
CENTRAL VALLEY ELECTRIC C	CC018961	11/01/2018	ACCT.#24208300	437-6-659-341-000	24.17
CENTRAL VALLEY ELECTRIC C	CC018961	11/01/2018	ACCT.#22987100	437-6-659-341-000	43.82
CENTRAL VALLEY ELECTRIC C	CC018961	11/01/2018	ACCT.#12412501	437-6-659-341-000	48.33
CENTRAL VALLEY ELECTRIC C	CC018961	11/01/2018	ACCT.#24186400	437-6-659-341-000	48.14
Vendor CENTRAL VALLEY ELECTRIC COOP Total:					1,344.98
Vendor: CHAVES COUNTY C.A.S.A.					
CHAVES COUNTY C.A.S.A.	4 ALT ED.	11/08/2018	JUVENILE JUSTICE GRANT/FY	631-8-885-267-000	3,000.00
CHAVES COUNTY C.A.S.A.	4 CASA-DV	11/07/2018	DWI DISTRIBUTION FUND/FY	432-7-761-267-000	2,333.33
CHAVES COUNTY C.A.S.A.	4 GS-1	11/08/2018	JUVENILE JUSTICE GRANT/FY	631-8-885-267-000	1,200.00
CHAVES COUNTY C.A.S.A.	4 YA-1	11/08/2018	JUVENILE JUSTICE GRANT/FY	631-8-885-267-000	4,125.00
Vendor CHAVES COUNTY C.A.S.A. Total:					10,658.33
Vendor: CITY OF ROSWELL					
CITY OF ROSWELL	CC018942	11/01/2018	ANNUAL ALLOCATION/FY 18-	635-6-671-409-000	124,439.74
Vendor CITY OF ROSWELL Total:					124,439.74
Vendor: COOPERATIVE EDUCATIONAL SVCS.					
COOPERATIVE EDUCATIONAL	24-081655	11/01/2018	ACCT.#CHAVESCOUNTY	650-6-684-230-000	1,815.16
Vendor COOPERATIVE EDUCATIONAL SVCS. Total:					1,815.16
Vendor: CUMBERLAND WATER CO-OP					
CUMBERLAND WATER CO-O	CC018944	11/01/2018	ACCT.#G215	401-6-691-341-000	36.21

Expense Approval Register

Packet: APPKT00818 - CHECK RUN/11/09/18

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CUMBERLAND WATER CO-O	CC018945	11/01/2018	ACCT.#G105	410-8-816-341-000	39.26
CUMBERLAND WATER CO-O	CC018946	11/01/2018	ACCT.#B1085	408-8-812-340-000	21.43
Vendor CUMBERLAND WATER CO-OP Total:					96.90
Vendor: DEERE CREDIT INC					
DEERE CREDIT INC	2070459	11/01/2018	ACCT.#030-0065559-000	402-6-653-251-000	3,309.22
DEERE CREDIT INC	2070460	11/01/2018	ACCT.#030-0065560-000	402-6-653-251-000	3,309.22
DEERE CREDIT INC	2070461	11/01/2018	ACCT.#030-0065561-000	402-6-653-251-000	3,309.22
DEERE CREDIT INC	2070462	11/01/2018	ACCT.#030-0065562-000	402-6-653-251-000	3,309.22
DEERE CREDIT INC	2072376	11/01/2018	ACCT.#030-0061556-006	402-6-653-251-000	4,055.51
Vendor DEERE CREDIT INC Total:					17,292.39
Vendor: DEXTER CONSOLIDATED SCHOOLS					
DEXTER CONSOLIDATED SCH	4 DEX - TNT	11/05/2018	DWI DISTRIBUTION FUND/FY	432-7-761-267-000	1,000.00
Vendor DEXTER CONSOLIDATED SCHOOLS Total:					1,000.00
Vendor: GLOBE LIFE AND ACCIDENT INS					
GLOBE LIFE AND ACCIDENT I	INV0002386	11/08/2018	GLOBE LIFE PAYABLE	401-2-200-016-000	283.22
GLOBE LIFE AND ACCIDENT I	INV0002386	11/08/2018	GLOBE LIFE PAYABLE	402-2-200-016-000	413.35
Vendor GLOBE LIFE AND ACCIDENT INS Total:					696.57
Vendor: HOLLYFRONTIER CORP					
HOLLYFRONTIER CORP	98427812	11/01/2018	ACCT.#1100353	402-6-653-291-000	9,623.59
HOLLYFRONTIER CORP	98427813	11/01/2018	ACCT.#1100353	402-6-653-291-000	9,156.61
HOLLYFRONTIER CORP	98427814	11/01/2018	ACCT.#1100353	402-6-653-291-000	9,391.97
Vendor HOLLYFRONTIER CORP Total:					28,172.17
Vendor: IUPA, CHAVES COUNTY SHERIFF'S ASSOC. #507					
IUPA, CHAVES COUNTY SHER	INV0002385	11/08/2018	UNION MEMBERSHIP DUES	401-2-200-010-000	375.00
Vendor IUPA, CHAVES COUNTY SHERIFF'S ASSOC. #507 Total:					375.00
Vendor: JEANINE CORN BEST					
JEANINE CORN BEST	INV0002394	11/08/2018	J.BEST/ Cause # DM-2007-01	452-2-200-018-000	154.62
Vendor JEANINE CORN BEST Total:					154.62
Vendor: KANSAS STATE BANK OF MANHATTAN					
KANSAS STATE BANK OF MA	46-4	11/07/2018	ACCT.#3347498	402-6-653-251-000	1,410.42
KANSAS STATE BANK OF MA	60-2	11/07/2018	ACCT.#3345505	402-6-653-251-000	1,545.01
KANSAS STATE BANK OF MA	60-3	11/07/2018	ACCT.#3345504	402-6-653-251-000	1,545.01
Vendor KANSAS STATE BANK OF MANHATTAN Total:					4,500.44
Vendor: LAKE ARTHUR, TOWN OF					
LAKE ARTHUR, TOWN OF	CC018962	11/01/2018	ANNUAL DPS ALLOCATION/F	635-6-671-420-000	17,500.00
Vendor LAKE ARTHUR, TOWN OF Total:					17,500.00
Vendor: NEW MEXICO GAS COMPANY INC					
NEW MEXICO GAS COMPAN	CC018950	11/01/2018	ACCT.#076281612-0786941-	401-6-693-341-000	21.24
NEW MEXICO GAS COMPAN	CC018951	11/01/2018	ACCT.#076333413-0787459-	452-8-832-341-000	33.92
NEW MEXICO GAS COMPAN	CC018952	11/01/2018	ACCT.#076424512-0788370-	401-6-645-341-000	66.36
NEW MEXICO GAS COMPAN	CC018952	11/01/2018	ACCT.#076424512-0788370-	401-6-692-341-000	29.96
NEW MEXICO GAS COMPAN	CC018952	11/01/2018	ACCT.#076424512-0788370-	401-6-692-341-000	339.14
NEW MEXICO GAS COMPAN	CC018953	11/01/2018	ACCT.#076846512-1202378-	411-8-814-341-000	20.82
NEW MEXICO GAS COMPAN	CC018954	11/01/2018	ACCT.#075706312-1236482-	414-8-819-341-000	20.82
Vendor NEW MEXICO GAS COMPANY INC Total:					532.26
Vendor: NM CHAPTER OF IAAO					
NM CHAPTER OF IAAO	CC018941	11/05/2018	IAAO TRAINING/NETWORKI	628-7-733-225-000	280.00
Vendor NM CHAPTER OF IAAO Total:					280.00
Vendor: NM DWI COORDINATORS AFFILIATE					
NM DWI COORDINATORS AF	CC018943	11/08/2018	ANNUAL AFFILIATE DUES	432-7-761-253-000	125.00
Vendor NM DWI COORDINATORS AFFILIATE Total:					125.00
Vendor: NM GEN SVCS RISK MGMT					
NM GEN SVCS RISK MGMT	CC018938	11/05/2018	PREMIUMS/FEES	401-2-200-007-000	153,836.33
NM GEN SVCS RISK MGMT	CC018938	11/05/2018	OCT ADJ	401-2-200-007-000	5.80
NM GEN SVCS RISK MGMT	CC018938	11/05/2018	OV	401-2-200-007-000	1.30
NM GEN SVCS RISK MGMT	CC018938	11/05/2018	LWOP ADJ	401-2-200-007-000	1,512.44

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
NM GEN SVCS RISK MGMT	CC018938	11/05/2018	PREMIUMS/FEES	402-2-200-007-000	38,674.58
NM GEN SVCS RISK MGMT	CC018938	11/05/2018	PREMIUMS/FEES	427-2-200-007-000	1,432.75
NM GEN SVCS RISK MGMT	CC018938	11/05/2018	PREMIUMS/FEES	431-2-200-007-000	326.28
NM GEN SVCS RISK MGMT	CC018938	11/05/2018	PREMIUMS/FEES	432-2-200-007-000	4,528.62
NM GEN SVCS RISK MGMT	CC018938	11/05/2018	PREMIUMS/FEES	435-2-200-007-000	1,516.19
NM GEN SVCS RISK MGMT	CC018938	11/05/2018	PREMIUMS/FEES	452-2-200-007-000	9,833.37
NM GEN SVCS RISK MGMT	CC018939	11/05/2018	LWOP ADJ	401-2-200-005-000	9.40
NM GEN SVCS RISK MGMT	CC018939	11/05/2018	PREMIUMS	401-2-200-005-000	2,073.66
NM GEN SVCS RISK MGMT	CC018939	11/05/2018	OV	401-2-200-005-000	9.40
NM GEN SVCS RISK MGMT	CC018939	11/05/2018	PREMIUMS	402-2-200-005-000	498.10
NM GEN SVCS RISK MGMT	CC018939	11/05/2018	PREMIUMS	427-2-200-005-000	20.40
NM GEN SVCS RISK MGMT	CC018939	11/05/2018	PREMIUMS	431-2-200-005-000	4.44
NM GEN SVCS RISK MGMT	CC018939	11/05/2018	PREMIUMS	432-2-200-005-000	35.30
NM GEN SVCS RISK MGMT	CC018939	11/05/2018	PREMIUMS	435-2-200-005-000	20.40
NM GEN SVCS RISK MGMT	CC018939	11/05/2018	PREMIUMS	437-2-200-005-000	19.10
NM GEN SVCS RISK MGMT	CC018939	11/05/2018	PREMIUMS	452-2-200-005-000	134.10
NM GEN SVCS RISK MGMT	CC018940	11/05/2018	PREMIUMS	401-2-200-021-000	1,567.42
NM GEN SVCS RISK MGMT	CC018940	11/05/2018	LWOP ADJ	401-2-200-021-000	15.85
NM GEN SVCS RISK MGMT	CC018940	11/05/2018	PREMIUMS	402-2-200-021-000	362.08
NM GEN SVCS RISK MGMT	CC018940	11/05/2018	PREMIUMS	427-2-200-021-000	12.53
NM GEN SVCS RISK MGMT	CC018940	11/05/2018	PREMIUMS	431-2-200-021-000	3.59
NM GEN SVCS RISK MGMT	CC018940	11/05/2018	PREMIUMS	432-2-200-021-000	47.55
NM GEN SVCS RISK MGMT	CC018940	11/05/2018	PREMIUMS	435-2-200-021-000	18.23
NM GEN SVCS RISK MGMT	CC018940	11/05/2018	PREMIUMS	452-2-200-021-000	90.55
Vendor NM GEN SVCS RISK MGMT Total:					216,609.76

Vendor: NM RETIREE HEALTH CARE AUTHORITY

NM RETIREE HEALTH CARE A	INV0002413	11/08/2018	NM RETIREE HEALTH CARE P	401-2-200-020-000	6,730.02
NM RETIREE HEALTH CARE A	INV0002413	11/08/2018	NM RETIREE HEALTH CARE P	402-2-200-020-000	1,773.77
NM RETIREE HEALTH CARE A	INV0002413	11/08/2018	NM RETIREE HEALTH CARE P	427-2-200-020-000	95.79
NM RETIREE HEALTH CARE A	INV0002413	11/08/2018	NM RETIREE HEALTH CARE P	432-2-200-020-000	148.05
NM RETIREE HEALTH CARE A	INV0002413	11/08/2018	NM RETIREE HEALTH CARE P	435-2-200-020-000	74.95
NM RETIREE HEALTH CARE A	INV0002413	11/08/2018	NM RETIREE HEALTH CARE P	437-2-200-020-000	56.45
NM RETIREE HEALTH CARE A	INV0002413	11/08/2018	NM RETIREE HEALTH CARE P	452-2-200-020-000	405.65
NM RETIREE HEALTH CARE A	INV0002414	11/08/2018	NM Retiree HealthCare Law	401-2-200-020-000	2,656.89
Vendor NM RETIREE HEALTH CARE AUTHORITY Total:					11,941.57

Vendor: QWEST

QWEST	CC018948	11/01/2018	ACCT.#575-623-2833-184B	412-8-815-340-000	60.63
Vendor QWEST Total:					60.63

Vendor: ROSWELL W.F.L.

ROSWELL W.F.L.	3 BA-1	11/07/2018	JUVENILE JUSTICE GRANT/FY	631-8-885-267-000	8,850.00
ROSWELL W.F.L.	3 WT-1	11/07/2018	JUVENILE JUSTICE GRANT/FY	631-8-885-267-000	750.00
Vendor ROSWELL W.F.L. Total:					9,600.00

Vendor: SOUTHWESTERN PUBLIC SERVICE CO

SOUTHWESTERN PUBLIC SER	CC018955	11/01/2018	ACCT.#54-3943758-6	401-6-691-243-000	39.74
SOUTHWESTERN PUBLIC SER	CC018956	11/01/2018	ACCT.#54-3943777-9	401-6-691-243-000	53.30
SOUTHWESTERN PUBLIC SER	CC018957	11/01/2018	ACCT.#54-1485939-1	401-6-691-243-000	38.59
Vendor SOUTHWESTERN PUBLIC SERVICE CO Total:					131.63

Vendor: STATE OF NEW MEXICO

STATE OF NEW MEXICO	INV0002389	11/08/2018	C Childress/Cause# 0001110	401-2-200-018-000	71.08
STATE OF NEW MEXICO	INV0002391	11/08/2018	A.Perez/Cause# 165742	401-2-200-018-000	151.85
STATE OF NEW MEXICO	INV0002393	11/08/2018	S Ouillette/000085580	401-2-200-018-000	201.23
STATE OF NEW MEXICO	INV0002396	11/08/2018	J.JOHNSON 000088516	401-2-200-018-000	449.54
STATE OF NEW MEXICO	INV0002397	11/08/2018	RAMIREZ/000327532	401-2-200-018-000	213.23
STATE OF NEW MEXICO	INV0002398	11/08/2018	000154416 J. TARIN	401-2-200-018-000	94.62
STATE OF NEW MEXICO	INV0002399	11/08/2018	8954 MATTA	402-2-200-018-000	138.46
STATE OF NEW MEXICO	INV0002401	11/08/2018	000237989-SALS BERRY	401-2-200-018-000	179.08
STATE OF NEW MEXICO	INV0002402	11/08/2018	000207247-PADILLA	401-2-200-018-000	144.54
STATE OF NEW MEXICO	INV0002403	11/08/2018	000161340-PADILLA	401-2-200-018-000	144.54
STATE OF NEW MEXICO	INV0002404	11/08/2018	000112931-PADILLA	401-2-200-018-000	144.54

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
STATE OF NEW MEXICO	INV0002405	11/08/2018	000324111-GODFREY	401-2-200-018-000	168.00
Vendor STATE OF NEW MEXICO Total:					2,100.71
Vendor: TEXAS CHILD SUPPORT SDU					
TEXAS CHILD SUPPORT SDU	INV0002390	11/08/2018	AG# 0012436698/Cause#CC-	401-2-200-018-000	158.31
TEXAS CHILD SUPPORT SDU	INV0002400	11/08/2018	0009646845 MATTA,RAY	402-2-200-011-000	189.98
TEXAS CHILD SUPPORT SDU	INV0002406	11/08/2018	0013646700 GODFREY, AAR	401-2-200-011-000	141.69
Vendor TEXAS CHILD SUPPORT SDU Total:					489.98
Vendor: THE ROSWELL REFUGE					
THE ROSWELL REFUGE	4 RR-1	11/05/2018	DWI DISTRIBUTION FUND/FY	432-7-761-267-000	2,666.66
Vendor THE ROSWELL REFUGE Total:					2,666.66
Vendor: TOWN OF DEXTER					
TOWN OF DEXTER	CC018947	11/01/2018	ACCT.#1085	401-6-693-341-000	75.93
Vendor TOWN OF DEXTER Total:					75.93
Vendor: VALERIE J. RAMIREZ					
VALERIE J. RAMIREZ	INV0002415	11/08/2018	H. RAMIREZ DM-2017-00105	401-2-200-018-000	92.31
Vendor VALERIE J. RAMIREZ Total:					92.31
Grand Total:					457,645.37

Fund Summary

Fund	Expense Amount
401 - GENERAL FUND	177,265.93
402 - ROAD FUND	92,076.46
408 - EAST GRAND PLAINS VOLFIRE	129.95
410 - MIDWAY VOLUNTEER FIRE FND	425.14
411 - BERRENDO VOLUNTEER FIRE	134.00
412 - SIERRA VOLUNTEER FIRE FND	60.63
414 - CC FIRE DIST #8 VOL FIRE	140.10
427 - INDIGENT HOSPITAL CLAIMS	1,561.47
431 - PUBLIC SAFETY GRANT	334.31
432 - DWI GRANT FUNDS	10,884.51
435 - CORRECTION GRANTS	1,629.77
437 - ENVIRONMENTAL TAX	240.01
452 - FLOOD CONTROL	10,652.21
628 - PROPERTY VALUATION	280.00
631 - OTHER GRANTS & CONTRACTS	17,925.00
635 - EMERGENCY/CAPITAL OUTLAY	141,939.74
650 - DETENTION CONSTRUCTION PJ	1,815.16
670 - INTERNAL SERVICES	150.98
Grand Total:	457,645.37

Account Summary

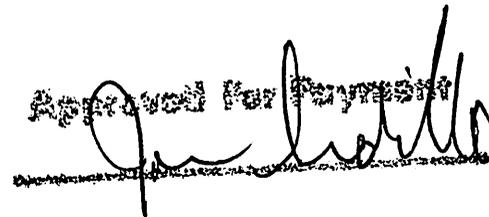
Account Number	Account Name	Expense Amount
401-2-200-005-000	GROUP INSURANCE PAY	2,092.46
401-2-200-007-000	MEDICAL INSURANCE PA	155,355.87
401-2-200-010-000	UNITED WAY PAYABLE	375.00
401-2-200-011-000	MISCELLANEOUS PAYABL	141.69
401-2-200-016-000	GLOBE LIFE PAYABLE	283.22
401-2-200-018-000	CHILD ENFORCEMENT P	2,578.25
401-2-200-020-000	RETIREE H/C PAYABLE	9,386.91
401-2-200-021-000	VISION CARE PAYABLE	1,583.27
401-6-613-246-000	DRUG & ALCOHOL PROG	2,706.61
401-6-619-260-000	PROFESSIONAL SERVICE	1,500.00
401-6-645-341-000	UTILITIES	66.36
401-6-691-243-000	HIGHWAY LIGHTS	693.81
401-6-691-341-000	UTILITIES	36.21
401-6-692-341-000	UTILITIES	369.10
401-6-693-341-000	UTILITIES	97.17
402-2-200-005-000	GROUP INSURANCE PAY	498.10
402-2-200-007-000	MEDICAL INSURANCE PA	38,674.58
402-2-200-011-000	MISCELLANEOUS PAYABL	189.98
402-2-200-016-000	GLOBE LIFE PAYABLE	413.35
402-2-200-018-000	CHILD ENFORCEMENT P	138.46
402-2-200-020-000	RETIREE H/C PAYABLE	1,773.77
402-2-200-021-000	VISION CARE PAYABLE	362.08
402-6-651-341-000	UTILITIES	61.14
402-6-653-251-000	RENTALS	21,792.83
402-6-653-291-000	ROAD PROJECTS-OTHER	28,172.17
408-8-812-251-000	RENTALS	108.52
408-8-812-340-000	TELEPHONE	21.43
410-8-816-341-000	UTILITIES	425.14
411-8-814-341-000	UTILITIES	134.00
412-8-815-340-000	TELEPHONE	60.63
414-8-819-341-000	UTILITIES	140.10
427-2-200-005-000	GROUP INSURANCE PAY	20.40
427-2-200-007-000	MEDICAL INSURANCE PA	1,432.75
427-2-200-020-000	RETIREE H/C PAYABLE	95.79
427-2-200-021-000	VISION CARE PAYABLE	12.53
431-2-200-005-000	GROUP INSURANCE PAY	4.44
431-2-200-007-000	MEDICAL INSURANCE PA	326.28

Account Summary

Account Number	Account Name	Expense Amount
431-2-200-021-000	VISION CARE PAYABLE	3.59
432-2-200-005-000	GROUP INSURANCE PAY	35.30
432-2-200-007-000	MEDICAL INS. PAYABLE	4,528.62
432-2-200-020-000	RETIREE H/C PAYABLE	148.05
432-2-200-021-000	VISION CARE PAYABLE	47.55
432-7-761-253-000	DUES & OTHER FEES	125.00
432-7-761-267-000	CONTRACTUAL SERVICES	5,999.99
435-2-200-005-000	GROUP INSURANCE PAY	20.40
435-2-200-007-000	MEDICAL INSURANCE PA	1,516.19
435-2-200-020-000	RETIREE H/C PAYABLE	74.95
435-2-200-021-000	VISION CARE PAYABLE	18.23
437-2-200-005-000	GROUP INSURANCE PAY	19.10
437-2-200-020-000	RETIREE H/C PAYABLE	56.45
437-6-659-341-000	UTILITIES	164.46
452-2-200-005-000	GROUP INSURANCE PAY	134.10
452-2-200-007-000	MEDICAL INSURANCE PA	9,833.37
452-2-200-018-000	CHILD ENFORCEMENT P	154.62
452-2-200-020-000	RETIREE H/C PAYABLE	405.65
452-2-200-021-000	VISION CARE PAYABLE	90.55
452-8-832-341-000	UTILITIES	33.92
628-7-733-225-000	PER DIEM EXPENSE	280.00
631-8-885-267-000	OTHER CONTRACT SERVI	17,925.00
635-6-671-409-000	CITY OF ROSWELL SPECI	124,439.74
635-6-671-420-000	LAKE ARTHUR PUBLIC SA	17,500.00
650-6-684-230-000	SUPPLIES/TOOLS	1,815.16
670-6-671-375-000	LEASE PURCHASE PAYME	150.98
	Grand Total:	457,645.37

Project Account Summary

Project Account Key	Expense Amount
None	457,645.37
Grand Total:	457,645.37

Approved for Payment




Chaves County, NM

Expense Approval Register

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount	
Vendor: AIMEE K. VRBA						
AIMEE K. VRBA	CC018963	11/07/2018	TRAINING	401-7-722-104-000	15.00	
AIMEE K. VRBA	CC018963	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00	
					Vendor AIMEE K. VRBA Total:	200.00
Vendor: ALAN W. TUCKER						
ALAN W. TUCKER	CC018964	11/07/2018	DELIVERY/PICKUP	401-7-722-104-000	100.00	
					Vendor ALAN W. TUCKER Total:	100.00
Vendor: ALTA FEATHERSTONE						
ALTA FEATHERSTONE	CC018965	11/08/2018	CLERK/JUDGE	401-7-722-104-000	185.00	
ALTA FEATHERSTONE	CC018965	11/08/2018	TRAINING	401-7-722-104-000	15.00	
					Vendor ALTA FEATHERSTONE Total:	200.00
Vendor: ANGELO GURULE						
ANGELO GURULE	CC018966	11/07/2018	DELIVERY/PICKUP	401-7-722-104-000	170.00	
					Vendor ANGELO GURULE Total:	170.00
Vendor: ARSILIA ALVAREZ						
ARSILIA ALVAREZ	CC018967	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00	
ARSILIA ALVAREZ	CC018967	11/07/2018	TRAINING	401-7-722-104-000	15.00	
					Vendor ARSILIA ALVAREZ Total:	200.00
Vendor: BECKY GONZALES						
BECKY GONZALES	CC018968	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00	
					Vendor BECKY GONZALES Total:	185.00
Vendor: BERNITA ADAMS						
BERNITA ADAMS	CC018969	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00	
BERNITA ADAMS	CC018969	11/07/2018	TRAINING	401-7-722-104-000	15.00	
					Vendor BERNITA ADAMS Total:	200.00
Vendor: BEVERLY WEST						
BEVERLY WEST	CC018970	11/07/2018	PRESIDING JUDGE	401-7-722-104-000	200.00	
BEVERLY WEST	CC018970	11/07/2018	TRAINING	401-7-722-104-000	15.00	
					Vendor BEVERLY WEST Total:	215.00
Vendor: BONNIE SNYDER						
BONNIE SNYDER	CC018972	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00	
BONNIE SNYDER	CC018972	11/07/2018	TRAINING	401-7-722-104-000	15.00	
					Vendor BONNIE SNYDER Total:	200.00
Vendor: BOONE W. POLLARD						
BOONE W. POLLARD	CC018973	11/07/2018	TRAINING	401-7-722-104-000	15.00	
BOONE W. POLLARD	CC018973	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00	
					Vendor BOONE W. POLLARD Total:	200.00
Vendor: CARMEN CORDOVA						
CARMEN CORDOVA	CC018974	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00	
CARMEN CORDOVA	CC018974	11/07/2018	TRAINING	401-7-722-104-000	15.00	
					Vendor CARMEN CORDOVA Total:	200.00
Vendor: CHARLES HARPER						
CHARLES HARPER	CC018975	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00	
CHARLES HARPER	CC018975	11/07/2018	TRAINING	401-7-722-104-000	15.00	
					Vendor CHARLES HARPER Total:	200.00
Vendor: COREY COURTS						
COREY COURTS	CC018976	11/07/2018	PRESIDING JUDGE	401-7-722-104-000	200.00	
					Vendor COREY COURTS Total:	200.00
Vendor: CYNTHIA PRINCE						
CYNTHIA PRINCE	CC018977	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00	

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CYNTHIA PRINCE	CC018977	11/07/2018	TRAINING	401-7-722-104-000	15.00
Vendor CYNTHIA PRINCE Total:					200.00
Vendor: DANIEL JOHNSON					
DANIEL JOHNSON	CC018978	11/07/2018	PRESIDING JUDGE	401-7-722-104-000	200.00
DANIEL JOHNSON	CC018978	11/07/2018	TRAINING	401-7-722-104-000	15.00
Vendor DANIEL JOHNSON Total:					215.00
Vendor: DARLA DOW					
DARLA DOW	CC018979	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
DARLA DOW	CC018979	11/07/2018	TRAINING	401-7-722-104-000	15.00
Vendor DARLA DOW Total:					200.00
Vendor: DONNA EASTES					
DONNA EASTES	CC018980	11/07/2018	TRAINING	401-7-722-104-000	15.00
DONNA EASTES	CC018980	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
Vendor DONNA EASTES Total:					200.00
Vendor: DORA MARTINEZ					
DORA MARTINEZ	CC018981	11/07/2018	PRESIDING JUDGE	401-7-722-104-000	200.00
DORA MARTINEZ	CC018981	11/07/2018	TRAINING	401-7-722-104-000	15.00
Vendor DORA MARTINEZ Total:					215.00
Vendor: ELIDA R. RIVERA					
ELIDA R. RIVERA	CC018982	11/07/2018	TRAINING	401-7-722-104-000	15.00
ELIDA R. RIVERA	CC018982	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
Vendor ELIDA R. RIVERA Total:					200.00
Vendor: ELIZABETH P. MONTOYA					
ELIZABETH P. MONTOYA	CC018986	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
Vendor ELIZABETH P. MONTOYA Total:					185.00
Vendor: EMMA BURT					
EMMA BURT	CC018987	11/07/2018	TRAINING	401-7-722-104-000	15.00
Vendor EMMA BURT Total:					15.00
Vendor: FRANCES SMITH					
FRANCES SMITH	CC018990	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
FRANCES SMITH	CC018990	11/07/2018	TRAINING	401-7-722-104-000	15.00
Vendor FRANCES SMITH Total:					200.00
Vendor: FRANK R. RAMIREZ					
FRANK R. RAMIREZ	CC018988	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
FRANK R. RAMIREZ	CC018988	11/07/2018	TRAINING	401-7-722-104-000	15.00
Vendor FRANK R. RAMIREZ Total:					200.00
Vendor: FRANK SOSA					
FRANK SOSA	CC018989	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
FRANK SOSA	CC018989	11/07/2018	TRAINING	401-7-722-104-000	15.00
Vendor FRANK SOSA Total:					200.00
Vendor: GAIL GALLEGOS					
GAIL GALLEGOS	CC018991	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
GAIL GALLEGOS	CC018991	11/07/2018	TRAINING	401-7-722-104-000	15.00
Vendor GAIL GALLEGOS Total:					200.00
Vendor: GINA M. MONTES					
GINA M. MONTES	CC018992	11/07/2018	TRAINING	401-7-722-104-000	15.00
GINA M. MONTES	CC018992	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
Vendor GINA M. MONTES Total:					200.00
Vendor: HAROLD KIRKPATRICK					
HAROLD KIRKPATRICK	CC018993	11/07/2018	TRAINING	401-7-722-104-000	15.00
HAROLD KIRKPATRICK	CC018993	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
Vendor HAROLD KIRKPATRICK Total:					200.00
Vendor: IDA M. VIGIL					
IDA M. VIGIL	CC018994	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
IDA M. VIGIL	CC018994	11/07/2018	TRAINING	401-7-722-104-000	15.00
Vendor IDA M. VIGIL Total:					200.00
Vendor: INEATHA H. GAY					
INEATHA H. GAY	CC018995	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
INEATHA H. GAY	CC018995	11/07/2018	TRAINING	401-7-722-104-000	15.00
Vendor INEATHA H. GAY Total:					200.00
Vendor: JAMES A. DOCKTER					
JAMES A. DOCKTER	CC018996	11/07/2018	PRESIDING JUDGE	401-7-722-104-000	200.00
JAMES A. DOCKTER	CC018996	11/07/2018	TRAINING	401-7-722-104-000	15.00
Vendor JAMES A. DOCKTER Total:					215.00
Vendor: JANICE ENSCONATUS					
JANICE ENSCONATUS	CC018997	11/07/2018	PRESIDING JUDGE	401-7-722-104-000	200.00
JANICE ENSCONATUS	CC018997	11/07/2018	TRAINING	401-7-722-104-000	15.00
Vendor JANICE ENSCONATUS Total:					215.00
Vendor: JANNA TAYLOR					
JANNA TAYLOR	CC018998	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
Vendor JANNA TAYLOR Total:					185.00
Vendor: JASON PERRY					
JASON PERRY	CC018999	11/07/2018	PRESIDING JUDGE	401-7-722-104-000	200.00
Vendor JASON PERRY Total:					200.00
Vendor: JAY E. SHELTON					
JAY E. SHELTON	CC019000	11/07/2018	TRAINING	401-7-722-104-000	15.00
JAY E. SHELTON	CC019000	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
Vendor JAY E. SHELTON Total:					200.00
Vendor: JIM T. FIELDING					
JIM T. FIELDING	CC019001	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
JIM T. FIELDING	CC019001	11/07/2018	TRAINING	401-7-722-104-000	15.00
Vendor JIM T. FIELDING Total:					200.00
Vendor: JODELL DAVIS					
JODELL DAVIS	CC019002	11/07/2018	ABSENTEE BOARD	401-7-722-104-000	315.00
Vendor JODELL DAVIS Total:					315.00
Vendor: JUANITA KIRKPATRICK					
JUANITA KIRKPATRICK	CC019003	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
JUANITA KIRKPATRICK	CC019003	11/07/2018	TRAINING	401-7-722-104-000	15.00
Vendor JUANITA KIRKPATRICK Total:					200.00
Vendor: JUDY HOBSON					
JUDY HOBSON	CC019004	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
JUDY HOBSON	CC019004	11/07/2018	TRAINING	401-7-722-104-000	15.00
Vendor JUDY HOBSON Total:					200.00
Vendor: JUDY MINSART					
JUDY MINSART	CC019005	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
JUDY MINSART	CC019005	11/07/2018	TRAINING	401-7-722-104-000	15.00
Vendor JUDY MINSART Total:					200.00
Vendor: JULIE RACKLER					
JULIE RACKLER	CC019006	11/07/2018	TRAINING	401-7-722-104-000	15.00
JULIE RACKLER	CC019006	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
Vendor JULIE RACKLER Total:					200.00
Vendor: LADONNA WILLOUGHBY					
LADONNA WILLOUGHBY	CC019007	11/07/2018	TRAINING	401-7-722-104-000	15.00
LADONNA WILLOUGHBY	CC019007	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
Vendor LADONNA WILLOUGHBY Total:					200.00
Vendor: LILLY M. CHAVEZ					
LILLY M. CHAVEZ	CC019008	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
LILLY M. CHAVEZ	CC019008	11/07/2018	TRAINING	401-7-722-104-000	15.00
Vendor LILLY M. CHAVEZ Total:					200.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: LINDSAY HARRELL					
LINDSAY HARRELL	CC019009	11/07/2018	OPEN/CLOSE POLLING PL	401-7-722-104-000	50.00
				Vendor LINDSAY HARRELL Total:	50.00
Vendor: LUPE PONCE					
LUPE PONCE	CC019010	11/07/2018	TRAINING	401-7-722-104-000	15.00
				Vendor LUPE PONCE Total:	15.00
Vendor: MAIDA ARCHIBEQUE					
MAIDA ARCHIBEQUE	CC019012	11/07/2018	TRAINING	401-7-722-104-000	15.00
				Vendor MAIDA ARCHIBEQUE Total:	15.00
Vendor: MARGARITA L. HERRERA					
MARGARITA L. HERRERA	CC019011	11/07/2018	TRAINING	401-7-722-104-000	15.00
MARGARITA L. HERRERA	CC019011	11/07/2018	PRESIDING JUDGE	401-7-722-104-000	200.00
				Vendor MARGARITA L. HERRERA Total:	215.00
Vendor: MARSHA KIRKHAM					
MARSHA KIRKHAM	CC019013	11/07/2018	TRAINING	401-7-722-104-000	15.00
MARSHA KIRKHAM	CC019013	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
				Vendor MARSHA KIRKHAM Total:	200.00
Vendor: MARY B. ANDAZOLA					
MARY B. ANDAZOLA	CC019014	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
MARY B. ANDAZOLA	CC019014	11/07/2018	TRAINING	401-7-722-104-000	15.00
				Vendor MARY B. ANDAZOLA Total:	200.00
Vendor: MARY KAY SPEIR-HOWELL					
MARY KAY SPEIR-HOWELL	CC019015	11/07/2018	TRAINING	401-7-722-104-000	15.00
MARY KAY SPEIR-HOWELL	CC019015	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
				Vendor MARY KAY SPEIR-HOWELL Total:	200.00
Vendor: MEGAN CEDERBERG					
MEGAN CEDERBERG	CC019016	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
MEGAN CEDERBERG	CC019016	11/07/2018	TRAINING	401-7-722-104-000	15.00
				Vendor MEGAN CEDERBERG Total:	200.00
Vendor: MELINDA BACA					
MELINDA BACA	CC019017	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
MELINDA BACA	CC019017	11/07/2018	TRAINING	401-7-722-104-000	15.00
				Vendor MELINDA BACA Total:	200.00
Vendor: MELODIA ROBINSON					
MELODIA ROBINSON	CC019018	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
				Vendor MELODIA ROBINSON Total:	185.00
Vendor: MELVIN MONTOYA					
MELVIN MONTOYA	CC019019	11/07/2018	TRAINING	401-7-722-104-000	15.00
MELVIN MONTOYA	CC019019	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
				Vendor MELVIN MONTOYA Total:	200.00
Vendor: MICHAEL SUDDUTH					
MICHAEL SUDDUTH	CC019020	11/07/2018	TRAINING	401-7-722-104-000	15.00
MICHAEL SUDDUTH	CC019020	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
				Vendor MICHAEL SUDDUTH Total:	200.00
Vendor: NATHAN E. HITE					
NATHAN E. HITE	CC019021	11/07/2018	TRAINING	401-7-722-104-000	15.00
NATHAN E. HITE	CC019021	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
				Vendor NATHAN E. HITE Total:	200.00
Vendor: NOREEN M. TEEL					
NOREEN M. TEEL	CC019022	11/07/2018	TRAINING	401-7-722-104-000	15.00
NOREEN M. TEEL	CC019022	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
				Vendor NOREEN M. TEEL Total:	200.00
Vendor: PABLO J. MARTINEZ					
PABLO J. MARTINEZ	CC019023	11/07/2018	TRAINING	401-7-722-104-000	15.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
PABLO J. MARTINEZ	CC019023	11/07/2018	PRESIDING JUDGE	401-7-722-104-000	200.00
Vendor PABLO J. MARTINEZ Total:					215.00
Vendor: PATRICIA ANDERSON					
PATRICIA ANDERSON	CC019024	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
PATRICIA ANDERSON	CC019024	11/07/2018	TRAINING	401-7-722-104-000	15.00
Vendor PATRICIA ANDERSON Total:					200.00
Vendor: PHYLLIS G FIX					
PHYLLIS G FIX	CC019025	11/07/2018	ABSENTEE BOARD	401-7-722-104-000	315.00
Vendor PHYLLIS G FIX Total:					315.00
Vendor: RAYANNA REY					
RAYANNA REY	CC019026	11/07/2018	TRAINING	401-7-722-104-000	15.00
RAYANNA REY	CC019026	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
Vendor RAYANNA REY Total:					200.00
Vendor: RAYMOND F. ROMERO					
RAYMOND F. ROMERO	CC019027	11/07/2018	DELIVERY/PICKUP	401-7-722-104-000	160.00
Vendor RAYMOND F. ROMERO Total:					160.00
Vendor: REBECCA FRANCO					
REBECCA FRANCO	CC019028	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
REBECCA FRANCO	CC019028	11/07/2018	TRAINING	401-7-722-104-000	15.00
Vendor REBECCA FRANCO Total:					200.00
Vendor: RICHELLE HARPER					
RICHELLE HARPER	CC019029	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
Vendor RICHELLE HARPER Total:					185.00
Vendor: RITA LARA					
RITA LARA	CC019030	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
RITA LARA	CC019030	11/07/2018	TRAINING	401-7-722-104-000	15.00
Vendor RITA LARA Total:					200.00
Vendor: RITA S. THOMAS					
RITA S. THOMAS	CC019031	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
Vendor RITA S. THOMAS Total:					185.00
Vendor: ROBBIE HIGGINS					
ROBBIE HIGGINS	CC019032	11/07/2018	ABSENTEE BOARD	401-7-722-104-000	340.00
Vendor ROBBIE HIGGINS Total:					340.00
Vendor: ROSALIE W. QUISH					
ROSALIE W. QUISH	CC019033	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
ROSALIE W. QUISH	CC019033	11/07/2018	TRAINING	401-7-722-104-000	15.00
Vendor ROSALIE W. QUISH Total:					200.00
Vendor: ROSIE LARA					
ROSIE LARA	CC019034	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
ROSIE LARA	CC019034	11/07/2018	TRAINING	401-7-722-104-000	15.00
Vendor ROSIE LARA Total:					200.00
Vendor: ROSS ROBERTSON					
ROSS ROBERTSON	CC019035	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
ROSS ROBERTSON	CC019035	11/07/2018	TRAINING	401-7-722-104-000	15.00
Vendor ROSS ROBERTSON Total:					200.00
Vendor: SARA HALL					
SARA HALL	CC019036	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
SARA HALL	CC019036	11/07/2018	TRAINING	401-7-722-104-000	15.00
Vendor SARA HALL Total:					200.00
Vendor: SARAH R. MCARTHUR					
SARAH R. MCARTHUR	CC019037	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
Vendor SARAH R. MCARTHUR Total:					185.00
Vendor: SHEILA E. SMITH					
SHEILA E. SMITH	CC019040	11/07/2018	ABSENTEE BOARD	401-7-722-104-000	315.00
Vendor SHEILA E. SMITH Total:					315.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: SHEILA ESSLINGER					
SHEILA ESSLINGER	CC019038	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
SHEILA ESSLINGER	CC019038	11/07/2018	TRAINING	401-7-722-104-000	15.00
Vendor SHEILA ESSLINGER Total:					200.00
Vendor: SHELIA MCKNIGHT					
SHELIA MCKNIGHT	CC019039	11/07/2018	PRESIDING JUDGE	401-7-722-104-000	200.00
SHELIA MCKNIGHT	CC019039	11/07/2018	TRAINING	401-7-722-104-000	15.00
Vendor SHELIA MCKNIGHT Total:					215.00
Vendor: STEPHANIE GOMEZ					
STEPHANIE GOMEZ	CC019041	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
STEPHANIE GOMEZ	CC019041	11/07/2018	TRAINING	401-7-722-104-000	15.00
Vendor STEPHANIE GOMEZ Total:					200.00
Vendor: STEPHEN B. SMITH					
STEPHEN B. SMITH	CC019042	11/07/2018	PRESIDING JUDGE	401-7-722-104-000	200.00
Vendor STEPHEN B. SMITH Total:					200.00
Vendor: STEVE SORENSEN					
STEVE SORENSEN	CC019043	11/07/2018	DELIVERY/PICKUP	401-7-722-104-000	330.00
Vendor STEVE SORENSEN Total:					330.00
Vendor: TIMOTHY FULLER					
TIMOTHY FULLER	CC019044	11/07/2018	PRESIDING JUDGE	401-7-722-104-000	200.00
TIMOTHY FULLER	CC019044	11/07/2018	TRAINING	401-7-722-104-000	15.00
Vendor TIMOTHY FULLER Total:					215.00
Vendor: VANESSA BUSSELL					
VANESSA BUSSELL	CC019045	11/07/2018	TRAINING	401-7-722-104-000	15.00
VANESSA BUSSELL	CC019045	11/07/2018	PRESIDING JUDGE	401-7-722-104-000	200.00
Vendor VANESSA BUSSELL Total:					215.00
Vendor: VELMA J. HENDERSON					
VELMA J. HENDERSON	CC019046	11/07/2018	TRAINING	401-7-722-104-000	15.00
VELMA J. HENDERSON	CC019046	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
Vendor VELMA J. HENDERSON Total:					200.00
Vendor: VICTORIA PEREZ					
VICTORIA PEREZ	CC019047	11/07/2018	TRAINING	401-7-722-104-000	15.00
Vendor VICTORIA PEREZ Total:					15.00
Vendor: WANDA SMITH					
WANDA SMITH	CC019048	11/07/2018	TRAINING	401-7-722-104-000	15.00
WANDA SMITH	CC019048	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
Vendor WANDA SMITH Total:					200.00
Vendor: WAYNE E. KASUBOSKI					
WAYNE E. KASUBOSKI	CC019049	11/07/2018	CLERK/JUDGE	401-7-722-104-000	185.00
Vendor WAYNE E. KASUBOSKI Total:					185.00
Vendor: WILLIAM G MASK					
WILLIAM G MASK	CC018971	11/07/2018	ABSENTEE BOARD	401-7-722-104-000	315.00
Vendor WILLIAM G MASK Total:					315.00
Grand Total:					16,500.00

Fund Summary

Fund	Expense Amount
401 - GENERAL FUND	16,500.00
Grand Total:	16,500.00

Account Summary

Account Number	Account Name	Expense Amount
401-7-722-104-000	TEMPORARY SALARIES	16,500.00
Grand Total:		16,500.00

Project Account Summary

Project Account Key	Expense Amount
None	16,500.00
Grand Total:	16,500.00

A handwritten signature in black ink, appearing to be "G. Smith", written over a horizontal line. The signature is cursive and somewhat stylized.



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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: ABC PROPANE INC					
ABC PROPANE INC	193510	11/01/2018	ACCT.#102721	452-8-832-223-000	2,087.19
ABC PROPANE INC	193511	11/01/2018	ACCT.#102721	452-8-832-223-000	650.07
ABC PROPANE INC	193531	11/01/2018	ACCT.#102721	452-8-832-223-000	413.48
ABC PROPANE INC	193532	11/01/2018	ACCT.#102721	452-8-832-223-000	1,307.28
ABC PROPANE INC	194887	11/01/2018	ACCT.#102721	452-8-832-223-000	3,687.44
ABC PROPANE INC	194888	11/01/2018	ACCT.#102721	452-8-832-223-000	1,831.89
Vendor ABC PROPANE INC Total:					9,977.35
Vendor: AG EQUIPMENT					
AG EQUIPMENT	109082	11/05/2018	ACCTS.#030801	402-6-653-221-000	206.21
AG EQUIPMENT	109085	11/12/2018	ACCT.#030801	402-6-653-221-000	302.35
Vendor AG EQUIPMENT Total:					508.56
Vendor: AGUSTIN PEREZ					
AGUSTIN PEREZ	CC019054	11/13/2018	RIEMBURSEMENT	401-7-751-260-000	35.00
Vendor AGUSTIN PEREZ Total:					35.00
Vendor: BELL GAS INC.					
BELL GAS INC.	16057	11/06/2018	ACCT.#10693	402-6-653-223-000	18,983.01
Vendor BELL GAS INC. Total:					18,983.01
Vendor: CITY OF ROSWELL					
CITY OF ROSWELL	CC019053	11/01/2018	ACCT.#137415-52228	452-8-832-341-000	17.47
CITY OF ROSWELL	CC019072	11/01/2018	ACCT.#137417-52230	402-6-653-291-000	23.90
CITY OF ROSWELL	CC019073	11/01/2018	ACCT.#137417-52234	402-6-653-291-000	81.73
CITY OF ROSWELL	CC019074	11/01/2018	ACCT.#137417-52236	402-6-653-291-000	398.21
CITY OF ROSWELL	CC019075	11/01/2018	ACCT.#137417-52238	402-6-653-291-000	149.21
CITY OF ROSWELL	CC019076	11/01/2018	ACCT.#137417-52240	402-6-653-291-000	17.47
CITY OF ROSWELL	CC019077	11/01/2018	ACCT.#137417-52242	402-6-653-291-000	94.58
CITY OF ROSWELL	CC019078	11/01/2018	ACCT.#137417-52246	402-6-653-291-000	174.91
Vendor CITY OF ROSWELL Total:					957.48
Vendor: CITY OF ROSWELL					
CITY OF ROSWELL	CC019071	11/01/2018	ACCT.#44	437-6-659-242-000	12,968.22
Vendor CITY OF ROSWELL Total:					12,968.22
Vendor: COOPERATIVE EDUCATIONAL SVCS.					
COOPERATIVE EDUCATIONAL	24-082017	11/08/2018	ACCT.#CHAVESCOUNTY	402-6-653-104-000	1,133.54
COOPERATIVE EDUCATIONAL	24-082018	11/08/2018	ACCT.#CHAVESCOUNTY	402-6-653-104-000	963.51
COOPERATIVE EDUCATIONAL	24-082126	11/12/2018	ACCT.#CHAVESCOUNTY	402-6-653-104-000	991.85
Vendor COOPERATIVE EDUCATIONAL SVCS. Total:					3,088.90
Vendor: DAVID FLORES					
DAVID FLORES	CC019055	11/13/2018	GENERAL ELECTION/NOV 20	401-7-722-104-000	60.00
Vendor DAVID FLORES Total:					60.00
Vendor: DEERE CREDIT INC					
DEERE CREDIT INC	2073031	11/01/2018	ACCT.#030-0067387-000	402-6-653-251-000	3,060.45
DEERE CREDIT INC	2073032	11/01/2018	ACCT.#030-0067399-000	402-6-653-251-000	3,060.45
Vendor DEERE CREDIT INC Total:					6,120.90
Vendor: HAGERMAN MUNICIPAL SCHOOLS					
HAGERMAN MUNICIPAL SCH	4	11/12/2018	DWI DISTRIBUTION FUND/FY	432-7-761-267-000	1,000.00
Vendor HAGERMAN MUNICIPAL SCHOOLS Total:					1,000.00
Vendor: HOLLYFRONTIER CORP					
HOLLYFRONTIER CORP	98441611	11/06/2018	ACCT.#1100353	402-6-653-291-000	260.88
HOLLYFRONTIER CORP	98443202	11/06/2018	ACCT.#1100353	402-6-653-291-000	9,261.21
HOLLYFRONTIER CORP	98443202	11/06/2018	INV.#98441612/ACCT.#1100	402-6-653-291-000	-4,346.05
HOLLYFRONTIER CORP	98443203	11/06/2018	INV.#98449035/ACCT.#1100	402-6-653-291-000	-6,962.92

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
HOLLYFRONTIER CORP	98443203	11/06/2018	ACCT.#1100353	402-6-653-291-000	9,190.22
HOLLYFRONTIER CORP	98443204	11/06/2018	INV.#98449036/ACCT.#1100	402-6-653-291-000	-1,195.50
HOLLYFRONTIER CORP	98443204	11/06/2018	ACCT.#1100353	402-6-653-291-000	8,540.10
HOLLYFRONTIER CORP	98443205	11/06/2018	ACCT.#1100353	402-6-653-291-000	9,910.75
HOLLYFRONTIER CORP	98445128	11/06/2018	ACCT.#1100353	402-6-653-291-000	9,760.60
HOLLYFRONTIER CORP	98445135	11/06/2018	ACCT.#98445135	402-6-653-291-000	9,195.50
HOLLYFRONTIER CORP	98448022	11/07/2018	ACCT.#1100353	402-6-653-291-000	9,748.73
HOLLYFRONTIER CORP	98448026	11/07/2018	ACCT.1100353	402-6-653-291-000	8,978.16
HOLLYFRONTIER CORP	98448034	11/07/2018	ACCT.#1100353	402-6-653-291-000	7,203.87
HOLLYFRONTIER CORP	98449034	11/08/2018	ACCT.#1100353	402-6-653-291-000	197.28
Vendor HOLLYFRONTIER CORP Total:					69,742.83
Vendor: LAKE ARTHUR SCHOOL DISTRICT					
LAKE ARTHUR SCHOOL DISTR	4 LA-TNT	11/09/2018	DWI DISTRIBUTION FUND/FY	432-7-761-267-000	1,000.00
Vendor LAKE ARTHUR SCHOOL DISTRICT Total:					1,000.00
Vendor: MIRANDA PEST CONTROL					
MIRANDA PEST CONTROL	CC019056	11/06/2018	PEST CONTROL SERVICE	452-8-832-267-000	26.92
Vendor MIRANDA PEST CONTROL Total:					26.92
Vendor: NATIONAL ASSOCIATION OF COUNTIES					
NATIONAL ASSOCIATION OF	220751	11/01/2018	MEMBERSHIP DUES/2019	401-6-611-253-000	1,313.00
Vendor NATIONAL ASSOCIATION OF COUNTIES Total:					1,313.00
Vendor: NEW MEXICO GAS COMPANY INC					
NEW MEXICO GAS COMPAN	CC019061	11/07/2018	ACCT.#076846512-0792590-	411-8-814-341-000	72.03
NEW MEXICO GAS COMPAN	CC019064	11/08/2018	ACCT.#077058012-0794705-	410-8-816-341-000	85.69
NEW MEXICO GAS COMPAN	CC019065	11/08/2018	ACCT.#077227312-1237385-	408-8-812-341-000	34.23
NEW MEXICO GAS COMPAN	CC019066	11/07/2018	ACCT.#077937001-0803495-	411-8-814-341-000	38.88
Vendor NEW MEXICO GAS COMPANY INC Total:					230.83
Vendor: PROFESSIONAL DOCUMENT SYSTEMS					
PROFESSIONAL DOCUMENT	130464	11/01/2018	PROFESSIONAL SERVICES	401-7-741-260-000	2,640.00
PROFESSIONAL DOCUMENT	130464	11/01/2018	PROFESSIONAL SERVICES	628-7-733-260-000	2,500.00
Vendor PROFESSIONAL DOCUMENT SYSTEMS Total:					5,140.00
Vendor: QWEST					
QWEST	CC019058	11/04/2018	ACCT.#575-627-5495-192B	435-6-643-340-000	68.75
QWEST	CC019059	11/04/2018	ACCT.#575-627-7554-233B	427-6-638-340-000	54.98
QWEST	CC019060	11/04/2018	ACCT.#575-627-0081-230B	402-6-651-340-000	56.82
QWEST	CC019062	11/04/2018	ACCT.#575-627-0977-957B	401-6-691-340-000	62.44
QWEST	CC019063	11/04/2018	ACCT.#575-627-7162-074B	408-8-812-340-000	70.84
Vendor QWEST Total:					313.83
Vendor: ROSWELL TIRE & APPLIANCE					
ROSWELL TIRE & APPLIANCE	155124	11/01/2018	ACCT.#980409932	402-6-653-222-000	1,529.76
Vendor ROSWELL TIRE & APPLIANCE Total:					1,529.76
Vendor: SOUTHWESTERN PUBLIC SERVICE CO					
SOUTHWESTERN PUBLIC SER	CC019067	11/07/2018	ACCT.#54-3943804-3	401-6-693-341-000	1,533.73
SOUTHWESTERN PUBLIC SER	CC019068	11/07/2018	ACCT.#54-3943824-7	401-6-612-341-000	92.93
SOUTHWESTERN PUBLIC SER	CC019068	11/07/2018	ACCT.#54-3943824-7	401-6-613-341-000	92.93
SOUTHWESTERN PUBLIC SER	CC019068	11/07/2018	ACCT.#54-3943824-7	401-6-616-341-000	92.93
SOUTHWESTERN PUBLIC SER	CC019068	11/07/2018	ACCT.#54-3943824-7	401-6-621-341-000	92.93
SOUTHWESTERN PUBLIC SER	CC019068	11/07/2018	ACCT.#54-3943824-7	401-6-621-341-000	185.87
SOUTHWESTERN PUBLIC SER	CC019068	11/07/2018	ACCT.#54-3943824-7	401-6-622-341-000	352.50
SOUTHWESTERN PUBLIC SER	CC019068	11/07/2018	ACCT.#54-3943824-7	401-6-624-341-000	426.21
SOUTHWESTERN PUBLIC SER	CC019068	11/07/2018	ACCT.#54-3943824-7	401-6-625-341-000	92.93
SOUTHWESTERN PUBLIC SER	CC019068	11/07/2018	ACCT.#54-3943824-7	401-6-631-341-000	192.28
SOUTHWESTERN PUBLIC SER	CC019068	11/07/2018	ACCT.#54-3943824-7	401-6-632-341-000	124.34
SOUTHWESTERN PUBLIC SER	CC019068	11/07/2018	ACCT.#54-3943824-7	401-7-721-341-000	1,319.65
SOUTHWESTERN PUBLIC SER	CC019068	11/07/2018	ACCT.#54-3943824-7	401-7-731-341-000	782.56
SOUTHWESTERN PUBLIC SER	CC019068	11/07/2018	ACCT.#54-3943824-7	401-7-741-341-000	566.57
SOUTHWESTERN PUBLIC SER	CC019068	11/07/2018	ACCT.#54-3943824-7	401-7-751-341-000	1,802.26
SOUTHWESTERN PUBLIC SER	CC019068	11/07/2018	ACCT.#54-3943824-7	427-6-638-341-000	192.29
SOUTHWESTERN PUBLIC SER	CC019069	11/09/2018	ACCT.#54-3943725-7	408-8-812-341-000	96.62

Expense Approval Register

Packet: APPKT00826 - CHECK RUN/11/16/18

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SOUTHWESTERN PUBLIC SER	CC019070	11/05/2018	ACCT.#54-3949473-4	411-8-814-341-000	156.25
Vendor SOUTHWESTERN PUBLIC SERVICE CO Total:					8,195.78
Vendor: SUMMIT FOOD SERVICE					
SUMMIT FOOD SERVICE	INV2000037396	11/08/2018	ACCT.#C1921000	650-6-684-264-000	49,848.85
SUMMIT FOOD SERVICE	INV2000037397	11/08/2018	ACCT.#C1921001	401-6-645-264-000	1,978.92
Vendor SUMMIT FOOD SERVICE Total:					51,827.77
Vendor: WAKEFIELD OIL CO. INC.					
WAKEFIELD OIL CO. INC.	154362	11/05/2018	ACCT.#CHAVES	402-6-653-230-000	1,190.76
Vendor WAKEFIELD OIL CO. INC. Total:					1,190.76
Vendor: WEX BANK					
WEX BANK	56438826	11/01/2018	ACCT.#0496-00-237636-6	401-7-752-223-000	2,034.92
WEX BANK	56438826	11/01/2018	ACCT.#0496-00-237636-6	401-7-752-223-000	-36.40
WEX BANK	56438826	11/01/2018	ACCT.#0496-00-237636-6	412-8-815-227-000	976.88
WEX BANK	56438826	11/01/2018	ACCT.#0496-00-237636-6	414-8-819-227-000	307.63
Vendor WEX BANK Total:					3,283.03
Grand Total:					197,493.93

Fund Summary

Fund	Expense Amount
401 - GENERAL FUND	15,838.50
402 - ROAD FUND	102,161.55
408 - EAST GRAND PLAINS VOLFIRE	201.69
410 - MIDWAY VOLUNTEER FIRE FND	85.69
411 - BERRENDO VOLUNTEER FIRE	267.16
412 - SIERRA VOLUNTEER FIRE FND	976.88
414 - CC FIRE DIST #8 VOL FIRE	307.63
427 - INDIGENT HOSPITAL CLAIMS	247.27
432 - DWI GRANT FUNDS	2,000.00
435 - CORRECTION GRANTS	68.75
437 - ENVIRONMENTAL TAX	12,968.22
452 - FLOOD CONTROL	10,021.74
628 - PROPERTY VALUATION	2,500.00
650 - DETENTION CONSTRUCTION PJ	49,848.85
Grand Total:	197,493.93

Account Summary

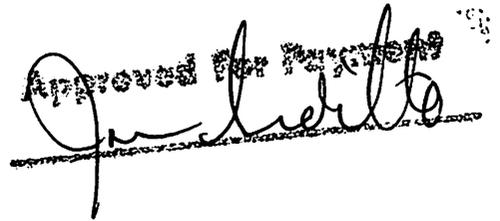
Account Number	Account Name	Expense Amount
401-6-611-253-000	DUES & OTHER FEES	1,313.00
401-6-612-341-000	UTILITIES	92.93
401-6-613-341-000	UTILITIES	92.93
401-6-616-341-000	UTILITIES	92.93
401-6-621-341-000	UTILITIES	278.80
401-6-622-341-000	UTILITIES	352.50
401-6-624-341-000	UTILITIES	426.21
401-6-625-341-000	UTILITIES	92.93
401-6-631-341-000	UTILITIES	192.28
401-6-632-341-000	UTILITIES	124.34
401-6-645-264-000	FEEDING OF PRISONERS	1,978.92
401-6-691-340-000	TELEPHONE	62.44
401-6-693-341-000	UTILITIES	1,533.73
401-7-721-341-000	UTILITIES	1,319.65
401-7-722-104-000	TEMPORARY SALARIES	60.00
401-7-731-341-000	UTILITIES	782.56
401-7-741-260-000	PROFESSIONAL SERVICE	2,640.00
401-7-741-341-000	UTILITIES	566.57
401-7-751-260-000	PROFESSIONAL SERVICE	35.00
401-7-751-341-000	UTILITIES	1,802.26
401-7-752-223-000	VEHICLE FUELS	1,998.52
402-6-651-340-000	TELEPHONE	56.82
402-6-653-104-000	TEMPORARY SALARIES	3,088.90
402-6-653-221-000	VEH/HVY EQUIP. REPAIR	508.56
402-6-653-222-000	TIRES/REPAIRS	1,529.76
402-6-653-223-000	VEHICLE FUELS	18,983.01
402-6-653-230-000	SUPPLIES/TOOLS	1,190.76
402-6-653-251-000	RENTALS	6,120.90
402-6-653-291-000	ROAD PROJECTS-OTHER	70,682.84
408-8-812-340-000	TELEPHONE	70.84
408-8-812-341-000	UTILITIES	130.85
410-8-816-341-000	UTILITIES	85.69
411-8-814-341-000	UTILITIES	267.16
412-8-815-227-000	TRANSPORTATION EXPE	976.88
414-8-819-227-000	TRANSPORTATION EXPE	307.63
427-6-638-340-000	TELEPHONE	54.98
427-6-638-341-000	UTILITIES	192.29
432-7-761-267-000	CONTRACTUAL SERVICES	2,000.00
435-6-643-340-000	TELEPHONE	68.75
437-6-659-242-000	LANDFILL EXPENSES	12,968.22
452-8-832-223-000	VEHICLE FUELS	9,977.35

Account Summary

Account Number	Account Name	Expense Amount
452-8-832-267-000	CONTRACTUAL SERVICES	26.92
452-8-832-341-000	UTILITIES	17.47
628-7-733-260-000	PROFESSIONAL SERVICE	2,500.00
650-6-684-264-000	FEEDING OF PRISONERS	49,848.85
	Grand Total:	197,493.93

Project Account Summary

Project Account Key	Expense Amount
None	197,493.93
	Grand Total: 197,493.93

Approved for Payment




Chaves County, NM

Expense Approval Register

Packet: APPKT00834 - CHECK RUN/11/30/18

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: 4 RIVERS EQUIPMENT					
4 RIVERS EQUIPMENT	45905	11/26/2018	QUOTE #147260	452-8-832-373-000	56,300.00
Vendor 4 RIVERS EQUIPMENT Total:					56,300.00
Vendor: AIR METHODS CORPORATION					
AIR METHODS CORPORATIO	CC019136	11/15/2018	HEALTHCARE PAYMENT	427-6-639-270-000	10,000.00
Vendor AIR METHODS CORPORATION Total:					10,000.00
Vendor: AUCROWN ENTERPRISES					
AUCROWN ENTERPRISES	CC019139	11/15/2018	HEALTHCARE PAYMENT	427-6-639-274-000	22,851.30
Vendor AUCROWN ENTERPRISES Total:					22,851.30
Vendor: BELL GAS INC.					
BELL GAS INC.	16280	11/21/2018	ACCT.#10693	402-6-653-223-000	18,228.42
Vendor BELL GAS INC. Total:					18,228.42
Vendor: BENCHMARK BUSINESS SOLUTIONS					
BENCHMARK BUSINESS SOL	23746728	11/19/2018	ACCT. #003-1392174-000	401-6-631-251-000	268.81
Vendor BENCHMARK BUSINESS SOLUTIONS Total:					268.81
Vendor: DIANE TAYLOR					
DIANE TAYLOR	CC019135	11/29/2018	DWI CARRYING CART	432-7-766-230-000	24.99
DIANE TAYLOR	CC019135	11/29/2018	DWI CERTIFICATES	432-7-766-230-000	46.13
Vendor DIANE TAYLOR Total:					71.12
Vendor: GIOVANNY RAMIREZ					
GIOVANNY RAMIREZ	CC019141	11/30/2018	DEMING/11/27/18	650-6-684-228-000	10.00
Vendor GIOVANNY RAMIREZ Total:					10.00
Vendor: HOLCOMB LAW OFFICE					
HOLCOMB LAW OFFICE	2282	11/01/2018	PROFESSIONAL SERVICES	401-6-611-260-000	159.66
Vendor HOLCOMB LAW OFFICE Total:					159.66
Vendor: INK IMPRESSIONS INC					
INK IMPRESSIONS INC	56906	11/08/2018	ACCT.#CHA0202	401-7-722-230-000	42.30
Vendor INK IMPRESSIONS INC Total:					42.30
Vendor: JANET GOMEZ					
JANET GOMEZ	CC019111	11/28/2018	BIPO CONF/12/04/18-12/06/	427-6-638-225-000	80.00
Vendor JANET GOMEZ Total:					80.00
Vendor: LA CASA DE BUENA SALUD					
LA CASA DE BUENA SALUD	CC019140	11/15/2018	HEALTHCARE PAYMENT	427-6-639-273-000	21,864.60
Vendor LA CASA DE BUENA SALUD Total:					21,864.60
Vendor: LUBBOCK COUNTY HOSPITAL					
LUBBOCK COUNTY HOSPITAL	CC019137	11/15/2018	HEALTHCARE PAYMENT	427-6-639-270-000	15,000.00
Vendor LUBBOCK COUNTY HOSPITAL Total:					15,000.00
Vendor: NEOPOST USA INC					
NEOPOST USA INC	11677204-4	11/18/2018	ACCT.#7900011001689986	401-6-619-339-000	2,020.00
Vendor NEOPOST USA INC Total:					2,020.00
Vendor: NEW MEXICO GAS COMPANY INC					
NEW MEXICO GAS COMPAN	CC019125	11/20/2018	ACCT.#075706312-0781188-	412-8-815-341-000	182.13
Vendor NEW MEXICO GAS COMPANY INC Total:					182.13
Vendor: PEREGRINE CORPORATION					
PEREGRINE CORPORATION	332972	11/08/2018	ACCT.#5727	401-7-741-252-000	5,209.05
Vendor PEREGRINE CORPORATION Total:					5,209.05
Vendor: QWEST					
QWEST	CC019122	11/13/2018	ACCT.#575-347-2145-601B	410-8-816-340-000	93.46
QWEST	CC019123	11/14/2018	ACCT.#575-624-8550-470B	408-8-812-340-000	11.70

Expense Approval Register

Packet: APPKT00834 - CHECK RUN/11/30/18

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
QWEST	CC019124	11/14/2018	ACCT.#575-623-8371-753B	402-6-651-340-000	11.15
Vendor QWEST Total:					116.31
Vendor: ROSWELL CHAMBER OF COMMERCE					
ROSWELL CHAMBER OF CO	12162	11/08/2018	ANNUAL ALLOCATION/FY 18-	401-6-672-426-000	4,791.66
Vendor ROSWELL CHAMBER OF COMMERCE Total:					4,791.66
Vendor: SOUTHWESTERN PUBLIC SERVICE CO					
SOUTHWESTERN PUBLIC SER	CC019126	11/21/2018	ACCT.#54-3949442-7	401-6-645-341-000	1,086.46
SOUTHWESTERN PUBLIC SER	CC019126	11/21/2018	ACCT.#54-3949442-7	401-6-692-341-000	5,552.07
SOUTHWESTERN PUBLIC SER	CC019126	11/21/2018	ACCT.#54-3949442-7	401-6-692-341-000	490.48
SOUTHWESTERN PUBLIC SER	CC019127	11/20/2018	ACCT.#54-3943782-6	412-8-815-341-000	49.16
SOUTHWESTERN PUBLIC SER	CC019127	11/20/2018	ACCT.#54-3943785-9	412-8-815-341-000	57.17
SOUTHWESTERN PUBLIC SER	CC019128	11/15/2018	ACCT.#54-3943772-4	401-6-691-243-000	43.54
SOUTHWESTERN PUBLIC SER	CC019129	11/20/2018	ACCT.#54-3943607-4	401-7-751-341-000	17.71
SOUTHWESTERN PUBLIC SER	CC019130	11/19/2018	ACCT.#54-0010784288-9	412-8-815-341-000	91.03
SOUTHWESTERN PUBLIC SER	CC019131	11/15/2018	ACCT.#54-1485939-1	401-6-693-341-000	37.75
SOUTHWESTERN PUBLIC SER	CC019132	11/15/2018	ACCT.#54-3943703-1	401-6-691-243-000	47.41
SOUTHWESTERN PUBLIC SER	CC019133	11/19/2018	ACCT.#54-8936266-1	412-8-815-341-000	179.05
SOUTHWESTERN PUBLIC SER	CC019134	11/19/2018	ACCT.#54-3943811-2	452-8-832-341-000	82.96
Vendor SOUTHWESTERN PUBLIC SERVICE CO Total:					7,734.79
Vendor: SUPERIOR AMBULANCE					
SUPERIOR AMBULANCE	CC019138	11/15/2018	HEALTHCARE PAYMENT	427-6-639-270-000	646.66
Vendor SUPERIOR AMBULANCE Total:					646.66
Vendor: U.S. POSTAL SERVICE					
U.S. POSTAL SERVICE	CC019110	11/27/2018	PERMIT #BR 77-001	401-7-731-339-000	300.00
Vendor U.S. POSTAL SERVICE Total:					300.00
Grand Total:					165,876.81

Fund Summary

Fund	Expense Amount
401 - GENERAL FUND	20,066.90
402 - ROAD FUND	18,239.57
408 - EAST GRAND PLAINS VOLFIRE	11.70
410 - MIDWAY VOLUNTEER FIRE FND	93.46
412 - SIERRA VOLUNTEER FIRE FND	558.54
427 - INDIGENT HOSPITAL CLAIMS	70,442.56
432 - DWI GRANT FUNDS	71.12
452 - FLOOD CONTROL	56,382.96
650 - DETENTION CONSTRUCTION PJ	10.00
Grand Total:	165,876.81

Account Summary

Account Number	Account Name	Expense Amount
401-6-611-260-000	PROFESSIONAL SERVICE	159.66
401-6-619-339-000	POSTAGE/FREIGHT	2,020.00
401-6-631-251-000	RENTALS	268.81
401-6-645-341-000	UTILITIES	1,086.46
401-6-672-426-000	CHAMBER OF COMMER	4,791.66
401-6-691-243-000	HIGHWAY LIGHTS	90.95
401-6-692-341-000	UTILITIES	6,042.55
401-6-693-341-000	UTILITIES	37.75
401-7-722-230-000	SUPPLIES/TOOLS	42.30
401-7-731-339-000	POSTAGE/FREIGHT	300.00
401-7-741-252-000	PRINTING/PUBLISHING	5,209.05
401-7-751-341-000	UTILITIES	17.71
402-6-651-340-000	TELEPHONE	11.15
402-6-653-223-000	VEHICLE FUELS	18,228.42
408-8-812-340-000	TELEPHONE	11.70
410-8-816-340-000	TELEPHONE	93.46
412-8-815-341-000	UTILITIES	558.54
427-6-638-225-000	PER DIEM EXPENSE	80.00
427-6-639-270-000	PAYMENT OF HOSPITAL	25,646.66
427-6-639-273-000	HEALTH CLINIC CLAIMS	21,864.60
427-6-639-274-000	DENTAL CLAIMS	22,851.30
432-7-766-230-000	SUPPLIES/TOOLS	71.12
452-8-832-341-000	UTILITIES	82.96
452-8-832-373-000	HEAVY EQUIPMENT	56,300.00
650-6-684-228-000	TRANSPORT PRISONERS	10.00
Grand Total:	165,876.81	

Project Account Summary

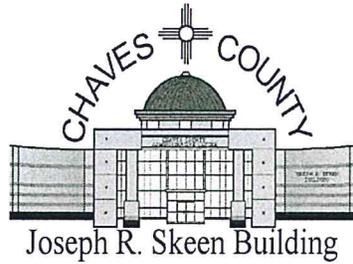
Project Account Key	Expense Amount
None	165,876.81
Grand Total:	165,876.81



Chaves County Clerk's Office

COMMISSIONERS

Dave Kunko
 #1 St. Mary's Place
 PO Box 580
 Roswell, NM 88203
 Phone: 575-624-6614
 Fax: 575-624-6523
 Email: coclerk@co.chaves.nm.us



- James W. Duffey • District 1
- T Calder Ezzell Jr • District 2
- Jeff Bilberry • District 3
- Robert B. Corn • District 4
- William E. Cavin • District 5

Chaves County Clerk	
<i>Summary Report -</i>	
<i>11/01/2018 - 11/30/2018</i>	
CLERK FEES (EQUIPMENT)	\$ 4,935.00
GEN CLERK'S FEES	\$ 12,932.50
LIQUOR LICENSE	\$ -
CHILDREN'S TRUST FUND	\$ 570.00
PROBATE	\$ 370.65
PHOTOCOPIES.....	\$ 2,549.21
GOVT GROSS RECEIPTS TAX	\$ 198.89
TOTAL AMOUNT:	\$ 21,556.25
TOTAL DOCUMENTS FILED	675
NEW MARRIAGE LICENSES	38
NEW PROBATES	8
NEW SURVEYS	6
NEW PLATS	0
NEW VOTERS	267
VOTER CHANGES	635
DEMOCRATS	9,652
LIBERTARIANS	232
REPUBLICANS	15,922
OTHER	7,247

November 2018 P-Card Report

Account	Department	Item Total
401-2-200 Total	Benefit Source (Payroll)	\$8,098.21
401-6-611 Total	Commissioners	\$1,605.00
401-6-612 Total	County Manager	\$501.50
401-6-613 Total	Human Resources	\$279.38
401-6-614 Total	Safety	\$929.87
401-6-616 Total	Fire & Emergency Services	\$847.03
401-6-619 Total	Working Capital	\$176.96
401-6-621 Total	Public Works	\$1,923.03
401-6-622 Total	Information Technology	\$7,415.20
401-6-624 Total	Planning & Zoning	\$1,580.14
401-6-625 Total	Purchasing	\$350.41
401-6-631 Total	Finance Dept	\$1,046.23
401-6-632 Total	Community Development	\$224.65
401-6-641 Total	Detention Administration	\$557.49
401-6-642 Total	Adult Detention	\$3,989.11
401-6-645 Total	Juvenile CCJD	\$1,473.58
401-6-691 Total	Facility Maintenance	\$9,814.80
401-6-692 Total	Courthouse Maintenance	\$3,012.84
401-6-693 Total	Facility Maintenance. Health Dept.	\$741.29
401-6-694 Total	Facility Maintenance. CC Road Dept.	\$2,104.72
401-6-696 Total	Operating Expense - CCDC	\$2,836.19
401-6-699 Total	St. Mary Complex	\$1,935.07
401-7-721 Total	Clerk Admin	\$3,145.34
401-7-722 Total	Clerk Bureau Elec.	\$3,143.05
401-7-731 Total	Assessor Admin	\$2,631.04
401-7-741 Total	Treasurer Dept.	\$883.31
401-7-751 Total	Sheriff Admin	\$12,297.40
401-7-752 Total	Sheriff Patrol & Investigation	\$1,834.05
402-6-651 Total	Road Admin	\$3,533.30
402-6-652 Total	Road Shop	\$1,257.26
402-6-653 Total	Road Construction & Maintenance	\$14,046.23
402-6-654 Total	Road Vector Control	\$358.28
407-8-811 Total	Dunken FD	\$315.27
408-8-812 Total	East Grand Plains FD	\$2,081.18
409-8-813 Total	Penasco FD	\$713.91
410-8-816 Total	Midway FD	\$5,473.38
411-8-814 Total	Berrendo FD	\$7,880.30
412-8-815 Total	Sierra FD	\$6,996.59
413-8-818 Total	Rio Felix FD	\$324.39
414-8-819 Total	Fire District #8	\$1,325.03
425-8-829 Total	Fire & Ambulance	\$1,844.00

427-6-638 Total	Indigent	\$847.88
430-7-753 Total	Law Enforcement	\$92.05
432-7-761 Total	DWI	\$2,811.56
432-7-766 Total	DWI	\$963.50
435-6-643 Total	Court Services	\$96.23
437-6-659 Total	Environmental Tax	\$1,473.04
452-8-832 Total	Flood Dept.	\$14,064.29
620-7-725 Total	Clerk	\$22,602.03
628-7-733 Total	Assessor	\$143.10
631-8-886 Total	Other Grant's & Contracts	\$2,455.18
650-6-684 Total	CCDC Construction Fund	\$10,048.90
670-6-671 Total	Internal Services	\$3,036.78
Grand Total		\$180,160.55



Britt Snyder, Sheriff
jbsnyder@co.chaves.nm.us

Sheriff's Monthly Statistics Report November 2018

Commission Meeting: December 18, 2018

Total Number of Arrests: 68

Adult: 65

Juvenile: 3

Total Number of DWI's: 1

Total Number of Arrest Citations: 24

Adult: 13

Juvenile: 11

Total Number of Traffic Citations: 78

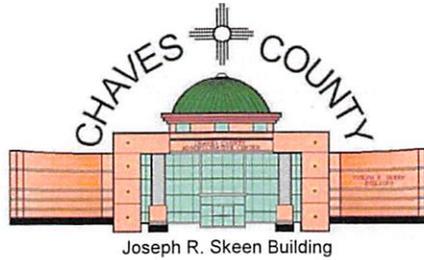
Total Number of Accident Reports: 11

CCSO Mileage Report
November 2018

Unit #	Year	Make	Model	Assigned to	Mileage Beg.	Mileage End	Total
917	2018	Ford	Explorer	Alba, Alberto	3568	6490	2922
937	2015	Chevy	Caprice	Spare/Seely, Will	67300	68393	1093
957	2014	Ford	Taurus	At Road Dept	99842	99842	0
910	2014	Ford	F-150 4x4	Baker, Shane	57669	57785	116
925	2018	Ford	Explorer	Barrientos, Miguel	3823	6031	2208
941	2014	Ford	Taurus	Ramirez, Joel	81731	82891	1160
900	2013	Ford	Taurus	Beagles-Clark, Amanda	115191	117962	2771
946	2014	Ford	Taurus	Burkowski, Michael	105945	107012	1067
930	2014	Ford	Taurus	Cassidy, Maria	39359	39705	346
921	2013	Ford	Taurus	Spare	134175	134175	0
933	2017	Ford	Explorer	Childress, Colter	23551	25199	1648
901	2016	Ford	F-250 Crew Cab	Drake, Charles	86533	89179	2646
953	2010	Ford	Expedition	Drake, Charles/Spare	124136	124136	0
938	2015	Chevy	Caprice	Hardy, Travis	79990	81903	1913
909	2010	Ford	F-150	Hite, Laura (AC)	137886	139094	1208
905	2017	Ford	F-150	Hohle, Doug	26640	28245	1605
943	2014	Ford	Taurus	Johnson, James	70963	72360	1397
931	2008	Ford	Crown Victoria	Mason, James	114830	115250	420
951	2010	Ford	Crown Victoria	McDaniel, Dallas	77941	78528	587
915	2008	Dodge	Charger	Ornelas, Daniel	90555	90960	405
922	2018	Ford	Explorer	Ouillette, Scott	1037	2105	1068
956	2014	Ford	Taurus	Padilla, Olivia	93764	96187	2423
906	2013	Ford	Taurus	Padilla, Olivia/Wrecked	127643	127643	0
914	2018	Ford	Explorer	Parmer, Jeromy	3566	5526	1960
929	2013	Ford	Explorer	Perez, Agustin	58427	59254	827
923	2005	Ford	F-150	Perham, Doug	104861	105452	591
944	2014	Ford	Taurus	Ramirez, Giovanni	84880	86280	1400
902	2009	Ford	F-150	Spare	177365	177900	535
912	2016	Ford	Expedition 4x4	Ramirez, Hector/Wrecked	52600	52600	0
911	2016	Ford	Expedition 4x4	Ramirez, Hector	58925	59600	675
913	2016	Ford	Expedition 4x4	Ray, Mike	51760	53481	1721
916	2018	Ford	Explorer	Sanchez, Jacob	3135	4432	1297
960	2007	Ford	Crown Victoria	Sedillo, Tony	105160	106926	1766
939	2015	Chevy	Caprice	Seely, Will	70579	72556	1977
903	2014	Ford	F-150	Serna, Jimmy (AC)	65880	67528	1648
955	2013	Ford	Focus	Serrano, Agustin (Civil)	84909	86462	1553
934	2017	Ford	Explorer	Shannon, Mike	45418	47347	1929
945	2014	Ford	Taurus	Silvas, Pedro	86713	88394	1681
947	2013	Chevy	Tahoe	Snyder, Britt	40683	40954	271
948	2011	Ford	Crown Victoria	Spare	124478	124478	0
952	2010	Ford	Expedition	Spare	137467	137467	0
908	2013	Ford	Taurus	Stephenson, Landon	137656	139190	1534
918	2006	Ford	Van	Transport	119434	119612	178
928	2010	Dodge	Van	Transport	150832	150947	115
961	2018	Ford	Van	Transport	886	1513	627

962	2015	Dodge	Caravan	Transport	92254	93411	1157
920	2008	Ford	Crown Victoria	Valderaz, Raul	88705	88850	145
935	2017	Ford	Explorer	Whitzel, David	32617	35300	2683
TOTAL:							53273

**CHAVES COUNTY
ROAD DEPARTMENT**
1505 East Brasher Road
Roswell, New Mexico 88203
Phone: 575-624-6610
Fax: 575-627-4360



COMMISSIONERS
James W. Duffey · District 1
T. Calder Ezzell Jr. · District 2
Jeff Bilberry · District 3
Robert Corn · District 4
William E. Cavin · District 5

Road Operations Director
Joe E. West

County Manager
Stanton L. Riggs

November 2018

MAN-HOURS	7,597.00	
MANPOWER COST		\$218,945.92
MAN-HOURS ON ROAD PROJECTS	5,916.25	
MANPOWER COST ON ROAD PROJECTS		\$173,114.75
MILES BLADED	181.65	
MILES MOWED	169.50	
VEHICLE MILEAGE and OFF-ROAD HOURS	5,321.60	
VEHICLE AND EQUIPMENT COSTS		\$217,447.61
GALLONS WATER HAULED	136,500.00	
COST OF CITY WATER		\$87.50
COST OF PRIVATE BILLED WATER		\$0.00
MATERIAL HAULED (cubic yards)		
CHIPS USED ON ROAD PROJECTS	980.00	\$15,921.60
BASE COURSE USED ON ROAD PROJECTS	390.00	\$1,302.60
COLD MIX USED ON ROAD PROJECTS	32.40	\$2,268.00
FINES USED ON ROAD PROJECTS	0.00	\$0.00
MILLINGS	0.00	\$0.00
PIT RUN USED ON ROAD PROJECTS	100.00	\$600.00
RIP RAP USED ON ROAD PROJECTS	0.00	\$0.00
ROAD OIL		\$69,284.76
RETURN FREIGHT		\$458.16
GAS (gallons)	1881.78	\$4,228.03
DIESEL (gallons)	8047.00	\$22,230.75
GAS - Dunken (gallons)	371.90	\$845.08
DIESEL - Dunken (gallons)	750.40	\$2,073.16
COST OF ROADWORK		\$509,862.00
COST OF SOLID WASTE		\$10,456.09

JOE E. WEST
ROAD OPERATIONS DIRECTOR