

**CHAVES COUNTY BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING AGENDA**

October 15, 2020 – 9:00 a.m.

**Chaves County Administrative Center – Joseph R. Skeen Building
Commission Chambers - #1 St. Mary's Place**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

DETERMINATION OF QUORUM

APPROVAL OF MINUTES

PRESENTATION: USDA- Mr. Shane Kinsey, Roswell District Supervisor

AGENDA ITEMS

A. PUBLIC HEARINGS

1. Case SD 2020-5 Blue Mountain Road ROW Realignment
2. A. Liquor License #0074 for Allsup's Convenience Stores, Inc. to Transfer Ownership of the Liquor License from Allsup's to BW Gas & Convenience Retail, LLC

B. Liquor License #0389 for Allsup's Convenience Stores, Inc. to Transfer Ownership of the Liquor License from Allsup's to BW Gas & Convenience Retail, LLC

B. AGREEMENTS AND RESOLUTIONS

3. Agreement A-20-039 between Chaves County and New Mexico Demographic Research for Professional Services
4. Agreement A-20-040 between Chaves County and Phoenix Restoration & Construction, Ltd
5. Agreement A-20-041 between Chaves County and Constructors, Inc
6. Resolution R-20-036 Deletion of Property & Proposed Disposition
7. Resolution R-20-037 Adopting the Chaves County Cyber Security Policy

C. OTHER BUSINESS

8. Approval to Purchase a Class- A Pumper for District 8 Volunteer Fire Department

APPROVAL OF CHECKS

APPROVAL OF REPORTS

UNSCHEDULED COMMUNICATIONS LIMITED TO THREE MINUTES PER VISITOR NOT TO EXCEED FIFTEEN MINUTES, NO FORMAL ACTION TAKEN BY COMMISSION

- **COUNTY MANAGER'S COMMUNICATIONS**
- **COMMISSIONER'S COMMUNICATIONS**
- **CLOSED SESSION: PURSUANT TO SECTION 10-15-1-(H)(2), NMSA 1978
PERSONNEL MATTERS**
- **SIGNATURE OF DOCUMENTS**
- **ADJOURNMENT**

If you are an individual with a disability who is in need of a reader, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing of a meeting, please contact the County Commissioner's office at 575-624-6600. This should be done at least one week prior to the meeting. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the County Commissioner's office if a summary or other type of accessible format is needed.

AGENDA ITEM: 1
MEETING DATE: October 15, 2020

Case SD 2020-5
Blue Mountain Road ROW Realignment

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Planning and Zoning Department

ACTION REQUESTED: To approve or deny a proposed Right-of-way Realignment Plat to be known as Blue Mountain Road Realignment.

ITEM SUMMARY: Craig and Kristen Waide and James and Claudia Waide have proposed realigning a portion of Blue Mountain Road right-of-way that currently does not correspond with the existing 20-foot wide curvy chip sealed road that is located in Lot 7 of Block 17 of Berrendo Irrigated Farms Subdivision (BIF). Both families are adjacent property owners and would be effected by the proposed realignment. The proposed realignment would begin at the eastern most boundary line of Lot 7 (City Limits) which is located approximately 1,305 feet from the intersection of North Main Street and Blue Mountain Road. The proposed right-of-way in question is approximately 470 feet in length and is situated in the curvy portion of Blue Mountain Road. The existing road is not completely within the dedicated right-of-way but rather is set on the eastern edge or just outside of the dedicated right-of-way. Blue Mountain Road right-of-way was established in 1910 with the filing of the BIF Subdivision. A second survey conducted in 2002 by Atkins Engineering confirmed the right-of-way within County jurisdiction. Chaves County Road Department and the City of Roswell have continued to maintain Blue Mountain Road in its current location. County maintenance begins at the eastern most boundary line of Lot 7 and continues west to Sycamore Road. The City of Roswell has stated they are in agreement with the realignment. A plat showing the realignment and new right-of-way boundary lines has been prepared by Smith Engineering in compliance with Section 7 of the Chaves County Subdivision Ordinance #51. Staff is in support of the realignment.

403 Blue Mountain Road

A portion of Blue Mountain Road Right-of-way lying within Lot 7 of Block 17 of Berrendo Irrigated Farms Subdivision.

SUPPORT DOCUMENTS: Staff's Report, Applicants' Request Letter, Blue Mountain Road Realignment Plat, Previous Boundary Surveys of the area, and Aerial Photo/Vicinity Map.

SUMMARY BY: Louis Jaramillo

TITLE: Planning and Zoning Director

STAFF'S REPORT

Craig and Kristen Waide, along with James and Claudia Waide have petitioned the County to consider a realignment of a portion of Blue Mountain Road right-of-way that currently does not correspond with the existing 20-foot wide curvy chip sealed road, located in Lot 7 of Block 17 of Berrendo Irrigated Farms Subdivision (BIF). The proposed realignment would begin at the eastern most boundary line of Lot 7(City Limits), which is located approximately 1,305 feet from the intersection of North Main Street and Blue Mountain Road and continue Southwest approximately 470 feet along a curvy portion of Blue Mountain Road. The existing 20-foot wide chip sealed road is not completely within the dedicated right-of-way but rather is set on the eastern edge or just outside of the dedicated right-of-way.

Blue Mountain Road right-of-way was established in 1910 with the filing of the BIF Subdivision. A second survey conducted in 2002 by Atkins Engineering confirmed the right-of-way situated outside Roswell City Limits and in County jurisdiction. The construction of Blue Mountain Road is unknown. Chaves County Road Department and the City of Roswell have continued to maintain Blue Mountain Road in its current condition and location. County maintenance begins at the eastern most boundary line of Lot 7 (City Limits) and continues west to Sycamore Road as a chip sealed 20 to 25-foot-wide road.

The City of Roswell has stated they are in support of the realignment as the proposed right-of-way realignment abuts Roswell City limits. A plat showing the realignment and new right-of-way boundary lines has been prepared by Smith Engineering in compliance with Section 7 of the Chaves County Subdivision Ordinance #51. Staff is in support of the realignment.

Finding of Facts:

1. Blue Mountain Road right-of-way was established in 1910 as part of the Berrendo Irrigated Farms (BIF) Subdivision. That portion of Blue Mountain Road that is located within the City of Roswell was later re-established by survey based on its current location.
2. A portion of the existing right-of-way does not correspond with the existing 20-foot wide chip sealed road. This area is located within Lot 7 of Block 17 of BIF Subdivision and is approximately 470 feet in length and located along the curvy portion of Blue Mountain Road.
3. The adjacent property owners and petitioners, Craig and Kristen Waide and James and Claudia Waide are in support the realignment.
4. The proposed area of realignment for Blue Mountain Road right-of-way is located within Chaves County jurisdiction. Right-of-way realignment does require approval by the Board of Chaves County Commissioners at a public hearing.
5. Smith Engineering, the agent, has provided all necessary and required documentation for the proposed Blue Mountain Road Realignment plat per Section 7.1 of the Chaves County Subdivision Ordinance No. 51.

Chaves County Commission

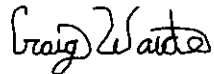
1 Saint Mary's Place

Roswell, NM 88201

Dear Commissioners,

We, Craig and Kristin Waide of 403 Blue Mountain Road, are asking for your consideration to realign the right of way for that portion of Blue Mountain Road that is located to the east of our house. The present location of the right of way does not follow the existing roadway but instead takes much of our front yard. It appears that this curved section of the roadway was constructed at a smoother angle than the right of way platted on the original Berrendo Irrigated Farms Subdivision plat from 1910 (see attached Assessor map). We are asking for your consideration to modify the existing right of way to fit the existing roadway and fence.

Thank you,

A handwritten signature in cursive script that reads "Craig Waide".

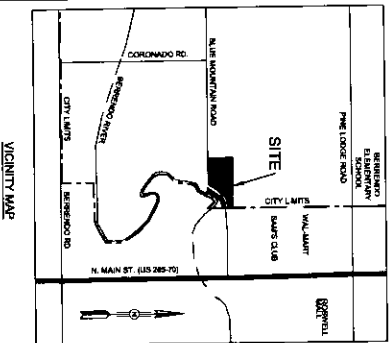
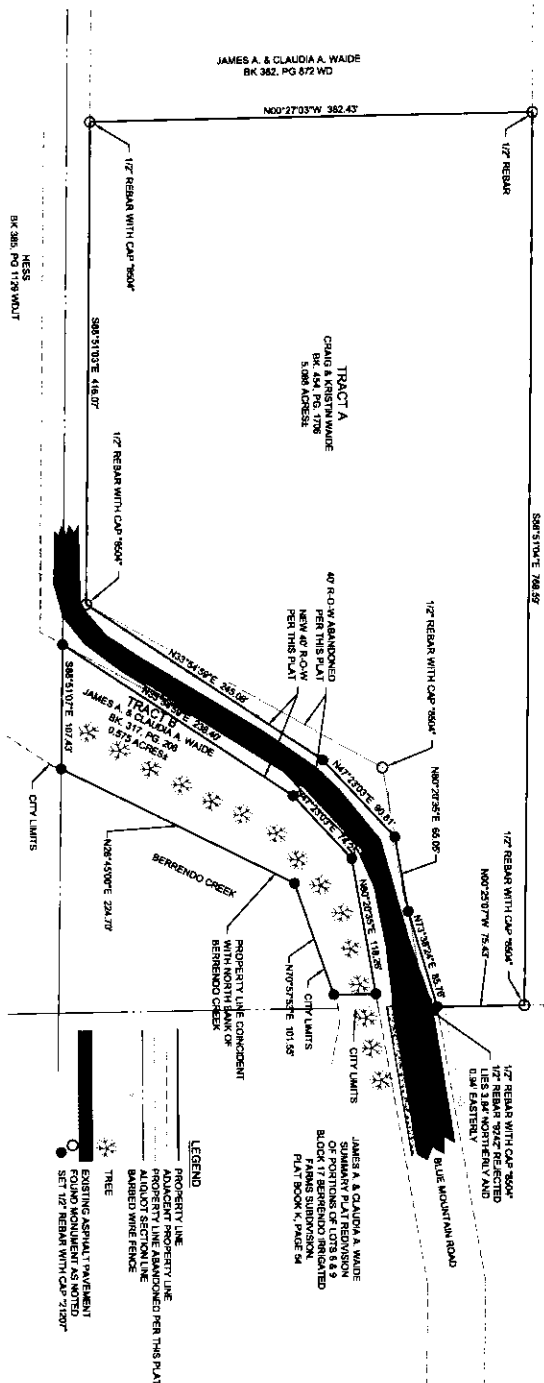
For Craig and Kristin Waide

BLUE MOUNTAIN ROAD REALIGNMENT PLAT

A PORTION OF LOT 9, BLOCK 17 OF BERRENDO IRRIGATED FARMS AND TRACT 42 OF LANDS OF FALCONI SURVEY CHAVES COUNTY NEW MEXICO

JAMES A. & CLAUDIA A. WAIDE
BK 382, PG 492 WD

SAVAY EAST, INC.
BK 524, PG 208 WD



- NOTES:**
- BOUNDARIES SHOWN WITH NEW MEXICO STATE PLAT RECORDS SYSTEM. OWNERS OF ADJACENT PROPERTY ARE ADVISED TO VERIFY BOUNDARIES WITH THEIR OWNERS.
 - RECORD AND RELEASED UNDER THE EQUIPMENT MILEAGE CONTRACTS NOTED.
 - UTILITY LINES AND OTHER IMPROVEMENTS ARE NOT SHOWN EXCEPT FOR CONDUITS AND ARE TO BE LOCATED BY THE CITY OF BERRENDO IN ACCORDANCE WITH THE FINAL APPROVED PLAT.

COMPLETION:

DATE: _____

BY: _____

APPROVED:

DATE: _____

BY: _____

APPROVAL OF THE BOARD OF COUNTY COMMISSIONERS

CITY OF BERRENDO, NEW MEXICO

THIS IS TO CERTIFY THAT THE FOREGOING BLUE MOUNTAIN ROAD REALIGNMENT PLAT COMING FROM JAMES A. & CLAUDIA A. WAIDE TO SAUVAY EAST, INC. AND FROM SAUVAY EAST, INC. TO JAMES A. & CLAUDIA A. WAIDE, HAS BEEN REVIEWED AND APPROVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE CITY OF BERRENDO, NEW MEXICO, AND THAT ALL NECESSARY RIGHTS OF WAY SHOWN HEREON ARE RESERVED TO THE CITY OF BERRENDO, NEW MEXICO.

DATE: _____

BY: _____

APPROVAL OF THE CITY OF BERRENDO

CITY OF BERRENDO, NEW MEXICO

THIS IS TO CERTIFY THAT THE FOREGOING BLUE MOUNTAIN ROAD REALIGNMENT PLAT COMING FROM JAMES A. & CLAUDIA A. WAIDE TO SAUVAY EAST, INC. AND FROM SAUVAY EAST, INC. TO JAMES A. & CLAUDIA A. WAIDE, HAS BEEN REVIEWED AND APPROVED BY THE CITY OF BERRENDO, NEW MEXICO.

DATE: _____

BY: _____

RECORDING:

STATE OF NEW MEXICO

COUNTY OF CHAVES

DATE: _____

BY: _____

ACKNOWLEDGMENT:

STATE OF NEW MEXICO

COUNTY OF CHAVES

DATE: _____

BY: _____

ACKNOWLEDGMENT:

STATE OF NEW MEXICO

COUNTY OF CHAVES

DATE: _____

BY: _____

ACKNOWLEDGMENT:

STATE OF NEW MEXICO

COUNTY OF CHAVES

DATE: _____

BY: _____

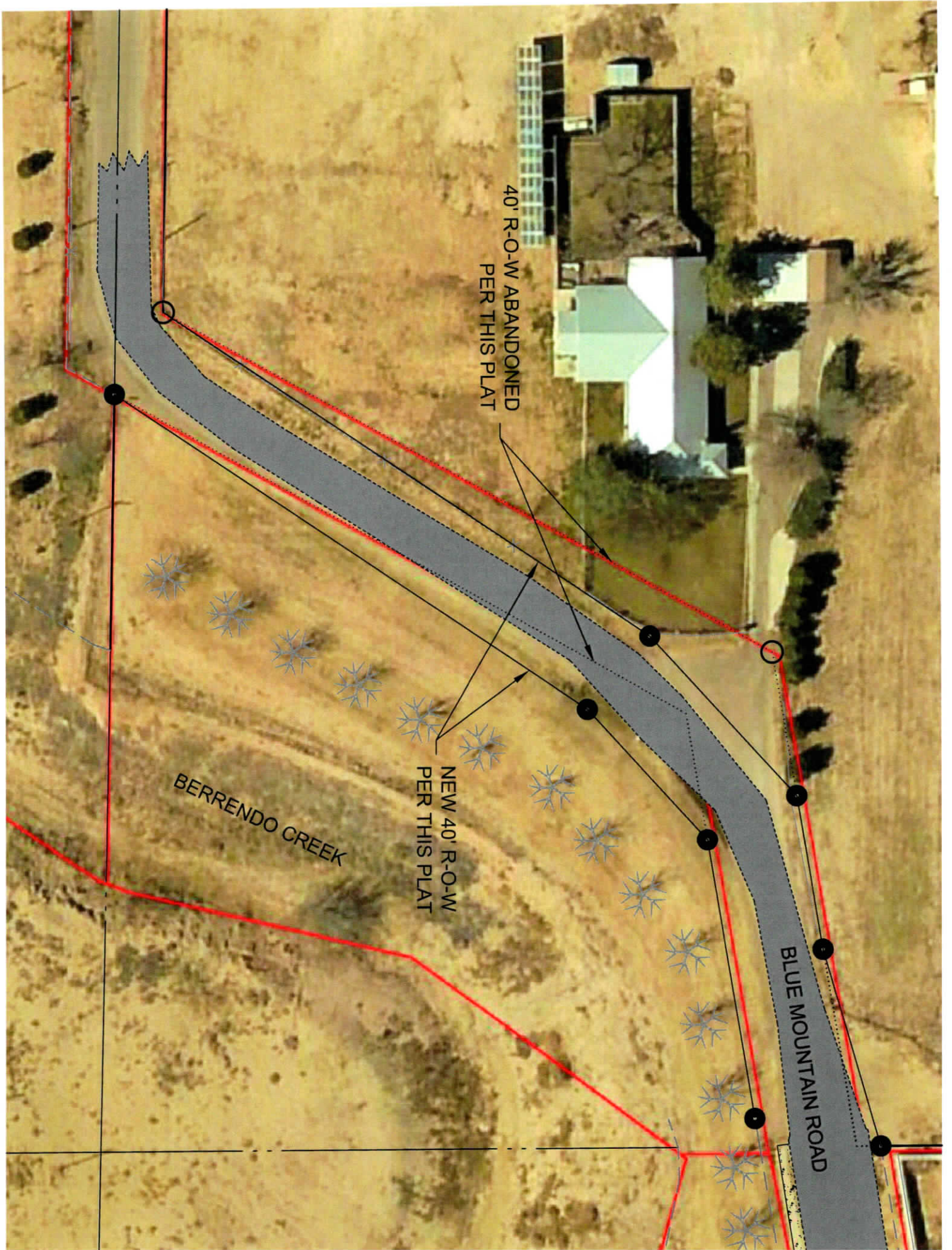
ACKNOWLEDGMENT:

STATE OF NEW MEXICO

COUNTY OF CHAVES

DATE: _____

BY: _____



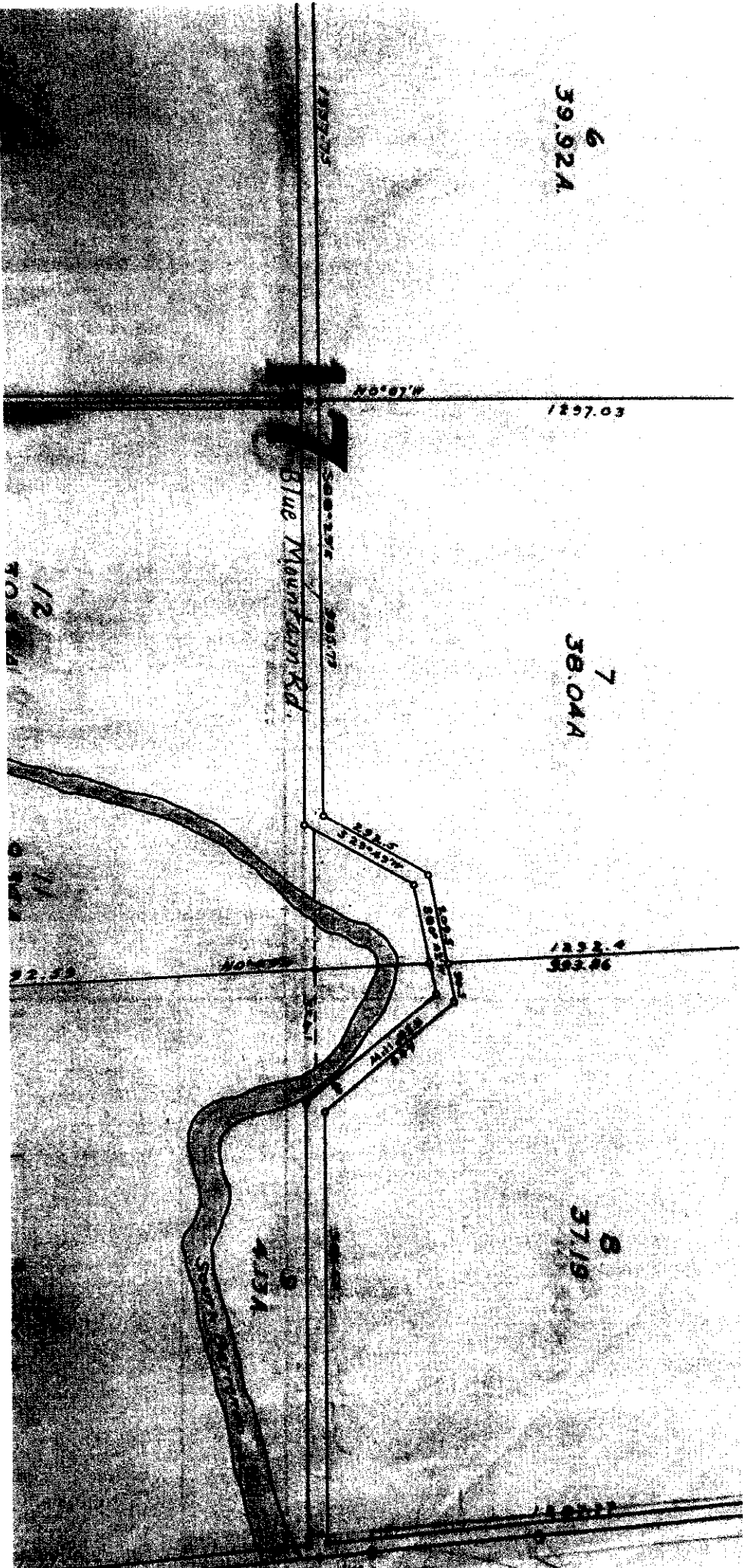
40' R-O-W ABANDONED
PER THIS PLAT

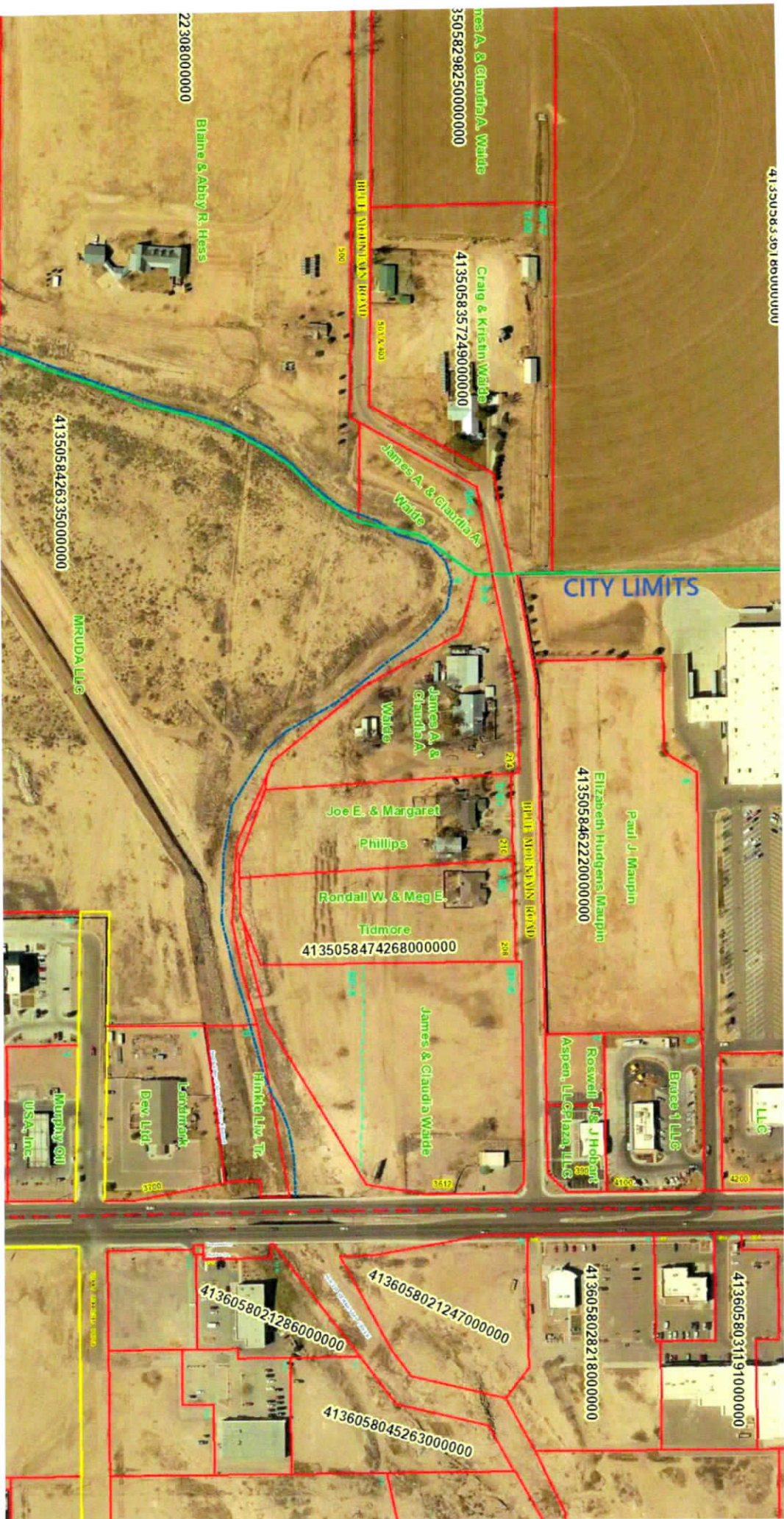
NEW 40' R-O-W
PER THIS PLAT

BERRENDO CREEK

BLUE MOUNTAIN ROAD

BIF SUBDIVISION FILED 10/19/10





4135058426335000000

James A. & Claudia A. Waite
35058298250000000

Craig & Kristin Waite
4135058357249000000

Blaine & Abby R. Hess
22308000000

4135058426335000000

CITY LIMITS

Paul J. Maupin
Elizabeth Hudgens Maupin
4135058462220000000

Joe E. & Margaret Phillips
Rondall W. & Meg E. Tidmore
4135058474268000000

Bruce T. LLC
Rosalie J. LLC
Aspen, LLC
4136058028218000000

4136058021247000000

4136058021286000000

4136058045263000000

4136058031191000000

MRUDA LLE

MOUNTAIN ROAD

MOUNTAIN ROAD

Hinkle Llc, Tr.

Murphy Oil USA, Inc.

Dex Ltd

Landmark

James & Claudia Waite

James A. & Claudia A. Waite

James A. & Claudia A. Waite

Joe E. & Margaret Phillips

Rondall W. & Meg E. Tidmore

Paul J. Maupin

Elizabeth Hudgens Maupin

Bruce T. LLC

Rosalie J. LLC

Aspen, LLC

4136058021247000000

4136058021286000000

4136058045263000000

4136058031191000000

BOUNDARY SURVEY
LOT 7, TRACT A, BLOCK 17
BERRENDO IRRIGATED FARMS SUBD.
CHAVES COUNTY, NEW MEXICO

WATER DIVISION
PLAN NO. W. 1961.13

VISUAL REPRESENTATION OF RECORD

MONUMENT ORIGIN 300.00' NAD 83

A CERTAIN PART OF LAND WITHIN T.M. 17 OF SECTION 17, TOWNSHIP 10 SOUTH, RANGE 26 EAST, N.M.P.M., CHAVES COUNTY, NEW MEXICO BEING TRACT A OF LOT 7 WITHIN BLOCK 17 OF THE BERRENDO IRRIGATED FARMS SUBDIVISION AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

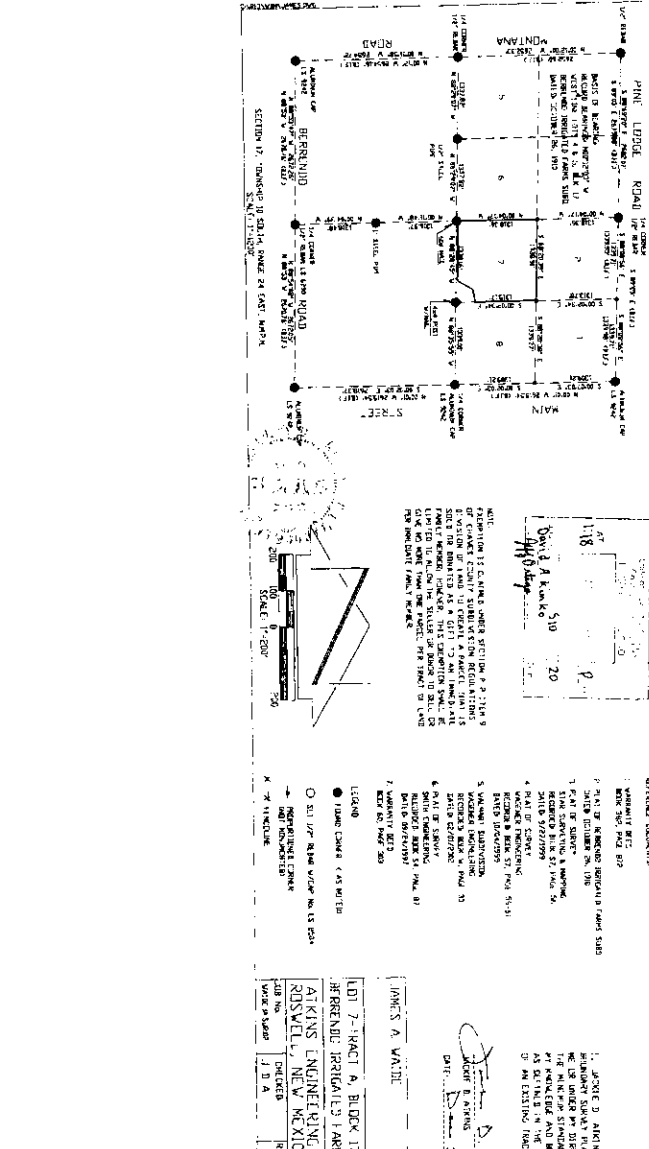
BEING THE NORTHWEST CORNER OF LOT 7, TRACT A, BLOCK 17, BERRENDO IRRIGATED FARMS, TRACTS 5 88°32'51" E, 1239.05 FEET; TRACTS 3 29°45'30" W, 791.25 FEET; TRACTS 1 50°40'24" E, 871.71 FEET; TRACTS 2 80°57'29" W, 258.68 FEET; TRACT 4 94°57'30" W, 791.25 FEET; TRACT 6 59°32'51" N, 945.70 FEET; TRACTS 7 80°05'00" W, 10,000 ACRES, MORE OR LESS THE PART OF SAID MONUMENT ORIGIN 10,000 ACRES, MORE OR LESS.

PEDES AND BOARD ASSOCIATION

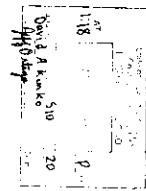
A TRACT OF LAND BEING THE EAST 5,000 ACRES OF LOT 7, TRACT A, BLOCK 17 OF BERRENDO IRRIGATED FARMS, CHAVES COUNTY, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEING A 1/4 SECTION 17, BEING THE NORTHWEST CORNER OF SAID LOT 7, TRACT A, BEING 58°28'45" E ALONG THE NORTH LINE OF SAID LOT 7, TRACT A, BEING 585.60 FEET TO THE POINT OF BEGINNING, TRACTS 2 80°57'29" W, 258.68 FEET; TRACTS 3 29°45'30" W, 791.25 FEET; TRACTS 1 50°40'24" E, 871.71 FEET; TRACTS 4 94°57'30" W, 791.25 FEET; TRACT 6 59°32'51" N, 945.70 FEET; TRACTS 7 80°05'00" W, 10,000 ACRES, MORE OR LESS THE PART OF SAID MONUMENT ORIGIN 10,000 ACRES, MORE OR LESS TO THE POINT OF BEGINNING.

CONFIRMING 5,000 ACRES, MORE OR LESS.



DEFINITIVE ELEMENTS
1. MONUMENT ORIGIN 300.00' NAD 83
2. PLAN OF BERRENDO IRRIGATED FARMS SUBD.
3. PLAN OF SURVEY NUMBER 10,000
4. PLAN OF SURVEY NUMBER 10,000
5. PLAN OF SURVEY NUMBER 10,000
6. PLAN OF SURVEY NUMBER 10,000
7. PLAN OF SURVEY NUMBER 10,000
8. PLAN OF SURVEY NUMBER 10,000
9. PLAN OF SURVEY NUMBER 10,000
10. PLAN OF SURVEY NUMBER 10,000



[Signature]
DATE: 2-4-2002



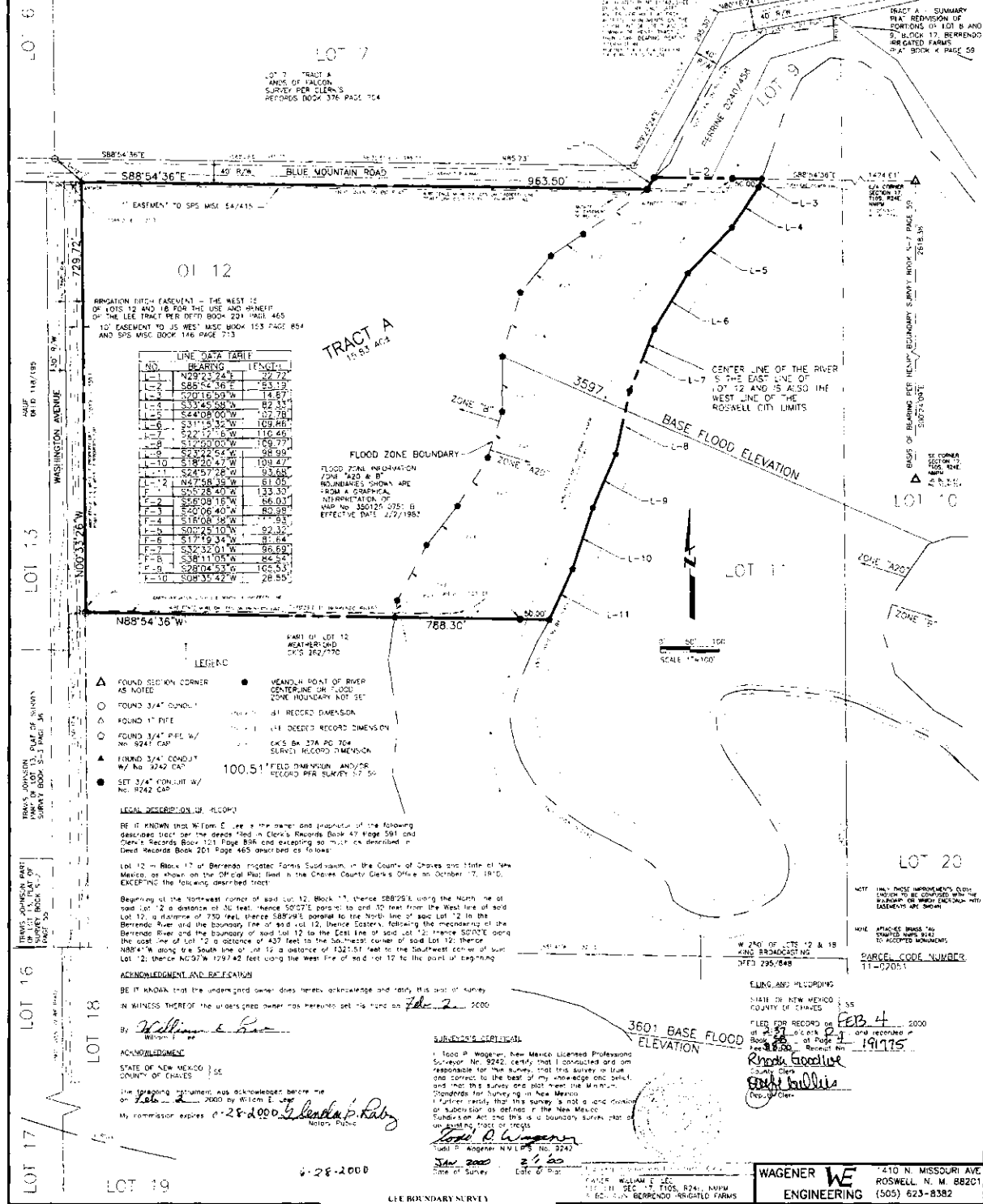
NAME	REVISION	DATE
JAMES A. VALDE	REVISION	
LOT 7-TRACT A, BLOCK 17		
ATKINS ENGINEERING ASSOCIATES P.O. BOX 3156 ROSWELL, N.M. 88202-3156 (505) 674-2420		
DATE	SCALE	ISSUED BY
1/16/03	6 A	JAMES A. VALDE
DATE	SCALE	ISSUED BY
1/16/03	6 A	JAMES A. VALDE
DATE	SCALE	ISSUED BY
1/16/03	6 A	JAMES A. VALDE

WATER DIVISION SURVEY
DATE: 1/16/03
BY: JAMES A. VALDE
REGISTERED PROFESSIONAL SURVEYOR
NO. 15, STATE OF NEW MEXICO

LEE BOUNDARY SURVEY OF PART OF LOT 12, BLOCK 17, BERRENDO IRRIGATED FARMS

CHAVES COUNTY, NEW MEXICO

018
TRACT 2
HENRY BOUNDARY SURVEY
N. HENRY BOOK 5-7 PAGE 59



IRIGATION FITCH (EASEMENT) - THE WEST 1/2 OF LOTS 12 AND 18 FOR THE USE AND BENEFIT OF THE LEE TRACT PER DEED BOOK 224 PAGE 465 10' EASEMENT TO JS WEST MISC BOOK 103 PAGE 854 AND SPS MSC BOOK 146 PAGE 713

NO.	BEARING	LENGTH
L-1	N89°23'24"E	27.72'
L-2	S85°42'36"E	83.19'
L-3	S00°16'30"W	14.67'
L-4	S33°45'58"W	82.34'
L-5	S44°08'00"W	02.78'
L-6	S31°15'32"W	109.48'
L-7	S22°17'12"W	116.45'
L-8	S16°50'00"W	109.77'
L-9	S23°22'54"W	98.98'
L-10	S18°20'47"W	108.47'
F-1	S24°57'28"E	93.88'
F-2	N47°58'38"W	61.00'
F-3	S65°28'40"W	133.30'
F-4	S18°08'38"W	77.83'
F-5	S08°25'10"W	92.35'
F-6	S17°19'34"W	86.68'
F-7	S32°52'01"W	96.68'
F-8	S38°11'05"W	84.54'
F-9	S28°04'53"W	106.53'
F-10	S08°35'42"W	28.55'

- LEGEND**
- ▲ FOUND SECTION CORNER AS NOTED
 - FOUND 3/4" CONDUIT
 - △ FOUND 1" PIPE
 - FOUND 3/4" PIPE W/ NO. 8242 CAP
 - ▲ FOUND 3/4" CONDUIT W/ NO. 8242 CAP
 - SET 3/4" CONDUIT W/ NO. 8242 CAP
 - FOUND POINT OF RIVER CENTERLINE OR FLOOD ZONE BOUNDARY NOT SET
 - 61' RECORDED DIMENSION
 - 44' RECORDED DIMENSION
 - 66'S BA 374 PG 704 SURVEY RECORDED DIMENSION
 - 100.51' FIELD DIMENSION AND/OR RECORDED PER SURVEY 57-58

LEGAL DESCRIPTION OF RECORD
BE IT KNOWN that William E. Wagener, the owner and proprietor of the following described tract set the ground line in Chaves County Clerk's Office on October 12, 1918, EXCEPTING the following described tract:

Beginning at the northwest corner of said Lot 12, Block 17, thence S88°28'16" using the North line of said Lot 12 a distance of 30 feet, thence S0°37'E parallel to and 30 feet from the West line of said Lot 12, a distance of 750 feet, thence S88°28'16" parallel to the North line of said Lot 12 in the Berrendo River and the boundary line of said Lot 12, thence East, following the meandering of the Berrendo River and the boundary of said Lot 12 to the East line of said Lot 12, thence S0°37'E along the East line of Lot 12 a distance of 437 feet to the Southwest corner of said Lot 12; thence N88°4'1" along the South line of Lot 12 a distance of 1321.51' feet to the Southwest corner of said Lot 12; thence N0°37'W 1297.42 feet along the West line of said Lot 12 to the point of beginning.

ACKNOWLEDGMENT AND RECITATION
BE IT KNOWN that the undersigned owner does hereby acknowledge and ratify this act of survey IN WITNESS WHEREOF the undersigned owner has hereunto set his hand on Feb 2, 2000

By William E. Wagener
State of New Mexico }
COUNTY OF CHAVES }
The foregoing instrument was acknowledged before me on Feb 2, 2000 by William E. Wagener
My commission expires 02-28-2000 G. Benckup, Kathy
Notary Public

SURVEYOR'S CERTIFICATE
I, Todd P. Wagener, New Mexico Licensed Professional Surveyor No. 9242, certify that I conducted and am responsible for the survey, that this survey is true and correct to the best of my knowledge and belief, and that this survey was not taken in New Mexico in violation of the provisions of the Minimum Standards for Surveying in New Mexico. I further certify that this survey is not a land donation or subdivision as defined in the New Mexico Subdivision Act and this is a boundary survey plat of an existing tract of lands.
Todd P. Wagener
Surveyor No. 9242
State of New Mexico
Date of Survey Feb 2, 2000

360' BASE FLOOD ELEVATION

FILED FOR RECORD ON FEB 4, 2000 at 2:51 P.M. in Book 24 of Page 119175
COUNTY CLERK
Randy Goodwin
COUNTY CLERK

WAGENER ENGINEERING
410 N. MISSOURI AVE.
ROSWELL, N. M. 88201
(505) 623-8382

AGENDA ITEM: 2 A & B

Public Hearing Regarding Liquor Licenses #0074 and #0389 for Allsup's Convenience Stores, Inc. to Transfer Ownership of the Liquor Licenses from Allsup's to BW Gas & Convenience Retail, LLC

MEETING DATE: October 15, 2020

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Stanton L. Riggs, County Manager

ACTION REQUESTED: Conduct Public Hearing
Consider Application for Transfer of Ownership of Licenses

ITEM SUMMARY:

BW Gas & Convenience Retail, LLC is requesting that the above liquor licenses be transferred into their ownership. Both licenses are currently held by Allsup's and both licenses will remain at the Allsup's store located at 6000 South Main.

Pursuant to New Mexico Statutes, Section 60-6B-4 of the Liquor Control Act, the local government body is required to consider a liquor license transfer of ownership application for approval or disapproval following a public hearing on the matter. These public hearings have been advertised as required. These applications have received preliminary approval by the Director of the Alcohol and Gaming Division. If the Commission votes to approve the transfers of ownership, the Original Page 1 of the applications will be available for signature by the Chairman. If the Commission votes to disapprove the transfers, a detailed statement of the reason(s) for the disapproval must be submitted to the Alcohol and Gaming Division. Per State Law, the only reasons for disapproval is if the proposed location is within 300' of a church or school. In this case, the proposed location is not within 300' of a church or school.

SUPPORT DOCUMENTS: Transfer of Ownership Applications and Cover Letters

SUMMARY BY: Stanton L. Riggs

TITLE: County Manager



New Mexico Regulation and Licensing Department
ALCOHOLIC BEVERAGE CONTROL

PO Box 25101 ▪ Santa Fe, New Mexico 87504-5101
Phone (505) 476-4875 ▪ Fax (505) 476-4595 ▪ www.rld.state.nm.us/abc

August 31, 2020

Certified Mail No.: 9171 9690 0935 0078 2609 90

Michelle Lujan Grisham
Governor

Marguerite Salazar
Superintendent

Andrew Vallejos
Director

Chaves County
Clerk: Dave Kunko (R)
P.O. Box 580
Roswell, NM 88202

Lic. No. /Appl. No.: License No. 0074
Name of Applicant: BW & Gas & Convenience Retail, LLC
Doing Business As: Allsup's # 102233
Proposed Location: 6000 South Main, Roswell, New Mexico 88203

Greetings:

The Director of the Alcoholic Beverage Control "ABC" has reviewed the referenced Application and granted **Preliminary Approval**. It is being forwarded to you for Local Option District approval or disapproval of the Liquor License Application.

While the law states that "within forty-five (45) days after receipt of a Notice from the Alcoholic Beverage Control, the governing body shall hold a Public Hearing in the question of whether the department should approve the proposed issuance or transfer", we recognize the potential for conflict between the requirement for publication of 30-day notice and the 45-day hearing requirement. Should the Local Governing Body be unable to meet one of these requirements, please send a Request for Waiver/Extension by email to the assigned ABC Hearing Officer listed on page 2.

Notice of the Public Hearing required by the Liquor Control Act shall be given by the governing body by publishing a notice of the date, time, and place of the hearing twice during the 30 days prior to the hearing in a newspaper of general circulation within the territorial limits of the governing body. **The first notice must be published at least thirty (30) days before the hearing. Both publications must occur before a hearing can be conducted.** The notice shall include:

- (A) Name and address of the Applicant/Licensee;
- (B) The action proposed to be taken by the Alcoholic Beverage Control;
- (C) The location of the licensed premises.

In addition, if the Local Option District has a website, **the Notice shall also be published on the website.**

The governing body is required to send notice by certified mail to the Applicant of the date, time, and place of the Public Hearing. The governing body may designate a Hearing Officer to conduct the hearing. **A record shall be made** of the hearing.

THE APPLICANT IS SEEKING A TRANSFER OF OWNERSHIP OF DISPENSER LIQUOR LICENSE NO. 0074.

Alcoholic Beverage Control
(505) 476-4875



Within thirty (30) days after the Public Hearing, the governing body shall notify the Alcoholic Beverage Control of their decision to approve or disapprove the issuance or transfer of the license by signing the enclosed original Page 1 of the Application. The original Page 1 of the Application must be returned together with the notices of publication. **If the Governing Body fails to either approve or disapprove the issuance or transfer of the license within thirty days after the Public Hearing, the Director may issue the license.**

If the Governing Body disapproves the issuance or transfer of the license, it shall notify the Alcoholic Beverage Control within thirty (30) days setting forth the reasons for the disapproval. A copy of the Minutes of the Public Hearing shall be submitted to the Alcoholic Beverage Control with the Notice of Disapproval (*Page 1 of the Application, noting disapproval*).

Respectfully,



Desirae D. Griego, Hearing Officer
New Mexico Regulation & Licensing Dept.
Alcoholic Beverage Control Division
Phone: (505) 476-4552 Fax: (505) 476-4595
Email: Desirae.Griego@state.nm.us

Enclosures:

1. Original Page 1 of the Application (*must be signed and returned w/notices of publication*)

AGD USE ONLY: Payment Application Fee \$
 Application Number: _____

Received on: _____ Receipt No. _____
 Local Option District: _____

TRANSFER OF DISPENSER- TYPE LIQUOR LICENSE APPLICATION
\$200.00 Application Fee, non-refundable.

License No. 0074 Type of License: Dispenser

Check appropriate boxes:

Application is for: Transfer of Ownership Transfer of Ownership and Location Transfer of Location Only

Record Owner of Existing License: Allsup's Convenience Stores, Inc.

Current D/B/A Name: Allsup's #233

Current Premises Address: 6000 South Main, Roswell, New Mexico 88203

Current LOD: Chaves County Is License moving out of Local Option District? Yes No

APPLICANT IS: Individual Limited Liability Company Corporation Partnership (General/Limited)

NAME of Individual/Company:

ADDRESS (including city, state, zip)

~~Allsup's Convenience Stores, LLC~~ P.O. Box 1907 Clovis NM 88130 138 Conant St., Beverly, MA 01915
BW Gas & Convenience Retail, LLC MAJ 6.25.2020

D/B/A Name to be used: Allsup's #233 Business Phone #: 575-347-9880

Email Address (required): ~~allsup@yesway.com~~ notices@yesway.com

Physical location where license is to be used: (Include Street # / Highway # / State Road, City, State, and Zip Code)

6000 South Main, Roswell, New Mexico 88203

County of: Chaves

Mailing Address: 138 Conant Street, Beverly MA 01915

Are alcoholic beverages currently being dispensed at the proposed location? Yes No If Yes, License # / Type : 0074

Agent/Contact Person: Linda L. Aikin Phone#: 505-982-6224 Email: lla@cvmesa.com

I, (print name) Thomas Nicholas Trkla, as (title) CEO, President and Chairman
 being first duly sworn upon oath deposes and says: that he/she is the applicant or is authorized by the applicant to make this application;
 that he/she has read the same; knows the contents therein contained are true. Applicant(s) agree(s) that if any statements or
 representations herein are found to be false, the Director may refuse to issue or renew the license or may cause the license to be revoked
 at any time.

Sign before a Notary Public:

Signature of Applicant: Thomas Nicholas Trkla

Date: 11/5/2019

NOTARY PUBLIC USE ONLY: (State of New Mexico , County of Chaves
 SUBSCRIBED AND SWORN TO before me this 5th day of November
 By: Nicole L. Koppes Notary Public: Linda L. Aikin
Thomas Nicholas Trkla My Commission Expires: 8/1/2021



FOR LOCAL OPTION DISTRICT USE ONLY: Local Governing Body of:

Public Hearing held on _____, 20____ Check one: Approved Disapproved

Signature and Title of City/County Official: _____

FOR ALCOHOL AND GAMING DIVISION USE ONLY: Approved Disapproved

Signed by Director: _____

Date _____



Michelle Lujan Grisham
Governor

Marguerite Salazar
Superintendent

Andrew Vallejos
Director



Alcoholic Beverage Control
(505) 476-4875

New Mexico Regulation and Licensing Department ALCOHOLIC BEVERAGE CONTROL

PO Box 25101 • Santa Fe, New Mexico 87504-5101
Phone (505) 476-4875 • Fax (505) 476-4595 • www.rld.state.nm.us/abc

August 31, 2020

Certified Mail No.: 9171 9690 0935 0078 2609 90

Chaves County
Clerk: Dave Kunko (R)
P.O. Box 580
Roswell, NM 88202

Lic. No. /Appl. No.: License No. 0389
Name of Applicant: BW & Gas & Convenience Retail, LLC
Doing Business As: Allsup's # 102233
Proposed Location: 6000 South Main, Roswell, New Mexico 88203

Greetings:

The Director of the Alcoholic Beverage Control "ABC" has reviewed the referenced Application and granted **Preliminary Approval**. It is being forwarded to you for Local Option District approval or disapproval of the Liquor License Application.

While the law states that "within forty-five (45) days after receipt of a Notice from the Alcoholic Beverage Control, the governing body shall hold a Public Hearing in the question of whether the department should approve the proposed issuance or transfer", we recognize the potential for conflict between the requirement for publication of 30-day notice and the 45-day hearing requirement. Should the Local Governing Body be unable to meet one of these requirements, please send a Request for Waiver/Extension by email to the assigned ABC Hearing Officer listed on page 2.

Notice of the Public Hearing required by the Liquor Control Act **shall be given by the governing body by publishing a notice** of the date, time, and place of the hearing **twice during the 30 days prior to the hearing** in a newspaper of general circulation within the territorial limits of the governing body. **The first notice must be published at least thirty (30) days before the hearing. Both publications must occur before a hearing can be conducted.** The notice shall include:

- (A) Name and address of the Applicant/Licensee;
- (B) The action proposed to be taken by the Alcoholic Beverage Control;
- (C) The location of the licensed premises.

In addition, if the Local Option District has a website, **the Notice shall also be published on the website.**

The governing body is required to send notice by certified mail to the Applicant of the date, time, and place of the Public Hearing. The governing body may designate a Hearing Officer to conduct the hearing. **A record shall be made** of the hearing.

THE APPLICANT IS SEEKING A TRANSFER OF OWNERSHIP OF DISPENSER LIQUOR LICENSE NO. 0389.

(At the Liquor Owners request, Liquor license No. 0389 has been in voluntary temporary suspension from 7-17-18 to 7-17-21. This application is solely for a Transfer of Ownership)

Within thirty (30) days after the Public Hearing, the governing body shall notify the Alcoholic Beverage Control of their decision to approve or disapprove the issuance or transfer of the license by signing the enclosed original Page 1 of the Application. The original Page 1 of the Application must be returned together with the notices of publication. **If the Governing Body fails to either approve or disapprove the issuance or transfer of the license within thirty days after the Public Hearing, the Director may issue the license.**

If the Governing Body disapproves the issuance or transfer of the license, it shall notify the Alcoholic Beverage Control within thirty (30) days setting forth the reasons for the disapproval. A copy of the Minutes of the Public Hearing shall be submitted to the Alcoholic Beverage Control with the Notice of Disapproval (*Page 1 of the Application, noting disapproval*).

Respectfully,



Desirae D. Griego, Hearing Officer
New Mexico Regulation & Licensing Dept.
Alcoholic Beverage Control Division
Phone: (505) 476-4552 Fax: (505) 476-4595
Email: Desirae.Griego@state.nm.us

Enclosures:

1. Original Page 1 of the Application (*must be signed and returned w/notices of publication*)

AGD USE ONLY: Payment/ Application Fee \$ _____
Application Number: _____

Received on: _____ Receipt No. _____
Local Option District: _____

TRANSFER OF DISPENSER- TYPE LIQUOR LICENSE APPLICATION
\$200.00 Application Fee, non-refundable.

License No. 0389 Type of License: Dispenser

Check appropriate boxes:

Application is for: Transfer of Ownership Transfer of Ownership and Location Transfer of Location Only

Record Owner of Existing License: Allsup's Convenience Stores, Inc.

Current D/B/A Name: Allsup's #233

Current Premises Address: 6000 South Main, Roswell, New Mexico 88203

Current LOD: Chaves County Is License moving out of Local Option District? Yes No

APPLICANT IS: Individual Limited Liability Company Corporation Partnership (General/Limited)

NAME of Individual/Company: ADDRESS (including city, state, zip)

~~Allsup's Convenience Stores, LLC~~ ~~P.O. Box 1907 Clovis NM 88130~~ 129 Conant St, Beverly, MA 01915

BW GAS & Convenience Retail, LLC hwy 6-25-2020

D/B/A Name to be used: Allsup's #233 Business Phone #: 575-347-9880

Email Address (required): ~~amerex@yesway.com~~ notices@yesway.com

Physical location where license is to be used: (Include Street # / Highway # / State Road, City, State, and Zip Code)

6000 South Main, Roswell, New Mexico 88203

County of: Chaves

Mailing Address: 138 Conant Street, Beverly MA 01915

Are alcoholic beverages currently being dispensed at the proposed location? Yes No If Yes, License # / Type : 0389

Agent/Contact Person: Linda L. Aikin Phone#: 505-982-6224 Email: lla@cs.bernesa.com

I, (print name) Thomas Nicholas Trkla, as (title) CEO, President and Chairman
being first duly sworn upon oath deposes and says: that he/she is the applicant or is authorized by the applicant to make this application;
that he/she has read the same; knows the contents therein contained are true. Applicant(s) agree(s) that if any statements or
representations herein are found to be false, the Director may refuse to issue or renew the license or may cause the license to be revoked
at any time.

Sign before a Notary Public:

Signature of Applicant :

Thomas Nicholas Trkla

Date :



NOTARY PUBLIC USE ONLY: (State of Massachusetts , County of Essex
SUBSCRIBED AND SWORN TO before me this 5th day of November
By Nicole L. Reems Notary Public : Nicole L. Reems
Thomas Nicholas Trkla My Commission Expires 8/17/23

FOR LOCAL OPTION DISTRICT USE ONLY: Local Governing Body of:

Public Hearing held on _____ 20 _____ Check one: Approved Disapproved

Signature and Title of City/County Official :

FOR ALCOHOL AND GAMING DIVISION USE ONLY: Approved Disapproved

Signed by Director:

Date :

AGENDA ITEM: 3

Agreement A-20-039 between Chaves County and New Mexico Demographic Research for Professional Services

MEETING DATE: October 15, 2020

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Stanton L. Riggs, County Manager

ACTION REQUESTED: Approve Agreement

ITEM SUMMARY:

The County is required every ten years to re-examine our commission districts using the latest census data and adjust accordingly. In 2000 and 2010, the County utilized the services of New Mexico Demographics Research (NMDR) to update our commission districts. This contract, if approved, would utilize the professional services of NMDR for the update of the Commissioner's districts using the 2020 census data.

Staff recommends approval of Agreement A-20-039.

SUPPORT DOCUMENTS: Agreement A-20-039

SUMMARY BY: Stanton L. Riggs

TITLE: County Manager

AGREEMENT A-20-039
BETWEEN CHAVES COUNTY AND NEW MEXICO DEMOGRAPHIC RESEARCH
FOR PROFESSIONAL SERVICES

THIS Agreement is made and entered into this 15th day of October, 2020, by and between the County of Chaves, a political subdivision of the State of New Mexico, by and through its' duly elected Board of County Commissioners, hereinafter referred to as "County", and New Mexico Demographic Research, hereinafter referred to as "NMDR" for re-districting County Commission Districts.

WHEREAS, the County is required every ten (10) years to update the County Commission Districts based upon the latest census data, and

WHEREAS, the County will receive 2020 census data, specifically outlining data used for redistricting purposes, concerning the population of Chaves County, and

WHEREAS, the County desires to examine its Commission districts for the purpose of ensuring that they:

1. are equal in population (within legally recognized deviation limits),
2. are compact, or as compact as precinct boundaries will allow,
3. are contiguous,
4. recognize existing and historical communities of interest, and
5. comply with the Voting Rights Act and other applicable laws.

NOW, THEREFORE in consideration of the mutual promises, covenants and conditions contained herein the parties hereto agree as follows:

1. SCOPE OF WORK. NMDR will use census data and population analysis in order to determine any adjustments necessary to the five (5) County Commission Districts. The County will provide NMDR with maps and census data made available to it by the U.S. Census Bureau, U.S. Department of Commerce, the State of New Mexico, or any other sources which have provided, or will provide, such material, to aid NMDR in performing this work. In addition, if adjustments to the Commission Districts are needed NMDR will develop and present several plans to the County for the County to choose from. Further, the County may request NMDR develop a plan based upon public comment.
2. COMPENSATION. The County shall pay NMDR the sum of Thirty-Five Thousand Dollars (\$35,000) plus gross receipts tax. NMDR will invoice the County and the County agrees to pay the invoice within thirty (30) days of the date received. Payment will be rendered as follows:
 - A. \$15,000 paid at the beginning of this project, and
 - B. \$20,000 once the project is completed.

3. MISCELLANEOUS EXPENSES. NMDR will bill the County for incidental expenses such as copies, maps, data printing, etc., at cost. In addition, if any travel is required the parties agree that NMDR will be paid at Fifty-Nine cents (59¢) per mile, Thirty-Five Dollars (\$35.00) an hour and up to One-Hundred Fifty Dollars (\$150.00) per night for lodging. The parties further agree that if the County is involved in litigation concerning the adjusted districts that NMDR will be available to testify in court regarding the work performed under this agreement at a rate of One-Hundred Thirty-Five Dollars (\$135.00) per hour, plus gross receipts tax.
4. TERM. This Agreement is for a period of one (1) year beginning November 1, 2020 and ending October 31, 2021, unless extended by the parties.
5. CONTRACTOR STATUS. NMDR is an independent contractor performing certain services for the County and is not an employee of the County. As such, NMDR shall not receive leave, retirement, insurance, bonding, use of County vehicles, equipment or any other benefits afforded to employees of the County. In addition, NMDR does not have the authority to commit or bind the County in any manner.
6. SUBCONTRACTING. This Agreement is based upon the skill and reliability of NMDR. NMDR may not subcontract any portion of the services to be performed under this Agreement without prior written approval of the County.
7. ASSIGNMENT. NMDR will not assign or transfer any interest in this Agreement or assign any claims for money due or to become due under this Agreement without approval of the County.
8. RELEASE. NMDR's acceptance of final payment of the amount due under this Agreement shall operate as a release of the County, its Elected Officials, Officers and Employees from all liabilities, claims and obligations whatsoever arising from or under this Agreement.
9. CONFIDENTIALITY. Any confidential information provided to or developed by NMDR in the performance of the Agreement shall be kept confidential and shall not be made available to any individual or organization by NMDR without the prior written approval of the County.
10. INDEMNIFICATION. NMDR agrees to accept responsibility for loss or damage to any person(s) or property, to defend, indemnify, hold harmless or release the County, its officials and employees from actions, claims, damages, disabilities or the cost of litigation that are asserted by and person or entity to the extent arising out of the negligent acts or omissions or willful misconduct of NMDR in the performance of this Agreement by NMDR hereunder, excluding liability due to the willful misconduct or negligent acts of the County or its employees.
11. MODIFICATION. This Agreement shall not be modified except in writing by amendment executed by both parties.

- 12. ENTIRE AGREEMENT. This Agreement constitutes the entire understanding of the parties and shall not be amended or altered except upon agreement of the parties.
- 13. GOVERNING LAW. This Agreement shall be governed by the laws of the State of New Mexico.

The County and NMDR have each caused this agreement to be executed by their duly authorized officers as of the date first written above.

BOARD OF CHAVES COUNTY COMMISSIONERS

By: _____
William E Cavin, Chairman

ATTEST:

Dave Kunko, County Clerk

NEW MEXICO DEMOGRAPHIC RESEARCH

By: _____
Rod Adair, Demographer

Item # 4

Agreement A-20-040 – between Chaves
County and Phoenix/Restoration &
Construction, Ltd

Meeting Date: 10/15/2020

STAFF SUMMARY

REQUESTED BY: Sandra Rodriguez, Purchasing Director

ACTION REQUIRED: Approve Agreement A-20-040

SUMMARY:

The Commission awarded RFP-20-3 Chaves County Courthouse Historic Window Replacement (Phase 1) in September to Phoenix/Restoration and Construction, Ltd. Agreement A-20-040 is the standard AIA Agreement form between Owner and Contractor for this project as specified through the specification plans issued under RFP-20-3. Staff Recommends approval.

SUPPORT DOCUMENTS: Agreement A-20-040

Submitted by: Sandra Rodriguez, CPO
Title: Purchasing Director

Item # 5

Agreement A-20-041 – between Chaves
County and Constructors, Inc

Meeting Date: 10/15/2020

STAFF SUMMARY

REQUESTED BY: Sandra Rodriguez, Purchasing Director

ACTION REQUIRED: Approve Agreement A-20-041

SUMMARY:

The Commission awarded ITB-20-3 Chaves County Complex Trail Construction (Phase 1) in September to Constructors, Inc. Agreement A-20-041 is the standard AIA Agreement form between Owner and Contractor for this project as specified through the specification plans issued under ITB-20-3. Staff Recommends approval.

SUPPORT DOCUMENTS: Agreement A-20-041

Submitted by: Sandra Rodriguez, CPO
Title: Purchasing Director

 **AIA**® Document A101® – 2017

Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum

AGREEMENT made as of the 15th day of October
in the year 2020
(In words, indicate day, month and year.)

BETWEEN the Owner:
(Name, legal status, address and other information)
Sandra Rodriguez
#1 St. Mary's Place
Roswell, NM 88203

and the Contractor:
(Name, legal status, address and other information)
Constructors, Inc
3003 Boyd Drive
Carlsbad, NM 88220

for the following Project:
(Name, location and detailed description)
Chaves County Complex Trail Construction (Phase 1)
#1 St. Mary's Place Roswell, NM 88203

The Architect:
(Name, legal status, address and other information)
Studio 27 Inc.
712 N. Pennsylvania
Roswell, NM 88201

The Owner and Contractor agree as follows.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

The parties should complete A101®-2017, Exhibit A, Insurance and Bonds, contemporaneously with this Agreement.

AIA Document A201®-2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

TABLE OF ARTICLES

- 1 THE CONTRACT DOCUMENTS
- 2 THE WORK OF THIS CONTRACT
- 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
- 4 CONTRACT SUM
- 5 PAYMENTS
- 6 DISPUTE RESOLUTION
- 7 TERMINATION OR SUSPENSION
- 8 MISCELLANEOUS PROVISIONS
- 9 ENUMERATION OF CONTRACT DOCUMENTS

EXHIBIT A INSURANCE AND BONDS

ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary, and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be:

(Check one of the following boxes.)

- The date of this Agreement.
- A date set forth in a notice to proceed issued by the Owner.
- Established as follows:
(Insert a date or a means to determine the date of commencement of the Work.)
Work shall commence within 10 days or less after written Notice to Proceed is issued by Chaves County

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of this Agreement.

§ 3.2 The Contract Time shall be measured from the date of commencement of the Work.

§ 3.3 Substantial Completion

§ 3.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion of the entire Work:

(Check one of the following boxes and complete the necessary information.)

Not later than Two hundred
the date of commencement of the Work.

(200) calendar days from

By the following date:

§ 3.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Contractor shall achieve Substantial Completion of such portions by the following dates:

Portion of Work

Substantial Completion Date

§ 3.3.3 If the Contractor fails to achieve Substantial Completion as provided in this Section 3.3, liquidated damages, if any, shall be assessed as set forth in Section 4.5.

ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor’s performance of the Contract. The Contract Sum shall be Three hundred seventy- two thousand five hundred eight dollars and two cents. (\$372,508.02), subject to additions and deductions as provided in the Contract Documents.

§ 4.2 Alternates

§ 4.2.1 Alternates, if any, included in the Contract Sum:

Item

Price

§ 4.2.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Agreement. Upon acceptance, the Owner shall issue a Modification to this Agreement.

(Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)

Item

Price

Conditions for Acceptance

§ 4.3 Allowances, if any, included in the Contract Sum:
(Identify each allowance.)

Item	Price
------	-------

§ 4.4 Unit prices, if any:
(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price per Unit (\$0.00)
------	-----------------------	-------------------------

§ 4.5 Liquidated damages, if any:
(Insert terms and conditions for liquidated damages, if any.)

Failure to achieve Substantial Completion within the specific time frame may result in liquidated damages of 5% of the Base Bid amount.

§ 4.6 Other:
(Insert provisions for bonus or other incentives, if any, that might result in a change to the Contract Sum.)

ARTICLE 5 PAYMENTS

§ 5.1 Progress Payments

§ 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

§ 5.1.3 Provided that an Application for Payment is received by the Architect not later than the Twenty-fifth day of a month, the Owner shall make payment of the amount certified to the Contractor not later than the 30th day of the (following) month. If an Application for Payment is received by the Architect after the application date fixed above, payment of the amount certified shall be made by the Owner not later than Thirty (30) days after the Architect receives the Application for Payment.
(Federal, state or local laws may require payment within a certain period of time.)

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form, and supported by such data to substantiate its accuracy, as the Architect may require. This schedule of values shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.5 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 In accordance with AIA Document A201®–2017, General Conditions of the Contract for Construction, and subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

§ 5.1.6.1 The amount of each progress payment shall first include:

- .1 That portion of the Contract Sum properly allocable to completed Work;
- .2 That portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction, or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing; and
- .3 That portion of Construction Change Directives that the Architect determines, in the Architect's professional judgment, to be reasonably justified.

§ 5.1.6.2 The amount of each progress payment shall then be reduced by:

- .1 The aggregate of any amounts previously paid by the Owner;
- .2 The amount, if any, for Work that remains uncorrected and for which the Architect has previously withheld a Certificate for Payment as provided in Article 9 of AIA Document A201–2017;
- .3 Any amount for which the Contractor does not intend to pay a Subcontractor or material supplier, unless the Work has been performed by others the Contractor intends to pay;
- .4 For Work performed or defects discovered since the last payment application, any amount for which the Architect may withhold payment, or nullify a Certificate of Payment in whole or in part, as provided in Article 9 of AIA Document A201–2017; and
- .5 Retainage withheld pursuant to Section 5.1.7.

§ 5.1.7 Retainage

§ 5.1.7.1 For each progress payment made prior to Substantial Completion of the Work, the Owner may withhold the following amount, as retainage, from the payment otherwise due:

(Insert a percentage or amount to be withheld as retainage from each Application for Payment. The amount of retainage may be limited by governing law.)

5%

§ 5.1.7.1.1 The following items are not subject to retainage:

(Insert any items not subject to the withholding of retainage, such as general conditions, insurance, etc.)

§ 5.1.7.2 Reduction or limitation of retainage, if any, shall be as follows:

(If the retainage established in Section 5.1.7.1 is to be modified prior to Substantial Completion of the entire Work, including modifications for Substantial Completion of portions of the Work as provided in Section 3.3.2, insert provisions for such modifications.)

§ 5.1.7.3 Except as set forth in this Section 5.1.7.3, upon Substantial Completion of the Work, the Contractor may submit an Application for Payment that includes the retainage withheld from prior Applications for Payment pursuant to this Section 5.1.7. The Application for Payment submitted at Substantial Completion shall not include retainage as follows:

(Insert any other conditions for release of retainage upon Substantial Completion.)

§ 5.1.8 If final completion of the Work is materially delayed through no fault of the Contractor, the Owner shall pay the Contractor any additional amounts in accordance with Article 9 of AIA Document A201–2017.

§ 5.1.9 Except with the Owner’s prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

§ 5.2 Final Payment

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

- .1 the Contractor has fully performed the Contract except for the Contractor’s responsibility to correct Work as provided in Article 12 of AIA Document A201–2017, and to satisfy other requirements, if any, which extend beyond final payment; and
- .2 a final Certificate for Payment has been issued by the Architect.

§ 5.2.2 The Owner’s final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect’s final Certificate for Payment, or as follows:

§ 5.3 Interest

Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.

(Insert rate of interest agreed upon, if any.)

%

ARTICLE 6 DISPUTE RESOLUTION

§ 6.1 Initial Decision Maker

The Architect will serve as the Initial Decision Maker pursuant to Article 15 of AIA Document A201–2017, unless the parties appoint below another individual, not a party to this Agreement, to serve as the Initial Decision Maker.

(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)

Bill Williams

Public Service Director

#1 St. Mary's Place

Roswell, NM 88203

575-624-6600

§ 6.2 Binding Dispute Resolution

For any Claim subject to, but not resolved by, mediation pursuant to Article 15 of AIA Document A201–2017, the method of binding dispute resolution shall be as follows:

(Check the appropriate box.)

- Arbitration pursuant to Section 15.4 of AIA Document A201–2017
- Litigation in a court of competent jurisdiction
- Other *(Specify)*

If the Owner and Contractor do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.

ARTICLE 7 TERMINATION OR SUSPENSION

§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201–2017.

§ 7.1.1 If the Contract is terminated for the Owner’s convenience in accordance with Article 14 of AIA Document A201–2017, then the Owner shall pay the Contractor a termination fee as follows:

(Insert the amount of, or method for determining, the fee, if any, payable to the Contractor following a termination for the Owner’s convenience.)

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2017.

ARTICLE 8 MISCELLANEOUS PROVISIONS

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201–2017 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 The Owner’s representative:
(Name, address, email address, and other information)

Bill Williams
Public Service Director
#1 St. Mary's Place
Roswell, NM 88203
575-624-6600

§ 8.3 The Contractor's representative:
(Name, address, email address, and other information)

Rachelle Thompson, Vice President
Constructors, Inc
3003 Boyd Drive
Carlsbad, NM 88220
rthompson@ciconstructors.com

§ 8.4 Neither the Owner's nor the Contractor's representative shall be changed without ten days' prior notice to the other party.

§ 8.5 Insurance and Bonds

§ 8.5.1 The Owner and the Contractor shall purchase and maintain insurance as set forth in AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, Exhibit A, Insurance and Bonds, and elsewhere in the Contract Documents.

§ 8.5.2 The Contractor shall provide bonds as set forth in AIA Document A101™–2017 Exhibit A, and elsewhere in the Contract Documents.

§ 8.6 Notice in electronic format, pursuant to Article 1 of AIA Document A201–2017, may be given in accordance with AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, if completed, or as otherwise set forth below:

(If other than in accordance with AIA Document E203–2013, insert requirements for delivering notice in electronic format such as name, title, and email address of the recipient and whether and how the system will be required to generate a read receipt for the transmission.)

Written or digital notice provided by representative

§ 8.7 Other provisions:

ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

§ 9.1 This Agreement is comprised of the following documents:

- .1 AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor
- .2 AIA Document A101™–2017, Exhibit A, Insurance and Bonds
- .3 AIA Document A201™–2017, General Conditions of the Contract for Construction
- .4 AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, dated as indicated below:

(Insert the date of the E203-2013 incorporated into this Agreement.)

.5 Drawings

Number	Title	Date
Plans Dated	Chaves County Complex	07/31/2020

.6 Specifications

Section	Title	Date	Pages
Project Manual	ITB-20-3	07/31/2020	

.7 Addenda, if any:

Number	Date	Pages
1	08/10/2020	1
2	08/20/2020	3
3	08/31/2020	1

Portions of Addenda relating to bidding or proposal requirements are not part of the Contract Documents unless the bidding or proposal requirements are also enumerated in this Article 9.

.8 Other Exhibits:

(Check all boxes that apply and include appropriate information identifying the exhibit where required.)

AIA Document E204™-2017, Sustainable Projects Exhibit, dated as indicated below:
(Insert the date of the E204-2017 incorporated into this Agreement.)

The Sustainability Plan:

Title	Date	Pages
--------------	-------------	--------------



Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
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.9 Other documents, if any, listed below:

(List here any additional documents that are intended to form part of the Contract Documents. AIA Document A201™-2017 provides that the advertisement or invitation to bid, Instructions to Bidders, sample forms, the Contractor's bid or proposal, portions of Addenda relating to bidding or proposal requirements, and other information furnished by the Owner in anticipation of receiving bids or proposals, are not part of the Contract Documents unless enumerated in this Agreement. Any such documents should be listed here only if intended to be part of the Contract Documents.)

This Agreement entered into as of the day and year first written above.

OWNER (Signature)

William E. Cavin, Chairman

(Printed name and title)

CONTRACTOR (Signature)

Rachelle Thompson, Vice President

(Printed name and title)

Init.

AGENDA ITEM: 6

Resolution R-20-036

MEETING DATE: October 15, 2020

Deletion of property &
proposed disposition

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Lucia Serrano

ACTION REQUESTED:

Approval of Resolution R-20-036

ITEM SUMMARY:

Your approval of this resolution will allow staff to remove the attached inventory.

Exhibit 'A' has the assets listed.

Staff recommends approval.

SUPPORT DOCUMENTS:

Resolution R-20-036

SUMMARY BY: Lucia Serrano

TITLE: Continuum/DWI Coordinator

RESOLUTION R-20-036

DELETION OF PROPERTY AND PROPOSED DISPOSITION

At a regular meeting of the Board of Chaves County Commissioners held on October 15, 2020 the following was among the proceedings:

WHEREAS, the property on the attached list has been declared obsolete, deleted, missing or beyond repair; and,

WHEREAS, the items listed in exhibit 'A' will be auctioned, deleted, or donated; and

WHEREAS, the Board of Chaves County Commissioners deems it necessary to dispose of items pursuant to provisions of the Procurement Code and other applicable State Statutes; and,

NOW, THEREFORE, BE IT RESOLVED, THAT THE BOARD OF COUNTY COMMISSIONERS, CHAVES COUNTY, STATE OF NEW MEXICO, hereby approves the deletion of property from the County Inventory.

BE IT FURTHER RESOLVED, the State Auditor and DFA Local Government Division will be notified 30 days prior to the disposition of property listed in Exhibit 'A' attached.

Done at Roswell, New Mexico, this 15th Day of October 2020.

**BOARD OF CHAVES COUNTY
COMMISSIONERS**

William E. Cavin, Chairman

Jeff Bilberry, Vice-Chairman

ATTEST:

Dara Dana, Member

T. Calder Ezzell Jr, Member

Dave Kunko
County Clerk

Robert Corn, Member

Exhibit A

Asset ID	Description	Primary Location
Department: 999 - CC Auction		
000214	R-20-036 LIFTTWIN POST LIFT	ROAD
002345	R-20-036 JACKTRANSJACK - HYDRAULIC FLOOR JACK	ROAD
003561	R-20-036 CHARGER/BATTERYAFQSHOP	ROAD
006830	R-20-036 VEHICLE- F.DINTERNATIONAL - 1961 - PUMPERG36043UNIT 850	CCFD#8
010910	R-20-036 ComputerDell computer	CCFD#8
6981	Craftsman Riding Mower	ROAD
12863	Asus Notebook PC	CCDC
NA	Microsoft Tablet	CCDC
NA	1996 Ford F350 Unit 854	CCFD#8
NA	Radio Model #3672L4	CCFD#8

AGENDA ITEM: 7

Resolution R-20-037 Adopting the Chaves
County Cyber Security Policy

MEETING DATE: October 15, 2020

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Stanton L. Riggs, County Manager

ACTION REQUESTED: Approve Resolution

ITEM SUMMARY:

Chaves County has been continuously working to improve our cyber security. Two years' ago, the County invited Homeland Security to audit our security policies and procedures. Last year New Mexico Tech worked with the County to test our cyber security. This policy is a continuation of the County's efforts to protect citizens', employees', and vendors' private information.

Staff recommends approval of Resolution R-20-037 Adopting the Chaves County Cyber Security Policy.

SUPPORT DOCUMENTS: Resolution R-20-037 and Cyber Security Policy

SUMMARY BY: Stanton L. Riggs

TITLE: County Manager

RESOLUTION R-20-037
RESOLUTION ADOPTING THE CHAVES COUNTY CYBER SECURITY POLICY

WHEREAS, Chaves County has an obligation to protect its citizens' and employees' personal information, and

WHEREAS, Chaves County strives to be at the forefront of cyber security, and

WHEREAS, the Chaves County Information Technology (IT) Department has created a cyber security policy which will provide a new level of protection to the citizens and employees of Chaves County, and

NOW, THEREFORE, BE IT RESOLVED by the Chaves County Board of Commissioners that the Chaves County Cyber Security Policy is hereby adopted this 15th day of October, 2020.

Done this 15th of October, 2020.

BOARD OF CHAVES COUNTY COMMISSIONERS

William E. Cavin, Chairman

Jeff Bilberry, Vice-Chairman

Dara Dana, Member

T. Calder Ezzell Jr, Member

Robert Corn, Member

ATTEST:

Dave Kunko
County Clerk

CHAVES COUNTY CYBER SECURITY POLICY



INFORMATION TECHNOLOGY

CHAVES COUNTY N.M.

**Adopted October 15, 2020
by Resolution R-20-037**

PREFACE

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I. PURPOSE

Chaves County provides many business tools to its employees to enhance their productivity and jobs. These tools include computers, software, communication tools (email, chat), access to internal networks (intranet), access to external networks (internet), as well as telephone systems, voice mail, fax, photocopiers, etc. Chaves County requires that these systems be used in a responsible way, ethically, and in compliance with all legislation and other Chaves County policies. Noncompliance could have a severe, negative impact on the organization, its employees, and its clients. This policy does not attempt to anticipate every situation that may arise and does not relieve anyone accessing the system of their obligation to use common sense and good judgment.

Employees at Chaves County are encouraged to use information systems and resources to further the goals and objectives of the county. The types of activities that are encouraged include:

- Communicating with fellow employees, contractors, vendors, and citizens.
- Acquiring or sharing information necessary or related to the performance of an individual's assigned responsibilities.
- Participating in educational or professional development activities.

II. SCOPE

This policy is applicable to all employees of Chaves County, including part-time and temporary employees as well as volunteer firefighters. The requirements defined in this policy are applicable to all data, systems, and services owned and/or managed by Chaves County.

III. POLICY

A. Acceptable Use of Assets

Assets include, but are not limited to, physical equipment, such as desktop computers, servers, printers, laptops, telephones, mobile devices, and removable media (such as USB flash drives), as well as systems and services, such as the organizational network, internet, voicemail, and more. Organizational data is also considered to be an asset. All devices and systems are property of Chaves County and all use must be in accordance with policies, standards, and guidelines.

Chaves County allows limited use of the network, systems, and devices for personal reasons (personal correspondences, online banking, etc.), but personal

use must not be abused. Personal use is acceptable provided that it is limited to the following considerations:

- a) It does not have a negative impact on overall employee productivity.
- b) It does not cause additional expense to the county.
- c) It does not compromise the county in any way.
- d) It does not disrupt the network performance in any way.
- e) It does not contradict any other Chaves County policies in any way.

A.1 Chaves County assets and systems may not be used for illegal or unlawful purposes, including copyright infringement, obscenity, personal gain, libel, slander, fraud, defamation, plagiarism, intimidation, forgery, impersonation, illegal gambling, soliciting for pyramid schemes, and computer tampering (e.g. spreading computer viruses).

A.2 Users should not access and/or purchase technology, devices, applications, or services that are not formally authorized and approved by IT. (This circumvention of the IT Department is known as Shadow IT.)

A.3 IT assets, such as laptops and mobile devices, are intended to be used only by the people to whom they have been issued. If another employee or non-employee (e.g. family member) is using the device, the use should be monitored to ensure that no sensitive data is accessed by the unauthorized party. The person to whom the device was issued is ultimately responsible for any actions performed with the device.

A.4 Users will always protect all county managed IT assets, keeping them physically and logically secured and under the control of the user, including, but not limited to:

- a) Locking down laptops with a locking cable or storing them in a locked drawer or cabinet when leaving them in the office.
- b) Ensuring the workstation is locked (screen/keyboard) whenever walking away from it.

A.5 Access to Chaves County systems and devices is controlled through individual accounts and passwords, as outlined in the Password Standard section of this document and in the Access Control Policy.

A.6 All voicemail boxes will be protected with a PIN (personal identification number) to aid in a mailbox security. Simple or previously used PINs will be blocked by the system. PINs must not be shared with others.

A.7 Removable media, such as USB flash drives, CDs, etc., may be used with the following requirements:

- a) Information should only be stored on removable media when required in the performance of the user's role (e.g. USB shared between two employees during a conference).
- b) The use of removable media to introduce malware or other unauthorized software into the Chaves County environment is strictly prohibited.
- c) Mobile devices (e.g. smartphones, tablets) are not permitted to be used as removable media to transfer or store any business or customer data.
- d) Any unknown removable media that is found unattended must be reported to the IT Department and NOT inserted into any Chaves County issued device.
- e) End users are encouraged to take reasonable measures to secure removable media (e.g. storing it in a secure/locked location when not in use; not sharing with unauthorized users).
- f) Use of removable media is not allowed on external or non-county issued systems.
- g) Upon completion of the assigned duties, all data shall be deleted, in accordance with NIST SP 800-88 Rev. 1, from the removable media.
- h) All removable media must be turned in to the Chaves County IT for proper disposal (in accordance with NIST SP 800-88 Rev. 1) when no longer required for county use.

B. Electronic Communication and Internet Use

The use of Chaves County communication and internet systems and services (including email, instant messaging, voicemail, forums, social media, and more) is provided in order to perform regular job duties. The use is a privilege, not a right, and therefore must be used with respect, common sense, and in accordance with the following requirements:

B.1 The email systems and other messaging services used at Chaves County are owned by the county and are therefore its property. This gives Chaves County the right to monitor any and all email traffic passing through its email system. This monitoring may include, but is not limited to, inadvertent reading by IT staff during the normal course of managing the email system, review by the HR and legal team

during the email discovery phase of litigation, and observation by management in cases of suspected abuse or employee inefficiency.

B.2 Chaves County often delivers official communications via email. As a result, employees of Chaves County with email accounts are expected to check their email in a consistent and timely manner so that they are aware of important county announcements and updates, as well as for fulfilling business and role-oriented tasks.

B.3 Electronic communication and internet must not be used for illegal or unlawful purposes, including, but not limited to, copyright infringement, obscenity, libel, slander, fraud, defamation, plagiarism, harassment (including offensive and/or insulting content), discrimination, intimidation, forgery, impersonation, illegal gambling, soliciting for illegal pyramid schemes, and computer tampering (e.g. spreading computer viruses).

B.4 Chaves County communication platforms and internet are not to be used for purposes that could be reasonably expected to strain storage or bandwidth (e.g. emailing large attachments instead of pointing to a location on a shared drive). Individual use of resources will not interfere with others' use of Chaves County email system and services.

B.5 Users are prohibited from using accounts that do not belong to them and are prohibited from using platforms to impersonate others.

- a) Users are not to give the impression that they are representing or providing opinions on behalf of Chaves County unless otherwise authorized.

B.6 Users shall not open message attachments or click on hyperlinks sent from unknown or unsigned sources through any platform (email, instant message, social media, etc.). Attachments/links are the primary source of malware and social engineering and should be treated with utmost caution.

B.7 Chaves County prohibits use of email or other messaging platforms for mass unsolicited mailings, chain letters, and questionable activity unless preapproved by Chaves County.

B.8 Any allegations of misuse should be promptly reported to Chaves County IT/HR. If you receive an offensive or suspicious email, do not forward, delete, or reply to the message. Instead, report it directly to the IT Department.

B.9 Email users are responsible for mailbox management, including organization and cleaning. If a user subscribes to a mailing list, he or she must be aware of how to unsubscribe from the list and is responsible for doing so in the event that their current email address changes.

B.10 Archival and backup copies of email messages may exist, despite end-user deletion, in compliance with Chaves County's policy on retention.

B.11 Email and network access will be terminated when the employee or third party terminates their association with Chaves County, unless other arrangements are made. Chaves County is under no obligation to store or forward the contents of an individual's folders/email inbox/outbox after the term of their employment has ceased.

B.12 Users shall not send sensitive information that is not appropriately protected (encrypted). (Appropriate means of protection include but are not limited to Microsoft One Drive or message encryption through Microsoft Outlook.)

- a) Users shall take extra precautions when transmitting county, client, and/or other regulated information via electronic communications. Sensitive material should be marked and encrypted appropriately. Keep in mind that all email messages sent outside of Chaves County become the property of the receiver.

B.13 Users are not permitted to automatically forward emails received by their Chaves County account to an external email address or other messaging system.

B.14 Chaves County assumes no liability for direct and/or indirect damages arising from the user's use of Chaves County's email system and services. Users are solely responsible for the content they disseminate. Chaves County is not responsible for any third-party claim, demand, or damage arising out of use Chaves County's email systems or services.

- a) However, email users are expected to remember that email sent from the Chaves County's email accounts reflects on the county. Please comply with normal standards of professional and personal courtesy and conduct.

B.15 Chaves County may monitor any/all internet activity originating from county owned equipment or accounts or taking place over the county network. If Chaves County discovers activities that do not comply with applicable law or corporate/departmental policy, records retrieved may be used to document the wrongful content in accordance with due process.

B.16 Users are permitted to remotely access the corporate network while offsite. Users must use the approved VPN service(s). Users will be required to authenticate using multifactor authentication (MFA). Only authorized users are permitted to access the network through VPN. Users may also be required to go through additional training for network security.

B.17 Chaves County social media accounts are permitted to be used for business purposes only. These purposes include building positive brand image, providing customer support, monitoring public opinion, professional networking, and more. The following requirements are imposed for appropriate use of social media:

- a) Access to social media will be open to staff who have received approval from their department head. Approval will be provided given a legitimate business purpose.
- b) All actions and communications through social media must adhere to all previously defined acceptable use of electronic communications. Staff representing Chaves County on social media must participate in any mandatory training and accept any required agreements.
- c) The use of personal social media accounts and user IDs for county use is prohibited.
- d) The use of Chaves County social media user IDs for personal use is prohibited.

C. Data Security

Maintaining the confidentiality, integrity, and availability of organizational data is paramount to the security and success of the county. The following requirements are defined to keep data secure and handled appropriately.

C.1 All organizational data is owned by Chaves County and, as such, all users are responsible for appropriately respecting and protecting all data assets.

C.2 Users must keep all data secure by taking sensible precautions and following requirements defined in this policy.

C.3 Users may not view, copy, alter, or destroy data, software, documentation, or data communications belonging to Chaves County or another individual without authorized permission.

C.4 Users will only access data provided to them for duties in connection with their employment or engagement and in accordance with their terms and conditions of employment or equivalent. Access to some applications and information sources will be routinely recorded and/or monitored for this purpose.

C.5 Extraction, manipulation, and reporting of Chaves County data must be done for business purposes only.

a) Personal use of organizational data, including derived data, in any format and at any location, is prohibited.

C.6 Users will follow all county sanctioned data removal procedures to permanently erase data from devices once its use is no longer required.

D. Mobile Device Use

Chaves County employees are permitted to use their own personal devices to access the internet over the county wireless network and to send/receive email. The use of personal mobile devices is a privilege, not a right, and therefore must be used with respect, common sense, and in accordance with the following requirements:

D.1 It is the responsibility of any employee of Chaves County who uses a mobile device to access corporate resources to ensure that all security protocols normally used in the management of data on conventional storage infrastructure are also applied here. It is imperative that any mobile device that is used to conduct Chaves County business be used appropriately, responsibly, and ethically. Failure to do so will result in immediate suspension of that user's account.

D.2 IT reserves the right to refuse, by physical and non-physical means, the ability to connect mobile devices to the county network. IT will engage in such action if such equipment is being used in a way that puts the organization's systems, data, users, and clients at risk.

D.3 All mobile devices used for access to county systems and/or data (such as email) must be protected by a strong access control (e.g. alphanumeric password or biometric authentication). Employees are encouraged to never disclose their passwords to anyone, even to family members, if business work is conducted from the mobile device.

D.4 All users of mobile devices must employ reasonable physical security measures. End users are expected to secure all such devices regardless if they are actually in use and/or being carried.

D.5 Any non-corporate computers used to synchronize or back up data on mobile devices will have installed up-to-date antivirus and anti-malware software.

D.6 Sensitive data (e.g. client data) and passwords must not be stored on mobile devices.

D.7 In the event of a lost or stolen mobile device that has access to Chaves County resources (e.g. email, OneDrive, Authenticator), it is incumbent on the user to report the incident to IT immediately.

D.8 All personal mobile devices attempting to connect to the corporate network through the internet will be inspected using technology centrally managed by the Chaves County IT Department. Devices that are not approved by IT, are not in compliance with IT's security policies, or represent any threat to the county network or data will not be allowed to connect. Devices may only access the county network and data through the internet using a Secure Socket Layer (SSL) Virtual Private Network (VPN) connection. The SSL VPN portal web address will be provided to users as required. Smart mobile devices such as smartphones, tablets, and laptops will access the county network and data only using mobile VPN software installed on the device by IT.

E. Clean Desk and Printing

A clean desk policy is an important tool to ensure that all sensitive materials, such as information about an employee, a citizen, or intellectual property, are removed from an end-user workspace and locked away when the items are not in use or an employee leaves his/her workstation. This will reduce the risk of security breaches in the workplace and is part of standard basic privacy controls.

E.1 Employees are required to ensure that all sensitive information in hardcopy or electronic form is secure in their work area at the end of the day and when they expect to be gone for an extended period.

- a) Computer workstations must be locked (screen/keyboard) when workspace is unoccupied.
- b) Laptops must be either locked with a locking cable or locked away in a drawer if not taken home at the end of the workday.

E.2 Any sensitive information (e.g. citizen data) must be removed from the desk and locked in a drawer when the desk is unoccupied and at the end of the workday.

E.3 Passwords are not to be written down anywhere or under any circumstances.

E.4 File cabinets containing sensitive information must be kept closed and locked when not in use or when not attended.

E.5 Keys, badges, and authenticators used for access to sensitive information must not be left at an unattended desk.

E.6 Printouts containing sensitive information should be immediately removed from the printer. Secure print can be enabled by Chaves County IT on most printers.

E.7 Upon disposal, sensitive documents should be shredded.

E.8 Whiteboards containing sensitive information should be erased.

F. Password Standards

Access to Chaves County systems and devices is controlled through individual accounts and passwords. The following requirements are in place to protect those passwords and access to sensitive data and systems:

F.1 Users may not share account or password information with another person. Accounts are to be used only by the assigned user of the account and only for authorized purposes. Attempting to obtain another user's account password is strictly prohibited.

F.2 A user must contact the Chaves County IT department to obtain a password reset if they have reason to believe any unauthorized person has learned their password. Users must take all necessary precautions to prevent unauthorized access to Chaves County services and data.

F.3 Users must not use county passwords for other services. In the event other services are compromised, it could leave Chaves County accounts compromised as well.

F.4 Password complexity will be enforced by Chaves County IT through system-enforced policies and controls to ensure strong passwords and proper password hygiene:

- a) Passwords will expire dependent on regulations required by the county or intervals determined by Chaves County IT.
- b) The previous passwords cannot be reused according to password history requirements and controls.
- c) Password complexity is subject to Uppercase, lowercase, numbers, special characters, and length.
- d) Upon multiple failed login attempts, accounts will be locked. Accounts can be unlocked by contacting Chaves County IT or waiting for the lockout time to elapse.

G. Incident Response and Reporting

Chaves County has an incident response program for efficient remediation of information security incidents. Employees are expected to comply with the following requirements to ensure effective and efficient incident remediation:

G.1 Users must report any suspected security incident to Chaves County IT, including but not limited to lost/stolen equipment, suspected malware infection, compromised credentials, and any other possible compromises of Chaves County systems and/or data.

G.2 Users must cooperate with incident response processes, such as forfeiting their equipment to Chaves County IT for investigation if it is potentially compromised.

H. Security Awareness and Training

Human error and negligence are common sources of security issues. Chaves County takes a proactive approach by requiring security awareness and training:

H.1 During onboarding, all users will be required to undergo information security awareness and training. Upon completion, users will be required to sign a declaration that they have completed training, understand the requirements and specific procedures taught, and intend to abide by the policies and procedures provided.

H.2 Users must complete ongoing security awareness and training as scheduled by the Chaves County IT Department. Employees will be kept up to date on new improvements and emerging threats.

H.3 Users who fail to complete training requirements are subject to network connection terminations and other disciplinary actions.

I. Security Unacceptable Uses

IT will manage security policies, network, application, and data access centrally using whatever technology solutions are deemed suitable. Any attempt to contravene or bypass security will be deemed an intrusion attempt and will be subject to disciplinary action. The following restrictions and requirements are enforced at Chaves County to establish and maintain the confidentiality, integrity, and availability of systems and data:

I.1 Users must not introduce malicious programs into the network or a system (e.g. viruses, worms, Trojan horses, email bombs, etc.).

I.2 Users must not introduce or contribute to security breaches or disruptions of network communication.

a) Security breaches include, but are not limited to, accessing data of which the employee is not an intended recipient or logging into a system or account that the employee is not expressly authorized to access, unless these actions are within the scope of regular duties. For the purposes of this section, "disruption" includes, but is not limited to, network sniffing, ping floods, packet spoofing, denial of service, and forged routing information for malicious purposes.

I.3 Port scanning or security scanning is expressly prohibited unless prior authorization is granted in writing by the IT Director/Security Administrator.

I.4 Users must not execute any form of network monitoring that will intercept data not intended for the employee's host unless this activity is a part of the employee's normal job duty.

I.5 Users must not circumvent user authentication or security of any host, network, or account.

I.6 Users must not introduce honeypots, honeynets, or similar technology on the county network.

I.7 No servers (i.e. running web or FTP services from user workstations) or devices that actively listen for network traffic are allowed to be put on the county network without prior written authorization by the IT Director/Security Administrator.

I.8 Users must not interfere with or deny service to any user (for example, denial of service attack).

J. Ownership and Privacy Issues

The systems are Chaves County's property as well as, for access and security purposes, the information they contain. We respect our employees' right to privacy; however, we grant access to our systems for county business use. Employees must not expect that information contained in these systems is private. The county reserves the right, from time to time, for public, legal, or otherwise valid reasons, to read, monitor, control, and access user files and messages created, saved, transmitted, or received. In the event of intercepted illegal activity, we will bring them to the attention of the appropriate authority without prior notification to the sender or receiver.

K. Non-Compliance

Violations of this policy will be treated like any other allegations of wrongdoing at Chaves County and will be investigated. Violators will be subject to discipline as set out in the Chaves County Personnel Policy. Volunteer firefighters may lose their access privileges.

IV. Definitions

Malware: A program that is inserted into a system, usually covertly, with the intent of compromising the confidentiality, integrity, or availability of the victim's data, applications, or operating system, or of otherwise annoying or disrupting the victim.

Removable media: Any type of storage device that can be removed from a computer while the system is running. Examples include USB flash/thumb drives, memory cards, CDs/DVDs, external hard drives, or mobile devices used for storage purposes such as MP3 players or smartphones. While there are business purposes for these devices, they are also known to be common sources of malware infections and susceptible to loss or theft, leading to breaches of sensitive information.

Shadow IT: The acquisition and use of information technology systems and/or services within the organization that have not been approved by the IT Department. Oftentimes, the IT Department is not even aware of these solutions being implemented.

Social engineering: The "con game"; the art of manipulating end users into providing confidential or personal information. One example is "phishing," where hackers pretend to be trusted organizations such as banks, county suppliers, IT staff, or mobile carriers in order to get your personal information such as credit card details or confidential corporate information.

Item # 8

Approval to Purchase a Class-A Pumper
for District 8 Volunteer Fire Department

Meeting Date: 10/15/2020

STAFF SUMMARY

REQUESTED BY: Sandra Rodriguez, CPO
Purchasing Director

ACTION REQUIRED: Approval of Purchase

SUMMARY:

District 8 Volunteer Fire Department is asking for approval to purchase a new Class-A Pumper. The State Marshall approved specifications for this bid and has authorized the purchase of the apparatus. The Department has 100% funding available through the Fire Apparatus Replacement Schedule. Staff recommends approval.

SUPPORT DOCUMENTS:

Submitted by: Sandra Rodriguez, CPO
Title: Purchasing Director

Approval of Checks

Approval of Checks

Commission Meeting 15-Oct-20

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Joe Sedillo, Finance Director
(624-6646)

ACTION REQUESTED:
Approval of Checks

ITEM SUMMARY:

A/P:	04-Sep-20	\$229,894.19
	11-Sep-20	\$523,092.25
	18-Sep-20	\$479,632.29
	25-Sep-20	\$251,953.99
PAYROLL:	06-Sep-20 REGULAR	\$268,821.24
	FINALS	\$1,818.57
	20-Sep-20 REGULAR	\$295,419.02
	FINALS	\$1,040.95
	SORT PAY	\$300.00

Grand Total Checks to be Approved: \$2,051,972.50

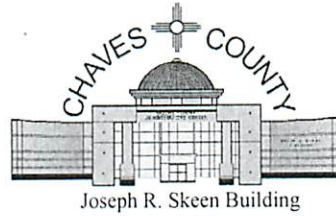
SUPPORT DOCUMENTS:

Copies of Bills Lists

SUMMARY BY: Cindy Mealand

TITLE: A/P Officer

CHAVES COUNTY FINANCE
ACCOUNTS PAYABLE
P.O. Box 1597
Roswell, NM 88202-1597
Phone 575-624-6677 or 575-624-6620



COMMISSIONERS
Dara Dana · District 1
T Calder Ezzell Jr. · District 2
Jeff Bilberry · District 3
Robert Corn · District 4
William E. Cavin · District 5

Finance Director
Joe Sedillo

County Manager
Stanton L. Riggs

Final Payment Register

Date: 9/4/2020
Packet# 01468

Date: _____
Packet# _____

Date: _____
Packet# _____

Date: 9/11/2020
Packet# 01473

Date: _____
Packet# _____

Date: _____
Packet# _____

Date: 9/18/2020
Packet# 01476

Date: _____
Packet# _____

Date: _____
Packet# _____

Date: 9/25/2020
Packet# 01485

Date: _____
Packet# _____

Date: _____
Packet# _____

BOARD OF CHAVES COUNTY COMMISSIONERS

William E. Cavin, Chairman

Jeff Bilberry, Vice-Chairman

ATTEST:

Dara Dana, Member

Dave Kunko
County Clerk

T. Calder Ezzell Jr, Member

Robert Corn, Member



Expense Approval Register

Packet: APPKT01468 - CHECK RUN/09/04/20

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: AG SERVICES CONSTRUCTION INC					
AG SERVICES CONSTRUCTIO	9430	09/01/2020	ACCT.#CHAVESCOUNTY	402-6-653-221-000	392.06
Vendor AG SERVICES CONSTRUCTION INC Total:					392.06
Vendor: BOB TURNER'S FORD COUNTRY					
BOB TURNER'S FORD COUNT	10932	09/01/2020	FORD F 150 CREW CABS	635-6-682-372-000	109,650.00
Vendor BOB TURNER'S FORD COUNTRY Total:					109,650.00
Vendor: CITY OF ROSWELL					
CITY OF ROSWELL	RPD 1	09/02/2020	LDWI DISTRIBUTION/FY 20-2	432-7-761-105-000	354.00
Vendor CITY OF ROSWELL Total:					354.00
Vendor: CRAIG BOVA					
CRAIG BOVA	0819	09/01/2020	PROFESSIONAL SERVICES	401-6-613-260-000	275.00
Vendor CRAIG BOVA Total:					275.00
Vendor: CUMBERLAND WATER CO-OP					
CUMBERLAND WATER CO-O	CC021407	09/01/2020	ACCT.#G215	401-6-691-341-000	39.41
CUMBERLAND WATER CO-O	CC021408	09/01/2020	ACCT.#G105	410-8-816-341-000	27.74
CUMBERLAND WATER CO-O	CC024106	09/01/2020	ACCT.#B1085	408-8-812-340-000	35.38
Vendor CUMBERLAND WATER CO-OP Total:					102.53
Vendor: DEERE CREDIT, INC					
DEERE CREDIT, INC	2373750	09/01/2020	ACCT.#030-0061556-007	402-6-653-251-000	3,235.72
DEERE CREDIT, INC	2378013	09/01/2020	ACCT.#030-0069875-000	402-6-653-251-000	3,553.81
DEERE CREDIT, INC	2378014	09/01/2020	ACCT.#030-0069878-000	402-6-653-251-000	3,553.81
DEERE CREDIT, INC	2380919	09/01/2020	ACCT.#030-0065559-000	402-6-653-251-000	3,309.22
DEERE CREDIT, INC	2380920	09/01/2020	ACCT.#030-0065560-000	402-6-653-251-000	3,309.22
DEERE CREDIT, INC	2380921	09/01/2020	ACCT.#030-0065561-000	402-6-653-251-000	3,309.22
DEERE CREDIT, INC	2380922	09/01/2020	ACCT.#030-0065562-000	402-6-653-251-000	3,309.22
Vendor DEERE CREDIT, INC Total:					23,580.22
Vendor: DIANE F. TAYLOR					
DIANE F. TAYLOR	FY 21-2 DT	09/01/2020	LDWI DISTRIBUTION/FY 20-2	432-7-761-267-000	3,250.00
Vendor DIANE F. TAYLOR Total:					3,250.00
Vendor: DIANNE MEDA					
DIANNE MEDA	FY 21-2 SCREEN-1	09/01/2020	LDWI DISTRIBUTION/FY 20-2	432-7-761-267-000	1,350.00
DIANNE MEDA	FY 21-2 SCREEN	09/01/2020	LDWI DISTRIBUTION/FY 20-2	432-7-766-267-000	1,650.00
Vendor DIANNE MEDA Total:					3,000.00
Vendor: DOMINION VOTING SYSTEM INC					
DOMINION VOTING SYSTEM	DVS135804	09/01/2020	ACCT.#USNMCHAVES	401-7-722-230-000	387.17
DOMINION VOTING SYSTEM	DVS135807	09/01/2020	ACCT.#USNMCHAVES	401-7-722-230-000	1,003.37
Vendor DOMINION VOTING SYSTEM INC Total:					1,390.54
Vendor: FRANK G. MAGOURILOS					
FRANK G. MAGOURILOS	FY 21-2 FM	09/01/2020	LDWI DISTRIBUTION/FY 20-2	432-7-761-267-000	1,100.00
Vendor FRANK G. MAGOURILOS Total:					1,100.00
Vendor: HOLLYFRONTIER CORP					
HOLLYFRONTIER CORP	200242017	09/01/2020	ACCT.#1100353	402-6-653-291-000	8,665.00
HOLLYFRONTIER CORP	200242017	09/01/2020	INV.#200245639/ACCT.#110	402-6-653-291-000	-837.74
HOLLYFRONTIER CORP	200245638	09/01/2020	ACCT.#1100353	402-6-653-291-000	101.42
HOLLYFRONTIER CORP	200251858	09/01/2020	INV.#200266958/ACCT.#110	402-6-653-291-000	-1,273.67
HOLLYFRONTIER CORP	200251858	09/01/2020	ACCT.#1100353	402-6-653-291-000	10,153.67
HOLLYFRONTIER CORP	200263876	09/01/2020	ACCT.#1100353	402-6-653-291-000	8,947.99
HOLLYFRONTIER CORP	200263877	09/01/2020	ACCT.#1100353	402-6-653-291-000	8,979.52
HOLLYFRONTIER CORP	200264070	09/01/2020	ACCT.#1100353	402-6-653-291-000	176.41
Vendor HOLLYFRONTIER CORP Total:					34,912.60

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: JARAMILLO ACCOUNTING GROUP					
JARAMILLO ACCOUNTING GR	1637	09/01/2020	PROFESSIONAL SERVICES	401-6-619-267-000	10,787.50
Vendor JARAMILLO ACCOUNTING GROUP Total:					10,787.50
Vendor: LAKE ARTHUR MUNICIPAL SCHOOLS					
LAKE ARTHUR MUNICIPAL SC	FY 21-2 LA-TNT	09/02/2020	LDWI DISTRIBUTION/FY 20-2	432-7-761-267-000	1,000.00
Vendor LAKE ARTHUR MUNICIPAL SCHOOLS Total:					1,000.00
Vendor: MARION J. CRAIG III ATTORNEY AT LAW					
MARION J. CRAIG III ATTORN	CC021405	09/01/2020	PROFESSIONAL SERVICES	401-6-612-260-000	301.93
Vendor MARION J. CRAIG III ATTORNEY AT LAW Total:					301.93
Vendor: NEW MEXICO GAS COMPANY INC					
NEW MEXICO GAS COMPAN	CC021417	09/01/2020	ACCT.#076281612-0786941-	401-6-693-341-000	23.95
NEW MEXICO GAS COMPAN	CC021418	09/01/2020	ACCT.#075706312-1236482-	414-8-819-341-000	46.26
Vendor NEW MEXICO GAS COMPANY INC Total:					70.21
Vendor: NMAC - HR AFFILIATE					
NMAC - HR AFFILIATE	CC021396	09/01/2020	AFFILIATE DUES/CHAVES CO	401-6-613-253-000	50.00
Vendor NMAC - HR AFFILIATE Total:					50.00
Vendor: ROSWELL CHAMBER OF COMMERCE					
ROSWELL CHAMBER OF CO	13497	09/01/2020	ANNUAL ALLOCATION/FY 20-	401-6-672-426-000	4,791.67
ROSWELL CHAMBER OF CO	13548	09/01/2020	ANNUAL ALLOCATION/FY 20-	401-6-672-426-000	4,791.66
Vendor ROSWELL CHAMBER OF COMMERCE Total:					9,583.33
Vendor: ROSWELL HOSPITAL CORPORATION					
ROSWELL HOSPITAL CORP	CC021394	09/01/2020	ACCT.#V022818702	427-6-639-270-000	4,583.92
Vendor ROSWELL HOSPITAL CORPORATION Total:					4,583.92
Vendor: SERENITY COUNSELING					
SERENITY COUNSELING	FY 21-2 SC	09/01/2020	LDWI DISTRIBUTION/FY 20-2	432-7-762-267-000	4,375.00
Vendor SERENITY COUNSELING Total:					4,375.00
Vendor: SOUTHWEST CORRECTIONAL MEDICAL GROUP					
SOUTHWEST CORRECTIONAL	INV0069387	09/01/2020	ACCT.#CHAVE001	427-6-639-270-000	1,333.36
Vendor SOUTHWEST CORRECTIONAL MEDICAL GROUP Total:					1,333.36
Vendor: SOUTHWESTERN PUBLIC SERVICE CO					
SOUTHWESTERN PUBLIC SER	CC021410	09/01/2020	ACCT/#54-0013077300-0	401-6-619-341-000	40.15
SOUTHWESTERN PUBLIC SER	CC021411	09/01/2020	ACCT.#54-3949442-7	401-6-645-341-000	1,190.17
SOUTHWESTERN PUBLIC SER	CC021411	09/01/2020	ACCT.#54-3949442-7	401-6-692-341-000	6,082.06
SOUTHWESTERN PUBLIC SER	CC021411	09/01/2020	ACCT.#54-3949442-7	401-6-692-341-000	537.30
SOUTHWESTERN PUBLIC SER	CC021412	09/01/2020	ACCT.#54-3943782-6	412-8-815-341-000	133.76
SOUTHWESTERN PUBLIC SER	CC021412	09/01/2020	ACCT.#54-3943785-9	412-8-815-341-000	142.65
SOUTHWESTERN PUBLIC SER	CC021414	09/01/2020	ACCT.#54-0012497212-2	452-8-832-341-000	138.79
SOUTHWESTERN PUBLIC SER	CC021415	09/01/2020	ACCT.#54-3943607-4	401-7-751-341-000	74.13
SOUTHWESTERN PUBLIC SER	CC021416	09/01/2020	ACCT.#54-0010784288-9	412-8-815-341-000	103.97
Vendor SOUTHWESTERN PUBLIC SERVICE CO Total:					8,442.98
Vendor: STATE OF N.M. GENERAL SERIVCES DEPT.					
STATE OF N.M. GENERAL SER	GSD-075508	09/01/2020	CUSTOMER #C-C0004-35403	401-6-619-317-000	8,522.33
Vendor STATE OF N.M. GENERAL SERIVCES DEPT. Total:					8,522.33
Vendor: TOWN OF DEXTER					
TOWN OF DEXTER	CC021409	09/01/2020	ACCT.#1085	401-6-693-341-000	75.93
Vendor TOWN OF DEXTER Total:					75.93
Vendor: VISUAL EDGE, INC					
VISUAL EDGE, INC	27648360	09/01/2020	ACCT.#014-1392174-000	401-6-631-251-000	152.46
VISUAL EDGE, INC	27703023-1	09/01/2020	ACCT.#015-1458792-000	402-6-651-251-000	253.98
VISUAL EDGE, INC	27703023	09/01/2020	ACCT.#015-1458792-000	401-6-624-251-000	290.83
Vendor VISUAL EDGE, INC Total:					697.27
Vendor: WEX BANK					
WEX BANK	67225583	09/01/2020	ACCT.#0496-00-237636-6	401-7-752-223-000	-14.00
WEX BANK	67225583	09/01/2020	ACCT.#0496-00-237636-6	401-7-752-223-000	1,564.96
WEX BANK	67225583	09/01/2020	ACCT.#0496-00-237636-6	412-8-815-227-000	294.88

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WEX BANK	67225583	09/01/2020	ACCT.#0496-00-237636-6	414-8-819-227-000	217.64
				Vendor WEX BANK Total:	2,063.48
				Grand Total:	229,894.19

Fund Summary

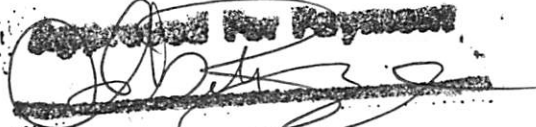
Fund	Expense Amount
401 - GENERAL FUND	40,967.98
402 - ROAD FUND	59,138.86
408 - EAST GRAND PLAINS VOLFIRE	35.38
410 - MIDWAY VOLUNTEER FIRE FND	27.74
412 - SIERRA VOLUNTEER FIRE FND	675.26
414 - CC FIRE DIST #8 VOL FIRE	263.90
427 - INDIGENT HOSPITAL CLAIMS	5,917.28
432 - DWI GRANT FUNDS	13,079.00
452 - FLOOD CONTROL	138.79
635 - EMERGENCY/CAPITAL OUTLAY	109,650.00
Grand Total:	229,894.19

Account Summary

Account Number	Account Name	Expense Amount
401-6-612-260-000	PROFESSIONAL SERVICE	301.93
401-6-613-253-000	DUES & OTHER FEES	50.00
401-6-613-260-000	PROFESSIONAL SERVICE	275.00
401-6-619-267-000	CONTRACTUAL SERVICES	10,787.50
401-6-619-317-000	UNEMPLOYMENT CLAIM	8,522.33
401-6-619-341-000	UTILITIES	40.15
401-6-624-251-000	RENTALS	290.83
401-6-631-251-000	RENTALS	152.46
401-6-645-341-000	UTILITIES	1,190.17
401-6-672-426-000	CHAMBER OF COMMER	9,583.33
401-6-691-341-000	UTILITIES	39.41
401-6-692-341-000	UTILITIES	6,619.36
401-6-693-341-000	UTILITIES	99.88
401-7-722-230-000	SUPPLIES/TOOLS	1,390.54
401-7-751-341-000	UTILITIES	74.13
401-7-752-223-000	VEHICLE FUELS	1,550.96
402-6-651-251-000	RENTALS	253.98
402-6-653-221-000	VEH/HVY EQUIP. REPAIR	392.06
402-6-653-251-000	RENTALS	23,580.22
402-6-653-291-000	ROAD PROJECTS-OTHER	34,912.60
408-8-812-340-000	TELEPHONE	35.38
410-8-816-341-000	UTILITIES	27.74
412-8-815-227-000	TRANSPORTATION EXPE	294.88
412-8-815-341-000	UTILITIES	380.38
414-8-819-227-000	TRANSPORTATION EXPE	217.64
414-8-819-341-000	UTILITIES	46.26
427-6-639-270-000	PAYMENT OF HOSPITAL	5,917.28
432-7-761-105-000	OVERTIME SALARIES	354.00
432-7-761-267-000	CONTRACTUAL SERVICES	6,700.00
432-7-762-267-000	CONTRACTUAL SERVICES	4,375.00
432-7-766-267-000	CONTRACTUAL SERVICES	1,650.00
452-8-832-341-000	UTILITIES	138.79
635-6-682-372-000	VEHICLES	109,650.00
Grand Total:		229,894.19

Project Account Summary

Project Account Key	Expense Amount
None	229,894.19
Grand Total:	229,894.19

Approved For Payment




Expense Approval Register

Packet: APPKT01473 - CHECK RUN/09/11/20

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: ALERTUS TECHNOLOGIES					
ALERTUS TECHNOLOGIES	00134980	09/01/2020	NOTIFICATION SERVICE & SU	401-6-614-249-000	3,450.00
Vendor ALERTUS TECHNOLOGIES Total:					3,450.00
Vendor: AMERICAN STEWARDS OF LIBERTY					
AMERICAN STEWARDS OF LI	952	09/01/2020	ASL COORDINATION CONSUL	401-6-619-260-000	1,500.00
Vendor AMERICAN STEWARDS OF LIBERTY Total:					1,500.00
Vendor: APIC SOLUTIONS INC					
APIC SOLUTIONS INC	9227	09/01/2020	CUSTOMER CODE 1424	635-6-682-380-000	19,975.11
Vendor APIC SOLUTIONS INC Total:					19,975.11
Vendor: BELL GAS INC.					
BELL GAS INC.	24692	09/01/2020	ACCT.#10693	402-6-653-223-000	12,959.87
BELL GAS INC.	259260	09/02/2020	ACCT.#070065	402-6-653-223-000	2,542.55
Vendor BELL GAS INC. Total:					15,502.42
Vendor: BELL GAS INC					
BELL GAS INC	302159	09/02/2020	ICE FOR ROAD CREW	402-6-653-230-000	151.00
Vendor BELL GAS INC Total:					151.00
Vendor: BERRENDO CO-OP WATER USERS					
BERRENDO CO-OP WATER U	CC021638	09/01/2020	ACCT.#11720000	402-6-651-341-000	65.38
Vendor BERRENDO CO-OP WATER USERS Total:					65.38
Vendor: BREWER OIL CO					
BREWER OIL CO	12144098	09/01/2020	ACCT.#12290075	402-6-653-230-000	437.38
BREWER OIL CO	12154335	09/03/2020	ACCT.#12290075	402-6-653-230-000	768.19
Vendor BREWER OIL CO Total:					1,205.57
Vendor: BRUCKNER TRUCK SALES					
BRUCKNER TRUCK SALES	512938H	09/01/2020	ACCT.#H105500	402-6-653-221-000	194.74
Vendor BRUCKNER TRUCK SALES Total:					194.74
Vendor: CARR AUTOMOTIVE					
CARR AUTOMOTIVE	64829	09/01/2020	LABOR & MATERIAL	402-6-653-221-000	105.00
Vendor CARR AUTOMOTIVE Total:					105.00
Vendor: CARRIE HARDY					
CARRIE HARDY	INV0005099	09/10/2020	Thomas Ray/DM-2010-331	401-2-200-018-000	250.00
Vendor CARRIE HARDY Total:					250.00
Vendor: CENTRAL VALLEY ELECTRIC COOP					
CENTRAL VALLEY ELECTRIC C	CC021635	09/01/2020	ACCT.#10114001	410-8-816-341-000	301.93
CENTRAL VALLEY ELECTRIC C	CC021635	09/01/2020	ACCT.#23898800	410-8-816-341-000	17.52
CENTRAL VALLEY ELECTRIC C	CC021636	09/01/2020	ACCT.#10147201	401-6-691-243-000	49.90
CENTRAL VALLEY ELECTRIC C	CC021636	09/01/2020	ACCT.#12209501	401-6-691-243-000	331.95
CENTRAL VALLEY ELECTRIC C	CC021636	09/01/2020	ACCT.#12001802	401-6-691-243-000	46.73
CENTRAL VALLEY ELECTRIC C	CC021636	09/01/2020	ACCT.#23133100	410-8-816-341-000	148.92
CENTRAL VALLEY ELECTRIC C	CC021636	09/01/2020	ACCT.#6695501	414-8-819-341-000	151.23
CENTRAL VALLEY ELECTRIC C	CC021636	09/01/2020	ACCT.#24208300	437-6-659-341-000	36.43
CENTRAL VALLEY ELECTRIC C	CC021636	09/01/2020	ACCT.#24186400	437-6-659-341-000	45.08
CENTRAL VALLEY ELECTRIC C	CC021636	09/01/2020	ACCT.#12412501	437-6-659-341-000	45.08
CENTRAL VALLEY ELECTRIC C	CC021636	09/01/2020	ACCT.#22987100	437-6-659-341-000	42.14
CENTRAL VALLEY ELECTRIC C	CC021637	09/01/2020	ACCT.#12026501	411-8-814-341-000	49.50
CENTRAL VALLEY ELECTRIC C	CC021637	09/01/2020	ACCT.#12413101	411-8-814-341-000	9.51
CENTRAL VALLEY ELECTRIC C	CC021637	09/01/2020	ACCT.#12413301	411-8-814-341-000	8.76
CENTRAL VALLEY ELECTRIC C	CC021637	09/01/2020	ACCT.#12413201	411-8-814-341-000	69.77
Vendor CENTRAL VALLEY ELECTRIC COOP Total:					1,354.45
Vendor: CHAVES COUNTY CASA					
CHAVES COUNTY CASA	FY 21-2 GS	09/10/2020	CONTINUUM GRANT/FY 20-2	631-8-885-267-000	1,320.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CHAVES COUNTY CASA	FY 21-2 YA	09/10/2020	CONTINUUM GRANT/FY 20-2	631-8-885-267-000	1,950.00
Vendor CHAVES COUNTY CASA Total:					3,270.00
Vendor: CINTAS CORPORATION #2					
CINTAS CORPORATION #2	8404735217	09/01/2020	ACCT.#10187763	402-6-653-230-000	251.09
CINTAS CORPORATION #2	8404758797	09/01/2020	ACCT.#10187763	402-6-653-230-000	186.61
CINTAS CORPORATION #2	8404797240	09/04/2020	ACCT.#10187763	402-6-653-230-000	249.87
Vendor CINTAS CORPORATION #2 Total:					687.57
Vendor: CITY OF ROSWELL					
CITY OF ROSWELL	CC021398	09/01/2020	ACCT.#137417-52240	402-6-653-291-000	240.78
CITY OF ROSWELL	CC021399	09/01/2020	ACCT.#137417-52236	402-6-653-291-000	231.14
CITY OF ROSWELL	CC021400	09/01/2020	ACCT.#137417-52230	402-6-653-291-000	76.91
CITY OF ROSWELL	CC021401	09/01/2020	ACCT.#137417-52234	402-6-653-291-000	17.47
CITY OF ROSWELL	CC021402	09/01/2020	ACCT.#137417-52238	402-6-653-291-000	94.58
CITY OF ROSWELL	CC021403	09/01/2020	ACCT.#137417-52242	402-6-653-291-000	14.05
CITY OF ROSWELL	CC021404	09/01/2020	ACCT.#137417-52246	402-6-653-291-000	247.20
CITY OF ROSWELL	CC021639	09/01/2020	ACCT.#137415-52228	452-8-832-341-000	17.47
Vendor CITY OF ROSWELL Total:					939.60
Vendor: CITY OF ROSWELL					
CITY OF ROSWELL	CC021641	09/01/2020	ACCT.#44	437-6-659-242-000	15,385.00
Vendor CITY OF ROSWELL Total:					15,385.00
Vendor: CONSTRUCTORS INC					
CONSTRUCTORS INC	126662	09/01/2020	ACCT.#11390	402-6-653-291-000	4,572.23
CONSTRUCTORS INC	126663	09/01/2020	ACCT.#11390	402-6-653-291-000	1,907.42
Vendor CONSTRUCTORS INC Total:					6,479.65
Vendor: COOPERATIVE EDUCATIONAL SVCS.					
COOPERATIVE EDUCATIONAL	24-106158	09/01/2020	ACCT.#CHAVESCOUNTY	402-6-653-104-000	601.71
COOPERATIVE EDUCATIONAL	24-106164	09/01/2020	ACCT.#CHAVESCOUNTY	402-6-653-104-000	1,805.13
COOPERATIVE EDUCATIONAL	24-106362	09/01/2020	ACCT.#CHAVESCOUNTY	402-6-653-104-000	1,203.42
COOPERATIVE EDUCATIONAL	24-106495	09/01/2020	ACCT.#CHAVESCOUNTY	650-6-684-230-000	272.70
COOPERATIVE EDUCATIONAL	24-106505	09/01/2020	ACCT.#CHAVESCOUNTY	402-6-651-230-000	20.64
COOPERATIVE EDUCATIONAL	24-106695	09/01/2020	ACCT.#CHAVESCOUNTY	402-6-653-104-000	1,775.04
COOPERATIVE EDUCATIONAL	24-106697	09/01/2020	ACCT.#CHAVESCOUNTY	402-6-653-104-000	601.71
COOPERATIVE EDUCATIONAL	24-106721	09/01/2020	ACCT.#CHAVESCOUNTY	452-8-832-230-000	123.44
COOPERATIVE EDUCATIONAL	24-106957	09/04/2020	ACCT.#CHAVESCOUNTY	402-6-653-104-000	1,203.42
COOPERATIVE EDUCATIONAL	24-107017	09/09/2020	ACCT.#CHAVESCOUNTY	432-7-761-230-000	56.12
Vendor COOPERATIVE EDUCATIONAL SVCS. Total:					7,663.33
Vendor: COUNTY OF LEA					
COUNTY OF LEA	J08-2020	09/01/2020	ARREST #3237 & #3257	401-6-645-268-000	4,500.00
Vendor COUNTY OF LEA Total:					4,500.00
Vendor: DAVID MARKWARDT CONSULTING, LLC					
DAVID MARKWARDT CONSU	CC021644	09/09/2020	PROFESSIONAL SERVICES	401-6-613-260-000	5,920.25
Vendor DAVID MARKWARDT CONSULTING, LLC Total:					5,920.25
Vendor: DEERE CREDIT INC					
DEERE CREDIT INC	2383463	09/01/2020	ACCT.#030-0061556-006	402-6-653-251-000	4,055.51
Vendor DEERE CREDIT INC Total:					4,055.51
Vendor: DEERE CREDIT, INC					
DEERE CREDIT, INC	2383642	09/01/2020	ACCT.#030-0067387-000	402-6-653-251-000	3,060.45
DEERE CREDIT, INC	2383643	09/01/2020	ACCT.#030-0067399-000	402-6-653-251-000	3,060.45
Vendor DEERE CREDIT, INC Total:					6,120.90
Vendor: DEXTER CONSOLIDATED SCHOOLS					
DEXTER CONSOLIDATED SCH	FY 21-2 DEX-TNT	09/10/2020	LDWI DISTRIBUTION/FY 20-2	432-7-761-267-000	1,000.00
Vendor DEXTER CONSOLIDATED SCHOOLS Total:					1,000.00
Vendor: DONA ANA COUNTY					
DONA ANA COUNTY	S0086932	09/09/2020	PROFESSIONAL SERVICES	401-6-645-268-000	20,165.00
Vendor DONA ANA COUNTY Total:					20,165.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: HENNIGHAUSEN & OLSON,LLP					
HENNIGHAUSEN & OLSON,LL	CC021528	09/01/2020	PROFESSIONAL SERVICES	452-8-832-260-000	2,846.76
Vendor HENNIGHAUSEN & OLSON,LLP Total:					2,846.76
Vendor: HERITAGE MEMORIAL ALLIANCE					
HERITAGE MEMORIAL ALLIA	8042	09/01/2020	PERMIT #5341	427-6-639-296-000	600.00
HERITAGE MEMORIAL ALLIA	8045	09/01/2020	PERMIT #5342	427-6-639-296-000	600.00
HERITAGE MEMORIAL ALLIA	8050	09/01/2020	PERMIT #5343	427-6-639-296-000	600.00
HERITAGE MEMORIAL ALLIA	8068	09/01/2020	PERMIT #5339	427-6-639-296-000	600.00
Vendor HERITAGE MEMORIAL ALLIANCE Total:					2,400.00
Vendor: HOLLYFRONTIER CORP					
HOLLYFRONTIER CORP	200275106	09/01/2020	ACCT.#1100353	402-6-653-291-000	10,211.20
HOLLYFRONTIER CORP	200275107	09/01/2020	ACCT.#1100353	402-6-653-291-000	9,277.22
HOLLYFRONTIER CORP	200275108	09/01/2020	ACCT.#1100353	402-6-653-291-000	9,299.57
HOLLYFRONTIER CORP	200278164	09/01/2020	ACCT. #1100353	402-6-653-291-000	466.11
HOLLYFRONTIER CORP	200282040	09/02/2020	INV.#200282158/ACCT.#110	402-6-653-291-000	-2,200.68
HOLLYFRONTIER CORP	200282040	09/02/2020	INV.#200282156/ACCT.#110	402-6-653-291-000	-25.53
HOLLYFRONTIER CORP	200282040	09/02/2020	ACCT.#1100353	402-6-653-291-000	9,637.51
HOLLYFRONTIER CORP	200282041	09/02/2020	ACCT.#1100353	402-6-653-291-000	7,234.98
HOLLYFRONTIER CORP	200282041	09/02/2020	INV. #200282157/ACCT.#110	402-6-653-291-000	-3,850.04
Vendor HOLLYFRONTIER CORP Total:					40,050.34
Vendor: INTERSTATE BILLING SERVICES, INC					
INTERSTATE BILLING SERVICE	X2000719511	09/01/2020	ACCT.#747826	402-6-653-221-000	61.72
Vendor INTERSTATE BILLING SERVICES, INC Total:					61.72
Vendor: IUPA, CHAVES COUNTY SHERIFF'S ASSOC. #507					
IUPA, CHAVES COUNTY SHER	INV0005110	09/10/2020	James Dallas McDaniel Unio	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0005111	09/10/2020	Maria R. Cassidy Union Dues	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0005112	09/10/2020	Michael D. Shannon Union D	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0005113	09/10/2020	Douglas C. Hohle Union Dues	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0005114	09/10/2020	Andres G. Salas Union Dues	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0005115	09/10/2020	Amanda Beagles-Clark Union	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0005116	09/10/2020	Travis W. Hardy Union Dues	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0005117	09/10/2020	Pedro J. Silvas Union Dues	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0005118	09/10/2020	James Johnson Union Dues	401-2-200-010-000	24.37
IUPA, CHAVES COUNTY SHER	INV0005118	09/10/2020	James Johnson Union Dues	431-2-200-010-000	0.63
IUPA, CHAVES COUNTY SHER	INV0005119	09/10/2020	Landon W. Stephenson Unio	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0005120	09/10/2020	Jeromy W. Parmer Union Du	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0005121	09/10/2020	Charles Drake Union Dues	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0005122	09/10/2020	Olivia Padilla Union Dues	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0005123	09/10/2020	David Whitzel Union Dues	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0005124	09/10/2020	Miguel Barrientos Union Due	401-2-200-010-000	24.17
IUPA, CHAVES COUNTY SHER	INV0005124	09/10/2020	Miguel Barrientos Union Due	431-2-200-010-000	0.83
IUPA, CHAVES COUNTY SHER	INV0005125	09/10/2020	Michael Burkowski Union Du	401-2-200-010-000	25.00
Vendor IUPA, CHAVES COUNTY SHERIFF'S ASSOC. #507 Total:					400.00
Vendor: J & H SERVICES INC					
J & H SERVICES INC	CC021525	09/01/2020	PROFESSIONAL SERVICES	631-8-884-247-000	92,311.32
Vendor J & H SERVICES INC Total:					92,311.32
Vendor: KS STATE BANK					
KS STATE BANK	6	09/10/2020	ACCT.#3380675	635-6-682-375-000	13,634.11
Vendor KS STATE BANK Total:					13,634.11
Vendor: MADISON BLUE-EYES					
MADISON BLUE-EYES	CC021526	09/08/2020	YOUTH MEMBER	631-8-885-260-000	25.00
Vendor MADISON BLUE-EYES Total:					25.00
Vendor: MIRANDA PEST CONTROL					
MIRANDA PEST CONTROL	CC021522	09/02/2020	PEST CONTROL SERVICE	412-8-815-267-000	64.70
MIRANDA PEST CONTROL	CC021523	09/02/2020	PEST CONTROL SERVICE	412-8-815-267-000	26.96
MIRANDA PEST CONTROL	CC021524	09/02/2020	PEST CONTROL SERVICE	412-8-815-267-000	26.96
MIRANDA PEST CONTROL	CC021529	09/02/2020	PEST CONTROL SERVICE	412-8-815-267-000	53.92

Expense Approval Register

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MIRANDA PEST CONTROL	CC021640	09/09/2020	PEST CONTROL SERVICE	452-8-832-267-000	43.13
Vendor MIRANDA PEST CONTROL Total:					215.67
Vendor: NEW MEXICO GAS COMPANY INC					
NEW MEXICO GAS COMPAN	CC021633	09/01/2020	ACCT.#076424512-0788370-	401-6-645-341-000	9.34
NEW MEXICO GAS COMPAN	CC021633	09/01/2020	ACCT.#076424512-0788370-	401-6-692-341-000	47.73
NEW MEXICO GAS COMPAN	CC021633	09/01/2020	ACCT.#076424512-0788370-	401-6-692-341-000	4.22
NEW MEXICO GAS COMPAN	CC021634	09/01/2020	ACCT.#076846512-1202378-	411-8-814-341-000	23.48
Vendor NEW MEXICO GAS COMPANY INC Total:					84.77
Vendor: NM GEN SVCS RISK MGMT					
NM GEN SVCS RISK MGMT	CC021419	09/05/2020	PREMIUMS	401-2-200-005-000	2,803.34
NM GEN SVCS RISK MGMT	CC021419	09/05/2020	PREMIUMS	402-2-200-005-000	686.86
NM GEN SVCS RISK MGMT	CC021419	09/05/2020	PREMIUMS	427-2-200-005-000	206.54
NM GEN SVCS RISK MGMT	CC021419	09/05/2020	PREMIUMS	431-2-200-005-000	6.99
NM GEN SVCS RISK MGMT	CC021419	09/05/2020	PREMIUMS	432-2-200-005-000	33.69
NM GEN SVCS RISK MGMT	CC021419	09/05/2020	PREMIUMS	435-2-200-005-000	71.77
NM GEN SVCS RISK MGMT	CC021419	09/05/2020	PREMIUMS	437-2-200-005-000	10.21
NM GEN SVCS RISK MGMT	CC021419	09/05/2020	PREMIUMS	452-2-200-005-000	182.77
NM GEN SVCS RISK MGMT	CC021419	09/05/2020	ADJUSTMENT	452-2-200-005-000	5.12
NM GEN SVCS RISK MGMT	CC021520	09/05/2020	PREMIUMS	401-2-200-021-000	1,588.42
NM GEN SVCS RISK MGMT	CC021520	09/05/2020	PREMIUMS	402-2-200-021-000	392.13
NM GEN SVCS RISK MGMT	CC021520	09/05/2020	PREMIUMS	427-2-200-021-000	17.31
NM GEN SVCS RISK MGMT	CC021520	09/05/2020	PREMIUMS	431-2-200-021-000	3.89
NM GEN SVCS RISK MGMT	CC021520	09/05/2020	PREMIUMS	432-2-200-021-000	33.32
NM GEN SVCS RISK MGMT	CC021520	09/05/2020	PREMIUMS	435-2-200-021-000	47.12
NM GEN SVCS RISK MGMT	CC021520	09/05/2020	PREMIUMS	437-2-200-021-000	13.15
NM GEN SVCS RISK MGMT	CC021520	09/05/2020	PREMIUMS	452-2-200-021-000	89.87
NM GEN SVCS RISK MGMT	CC021521	09/05/2020	PRESBY/BCBS	401-2-200-007-000	157,980.82
NM GEN SVCS RISK MGMT	CC021521	09/05/2020	PRESBY/BCBS	402-2-200-007-000	42,159.48
NM GEN SVCS RISK MGMT	CC021521	09/05/2020	PRESBY/BCBS	427-2-200-007-000	1,746.20
NM GEN SVCS RISK MGMT	CC021521	09/05/2020	PRESBY/BCBS	431-2-200-007-000	407.35
NM GEN SVCS RISK MGMT	CC021521	09/05/2020	PRESBY/BCBS	432-2-200-007-000	3,170.00
NM GEN SVCS RISK MGMT	CC021521	09/05/2020	PRESBY/BCBS	435-2-200-007-000	4,385.90
NM GEN SVCS RISK MGMT	CC021521	09/05/2020	PRESBY/BCBS	452-2-200-007-000	9,948.95
Vendor NM GEN SVCS RISK MGMT Total:					225,991.20
Vendor: NM RETIREE HEALTH CARE AUTHORITY					
NM RETIREE HEALTH CARE A	INV0005108	09/10/2020	NM RETIREE HEALTH CARE P	401-2-200-020-000	6,731.99
NM RETIREE HEALTH CARE A	INV0005108	09/10/2020	NM RETIREE HEALTH CARE P	402-2-200-020-000	1,864.80
NM RETIREE HEALTH CARE A	INV0005108	09/10/2020	NM RETIREE HEALTH CARE P	427-2-200-020-000	103.62
NM RETIREE HEALTH CARE A	INV0005108	09/10/2020	NM RETIREE HEALTH CARE P	432-2-200-020-000	105.68
NM RETIREE HEALTH CARE A	INV0005108	09/10/2020	NM RETIREE HEALTH CARE P	435-2-200-020-000	177.48
NM RETIREE HEALTH CARE A	INV0005108	09/10/2020	NM RETIREE HEALTH CARE P	437-2-200-020-000	57.89
NM RETIREE HEALTH CARE A	INV0005108	09/10/2020	NM RETIREE HEALTH CARE P	452-2-200-020-000	436.58
NM RETIREE HEALTH CARE A	INV0005109	09/10/2020	NM Retiree HealthCare Law	401-2-200-020-000	2,784.80
NM RETIREE HEALTH CARE A	INV0005109	09/10/2020	NM Retiree HealthCare Law	431-2-200-020-000	4.31
Vendor NM RETIREE HEALTH CARE AUTHORITY Total:					12,267.15
Vendor: NM WATERSHED & DAM COALITION					
NM WATERSHED & DAM CO	CC021527	09/10/2020	MEMBERSHIP DUES/JULY 20	452-8-832-253-000	5,000.00
Vendor NM WATERSHED & DAM COALITION Total:					5,000.00
Vendor: NMAC MANAGERS AFFILIATE					
NMAC MANAGERS AFFILIATE	CC021642	09/10/2020	ANNUAL AFFILIATE DUES	401-6-612-253-000	100.00
Vendor NMAC MANAGERS AFFILIATE Total:					100.00
Vendor: SOUTHWESTERN PUBLIC SERVICE CO					
SOUTHWESTERN PUBLIC SER	CC021630	09/01/2020	ACCT.#54-3943758-6	401-6-691-243-000	32.80
SOUTHWESTERN PUBLIC SER	CC021631	09/01/2020	ACCT.#54-3943777-9	401-6-691-243-000	37.21
SOUTHWESTERN PUBLIC SER	CC021632	09/01/2020	ACCT.#54-1485939-1	401-6-691-243-000	37.25
Vendor SOUTHWESTERN PUBLIC SERVICE CO Total:					107.26
Vendor: STATE OF NEW MEXICO					
STATE OF NEW MEXICO	INV0005094	09/10/2020	000099447-COLLINS	402-2-200-018-000	180.89

Expense Approval Register

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
STATE OF NEW MEXICO	INV0005095	09/10/2020	000285627-COLLINS	402-2-200-018-000	95.54
STATE OF NEW MEXICO	INV0005096	09/10/2020	000165474-COLLINS	402-2-200-018-000	25.38
STATE OF NEW MEXICO	INV0005097	09/10/2020	000454540-MENDOZA	401-2-200-018-000	132.92
STATE OF NEW MEXICO	INV0005100	09/10/2020	J.JOHNSON 000088516	401-2-200-018-000	438.21
STATE OF NEW MEXICO	INV0005100	09/10/2020	J.JOHNSON 000088516	431-2-200-018-000	11.33
STATE OF NEW MEXICO	INV0005101	09/10/2020	8954 MATTA	437-2-200-018-000	138.46
STATE OF NEW MEXICO	INV0005103	09/10/2020	000386026	402-2-200-018-000	138.46
Vendor STATE OF NEW MEXICO Total:					1,161.19
Vendor: TEXAS CHILD SUPPORT SDU					
TEXAS CHILD SUPPORT SDU	INV0005098	09/10/2020	0013625446-COBOS	401-2-200-018-000	327.23
TEXAS CHILD SUPPORT SDU	INV0005102	09/10/2020	0009646845 MATTA,RAY	437-2-200-011-000	189.98
Vendor TEXAS CHILD SUPPORT SDU Total:					517.21
Vendor: THE ROSWELL REFUGE					
THE ROSWELL REFUGE	FY 21-2 RR	09/10/2020	LDWI DISTRIBUTION/FY 20-2	432-7-761-267-000	2,333.33
Vendor THE ROSWELL REFUGE Total:					2,333.33
Vendor: VISUAL EDGE, INC					
VISUAL EDGE, INC	27688998	09/01/2020	ACCT.#003-1365133-000	408-8-812-251-000	125.60
VISUAL EDGE, INC	27688999	09/01/2020	ACCT.#007-1539865-000	650-6-684-251-000	320.97
VISUAL EDGE, INC	27740969	09/03/2020	ACCT.#003-1579071-000	432-7-761-251-000	227.66
VISUAL EDGE, INC	27771139	09/07/2020	ACCT.#010-1534531-000	414-8-819-251-000	56.49
Vendor VISUAL EDGE, INC Total:					730.72
Vendor: WM FARMS					
WM FARMS	106063	09/01/2020	ACCT.#7998950825	402-6-653-222-000	1,067.32
WM FARMS	106275	09/01/2020	ACCT.#7998011136	402-6-653-222-000	1,846.70
Vendor WM FARMS Total:					2,914.02
Grand Total:					523,092.25

Fund Summary

Fund	Expense Amount
401 - GENERAL FUND	209,668.65
402 - ROAD FUND	131,270.56
408 - EAST GRAND PLAINS VOLFIRE	125.60
410 - MIDWAY VOLUNTEER FIRE FND	468.37
411 - BERRENDO VOLUNTEER FIRE	161.02
412 - SIERRA VOLUNTEER FIRE FND	172.54
414 - CC FIRE DIST #8 VOL FIRE	207.72
427 - INDIGENT HOSPITAL CLAIMS	4,473.67
431 - PUBLIC SAFETY GRANT	435.33
432 - DWI GRANT FUNDS	6,959.80
435 - CORRECTION GRANTS	4,682.27
437 - ENVIRONMENTAL TAX	15,963.42
452 - FLOOD CONTROL	18,694.09
631 - OTHER GRANTS & CONTRACTS	95,606.32
635 - EMERGENCY/CAPITAL OUTLAY	33,609.22
650 - DETENTION CONSTRUCTION PJ	593.67
Grand Total:	523,092.25

Account Summary

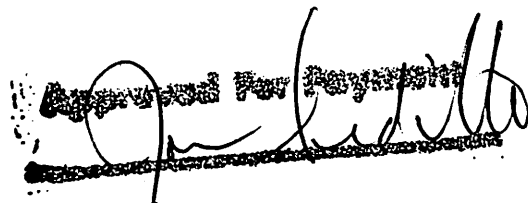
Account Number	Account Name	Expense Amount
401-2-200-005-000	GROUP INSURANCE PAY	2,803.34
401-2-200-007-000	MEDICAL INSURANCE PA	157,980.82
401-2-200-010-000	UNITED WAY PAYABLE	398.54
401-2-200-018-000	CHILD ENFORCEMENT P	1,148.36
401-2-200-020-000	RETIREE H/C PAYABLE	9,516.79
401-2-200-021-000	VISION CARE PAYABLE	1,588.42
401-6-612-253-000	DUES & OTHER FEES	100.00
401-6-613-260-000	PROFESSIONAL SERVICE	5,920.25
401-6-614-249-000	EQUIP MAINT/AGREEME	3,450.00
401-6-619-260-000	PROFESSIONAL SERVICE	1,500.00
401-6-645-268-000	CARE OF PRISONER SER	24,665.00
401-6-645-341-000	UTILITIES	9.34
401-6-691-243-000	HIGHWAY LIGHTS	535.84
401-6-692-341-000	UTILITIES	51.95
402-2-200-005-000	GROUP INSURANCE PAY	686.86
402-2-200-007-000	MEDICAL INSURANCE PA	42,159.48
402-2-200-018-000	CHILD ENFORCEMENT P	440.27
402-2-200-020-000	RETIREE H/C PAYABLE	1,864.80
402-2-200-021-000	VISION CARE PAYABLE	392.13
402-6-651-230-000	SUPPLIES/TOOLS	20.64
402-6-651-341-000	UTILITIES	65.38
402-6-653-104-000	TEMPORARY SALARIES	7,190.43
402-6-653-221-000	VEH/HVY EQUIP. REPAIR	361.46
402-6-653-222-000	TIRES/REPAIRS	2,914.02
402-6-653-223-000	VEHICLE FUELS	15,502.42
402-6-653-230-000	SUPPLIES/TOOLS	2,044.14
402-6-653-251-000	RENTALS	10,176.41
402-6-653-291-000	ROAD PROJECTS-OTHER	47,452.12
408-8-812-251-000	RENTALS	125.60
410-8-816-341-000	UTILITIES	468.37
411-8-814-341-000	UTILITIES	161.02
412-8-815-267-000	CONTRACTUAL SERVICES	172.54
414-8-819-251-000	RENTALS	56.49
414-8-819-341-000	UTILITIES	151.23
427-2-200-005-000	GROUP INSURANCE PAY	206.54
427-2-200-007-000	MEDICAL INSURANCE PA	1,746.20
427-2-200-020-000	RETIREE H/C PAYABLE	103.62
427-2-200-021-000	VISION CARE PAYABLE	17.31
427-6-639-296-000	INDIGENT BURIAL	2,400.00

Account Summary

Account Number	Account Name	Expense Amount
431-2-200-005-000	GROUP INSURANCE PAY	6.99
431-2-200-007-000	MEDICAL INSURANCE PA	407.35
431-2-200-010-000	UNITED WAY PAYABLE	1.46
431-2-200-018-000	CHILD ENFORCEMENT P	11.33
431-2-200-020-000	RETIREE H/C PAYABLE	4.31
431-2-200-021-000	VISION CARE PAYABLE	3.89
432-2-200-005-000	GROUP INSURANCE PAY	33.69
432-2-200-007-000	MEDICAL INS. PAYABLE	3,170.00
432-2-200-020-000	RETIREE H/C PAYABLE	105.68
432-2-200-021-000	VISION CARE PAYABLE	33.32
432-7-761-230-000	SUPPLIES/TOOLS	56.12
432-7-761-251-000	RENTALS	227.66
432-7-761-267-000	CONTRACTUAL SERVICES	3,333.33
435-2-200-005-000	GROUP INSURANCE PAY	71.77
435-2-200-007-000	MEDICAL INSURANCE PA	4,385.90
435-2-200-020-000	RETIREE H/C PAYABLE	177.48
435-2-200-021-000	VISION CARE PAYABLE	47.12
437-2-200-005-000	GROUP INSURANCE PAY	10.21
437-2-200-011-000	MISCELLANEOUS PAYABL	189.98
437-2-200-018-000	CHILD ENFORCEMENT P	138.46
437-2-200-020-000	RETIREE H/C PAYABLE	57.89
437-2-200-021-000	VISION CARE PAYABLE	13.15
437-6-659-242-000	LANDFILL EXPENSES	15,385.00
437-6-659-341-000	UTILITIES	168.73
452-2-200-005-000	GROUP INSURANCE PAY	187.89
452-2-200-007-000	MEDICAL INSURANCE PA	9,948.95
452-2-200-020-000	RETIREE H/C PAYABLE	436.58
452-2-200-021-000	VISION CARE PAYABLE	89.87
452-8-832-230-000	SUPPLIES/TOOLS	123.44
452-8-832-253-000	DUES & OTHER FEES	5,000.00
452-8-832-260-000	PROFESSIONAL SERVICE	2,846.76
452-8-832-267-000	CONTRACTUAL SERVICES	43.13
452-8-832-341-000	UTILITIES	17.47
631-8-884-247-000	CONSTRUCTION	92,311.32
631-8-885-260-000	PROFESSIONAL SERVICE	25.00
631-8-885-267-000	OTHER CONTRACT SERVI	3,270.00
635-6-682-375-000	LEASE PURCHASES	13,634.11
635-6-682-380-000	SOFTWARE APPLICATIO	19,975.11
650-6-684-230-000	SUPPLIES/TOOLS	272.70
650-6-684-251-000	RENTALS	320.97
	Grand Total:	523,092.25

Project Account Summary

Project Account Key	Expense Amount
None	523,092.25
Grand Total:	523,092.25



A handwritten signature in black ink is written over a rectangular stamp. The signature is cursive and appears to read 'John Smith'. The stamp contains some illegible text, possibly a date or title.



Expense Approval Register

Packet: APPKT01476 - CHECK RUN/9/18/2020

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: ABC PROPANE					
ABC PROPANE	237047 ✓	09/01/2020	ACCT.#102721	452-8-832-223-000	837.23
ABC PROPANE	237048 ✓	09/01/2020	ACCT.#102721	452-8-832-223-000	1,060.72
ABC PROPANE	237074 ✓	09/01/2020	ACCT.#102721	452-8-832-223-000	1,031.68
ABC PROPANE	237201 ✓	09/01/2020	ACCT.#102721	452-8-832-223-000	674.90
ABC PROPANE	237303 ✓	09/01/2020	ACCT.#102721	452-8-832-223-000	1,056.44
Vendor ABC PROPANE Total:					4,660.97
Vendor: ASA ARCHITECTS					
ASA ARCHITECTS	09 ✓	09/14/2020	PROJECT #18-C-NR-I-01-G-18	645-6-692-447-608	2,156.67
Vendor ASA ARCHITECTS Total:					2,156.67
Vendor: AUCROWN ENTERPRISES					
AUCROWN ENTERPRISES	CC021767 ✓	09/17/2020	INDIGENT HEALTH CARE	427-6-639-274-000	15,821.43
Vendor AUCROWN ENTERPRISES Total:					15,821.43
Vendor: BREWER OIL CO					
BREWER OIL CO	12173394 ✓	09/14/2020	ACCT.#12290075	402-6-653-230-000	247.92
Vendor BREWER OIL CO Total:					247.92
Vendor: BRUCKNER TRUCK SALES					
BRUCKNER TRUCK SALES	513919H ✓	09/01/2020	ACCT.#H105500	402-6-653-221-000	31.11
Vendor BRUCKNER TRUCK SALES Total:					31.11
Vendor: CITY OF ROSWELL					
CITY OF ROSWELL	RPD 2 ✓	09/16/2020	LDWI DISTRIBUTION/FY 20/2	432-7-761-105-000	398.25
Vendor CITY OF ROSWELL Total:					398.25
Vendor: CONSTRUCTORS INC					
CONSTRUCTORS INC	126802 ✓	09/07/2020	ACCT #11390	402-6-653-291-000	1,135.24
Vendor CONSTRUCTORS INC Total:					1,135.24
Vendor: COOPERATIVE EDUCATIONAL SVCS.					
COOPERATIVE EDUCATIONAL	24-107210 ✓	09/14/2020	ACCT.#CHAVESCOUNTY	402-6-653-104-000	383.60
COOPERATIVE EDUCATIONAL	24-107211 ✓	09/14/2020	ACCT.#CHAVESCOUNTY	402-6-653-104-000	1,579.49
COOPERATIVE EDUCATIONAL	24-107336 ✓	09/17/2020	ACCT #CHAVESCOUNTY	635-6-682-370-000	163.00
Vendor COOPERATIVE EDUCATIONAL SVCS. Total:					2,126.09
Vendor: DEERE CREDIT, INC					
DEERE CREDIT, INC	2387931 ✓	09/09/2020	ACCT #030-0061556-007	402-6-653-251-000	3,235.72
Vendor DEERE CREDIT, INC Total:					3,235.72
Vendor: DEMAREES PUMPING SERVICE					
DEMAREES PUMPING SERVI	11202 ✓	09/01/2020	RENTAL/SERVICE	402-6-653-251-000	269.58
DEMAREES PUMPING SERVI	11291 ✓	09/07/2020	RENTAL & SERVICE	402-6-653-251-000	269.58
Vendor DEMAREES PUMPING SERVICE Total:					539.16
Vendor: ELIOR INC					
ELIOR INC	INV2000090408 ✓	09/11/2020	ACCT.#C1921000	650-6-684-264-000	45,106.66
Vendor ELIOR INC Total:					45,106.66
Vendor: HAGERMAN MUNICIPAL SCHOOLS					
HAGERMAN MUNICIPAL SCH	FY 21-2 HAG-TNT ✓	09/11/2020	LDWI DISTRIBUTION/FY 20-2	432-7-761-267-000	1,000.00
Vendor HAGERMAN MUNICIPAL SCHOOLS Total:					1,000.00
Vendor: JARAMILLO ACCOUNTING GROUP					
JARAMILLO ACCOUNTING GR	1643 ✓	09/11/2020	PROFESSIONAL SERVICES	401-6-619-267-000	12,856.00
Vendor JARAMILLO ACCOUNTING GROUP Total:					12,856.00
Vendor: JEROMY PARMER					
JEROMY PARMER ✓	CC021648	09/08/2020	REIMBURSEMENT	401-7-752-230-000	8.66
Vendor JEROMY PARMER Total:					8.66

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: JOSHUA MARTINEZ					
JOSHUA MARTINEZ	CC021769	09/08/2020	LOS LUNAS NM/9/8/2020	650-6-684-228-000	10.00
Vendor JOSHUA MARTINEZ Total:					10.00
Vendor: KANSAS STATE BANK OF MANHATTAN					
KANSAS STATE BANK OF MA	6	09/17/2020	ACCT #3356805	402-6-653-251-000	1,584.93
Vendor KANSAS STATE BANK OF MANHATTAN Total:					1,584.93
Vendor: LA CASA DE BUENA SALUD					
LA CASA DE BUENA SALUD	CC021766	09/17/2020	INDIGENT HEALTH CARE	427-6-639-273-000	22,742.55
Vendor LA CASA DE BUENA SALUD Total:					22,742.55
Vendor: LEGACY FUNERAL SERVICES OF NM					
LEGACY FUNERAL SERVICES	0298-204606	09/01/2020	PERMIT#3671	427-6-639-296-000	600.00
Vendor LEGACY FUNERAL SERVICES OF NM Total:					600.00
Vendor: NEW MEXICO GAS COMPANY INC					
NEW MEXICO GAS COMPAN	CC021752	09/11/2020	ACCT#115435453-0797988-	401-6-699-341-000	25.83
NEW MEXICO GAS COMPAN	CC021753	09/04/2020	ACCT#076846512-07922590	411-8-814-341-000	30.27
NEW MEXICO GAS COMPAN	CC021755	09/08/2020	ACCT#077058012-0794705-	410-8-816-341-000	38.14
NEW MEXICO GAS COMPAN	CC021756	09/08/2020	ACCT #077227312-1237385-	408-8-812-341-000	32.04
NEW MEXICO GAS COMPAN	CC021756	09/08/2020	ACCT #077227312-0796398-	408-8-812-341-000	32.49
NEW MEXICO GAS COMPAN	CC021757	09/04/2020	ACCT #077937001-0803495-	411-8-814-341-000	25.83
NEW MEXICO GAS COMPAN	CC021758	09/11/2020	ACCT #077991703-0797981-	401-6-691-341-000	27.81
NEW MEXICO GAS COMPAN	CC021759	09/11/2020	ACCT #077991703-0797983-	401-6-691-341-000	27.81
NEW MEXICO GAS COMPAN	CC021759	09/11/2020	ACCT #077991703-0797982-	401-6-691-341-000	27.81
NEW MEXICO GAS COMPAN	CC021760	09/11/2020	ACCT # 077991703-0804041-	401-6-691-341-000	26.16
NEW MEXICO GAS COMPAN	CC021761	09/11/2020	ACCT #115435453-1203867-	401-6-612-341-000	0.58
NEW MEXICO GAS COMPAN	CC021761	09/11/2020	ACCT #115435453-1203867-	401-6-613-341-000	0.38
NEW MEXICO GAS COMPAN	CC021761	09/11/2020	ACCT #115435453-1203867-	401-6-616-341-000	0.38
NEW MEXICO GAS COMPAN	CC021761	09/11/2020	ACCT #115435453-1203867-	401-6-621-341-000	0.57
NEW MEXICO GAS COMPAN	CC021761	09/11/2020	ACCT #115435453-1203867-	401-6-621-341-000	0.38
NEW MEXICO GAS COMPAN	CC021761	09/11/2020	ACCT#115435453-1203867-	401-6-622-341-000	1.46
NEW MEXICO GAS COMPAN	CC021761	09/11/2020	ACCT #115435453-1203867-	401-6-624-341-000	1.76
NEW MEXICO GAS COMPAN	CC021761	09/11/2020	ACCT #115435453-1203867-	401-6-625-341-000	0.38
NEW MEXICO GAS COMPAN	CC021761	09/11/2020	ACCT #115435453-1203867-	401-6-631-341-000	0.79
NEW MEXICO GAS COMPAN	CC021761	09/11/2020	ACCT #115435453-1203867-	401-6-632-341-000	0.51
NEW MEXICO GAS COMPAN	CC021761	09/11/2020	ACCT #115435453-1203867-	401-7-721-341-000	5.45
NEW MEXICO GAS COMPAN	CC021761	09/11/2020	ACCT #115435453-1203867-	401-7-731-341-000	3.23
NEW MEXICO GAS COMPAN	CC021761	09/11/2020	ACCT #115435453-1203867-	401-7-741-341-000	2.34
NEW MEXICO GAS COMPAN	CC021761	09/11/2020	ACCT #115435453-1203867-	401-7-751-341-000	7.44
NEW MEXICO GAS COMPAN	CC021761	09/11/2020	ACCT #115435453-1203867-	427-6-638-341-000	0.82
Vendor NEW MEXICO GAS COMPANY INC Total:					320.66
Vendor: NM DEPARTMENT OF TRANSPORTATION					
NM DEPARTMENT OF TRANS	CC021643	09/16/2020	REIMB REVERTED FUNDS L2	402-6-653-291-000	5,047.30
Vendor NM DEPARTMENT OF TRANSPORTATION Total:					5,047.30
Vendor: NMAC MANAGERS AFFILIATE					
NMAC MANAGERS AFFILIATE	CC021647	09/16/2020	ANNUAL AFFILIATE DUES/FY	401-6-621-253-000	100.00
Vendor NMAC MANAGERS AFFILIATE Total:					100.00
Vendor: QWEST INC					
QWEST INC	CC021751	09/01/2020	ACCT #N-575-624-0006-508	650-6-684-340-000	305.04
Vendor QWEST INC Total:					305.04
Vendor: ROSWELL CHAVES COUNTY EDC					
ROSWELL CHAVES COUNTY E	CC21-0002	09/09/2020	ANNUAL ALLOCATION/FY 20-	605-6-672-428-000	12,500.00
Vendor ROSWELL CHAVES COUNTY EDC Total:					12,500.00
Vendor: SECURUS TECHNOLOGIES					
SECURUS TECHNOLOGIES	189109	09/10/2020	ACCT#04536	650-6-684-267-000	8,000.00
Vendor SECURUS TECHNOLOGIES Total:					8,000.00
Vendor: SOUTHWESTERN PUBLIC SERVICE CO					
SOUTHWESTERN PUBLIC SER	CC021762	09/09/2020	ACCT #54-3943804-3	401-6-693-341-000	1,512.27
SOUTHWESTERN PUBLIC SER	CC021763	09/08/2020	ACCT #54-3943824-7	401-6-612-341-000	115.01

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SOUTHWESTERN PUBLIC SER	CC021763	09/08/2020	ACCT #54-3943824-7	401-6-613-341-000	115.01 ✓
SOUTHWESTERN PUBLIC SER	CC021763	09/08/2020	ACCT #54-3943824-7	401-6-616-341-000	115.01 ✓
SOUTHWESTERN PUBLIC SER	CC021763	09/08/2020	ACCT #54-3943824-7	401-6-621-341-000	230.03 ✓
SOUTHWESTERN PUBLIC SER	CC021763	09/08/2020	ACCT #54-3943824-7	401-6-621-341-000	115.04 ✓
SOUTHWESTERN PUBLIC SER	CC021763	09/08/2020	ACCT #54-3943824-7	401-6-622-341-000	436.26 ✓
SOUTHWESTERN PUBLIC SER	CC021763	09/08/2020	ACCT #54-3943824-7	401-6-624-341-000	527.48 ✓
SOUTHWESTERN PUBLIC SER	CC021763	09/08/2020	ACCT #54-3943824-7	401-6-625-341-000	115.01 ✓
SOUTHWESTERN PUBLIC SER	CC021763	09/08/2020	ACCT #54-3943824-7	401-6-631-341-000	237.96 ✓
SOUTHWESTERN PUBLIC SER	CC021763	09/08/2020	ACCT #54-3943824-7	401-6-632-341-000	153.88 ✓
SOUTHWESTERN PUBLIC SER	CC021763	09/08/2020	ACCT #54-3943824-7	401-7-721-341-000	1,633.20 ✓
SOUTHWESTERN PUBLIC SER	CC021763	09/08/2020	ACCT #54-3943824-7	401-7-731-341-000	968.50 ✓
SOUTHWESTERN PUBLIC SER	CC021763	09/08/2020	ACCT #54-3943824-7	401-7-741-341-000	701.19 ✓
SOUTHWESTERN PUBLIC SER	CC021763	09/08/2020	ACCT #54-3943824-7	401-7-751-341-000	2,230.48 ✓
SOUTHWESTERN PUBLIC SER	CC021763	09/08/2020	ACCT #54-3943824-7	427-6-638-341-000	237.96 ✓
SOUTHWESTERN PUBLIC SER	CC021764	09/11/2020	ACCT #54-3943725-7	408-8-812-341-000	174.02 ✓
SOUTHWESTERN PUBLIC SER	CC021765	09/08/2020	ACCT #54-3949473-4	411-8-814-341-000	310.28 ✓
Vendor SOUTHWESTERN PUBLIC SERVICE CO Total:					9,928.59
Vendor: STATE OF NM OF FINANCE					
STATE OF NM OF FINANCE ✓	CC021750	09/01/2020	SAFETY NET CARE POOL	427-6-639-271-000	282,232.56 ✓
Vendor STATE OF NM OF FINANCE Total:					282,232.56
Vendor: SUPERIOR AMBULANCE SERVICE					
SUPERIOR AMBULANCE SER ✓	CC021768	09/17/2020	INDIGENT HEALTH CARE	427-6-639-270-000	1,760.92 ✓
Vendor SUPERIOR AMBULANCE SERVICE Total:					1,760.92
Vendor: THE MASTER'S TOUCH					
THE MASTER'S TOUCH ✓	E71039	09/01/2020	FACTORY #71039	401-7-741-339-000	8,446.00 ✓
Vendor THE MASTER'S TOUCH Total:					8,446.00
Vendor: VISUAL EDGE, INC					
VISUAL EDGE, INC ✓	27771138	09/07/2020	ACCT#015-1458791-000	620-7-725-251-000	180.27 ✓
Vendor VISUAL EDGE, INC Total:					180.27
Vendor: WAC UPFITTERS, LLC					
WAC UPFITTERS, LLC ✓	6244	09/01/2020	FORD F-150	635-6-682-372-000	36,549.59 ✓
Vendor WAC UPFITTERS, LLC Total:					36,549.59
Grand Total:					479,632.29

Fund Summary

Fund	Expense Amount
401 - GENERAL FUND	30,778.06
402 - ROAD FUND	13,784.47
408 - EAST GRAND PLAINS VOLFIRE	238.55
410 - MIDWAY VOLUNTEER FIRE FND	38.14
411 - BERRENDO VOLUNTEER FIRE	366.38
427 - INDIGENT HOSPITAL CLAIMS	323,396.24
432 - DWI GRANT FUNDS	1,398.25
452 - FLOOD CONTROL	4,660.97
605 - ECONOMIC DEVELOPMENT PROJ	12,500.00
620 - CLERK RECORDING & FILING	180.27
635 - EMERGENCY/CAPITAL OUTLAY	36,712.59
645 - C.D.B.G.	2,156.67
650 - DETENTION CONSTRUCTION PJ	53,421.70
Grand Total:	479,632.29

Account Summary

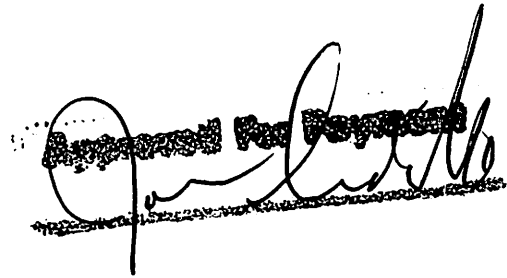
Account Number	Account Name	Expense Amount
401-6-612-341-000	UTILITIES	115.59
401-6-613-341-000	UTILITIES	115.39
401-6-616-341-000	UTILITIES	115.39
401-6-619-267-000	CONTRACTUAL SERVICES	12,856.00
401-6-621-253-000	DUES & OTHER FEES	100.00
401-6-621-341-000	UTILITIES	346.02
401-6-622-341-000	UTILITIES	437.72
401-6-624-341-000	UTILITIES	529.24
401-6-625-341-000	UTILITIES	115.39
401-6-631-341-000	UTILITIES	238.75
401-6-632-341-000	UTILITIES	154.39
401-6-691-341-000	UTILITIES	109.59
401-6-693-341-000	UTILITIES	1,512.27
401-6-699-341-000	UTILITIES	25.83
401-7-721-341-000	UTILITIES	1,638.65
401-7-731-341-000	UTILITIES	971.73
401-7-741-339-000	POSTAGE/FREIGHT	8,446.00
401-7-741-341-000	UTILITIES	703.53
401-7-751-341-000	UTILITIES	2,237.92
401-7-752-230-000	SUPPLIES/TOOLS	8.66
402-6-653-104-000	TEMPORARY SALARIES	1,963.09
402-6-653-221-000	VEH/HVY EQUIP. REPAIR	31.11
402-6-653-230-000	SUPPLIES/TOOLS	247.92
402-6-653-251-000	RENTALS	5,359.81
402-6-653-291-000	ROAD PROJECTS-OTHER	6,182.54
408-8-812-341-000	UTILITIES	238.55
410-8-816-341-000	UTILITIES	38.14
411-8-814-341-000	UTILITIES	366.38
427-6-638-341-000	UTILITIES	238.78
427-6-639-270-000	PAYMENT OF HOSPITAL	1,760.92
427-6-639-271-000	SAFETY NET CARE POOL	282,232.56
427-6-639-273-000	HEALTH CLINIC CLAIMS	22,742.55
427-6-639-274-000	DENTAL CLAIMS	15,821.43
427-6-639-296-000	INDIGENT BURIAL	600.00
432-7-761-105-000	OVERTIME SALARIES	398.25
432-7-761-267-000	CONTRACTUAL SERVICES	1,000.00
452-8-832-223-000	VEHICLE FUELS	4,660.97
605-6-672-428-000	ECONOMIC GRANTS TO	12,500.00
620-7-725-251-000	RENTALS	180.27
635-6-682-370-000	EQUIPMENT	163.00
635-6-682-372-000	VEHICLES	36,549.59
645-6-692-447-608	CONSTRUCTION	2,156.67

Account Summary

Account Number	Account Name	Expense Amount
650-6-684-228-000	TRANSPORT PRISONERS	10.00
650-6-684-264-000	FEEDING OF PRISONERS	45,106.66
650-6-684-267-000	CONTRACTUAL SERVICES	8,000.00
650-6-684-340-000	TELEPHONE	305.04
	Grand Total:	479,632.29

Project Account Summary

Project Account Key	Expense Amount	
None	479,632.29	
	Grand Total:	479,632.29

A handwritten signature in black ink, appearing to be "J. Smith", is written over a horizontal line. The signature is stylized and cursive.



Expense Approval Register

Packet: APPKT01485 - CHECK RUN/9/25/2020

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: ALTON'S POWER BLOCK GYM INC					
ALTON'S POWER BLOCK GYM	INV0005138	09/24/2020	ALTON'S POWER BLOCK GYM	401-2-200-024-000	24.10
ALTON'S POWER BLOCK GYM	INV0005138	09/24/2020	ALTON'S POWER BLOCK GYM	402-2-200-024-000	26.95
Vendor ALTON'S POWER BLOCK GYM INC Total:					51.05
Vendor: ANNA ROMERO					
ANNA ROMERO	CC021715 ✓	09/23/2020	GRANTS/9-16-20	650-6-684-228-000	10.00
Vendor ANNA ROMERO Total:					10.00
Vendor: BELL GAS INC.					
BELL GAS INC.	24943 ✓	09/17/2020	ACCT#10693	402-6-653-223-000	11,549.02
Vendor BELL GAS INC. Total:					11,549.02
Vendor: CARRIE HARDY					
CARRIE HARDY	INV0005144	09/24/2020	Thomas Ray/DM-2010-331	401-2-200-018-000	250.00
Vendor CARRIE HARDY Total:					250.00
Vendor: COLONIAL LIFE & ACCIDENT CO					
COLONIAL LIFE & ACCIDENT	INV0005149	09/24/2020	COLONIAL LIFE PAYABLE	401-2-200-016-000	3,860.80
COLONIAL LIFE & ACCIDENT	INV0005149	09/24/2020	COLONIAL LIFE PAYABLE	402-2-200-016-000	592.17
COLONIAL LIFE & ACCIDENT	INV0005149	09/24/2020	COLONIAL LIFE PAYABLE	427-2-200-016-000	88.00
COLONIAL LIFE & ACCIDENT	INV0005149	09/24/2020	COLONIAL LIFE PAYABLE	435-2-200-016-000	14.48
COLONIAL LIFE & ACCIDENT	INV0005149	09/24/2020	COLONIAL LIFE PAYABLE	437-2-200-016-000	25.21
COLONIAL LIFE & ACCIDENT	INV0005149	09/24/2020	COLONIAL LIFE PAYABLE	452-2-200-016-000	111.61
Vendor COLONIAL LIFE & ACCIDENT CO Total:					4,692.27
Vendor: COOPERATIVE EDUCATIONAL SVCS.					
COOPERATIVE EDUCATIONAL	24-106696 ✓	09/02/2020	ACCT #CHAVESCOUNTY	401-6-691-104-000	438.68
COOPERATIVE EDUCATIONAL	24-106958 ✓	09/04/2020	ACCT # CHAVESCOUNTY	401-6-691-104-000	690.92
COOPERATIVE EDUCATIONAL	24-107212 ✓	09/14/2020	ACCT #CHAVESCOUNTY	401-6-691-104-000	691.32
COOPERATIVE EDUCATIONAL	24-107267 ✓	09/16/2020	ACCT#CHAVESCOUNTY	650-6-684-230-000	1,284.30
COOPERATIVE EDUCATIONAL	24-107427 ✓	09/21/2020	ACCT #CHAVESCOUNTY	650-6-684-230-000	91.04
COOPERATIVE EDUCATIONAL	24-107433 ✓	09/21/2020	ACCT# CHAVESCOUNTY	650-6-684-230-000	223.90
Vendor COOPERATIVE EDUCATIONAL SVCS. Total:					3,420.16
Vendor: CORRHEALTH					
CORRHEALTH	10327 ✓	09/01/2020	PROFESSIONAL SERVICES	427-6-639-268-000	151,653.28
Vendor CORRHEALTH Total:					151,653.28
Vendor: DALLAS MCDANIEL					
DALLAS MCDANIEL	CC021771 ✓	09/23/2020	GRANTS 9/16/2020	650-6-684-228-000	10.00
Vendor DALLAS MCDANIEL Total:					10.00
Vendor: DEERE CREDIT, INC					
DEERE CREDIT, INC	2392638 ✓	09/17/2020	ACCT#030-0069875-000	402-6-653-251-000	3,553.81
DEERE CREDIT, INC	2392639 ✓	09/17/2020	ACCT# 2392639	402-6-653-251-000	3,553.81
Vendor DEERE CREDIT, INC Total:					7,107.62
Vendor: F&H INVESTMENTS, LLC					
F&H INVESTMENTS, LLC	CC021777 ✓	09/24/2020	LEASE 110 E. MESCALERO	635-6-682-375-000	11,500.00
Vendor F&H INVESTMENTS, LLC Total:					11,500.00
Vendor: HERITAGE MEMORIAL ALLIANCE					
HERITAGE MEMORIAL ALLIA	8087 ✓	09/02/2020	PERMIT #5357	427-6-639-296-000	600.00
Vendor HERITAGE MEMORIAL ALLIANCE Total:					600.00
Vendor: IUPA, CHAVES COUNTY SHERIFF'S ASSOC. #507					
IUPA, CHAVES COUNTY SHER	INV0005157	09/24/2020	James Dallas McDaniel Unio	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0005158	09/24/2020	Maria R. Cassidy Union Dues	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0005159	09/24/2020	Michael D. Shannon Union D	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0005160	09/24/2020	Douglas C. Hohle Union Dues	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0005161	09/24/2020	Andres G. Salas Union Dues	401-2-200-010-000	25.00

Payable Number	Post Date	Description (Item)	Account Number	Amount
IUPA, CHAVES COUNTY SHER INV0005162	09/24/2020	Amanda Beagles-Clark Union	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER INV0005163	09/24/2020	Travis W. Hardy Union Dues	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER INV0005164	09/24/2020	Pedro J. Silvas Union Dues	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER INV0005165	09/24/2020	James Johnson Union Dues	401-2-200-010-000	23.65
IUPA, CHAVES COUNTY SHER INV0005165	09/24/2020	James Johnson Union Dues	431-2-200-010-000	1.35
IUPA, CHAVES COUNTY SHER INV0005166	09/24/2020	Jeromy W. Parmar Union Du	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER INV0005167	09/24/2020	Charles Drake Union Dues	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER INV0005168	09/24/2020	Olivia Padilla Union Dues	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER INV0005169	09/24/2020	David Whitzel Union Dues	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER INV0005170	09/24/2020	Miguel Barrientos Union Due	401-2-200-010-000	22.22
IUPA, CHAVES COUNTY SHER INV0005170	09/24/2020	Miguel Barrientos Union Due	431-2-200-010-000	2.78
IUPA, CHAVES COUNTY SHER INV0005171	09/24/2020	Michael Burkowski Union Du	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER INV0005172	09/24/2020	GAUGE KENNARD	401-2-200-010-000	25.00
Vendor IUPA, CHAVES COUNTY SHERIFF'S ASSOC. #507 Total:				400.00
Vendor: JOSHUA MCKELVEY				
JOSHUA MCKELVEY CC021774	09/23/2020	SAN JUAN CO 9/17/20	650-6-684-228-000	10.00
Vendor JOSHUA MCKELVEY Total:				10.00
Vendor: MASTER CLEAN				
MASTER CLEAN 056586	09/18/2020	LABOR/MATERIAL	401-6-691-257-000	189.00
Vendor MASTER CLEAN Total:				189.00
Vendor: NEW MEXICO GAS COMPANY INC				
NEW MEXICO GAS COMPAN CC021779	09/14/2020	ACCT# 077702112-0801146-	402-6-651-341-000	83.73
NEW MEXICO GAS COMPAN CC021781	09/15/2020	ACCT# 078156501-0805690-	650-6-684-341-000	652.50
NEW MEXICO GAS COMPAN CC021786	09/14/2020	ACCT #115435453-1201470-	401-6-612-341-000	6.85
NEW MEXICO GAS COMPAN CC021786	09/14/2020	ACCT #115435453-1201470-	401-6-613-341-000	4.56
NEW MEXICO GAS COMPAN CC021786	09/14/2020	ACCT #115435453-1201470-	401-6-616-341-000	4.56
NEW MEXICO GAS COMPAN CC021786	09/14/2020	ACCT #115435453-1201470-	401-6-621-341-000	4.56
NEW MEXICO GAS COMPAN CC021786	09/14/2020	ACCT# 115435453-1201470-	401-6-621-341-000	6.82
NEW MEXICO GAS COMPAN CC021786	09/14/2020	ACCT #115435453-1201470-	401-6-622-341-000	17.28
NEW MEXICO GAS COMPAN CC021786	09/14/2020	ACCT #115435453-1201470-	401-6-624-341-000	20.89
NEW MEXICO GAS COMPAN CC021786	09/14/2020	ACCT #115435453-1201470-	401-6-625-341-000	4.56
NEW MEXICO GAS COMPAN CC021786	09/14/2020	ACCT #115435453-1201470-	401-6-631-341-000	9.43
NEW MEXICO GAS COMPAN CC021786	09/14/2020	ACCT #115435453-1201470-	401-6-632-341-000	6.09
NEW MEXICO GAS COMPAN CC021786	09/14/2020	ACCT# 115435453-1201470-	401-7-721-341-000	64.69
NEW MEXICO GAS COMPAN CC021786	09/14/2020	ACCT #115435453-1201470-	401-7-731-341-000	38.36
NEW MEXICO GAS COMPAN CC021786	09/14/2020	ACCT #115435453-1201470-	401-7-741-341-000	27.77
NEW MEXICO GAS COMPAN CC021786	09/14/2020	ACCT #115435453-1201470-	401-7-751-341-000	88.34
NEW MEXICO GAS COMPAN CC021786	09/14/2020	ACCT #115435453-1201470-	427-6-638-341-000	9.41
NEW MEXICO GAS COMPAN CC021789	09/15/2020	ACCT #077726812-0801393-	412-8-815-341-000	33.55
Vendor NEW MEXICO GAS COMPANY INC Total:				1,083.95
Vendor: NEW YORK LIFE INSURANCE				
NEW YORK LIFE INSURANCE INV0005152	09/24/2020	NEW YORK LIFE	401-2-200-015-000	394.20
NEW YORK LIFE INSURANCE INV0005152	09/24/2020	NEW YORK LIFE	402-2-200-015-000	180.00
NEW YORK LIFE INSURANCE INV0005152	09/24/2020	NEW YORK LIFE	452-2-200-015-000	20.00
Vendor NEW YORK LIFE INSURANCE Total:				594.20
Vendor: NM RETIREE HEALTH CARE AUTHORITY				
NM RETIREE HEALTH CARE A INV0005155	09/24/2020	NM RETIREE HEALTH CARE P	401-2-200-020-000	6,727.96
NM RETIREE HEALTH CARE A INV0005155	09/24/2020	NM RETIREE HEALTH CARE P	402-2-200-020-000	1,809.07
NM RETIREE HEALTH CARE A INV0005155	09/24/2020	NM RETIREE HEALTH CARE P	427-2-200-020-000	103.62
NM RETIREE HEALTH CARE A INV0005155	09/24/2020	NM RETIREE HEALTH CARE P	432-2-200-020-000	105.68
NM RETIREE HEALTH CARE A INV0005155	09/24/2020	NM RETIREE HEALTH CARE P	435-2-200-020-000	177.48
NM RETIREE HEALTH CARE A INV0005155	09/24/2020	NM RETIREE HEALTH CARE P	437-2-200-020-000	57.89
NM RETIREE HEALTH CARE A INV0005155	09/24/2020	NM RETIREE HEALTH CARE P	452-2-200-020-000	436.58
NM RETIREE HEALTH CARE A INV0005156	09/24/2020	NM Retiree HealthCare Law	401-2-200-020-000	2,813.85
NM RETIREE HEALTH CARE A INV0005156	09/24/2020	NM Retiree HealthCare Law	431-2-200-020-000	15.76
NM RETIREE HEALTH CARE A INV0005185	09/24/2020	NM RETIREE HEALTH CARE P	401-2-200-020-000	29.94
Vendor NM RETIREE HEALTH CARE AUTHORITY Total:				12,277.83

Expense Approval Register

Packet: APPKT01485 - CHECK RUN/9/25/2020

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: OLIVIA PADILLA					
OLIVIA PADILLA	CC021770 ✓	09/23/2020	SAN JUAN CO 9/17/20	650-6-684-228-000	10.00 ✓
Vendor OLIVIA PADILLA Total:					10.00
Vendor: PRE-PAID LEGAL SERVICES INC					
PRE-PAID LEGAL SERVICES IN	INV0005136	09/24/2020	LEGAL SHIELD PAYABLE	401-2-200-022-000	200.30
PRE-PAID LEGAL SERVICES IN	INV0005136	09/24/2020	LEGAL SHIELD PAYABLE	402-2-200-022-000	144.50
Vendor PRE-PAID LEGAL SERVICES INC Total:					344.80
Vendor: SECURITY TRANSPORT SERVICES INC					
SECURITY TRANSPORT SERVI	205106 ✓	09/10/2020	TRANSFER OF D. SHERWOOD	650-6-684-228-000	4,108.65 ✓
SECURITY TRANSPORT SERVI	205224 ✓	09/17/2020	TRANSPORT OF T.NEASE	650-6-684-228-000	1,779.35 ✓
SECURITY TRANSPORT SERVI	205229 ✓	09/24/2020	TRANSPORT OF K. DUNCAN	650-6-684-228-000	3,538.82 ✓
SECURITY TRANSPORT SERVI	205236 ✓	09/24/2020	TRANSPORT OF B.PARKER	650-6-684-228-000	3,249.96 ✓
SECURITY TRANSPORT SERVI	205441 ✓	09/11/2020	TRANSPORT OF S. CHACON	650-6-684-228-000	1,801.42 ✓
Vendor SECURITY TRANSPORT SERVICES INC Total:					14,478.20
Vendor: SOUTHWESTERN PUBLIC SERVICE CO					
SOUTHWESTERN PUBLIC SER	CC021791 ✓	09/14/2020	ACCT #54-1797003-1	401-6-691-243-000	108.41 ✓
SOUTHWESTERN PUBLIC SER	CC021792 ✓	09/15/2020	ACCT# 54-3949471-2	650-6-684-341-000	12,010.97 ✓
SOUTHWESTERN PUBLIC SER	CC021793 ✓	09/17/2020	ACCT #54-3943737-1	401-6-691-243-000	41.72 ✓
SOUTHWESTERN PUBLIC SER	CC021794 ✓	09/15/2020	ACCT #54-3943798-4	401-6-691-243-000	52.87 ✓
SOUTHWESTERN PUBLIC SER	CC021795 ✓	09/14/2020	ACCT #54-1632663-1	401-6-699-341-000	2,019.69 ✓
SOUTHWESTERN PUBLIC SER	CC021796 ✓	09/17/2020	ACCT #54-3943772-4	401-6-691-243-000	37.42 ✓
SOUTHWESTERN PUBLIC SER	CC021798 ✓	09/14/2020	ACCT #54-3943719-9	401-6-691-243-000	42.22 ✓
SOUTHWESTERN PUBLIC SER	CC021799 ✓	09/16/2020	ACCT #54-3949421-2	412-8-815-341-000	179.82 ✓
SOUTHWESTERN PUBLIC SER	CC021800 ✓	09/15/2020	ACCT #54-3949465-4	402-6-651-341-000	1,055.41 ✓
SOUTHWESTERN PUBLIC SER	CC021801 ✓	09/15/2020	ACCT #54-7497040-6	408-8-812-341-000	185.33 ✓
SOUTHWESTERN PUBLIC SER	CC021802 ✓	09/17/2020	ACCT #54-1485939-1	401-6-693-341-000	40.69 ✓
SOUTHWESTERN PUBLIC SER	CC021803 ✓	09/17/2020	ACCT.#54-3943703-1	401-6-691-243-000	25.02 ✓
SOUTHWESTERN PUBLIC SER	CC021804 ✓	09/17/2020	ACCT.#54-3943686-9	401-6-691-243-000	28.54 ✓
Vendor SOUTHWESTERN PUBLIC SERVICE CO Total:					15,828.11
Vendor: STANTEC CONSULTING SERVICES INC					
STANTEC CONSULTING SERVI	1702877 ✓	09/16/2020	ACCT #147855	631-8-884-247-000	2,257.49 ✓
Vendor STANTEC CONSULTING SERVICES INC Total:					2,257.49
Vendor: STATE OF NEW MEXICO					
STATE OF NEW MEXICO	INV0005139	09/24/2020	000099447-COLLINS	402-2-200-018-000	180.89
STATE OF NEW MEXICO	INV0005140	09/24/2020	000285627-COLLINS	402-2-200-018-000	95.54
STATE OF NEW MEXICO	INV0005141	09/24/2020	000165474-COLLINS	402-2-200-018-000	25.38
STATE OF NEW MEXICO	INV0005142	09/24/2020	000454540-MENDOZA	401-2-200-018-000	132.92
STATE OF NEW MEXICO	INV0005145	09/24/2020	J.JOHNSON 000088516	401-2-200-018-000	425.27
STATE OF NEW MEXICO	INV0005145	09/24/2020	J.JOHNSON 000088516	431-2-200-018-000	24.27
STATE OF NEW MEXICO	INV0005146	09/24/2020	8954 MATTA	437-2-200-018-000	138.46
STATE OF NEW MEXICO	INV0005148	09/24/2020	000386026	402-2-200-018-000	138.46
Vendor STATE OF NEW MEXICO Total:					1,161.19
Vendor: STUDIO 27 INC					
STUDIO 27 INC	898 ✓	09/15/2020	HOURLY FEES ARCHICTECT	631-8-886-267-000	4,852.50 ✓
Vendor STUDIO 27 INC Total:					4,852.50
Vendor: SUPREME MAINTENANCE					
SUPREME MAINTENANCE	33904 ✓	09/01/2020	ACCT #2061	401-6-691-257-000	2,711.57 ✓
SUPREME MAINTENANCE	33905 ✓	09/23/2020	ACCT #2062	401-6-696-257-000	472.69 ✓
SUPREME MAINTENANCE	33906 ✓	09/10/2020	ACCT #2063	401-6-693-257-000	1,951.68 ✓
SUPREME MAINTENANCE	33907 ✓	09/17/2020	ACCT #2064	401-6-691-267-000	237.78 ✓
SUPREME MAINTENANCE	33908 ✓	09/16/2020	ACCT #2065	401-6-694-257-000	309.26 ✓
Vendor SUPREME MAINTENANCE Total:					5,682.98
Vendor: TEXAS CHILD SUPPORT SDU					
TEXAS CHILD SUPPORT SDU	INV0005143	09/24/2020	0013625446-COBOS	401-2-200-018-000	327.23
TEXAS CHILD SUPPORT SDU	INV0005147	09/24/2020	0009646845 MATTA,RAY	437-2-200-011-000	189.98
Vendor TEXAS CHILD SUPPORT SDU Total:					517.21

Expense Approval Register

Packet: APPKT01485 - CHECK RUN/9/25/2020

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: TIMEKEEPING SYSTEMS INC					
TIMEKEEPING SYSTEMS INC	370681 ✓	09/18/2020	ACCT #CHA038	650-6-684-267-000	995.00
Vendor TIMEKEEPING SYSTEMS INC Total:					<u>995.00</u> ✓
Vendor: UNITED WAY OF CHAVES COUNTY					
UNITED WAY OF CHAVES CO	INV0005134	09/24/2020	UNITED WAY PAYABLE	401-2-200-010-000	162.22
UNITED WAY OF CHAVES CO	INV0005134	09/24/2020	UNITED WAY PAYABLE	402-2-200-010-000	30.00
UNITED WAY OF CHAVES CO	INV0005134	09/24/2020	UNITED WAY PAYABLE	435-2-200-010-000	1.00
UNITED WAY OF CHAVES CO	INV0005134	09/24/2020	UNITED WAY PAYABLE	452-2-200-010-000	10.00
Vendor UNITED WAY OF CHAVES COUNTY Total:					<u>203.22</u>
Vendor: VISUAL EDGE, INC					
VISUAL EDGE, INC	27851025 ✓	09/21/2020	ACCT#010-1560570-000	452-8-832-251-000	224.91
Vendor VISUAL EDGE, INC Total:					<u>224.91</u> ✓
Grand Total:					<u><u>251,953.99</u></u>

Fund Summary

Fund	Expense Amount
401 - GENERAL FUND	26,138.90
402 - ROAD FUND	23,018.74
408 - EAST GRAND PLAINS VOLFIRE	185.33
412 - SIERRA VOLUNTEER FIRE FND	213.37
427 - INDIGENT HOSPITAL CLAIMS	152,454.31
431 - PUBLIC SAFETY GRANT	44.16
432 - DWI GRANT FUNDS	105.68
435 - CORRECTION GRANTS	192.96
437 - ENVIRONMENTAL TAX	411.54
452 - FLOOD CONTROL	803.10
631 - OTHER GRANTS & CONTRACTS	7,109.99
635 - EMERGENCY/CAPITAL OUTLAY	11,500.00
650 - DETENTION CONSTRUCTION PJ	29,775.91
Grand Total:	251,953.99

Account Summary

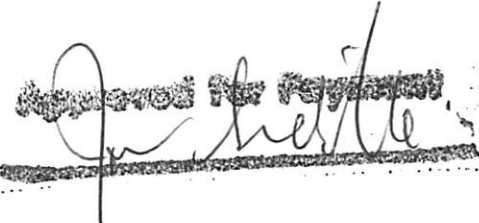
Account Number	Account Name	Expense Amount
401-2-200-010-000	UNITED WAY PAYABLE	558.09
401-2-200-015-000	NEW YORK LIFE INSURA	394.20
401-2-200-016-000	GLOBE LIFE PAYABLE	3,860.80
401-2-200-018-000	CHILD ENFORCEMENT P	1,135.42
401-2-200-020-000	RETIREE H/C PAYABLE	9,571.75
401-2-200-022-000	PRE-PAID LEGAL PAYABL	200.30
401-2-200-024-000	ALTONS POWER BLOCK	24.10
401-6-612-341-000	UTILITIES	6.85
401-6-613-341-000	UTILITIES	4.56
401-6-616-341-000	UTILITIES	4.56
401-6-621-341-000	UTILITIES	11.38
401-6-622-341-000	UTILITIES	17.28
401-6-624-341-000	UTILITIES	20.89
401-6-625-341-000	UTILITIES	4.56
401-6-631-341-000	UTILITIES	9.43
401-6-632-341-000	UTILITIES	6.09
401-6-691-104-000	TEMPORARY SALARIES	1,820.92
401-6-691-243-000	HIGHWAY LIGHTS	336.20
401-6-691-257-000	FACILITY MAINT/REPAIR	2,900.57
401-6-691-267-000	CONTRACTUAL SERVICES	237.78
401-6-693-257-000	FACILITY MAINTENANCE	1,951.68
401-6-693-341-000	UTILITIES	40.69
401-6-694-257-000	FACILITY MAINT/REPAIR	309.26
401-6-696-257-000	FACILITY MAINT/REPAIR	472.69
401-6-699-341-000	UTILITIES	2,019.69
401-7-721-341-000	UTILITIES	64.69
401-7-731-341-000	UTILITIES	38.36
401-7-741-341-000	UTILITIES	27.77
401-7-751-341-000	UTILITIES	88.34
402-2-200-010-000	UNITED WAY PAYABLE	30.00
402-2-200-015-000	NEW YORK LIFE INSURA	180.00
402-2-200-016-000	GLOBE LIFE PAYABLE	592.17
402-2-200-018-000	CHILD ENFORCEMENT P	440.27
402-2-200-020-000	RETIREE H/C PAYABLE	1,809.07
402-2-200-022-000	PRE-PAID LEGAL PAYABL	144.50
402-2-200-024-000	ALTONS POWER BLOCK	26.95
402-6-651-341-000	UTILITIES	1,139.14
402-6-653-223-000	VEHICLE FUELS	11,549.02
402-6-653-251-000	RENTALS	7,107.62
408-8-812-341-000	UTILITIES	185.33
412-8-815-341-000	UTILITIES	213.37
427-2-200-016-000	GLOBE LIFE PAYABLE	88.00

Account Summary

Account Number	Account Name	Expense Amount
427-2-200-020-000	RETIREE H/C PAYABLE	103.62
427-6-638-341-000	UTILITIES	9.41
427-6-639-268-000	CARE OF PRISONER SER	151,653.28
427-6-639-296-000	INDIGENT BURIAL	600.00
431-2-200-010-000	UNITED WAY PAYABLE	4.13
431-2-200-018-000	CHILD ENFORCEMENT P	24.27
431-2-200-020-000	RETIREE H/C PAYABLE	15.76
432-2-200-020-000	RETIREE H/C PAYABLE	105.68
435-2-200-010-000	UNITED WAY PAYABLE	1.00
435-2-200-016-000	GLOBE LIFE PAYABLE	14.48
435-2-200-020-000	RETIREE H/C PAYABLE	177.48
437-2-200-011-000	MISCELLANEOUS PAYABL	189.98
437-2-200-016-000	GLOBE LIFE PAYABLE	25.21
437-2-200-018-000	CHILD ENFORCEMENT P	138.46
437-2-200-020-000	RETIREE H/C PAYABLE	57.89
452-2-200-010-000	UNITED WAY PAYABLE	10.00
452-2-200-015-000	NEW YORK LIFE INSURA	20.00
452-2-200-016-000	GLOBE LIFE PAYABLE	111.61
452-2-200-020-000	RETIREE H/C PAYABLE	436.58
452-8-832-251-000	RENTALS	224.91
631-8-884-247-000	CONSTRUCTION	2,257.49
631-8-886-267-000	CONTRACTUAL SERVICES	4,852.50
635-6-682-375-000	LEASE PURCHASES	11,500.00
650-6-684-228-000	TRANSPORT PRISONERS	14,518.20
650-6-684-230-000	SUPPLIES/TOOLS	1,599.24
650-6-684-267-000	CONTRACTUAL SERVICES	995.00
650-6-684-341-000	UTILITIES	12,663.47
	Grand Total:	251,953.99

Project Account Summary

Project Account Key	Expense Amount
None	251,953.99
Grand Total:	251,953.99

Approved for Payment


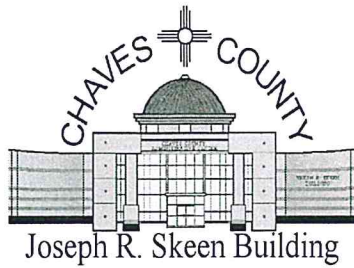
September 2020 P-Card Report

Account	Department	Item Total
401-2-200 Total	Benefit Source (Payroll)	\$10,370.25
401-6-611 Total	Commissioners	\$34.33
401-6-612 Total	County Manager	\$232.78
401-6-613 Total	Human Resources	\$3,258.84
401-6-614 Total	Safety	\$883.47
401-6-616 Total	Fire & Emergency Services	\$166.23
401-6-619 Total	Working Capital	\$266.52
401-6-621 Total	Public Works	\$2,163.83
401-6-622 Total	Information Technology	\$7,783.61
401-6-624 Total	Planning & Zoning	\$819.67
401-6-625 Total	Purchasing	\$808.25
401-6-631 Total	Finance Dept	\$448.37
401-6-632 Total	Community Development	\$151.77
401-6-641 Total	Detention Administration	\$566.44
401-6-642 Total	Adult Detention	\$123.50
401-6-645 Total	Juvenile CCJD	\$733.21
401-6-691 Total	Facility Maintenance	\$6,334.55
401-6-692 Total	Courthouse Maintenance	\$3,370.64
401-6-693 Total	Facility Maintenance. Health Dept.	\$792.80
401-6-694 Total	Facility Maintenance. CC Road Dept.	\$64.71
401-6-696 Total	Operating Exp - CCDC	\$1,869.17
401-6-699 Total	St. Mary Complex	\$529.87
401-7-721 Total	Clerk Admin	\$1,470.32
401-7-722 Total	Clerk Bureau Elec.	\$449.00
401-7-731 Total	Assessor Admin	\$1,084.88
401-7-732 Total	Assessor Appraisal	\$247.50
401-7-741 Total	Treasurer Dept.	\$728.61
401-7-751 Total	Sheriff Admin	\$7,065.53
401-7-752 Total	Sheriff Patrol & Investigation	\$4,222.60
402-6-651 Total	Road Admin	\$1,989.25
402-6-652 Total	Road Shop	\$1,899.00
402-6-653 Total	Road Construction & Maintenance	\$11,964.95
407-8-811 Total	Dunken FD	\$2,369.83
408-8-812 Total	East Grand Plains FD	\$1,027.42
409-8-813 Total	Penasco FD	\$5,430.87
410-8-816 Total	Midway FD	\$15,239.71
411-8-814 Total	Berrendo FD	\$6,973.55
412-8-815 Total	Sierra FD	\$8,219.90
413-8-818 Total	Rio Felix FD	\$628.53

414-8-819 Total	Fire District #8	\$1,690.85
427-6-638 Total	Indigent	\$260.96
430-7-753 Total	Law Enforcement	\$16,408.71
432-7-761 Total	DWI	\$1,694.24
435-6-643 Total	Court Services	\$843.99
452-6-638 Total	Other Grant's & Contracts	\$49.99
452-8-832 Total	Flood Dept.	\$6,686.16
628-7-733 Total	Assessor	\$40.94
631-8-884 Total	Other Grant's & Contracts	\$330.00
631-8-886 Total	Other Grant's & Contracts	\$123.87
635-6-682 Total	Emergency & Capital Outlay	\$728.27
650-6-684 Total	CCDC Construction Fund	\$11,345.34
670-6-671 Total	Internal Services	\$7,857.67
Grand Total		\$160,845.25

Chaves County Clerk's Office

Dave Kunko
#1 St. Mary's Place
PO Box 580
Roswell, NM 88203
Phone: 575-624-6614
Fax: 575-624-6523
Email: coclerk@co.chaves.nm.us



COMMISSIONERS

- Dara Dana • District 1
- T Calder Ezzell Jr • District 2
- Jeff Bilberry • District 3
- Robert B. Corn • District 4
- William E. Cavin • District 5

Chaves County Clerk *Summary Report* 09/01/2020-09/30/2020

CLERK FEES (EQUIPMENT)	\$ 4,907.00
GEN CLERK'S FEES	\$ 16,838.00
LIQUOR LICENSE	\$ -
CHILDREN'S TRUST FUND	\$ 510.00
PROBATE	\$ 464.75
PHOTOCOPIES.....	\$ 366.50
GOVT GROSS RECEIPTS TAX	\$ 117.02
TOTAL AMOUNT:	\$ 23,203.27

TOTAL DOCUMENTS FILED 713

NEW MARRIAGE LICENSES 34
NEW PROBATES 11
NEW SURVEYS 4
NEW PLATS 4

VOTER CHANGES 962
NEW REGISTRANTS 339

REPUBLICANS 17,221
DEMOCRATS 9,624
LIBERTARIANS 296
OTHER 7,559

Sheriff's Office
CHAVES COUNTY

#1 Saint Mary's Place
P.O. Box 1396
Roswell, New Mexico 88203
(575) 624-6500

Mike Herrington, Sheriff

Sheriff's Monthly Statistics Report
September 2020

Commission Meeting: October 15, 2020

Total Number of Arrests: 71
Adult: 71
Juvenile: 0

Total Number of DWI's: 7

Total Number of Arrest Citations: 5
Adult: 5
Juvenile: 0

Total Number of Non-Traffic Citations: 1
Total Number of Traffic Citations: 95

Total Number of Accident Reports: 13

CCSO Mileage Report
SEPTEMBER 2020

Unit #	Year	Make	Model	Assigned to	Mileage Beg.	Mileage End	Total	
900	2013	Ford	Taurus	Spare	154,218	154,300	82	
901	2016	Ford	F-250 Crew Cab	Spare	133,540	133,561	21	
902	2009	Ford	F-150	Spare	195,314	195,314	0	
903	2014	Ford	F-150	Serna, Jimmy	97,730	99,360	1630	
905	2017	Ford	F-150	Hohle, Doug	64,668	65,936	1268	
907	2011	Ford	F-250 Crew Cab	Spare	230,916	230,916	0	
908	2013	Ford	Taurus	Spare	151,073	151,105	32	
909	2019	Ford	F-150	Hite, Laura	23,472	24,680	1208	
910	2014	Ford	F-150 4x4	Yslas, Charles	99,099	100,481	1382	
911	2016	Ford	Expedition 4x4	Spare	103,593	103,593	0	
913	2016	Ford	Expedition 4x4	Ray, Mike	71,200	71,773	573	
914	2018	Ford	Taurus	Kennard, Gauge	49,048	51,727	2679	
915	2008	Dodge	Charger	Ornelas, Daniel	99,575	99,845	270	
916	2018	Ford	Explorer	Ramos, Raul	45,111	47,213	2102	
917	2018	Ford	Explorer	Shannon, Mike	59,240	60,476	1236	
918	2006	Ford	Van	Transport	121,384	121,384	0	
919	2009	Ford	Crown Victoria	Martinez, Joshua-Broken OD	128,383	128,383	0	
920	2008	Ford	Crown Victoria	CID Spare Broken Odometer	91,880	91,880	0	
922	2018	Ford	Explorer	Ramirez, Joel	30,715	31,689	974	
923	2005	Ford	F-150	Sanchez, Jacob	115,755	116,342	587	
924	2008	Ford	Crown Victoria	Spare	128,155	128,335	180	
925	2018	Ford	Explorer	Delgado, Ricardo	57,036	58,652	1616	
928	2010	Dodge	Van	Transport	158,731	158,790	59	
929	2013	Ford	Explorer	Burkowski, Michael	72,338	72,769	431	
930	2014	Ford	Taurus	Perez, Agustin	53,454	54,443	989	
931	2008	Ford	Crown Victoria	Spare	122,139	122,139	0	
933	2017	Ford	Explorer	De La Cerda, Nathaniel	51,762	55,106	3344	
934	2017	Ford	Explorer	Conklin, Benjamin	101,134	103,923	2789	
935	2017	Ford	Explorer	Wrecked	86,301	86,301	0	
937	2015	Chevy	Caprice	Spare	98,286	98,286	0	
939	2015	Chevy	Caprice	Spare	95,457	95,457	0	
940	2010	Ford	F-150	Serrano, Agustin	156,458	157,402	944	
941	2014	Ford	Taurus	Beagles-Clar, Amanda	111,092	111,368	276	
942	2008	Chevy	Caprice	McKelvey, Joshua	114,770	115,205	435	
943	2014	Ford	Taurus	Romero, Anna	101,626	101,901	275	
944	2014	Ford	Taurus	Spare	107,394	107,425	31	
945	2014	Ford	Taurus	Silvas, Pedro	126,900	128,647	1747	
946	2014	Ford	Taurus	Cody Smothermon	129079	129275	196	
947	2013	Chevy	Tahoe	Herrington, Mike	63,230	64,310	1080	
948	2011	Ford	Crown Victoria	Avila, Ignacio	125,974	126,155	181	
951	2010	Ford	Crown Victoria	McDaniel, Dallas	97,200	97,462	262	
952	2010	Ford	Expedition	Spare	140,599	140,599	0	
953	2010	Ford	Expedition	Wrecked	128,040	128,040	0	
955	2013	Ford	Focus	CID Spare-Civilian	96,058	96,058	0	
956	2014	Ford	Taurus	Padilla, Olivia	119,076	122,881	3805	
957	2014	Ford	Taurus	Travis Hardy	132,677	134,418	1741	
960	2007	Ford	Crown Victoria	Spare	115,106	115,106	0	
961	2018	Ford	Van	Transport	18,114	18,592	478	
962	2015	Dodge	Caravan	Transport	122,208	124,965	2757	
977	2019	Ford	F-150	Drake, Charles	26,257	28,635	2378	
978	2019	Ford	F-150	Mason, James	16,528	17,191	663	
979	2020	Ford	F-150	Barrientos, Miguel	3,326	5,465	2,139	
980	2020	Ford	F-150	Parmer, Jeremy	2,780	4,315	1535	
981	2020	Ford	F-150	Hendrix, Scott	3,319	6,820	3501	
982	2020	Ford	F-150	Whitzel, David	2,100	3,905	1,805	
983	2020	Ford	F-150	Salas, Andres	2,325	3,977	1,652	
989	2011	Chevy	Tahoe	Sedillo, Tony	106,955	108,804	1,849	
994	2020	Ford	F-150	Nava, Isaac	442	2,428	1,986	
995	2020	Ford	F-150	Cassidy, Maria	380	1,696	1,316	
996	2020	Ford	F-150	Cobos, Isaac	354	1,995	1,641	
997	2020	Ford	F-150	Johnson, James	649	2,419	1,770	
998	2007	Ford	Fusion	Bell, Sarah	25,453	26,161	708	
999		Ford	F-550 Diesel	Crime Scene Truck	214,787	214,787	0	
TOTAL:							60603	

**Spare maybe in use due to Assigned Units in the Shop for repairs

Business Development Manager's Report October 2020

- Helped the City of Roswell and Chaves County with CARES Act Grant Step 2. Made calls to the businesses that applied for Step 1 in August. I called them to inform them about Step 2 and the additional documents that were required. As businesses turned in documents, I would review them and fill out a checklist with them to make sure they were not missing anything. If they were missing documents, I would give them the opportunity to get those documents and turn them in. I helped calculate receipts from the businesses for the expenses they were eligible to get reimbursed.
- Worked on a spreadsheet with the top employers in Roswell Chaves County for the County's comprehensive annual report for fiscal year 2020. I contacted 20 business to get the number employees they have currently. While making these calls, I took the time to ask a few questions. I checked on how they were doing and how they were affected by COVID. Some businesses did have to lay employees off and some employers were able to hire more employees. Dean Baldwin Painting has laid off 30 to 40 people. Christmas by Krebs is having their employees make masks instead of ornaments as this time, this has allowed them to keep all their employees as well as hire more. They have 160 and last year they had 90.
- I am updating and maintaining our membership roster. For the month of October, I sent out 13 invoices for the renewable members of this month. I am keeping track of who is paying and who has not. I sent 2 past due notices for the month of September that did not pay.
- Have been doing BRE visits I have contacted 17 businesses total. 10 are current members and 7 are potential new members. Some are interested in becoming members and are currently pending. I have been checking in on our members to see how they are doing and offering assistance if needed. I am working on building relationships with our members.

Project Manager's Report October 2020

- Helped the City of Roswell and Chaves County with CARES Act Grant Step 2. Step 2 was announced on September 17th and the deadline to get the documents to me was September 28th.
 - Contacted the applicants that applied on August 3rd to inform them about Step 2 and the additional documents required. Contacted 81 by email, called 32 and went in person to 7 businesses we were unable to contact by email or phone.
 - Had **120** applicants for step 1 and out of those 120, **83** completed step 2. Out of those 83, 80 are City businesses & 3 are County businesses
 - Assisted our Spanish speaking businesses by translating the information that was required for step 2.
 - Assisted business owners with application process and answered questions by phone, email, or in person.
 - Created a checklist with the documents required from the businesses and as I received documents, I would review them to make sure they were not missing anything. I gave them the chance to get missing documents turned in.
 - Businesses had to provide receipts for the two categories, business continuity and business redesign from March 1, 2020 - June 30, 2020.
 - Business continuity consisted of rent, mortgage, utilities, insurance, marketing, and payroll that was not covered by PPP.
 - Business redesign consisted of expenses for reconfiguring physical space, installing plexiglass, PPE for employees, and purchasing web-conferencing or other technology to facilitate work-at-home.
 - Calculated receipts from each business for the expenses they were eligible to get reimbursed.
 - Created a spreadsheet to keep track of businesses that completed step 2. The spreadsheet had the totals for the two categories: Business Continuity & Business Redesign.
 - On the spreadsheet, I put the amounts requested by each business and the amounts verified by receipts that were provided by the businesses.
 - City amount verified by receipts - **\$1,910,099.32**
 - County amount verified by receipts - **\$27,228.70**
 - Turned in applications and all the documents received from each business to City and County staff.

- Partnered with Xcel Energy for a Certified Site Program. Working on getting 44 acres at the Roswell Air Center certified. I have been working on getting more information on the property. I have worked on getting the capacities for utilities such as electric, gas, water & sewer. I have also made a community profile with information on Roswell and Chaves County.

- Career Tech Education (CTE)- had a meeting with ENMU-R President, Director of Student Affairs, and Aviation Program Directors. Discussed the Aviation Maintenance Program and how we can assist them with recruitment for the program. We are working with ENMU-R on building the workforce for our current Aviation companies at the airport as well as the new one we will be getting.
- Researching specialty aviation repair companies that can support our companies at the airport. Our MRO companies located at our airport would benefit from these additional services. They are currently having to send plane parts to different places to get those things done. Having these specialty aviation repair shops would add value to our existing services. Some that I have been researching are aviation companies that specialize in sheet metal and avionics.
- Continuing to assemble and maintain an inventory of all available commercial real estate properties. Visited some local properties one of our members has available to help market them and include in our real estate inventory.
- There were no PRO's from the NM Partnership this month.
- Continuing to update and maintain EDC website as well as posting information on Facebook. There was a total of 616 sessions on website and 1,446 views this month.

President's Report October 2020

- Housing
 - Site visit by a different modular home building company showed interest in our local market to build homes and the possibility of expanding their manufacturing from their current plant. Several sites were favorable, and they are looking at other communities in the region. Discussions with this developer still indicates interest in the communities in south eastern New Mexico. They are still planning on building homes here in the near future. No current update this month.
 - Site visit planned by Horizon Ventures was postponed due to team members testing positive for the Coronavirus. Once they receive the “all-clear”, we anticipate the visit will be rescheduled. The developer is still interested in building here as well as a site visit. However, with travel restrictions, project is on-hold.
- Workforce Development.
 - Career Technical Education (CTE). We have re-connected current aircraft maintenance companies with the state Workforce Development Director for help determine immediate employment needs and possible apprenticeship programs.
 - We coordinated and attended meetings for Apprenticeship programs with the Department of Workforce Solution’s region’s program manager, who indicates progress with Cattle Baron Restaurants Inc., Krumland Auto Group and the beginning of discussions with some of the current MRO companies at the Air Center.
 - With the announcement of Ascent Aviation to the Roswell Air Center, discussions with ENMU-R President and staff were held to plan for the creation of a skilled workforce pipeline with students already in the program as well as the measures needed to increase student/worker recruitment for the future. The first of several meetings, planning is being conducted to analyze and identify solutions to support Ascent and the other MRO companies at the Air Center.
- Roswell Air Center.
 - Announcement of Project “RAC” on September 28, 2020. An expansion project, the company visited Roswell and is awaiting additional information for facility build-out. A joint venture with Chaves County, City of Roswell and the EDC, the project with Ascent Aviation will see 360 jobs over 5 years with a significant financial investment.
 - Attended the third Airport Steering Committee. A presentation by Kyle Armstrong of the former Airport Authority Task Force provided useful information on how, why, and where similar authorities are in-place and working. There were questions

concerning the economics of transitioning to an authority discussed, but not fully covered.

- Real estate development.
 - The EDC has partnered with Xcel Energy for a Certified Sites Program for 44 acres at the Roswell Air Center. The intent is to provide shovel ready sites to attract specialty aviation repair companies that support current companies already located at the center. Environmental studies are currently being considered as the site is near a former refuse disposal site on the former Walker Air Base.
 - At the request of Mr. Emery Chukly, owner and developer of the Spring River Apartments, he asked the EDC to create a groundbreaking ceremony for their Phase II of their apartment complex. The ceremony is tentatively scheduled for November 18, 2020 at 3:00 pm, depending on the mass gatherings order by the state health department.
 - Visited local commercial properties with a local developer to better understand availability and catalogue for future economic development opportunities.
- Tourism.
 - Meet with Juanita Jennings, City of Roswell Public Affairs and Tourism, and discussed marketing the city for future growth and opportunity. Topics included geo-tagging, collaborative marketing, tourism, sports tourism, and opportunity zones.
- Current Project updates:
 - Project “Jump”. A small manufacturing business conducted a site visit to locate possible locations. Company is seeking SBA financing and intend to begin their project early 2021. Company has selected possible sites and arranging financing options. The company is still pursuing financing options.
 - Project “Refuge”. This *new* multi-faceted project is a facility build-out requiring 40 acres for medical purposes. Land options were presented, and the company is preparing essential documentation. We assisted in helping secure a possible investor for project financing, with negotiations currently in progress. **Update:** Company conducted a site visit with an investor and architectural representative to consider options.
 - Project “Gold”. This is a *new* business expansion project requiring build-out of a large 100,000 SF warehouse and distribution facility. Expansion will facilitate a broader business scope and the creation of additional jobs. **Update:** Land purchase has been accepted by company and seller with a contingent offer. We are working with Xcel Energy to provide the company energy efficient options for the new construction.
 - Project “Med”. This is an agri-business expansion project that is seeking state incentives to grow their business footprint. We will be visiting their existing location in October. We are analyzing possible state incentives for applicability.

CARES Grant program. The EDC continues to reach-out to local area businesses for applications for this program. Funding has been approved, with the EDC, City, and County working on allocation and distribution processes to provide grant funding for businesses. The CARES Grant application program for small business continuity and redesign reimbursements has taken significant time energy as we were the initial contact point to collect, validate and provide the city and county officials with data needed to consider awarding funds to local companies. This project has two separate application phases. Initially, in July, we received a short 7-day window to receive and collect applications for the grant. Once the city and county submitted their requests and awarded funds, we used the new data requirements provided by the state, collaborated with the city and county, created marketing pieces and media announcements, and collected applications to identify the funding need. We reached-out to many of the small businesses who had not applied individually as well. We again contacted each previous applicants and others to obtain needed proofs of expenditures. This phase of the applications became significantly challenging as nearly all the applicants were missing information, requiring considerable validation and communication with them. Once all applicants were received by the first deadline, they were submitted to the city and county. The next phase of this application process will begin next quarter, where applicants may seek reimbursement for the period of July 1 through December 30, 2020.

- In collaboration with KENW PBS New Mexico of Eastern NM University-Portales, we began providing interviews for a 2-hour PBS segment about the Roswell Air Center and its impact upon economic development in the city and county. The documentary will be in production over the next few months and scheduled to air in Spring 2021.
- Provided interview for the City of Roswell Town Hall with a discussion about the CARES Grant application program and our local economic development efforts supporting our region. The interview is available on U-Tube.