

**CHAVES COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA**

June 23, 2022 – 9:00 a.m.

**Chaves County Administrative Center – Joseph R. Skeen Building
Commission Chambers - #1 St. Mary's Place**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

DETERMINATION OF QUORUM

APPROVAL OF MINUTES

AGENDA ITEMS

A. PUBLIC HEARINGS

1. To Amend the Chaves County Building Code Ordinance No. 60.
2. Case Z 2022-07 Special Use Permit for a Community Solar Facility.

B. AGREEMENTS AND RESOLUTIONS

3. Agreement A-22-026 Ratification of FY 23 CYFD Agreement
4. Agreement A-22-033 Banking Services
5. Resolution R-22-028 Adoption of required CDBG Certifications and Commitments.
6. Resolution R-22-029 Authorizing Chaves County to “pick up” PERA statutory employee contribution rate increase.
7. Resolution R-22-030 FY 22/23 Changes to personnel charts, position upgrades, and newly approved positions.
8. Resolution R-22-031 for the purchase of real property to be used for the construction of a Public Health Department Building.
9. Resolution R-22-032 Authorizing submission of a CDBG application.

C. BID'S/RFP'S

10. ITB-22-1 Oils and Lubricants

D. OTHER BUSINESS

11. Revise 2022 Primary Election Canvass

12. Re-appointment to the Chaves County Land Council

APPROVAL OF CHECKS

APPROVAL OF REPORTS

UNSCHEDULED COMMUNICATIONS ARE LIMITED TO THREE MINUTES PER VISITOR AND NOT TO EXCEED 15 MINUTES NO FORMAL ACTION IS TAKEN BY THE COMMISSION

- **COUNTY MANAGER'S COMMUNICATIONS**
- **COMMISSIONER'S COMMUNICATIONS**
- **EXECUTIVE SESSION**
- **SIGNATURE OF DOCUMENTS**
- **ADJOURNMENT**

If you are an individual with a disability who needs a reader, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing a meeting, please contact the County Commissioner's office at 575-624-6600. This should be done at least one week before the meeting. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the County Commissioner's office if a summary or other type of accessible format is needed.

AGENDA ITEM: 1
MEETING DATE: June 23, 2022

**To Amend the Chaves County
Building Code Ordinance No. 60.**

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Planning and Zoning Department

ACTION REQUESTED: To approve amendments made to the Chaves County Building Code Ordinance No. 60.

ITEM SUMMARY:

Staff has made necessary modifications to the existing Chaves County Building Code in order to remain in good standing and compliance with the New Mexico Construction Industries Division (NMCID), Building and Electrical Departments per 14-5-1 NMCA. Chaves County building and electrical jurisdiction authority is governed by NMCID.

Additions consents of the following:

- NM Existing Building Code- Requirements necessary to maintain or repair a dwelling unit.
 - NM Earthen Building Materials Code- Maintenance and repair of adobe structures without a Structural Engineer's plan.
 - NM Residential Energy Conservation Code- Requirements necessary to construct an energy efficient dwelling unit.
 - NM Solar Energy Code- Requirements for installing residential solar panels.
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SUPPORT DOCUMENTS: Amended Chaves County Building Code Ordinance No. 60, Revision No.4

SUMMARY BY: Louis Jaramillo

TITLE: Planning and Zoning Director

CHAVES COUNTY BUILDING CODE
ORDINANCE NO. 60
Revision No. 4

An ordinance providing for the establishment of a system of local plan review, inspection, approval, and collection of fees for all building and electrical permits issued on behalf of the State of New Mexico Construction Industries Division to provide for coordinated inspection and review of construction activities within the boundaries of Chaves County, New Mexico.

WHEREAS, the health and welfare of the public requires the regulation of structures within the County of Chaves; and

WHEREAS, Section 3-17-6, NMSA 1978 provides that a municipality may adopt by ordinance the conditions provisions, limitations, and terms of building and electrical codes; and

WHEREAS, Section 4-37-1, NMSA 1978 provides all counties are granted the same powers as municipalities; and included in this grant of powers are those powers necessary and proper to provide for the safety, preserve the health, promote the prosperity and improves the order, comfort and convenience of Chaves County and its habitants; and

WHEREAS, the Chaves County Commissioners have determined the need to exercise their authority to adopt such an ordinance, and;

WHEREAS, the County of Chaves, New Mexico employs a building and electrical inspector, certified by the State of New Mexico Construction Industries Division, for the enforcement of the State of New Mexico Building and Electrical Codes in Chaves County.

BE IT THEREFORE ORDAINED by the Board of Chaves County Commissioners:

SECTION 1 ~~2015 New Mexico Building Code, 2017 New Mexico Electrical Code Adoption~~

For the purpose of regulating: the erection, construction, enlargement, alteration, repair, moving, removal, conversion, demolition, occupancy, equipment, use, height, area and maintenance of buildings or structures; and for the purpose of providing for the issuance of permits and the collections of fees, there are hereby adopted by the County of Chaves, so far as they are not in conflict with laws of the State of New Mexico or rules and regulations of the Construction Industries Division of New Mexico, those certain codes known as:

1. The 2015 New Mexico Residential Building Code, (reference and amends the 2015 International Residential Code), adopted by the Construction Industries Division effective November 15, 2016;
2. The 2015 New Mexico Commercial Building Code (reference and amends the 2015 International Building Code), **adopted by the Construction Industries Division effective November 15, 2016;**
3. **The 2015 New Mexico Existing Building Code (reference and amends the 2015 International Existing Building Code), adopted by the Construction Industries Division effective November 15, 2016;**
4. **The 2015 New Mexico Earthen Building Materials Code adopted by the Construction Industries Division effective November 15, 2016;**

5. The 2018 New Mexico Residential Energy Conservation Code (reference and amends the 2018 International Energy Conservation Code) adopted by the Construction Industries Division effective September 25, 2020;
6. The 2012 New Mexico Solar Energy Code (reference and amends the 2012 Uniform Solar Energy Code) adopted by the Construction Industries Division effective May 01, 2015;
7. The 2017 New Mexico Electrical Code, (by reference and amends the 2017 National Electrical Code (NEC), adopted by the Construction Industries Division effective February 1, 2018).

The County does hereby adopt the above-mentioned codes in their entirety, and any amendments or changes thereto, including any and all new editions approved by Construction Industries Division of New Mexico thereof, and the same are hereby adopted and incorporated as fully as if set out verbatim herein.

SECTION 2 Building and Electrical Permits, Plan Reviews, Fees, and Inspections

- A. Building and/or electrical permits are required for new development in Chaves County.
- B. General construction permits, plan reviews, and inspections will be issued and performed by the Chaves County Building Inspector.
- C. Electrical permits, plan reviews, and inspections will be issued and performed by the Chaves County Electrical Inspector
- D. Mechanical, and plumbing permits, plan reviews, and inspections will be issued and performed by NM Construction Industries Division inspectors.
- E. Building permits for projects without progress or inspections for longer than 180 days will be voided, and no construction may continue until a new permit is obtained.
- F. All general building and electrical permits issued in Chaves County will be assessed a fee in accordance with the Building Permit Fee Schedule and the Electrical Permit Fee Schedule, which is attached hereto as Exhibit A and B and may be amended or modified by resolution without amending this Ordinance.
- G. A double fee will be assessed if a construction project is started without first obtaining a building permit from the Building Inspector.
- H. Fees for building permit renewals for on-going projects will be ½ the original permit fee.
- I. One general inspection and one re-inspection for each stage of development are included in the cost of the building and/or electrical permit. Each additional re-inspection will include a charge of \$30.
- J. NM Construction Industries Division will be notified of any construction that is started without a building permit or of any inspections that are missed or ignored.

SECTION 3 Enforcement

This Ordinance shall be enforced by the Chaves County Building Inspector and the Code Enforcement Officer.

SECTION 4 Punishment for Violation of the Code

Any person violating or failing, neglecting, or refusing to comply with the provisions of the Chaves County Building Code may be punished by a fine not to exceed three hundred dollars (\$300) or imprisonment for not more than ninety (90) days, or both, in accordance with §4-37-3 NMSA 1978.

SECTION 5 Copies to be Available and Subject to Inspection

Copies of the latest approved ~~2015~~ New Mexico Residential Building Code, ~~the 2015~~ New Mexico Commercial Building Code, **New Mexico Existing Building Code, New Mexico Earthen Building Material Code, New Mexico Residential Energy Conservation Code, New Mexico Solar Energy Code** and ~~the 2014~~ New Mexico Electrical Code, ~~which were adopted in Section 1 of this Ordinance,~~ and ~~this the Chaves County Building Code Ordinance No. 60, Revision No 2~~ shall be available and subject to inspection at all reasonable times in the Office of the County Building Inspector **located within the Chaves County Planning and Zoning Department.**

SECTION 6 Effective Date

Adoption of this Ordinance hereby amends the Chaves County Building Code Ordinance No. 60, Revision **3** and shall be known as the Chaves County Building Code Ordinance No. 60, Revision No. **4**. Because building code enforcement directly relates to health, and safety of Chaves County residents, this Ordinance, and future amendments, shall become effective immediately after passage.

PASSED, APPROVED, ADOPTED AND SIGNED this 23rd day of June, 2022.

BOARD OF CHAVES COUNTY COMMISSIONERS:

William E. Cavin, Chairman

Jeff Bilberry, Vice-Chairman

Dara Dana, Member

T. Calder Ezzell Jr, Member

Richard C. Taylor, Member

ATTEST:

Cindy Fuller
County Clerk

EXHIBIT A

FEE SCHEDULE CHAVES COUNTY BUILDING PERMIT

Valuation	Fee	Valuation	Fee	Valuation	Fee	Valuation	Fee	Valuation	Fee
Up to \$500	\$17.50	\$45,000.00	\$465.00	\$99,000.00	\$843.00	\$153,000.00	\$1,088.50	\$270,000.00	\$1,545.00
\$501-\$1000	\$35.00	\$46,000.00	\$472.00	\$100,000.00	\$850.00	\$154,000.00	\$1,093.00	\$280,000.00	\$1,580.00
\$1001-\$1100	\$39.50	\$47,000.00	\$479.00	\$101,000.00	\$854.50	\$155,000.00	\$1,097.50	\$290,000.00	\$1,615.00
\$1101-\$1200	\$44.00	\$48,000.00	\$486.00	\$102,000.00	\$859.00	\$156,000.00	\$1,102.00	\$300,000.00	\$1,650.00
\$1201-\$1300	\$48.50	\$49,000.00	\$493.00	\$103,000.00	\$863.50	\$157,000.00	\$1,106.50	\$400,000.00	\$2,200.00
\$1301-\$1400	\$53.00	\$50,000.00	\$500.00	\$104,000.00	\$868.00	\$158,000.00	\$1,111.00	\$500,000.00	\$2,650.00
\$1404-\$1500	\$57.50	\$51,000.00	\$507.00	\$105,000.00	\$873.50	\$159,000.00	\$1,115.50		
\$1501-\$1600	\$62.00	\$52,000.00	\$517.00	\$106,000.00	\$877.00	\$160,000.00	\$1,120.00	Add \$3.50 per \$1000.00. Up to 1,000,000.00	
\$1601-\$1700	\$66.50	\$53,000.00	\$521.00	\$107,000.00	\$881.50	\$161,000.00	\$1,124.50	Add \$2.35 per \$1000.00. Over \$1,000,000.00	
\$1701-\$1800	\$71.00	\$54,000.00	\$528.00	\$108,000.00	\$886.00	\$162,000.00	\$1,129.00		
\$1801-\$1900	\$75.50	\$55,000.00	\$535.00	\$109,000.00	\$890.00	\$163,000.00	\$1,133.50		
\$1901-\$2000	\$80.00	\$56,000.00	\$542.00	\$110,000.00	\$895.00	\$164,000.00	\$1,138.00		
\$3,000.00	\$90.50	\$57,000.00	\$549.00	\$111,000.00	\$899.50	\$165,000.00	\$1,142.50		
\$4,000.00	\$101.00	\$58,000.00	\$556.00	\$112,000.00	\$904.00	\$166,000.00	\$1,147.00		
\$5,000.00	\$111.50	\$59,000.00	\$563.00	\$113,000.00	\$908.50	\$167,000.00	\$1,151.50		
\$6,000.00	\$122.00	\$60,000.00	\$570.00	\$114,000.00	\$913.00	\$168,000.00	\$1,156.00		
\$7,000.00	\$132.50	\$61,000.00	\$577.00	\$115,000.00	\$917.50	\$169,000.00	\$1,160.50		
\$8,000.00	\$143.00	\$62,000.00	\$584.00	\$116,000.00	\$922.00	\$170,000.00	\$1,165.00		
\$9,000.00	\$153.50	\$63,000.00	\$591.00	\$117,000.00	\$926.50	\$171,000.00	\$1,169.50		
\$10,000.00	\$164.00	\$64,000.00	\$598.00	\$118,000.00	\$931.00	\$172,000.00	\$1,174.00		
\$11,000.00	\$174.50	\$65,000.00	\$605.00	\$119,000.00	\$935.50	\$173,000.00	\$1,178.50		
\$12,000.00	\$185.00	\$66,000.00	\$612.00	\$120,000.00	\$940.00	\$174,000.00	\$1,183.00		
\$13,000.00	\$195.50	\$67,000.00	\$619.00	\$121,000.00	\$944.50	\$175,000.00	\$1,187.50		
\$14,000.00	\$206.00	\$68,000.00	\$626.00	\$122,000.00	\$949.00	\$176,000.00	\$1,192.00		
\$15,000.00	\$216.50	\$69,000.00	\$633.00	\$123,000.00	\$953.50	\$177,000.00	\$1,196.50		
\$16,000.00	\$227.00	\$70,000.00	\$640.00	\$124,000.00	\$958.00	\$178,000.00	\$1,201.00		
\$17,000.00	\$237.50	\$71,000.00	\$647.00	\$125,000.00	\$962.50	\$179,000.00	\$1,205.50		
\$18,000.00	\$248.00	\$72,000.00	\$654.00	\$126,000.00	\$967.00	\$180,000.00	\$1,210.00		
\$19,000.00	\$259.50	\$73,000.00	\$661.00	\$127,000.00	\$971.50	\$181,000.00	\$1,214.50		
\$20,000.00	\$269.00	\$74,000.00	\$668.00	\$128,000.00	\$976.00	\$182,000.00	\$1,219.00		
\$21,000.00	\$279.50	\$75,000.00	\$675.00	\$129,000.00	\$980.50	\$183,000.00	\$1,223.50		
\$22,000.00	\$290.00	\$76,000.00	\$682.00	\$130,000.00	\$985.00	\$184,000.00	\$1,228.00		
\$23,000.00	\$300.50	\$77,000.00	\$689.00	\$131,000.00	\$989.50	\$185,000.00	\$1,232.50		
\$24,000.00	\$311.00	\$78,000.00	\$696.00	\$132,000.00	\$994.00	\$186,000.00	\$1,237.00		
\$25,000.00	\$321.50	\$79,000.00	\$703.00	\$133,000.00	\$998.50	\$187,000.00	\$1,241.50		
\$26,000.00	\$332.00	\$80,000.00	\$710.00	\$134,000.00	\$1,003.00	\$188,000.00	\$1,246.00		
\$27,000.00	\$339.00	\$81,000.00	\$717.00	\$135,000.00	\$1,007.50	\$189,000.00	\$1,250.50		
\$28,000.00	\$346.00	\$82,000.00	\$724.00	\$136,000.00	\$1,012.00	\$190,000.00	\$1,255.00		
\$29,000.00	\$353.00	\$83,000.00	\$731.00	\$137,000.00	\$1,016.50	\$191,000.00	\$1,259.50		
\$30,000.00	\$360.00	\$84,000.00	\$738.00	\$138,000.00	\$1,021.00	\$192,000.00	\$1,264.00		
\$31,000.00	\$367.00	\$85,000.00	\$745.00	\$139,000.00	\$1,025.50	\$193,000.00	\$1,268.50		
\$32,000.00	\$374.00	\$86,000.00	\$752.00	\$140,000.00	\$1,030.00	\$194,000.00	\$1,273.00		
\$33,000.00	\$381.00	\$87,000.00	\$759.00	\$141,000.00	\$1,034.50	\$195,000.00	\$1,277.50		
\$34,000.00	\$388.00	\$88,000.00	\$766.00	\$142,000.00	\$1,039.00	\$196,000.00	\$1,282.00		
\$35,000.00	\$395.00	\$89,000.00	\$773.00	\$143,000.00	\$1,043.50	\$197,000.00	\$1,286.50		
\$36,000.00	\$402.00	\$90,000.00	\$780.00	\$144,000.00	\$1,048.00	\$198,000.00	\$1,291.00		
\$37,000.00	\$409.00	\$91,000.00	\$787.00	\$145,000.00	\$1,052.50	\$199,000.00	\$1,295.50		
\$38,000.00	\$416.00	\$92,000.00	\$794.00	\$146,000.00	\$1,057.00	\$200,000.00	\$1,300.00	Add \$4.50 per \$1000.00. Up to \$500,000.00	
\$39,000.00	\$423.00	\$93,000.00	\$801.00	\$147,000.00	\$1,061.50	\$210,000.00	\$1,335.00		
\$40,000.00	\$430.00	\$94,000.00	\$809.00	\$148,000.00	\$1,066.00	\$220,000.00	\$1,370.00		
\$41,000.00	\$437.00	\$95,000.00	\$815.00	\$149,000.00	\$1,070.50	\$230,000.00	\$1,405.00		
\$42,000.00	\$444.00	\$96,000.00	\$822.00	\$150,000.00	\$1,075.00	\$240,000.00	\$1,440.00		
\$43,000.00	\$451.00	\$97,000.00	\$829.00	\$151,000.00	\$1,079.50	\$250,000.00	\$1,475.00		
\$44,000.00	\$458.00	\$98,000.00	\$836.00	\$152,000.00	\$1,084.00	\$260,000.00	\$1,510.00		

EXHIBIT B
FEE SCHEDULE
CHAVES COUNTY ELECTRICAL PERMIT

Residential Services & Fees	
<u>Size of Service</u>	
<input type="checkbox"/> 100 amps – 320 amps	\$150.00
<input type="checkbox"/> 301 amps – 400 amps	\$325.00
<input type="checkbox"/> 401 amps and over	\$525.00
<u>Type of Service</u>	
<input type="checkbox"/> Manufactured Home (Pole or Pedestal)	\$50.00
<input type="checkbox"/> Swimming pool/Spa	\$75.00
<input type="checkbox"/> Service Change.....	\$50.00
<input type="checkbox"/> Temporary Power	\$50.00
<input type="checkbox"/> Tenant Improvement.....	\$50.00
<input type="checkbox"/> Other.....	\$50.00

Commercial Services & Fees	
<u>Size of Service</u>	
<input type="checkbox"/> 100 amps – 320 amps	\$150.00
<input type="checkbox"/> 301 amps – 400 amps	\$325.00
<input type="checkbox"/> 401 amps – 600 amps	\$400.00
<input type="checkbox"/> 601 amps – 800 amps	\$525.00
<input type="checkbox"/> 801 amps – 1000 amps	\$650.00
<input type="checkbox"/> 1001 amps – 2000 amps	\$950.00
<input type="checkbox"/> 2001 amps and over	\$1350.00
<u>Type of Service</u>	
<input type="checkbox"/> Service Change.....	\$60.00
<input type="checkbox"/> Temporary Power.....	\$60.00
<input type="checkbox"/> Tenant Improvement.....	\$60.00
<input type="checkbox"/> Telephone	\$65.00
<input type="checkbox"/> Other	\$65.00

AGENDA ITEM: 2
MEETING DATE: June 23, 2022

**Case Z 2022-07 Special Use Permit
for a Community Solar Facility.**

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Planning and Zoning Department

ACTION REQUESTED: To approve or deny a Special Use Permit for a Community Solar Project in Area I Zone A-R - Agricultural-Residential.

ITEM SUMMARY:

Blackwell Revocable Trust along with Zinnia NM Solar LLC. are requesting a Special Use Permit for a 5-megawatt community solar facility at 3801 Zinnia Road, being located on a parcel of land being in the SE/4SE/4 of Section 19 and the W/2SW/4SW/4 of Section 20, T.10S. R.25E. The property is accessible from Zinnia Road, a county-maintained road being approximately twenty-four (24") feet wide that runs from Red Bridge Road east to the proposed site. The proposed area is mostly vacant land except for a 5-acre strip of land that is owned by Mr. Roberson. This strip of land, located north and parallel to Zinnia Road, was once owned by Blackwell Revocable Trust and was part of an ethanol production facility back in the 1980s. The proposed solar facility would be located approximately 130 feet north of this 5-acre strip of land. It is bound to the north, east and west by vacant land, zoned A-Agriculture and to the south by residential homes zoned A-R Agriculture-Residential. The property to the north does have a Special Use Permit for a Commercial Solar Facility. This area is scheduled to begin Phase 2 construction in July for the expansion of the existing facility to the north. This area is not in the flood hazard area and is designated Zone "X" per the 2009 FIRM maps.

Zinnia NM Solar LLC has provided a development plan for the proposed community solar facility. The facility would be ground based and would connect to the existing distribution line in the area. The solar facility would be completely fenced in by a six-foot chain link fence with three barbed wire strands at the top. (See Project Description for details.) Zinnia NM Solar LLC has also provided a de-commissioning plan upon abandonment of the site.

The County Planning and Zoning Commission amended the setback requirements stated in Condition of Approval #6.

The Planning and Zoning Commission recommended Approval of the Special Use Permit by a vote of 3-0, with 6 Conditions of Approval, based on Findings of Fact 1-4 stated in Staff's Report.

SUPPORT DOCUMENTS: Staff Report, Application, P&Z Commission drafted minutes for June 7, 2022, Development Plan, Restoration and Decommission Plan, Site Photos, Site Map.

SUMMARY BY: Louis Jaramillo

TITLE: Planning and Zoning Director

STAFF'S REPORT

CASE # Z 2022-07

Blackwell Revocable Trust along with Zinnia NM Solar LLC. are requesting a Special Use Permit for a community solar facility at 3801 Zinnia Road. The property is accessible from Zinnia Road, a county-maintained road being approximately twenty-four (24") feet wide that runs from Red Bridge Road east to the proposed site. The proposed area is mostly vacant land except for a 5-acre strip of land that is owned by Mr. Roberson. This strip of land, located north and parallel to Zinnia Road, was once owned by Blackwell Revocable Trust and was part of an ethanol production facility back in the 1980s. The proposed solar facility would be located approximately 130 feet north of this 5-acre strip of land. Buildings 1 and 3 remain standing and are utilized by the Roberson Family as residential dwelling units. The area is without electrical service and domestic water, as it was serviced from a different location in the past. Mr. Roberson has asked staff for assistance with this issue in the past.

The proposed area is bound to the north, east and west by vacant land, zoned A-Agriculture and to the south by residential homes zoned A-R Agriculture-Residential. The property to the north does have a Special Use Permit for a Commercial Solar Facility. This area is scheduled to begin construction in July for the expansion of the existing facility to the north. This area is not in the flood hazard area and is designated Zone "X" per the 2009 FIRM maps.

Zinnia NM Solar LLC has provided a development plan for the proposed community solar facility. The facility would be ground based. The proposed facility would connect to the existing overhead distribution lines which run along the south side of Zinnia Road from east to west. The solar facility would be completely fenced in by a six-foot chain link fence with three barbed wire strands at the top. (See Project Description for details.) Zinnia NM Solar LLC. has provided a de-commissioning plan upon abandonment of the site.

Renewable energy facilities are not addressed in our County Zoning Ordinance nor in the County Comprehensive Master Plan. Therefore, per Section 1.A.1. of Article XVIII of the Chaves County Zoning Ordinance #7, the Board may grant a SUP in districts from which the uses are otherwise prohibited by this Zoning Code and shall impose appropriate conditions and safeguards to protect the general plan to conserve and protect the property values in the neighborhood. SUP should not create a nuisance, such as, noise, dust, glare, vibration, and interference with WIFI and cellular data. SUP should not interfere in the daily life nor create a hardship on the neighbors for which the SUP would be located.

Should the request receive favorable consideration, Staff recommends the following Conditions of Approval:

1. Blackwell Revocable Trust shall provide Mr. and Mrs. Roberson a twenty-foot utility easement from the 5-acres strip of land to Zinnia Road within one year. Failure to provide this easement shall result in the termination of this Special Use Permit.
2. Failure to complete the construction of the community solar facility within ten years shall result in the Special Use Permit being terminated.
3. Zinnia NM Solar LLC. shall apply for any necessary building and electrical permits for construction of the community solar facility within one year of being awarded the project.

4. Zinnia NM Solar LLC. shall utilize the existing electric lines and substations in the area.
5. All lighting used on-site shall be shielded from traffic, surrounding properties and shall comply with the NM Night Sky Act.
6. **All solar panels and their foundations shall be setback from the 5-acre parcel of land and the western most property line of the proposed area, a minimum of seventy (70) feet. All other minimum setbacks shall be fifty (50) feet for the north and east property lines (AS AMENDED BY THE P&Z COMMISSION)**

Findings of Fact:

1. The Chaves County Zoning Ordinance #7 nor Chaves County 2016 Comprehensive Master Plan address renewable energy facilities, therefore a Special Use Permit, approved by the Zoning Authority is necessary.
2. The proposed use is compatible with the neighbor to the north as recommended in Article XVIII of the Chaves County Zoning Ordinance No. 7.
3. Owner's within 100 feet of the proposed Special Use Permit have been notified by certified mail, per Chaves County Zoning Ordinance No. 7, Article XVIII Section 2-B.1. No protest has been received at the time of this report.
4. This case has been advertised in the local newspaper and on the Chaves County website, 15 days prior to this meeting, as required by Chaves County Zoning Ordinance #7 and State Statute.



CHAVES COUNTY/ETZ ZONING ORDINANCE
APPLICATION FOR A **SPECIAL USE PERMIT**

Case Number: Z 2022-07 Date Received: _____ Fee: # 300⁰⁰

Name of Property Owner: Blackwell Revocable Trust Phone Number: 507-350-8585

Mailing Address: PO BOX 477, Roswell, NM 88202

Name of Applicant: Cindy Larson O'Neil, Project Developer, Ameresco

Mailing Address: 701 Xenia Ave So Home Phone Number: _____

City, State, Zip: Golden Valley, MN 55416 Business Phone Number: 952-486-1538

Applicant Status: Owner Agent Tenant Other Solar Developer

Site Address: 3822 Zinnia Rd, Roswell, NM ETZ Chaves County

Property Legal Description: Legal Summary S: 19 T: 10S R: 25E SE4SE4 N 993.72'-S 130.64'-N 195.64' S 326.28' W 190' ML S: 20 T: 10S R: 25E S2SW4 S: 29 T: 10S R: 25E E2NW4/W2NW4 LESS W 344.49' S 412.6' N 2024.23'/LESS E 200' W 300' S 100' N 700' S: 30 T: 10S R: 25E NE4NE4 5 AC IN BK 764 PG 70 PRD, 275.34 ACRES (INCLUDES 29.00 ACRES OF WATER RIGHTS) UPN: 4141060107049000000

Present Land Use: None.

Intended Land Use: community solar facility

Present Zoning: A-R Agriculture Residential Size of Development in Acres: 30


Reason for Request (Attach sheets if more space is needed): Construction and operation of a community solar facility.

Copy of Deed Attached:

I ACKNOWLEDGE THAT I HAVE BEEN INFORMED OF THE DATES, TIMES, AND LOCATIONS OF THE PUBLIC MEETINGS WHICH I OR MY AGENT MUST ATTEND IN ORDER TO FULFILL THE REQUIREMENTS OF THIS APPLICATION.

Owner's Signature: [Signature] - TRUSTEE Date: 5/2/2022
BLACKWELL TRUST

Claude Blackwell Trustee Member

<p align="center">Chaves County Planning & Zoning Commission</p>	<p align="center">Chaves County</p>	
<p>Meeting Date: June 7, 2022</p>	<p align="center"><i>Meeting Minutes</i></p>	<p align="center">Created By: Julia A. Torres</p>

Members Present:

Andy Morley
Valli West
Dale Rogers

Members Absent:

Brian Archuleta
Mark Lewis

Guests: _____

Cindy Larson O’Neil, Ameresco
Claude Blackwell

Staff Present:

Louis Jaramillo
Julia A. Torres
Richard Gutierrez

The Regular Meeting of the Chaves County Planning & Zoning Commission was held in the Commission Chambers at the Chaves County Administrative Center on June 7, 2022, beginning at 5:30PM.

MINUTES

The minutes of the May 3, 2022, meeting were approved unanimously as submitted.

NEW BUSINESS

1. Case Z 2022-07

Request for a Special Use Permit for a Community Solar Array Facility in the SE4SE4 S19 and W2W4SW4 S20, T10S, R25E, at 3800 block of Zinnia Rd, Roswell; owner-Blackwell Revocable Trust; applicant-Ameresco

Louis Jaramillo gave a brief description of this case. He stated should the request receive favorable consideration, Staff recommended six (6) Conditions of Approval and four (4) Findings of Fact listed in the Staff Report.

Chair Morley asked if Zinnia NM Solar LLC was the same solar company as the one just to the north of the subject property. Mr. Jaramillo stated it was not and that the solar project to the north was a commercial project.

Cindy Larson O’Neil, Ameresco Project Developer, gave a brief overview of the community solar facility. She stated that the site was chosen because there was capacity at the nearby substation and that

the site was remote. Ms. Larson explained that any Xcel customer could subscribe to the program even if they are renters. In order to guarantee energy equity, the program requires that 30% of the subscribers be from low-income households. Subscribers are expected to receive a 10% discount on their energy bill. The application process will open in August or September 2022. Ameresco is planning on hiring local companies during the construction and application process for community economic development. There is a 25-year life span for these types of projects. After the 25 years, there is a decommission plan to restore the subject property to its natural state and recycle the equipment as much as possible. For this size of project (5 megawatts) approximately 820-1000 homes could be served. Ms. Larson continued by stating that the construction for this size project would take about six (6) months. She did ask for clarification on the site plan submitted to make sure the setbacks are satisfactory. Ms. Larson concluded by commenting that she had had the opportunity to speak to some of the neighboring landowners, except Mr. and Mrs. Roberson and Duanita Rich.

Commissioner West asked about the easement mentioned for the Robersons.

Ms. Larson stated that the Robersons' property does not have an utility access and that they asked the Blackwell family if they could grant them an easement to their property for this. The Blackwell family did agree to grant this easement to the Robersons.

Mr. Jaramillo explained that the 5-acre strip of land, owned by the Robersons, was created in the 1980's for the ethanol production plant by the Blackwells. At that time, both properties were owned by the Blackwell Trust so there may have not been a requirement for the easement.

Claude Blackwell spoke in favor of the application. He stated he had no issue with the easement.

Nobody spoke against the application.

Chair Morley asked Staff if the county should be responsible for requiring an easement to the Robersons' property since it should have been done a long time ago. Mr. Jaramillo responded that staff should have insisted on an access easement upon the division of land in the 1980s. Also, since the property is still owned by the Blackwell Trust, an access easement should be requested by staff to correct an old error. He thanked the Blackwells for granting the easement.

Chair Morley asked Ms. Larson if the solar panels would be similar to those located to the north of them. Ms. Larson responded that the solar panels on this proposed project would be on a single axis tracking and at maximum height of 10 feet.

Commissioner Rogers made a motion to recommend approval of Case Z 2022-07 including the Conditions of Approval and Findings of Fact. Commissioner West seconded the motion. Motion carried by a 3-0 roll call vote.

Ms. Larson brought everyone's attention to the site plan submitted by Ameresco which had different setbacks from those in the Staff Report. She would like to ask for a 70 foot setback from the western most property line instead of the 100 feet listed in the Staff Report.

Commissioner Rogers amended his motion to include the correction to Condition of Approval #6 to read as follows: "All solar panels and their foundations shall be setback from the 5-acre parcel of land and the western most property line of the proposed area, a minimum of seventy (70) feet. All other minimum setbacks shall be fifty (50) feet for the north and east property lines." Chair Morley seconded the motion. Motion carried by a 3-0 vote.

Other Business

Mr. Jaramillo stated that he would bring additional proposed amendments to Section 1 of the Chaves County Zoning Ordinance, changes to the Special Use Permit article as well as including Wind Energy Conservation regulations. Since there were no new agenda items to bring before the Commission in July, except the ordinance amendments, he asked if the Commission would like to skip the meeting that month. The Commission agreed. There will be no P&Z meeting in July.

There being no other business listed on the agenda or to come before the Commission, the meeting adjourned at 7:00PM.

Approved this _____ day of _____, 2022

Chairperson/Commissioner

Attest

Note: The minutes of this meeting are on file in the Chaves County Planning and Zoning office for review, upon request.



Project Description

Community Solar: Zinnia NM Solar LLC Project

Zinnia NM Solar LLC, a New Mexico Community Solar project, owned by Ameresco Solar Land Holdings LLC, respectfully submits this application for a Special Use Permit (SUP) to Chaves County. Zinnia NM Solar LLC community solar requests that Chaves Planning and Zoning Commission and Chaves County Board of Commissioners approves for the Project to be permitted, constructed, owned, and operated by Zinnia NM Solar LLC. This project will be part of the New Mexico Community Solar program enacted in 2021 by the state legislature.

3801 Zinnia Road, Roswell, NM 88201

The project will be located at ~~3824 Zinnia Rd, Roswell, NM 88201~~ in Chaves County. The project will take up approximately 30 acres of the 280-acre parcel. The project will be a 5-megawatt (MW) community solar facility located on the northwest portion of the parcel. The property is zoned A-R Agriculture Residential. The access road is planned to be off the end of Zinnia Rd at the easterly point running north to the facility. We have reached out to the neighbors to address any concerns and questions. Neighbors we have spoken with have no concerns about the project and are excited to be potential subscribers to the community solar project.

Ameresco, Inc. (NYSE: AMRC) is a leading cleantech integrator and renewable energy asset developer, owner, and operator. Founded in 2000, as one of America's largest solar developers, Ameresco has 147 megawatts in solar assets with another 217 megawatts in development and construction in the US. We are a partner-driven company and consider landowners and community members as partners in this opportunity.

Ameresco Solar Land Holdings LLC. | www.ameresco.com

701 Xenia Avenue South, Golden Valley, MN 55416 | 952-486-1538

PV SYSTEM SUMMARY	
DC POWER RATING (MW DC STC)	6.74
AC POWER RATING (MW AC)	5.0
ARRAY AZIMUTH (°)	180
ARRAY TILT ANGLE (°)	+/- 52
GCR	0.35
RACKING TYPE	SAT
MODULE MANUFACTURER	HANWHA
PV MODULE TYPE	Q.PEAK DUO XL-G11.2
STC MODULE POWER (Wp)	575
INVERTER MANUFACTURER	SOLECTRIA
INVERTER TYPE	XGI 1500-125/150
MODULES PER STRING	25
STRING COUNT	469
MODULES QTY	11,725
INVERTER NAMEPLATE (kW)	125
INVERTER QTY	40

NOTES:
1. THIS DRAWING IS CONCEPTUAL AND IS SUBJECT TO CHANGE.



REV	DESCRIPTION	DATE	RE	CHK BY
A	PRELIMINARY	05/03/2022	CMG	

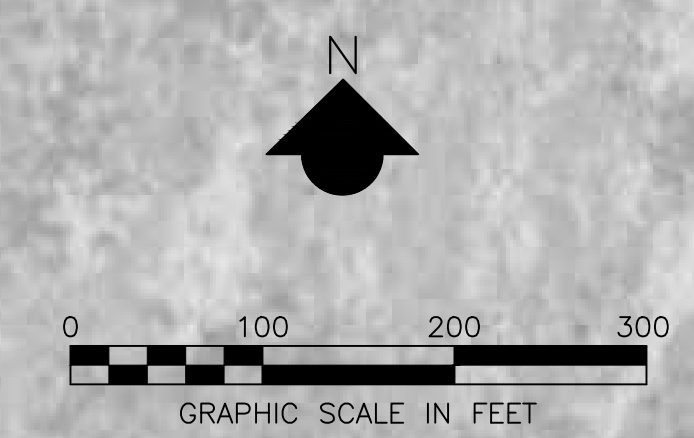
Title: PV SITE PLAN	
Project: 33.4189025, -104.4321658	Address: ROSWELL, NM 88201
Project No. ZINNIA NM SOLAR LLC	Rev Sheet Size: A D
Scale: AS SHOWN	

Project: 33.4189025, -104.4321658	Address: ROSWELL, NM 88201
Project No. ZINNIA NM SOLAR LLC	Rev Sheet Size: A D
Scale: AS SHOWN	

Sheet Number
E-100



1 PV SITE PLAN
1 INCH = 100 FT



NOT FOR CONSTRUCTION

RECLAMATION AND DECOMMISSIONING PLAN



Contact Information

Cindy Larson O'Neil
Senior Project Developer, Distributed Energy Resources
701 Xenia Avenue South, Suite 240
Golden Valley, MN 55416
612.868.2435
clarsononeil@ameresco.com

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1. INTRODUCTION

The purpose of this document is to outline the operation, maintenance, and the decommissioning plan for Ameresco's proposed 5 MW photovoltaic solar electric generating facility (PVSGF) Zinnia NM Solar LLC. This plan covers the initial commissioning, long-term operation, and outlines decommissioning the facility at the end of its service. The PVSGF will be built on private land owned by BLACKWELL REVOCABLE TRUST, E CLYDE & CYNTHIA D. Ameresco has entered into an agreement to lease the land for 25 years.

The 5 MW photovoltaic solar electric generating system will be a facility that participates in Community Solar Program.

The facility generates electricity by harvesting the sun's energy through 11,725 anti-reflective with 575W direct current (DC) photovoltaic poly-crystalline panels. The PVSGF would generate clean renewable energy from solar power. The generated energy would be sold to various local off-takers through the subscription sales. The PVSGF project is in the application process for a grid interconnection and permits from Chaves County under the project company name Zinnia NM Solar LLC.

SYSTEM DESCRIPTION

System Description 5 MW Solar photovoltaic power system

Location 33.42526709034098, -104.43268205885416

Utility Granting Operating Permission Southwest Public Service/Xcel Energy

Operator Representative Cindy Larson O'Neil

Emergency Contacts for Site To be determined once an O&M provider is chosen

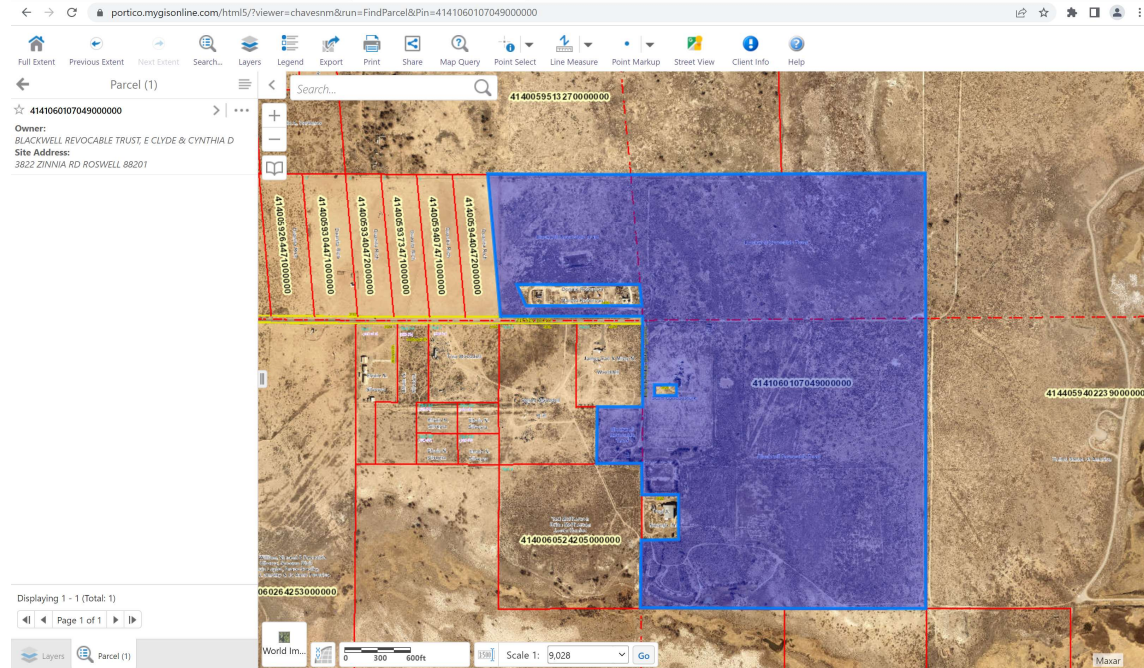
The facility includes the following equipment to be installed above and below ground:

- ◆ Approximately 134 rows of mounting structures
- ◆ Approximately 11,725 modules
- ◆ Approximately 40 string inverters
- ◆ Combiner boxes, AC/DC wiring, MV poles
- ◆ 5 Transformers
- ◆ Main switchgear panel
- ◆ Perimeter fencing
- ◆ I-beams or ground screws
- ◆ Gravel road

LOCATION

The Zinnia NM Solar LLC project site is located on about 30 acres of land in Chaves County. The site has been unused over the past few years. The PVSGF site is located north of the most easterly end of Zinnia Road, 33.42526709034098, -104.43268205885416.

Parcel:



Premises (Project) Location on the parcel in yellow outline:



2. Procedures for Decommissioning after Ceasing Operation

The Project has an estimated useful lifetime of 35 years or more, with an opportunity for a lifetime of 50 years or more with equipment replacement and repowering. This section, however, assumes that at the end of the 25 year power generation contract with the Southwest Public Service/Xcel Energy the system will be completely dismantled, and the site restored to an undisturbed natural state.

Ameresco is committed to improving the global environment. Therefore, as a renewable energy developer, Ameresco is dedicated to recycling as many of the products as possible throughout the project site. In addition to the recycling of the used equipment on the project we will minimize waste throughout the decommissioning process.

The decommissioning and reclamation plan is intended to provide a secure mechanism for the removal of the solar energy equipment at the end of the life cycle of the system and restoring the land to its previous natural condition, estimated to take approximately 120-180 days.

It is not expected that any water (courses, hazards, or bodies) will be impacted by the renewable energy project based on a review of the national wetlands inventory mapper. The required setbacks will be respected in the site layout. As a result, no specific restoration of the water courses, either during construction or decommissioning, is planned.

2.1 PV Module Collection and Recycling

Ameresco will be utilizing solar PV modules with recycling plans to promote the collection and recycling of modules and to minimize the potential for modules to be disposed of as municipal waste. Alternatively, solar panels with remaining useful life can be sold for other applications. The module recycling program includes the glass and the encapsulated semiconductor material which will be collected by the manufacturer and recycled into new solar modules or other products.

Some key elements of recycling PV Modules include:

- ◆ Collection: Ameresco will manage the logistics of collecting the modules and provide packing and transportation to the recycling center.
- ◆ Recycling: The module manufacturer, or a comparable recycler, will recycle or reuse as much of the module as possible. All recycling processes are monitored to ensure compliance with applicable regulatory requirements regarding occupational health & safety, recycling, waste management, etc. Any elements that can't be recycled will be disposed of outside the project location's municipality and in an environmentally friendly way.

Managing the product life cycle, from raw material sourcing through end-of-life collection and recycling, enables Ameresco to create a sustainable product life cycle that strives to provide the most environmental benefits.

2.2 Facility Dismantling and Site Restoration

The Project consists of numerous recyclable materials, including glass, semiconductor material, steel, and wiring. When the Project reaches the end of its operational life, the component parts can be dismantled and recycled. The Project components will be dismantled and removed using minimal impact conventional construction equipment and recycled or disposed of safely. All components shall be removed from the site using experienced local subcontractors.

2.3 Decommission / Reclamation Methodology

Please note that no hazardous materials will be stored onsite. The Decommissioning Plan shall consist of the following:

- 1) A timeline of 120-180 days, including weather delay, comprised of the following phases:
 - a) **Phase 1: Decommission**
 - i) Removal of solar modules, racking and driven posts
 - ii) Removal of the PowerStation electrical equipment
 - iii) Removal of the below-grade conduits and associated cables
 - iv) Removal of the concrete pad under the PowerStation or PowerStation ground screws, where applicable (5 days, concurrent with step (iii) above)
 - v) Removal of fences and any remaining equipment including but not limited to 3 power poles, security camera, weather station anemometer, rainfall catchment cup, irradiance meter(s), etc. (5 days, concurrent with step (iii) above)
 - vi) Removal and haul off of gravel contained in any roads added as part of the Project plus the underlying aggregate, unless the land adjacent to the

Premises as defined in the site lease is used for livestock grazing or non-tilled farming such as alfalfa, hay, and/or other grasses in which case the gravel shall be removed to a level of 12" below the surface and the underlying aggregate beneath shall remain in place

vii) Grading will be performed to mitigate any surface anomalies associated with decommissioning.

viii) Note: in the event that the landowner elects to keep the fence and/or the gravel road(s) installed as part of the Project in order to increase the agricultural output of the property (such as to contain sheep or other livestock for grazing and have use of the gravel road for servicing water or feed troughs for the livestock), and the landowners approve such request in writing either as a part of this permit application or at a later date, Ameresco and its assigns shall comply with that request and remove all other equipment pursuant to this Plan

b) Phase 2: Reclamation (35 to 65 days)

If appropriate for the region and soil conditions, Ameresco will plant vegetative cover to prevent erosion of the reclaimed surface.

Zinnia Road looking east toward Red Bridge Road.



Structures located on the 5-acre parcel of land



Structures located on the 5-acre parcel of land



CHAVES COUNTY SOLAR II LLC

SUP COMMERCIAL SOLAR



DUANITA RICH

ZONE A

BLACKWELL REVOCABLE

ZONE A

ZINNIA ROAD

ROBERSON

ZONE A-R

TINA WOODDELL

VENUS

JAMES

ZONE A-R

SCOTT GOODPASTURE

EFRAIN SILVEYRA

ZONE A-R

PEGI NARRANJO

AGENDA ITEM: 3

**Ratification of Agreement A-22-026 between
Chaves County and the State of New Mexico
Children, Youth and Families Department**

MEETING DATE: 6/23/2022

STAFF SUMMARY REPORT

Action Requested by: Elly T Hollon, Continuum Coordinator

Action Requested: Ratification of Agreement A-22-026 between Chaves County and
CYFD JJAC Grant

Item Summary:

Chaves County Comprehensive Strategy Board would like the ratification approval for the FY23 Agreement between Chaves County and CYFD.

The amount awarded for FY 23 is \$179,682.00
Programs are listed within the agreement under Attachment 2-Budget.

The agreement will fund the project year July 1, 2022 through June 30, 2023.

Staff recommends approval.

SUPPORT DOCUMENTS: Agreement A-22-026

Summary by Elly T Hollon

Title: Continuum Coordinator

STATE OF NEW MEXICO
CHILDREN, YOUTH AND FAMILIES DEPARTMENT
Continuum of Graduated Sanctions
Agreement # 21-690-3200-20838
Amendment Two (2)

A-22-026

THIS AGREEMENT is made and entered into by and between the State of New Mexico, **CHILDREN, YOUTH AND FAMILIES DEPARTMENT**, hereinafter referred to as the “Agency,” and **Chaves County** hereinafter referred to as the “Contractor,” and is effective as of the date set forth below upon which it is executed by the Agency.

PURPOSE OF AMENDMENT:

1. **ARTICLE 1 Term of Agreement** to correct the expiration date of the Agreement.
2. Amend **ARTICLE III Limitation of Cost** to reflect an update in language and a FY23 and FY24 increase of **Seventeen Thousand One Hundred Thirteen Dollars and Zero Cents (\$17,113.00)** each for a new FY23 and FY24 total of **One Hundred Ninety-Six Thousand Seven Hundred Ninety-Five Dollars and Zero Cents (\$196,795.00)**, and a new contract total of **Seven Hundred Fifty-Two Thousand Nine Hundred Fifty-Four Dollars and Zero Cents (\$752,954.00)**.
3. Amend **Attachment 1** to add Item Y - Trauma Response and Services Training mandated by *KEVIN S., et al. v. BLALOCK, et al., No. 1:18-cv-00896 Settlement Agreement*.
4. Amend **Attachment 2 – Budget** to reflect increase in compensation for Item A. Increase in Program Support percentage adjustment.

IT IS MUTALLY AGREED BETWEEN THE PARTIES THAT THE FOLLOWING PROVISIONS OF THE ABOVE-REFERENCE CONTRACT ARE AMENDED AS FOLLOWS:

1. **ARTICLE I Term of Agreement** is hereby amended to read as follows:

THIS AGREEMENT SHALL BECOME EFFECTIVE ON THE DATE UPON WHICH IT IS EXECUTED BY THE AGENCY SECRETARY OR DESIGNEE. This Agreement shall terminate on **June 30, 2024**, unless terminated pursuant to Article VI (Termination of Agreement), or Article XXIII (Appropriations).

2. **ARTICLE III Limitation of Cost** is hereby amended to read as follows:

The Agency shall pay to the Contractor for services satisfactorily performed as outlined in the budget which is made a part of this Agreement as Attachment 2 – Budget. The total amount of monies payable to the Contractor under this Agreement shall not exceed **Seven Hundred Fifty-Two Thousand Nine Hundred Fifty-Four Dollars and Zero Cents (\$752,954.00)**. **The annual budget is attached hereto as “Attachment 2 – Budget,”** and incorporated herein by reference.

Contractor shall utilize the dollars allocated within the service components listed in Attachment 2 to best meet the needs of the Clients. Funding may be shifted between service components with the prior written approval of the Agency's Special Programs Manager and/or Division Deputy Director of an approved Budget Adjustment Form submitted by Contractor. Approved Budget Adjustments shall result in an updated Attachment 2 with any adjustment in total compensation, increase or decrease, made by amendment to the contract.

3. Amend Attachment 1 Scope of Work to add the following:

Y. Receive and demonstrate through competency assessments and self-reporting that Contractor, its staff, employees, and other prospective subcontractors have received adequate training as identified in Attachment 3, Trauma-Responsive and Coaching Training Plan in accordance with KEVIN S., et al. v. BLALOCK, et al., No. 1:18-cv-00896.

All other articles of this contract and previous amendments remain the same.

IN WITNESS WHEREOF, the Agency and the Contractor have caused this Agreement to be executed, said Agreement to become effective as of the date set forth below upon which it is executed by Agency Secretary or Designee.

CONTRACTOR – Chaves County

DocuSigned by:
William E. Cavin
07DE4G0706DB42F...

Date: 5/26/2022

Authorized Signatory

William E Cavin
Printed Title of Authorized Signatory

DocuSigned by:
Stanton L. Riggs
DA9F733048D4405...
Legal Counsel, Contractor

Date: 5/27/2022

Agency – New Mexico Children, Youth and Families Department

DocuSigned by:
Lisa Fitting
778A3C85C7714DA...
Secretary or Designee, CYFD

Date: 5/28/2022

DocuSigned by:
Phillipe Rodriguez
BCD3DB4F3A6842B...
Chief Financial Officer, CYFD

Date: 5/27/2022

Approval as to legal form and sufficiency.

DocuSigned by:
Michael Pura
ABA8B02043E4ME0...
Office of General Counsel, CYFD

Date: 5/27/2022

**Attachment 2 – Budget
Chaves County**

A. <u>Continuum and Board Activities:</u>			
Continuum Coordinator	\$22	x 1375 Hours	= \$33,990.00
Travel			= \$946.00
Youth Committee Members			= \$300.00
15% Program Support			= <u>\$25,669.00</u>
			\$60,905.00
B. <u>Alternative Education Program:</u>			
Based on serving 100 Youth			
Learning Lab	\$200	x 180 Days	= \$36,000.00
C. <u>Court Youth Advocacy Program:</u>			
Based on serving 200 Youth			
Assessment	\$65	x 200 Youth	= \$13,000.00
Case Management	\$40	x 300 Hours	= \$12,000.00
Court Hearings	\$40	x 200 Hours	= \$8,000.00
Jail/Home Visits	\$40	x 200 Visits	= \$8,000.00
Final Client Report	\$75	x 200 Youth	= <u>\$15,000.00</u>
			\$56,000.00
D. <u>Gender Specific:</u>			
Based on serving 60 Youth			
Girls Circle	165	x 48 Circles	= \$7,920.00
Boys Council	165	x 48 Sessions	= <u>\$7,920.00</u>
			\$15,840.00
E. <u>Middle School After School Program:</u>			
Based on serving 100 Youth			
Middle School Program	\$165	x 170 Sessions	= <u>\$28,050.00</u>

Grant Award for the period FY23 shall not exceed the annual amount of: \$196,795.00

The Contractor shall be required to source a minimum of forty-percent (40%) of the total budgeted grant amount with local matching funds. The local matching funds may consist of money, land, equipment or in-kind services. Matching funds should be expended at the same rate as the grant funds and must be reported on the monthly invoices.

Budgeted and contracted Grant Amount	\$196,795.00
40% Minimum Match Liability for Chaves County	<u>\$78,718.00</u>
Projected Budgeted Amount	\$275,513.00

*Per Diem and Mileage rates based upon the Administration (DFA) Rule 2.42.2.

FUNDING INFORMATION:

Juvenile Continuum Grant Fund (State General Fund)

FOR THE PERIOD OF FY23: July 1, 2022, through June 30, 2024:

The total amount of the contract for FY23 & FY24 shall each not exceed \$196,795.00.

State General Fund: FY21: \$179,682.00

State General Fund: FY22: \$179,682.00

State General Fund: FY23: \$196,795.00

State General Fund: FY24: \$196,795.00

Total = \$752,954.00

Attachment 3 – Trauma Responsive Care and Services Training Requirements

Revised 04.29.2022

The Children, Youth and Families Department (CYFD) seeks to achieve safety, permanency, and well-being of children by implementing systems and services that are *trauma responsive*; providing *community-based therapeutic supports in the most family-like setting*; understanding the importance of and maintaining the *cultural connections and tribal sovereignty* of children, families, and tribes; honoring and centering *youth and family voice and choice*; and ensuring we use *collaborative, team-based* decision-making with families. We are committed to building a workforce worthy of trust through continual *professional growth and development* and a standard of *cultural humility practice*.

To achieve this, CYFD contracted Contractors must understand and apply the required principles of trauma responsive care to their programing, policy and procedures and interactions with all children/youth and their families, especially those children/youth in or at risk of entering state custody and their families. Those who contract with CYFD are mandated to:

1. Complete training on trauma responsive care and service delivery. Contractor staff will complete the curriculum determined to be most appropriate for their job position and level of interaction with children/youth and families as identified by the Cross-Departmental Training Review Committee (Human Services Department and CYFD representatives). Training shall be completed within the first three (3) months of hire and annually thereafter.
2. Approved trainings and training requirements on trauma responsive care and service delivery, as identified by the Cross-Departmental Training Review Committee. CYFD will provide a list of approved trainings to Contractors prior to the effective date of the Agreement, and quarterly or upon request thereafter.
 - a. For trainings on trauma responsive care and service delivery not previously identified/or approved by the Cross-Departmental Training Review Committee, Contractors may submit request to its Program Manager for approval by the Cross-Departmental Training Review Committee which meets quarterly.
 - b. The list of approved trainings will include those that are of no cost to the Contractor. Funding for Contractor Loss of Productivity will be negotiated between the Contractor and Program Manager for inclusion in the budget.
3. Contractor staff includes those who have direct contact with children/youth (ages 0-21) in state custody or at-risk children/youth, administrative staff and Management or Executive level position (“leaders”).
4. On a monthly basis, Contractors will provide a Trauma Training Tracking Sheet with their invoice or encounter submission that includes the following information:
 - a. Report current leaders and staff who have direct contact with children who have worked for the Contractor for more than three months, and
 - b. Provide certification of completion for those who have completed the initial training requirements.
5. At least seventy (70) percent of the Contractor’s staff must have completed required trauma responsive training as identified by Cross-Departmental Training Review Committee within three (3) months of hire for Contractor to continue billing for services.

6. Trauma responsive care and service delivery training completed by Contractor staff prior to hire, and if taken less than six (6) months prior to hire, may be submitted for approval of the Cross-Departmental Training Review Committee, via the Contractor's Program Manager.
7. When scope of work is being performed by Subcontractor or Subawardee, Contractors are responsible for ensuring that the Subcontractor or Subawardee's staff receive the mandated trauma responsive care and service delivery training as outlined above.

CYFD Program Managers will:

1. Facilitate access to the mandated trauma responsive care and service delivery training so Contractor staff can meet the minimum requirements.
2. For trainings on trauma responsive care and service delivery not previously identified/or approved by the Cross-Departmental Training Review Committee, Contractor may submit request to its Program Manager. The Program Manager will route the request to Cross-Departmental Training Review Committee for approval and provide written notice of the Committee's decision to the Contractor within ten (10) working days following the Committee's quarterly meeting.

Item # 4

Agreement A-22-033 between Chaves
County and Pioneer Bank

Meeting Date: 06/23/2022

STAFF SUMMARY

REQUESTED BY: Sandra Rodriguez, CPO
Purchasing Director

ACTION REQUIRED: Approve Agreement A-22-033

SUMMARY:

On May 26, 2022, the Commission awarded RFP-22-004 for Banking Services to Pioneer Bank. Agreement A-22-033 is the contract for those services. Staff recommends approval.

SUPPORT DOCUMENTS: Agreement A-22-033

Submitted by: Sandra Rodriguez, CPO
Title: Purchasing Director

AGENDA ITEM: 5

Requesting Approval of Resolution R-22-028 Adopting Required Community Development Block Grant Annual Certifications and Commitments.

MEETING DATE: June 23, 2022

STAFF SUMMARY

Action Requested by: Georgianna Hunt, Community Development Division

Action Requested: Requesting Approval of Resolution R-22-028

Item Summary:

Approval of Resolution R-22-028, a Resolution Adopting Required Community Development Block Grant Annual Certifications and Commitments. Those Certifications and Commitments are as follows:

Exhibit 1-Y R-22-028 Resolution to Adopt CDBG Requirements.

Exhibit 1-Z Citizen Participation Certification certifying commitment to Citizen participation by preparing and adopting a Citizen Participation Plan.

Exhibit 1-0-2 Fair Housing Commitment to the Fair Housing Act of 1968.

Residential Anti-Displacement and Relocation Assistance Plan with Required Elements.

Staff recommends approval.

SUPPORT DOCUMENTS: **Exhibit 1-Y Resolution R-22-028, Exhibit 1-Z Citizen Participation Certification, Exhibit 1-0-2 Fair Housing Commitment. Residential Anti-Displacement and Relocation Assistance Plan with Required Elements**

Summary by: Georgianna Hunt

Title: Community Development Project Specialist

Grantee Name: _____

CDBG Project Number: _____

RESOLUTION # _____

**ADOPTION OF REQUIRED
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
CERTIFICATIONS AND COMMITMENTS**

WHEREAS, municipalities, counties or other entities that accept Community Development Block Grant (CDBG) funds must adopt certain required federal regulations; and

WHEREAS, the _____ (hereinafter referred to as the Grantee) wishes to ensure compliance with federal regulations by adopting the following required certifications and commitments:

- | | |
|--|---|
| Citizen Participation | certifies its commitment to citizen participation by preparing and adopting a Citizen Participation Plan that includes ways to encourage public input using various methods to reach the public and assures that citizens are provided reasonable notice and timely access to local meetings, per the Open Meetings Act (NMSA 1978, Chapter 10, Article 15) |
| Fair Housing | certifies its commitment to the Fair Housing Act of 1968 to affirmatively further fair housing, which prohibits discrimination in the sale, rental, leasing and financing of housing or land to be used for the construction of housing on the basis of race, color, religion, sex, disability, familial status, or national origin |
| Residential Anti-Displacement & Relocation Assistance | certifies its compliance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, whose purpose is to provide uniform, fair, and equitable treatment for persons whose real property is acquired or for persons displaced as a result of a CDBG-funded project or activity |
| Section 3 | certifies its commitment to Section 3, a provision of the Housing and Urban Development (HUD) Act of 1968, which requires recipients of certain HUD financial assistance, to the greatest extent feasible, provide job training, employment, and contracting opportunities for low and very low income residents in connection with projects and activities in their community. Attached is the Grantee Section 3 hiring information. |
| Procurement | certifies its compliance with federal procurement code (24 CFR Part 85.36) and New Mexico Procurement Code (§13-1-120 NMSA 1978) by adopting a procurement policy for CDBG projects. |

GRANTEE SECTION 3 PLAN CHART

- Chart for Section 3 Plan **MUST** be filled out for job classifications that result from this CDBG funding. If this project will not create jobs, this chart will not be applicable. Attach additional job classifications as necessary.

_____ ANTICIPATED/ACTUAL HIRES				_____ HIRING YEAR	
PLANNED			ACTUAL		
Job Classification	# of Positions to be Filled	# of Positions to be Filled by Lower Income <hr style="width: 50%; margin: 0 auto;"/> Residents	# of Positions Filled	Positions Filled by Lower Income <hr style="width: 50%; margin: 0 auto;"/> Residents	

NOW, THEREFORE, BE IT RESOLVED, that the Grantee adopts the above CDBG certifications through the term of the CDBG grant agreement with the Department of Finance and Administration, as amended, if applicable.

PASSED, APPROVED, SIGNED, AND ADOPTED at a duly called and convened regular meeting of the governing body of the _____ Chaves County Board of Commissioners _____ this _____ day of _____, 20____.

SIGNED:

William E. Cavin, Chief Elected Official

ATTEST:

Cindy Fuller, County Clerk

EXHIBIT 1-Z

CDBG FEDERAL REQUIREMENTS

CITIZEN PARTICIPATION REQUIRED ELEMENTS

In accordance with the 1987 revisions to the Housing and Community Development Act and in an effort to further encourage citizen participation, _____ has prepared and adopted this Citizen Participation Plan.

Objective A

_____ will provide for and encourage citizen participation within its area of jurisdiction, with particular emphasis on participation by persons of low and moderate income. *Action items:*

1. *Adopt and circulate an Open Meetings Resolution which provides citizens with reasonable notice of county/municipality upcoming meetings, actions and functions.*
2. *Develop press releases on county/municipality meetings, actions and hearings, and circulate to newspapers, radio and television media.*
3. *Develop and maintain listing of groups and representative of low and moderate income persons, and include on mailing lists of announcements, notices, press releases, etc.*

Objective B

_____ will provide citizens with reasonable and timely access to local meetings, information and records relating to the proposed and actual use of CDBG funds. *Action items:*

1. *Public notices, press releases, etc., should allow for a maximum length of notice to citizens.*
2. *Appropriate information and records relating to the proposed and actual use of CDBG funds must be available upon request to all citizens. Personnel and income records may be exempted from these requirements.*
3. *Meetings, hearing, etc., should be conducted at times and locations conducive to public attendance, e.g., evenings, Saturdays.*

Objective C

_____ will provide technical assistance to groups and representatives of low and moderate income persons that request assistance in developing proposals. *Note: the level and type of assistance is to be determined by the county/municipality. Action items:*

1. *Low and moderate income groups should be advised that technical assistance, particularly in the area of community development, is available from the county/municipality upon request.*
2. *Document technical assistance provided to such groups and has documentation available for review.*

Objective D

_____ will provide a minimum of two public hearings to obtain citizen participation and respond to proposals and questions at all stages of the Community Development Block Grant Program. *Action items:*

1. *Advise citizens of the CDBG program objectives, range of activities that can be applied for and other pertinent information.*
2. *Conduct a minimum of two public hearings:*
 - a. *One public hearing will be held to advise citizens of the program objectives and range of activities that can be applied for, and to obtain the citizen's views on community development and housing needs, to include the needs of low and moderate income people. This hearing will take place prior to the selection of the project to be submitted to the state for CDBG funding assistance.*
 - b. *A second public hearing will be held to review program performances, past use of funds and make available to the public its community development and housing needs, including the needs of low and moderate income families, and the activities to be undertaken to meet such needs.*
3. *Publish public hearing notices in the non-legal section of newspapers or in other local media. Evidence of compliance with these regulations will be provided with each CDBG application, i.e., hearing notice minutes of public meetings, list of needs and activities to be undertaken, etc. Amendments to goals, objectives and applications are also subject to public participation.*

Objective E

_____ will provide timely written answers to written complaints and grievances within 15 working days where practical. *Action items:*

1. *Adopt complaint handling procedures or policies to insure that complaints or grievances are responded to within 15 days, if possible.*
2. *Allow for appeal of a decision to a neutral authority.*
3. *File a detailed record of all complaints or grievances and responses in one central location with easy public access.*

Objective F

_____ will identify how the needs of non-English speaking residents will be met in the case of public hearings where a significant number of residents can be reasonably expected to participate. *Action items:*

1. *Identify areas where large majorities of non-English speaking persons reside and make appropriate provisions when issues affecting these areas are to be discussed at public meetings, hearings, etc. Appropriate provisions will include having interpreters available at the meeting and having briefing material available in the appropriate language.*
2. *Maintain records/rosters of public hearing attendees and proceedings to verify compliance with this objective.*

FAIR HOUSING REQUIRED ELEMENTS

A resolution of the _____ of the _____ of _____, adopting a fair housing policy, making known its commitment to the principle of fair housing, and describing actions it shall undertake to affirmatively further fair housing.

WHEREAS; the Housing and Community Development act of 1974 as amended requires that all applicant for Community Development Block Grants funds certify that they shall affirmatively further fair housing; and

WHEREAS; the Civil Rights Act of 1968 (commonly known as the Federal Fair Housing Act) and the Fair Housing Amendments Act of 1988 declare a national policy to prohibit discrimination in the sale, rental, leasing and financing of housing or land to be used for the construction of housing or in the provision of brokerage services, on the basis of race, color, religion, sex, disability, familial status or national origin; and

WHEREAS; fairness is the foundation of the American system and reflects traditional American values; and

WHEREAS; discriminatory housing practices undermine the strength and vitality of America and its people;

NOW, THEREFORE, BE RESOLVED THAT the _____ of the _____ of _____ hereby wish all persons living, working, doing business in or traveling through this _____ to know that: discrimination in the sale, rental, leasing, and financing of housing or land to be used for construction of housing, or in the provision of brokerage services on the basis of race, color, religion, sex, handicap, familial status or national origin is prohibited by Title VIII of the Fair Housing Act Amendments of 1988; and that it is the policy of the _____ of _____ to implement programs, within the constraints of its resources, to ensure equal opportunity in housing for all persons regardless of race, color, religion, sex, handicap, familial status or national origin; and within available resources the _____ of _____ will assist all persons who feel they have been discriminated against in housing issues on the basis of race, color, religion, sex, handicap, familial status or national origin to seek equality under existing federal and state laws to file a complaint with the New Mexico Attorney General's Office or the U.S. Department of Housing and Urban Development; and that the _____ of _____ shall publicize this Resolution and thereby encouraging owners of rental properties, developers, builders and others involved with housing to become aware of their respective responsibilities and rights under the Fair Housing Amendments Act of 1988 and any applicable state or local laws or ordinances; and that the _____ of _____ shall undertake the following actions to affirmatively further fair housing:

(List all such actions to include: mailing copies of this resolution to the real estate community, banks, developers, community organizations and local media; posting copies of this resolution at identified locations; distributing flyers; sponsoring schools)

RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE REQUIRED ELEMENTS

I. Background/Introduction

Section 104(d) of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5304(d)(4)), Section 105(b)(16) of the Cranston-Gonzalez National Affordable Housing Act (42 U.S.C. 12705(b)(16)), and implementing regulations at 24 CFR Part 42, specify that a grantee under the Community Development Block Grant (CDBG) must certify that it has in effect and is following a “residential Anti-displacement and relocation assistance plan” (Plan). As a CDBG grantee, _____ must certify to State of New Mexico Department of Finance and Administration Local Government Division that it has and is following such a Plan.

The Plan must include three components: 1) one-for-one replacement requirements for lower-income housing units, 2) relocation assistance, and 3) a description of the steps _____ will take to minimize displacement.

II. Activities Covered by the Plan

All activities involving the use of CDBG funds that cause displacement as a direct result of demolition or conversion of a lower-income dwelling are subject to the requirements specified in the Plan. Activities for which funds are first obligated on or after September 30, 1988 are subject to the requirements specified in the Plan, without regard to the source year of the funds.

III. Uniform Relocation Act

The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (URA) govern displacement that directly results from acquisition, rehabilitation, or demolition of real property when federal funds are used. _____’s Residential Anti-displacement and Relocation Assistance Plan is in no way intended to supersede the URA. CDBG assisted activities may still be subject to the requirements of the URA.

IV. One-for-One Replacement Units

All occupied and vacant occupiable lower-income dwelling units that are demolished or converted to a use other than as lower-income dwelling units in connection with an assisted activity must be replaced with comparable lower-income units. Replacement lower-income dwelling units may be provided by any governmental agency or private developer and must meet the following requirements:

- A. The units must be located within _____ to the extent feasible, the units shall be located within the same neighborhood as the units replaced

- B. The units must be sufficient in number and size to house no fewer than the number of occupants who could have been housed in the units that are demolished or converted. The number of occupants who could have been housed in the units shall be in accordance with applicable local housing occupancy codes. The units may not be replaced with smaller units (e.g., a 2-bedroom unit with two 1-bedroom units), unless _____ has provided information demonstrating that such a proposed replacement is consistent with the needs assessment contained State of New Mexico Department of Finance and Administration Local Government Division HUD-approved Consolidated Plan.
- C. The units must be in standard condition and must at a minimum meet Section 8 Program Housing Quality Standards. Replacement lower-income units may include units brought from a substandard condition to standard condition if: 1) no person was displaced from the unit; and 2) the unit was vacant for at least 3 months before execution of the agreement between _____ and the property owner.
- D. The units must initially be made available for occupancy at any time during the period beginning 1 year before the recipient makes public the information required under Section F below and ending 3 years after the commencement of the demolition or rehabilitation related to the conversion.
- E. The units must be designed to remain lower-income dwelling units for at least 10 years from the date of initial occupancy. Replacement lower-income dwelling units may include, but are not limited to, public housing or existing housing receiving Section 8 project-based assistance
- F. Before _____ enters into a contract committing it to provide CDBG funds for any activity that will directly result in the demolition of lower-income dwelling units or the conversion of lower-income dwelling units to another use, _____ must make public and submit in writing to State of New Mexico Department of Finance and Administration Local Government Division the following information:
- 1 A description of the proposed assisted activity;
 - 2 The location on a map and number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than for lower-income dwelling units as a direct result of the assisted activity;
 - 3 A time schedule for the commencement and completion of the demolition or conversion;
 - 4 The location on a map and the number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units. If such data is not available at the time of the submission to State of New Mexico Department of Finance and Administration Local Government Division, the submission shall identify the general location on an area map and the approximate number of dwelling units by size, and information identifying the specific location and number of dwellings units by size shall be submitted and disclosed to the public as soon as it is available;
 - 5 The source of funding and time schedule for the provision of replacement dwelling units;
 - 6 The basis for concluding that each replacement unit will remain a lower-income dwelling unit for at least 10 years from the date of initial occupancy; and
 - 7 Information demonstrating that any proposed replacement of dwelling units with smaller dwelling units is consistent with the needs assessment contained in

the State of New Mexico Department of Finance and Administration Local Government Division Consolidated Plan.

- G. The one-for-one replacement requirements may not apply if HUD determines, based on objective data, that there is an adequate supply of vacant lower-income dwelling units in standard condition available on a non-discriminatory basis within _____ . In making such a determination, State of New Mexico Department of Finance and Administration Local Government Division will consider such factors as vacancy rates, numbers of lower-income units in _____ and the number of eligible families on the Section 8 waiting list.

V. Relocation Assistance

Each lower-income person who is displaced as a direct result of CDBG assisted demolition or conversion of a lower-income dwelling shall be provided with relocation assistance.

Relocation assistance includes advisory services and reimbursement for moving expenses, security deposits, credit checks, other moving expenses, including certain interim living costs, and certain replacement housing assistance.

Displaced persons have the right to elect, as an alternative to the benefits described in this Plan, to receive benefits under the URA, if they determine that it is in their best interest to do so. The following relocation assistance shall be available to lower-income displacement persons:

- A. Displaced lower-income persons will receive the relocation assistance required under 49 CFR 24, Subpart C (General Relocation Requirements) and Subpart D (Payment for Moving and Related Expenses) whether the person elects to receive assistance under the URA or the assistance required by CDBG regulations. Relocation notices must be distributed to the affected persons in accordance with 49 CFR 24.203 of the URA;
- B. The reasonable and necessary cost of any security deposit required to rent the replacement dwelling unit and for credit checks required to rent or purchase the replacement dwelling unit;
- C. Actual reasonable out-of-pocket costs incurred in connection with temporary relocation, including moving expenses and increased housing costs, if:
 - 1. The person must relocate temporarily because continued occupancy of the dwelling unit constitutes a substantial danger to the health or safety of the person or the public; or
 - 2. The person is displaced from a lower-income dwelling unit, none of the comparable replacement units to which the person has been referred qualifies as a lower-income dwelling unit, and a suitable lower-income dwelling unit is scheduled to become available through one-for-one replacement requirements
- D. Replacement Housing Assistance. Displaced persons are eligible to receive one of the following two forms of replacement housing assistance:
 - 1. Each person shall be offered rental assistance equal to 60 times the amount necessary to reduce the monthly rent and estimated average monthly cost of

utilities for a replacement dwelling to the “Total Tenant Payment”, as determined under 24 CFR 813.107. All or a portion of this assistance may be offered through a certificate or housing voucher for rental assistance under the Section 8 program. Where Section 8 assistance is provided to the displaced person,

_____ must provide the person with referrals to comparable units whose owners are willing to participate in Section 8 program to the extent that cash assistance is provided, it will be provided in installments.

2. In lieu of the housing voucher, certificate or cash assistance described above, the person may elect to receive a lump sum payment allowing them to secure participation in a housing cooperative or mutual housing association. This lump sum payment shall be equal to the capitalized value of 60 monthly installments of the amount that is obtained by subtracting the

“Total Tenant Payment”, as determined under 24 CFR 813.107, from the monthly cost of rent and average monthly cost of utilities at a comparable replacement dwelling unit. To compute the capitalized value, the installments shall be discounted at the rate of interest paid on passbook savings in a federally insured financial institution conducting business within _____.

Displaced lower-income tenants shall be advised of their right to elect relocation assistance pursuant to the URA and the regulations at 49 CFR 24 as an alternative to the relocation assistance available under CDBG regulations.

VI. Eligibility for Relocation Assistance

A lower-income person is eligible for relocation assistance if they are considered to be a “displaced person” as defined in 24 CFR 42.305. A displaced person means a lower-income person who, in connection with an activity assisted under the CDBG program, permanently moves from real property or permanently moves personal property from real property as a direct result of demolition or conversion of a lower-income dwelling.

For purposes of this definition, a permanent move includes a move made permanently and:

- A. After notice by the owner to move from the property, if the move occurs on or after the date of the submission of a request to _____ for CDBG assistance that is later approved for the requested activity; or
- B. After notice by the owner to move from the property, if the move occurs on or after the date of the initial official submission to HUD of the consolidated plan under 24 CFR Part 91 describing the assisted activity; or
- C. Before the dates described in A & B above, if _____ or State of New Mexico Department of Finance and Administration Local Government Division determines that the displacement was a direct result of conversion or demolition in connection with a CDBG assisted activity; or
- D. By a tenant-occupant of a dwelling unit, if any one of the following three situations occurs:
 1. The tenant moves after execution of the CDBG agreement covering the acquisition, rehabilitation or demolition and the move occurs before the tenant is

provided written notice offering the tenant the opportunity to lease and occupy a suitable, decent, safe and sanitary dwelling in the same building/complex upon completion of the project under reasonable terms and conditions, including a monthly rent and estimated average monthly utility costs that do not exceed the greater of the tenant's monthly rent before such agreement, or the total tenant payment as determined under 24 CFR 813.107 if the tenant is lower-income, or 30 percent of gross household income if the tenant is not lower-income.

2. The tenant is required to relocate temporarily, does not return to the building/complex, and either is not offered payment for all reasonable out-of-pocket expenses incurred in connection with the temporary relocation, or other conditions of the temporary relocation are not reasonable.
3. The tenant is required to move to another dwelling unit in the same building/complex but is not offered reimbursement for all reasonable out-of-pocket expenses incurred in connection with the move, or other conditions of the move are not reasonable.

If the displacement occurs on or after the appropriate date described in A & B above, the lower-income person is not eligible for relocation assistance if:

- A. The person is evicted for cause based upon a serious or repeated violation of the terms and conditions of the lease or occupancy agreement, violation of applicable federal, State or local law, or other good cause, and the _____ determines that the eviction was not undertaken for the purpose of evading the obligation to provide relocation assistance;
- B. The person moved into the property on or after the date described in A & B above after receiving written notice of the expected displacement; or
- C. _____ determines that the displacement was not a direct result of the CDBG assisted activity and the State of New Mexico Department of Finance and Administration Local Government Division concurs with this determination.

VII. Minimizing Displacement

The CDBG regulations regarding the demolition or conversion of lower-income dwelling units are designed to ensure that lower-income persons are provided with adequate, affordable replacement housing. Naturally, involuntary displacement should be discouraged whenever a reasonable alternative exists. Involuntary displacement is extremely disruptive and disturbing, especially to lower-income persons who do not have the means to locate alternative housing.

There are various ways that displacement can be minimized. The following are steps that will be taken to minimize the involuntary displacement of lower-income persons when CDBG funds are involved:

- A. Screening of Applications All CDBG applications will be reviewed to determine whether involuntary displacement is likely to occur. Those applications involving displacement will receive a lower priority recommendation for funding unless it can be shown that alternatives are not available.
- B. Acquisition of Property Applicants who apply for CDBG funds to acquire property for the

development of lower-income housing will be encouraged to purchase vacant land. In the case of in-fill and other projects where this is not feasible and the project involves potential displacement, the applicant shall agree to allow the displaced lower-income person(s) to occupy the new housing at an affordable rent.

Applicants who utilize CDBG funds to rehabilitate or convert a lower-income unit to a non-residential use will be required to supply replacement housing consistent with paragraph IV, as well as relocation assistance.

- C. Cost of Relocation Assistance The cost of any required relocation assistance and the provision of replacement housing will be borne by the applicant and may be paid for out of CDBG funds awarded to the project.

VIII. Definitions

- A. "Comparable replacement dwelling unit" means a dwelling unit that:
 - 1 Meets the criteria of 49 CFR 24.2(d)(1) through (6); and
 - 2 Is available at a monthly cost for rent plus estimated average monthly utility costs that does not exceed the "Total Tenant Payment" determined under 24 CFR 813.107 after taking into account any rental assistance the household would receive.
- B. "Lower-income dwelling unit" means a dwelling unit with a market rental (including utility costs) that does not exceed the applicable Fair Market Rent (FMR) for existing housing and moderate rehabilitation established under 24 CFR Part 888.
- C. "Standard condition" means units that at a minimum meet the Existing Housing Quality Standards of the Section 8 rental subsidy program.
- D. "Substandard condition suitable for rehabilitation" means units with code violations that can be brought to Section 8 Housing Quality Standards within reasonable monetary amounts.
- E. "Vacant occupiable dwelling unit" means a dwelling unit that is in a standard condition; a vacant dwelling unit that is in substandard condition, but is suitable for rehabilitation; or a dwelling unit in any condition that has been occupied (except by a squatter) at any time within the period beginning 3 months before the date of execution of the agreement by _____ covering the rehabilitation or demolition.

IX. Grievances

The _____ will provide timely written answers to written complaints and grievances within 15 working days where practical. Action items:

- A. Adopt complaint handling procedures or policies to insure that complaints or grievances are responded to within 15 days, if possible.
- B. Allow for appeal of a decision to a neutral authority.
- C. File a detailed record of all complaints or grievances and responses in one central location with easy public access.

SECTION 3 PLAN REQUIRED ELEMENTS

The _____ is committed to comply with Section 3 of the Housing and Urban Development Act of 1968. This Act encourages the use of small local businesses and the hiring of low income residents of the community.

The _____ has appointed _____ as the Section 3 Coordinator, to advise and assist key personnel and staff on Section 3, to officially serve as focal point for Section 3 complaints, and as the on-site monitor of prime contractors and sub-contractors to insure the implementation and enforcement of their Section 3 plans. The approval or disapproval of the Section 3 plan is the ultimate responsibility of the _____. Documentation of efforts will be retained on file for monitoring by the state.

Therefore, the _____ shall:

1. Hiring
 - a. Advertise for all _____ positions in local newspapers
 - b. List all _____ job opportunities with the State Employment Service
 - c. Give preference in hiring to lower income persons residing in the _____. This means that if two equally qualified persons apply and one is a resident of the _____ and one is not, the resident will be hired
 - d. Maintain records of _____ hiring as specified in the CDBG Resolution to Adopt CDBG Requirements (Exhibit 1-Y). Note: Chart for Section 3 Plan MUST be filled out in its entirety and updated with a CDBG grant agreement.

2. Contracting

- a. The _____ will compile a list of businesses, suppliers and contractors located in the _____.
- b. These vendors will be contacted for bid or quotes whenever the _____ requires supplies, services or construction.
- c. Preference will be given to small local businesses. This means if identical bids/quotes are received from a small business located within the _____ and one from outside the _____, the contract will be awarded to the business located within the community.

3. Training

The _____ shall maintain a list of all training programs operated by the _____ and its agencies and will direct them to give preference to _____ residents. The _____ will also direct all CDBG sponsored training to provide preference to _____ residents.

4. CDBG Contracts

All CDBG bid proposals and contracts shall include the following Section 3 language.

- a. The work to be performed under this contract is on a project assisted under a program providing direct federal financial assistance from the Department of Housing and Urban Development and is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u. Section 3 requires that the greatest extent feasible, opportunities for training and employment be given lower income residents of the project areas, and contracts for work in connection with the project be awarded to business concerns residing in the project area.
- b. The parties to this contract will comply with the provision of said Section 3 and the regulations issued pursuant thereto by the Secretary of Housing and Urban Development set forth in 24 CFR and all applicable rules and orders of the Department issued there-under prior to the execution of this contract. The parties to this contract certify and agree that they are under no contractual or other disability which would prevent them from complying with these requirements.
- c. The contractor will send to each labor organization or representative of workers with which he has a collective bargaining agreement or other contract or understanding, if any, a notice advising the said labor organization or workers' representative of his commitments under the Section 3 clause, and shall post copies of the notice in conspicuous places available to employees and applicants for employment or training.
- d. The contractor will include this Section 3 clause in every subcontract for work in connection with the project and will, at the direction of the applicant for, or recipient of federal financial assistance, take appropriate action pursuant to the subcontract upon a finding that the subcontractor is in violation of regulations issued by the Secretary of Housing and Urban Development, 24 CFR 135. The contractor will not subcontract with any subcontractor where it has notice or knowledge that the latter has been found in violation of regulations under 24 CFR 135, and will not let any subcontract unless the subcontractor has first provided it with the requirements of these regulations.
- e. Compliance with the provisions of Section 3, the regulations set forth in 24 CFR 135, and all applicable rules and orders of the Department, issued thereunder prior to the execution of the contract, shall be a condition of the federal financial assistance provided to the project, binding upon the applicant or recipient for such assistance, its successors and assigns. Failure to fulfill these requirements shall subject the applicant or recipient, its contractors and subcontractors, its successors and assigns to those sanctions specified by the grant or loan agreement or contract through which federal assistance is provided, and to such sanctions as are specified by 24 CFR 135.

The _____ shall require each contractor to prepare a written Section 3 plan as a part of their bids on all jobs exceeding \$100,000. All Section 3 plans shall be reviewed and approved by the City's Equal Opportunity Section 3 Compliance Officer and retained for monitoring by the state.

The _____ will maintain all necessary reports and will insure that all contractors and subcontractors submit required reports.

LOWER INCOME CLARIFICATION

A family who resides in _____ and whose income does not exceed the income limit for the size of family as per the attached Section 8 Income Limit for _____. Information contained in our Section 3 Plan reflects the status of the _____ employees regarding lower income considerations based on their salary paid by the _____.

Certification

This Federal Requirements Plan hereby incorporates all of the State of New Mexico CDBG requirements to include Citizen Participation, Fair Housing, Residential Anti-Displacement & Relocation as well as Section 3. The _____ herewith certifies to follow the CDBG Federal Requirements Plan described above and adopt the plan by resolution once throughout the term of the CDBG grant agreement.

PASSED AND ADOPTED BY THE _____ of the _____ of _____ on this _____ day of _____.

ATTEST:

APPROVED AS TO FOR:

Clerk

Attorney

Plan Adoption Date: _____

Adoption Instrument: _____

Certified By: _____ Date _____

Copy to Local Government Division with attachments

EXHIBIT 1-O-2

Fair Housing Self-Assessment

COMMUNITY OF: _____

1. To the best of your knowledge has your community been involved in any complaints regarding discrimination the sale or rental of housing on the basis of race, color, religion, sex, national origin, familial status or handicap?

Yes No

2. If yes, give a brief description of the nature of any complaints and resolutions.

Yes No

3. Has your community adopted a Fair Housing Program to help local citizens be aware of their rights regarding fair housing under federal and state law, and in filing a complaint if discrimination is suspected?

Yes No

4. What do you perceive as the most potentially serious problem areas regarding discrimination in fair housing in your community?

Problem Area	Severity
Color	
Familial Status	
Handicap	
National Origin	
Race	
Religion	
Sex	

5. Does your community contain any subsidized housing units?

Yes No

6. As best as can be determined, do relevant public policies/practices regarding zoning and building codes have an adverse impact on the achievement of fair housing choice?

Yes No

7. Are you aware of any practices in the local real estate community as it relates to buying, selling and house rentals that may adversely affect the achievement of fair housing choice in your community?

Yes No

8. Do your community records contain data on the actual number and percentage of persons residing in the community by race, color, religion, sex, national origin, age, handicap and familial status, as well as income characteristics by group?

Yes No

9. Is information available to you that list major local employers by type and the number of people employed within your community by salary and racial group?

Yes No

10. Is there public transportation available in your community?

Yes No

11. Do your community records contain data on the total number of housing units in the community by type, and the number of vacant units?

Yes No

12. Does your community contain any housing for the handicapped such as group homes, independent living complexes, etc.?

Yes No

13. Has your community participated in the CDBG program prior to 1993?

Yes No

14. Has your community been involved with any other state or federal programs that required the reporting of specific fair housing information?

Yes No

Signature of Authorized Official

Date

RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN WITH REQUIRED ELEMENTS

Residential Anti-Displacement and Relocation Assistance Plan

I. Background/Introduction

Section 104(d) of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5304(d)(4)), Section 105(b)(16) of the Cranston-Gonzalez National Affordable Housing Act (42 U.S.C. 12705(b)(16)), and implementing regulations at 24 CFR Part 42, specify that a grantee under the Community Development Block Grant (CDBG) must certify that it has in effect and is following a “residential Anti-displacement and relocation assistance plan” (Plan). As a CDBG grantee, _____ must certify to State of New Mexico Department of Finance and Administration Local Government Division that it has and is following such a Plan.

The Plan must include three components: 1) one-for-one replacement requirements for lower-income housing units, 2) relocation assistance, and 3) a description of the steps _____ will take to minimize displacement.

II. Activities Covered by the Plan

All activities involving the use of CDBG funds that cause displacement as a direct result of demolition or conversion of a lower-income dwelling are subject to the requirements specified in the Plan. Activities for which funds are first obligated on or after September 30, 1988 are subject to the requirements specified in the Plan, without regard to the source year of the funds.

III. Uniform Relocation Act

The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (URA) govern displacement that directly results from acquisition, rehabilitation, or demolition of real property when federal funds are used. _____’s Residential Anti-displacement and Relocation Assistance Plan is in no way intended to supersede the URA. CDBG assisted activities may still be subject to the requirements of the URA.

IV. One-for-One Replacement Units

All occupied and vacant occupiable lower-income dwelling units that are demolished or converted to a use other than as lower-income dwelling units in connection with an assisted activity must be replaced with comparable lower-income units. Replacement lower-income dwelling units may be provided by any governmental agency or private developer and must meet the following requirements:

- A. The units must be located within _____ to the extent feasible, the units shall be located within the same neighborhood as the units replaced

- B. The units must be sufficient in number and size to house no fewer than the number of occupants who could have been housed in the units that are demolished or converted. The number of occupants who could have been housed in the units shall be in accordance with applicable local housing occupancy codes. The units may not be replaced with smaller units (e.g., a 2-bedroom unit with two 1-bedroom units), unless _____ has provided information demonstrating that such a proposed replacement is consistent with the needs assessment contained State of New Mexico Department of Finance and Administration Local Government Division HUD-approved Consolidated Plan.
- C. The units must be in standard condition and must at a minimum meet Section 8 Program Housing Quality Standards. Replacement lower-income units may include units brought from a substandard condition to standard condition if: 1) no person was displaced from the unit; and 2) the unit was vacant for at least 3 months before execution of the agreement between _____ and the property owner.
- D. The units must initially be made available for occupancy at any time during the period beginning 1 year before the recipient makes public the information required under Section F below and ending 3 years after the commencement of the demolition or rehabilitation related to the conversion.
- E. The units must be designed to remain lower-income dwelling units for at least 10 years from the date of initial occupancy. Replacement lower-income dwelling units may include, but are not limited to, public housing or existing housing receiving Section 8 project-based assistance
- F. Before _____ enters into a contract committing it to provide CDBG funds for any activity that will directly result in the demolition of lower-income dwelling units or the conversion of lower-income dwelling units to another use, _____ must make public and submit in writing to State of New Mexico Department of Finance and Administration Local Government Division the following information:
- 1 A description of the proposed assisted activity;
 - 2 The location on a map and number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than for lower-income dwelling units as a direct result of the assisted activity;
 - 3 A time schedule for the commencement and completion of the demolition or conversion;
 - 4 The location on a map and the number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units. If such data is not available at the time of the submission to State of New Mexico Department of Finance and Administration Local Government Division, the submission shall identify the general location on an area map and the approximate number of dwelling units by size, and information identifying the specific location and number of dwellings units by size shall be submitted and disclosed to the public as soon as it is available;
 - 5 The source of funding and time schedule for the provision of replacement dwelling units;
 - 6 The basis for concluding that each replacement unit will remain a lower-income dwelling unit for at least 10 years from the date of initial occupancy; and
 - 7 Information demonstrating that any proposed replacement of dwelling units with smaller dwelling units is consistent with the needs assessment contained in

the State of New Mexico Department of Finance and Administration Local Government Division Consolidated Plan.

- G. The one-for-one replacement requirements may not apply if HUD determines, based on objective data, that there is an adequate supply of vacant lower-income dwelling units in standard condition available on a non-discriminatory basis within _____ . In making such a determination, State of New Mexico Department of Finance and Administration Local Government Division will consider such factors as vacancy rates, numbers of lower-income units in _____ and the number of eligible families on the Section 8 waiting list.

V. Relocation Assistance

Each lower-income person who is displaced as a direct result of CDBG assisted demolition or conversion of a lower-income dwelling shall be provided with relocation assistance.

Relocation assistance includes advisory services and reimbursement for moving expenses, security deposits, credit checks, other moving expenses, including certain interim living costs, and certain replacement housing assistance.

Displaced persons have the right to elect, as an alternative to the benefits described in this Plan, to receive benefits under the URA, if they determine that it is in their best interest to do so. The following relocation assistance shall be available to lower-income displacement persons:

- A. Displaced lower-income persons will receive the relocation assistance required under 49 CFR 24, Subpart C (General Relocation Requirements) and Subpart D (Payment for Moving and Related Expenses) whether the person elects to receive assistance under the URA or the assistance required by CDBG regulations. Relocation notices must be distributed to the affected persons in accordance with 49 CFR 24.203 of the URA;
- B. The reasonable and necessary cost of any security deposit required to rent the replacement dwelling unit and for credit checks required to rent or purchase the replacement dwelling unit;
- C. Actual reasonable out-of-pocket costs incurred in connection with temporary relocation, including moving expenses and increased housing costs, if:
 - 1. The person must relocate temporarily because continued occupancy of the dwelling unit constitutes a substantial danger to the health or safety of the person or the public; or
 - 2. The person is displaced from a lower-income dwelling unit, none of the comparable replacement units to which the person has been referred qualifies as a lower-income dwelling unit, and a suitable lower-income dwelling unit is scheduled to become available through one-for-one replacement requirements
- D. Replacement Housing Assistance. Displaced persons are eligible to receive one of the following two forms of replacement housing assistance:
 - 1. Each person shall be offered rental assistance equal to 60 times the amount necessary to reduce the monthly rent and estimated average monthly cost of

utilities for a replacement dwelling to the "Total Tenant Payment", as determined under 24 CFR 813.107. All or a portion of this assistance may be offered through a certificate or housing voucher for rental assistance under the Section 8 program. Where Section 8 assistance is provided to the displaced person,

_____ must provide the person with referrals to comparable units whose owners are willing to participate in Section 8 program to the extent that cash assistance is provided, it will be provided in installments.

2. In lieu of the housing voucher, certificate or cash assistance described above, the person may elect to receive a lump sum payment allowing them to secure participation in a housing cooperative or mutual housing association. This lump sum payment shall be equal to the capitalized value of 60 monthly installments of the amount that is obtained by subtracting the

"Total Tenant Payment", as determined under 24 CFR 813.107, from the monthly cost of rent and average monthly cost of utilities at a comparable replacement dwelling unit. To compute the capitalized value, the installments shall be discounted at the rate of interest paid on passbook savings in a federally insured financial institution conducting business within _____.

Displaced lower-income tenants shall be advised of their right to elect relocation assistance pursuant to the URA and the regulations at 49 CFR 24 as an alternative to the relocation assistance available under CDBG regulations.

VI. Eligibility for Relocation Assistance

A lower-income person is eligible for relocation assistance if they are considered to be a "displaced person" as defined in 24 CFR 42.305. A displaced person means a lower-income person who, in connection with an activity assisted under the CDBG program, permanently moves from real property or permanently moves personal property from real property as a direct result of demolition or conversion of a lower-income dwelling.

For purposes of this definition, a permanent move includes a move made permanently and:

- A. After notice by the owner to move from the property, if the move occurs on or after the date of the submission of a request to _____ for CDBG assistance that is later approved for the requested activity; or
- B. After notice by the owner to move from the property, if the move occurs on or after the date of the initial official submission to HUD of the consolidated plan under 24 CFR Part 91 describing the assisted activity; or
- C. Before the dates described in A & B above, if _____ or State of New Mexico Department of Finance and Administration Local Government Division determines that the displacement was a direct result of conversion or demolition in connection with a CDBG assisted activity; or
- D. By a tenant-occupant of a dwelling unit, if any one of the following three situations occurs:
 1. The tenant moves after execution of the CDBG agreement covering the acquisition, rehabilitation or demolition and the move occurs before the tenant is

provided written notice offering the tenant the opportunity to lease and occupy a suitable, decent, safe and sanitary dwelling in the same building/complex upon completion of the project under reasonable terms and conditions, including a monthly rent and estimated average monthly utility costs that do not exceed the greater of the tenant's monthly rent before such agreement, or the total tenant payment as determined under 24 CFR 813.107 if the tenant is lower-income, or 30 percent of gross household income if the tenant is not lower-income.

2. The tenant is required to relocate temporarily, does not return to the building/complex, and either is not offered payment for all reasonable out-of-pocket expenses incurred in connection with the temporary relocation, or other conditions of the temporary relocation are not reasonable.
3. The tenant is required to move to another dwelling unit in the same building/complex but is not offered reimbursement for all reasonable out-of-pocket expenses incurred in connection with the move, or other conditions of the move are not reasonable.

If the displacement occurs on or after the appropriate date described in A & B above, the lower-income person is not eligible for relocation assistance if:

- A. The person is evicted for cause based upon a serious or repeated violation of the terms and conditions of the lease or occupancy agreement, violation of applicable federal, State or local law, or other good cause, and the _____ determines that the eviction was not undertaken for the purpose of evading the obligation to provide relocation assistance;
- B. The person moved into the property on or after the date described in A & B above after receiving written notice of the expected displacement; or
- C. _____ determines that the displacement was not a direct result of the CDBG assisted activity and the State of New Mexico Department of Finance and Administration Local Government Division concurs with this determination.

VII. Minimizing Displacement

The CDBG regulations regarding the demolition or conversion of lower-income dwelling units are designed to ensure that lower-income persons are provided with adequate, affordable replacement housing. Naturally, involuntary displacement should be discouraged whenever a reasonable alternative exists. Involuntary displacement is extremely disruptive and disturbing, especially to lower-income persons who do not have the means to locate alternative housing.

There are various ways that displacement can be minimized. The following are steps that will be taken to minimize the involuntary displacement of lower-income persons when CDBG funds are involved:

- A. Screening of Applications All CDBG applications will be reviewed to determine whether involuntary displacement is likely to occur. Those applications involving displacement will receive a lower priority recommendation for funding unless it can be shown that alternatives are not available.
- B. Acquisition of Property Applicants who apply for CDBG funds to acquire property for the

development of lower-income housing will be encouraged to purchase vacant land. In the case of in-fill and other projects where this is not feasible and the project involves potential displacement, the applicant shall agree to allow the displaced lower-income person(s) to occupy the new housing at an affordable rent.

Applicants who utilize CDBG funds to rehabilitate or convert a lower-income unit to a non-residential use will be required to supply replacement housing consistent with paragraph IV, as well as relocation assistance.

- C. Cost of Relocation Assistance The cost of any required relocation assistance and the provision of replacement housing will be borne by the applicant and may be paid for out of CDBG funds awarded to the project.

VIII. Definitions

- A. "Comparable replacement dwelling unit" means a dwelling unit that:
 - 1 Meets the criteria of 49 CFR 24.2(d)(1) through (6); and
 - 2 Is available at a monthly cost for rent plus estimated average monthly utility costs that does not exceed the "Total Tenant Payment" determined under 24 CFR 813.107 after taking into account any rental assistance the household would receive.
- B. "Lower-income dwelling unit" means a dwelling unit with a market rental (including utility costs) that does not exceed the applicable Fair Market Rent (FMR) for existing housing and moderate rehabilitation established under 24 CFR Part 888.
- C. "Standard condition" means units that at a minimum meet the Existing Housing Quality Standards of the Section 8 rental subsidy program.
- D. "Substandard condition suitable for rehabilitation" means units with code violations that can be brought to Section 8 Housing Quality Standards within reasonable monetary amounts.
- E. "Vacant occupiable dwelling unit" means a dwelling unit that is in a standard condition; a vacant dwelling unit that is in substandard condition, but is suitable for rehabilitation; or a dwelling unit in any condition that has been occupied (except by a squatter) at any time within the period beginning 3 months before the date of execution of the agreement by _____ covering the rehabilitation or demolition.

IX. Grievances

The _____ will provide timely written answers to written complaints and grievances within 15 working days where practical. Action items:

- A. Adopt complaint handling procedures or policies to insure that complaints or grievances are responded to within 15 days, if possible.
- B. Allow for appeal of a decision to a neutral authority.

- C. File a detailed record of all complaints or grievances and responses in one central location with easy public access.

IX. Certification

The _____ herewith certifies to follow the Anti-displacement relocation plan described above and adopt the plan by resolution annually.

Plan Adoption Date: _____

Adoption Instrument: _____

Certified By: _____

_____ Date

Copy to Local Government Division with attachments

AGENDA ITEM: 6 _____

Resolution R-22-029
Approving County to "Pickup"
PERA Statutory contribution Rate
Increase

MEETING DATE: June 23, 2022

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Emma Dominguez

ACTION REQUESTED: Approve Resolution

ITEM SUMMARY:

Chaves County Resolution R-22-029 proposes Chaves County to "pickup" the .50% PERA contribution rate increase for employees as approved in the interim budget for fiscal year 2022-2023 on May 26, 2022.

Staff recommends approval of Resolution R-22-029.

SUPPORT DOCUMENTS: Resolution R-22-029

SUMMARY BY: Emma Dominguez

TITLE: Human Resources Director

RESOLUTION R-22-029
AUTHORIZING CHAVES COUNTY TO “PICKUP” PERA STATUTORY EMPLOYEE
CONTRIBUTION RATE INCREASE

WHEREAS, Chaves County Ordinance #8, the Chaves County Personnel Policy requires approval by resolution of the Chaves County Commission for certain personnel changes, and

WHEREAS, the interim budget for fiscal year 2022-2023 was approved at the May 26, 2022 Commission meeting which included the newly increased Public Employees Retirement Association of New Mexico (PERA) employee contribution rate; and

WHEREAS, PERA SB72 was passed and increased the statutory employee contribution rate by .50% and increased the statutory employer contribution rate by .50% for employees who earn more than \$25,000 in annual salary, and

WHEREAS, Chaves County desires to “pickup” the .50% on behalf of Chaves County Employees for both Municipal Plan 4 and Police Plan 5, and;

WHEREAS, Chaves County “picked-up” the .50% PERA employee increase for Sheriff’s Deputies and Sergeants, in the Collective Bargaining Contract and;

WHEREAS, PERA SB72 was passed and increased the statutory employer contribution rate by .50%, and;

WHEREAS, Chaves County employer contribution rate for Municipal Plan 4 will increase from 15.80% to 16.80% and Chaves County employer contribution rate for Police Plan 5 has increased from 22.65% to 23.65%, and

NOW THEREFORE BE IT RESOLVED by the Board of Chaves County Commissioners that Chaves County “pickup” the new increased PERA statutory employee contribution rate of 1.0%, be approved effective July 1, 2022.

DONE this 23rd day of June 2022.

BOARD OF CHAVES COUNTY COMMISSIONERS

William E. Cavin, Chairman

Jeff Bilberry, Vice-Chairman

Dara Dana, Member

T. Calder Ezzell Jr., Member

Richard C. Taylor, Member

ATTEST:

Cindy Fuller
County Clerk

AGENDA ITEM: 7

Resolution R-22-030
Approving Changes to Personnel
Charts

MEETING DATE: June 23, 2022

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Emma Dominguez

ACTION REQUESTED: Approve Resolution

ITEM SUMMARY:

This resolution incorporates the upgrades of personnel positions for GIS Mapper Tech and 1 Sheriff Clerk. The renaming of the Network Security Administrator position, adding 2 Custodian positions, the \$15 minimum wage and/or 5% cost-of-living increase to all wage charts including eligible At-Will Positions (excluding Chart D (LEO)), as well as the 4% increase for the Flood Superintendent as approved in the interim budget for fiscal year 2022-2023 on May 26, 2022.

Staff recommends approval of Resolution R-22-030.

SUPPORT DOCUMENTS: Resolution R-22-030
Personnel Charts
Job Descriptions

SUMMARY BY: Emma Dominguez

TITLE: Human Resources Director

RESOLUTION R-22-030
APPROVING CHANGES TO PERSONNEL CHARTS

WHEREAS, Chaves County Ordinance #8, the Chaves County Personnel Policy requires approval by resolution of the Chaves County Commission for certain personnel changes, and

WHEREAS, the interim budget for fiscal year 2022-2023 was approved at the May 26, 2022 Commission meeting which included various upgrades to positions, new approved positions, and modifications to existing charts and;

WHEREAS, the following positions have been upgraded: GIS Mapper Tech, from Chart B, Level J, to GIS Specialist, Chart H, EX A; 1 Sheriff Clerk, from Chart B, Level E, to Civil Records Assistant, Chart B, Level G, and;

WHEREAS, the following position has been renamed: Network Security Administrator to Senior System Administrator and;

WHEREAS, the following positions have been created: two (2) Custodian positions have been added to Chart B and;

WHEREAS, the Budget also included fifteen (\$15) minimum wage and/or 5% increase which will modify all of the wage charts, including eligible At-Will Positions (excluding Chart D (LEO). Sheriff's Deputies and Sergeants pay increases are governed by the Collective Bargaining Contract and;

WHEREAS, the Budget also included a 4% increase for the Flood Superintendent, and;

WHEREAS, promotions will now move up the chart to the proper level to a step with a rate no less than the previous compensation amount, and;

WHEREAS, Personnel Charts and position summaries have been modified accordingly.

NOW THEREFORE BE IT RESOLVED by the Board of Chaves County Commissioners that the Personnel Charts and job specifications reflect the upgrades and creations listed above effective July 1, 2022.

DONE this 23rd day of June 2022.

BOARD OF CHAVES COUNTY COMMISSIONERS

William E. Cavin, Chairman

Jeff Bilberry, Vice-Chairman

ATTEST:

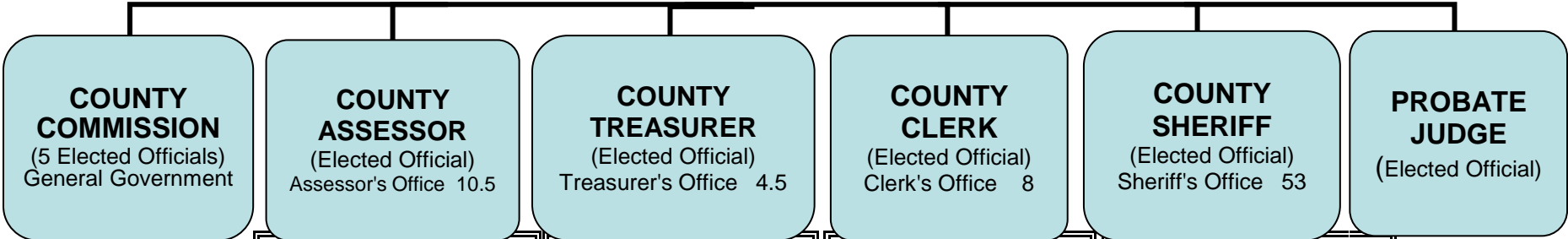
Dara Dana, Member

T. Calder Ezzell Jr, Member

Cindy Fuller
County Clerk

Richard C. Taylor, Member

CHART A
CHAVES COUNTY GOVERNMENT
ORGANIZATIONAL STRUCTURE &
MANPOWER ALLOCATION
FY 22-23
EFFECTIVE 07/11/2022



Chief Deputy	1
Administration	5.5
Admin Deputy Assessor	1
Deputy Assessor	2.5
Mapper / GIS	1
GIS Mapper Tech	1
Property Appraisal	4
Chief Appraiser	1
Appraiser	3

Chief Deputy	1
Senior Accountant	1
Deputy Treasurer	2.5

Chief Deputy	1
B.O.E. Chief	1
B.O.E. Deputy	1
Recording & Filing	1
Probate Clerk Deputy	1
Deputy Clerk	3

Chief Deputy	1
Administration	14
Sheriff's Administrator	1
Lieutenant	4
Sheriff Clerk	4
Animal Control Ofc.	2
Civil Process Server	1
Civil Records Assistant	1
Evidence Custodian	1
Patrol/Investigation	38
Sergeant	4
Deputy Patrol	17
Deputy SRO	2
Desk Deputy	1
CID	4
Narcotics	2
Court Security/Transports	6
Civil	2

Total Elected Officials 10			
Commissioners	5	Probate Judge	1
Sheriff	1	Assessor	1
Clerk	1	Treasurer	1
Chaves County Government Employees			
Total Authorized Positions		249	
Commission Employees		173	
Elected Official Employees		76	

**CHART B - EFFECTIVE 07/11/2022
GENERAL WAGE & POSITION CLASSIFICATION CHART FY 22-23**

WAGE LEVEL	GENERAL GOVERNMENT	ROAD	DETENTION	TREASURER	ASSESSOR	CLERK	SHERIFF	FLOOD
L 34,418 – 52,729 16.55 – 25.35/hr	Senior Accountant, Continuum/DWI Coordinator (E)		Office Administrator	Senior Accountant				
K 33,103 – 51,415 15.92 – 24.72/hr	Executive Assistant P&Z, Facility Maintenance Foreman	Executive Assistant				BOE Deputy		Executive Assistant
J 31,200 – 49,941 15.00 – 24.01/hr	Project Specialist		<i>Administrative Services Manager</i>					
I 31,200 – 48,880 15.00 – 23.50/hr	Public Services Administrator, Benefits Administrator, <i>Electrician</i> , Court Compliance Officer, DWI/ Court Services Tech, Facility Maintenance Lead Tech-Detention					Recording & Filing Supervisor		
H 31,200 – 47,466 15.00 – 22.82/hr	HVAC Technician, Community Service Tech							
G 31,200 – 46,051 15.00 – 22.14/hr	Finance Officer		Administrative Assistant		Administrative Deputy Assessor	Probate Clerk Deputy	Property & Evidence Custodian, Civil Records Assistant	
F 31,200 – 44,637 15.00 – 21.46/hr					Appraiser			
E 31,200 – 43,576 15.00– 20.95/hr	Facility Maintenance, Eligibility Officer, Executive Secretary		Detention Clerk	Deputy Treasurer	Deputy Assessor	Deputy Clerk	Sheriff Clerk, Animal Control Officer	
D 31,200 – 42,162 15.00 – 20.27/hr							Civil Process Server	
C 31,200 – 40,747 15.00– 19.59/hr	Custodian							

AT WILL POSITIONS:

Chief Financial Officer
County Manager*
Detention Administrator
Deputy Administrator/Major (Detention)
Human Resources Director
IT Director
Planning & Zoning Director
Public Services Director
Sheriff's Administrator

LEGEND:

(E) Exempt
At Will – Appointed, serves at the pleasure of the County Manager or Elected Official
* Contract Position

NOTE: All positions on chart are entry level positions

CHAVES COUNTY GENERAL WAGE SCHEDULE

CHART C

Level	Pay Type	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
L	ANNUAL	34,418	35,487	36,579	37,648	38,739	39,809	40,900	41,969
	BI-WEEKLY	1,323.76	1,364.88	1,406.87	1,447.99	1,489.98	1,531.10	1,573.08	1,614.21
	HOURLY	16.55	17.06	17.59	18.10	18.62	19.14	19.66	20.18
K	ANNUAL	33,103	34,195	35,264	36,356	37,425	38,494	39,586	40,655
	BI-WEEKLY	1,273.20	1,315.19	1,356.31	1,398.30	1,439.42	1,480.55	1,522.53	1,563.66
	HOURLY	15.92	16.44	16.95	17.48	17.99	18.51	19.03	19.55
J	ANNUAL	31,200	32,302	33,405	34,507	35,610	36,712	37,814	38,917
	BI-WEEKLY	1,200.00	1,242.40	1,284.80	1,327.20	1,369.60	1,412.00	1,454.40	1,496.80
	HOURLY	15.00	15.53	16.06	16.59	17.12	17.65	18.18	18.71
I	ANNUAL	31,200	32,240	33,280	34,320	35,360	36,400	37,440	38,480
	BI-WEEKLY	1,200.00	1,240.00	1,280.00	1,320.00	1,360.00	1,400.00	1,440.00	1,480.00
	HOURLY	15.00	15.50	16.00	16.50	17.00	17.50	18.00	18.50
H	ANNUAL	31,200	32,157	33,114	34,070	35,027	35,984	36,941	37,898
	BI-WEEKLY	1,200.00	1,236.80	1,273.60	1,310.40	1,347.20	1,384.00	1,420.80	1,457.60
	HOURLY	15.00	15.46	15.92	16.38	16.84	17.30	17.76	18.22
G	ANNUAL	31,200	32,074	32,947	33,821	34,694	35,568	36,442	37,315
	BI-WEEKLY	1,200.00	1,233.60	1,267.20	1,300.80	1,334.40	1,368.00	1,401.60	1,435.20
	HOURLY	15.00	15.42	15.84	16.26	16.68	17.10	17.52	17.94
F	ANNUAL	31,200	31,990	32,781	33,571	34,362	35,152	35,942	36,733
	BI-WEEKLY	1,200.00	1,230.40	1,260.80	1,291.20	1,321.60	1,352.00	1,382.40	1,412.80
	HOURLY	15.00	15.38	15.76	16.14	16.52	16.90	17.28	17.66
E	ANNUAL	31,200	31,928	32,656	33,384	34,112	34,840	35,568	36,296
	BI-WEEKLY	1,200.00	1,228.00	1,256.00	1,284.00	1,312.00	1,340.00	1,368.00	1,396.00
	HOURLY	15.00	15.35	15.70	16.05	16.40	16.75	17.10	17.45
D	ANNUAL	31,200	31,845	32,490	33,134	33,779	34,424	35,069	35,714
	BI-WEEKLY	1,200.00	1,224.80	1,249.60	1,274.40	1,299.20	1,324.00	1,348.80	1,373.60
	HOURLY	15.00	15.31	15.62	15.93	16.24	16.55	16.86	17.17
C	ANNUAL	31,200	31,762	32,323	32,885	33,446	34,008	34,570	35,131
	BI-WEEKLY	1,200.00	1,221.60	1,243.20	1,264.80	1,286.40	1,308.00	1,329.60	1,351.20
	HOURLY	15.00	15.27	15.54	15.81	16.08	16.35	16.62	16.89

Effective Date: July 11, 2022

Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18
43,039	44,130	45,200	46,291	47,360	48,430	49,521	50,591	51,660	52,729
1,655.34	1,697.32	1,738.45	1,780.43	1,821.56	1,862.68	1,904.67	1,945.79	1,986.92	2,028.05
20.69	21.22	21.73	22.26	22.77	23.28	23.81	24.32	24.84	25.35
41,747	42,816	43,885	44,977	46,046	47,138	48,207	49,276	50,346	51,415
1,605.64	1,646.77	1,687.90	1,729.88	1,771.01	1,812.99	1,854.12	1,895.24	1,936.37	1,977.49
20.07	20.58	21.10	21.62	22.14	22.66	23.18	23.69	24.20	24.72
40,019	41,122	42,224	43,326	44,429	45,531	46,634	47,736	48,838	49,941
1,539.20	1,581.60	1,624.00	1,666.40	1,708.80	1,751.20	1,793.60	1,836.00	1,878.40	1,920.80
19.24	19.77	20.30	20.83	21.36	21.89	22.42	22.95	23.48	24.01
39,520	40,560	41,600	42,640	43,680	44,720	45,760	46,800	47,840	48,880
1,520.00	1,560.00	1,600.00	1,640.00	1,680.00	1,720.00	1,760.00	1,800.00	1,840.00	1,880.00
19.00	19.50	20.00	20.50	21.00	21.50	22.00	22.50	23.00	23.50
38,854	39,811	40,768	41,725	42,682	43,638	44,595	45,552	46,509	47,466
1,494.40	1,531.20	1,568.00	1,604.80	1,641.60	1,678.40	1,715.20	1,752.00	1,788.80	1,825.60
18.68	19.14	19.60	20.06	20.52	20.98	21.44	21.90	22.36	22.82
38,189	39,062	39,936	40,810	41,683	42,557	43,430	44,304	45,178	46,051
1,468.80	1,502.40	1,536.00	1,569.60	1,603.20	1,636.80	1,670.40	1,704.00	1,737.60	1,771.20
18.36	18.78	19.20	19.62	20.04	20.46	20.88	21.30	21.72	22.14
37,523	38,314	39,104	39,894	40,685	41,475	42,266	43,056	43,846	44,637
1,443.20	1,473.60	1,504.00	1,534.40	1,564.80	1,595.20	1,625.60	1,656.00	1,686.40	1,716.80
18.04	18.42	18.80	19.18	19.56	19.94	20.32	20.70	21.08	21.46
37,024	37,752	38,480	39,208	39,936	40,664	41,392	42,120	42,848	43,576
1,424.00	1,452.00	1,480.00	1,508.00	1,536.00	1,564.00	1,592.00	1,620.00	1,648.00	1,676.00
17.80	18.15	18.50	18.85	19.20	19.55	19.90	20.25	20.60	20.95
36,358	37,003	37,648	38,293	38,938	39,582	40,227	40,872	41,517	42,162
1,398.40	1,423.20	1,448.00	1,472.80	1,497.60	1,522.40	1,547.20	1,572.00	1,596.80	1,621.60
17.48	17.79	18.10	18.41	18.72	19.03	19.34	19.65	19.96	20.27
35,693	36,254	36,816	37,378	37,939	38,501	39,062	39,624	40,186	40,747
1,372.80	1,394.40	1,416.00	1,437.60	1,459.20	1,480.80	1,502.40	1,524.00	1,545.60	1,567.20
17.16	17.43	17.70	17.97	18.24	18.51	18.78	19.05	19.32	19.59

**CHAVES COUNTY
LEO WAGE SCHEDULE
CHART D**

EFFECTIVE DATE: July 11, 2022 for Level (L); June 13, 2022 for Level (S) and Level (D)

Level	Pay Type	Step 1	Step 2	Step 3	Step 4	Step 5							
(L) Lieutenant	ANNUAL	61,139	65,526	69,886	74,273	78,660							
	BI-WEEKLY- (exempt)	2,351.50	2,520.23	2,687.94	2,856.67	3,025.39							
	HOURLY	29.39	31.50	33.59	35.72	37.82							
Level	Pay Type	Step 1	Step 2	Step 3	Step 4	Step 5							
(S) Sergeant	ANNUAL	54,353	57,131	59,907	62,685	65,439							
	BI-WEEKLY	2,090.51	2,197.33	2,304.14	2,410.96	2,516.87							
	HOURLY	26.14	27.47	28.80	30.14	31.46							
Level	Pay Type	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
(D) Deputy	ANNUAL	42,568	44,341	46,092	47,865	49,616	51,390	53,163	54,913	56,687	58,438	60,211	62,008
	BI-WEEKLY	1,637.22	1,705.44	1,772.76	1,840.98	1,908.30	1,976.51	2,044.74	2,112.06	2,180.27	2,247.59	2,315.81	2,384.92
	HOURLY	20.46	21.32	22.17	23.01	23.86	24.71	25.56	26.40	27.26	28.09	28.95	29.81

Note: All promotions move up the chart to the proper level to a step with a rate no less than the previous compensation amount. Demotions move straight down. Refer to Collective Bargaining Agreement for pay increases for the Union members (Sergeant/Deputy positions). Lieutenant pay increases occur annually by moving forward one step.

**Lieutenant position is Exempt.
Note these figures are rounded.**

CHAVES COUNTY DETENTION WAGE SCHEDULE CHART E

EFFECTIVE DATE: July 11, 2022

Level (DL) LIEUTENANT (Exempt)	Pay Type	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15
	ANNUAL	45,602	47,043	48,463	49,883	51,302	52,744	54,120	55,539	57,002	58,378					
BI-WEEKLY	1,753.92	1,809.36	1,863.96	1,918.56	1,973.16	2,028.60	2,081.52	2,136.12	2,192.40	2,245.32						
HOURLY	21.92	22.62	23.30	23.98	24.66	25.36	26.02	26.70	27.41	28.07						
Level (DS) SERGEANT, SERGEANT TRAINER	Pay Type	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15
	ANNUAL	34,813	36,080	37,412	38,657	39,967	41,256	42,522	43,811	45,100	46,388	47,655	48,965	50,232	51,542	52,809
BI-WEEKLY	1,338.96	1,387.68	1,438.92	1,486.80	1,537.20	1,586.76	1,635.48	1,685.04	1,734.60	1,784.16	1,832.88	1,883.28	1,932.00	1,982.40	2,031.12	
HOURLY	16.74	17.35	17.99	18.59	19.22	19.83	20.44	21.06	21.68	22.30	22.91	23.54	24.15	24.78	25.39	
Level (DC, RMC) CORPORAL, ROAD MAINT. DET. CORPORAL	Pay Type	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15
	ANNUAL	33,350	34,595	35,818	37,041	38,286	39,530	40,775	41,976	43,221	44,466	45,689	46,934	48,179	49,424	50,625
BI-WEEKLY	1,282.68	1,330.56	1,377.60	1,424.64	1,472.52	1,520.40	1,568.28	1,614.48	1,662.36	1,710.24	1,757.28	1,805.16	1,853.04	1,900.92	1,947.12	
HOURLY	16.03	16.63	17.22	17.81	18.41	19.01	19.60	20.18	20.78	21.38	21.97	22.56	23.16	23.76	24.34	
Level (DO, RMDO) OFFICER, ROAD MAINT. DET. OFFICER	Pay Type	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15
	ANNUAL	31,930	33,175	34,420	35,665	36,910	38,154	39,399	40,644	41,889	43,178	44,379	45,646	46,890	48,114	49,380
BI-WEEKLY	1,228.08	1,275.96	1,323.84	1,371.72	1,419.60	1,467.48	1,443.20	1,563.24	1,611.12	1,660.68	1,706.88	1,755.60	1,803.48	1,850.52	1,899.24	
HOURLY	15.35	15.95	16.55	17.15	17.75	18.34	18.94	19.54	20.14	20.76	21.34	21.95	22.54	23.13	23.74	

Note: All promotions move up the chart to the proper level to a step with a rate no less than the previous compensation amount. Demotions move straight down. Pay increases annually moving forward a step. Note these figures are rounded.
Lieutenant positions are Exempt.

**CHAVES COUNTY
INFORMATION TECHNOLOGIES WAGE SCHEDULE
CHART F**

EFFECTIVE DATE: July 11, 2022

Level	Pay Type	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15
(ITS) Senior System Admin	ANNUAL	53,748	55,954	58,116	60,344	62,593	64,843	67,049	69,255	71,504	73,710	75,916	78,122	80,328	82,533	84,739
	BI-WEEKLY	2,067.24	2,152.08	2,235.24	2,320.92	2,407.44	2,493.96	2,578.80	2,663.64	2,750.16	2,835.00	2,919.84	3,004.68	3,089.52	3,174.36	3,259.20
	HOURLY	25.84	26.90	27.94	29.01	30.09	31.17	32.24	33.30	34.38	35.44	36.498	37.5585	38.619	39.6795	40.74
(ITT) IT Tech	ANNUAL	40,535	42,719	44,925	47,153	49,337	51,521	53,748	55,954	58,116	60,344	62,593	64,843	67,049	69,255	71,504
	BI-WEEKLY	1,559.04	1,643.04	1,727.88	1,813.56	1,897.56	1,981.56	2,067.24	2,152.08	2,235.24	2,320.92	2,407.44	2,493.96	2,578.80	2,663.64	2,750.16
	HOURLY	19.49	20.54	21.60	22.67	23.72	24.77	25.84	26.90	27.94	29.01	30.09	31.17	32.24	33.30	34.38

NOTE: All promotions move up the chart to the proper level to a step with a rate no less than the previous compensation amount. Pay increases annually moving forward a step. Senior System Administrator and IT Tech positions are Non-Exempt. These figures are rounded.

**CHAVES COUNTY
ROAD AND FLOOD DEPARTMENTS WAGE SCHEDULE
CHART G**

EFFECTIVE DATE: July 11, 2022

Level (RTV)	Pay Type								Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
	ROAD TECH SUPERVISOR <i>(Exempt)</i>	ANNUAL								51,761	52,918	54,076	55,233	56,391	57,548	58,706
	BI-WEEKLY								1,990.80	2,035.32	2,079.84	2,124.36	2,168.88	2,213.40	2,257.92	2,302.44
	HOURLY								24.89	25.44	26.00	26.55	27.11	27.67	28.22	28.78
Level (RFS)	Pay Type	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15
	FOREMAN FLEET MAINT SUPERVISOR <i>(Exempt)</i>	ANNUAL	35,424	36,538	37,652	38,766	39,880	40,972	42,108	43,200	44,313	45,427	46,541	47,655	48,747	49,861
	BI-WEEKLY	1,362.48	1,405.32	1,448.16	1,491.00	1,533.84	1,575.84	1,619.52	1,661.52	1,704.36	1,747.20	1,790.04	1,832.88	1,874.88	1,917.72	1,960.56
	HOURLY	17.03	17.57	18.10	18.64	19.17	19.70	20.24	20.77	21.30	21.84	22.38	22.91	23.44	23.97	24.51
Level (RMW)	Pay Type	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15
	MECHANIC: DIESEL & AUTO WELDER, PURCHASING OFFICER	ANNUAL	32,694	33,808	34,900	36,036	37,128	38,242	39,356	40,448	41,583	42,675	43,811	44,903	45,995	47,131
	BI-WEEKLY	1,257.48	1,300.32	1,342.32	1,386.00	1,428.00	1,470.84	1,513.68	1,555.68	1,599.36	1,641.36	1,685.04	1,727.04	1,769.04	1,812.72	1,854.72
	HOURLY	15.72	16.25	16.78	17.33	17.85	18.39	18.92	19.45	19.99	20.52	21.06	21.59	22.11	22.66	23.18
Level (RM2)	Pay Type	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15
	OPERATOR II (FLOOD), ROAD MAINTENANCE II VECTOR CTRL, ASST. ENG TECH	ANNUAL	31,200	32,282	33,363	34,445	35,526	36,608	37,690	38,771	39,853	40,934	42,016	43,098	44,179	45,261
	BI-WEEKLY	1,200.00	1,241.60	1,283.20	1,324.80	1,366.40	1,408.00	1,449.60	1,491.20	1,532.80	1,574.40	1,616.00	1,657.60	1,699.20	1,740.80	1,782.40
	HOURLY	15.00	15.52	16.04	16.56	17.08	17.60	18.12	18.64	19.16	19.68	20.20	20.72	21.24	21.76	22.28
Level (RTS)	Pay Type	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15
	TIRE SPECIALIST	ANNUAL	31,200	32,198	33,197	34,195	35,194	36,192	37,190	38,189	39,187	40,186	41,184	42,182	43,181	44,179
	BI-WEEKLY	1,200.00	1,238.40	1,276.80	1,315.20	1,353.60	1,392.00	1,430.40	1,468.80	1,507.20	1,545.60	1,584.00	1,622.40	1,660.80	1,699.20	1,737.60
	HOURLY	15.00	15.48	15.96	16.44	16.92	17.40	17.88	18.36	18.84	19.32	19.80	20.28	20.76	21.24	21.72
Level (RMI)	Pay Type	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15
	OPERATOR I (FLOOD) ROAD MAINTENANCE I	ANNUAL	31,200	31,886	32,573	33,259	33,946	34,632	35,318	36,005	36,691	37,378	38,064	38,750	39,437	40,123
	BI-WEEKLY	1,200.00	1,226.40	1,252.80	1,279.20	1,305.60	1,332.00	1,358.40	1,384.80	1,411.20	1,437.60	1,464.00	1,490.40	1,516.80	1,543.20	1,569.60
	HOURLY	15.00	15.33	15.66	15.99	16.32	16.65	16.98	17.31	17.64	17.97	18.30	18.63	18.96	19.29	19.62

Note: All promotions move up the chart to the proper level to a step with a rate no less than the previous compensation amount. Demotions move straight down. Pay increases annually moving forward a step.

Road Tech Supervisor, Foreman, and Fleet Maintenance Supervisor are Exempt positions.
These figures are rounded.

**CHAVES COUNTY
EXECUTIVE CHART
CHART H**

EFFECTIVE DATE: July 11, 2022

Level	Pay Type	Step 1	Step 2	Step 3	Step 4	Step 5
EX C	ANNUAL	64,269	66,184	68,167	70,216	72,333
	BI-WEEKLY	2,471.87	2,545.55	2,621.81	2,700.63	2,782.03
	HOURLY	30.90	31.82	32.77	33.76	34.78
EX B	ANNUAL	58,900	60,682	62,486	64,358	66,296
	BI-WEEKLY	2,265.38	2,333.92	2,403.32	2,475.30	2,549.84
	HOURLY	28.32	29.17	30.04	30.94	31.87
EX A	ANNUAL	53,553	55,157	56,806	58,521	60,281
	BI-WEEKLY	2,059.75	2,121.44	2,184.84	2,250.81	2,318.50
	HOURLY	25.75	26.52	27.31	28.14	28.98

**NOTE: Pay increases every two years, moving forward a step. All positions are Exempt
These figures are rounded**

Step C Assistant Finance Director
 Chief Appraiser
 Health Care Director/Financial Internal Auditor
 Road Operations Director
 Safety & Compliance Manager

Step B Facility Maintenance Director
 Purchasing Director

Step A Bureau of Elections Chief
 Building Inspector/Code Enforcement Officer
 Court Compliance Supervisor
 Flood Commission Manager
 GIS Mapper
 GIS Specialist

CHAVES COUNTY POSITION SPECIFICATION SUMMARY

POSITION TITLE: Civil Records Assistant
DIVISION: Sheriff
DEPARTMENT: Sheriff's Department
REPORTS TO: Sheriff's Administrator
FLSA STATUS: **Non-Exempt**



Approved: _____
Commissioner

Date: _____

POSITION SUMMARY:

Responsible for general secretarial duties, typing and specific administrative projects requiring exercise of independent judgment. Work with minimal supervision.

MINIMUM QUALIFICATIONS REQUIRED:

EXPERIENCE AND/OR EDUCATION:

Education/Training/Experience: High School diploma or G.E.D.

Experience Substitution: Up to two (2) years college/forty-Eight (48) course work can be substituted for two (2) years' experience.

Desirable Qualifications: Three (3) years' experience in clerical, A.A. degree in related subject or B.A. degree. Ability to type accurately at 70 wpm.

Other: Post offer Drug Analysis test, employment and criminal background investigation. No prior felony arrests. No prior D.W.I. arrest or convictions within the last thirty-six (36) months whether from an administrative sanction by a Motor Vehicle Department, a criminal or a military disciplinary action. No misdemeanor arrests within the last thirty-six (36) months.

ABILITIES/SKILLS:

Ability to use multi-line telephone, proper spelling, punctuation, grammar and math; type accurately at least 60 wpm. use copy machine, interact with the public and staff in a pleasant manner. Must be able to administer independent projects in an efficient manner as assigned and use ten-key calculator by touch. Has to be proficient in the use of personal computer; be familiar with word processing programs: have some knowledge of computer network systems. Must be able to meet established deadlines and maintain an acceptable attendance record and be punctual.

DESIRABLE QUALIFICATIONS:

A.A. degree or B.A. in related subject or secretarial school. ability to type accurately at 70 wpm.

DESCRIPTION OF DUTIES AND RESPONSIBILITIES:

Must work on independent administrative projects as assigned by supervisor. as well as greet visitors and answer multi-line telephone in a pleasant manner: handle mail and routine correspondence; transmit orders and send routine acknowledgments. Employee must perform all duties with minimal supervision and exercise independent judgment in a competent manner. Employee must perform all other duties as assigned. Be knowledgeable of County Personnel Policy and all county and departmental policies pertinent to the position.

Civil Secretary: Must acquire a thorough understanding of Civil and Criminal process and paper now through Magistrate and District courts, also must handle receipts for Civil Process. collecting and depositing monies and maintaining records of the monies received by the Sheriff's Office. Responsible for logging of all Criminal and Civil process papers that are received by the Sheriff's Office. Assuring that once the papers have been served. that they are returned to the proper court. Must handle receipts for Civil Process, collecting and depositing monies and maintaining records of the monies received by the Sheriff's Office. Responsible for logging of all Criminal and Civil process papers that are received by the Sheriff's Office. Assuring that once the papers have been served. that they are returned to the proper court.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Tasks include but not limited to:

- *Collect/Deposit Process Fees
- *Receive documents (Civil Citations; Summons; Subpoenas, TRO's etc.) from Various Offices & Individuals for service.
- *Prep documents for service process (research names/address/phone numbers /case numbers)
- *Log/Record documents in Civil Ledger & LERMS System
- *Disburse documents to Civil Deputies/Server for service
- *Log out documents once process is completed: served/unserved (enter service notes, update information in system)
- *Answer/return calls regarding service status of documents
- *Return documents to appropriate individual, office once process is completed/ documents returned to Front Desk from Civil Deputies & Server
- *Complete Civil Reports

ANIMAL CONTROL:

- *Receive documentation of pet's rabies vaccination
- *Collect monies and issue County Animal Tags
- *Collect monies and issue County Animal Control Kennel License
- *Determine if Animal Control has completed Kennel Inspection for license

NON-EMERGENCY DISPATCH:

Receive all Non-emergency calls for service and enter information to CAD for Dispatch.

SAFETY REQUIREMENTS: This position must comply with all safety guidelines of Chaves County.

PHYSICAL DEMANDS: This position requires a variety of physical activities, generally involving walking, standing, stooping, sitting, reaching, carrying of light items; the work is primarily sedentary, typically requiring the employee to be able to sit comfortably to do the work. Talking, hearing, and seeing are essential to the performance of the job.

WORK ENVIRONMENT: Work for this position is performed indoors. The indoor work is adequately lighted, heated, and ventilated and involves typical risks associated with an office environment that require normal safety precautions and safe work practices.

EMPLOYEE ACKNOWLEDGEMENT:

I have read my Job Description and understand my assigned responsibilities and have been given a copy of this Job Description. I certify by my signature below that I understand the demands and expectations of the position and to the best of my knowledge I can perform the essential functions of this Job Description.

Accepted by: _____
Employee Date

“Equal Employment Opportunity Employer”

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, gender identity, or any other legally protected class.

CHAVES COUNTY POSITION SPECIFICATION SUMMARY

POSITION TITLE: Custodian
DIVISION: Facility Maintenance
DEPARTMENT: Facility Maintenance
REPORTS TO: Facility Maintenance Director
FLSA STATUS: Hourly



Approved: _____ **Date:** _____
Commissioner

POSITION SUMMARY:

Responsible for general housekeeping duties in accordance with established standards and instruction. Assists in moving furniture and equipment. Assists in special events set-ups and other related duties as assigned by supervisor.

MINIMUM QUALIFICATIONS REQUIRED: EXPERIENCE AND/OR EDUCATION:

High School diploma or G.E.D. Two years' experience in custodial work.

CERTIFICATIONS/TRAINING:

Valid NM driver's license.

ABILITIES/SKILLS:

Able to read, write and understand sufficiently written and oral instructions in English. Ability to stand, walk and/or sit and continuously perform essential functions for an eight (8) hour shift. Ability to learn and perform all essential job functions accurately and safely with minimum supervision. Ability to grasp, lift, and/or carry or otherwise move goods weighing up to 75 pounds. Ability to climb stairs and ladders as needed. Ability to perform tasks requiring bending, stooping, kneeling, and walking significant distances between work areas. Ability to work with minimal direct supervision. Visual ability must be corrected to observe and detect signs of dangerous obstacles at a distance of thirty (30) yards and to verify written information at a close range. Ability to use light and heavy industrial floor type machines and attachments. Must be able to work with other personnel in a pleasant, professional, and efficient manner. Must maintain an acceptable attendance record, punctuality, and meeting deadlines.

DESCRIPTION OF DUTIES AND RESPONSIBILITIES:

Employee is responsible for all custodial duties as assigned by supervisor. Employee must collect and place in containers or plastic bags, trash, and other debris. Places trash in collection area for removal by others. Replaces liners in wastebaskets and trash containers. Vacuums rugs

in offices and public areas. Cleans and dusts furniture, filing cabinets, counters, exhibit cases, pictures, etc. Washes windows, windowsills, and other glass surfaces. Washes and/or cleans by hand, wall spaces working on ladders as required. Moves heavy furniture, supplies and miscellaneous equipment, as directed. Reports items that need to be repaired, (doors, furniture, lights, faucets, etc.) Sweeps or shovels snow from steps and walks adjacent to buildings. Cleans locker/shower areas and restrooms, including shower walls, floors, fixtures, and mirrors, etc. Cleans and services lavatories, toilet rooms and restrooms. This includes cleaning fixtures, mirrors and replenishing soap and paper goods. Cleans light fixtures/lenses, air conditioner registers/grills, etc. Sweeps, mops and scrubs floors, stairs (inside and outside building) and other surfaces. Cleans and services cigarette urns and ashtrays. Scrub, strips, waxes and polishes floor using heavy industrial type powered scrubbers and buffers. Must adhere to all safety standards and work practices set forth by the Facilities Maintenance Department to include the following: wearing protective equipment as required while performing work assignments, such as protective hand and eye equipment while handling chemicals, and any other equipment required to perform work in a safe manner. Inspects safety equipment daily for deficiencies and proper working order. Reports defective equipment to supervisor for replacement. Suspends work activity requiring safety equipment until protective equipment is restored to proper working order. Employee must know and understand County Personnel Policy and all pertinent County and departmental policies and perform related duties required. Employee must follow all County safety policies and practices.

Accepted by: _____
Employee *Date*

“Equal Employment Opportunity Employer”

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, gender identity, or any other legally protected class.

CHAVES COUNTY POSITION SPECIFICATION SUMMARY

POSITION TITLE: GIS Parcel Mapper
DIVISION: Assessment-Administrative
DEPARTMENT: Property Assessment
REPORTS TO: County Assessor
FLSA STATUS: Exempt



Approved: _____
Commissioner

Date: _____

POSITION SUMMARY

Under the general direction of the County assessor, the GIS Parcel Mapper is responsible for performing a variety of tasks involving digital mapping and geographic information system (GIS) data entry.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Tasks include but are not limited to:

- Reviews, prepares, creates, and performs updates to land parcels to reflect transfers in real property ownership and posting parcel changes to GIS system.
- Performs technical work while working with land parcels and the preparation and maintenance of land maps and related records of ownership.
- Utilizes deed descriptions and other records to divide or combine parcels and to delineate new property lines and amend map layers on the GIS system to reflect any changes and update real property records as necessary.
- Creates shape files and feature classes in the GIS software.
- Reviews approved subdivisions, surveys and summary plats and plots information into the GIS system.
- Resolves GIS/mapping problems and data entry errors.
- Maintains and updates Addressing layer and County Zoning layer in the GIS system.
- Coordinates and works with appraisers to locate and place property values on splits and unassessed properties.
- Assist with inquiries and obtaining data concerning property location, ownership and any other mapping information from surveyors, title searchers, County boards, municipal boards, attorneys, other departments, staff, and the public in a courteous and timely manner by phone, email or in person.
- Operates plotter, printer, or other output devices.
- Maintains accurate and organized files.
- Know and understand County Personnel Policy and all county and departmental policies pertinent to the position and perform all other duties as assigned.

SUPERVISORY CONTROLS

- This position performs under the general supervision of the County Assessor and Chief Deputy Assessor who may provide assignments and instruction, determine objectives, priorities, and deadlines, and assists the employee with unusual situations. The employee exercises discretion and independent judgment in significant matters to perform work in an independent and timely manner in accordance with precedents and established policies and procedures.

QUALIFICATIONS

- **Education/Training/ Experience:** High School diploma or G.E.D. with five (5) years combined experience in related area.
- **Experience Substitution:** Up to four (4) years of college/48 hour's course work in related field can be substituted for four (4) year's experience.
- **Licenses/Certification:** Valid N.M. driver's license with a good driving record.
- **Desirable Qualifications:** Associate's or bachelor's degree in geography, computer science or related field. Knowledge of ARC/Editor, ArcView GIS, AutoCAD, ArcMap, ArcPro, Sidwell Parcel Builder, or other related software applications helpful. Minimum of five (5) years' experience.
- **Other:** Post offer Drug Analysis Test. NM driver's license, Employment and Criminal Background Investigation.

OTHER REQUIREMENTS

Knowledge, Skills, and Abilities Required:

- Ability to read, write, and understand written and oral instructions.
- Ability to communicate orally and in writing in English.
- Understand and respond to mapping requests from the public or other departments.
- Exercise considerable accuracy and attention to detail in editing real property ownership records and updating tax maps.
- Ability to read, understand and work with mapping data including knowledge of standard practices, materials and equipment used in land surveying.
- Knowledge of procedures, laws, maps, forms, and records used in real estate transfers and their relationship to other tax needs and functions.
- Ability to read deed and contract legal descriptions to include metes and bounds descriptions.
- Thorough knowledge of computers and Microsoft Office software (Word and Excel).
- Ability to maintain and develop databases.
- Ability to operate basic office equipment such as Printer, Copier, Fax, Multi-line telephone, etc.
- Work independently using good judgment and decision-making skills.
- Work well with ever changing priorities and/or situations.
- Must be detail oriented and accurate, have strong organizational and public relations skills and be able to effectively safeguard confidential information.
- Interact with the public and occupants of the county building in a professional and friendly manner.
- Employee must know and understand County Personnel policy as well as all county and departmental policies pertinent to the position.
- May require some out of town travel for training.
- Must be able to maintain an acceptable attendance record, be punctual and meet established deadlines.

Safety requirements: This position must comply with all safety guidelines of Chaves County.

Physical demands: This position requires a variety of physical activities, generally involving walking, standing, stooping, sitting, reaching, carrying of light items, driving an automobile; the work is primarily sedentary, typically requiring the employee to be able to sit comfortably to do the work; with some work required outdoors. Talking, hearing, and seeing are essential to the performance of the job.

Work environment: Work for this position is generally performed indoors with some work performed outdoors. The indoor work is adequately lighted, heated, and ventilated and involves typical risks associated with an office environment that require normal safety precautions and safe work practices.

EMPLOYEE ACKNOWLEDGEMENT

I have read my Job Description and understand my assigned responsibilities and have been given a copy of this Job Description. I certify by my signature below that I understand the demands and expectations of the position and to the best of my knowledge I can perform the essential functions of this Job Description.

Accepted by: _____
Employee _____
Date

“Equal Employment Opportunity Employer”

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, gender identity, or any other legally protected class.

CHAVES COUNTY POSITION SPECIFICATION SUMMARY

POSITION TITLE: GIS Specialist
DIVISION: Assessment-Administrative
DEPARTMENT: Property Assessment
REPORTS TO: County Assessor
FLSA STATUS: Exempt



Approved: _____
Commissioner

Date: _____

POSITION SUMMARY

Under the general direction of the County Assessor, the GIS Specialist is responsible for assisting the appraisers and the GIS Mapper in a variety of tasks involving digital mapping, geographic information system (GIS) data entry, app development, and map layer development to assist other departments. The GIS Specialist will also work on projects for the County Manager, Public Services Director, or other Department Heads or Elected Officials, which will be generated by a brief and concise "scope of work" submitted by the Department Head or Elected Official to the Assessor. The GIS Specialist will work directly with the requesting party on these projects but will continue to be monitored by the Assessor, in order to ensure the work is appropriately scheduled and monitored, and limited to the scope requested.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Tasks include but are not limited to:

- Assisting appraisers by creating maps and applications which will enable them to better perform their duties in the field. Additionally, provide layers to assist Commissioners, Clerk, Road, Planning and Zoning, Public Services, Fire Services and other Departments.
- Assisting GIS Mapper in parcel database technical support, error troubleshooting, and maintenance.
- Update and maintain Road Atlas and make changes to the road layer as requested by the County Manager or Public Services Director.
- Provide Certified Road Mileage annually for timely submission to the State of New Mexico.
- Developing and maintaining GIS database.
- Creation of GIS features/shapefiles (sets).
- Responding to inquiries from public by phone or email using Tyler and GIS software.
- Creation and maintenance of Assessor's applications for public use.
- Special projects as assigned by County Assessor, County Manager, Public Services Director, or other Chaves County Departments.
- Working with County IT and ESRI specialists to ensure up-to-date GIS software, applications, and work environment.
- Knowledge and understanding of County Personnel Policy, Road Policy, and all County and Departmental policies pertinent to the position.
- Operation of computer, plotter, printer, and other output devices.
- All other duties as assigned.

SUPERVISORY CONTROLS

- This position performs under the general supervision of the County Assessor and Chief Deputy Assessor, who may provide assignments and instruction, determine objectives, priorities, and deadlines, and assists the employee with unusual situations. The employee will also work directly with the County Manager, Public Services Director, or other Elected Official or Department Head on special projects. The employee uses own initiative and judgment to perform work in an independent and timely manner in accordance with precedents and established policies and procedures.

QUALIFICATIONS

- **Education/Training/Experience:** Associate Degree in specialized field (Geomatics, Engineering technology, or similar field) and one (1) year of experience.
- **Education Substitution:** Combination of education and experience. Minimum of fifteen (15) credit hours of GIS or related field coursework with minimum of three (3) years' work experience in ArcGIS Pro and/or other ESRI products.
- **Licenses/Certification:** Valid N.M. driver's license with good driving record.
- **Desirable Qualifications:** Knowledge of county government operations, assessment, title work, appraisal, or legal descriptions; ESRI software, including ArcGIS Pro; bilingual. Knowledge of AutoCAD, Sidwell Parcel Builder and/or other mapping software applications.
- **Other:** Post offer Drug Analysis Test. N.M. Driver's license, employment, and criminal background investigation.

OTHER REQUIREMENTS

Knowledge, Skills, and Abilities Required:

- Ability to read, write, and understand written and oral instructions.
- Ability to communicate orally and in writing in English.
- Understand and respond to mapping requests from the public or other departments.
- Ability to read, understand, and work with mapping data.
- Ability to read deed and contract legal descriptions, to include metes and bounds.
- Thorough knowledge of personal computers and Microsoft Office (Word and Excel).
- Ability to maintain and develop databases and spreadsheets.
- Ability to operate basic office equipment such as printer, copier, fax, multi-line telephone, etc.
- Work independently using good judgment and decision-making skills.
- Work well with ever changing priorities and/or situations.
- Must be detail oriented and accurate, have strong organizational and public relations skills and be able to effectively safeguard confidential information.
- Interact with the public and occupants of the County building in a professional and friendly manner.
- Employee must know and understand County Personnel policy, as well as all County and departmental policies pertinent to the position.
- May require out of town travel for meetings or training.
- Must be able to maintain an acceptable attendance record, be punctual and meet established deadlines.

Safety requirements: This position must comply with all safety guidelines of Chaves County.

Physical demands: This position requires a variety of physical activities, generally involving walking, standing, stooping, sitting, reaching, carrying of light items, driving an automobile; the work is primarily sedentary, typically requiring the employee to be able to sit comfortably to do the work; with some work required outdoors. Talking, hearing, and seeing are essential to the performance of the job.

Work environment: Work for this position is generally performed indoors with some work performed outdoors. The indoor work is adequately lighted, heated, and ventilated and involves typical risks associated with an office environment that require normal safety precautions and safe work practices.

EMPLOYEE ACKNOWLEDGEMENT

I have read my Job Description and understand my assigned responsibilities and have been given a copy of this Job Description. I certify by my signature below that I understand the demands and expectations of the position and to the best of my knowledge I can perform the essential functions of this Job Description.

Accepted by: _____
Employee _____ *Date*

“Equal Employment Opportunity Employer”

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CHAVES COUNTY POSITION SPECIFICATION SUMMARY

POSITION TITLE: Senior System Administrator
DIVISION: General Services
DEPARTMENT: Information Technology (IT)
REPORTS TO: Information Technology Director
FLSA STATUS: Hourly



Approved: _____ **Date:** _____
Commissioner

POSITION SUMMARY:

Responsible for overseeing, planning and implementing servers, network infrastructure, equipment, and other projects as assigned. Will work closely with IT Director and external support to maintain existing IT infrastructure. Provide departments with consistent, reliable and professional technical support and have an aptitude for troubleshooting various systems. Need to have experience with network security, backups, technical documentation, and scripting. Understand roles and responsibilities of a supervisor while mentoring and cross training junior level staff.

MINIMUM QUALIFICATIONS REQUIRED:

EXPERIENCE AND/OR EDUCATION:

High school diploma or G.E.D., plus five years experience, up to four years college/96 hours course work can be substituted for four years experience. Must have a valid NM driver's license.

ABILITIES/SKILLS:

Proven experience as a System Administrator, Network administrator or similar role. Experience with networks and patch management. Knowledge of cyber security systems, IDS/IPS and data backup/recovery. Familiarity with various operating systems and platforms. Resourcefulness and troubleshooting aptitude. Excellent communication and ability to explain technical concepts to inexperienced users. Time management and problem solving during stressful situations. Strong understanding of virtualization technologies including Hyper-V and VMware. Understanding of routers, switches, firewalls, TCP/IP protocols, DHCP, DNS, cloud computing, IP cameras and other various IoT devices. Ability to continuously upgrade their technical skills and understand advancing technologies and threats through training, seminars, industry publications, etc. Thorough understanding of Active Directory/Office 365/Azure. Work independently using good judgment and decision-making skills, ability to exhibit excellent oral and written communication skills. Must have strong organizational skills and be able to effectively safeguard confidential information. Maintain acceptable attendance record and be punctual to meet established deadlines.

DESIRABLE QUALIFICATIONS:

Degree in Computer Science, Information Systems or other Information Technologies. Certifications: CompTIA A+, Network+, Security+, Server+. Microsoft MCP, MCSA, Azure. VMware VCP. Cisco CCENT/CCNA. Palo Alto PC CET/PCNSA.

DESCRIPTION OF DUTIES AND RESPONSIBILITIES:

Serves as a technical expert in system administration for operating systems (Windows, Linux). Helps develop, document, and enforce network security policy. Is responsible for the installation and configuration of new software and hardware, including servers, network devices and firewalls. Responsible for system performance and storage utilization. Performs health checks of systems CPU, disk drives, and memory loads. Enhance resiliency of network with systems administration support including upgrades, backup/disaster recovery monitoring and security administration. Manages user accounts and assets and updates security permissions. Provides technical support for general help desk requests when needed. Carry out after hours support for emergencies as well as occasional weekend maintenance. Mentors team members and users with escalated help requests. Interact with users and team members on a technical level and carry out other tasks and duties as assigned.

EMPLOYEE ACKNOWLEDGEMENT

I have read my Job Description and understand my assigned responsibilities and have been given a copy of this Job Description. I certify by my signature below that I understand the demands and expectations of the position and to the best of my knowledge I can perform the essential functions of this Job Description.

Accepted by: _____
Employee *Date*

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EMPLOYEE ACKNOWLEDGEMENT

I have read my Job Description and understand my assigned responsibilities and have been given a copy of this Job Description. I certify by my signature below that I understand the demands and expectations of the position and to the best of my knowledge I can perform the essential functions of this Job Description.

Accepted by: _____
Employee *Date*

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AGENDA ITEM: 8

Resolution R-22-031 Authorizing the Purchase of Real Property and Approving the Execution of Documents by Chairman Cavin

MEETING DATE: June 23, 2022

STAFF SUMMARY REPORT

ACTION REQUESTED BY: County Manager

ACTION REQUESTED: Approval Resolution

ITEM SUMMARY:

Chaves County would like to acquire a parcel of land on which to build a Public Health Department. The owner wishes to sell the 3.27-acre parcel to Chaves County for the sum of \$55,000. The legal description is: Fruitland Subdivision, Block 3, Lot 5, less W 150', S 200'. Additionally, it is requested that Chairman Cavin be authorized to execute any documents on behalf of the Board of Commissioners.

Staff recommends approval of Resolution R-22-031

SUPPORT DOCUMENTS: Resolution R-21-031

SUMMARY BY: William B. Williams

TITLE: County Manager

RESOLUTION R-22-031

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CHAVES COUNTY, NEW MEXICO, AUTHORIZING AND APPROVING THE PURCHASE OF REAL PROPERTY AND EXECUTION OF NECESSARY DOCUMENTS FOR THE PURCHASE OF REAL PROPERTY BETWEEN MIKE DETERMAN AND THE BOARD OF COMMISSIONERS OF CHAVES COUNTY, NEW MEXICO

WHEREAS, the Board of Commissioners of Chaves County, New Mexico, have determined the existing county Public Health Department facility is in need of replacement to adequately serve the needs of the County; and

WHEREAS, the New Mexico Department of Health requested that Chaves County consider the parcel of land described below be considered as a location for construction of a new Public Health Department; and

WHEREAS, Mike W. Determan, the legal owner of the real property has offered to sell it to Chaves County for the sum of \$55,000.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners that it is necessary and in the best interest of Chaves County that this real property, which lies wholly within the County, be acquired for the purposes of housing the Public Health Department and providing enhanced public services, the property is legally described as:

FRUITLAND Subdivision Block: 3 Lot: 5 LESS W 150' S 200'

BE IT FURTHER RESOLVED, That the Chairman of the Board of County Commissioners is authorized and directed to execute any and all documents necessary to acquire title to the property described above.

APPROVED AND ADOPTED this 23rd day of June 2022.

BOARD OF CHAVES COUNTY COMMISSIONERS

William E. Cavin, Chairman

Jeff Bilberry, Vice-Chairman

Dara Dana, Member

T. Calder Ezzell Jr, Member

Richard C. Taylor, Member

ATTEST:

Cindy Fuller
County Clerk

AGENDA ITEM: 9

**Resolution R-22-032 Authorizing the
submission of a Community Development
Block Grant Program Application**

MEETING DATE: June 23, 2022

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Mac Rogers, Public Services Director

ACTION REQUESTED: Adopt Resolution

ITEM SUMMARY:

A Resolution authorizing staff to submit a Community Development Block Grant Application for the Chaves County Health Department construction. The resolution designates Commission Chair Will Cavin as the authorized representative in matters pertaining to the application, and certifies a local match of approximately \$75,000 for the full and phased version of the project.

Staff recommends approval.

SUPPORT DOCUMENTS: Resolution R-22-032

SUMMARY BY: Mac Rogers
TITLE: Public Services Director

RESOLUTION R-22-032

A RESOLUTION OF THE COMMISSION OF CHAVES COUNTY NEW MEXICO, AUTHORIZING THE SUBMISSION OF A NEW MEXICO COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE DEPARTMENT OF FINANCE AND ADMINISTRATION/LOCAL GOVERNMENT DIVISION; AND AUTHORIZING THE COMMISSION CHAIR TO ACT AS THE COUNTY'S CHIEF EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE COUNTY'S PARTICIPATION IN THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

WHEREAS, the need exists within Chaves County for neighborhood improvement projects in several low and moderate income neighborhoods, and Chaves County desires to apply to the Housing and Urban Development's Community Development Block Grant Program to obtain funding for neighborhood improvement projects; and

WHEREAS, Chaves County has held 3 public hearings for public input and comment on June 13th, June 22nd, and June 25th during the 2022 application process; and

WHEREAS, the Chaves County Commission finds that there is a significant need to undertake the New Public Health Department Building to provide adequate services to the community; and

WHEREAS, the Chaves County Commission determines that the New Public Health Department Building meets the requirements of the Community Development Block Grant Program.

NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF CHAVE COUNTY, NEW MEXICO, that

1. Chaves County is hereby authorized to prepare and submit a Community Development Block Grant application to the New Mexico Department of Finance and Administration/Local Government Division for the New Public Health Department Building;

2. The Commission directs and designates the Commission Chair Will Cavin as the County's Chief Executive Officer and Authorized Representative to act in all matters in connection with this application and the County's participation in the New Mexico Community Development Block Grant Program.

3. County officials and staff are directed to do any and all acts necessary to carry out the intent of this Resolution.

4. Per the CDBG program, Chaves County is required to submit an application for a full and phased version of the project.

a. That the Full project grant application request amount is \$ 750,000 and the County will commit the required cash match of \$ 75,000 for the New Public Health Department Building; Utilizing State Appropriation 23-G2769 in the amount of \$75,000 in the best interests of the County and leveraging the amount to be determined by the certified cost estimate.

b. That the Phased project grant application request amount is \$ 750,000 and the County will commit the required cash match of \$ 75,000 for the New Public Health Department Building; Utilizing State Appropriation 23-G2769 in the amount of \$75,000 in the best interests of the County and leveraging the amount to be determined by the certified cost estimate.

PASSED ADOPTED AND APPROVED this 23rd day of June 2022, at Roswell, Chaves County, New Mexico.

BOARD OF CHAVES COUNTY COMMISSIONERS

William E. Cavin, Chairman

Jeff Bilberry, Vice-Chairman

ATTEST:

Dara Dana, Member

T. Calder Ezzell Jr., Member

Cindy Fuller
County Clerk

Richard C. Taylor, Member

Meeting Date: 06/23/2022**STAFF SUMMARY****REQUESTED BY:** Sandra Rodriguez, Purchasing Director**ACTION REQUIRED:** Award Bid ITB-22-1**SUMMARY:**

The following bids were submitted under ITB-22-1 for Oils and Lubricants:

ITB-22-1 Oils and Lubricants							
Item No.	Description	UNIT	QTY	WAKEFIELD OIL	BELL GAS	Safety-Kleen Systems Inc.	BREWER OIL
1	SAE 15W40 MOTOR OIL	55 GAL DRUM	1	\$953.05	\$604.00	\$819.19	\$689.15
2	SAE 15W40 MOTOR OIL	QT BOTTLES	60	\$308.44	\$246.00	\$239.68	\$233.10
3	SAE 15W40 MOTOR OIL	330 OR 275 TOTE	1	\$4,104.38	\$3,038.75	\$4,912.16	\$3,223.00
4	255D-UNIVERSAL HYD/TRANS OIL	55 GAL DRUM	1	\$693.51	\$548.25	\$693.83	\$605.00
5	255D-UNIVERSAL HYD/TRANS OIL	330 OR 275 TOTE	1	\$2,987.19	\$2,763.75	\$4,400.07	\$2,802.25
6	SAE 5W20 MOTOR OIL	330 OR 275 TOTE	1	\$3,310.31	\$2,983.75	\$3,763.39	\$2,689.50
7	SAE 5W20 MOTOR OIL	QT BOTTLES	60	\$251.25	\$165.00	\$201.15	\$147.75
8	SAE 30W TRANS-CATERPILLAR T04	55 GAL DRUM	1	\$697.33	\$676.50	\$805.02	\$768.35
9	DEXTRON ATF	QT BOTTLES	60	\$250.06	\$210.00	\$311.20	\$144.30
10	DEXTRON ATF	5 GAL PAIL	1	\$76.25	\$67.75	\$87.29	\$58.60
11	SAE 80W90 GEAR OIL	55 GAL DRUM	1	\$937.50	\$860.25	\$940.36	\$840.00
12	SAE 80W90 GEAR OIL	QT BOTTLES	1	\$5.39	\$5.25	No bid	\$16.59
13	SAE 80W90 GEAR OIL	5 GAL PAIL	1	\$88.05	\$85.50	\$85.93	\$77.70
14	HIGH TEMP RED GREASE (MYSTIC BRAND OR EQUIVALENT)	120 LB. CAN	2	\$979.94	\$690.00	\$679.66	\$840.00
15	HIGH TEMP RED GREASE (MYSTIC BRAND OR EQUIVALENT)	TUBES	50	\$196.50	\$145.00	\$149.40	\$204.50
16	SAE 75W90 SYNTHETIC GEAR OIL	5 GAL PAIL	2	\$229.70	\$277.50	\$261.46	\$202.30
17	ALL MAKE MODELS ANTIFREEZE CONCENTRATE	55 GAL DRUM	1	\$649.69	\$525.00	\$252.45	\$903.10
18	ALL MAKE MODELS ANTIFREEZE 50/50 MIX	1 GAL JUGS	18	\$140.63	\$153.00	\$252.45	\$195.20
19	MOBILE DELVAC SYNTHETIC ATF OR EQUIVALENT	1 GAL JUGS	20	\$1,275.63	\$1,160.00	\$386.65	\$640.80
20	FORD LV ATF	QT Bottles	24	\$191.63	\$193.20	\$124.48	\$105.54
21	HEAVY DUTY ENGINE ANTIFREEZE W/CATERPILLAR SPEC EC-1 50/50	1 GAL JUGS	18	\$220.80	\$193.50	\$515.86	\$196.92
22	DIESEL EXHAUST FLUID (DEF)	2.5 GAL JUGS	80	\$1,010.00	\$1,044.00	\$1,349.60	\$912.00
23	WINDSHIELD WASHER FLUID 1 GALLON JUGS	1 GAL JUGS	36	\$122.63	\$468.00	\$80.00	\$91.08

Bid amounts were based on a summary of various products to be purchased under this price agreement and estimated quantities for each product, under which bidders submitted their pricing to ensure equal comparison. The actual bid award will constitute a term price agreement which will be utilized to purchase products at the prices bid for the duration of the contract.

Staff has reviewed all bids and recommends award be made to Bell Gas, Wakefield Oil and Brewer Oil. Safety-Kleen Systems Inc. quantities were changed on the form and not comparable to the others.

Staff recommends approval.

SUPPORT DOCUMENTS: Bid Summary

Submitted by: Sandra Rodriguez
Title: Purchasing Director, CPO

BID SUMMARY

BID #: ITB-22-1

COMMODITY: Oils and Lubricants

USER DEPARTMENT(S): Road

SPECIFICATIONS BY: Gerald Cox, Road Department Purchasing Officer

ADVERTISED: April 27, 2022 in the Roswell Daily Record and online through the NM Purchasing Group

ADDENDA ISSUED: One

OPEN DATE: May 19, 2022

SPECIFIC DESCRIPTION: This is a routine bid for oils and lubricants that calls for a term contract (renewable annually for up to four years) for purchases made by the Chaves County Road Department.

AGENDA ITEM: 12

Re-appointments to the Chaves County Land Council

MEETING DATE: June 23, 2022

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Planning and Zoning Department

ACTION REQUESTED: To re-appoint three existing members to a term of three-years and three other existing members to a term of two-years to the Chaves County Land Council. This is in order to re-establish the one-year staggered terms of service between each group.

ITEM SUMMARY: Per Resolution 94-59 and R-14-032, The Chaves County Land Council consist of nine (9) members appointed by the Board of Chaves County Commissioners, each representing one of three uses: agriculture, extraction, and recreation. The Council is further divided into three groups, with each group servicing a term of three years. Finally, each group's term is staggered or separated by one year. In order to re-establish each group's staggered term of service, Staff is requesting the following:

Kim Chesser- Agriculture
Chuck Wagner- Recreation
Jeff Harvard- Extraction

be re-appointed to the CCLC for a term of three-years.

AND

Mark Marley- Agriculture
Eric Austin- Recreation
Dan Girand- Extraction

be re-appointed to the CCLC for a term of two-years.

SUPPORT DOCUMENTS: None

SUMMARY BY: Louis Jaramillo

TITLE: Planning and Zoning Director

CHAVES COUNTY FINANCE
ACCOUNTS PAYABLE
P.O. Box 1597
Roswell, NM 88202-1597
Phone 575-624-6677 or 575-624-6620



COMMISSIONERS
Dara Dana · District 1
T Calder Ezzell Jr. · District 2
Jeff Bilberry · District 3
Richard C. Taylor · District 4
William E. Cavin · District 5

Finance Director
Anabel Barraza

Interim County Manager
Bill Williams

Final Payment Register

Date: 5-6-22
Packet# 02096

Date: _____
Packet# _____

Date: _____
Packet# _____

Date: 5-13-22
Packet# 02100

Date: _____
Packet# _____

Date: _____
Packet# _____

Date: 5-20-22
Packet# 02108

Date: _____
Packet# _____

Date: _____
Packet# _____

Date: 5-27-22
Packet# 02111

Date: _____
Packet# _____

Date: _____
Packet# _____

BOARD OF CHAVES COUNTY COMMISSIONERS

William E. Cavin, Chairman

Jeff Bilberry, Vice-Chairman

ATTEST:

Dara Dana, Member

T. Calder Ezzell Jr, Member

Cindy Fuller
County Clerk

Richard C. Taylor, Member

Commission Meeting 23-Jun-22

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Anabel Barraza, Finance Director
(575-624-6658)

ACTION REQUESTED:
Approval of Checks

ITEM SUMMARY:

A/P:	6-May-22	\$541,697.44
	13-May-22	\$302,022.62
	20-May-22	\$536,744.58
	27-May-22	\$231,496.60

PAYROLL:	1-May-22 REGULAR	\$258,981.06
	1-May-22 FINAL	\$5,461.29
	15-May-22 REGULAR	\$278,252.17
	15-May-22 FINAL	\$11,458.88
	29-May-22 REGULAR	\$263,104.88
	29-May-22 FINAL	\$3,827.61

Grand Total Checks to be Approved: \$2,433,047.13

SUPPORT DOCUMENTS:

Copies of Bills Lists

SUMMARY BY: Stephanie Carrillo

TITLE: A/P Officer



Table with columns: Vendor Name, Payable Number, Post Date, Description (Item), Account Number, Amount. Includes entries for vendors like 4 RIVERS EQUIPMENT, AMERICAN FIRE PROTECTION GROUP, ASPEN OF NEW MEXICO, BELL GAS INC., BROWN BROTHERS RANCH, CARRIE HARDY, CENTRAL VALLEY ELECTRIC COOP, CHAVES COUNTY YOUTH AWARENESS, CITY OF DEXTER, CONSTRUCTORS INC, and COOPERATIVE EDUCATIONAL SVCS.

Expense Approval Register

Packet: APPKT02096 - CHECK RUN 5/6/22

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
COOPERATIVE EDUCATIONAL	24-125798	05/03/2022	CUSTOMER ID: CHAVESCOU	635-6-682-381-200	84.97
Vendor COOPERATIVE EDUCATIONAL SVCS. Total:					46,033.15
Vendor: CRM ENTERPRISES, LLC					
CRM ENTERPRISES, LLC	40818	05/01/2022	SHATTERED DREAMS PROGR	432-7-766-230-000	55.50
Vendor CRM ENTERPRISES, LLC Total:					55.50
Vendor: CUMBERLAND CO-OPERATIVE WATER					
CUMBERLAND CO-OPERATIV	CC023076	05/01/2022	ACCT# G215	401-6-691-341-000	39.41
CUMBERLAND CO-OPERATIV	CC023077	05/01/2022	ACCT# G105	410-8-816-341-000	21.43
CUMBERLAND CO-OPERATIV	CC023078	05/01/2022	ACCT# B1085	408-8-812-341-000	32.48
Vendor CUMBERLAND CO-OPERATIVE WATER Total:					93.32
Vendor: DEERE CREDIT, INC					
DEERE CREDIT, INC	2641352	05/01/2022	ACCT#030-0067387-000	402-6-653-251-000	3,060.45
DEERE CREDIT, INC	2641353	05/01/2022	ACCT# 030-0067399-000	402-6-653-251-000	3,060.45
Vendor DEERE CREDIT, INC Total:					6,120.90
Vendor: DIANE F. TAYLOR					
DIANE F. TAYLOR	CC023079	05/01/2022	SHATTERED DREAMS LODGI	432-7-766-230-000	1,773.12
Vendor DIANE F. TAYLOR Total:					1,773.12
Vendor: DIANE F. TAYLOR					
DIANE F. TAYLOR	FY 22-10 DT	05/01/2022	DWI/DIANE Taylor/PREVENTI	432-7-761-267-000	3,250.00
Vendor DIANE F. TAYLOR Total:					3,250.00
Vendor: EASTERN NEW MEXICO UNIVERSITY					
EASTERN NEW MEXICO UNIV	340	05/01/2022	ANNUAL FEE FOR USE OF SIT	401-6-616-249-000	500.00
Vendor EASTERN NEW MEXICO UNIVERSITY Total:					500.00
Vendor: FRANK G. MAGOURILOS					
FRANK G. MAGOURILOS	FY 22-10 FM	05/01/2022	DWI PROGRAM/ PREVENTIO	432-7-761-267-000	1,100.00
Vendor FRANK G. MAGOURILOS Total:					1,100.00
Vendor: GSD-ADMIN SERVICES DIVISION					
GSD-ADMIN SERVICES DIVISI	CC023084	05/05/2022	ADJ # 2517	401-2-200-005-000	-1.68
GSD-ADMIN SERVICES DIVISI	CC023084	05/05/2022	ERISA ADJ	401-2-200-005-000	6.10
GSD-ADMIN SERVICES DIVISI	CC023084	05/05/2022	PREMIUMS	401-2-200-005-000	1,444.74
GSD-ADMIN SERVICES DIVISI	CC023084	05/05/2022	PREMIUMS	402-2-200-005-000	329.64
GSD-ADMIN SERVICES DIVISI	CC023084	05/05/2022	PREMIUMS	427-2-200-005-000	23.42
GSD-ADMIN SERVICES DIVISI	CC023084	05/05/2022	PREMIUMS	432-2-200-005-000	15.61
GSD-ADMIN SERVICES DIVISI	CC023084	05/05/2022	PREMIUMS	435-2-200-005-000	32.23
GSD-ADMIN SERVICES DIVISI	CC023084	05/05/2022	PREMIUMS	437-2-200-005-000	8.84
GSD-ADMIN SERVICES DIVISI	CC023084	05/05/2022	PREMIUMS	452-2-200-005-000	256.42
GSD-ADMIN SERVICES DIVISI	CC023084	05/05/2022	PREMIUMS	628-2-200-005-000	17.68
GSD-ADMIN SERVICES DIVISI	CC023085	05/05/2022	MEDICAL	401-2-200-007-000	142,043.22
GSD-ADMIN SERVICES DIVISI	CC023085	05/05/2022	ERISA ADJ	401-2-200-007-000	957.47
GSD-ADMIN SERVICES DIVISI	CC023085	05/05/2022	MEDICAL	402-2-200-007-000	40,799.73
GSD-ADMIN SERVICES DIVISI	CC023085	05/05/2022	MEDICAL	427-2-200-007-000	537.29
GSD-ADMIN SERVICES DIVISI	CC023085	05/05/2022	MEDICAL	431-2-200-007-000	419.92
GSD-ADMIN SERVICES DIVISI	CC023085	05/05/2022	MEDICAL	432-2-200-007-000	4,121.29
GSD-ADMIN SERVICES DIVISI	CC023085	05/05/2022	MEDICAL	435-2-200-007-000	4,378.91
GSD-ADMIN SERVICES DIVISI	CC023085	05/05/2022	MEDICAL	437-2-200-007-000	1,391.96
GSD-ADMIN SERVICES DIVISI	CC023085	05/05/2022	MEDICAL	452-2-200-007-000	11,157.86
GSD-ADMIN SERVICES DIVISI	CC023085	05/05/2022	MEDICAL	628-2-200-007-000	3,319.11
GSD-ADMIN SERVICES DIVISI	CC023086	05/05/2022	PREMIUMS	401-2-200-005-000	1,145.54
GSD-ADMIN SERVICES DIVISI	CC023086	05/05/2022	PREMIUMS	401-2-200-005-000	11.25
GSD-ADMIN SERVICES DIVISI	CC023086	05/05/2022	PREMIUMS	402-2-200-005-000	376.73
GSD-ADMIN SERVICES DIVISI	CC023086	05/05/2022	PREMIUMS	427-2-200-005-000	11.25
GSD-ADMIN SERVICES DIVISI	CC023086	05/05/2022	PREMIUMS	431-2-200-005-000	6.28
GSD-ADMIN SERVICES DIVISI	CC023086	05/05/2022	PREMIUMS	432-2-200-005-000	33.75
GSD-ADMIN SERVICES DIVISI	CC023086	05/05/2022	PREMIUMS	435-2-200-005-000	23.87
GSD-ADMIN SERVICES DIVISI	CC023086	05/05/2022	PREMIUMS	437-2-200-005-000	12.62
GSD-ADMIN SERVICES DIVISI	CC023086	05/05/2022	PREMIUMS	452-2-200-005-000	112.50
GSD-ADMIN SERVICES DIVISI	CC023086	05/05/2022	PREMIUMS	628-2-200-005-000	35.12
GSD-ADMIN SERVICES DIVISI	CC023087	05/05/2022	PREMIUMS	401-2-200-021-000	13.15

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
GSD-ADMIN SERVICES DIVISI	CC023087	05/05/2022	PREMIUMS	401-2-200-021-000	1,414.77
GSD-ADMIN SERVICES DIVISI	CC023087	05/05/2022	PREMIUMS	402-2-200-021-000	372.46
GSD-ADMIN SERVICES DIVISI	CC023087	05/05/2022	PREMIUMS	427-2-200-021-000	6.00
GSD-ADMIN SERVICES DIVISI	CC023087	05/05/2022	PREMIUMS	431-2-200-021-000	3.72
GSD-ADMIN SERVICES DIVISI	CC023087	05/05/2022	PREMIUMS	432-2-200-021-000	46.47
GSD-ADMIN SERVICES DIVISI	CC023087	05/05/2022	PREMIUMS	435-2-200-021-000	27.97
GSD-ADMIN SERVICES DIVISI	CC023087	05/05/2022	PREMIUMS	437-2-200-021-000	24.46
GSD-ADMIN SERVICES DIVISI	CC023087	05/05/2022	PREMIUMS	452-2-200-021-000	117.84
GSD-ADMIN SERVICES DIVISI	CC023087	05/05/2022	PREMIUMS	628-2-200-021-000	33.97
GSD-ADMIN SERVICES DIVISI	CC023088	05/05/2022	PREMIUMS	401-2-200-201-000	365.16
GSD-ADMIN SERVICES DIVISI	CC023088	05/05/2022	PREMIUMS	402-2-200-201-000	64.61
GSD-ADMIN SERVICES DIVISI	CC023088	05/05/2022	PREMIUMS	437-2-200-201-000	64.61
Vendor GSD-ADMIN SERVICES DIVISION Total:					215,583.86

Vendor: INDIGENT HEALTHCARE SOLUTIONS					
INDIGENT HEALTHCARE SOL	73728	05/01/2022	EXPENSE FOR IHS/FY 21-22	427-6-638-260-000	1,350.00
Vendor INDIGENT HEALTHCARE SOLUTIONS Total:					1,350.00

Vendor: ISAAC COBOS					
ISAAC COBOS	2022-861	05/01/2022	DOC LAS LUNAS/BCMDC AB	650-6-684-228-000	10.00
Vendor ISAAC COBOS Total:					10.00

Vendor: IUPA, CHAVES COUNTY SHERIFF'S ASSOC. #507					
IUPA, CHAVES COUNTY SHER	INV0008023	05/05/2022	James Dallas McDaniel Unio	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0008024	05/05/2022	Andres G. Salas Union Dues	401-2-200-010-000	23.24
IUPA, CHAVES COUNTY SHER	INV0008024	05/05/2022	Andres G. Salas Union Dues	431-2-200-010-000	1.76
IUPA, CHAVES COUNTY SHER	INV0008025	05/05/2022	Amanda Beagles-Clark Union	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0008026	05/05/2022	Travis W. Hardy Union Dues	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0008027	05/05/2022	Pedro J. Silvas Union Dues	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0008028	05/05/2022	JOSH MARTINEZ UNION DUE	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0008029	05/05/2022	Jeromy W. Parmer Union Du	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0008030	05/05/2022	Charles Drake Union Dues	401-2-200-010-000	23.38
IUPA, CHAVES COUNTY SHER	INV0008030	05/05/2022	Charles Drake Union Dues	431-2-200-010-000	1.62
IUPA, CHAVES COUNTY SHER	INV0008031	05/05/2022	Olivia Padilla Union Dues	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0008032	05/05/2022	Miguel Barrientos Union Due	401-2-200-010-000	23.83
IUPA, CHAVES COUNTY SHER	INV0008032	05/05/2022	Miguel Barrientos Union Due	431-2-200-010-000	1.17
IUPA, CHAVES COUNTY SHER	INV0008033	05/05/2022	RAUL RAMOS UNION DUES	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0008034	05/05/2022	GAUGE KENNARD	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0008035	05/05/2022	NATHANIEL DE LA CERDA UN	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0008036	05/05/2022	BEN CONKLIN UNION DUES	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0008037	05/05/2022	IGNACIO AVILA Union Dues	401-2-200-010-000	24.05
IUPA, CHAVES COUNTY SHER	INV0008037	05/05/2022	IGNACIO AVILA Union Dues	431-2-200-010-000	0.95
IUPA, CHAVES COUNTY SHER	INV0008038	05/05/2022	SCOTT HENDRIX UNION DUE	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0008039	05/05/2022	CODY SMOTHERMON UNIO	401-2-200-010-000	23.04
IUPA, CHAVES COUNTY SHER	INV0008039	05/05/2022	CODY SMOTHERMON UNIO	431-2-200-010-000	1.96
IUPA, CHAVES COUNTY SHER	INV0008040	05/05/2022	JOSH MCKELVEY UNION DUE	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0008041	05/05/2022	RICARDO DELGADO UNION	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0008042	05/05/2022	SAMUEL LUERAS UNION DUE	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0008043	05/05/2022	Justin Thompson Union Dues	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0008044	05/05/2022	Joel Smoyer Union Dues	401-2-200-010-000	23.43
IUPA, CHAVES COUNTY SHER	INV0008044	05/05/2022	Joel Smoyer Union Dues	431-2-200-010-000	1.57
IUPA, CHAVES COUNTY SHER	INV0008045	05/05/2022	John White Union Dues	401-2-200-010-000	24.16
IUPA, CHAVES COUNTY SHER	INV0008045	05/05/2022	John White Union Dues	431-2-200-010-000	0.84
Vendor IUPA, CHAVES COUNTY SHERIFF'S ASSOC. #507 Total:					575.00

Vendor: J.D. POWER					
J.D. POWER	ORDUS138999	05/01/2022	Annual Subscription 5/1/22 -	401-7-731-237-000	162.50
J.D. POWER	ORDUS138999	05/01/2022	Annual Subscription 5/1/22 -	628-7-733-237-000	162.50
Vendor J.D. POWER Total:					325.00

Vendor: JEFF BILBERRY					
JEFF BILBERRY	CC023090	05/01/2022	STOP 30X30 SUMMIT/ LINCO	401-6-611-225-000	511.50

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
JEFF BILBERRY	CC023090	05/01/2022	STOP 30X30 SUMMIT/ LINCO	401-6-611-226-000	738.09
Vendor JEFF BILBERRY Total:					1,249.59
Vendor: MIRANDA PEST CONTROL					
MIRANDA PEST CONTROL	CC023953	05/04/2022	PEST CONTROL/ FLOOD MAY	452-8-832-267-000	43.13
Vendor MIRANDA PEST CONTROL Total:					43.13
Vendor: NEW MEXICO COUNTY INSURANCE AUTHORITY					
NEW MEXICO COUNTY INSU	LE001218	05/01/2022	LAW ENFORCEMENT DEDUC	401-7-752-319-000	13,401.86
Vendor NEW MEXICO COUNTY INSURANCE AUTHORITY Total:					13,401.86
Vendor: NEW MEXICO GAS COMPANY INC					
NEW MEXICO GAS COMPAN	CC023067	05/01/2022	ACCT# 076281612-0786941-	401-6-693-341-000	26.33
NEW MEXICO GAS COMPAN	CC023068	05/01/2022	ACCT# 075706312-1236482-	414-8-819-341-000	24.31
NEW MEXICO GAS COMPAN	CC023069	05/01/2022	ACCT# 076424512-0788370-	401-6-645-341-000	307.96
NEW MEXICO GAS COMPAN	CC023069	05/01/2022	ACCT# 076424512-0788370-	401-6-692-341-000	1,573.72
NEW MEXICO GAS COMPAN	CC023069	05/01/2022	ACCT# 076424512-0788370-	401-6-692-341-000	139.02
NEW MEXICO GAS COMPAN	CC023070	05/01/2022	ACCT# 115435453-1390459-	452-8-832-341-000	29.89
NEW MEXICO GAS COMPAN	CC023071	05/01/2022	ACCT# 076846512-1202378-	411-8-814-341-000	49.85
Vendor NEW MEXICO GAS COMPANY INC Total:					2,151.08
Vendor: NM RETIREE HEALTH CARE AUTHORITY					
NM RETIREE HEALTH CARE A	INV0007953	04/29/2022	NM RETIREE HEALTH CARE P	401-2-200-020-000	26.76
NM RETIREE HEALTH CARE A	INV0008021	05/05/2022	NM RETIREE HEALTH CARE P	401-2-200-020-000	5,678.94
NM RETIREE HEALTH CARE A	INV0008021	05/05/2022	NM RETIREE HEALTH CARE P	402-2-200-020-000	1,913.03
NM RETIREE HEALTH CARE A	INV0008021	05/05/2022	NM RETIREE HEALTH CARE P	427-2-200-020-000	105.10
NM RETIREE HEALTH CARE A	INV0008021	05/05/2022	NM RETIREE HEALTH CARE P	432-2-200-020-000	157.40
NM RETIREE HEALTH CARE A	INV0008021	05/05/2022	NM RETIREE HEALTH CARE P	435-2-200-020-000	130.11
NM RETIREE HEALTH CARE A	INV0008021	05/05/2022	NM RETIREE HEALTH CARE P	437-2-200-020-000	68.80
NM RETIREE HEALTH CARE A	INV0008021	05/05/2022	NM RETIREE HEALTH CARE P	452-2-200-020-000	545.29
NM RETIREE HEALTH CARE A	INV0008021	05/05/2022	NM RETIREE HEALTH CARE P	628-2-200-020-000	183.91
NM RETIREE HEALTH CARE A	INV0008022	05/05/2022	NM Retiree HealthCare Law	401-2-200-020-000	2,528.97
NM RETIREE HEALTH CARE A	INV0008022	05/05/2022	NM Retiree HealthCare Law	431-2-200-020-000	37.05
Vendor NM RETIREE HEALTH CARE AUTHORITY Total:					11,375.36
Vendor: QUADIENT FINANCE USA, INC					
QUADIENT FINANCE USA, IN	CC023954	05/01/2022	ACCT# 7900044080967452	401-6-619-339-000	2,500.00
Vendor QUADIENT FINANCE USA, INC Total:					2,500.00
Vendor: REDDEN PLUMBING & MECHANICAL					
REDDEN PLUMBING & MECH	10431	05/01/2022	REPLACED 30GALLON ELECT	408-8-812-257-000	1,470.00
Vendor REDDEN PLUMBING & MECHANICAL Total:					1,470.00
Vendor: REGENTS OF NEW MEXICO					
REGENTS OF NEW MEXICO	6	05/01/2022	GRANT# GR0005568	401-6-671-438-000	25,000.00
Vendor REGENTS OF NEW MEXICO Total:					25,000.00
Vendor: ROSWELL CHAVES COUNTY EDC					
ROSWELL CHAVES COUNTY E	CC22-0011	05/02/2022	ANNUAL ALLOCATION FY 21-	605-6-672-428-000	12,500.00
Vendor ROSWELL CHAVES COUNTY EDC Total:					12,500.00
Vendor: SERENITY COUNSELING					
SERENITY COUNSELING	FY 22-10 SC	05/01/2022	FY 22 Treatment Provider	432-7-762-267-000	4,375.00
Vendor SERENITY COUNSELING Total:					4,375.00
Vendor: SMITH ENGINEERING					
SMITH ENGINEERING	54510	05/01/2022	AGGREGATE GRADATION AN	402-6-651-260-000	161.75
Vendor SMITH ENGINEERING Total:					161.75
Vendor: SOUTHWESTERN PUBLIC SERVICE CO					
SOUTHWESTERN PUBLIC SER	CC023080	05/01/2022	ACCT# 54-0012497212-2	452-8-832-341-000	136.72
SOUTHWESTERN PUBLIC SER	CC023081	05/01/2022	ACCT# 54-3949442-7	401-6-645-341-000	1,158.70
SOUTHWESTERN PUBLIC SER	CC023081	05/01/2022	ACCT# 54-3949442-7	401-6-692-341-000	523.09
SOUTHWESTERN PUBLIC SER	CC023081	05/01/2022	ACCT# 54-3949442-7	401-6-692-341-000	5,921.26
SOUTHWESTERN PUBLIC SER	CC023082	05/01/2022	ACCT# 54-3943607-4	401-7-751-341-000	40.32
SOUTHWESTERN PUBLIC SER	CC023083	05/01/2022	ACCT# 54-0010784288-9	412-8-815-341-000	80.41
Vendor SOUTHWESTERN PUBLIC SERVICE CO Total:					7,860.50

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: STANTON L RIGGS ATTORNEY AT LAW, LLC					
STANTON L RIGGS ATTORNEY	2022-006	05/01/2022	CHAVES COUNTY LEGAL SER	401-6-611-260-000	8,090.63
Vendor STANTON L RIGGS ATTORNEY AT LAW, LLC Total:					8,090.63
Vendor: STATE OF NEW MEXICO					
STATE OF NEW MEXICO	INV0008007	05/05/2022	000099447-COLLINS	402-2-200-018-000	180.89
STATE OF NEW MEXICO	INV0008008	05/05/2022	000285627-COLLINS	402-2-200-018-000	95.54
STATE OF NEW MEXICO	INV0008009	05/05/2022	000165474-COLLINS	402-2-200-018-000	25.38
STATE OF NEW MEXICO	INV0008010	05/05/2022	000454540-MENDOZA	401-2-200-018-000	132.92
STATE OF NEW MEXICO	INV0008012	05/05/2022	000258710-LUERAS	401-2-200-018-000	119.08
STATE OF NEW MEXICO	INV0008013	05/05/2022	000434280-LUERAS	401-2-200-018-000	140.77
STATE OF NEW MEXICO	INV0008016	05/05/2022	000469483-JUAREZ	401-2-200-018-000	208.15
STATE OF NEW MEXICO	INV0008017	05/05/2022	000480470- SANCHEZ	401-2-200-018-000	223.69
Vendor STATE OF NEW MEXICO Total:					1,126.42
Vendor: SUPREME MAINTENANCE					
SUPREME MAINTENANCE	39647	05/01/2022	ACCT# 2061	401-6-691-267-000	2,711.57
SUPREME MAINTENANCE	39648	05/01/2022	ACCT# 2062	401-6-696-267-000	472.69
SUPREME MAINTENANCE	39649	05/01/2022	ACCT# 2063	401-6-693-267-000	1,951.68
SUPREME MAINTENANCE	39650	05/01/2022	ACCT# 2064	401-6-691-267-000	237.78
SUPREME MAINTENANCE	39651	05/01/2022	ACCT# 2065	401-6-694-267-000	309.26
Vendor SUPREME MAINTENANCE Total:					5,682.98
Vendor: TEXAS CHILD SUPPORT SDU					
TEXAS CHILD SUPPORT SDU	INV0008011	05/05/2022	0013625446-COBOS	401-2-200-018-000	327.23
TEXAS CHILD SUPPORT SDU	INV0008015	05/05/2022	0009646845 MATTA,RAY	437-2-200-011-000	276.92
Vendor TEXAS CHILD SUPPORT SDU Total:					604.15
Vendor: THE ROSWELL REFUGE					
THE ROSWELL REFUGE	FY22-10RR	05/05/2022	DWI DISTRIBUTION/ FY 21-2	432-7-761-267-000	2,333.33
Vendor THE ROSWELL REFUGE Total:					2,333.33
Vendor: THE SIDWELL COMPANY					
THE SIDWELL COMPANY	SIDXT0002954	05/01/2022	CUSTOMER ID# CHA0864829	628-7-733-260-000	1,491.14
Vendor THE SIDWELL COMPANY Total:					1,491.14
Vendor: TYLER TECHNOLOGIES					
TYLER TECHNOLOGIES	130-127564	05/01/2022	YEARLY TYLER MAINTENANC	401-7-751-249-000	76,320.79
Vendor TYLER TECHNOLOGIES Total:					76,320.79
Vendor: VISUAL EDGE, INC					
VISUAL EDGE, INC	31518160	05/01/2022	ACCT# 003-1365133-000	408-8-812-251-000	122.64
VISUAL EDGE, INC	31518161	05/01/2022	ACCT# 016-1539865-000	670-6-671-375-000	322.66
Vendor VISUAL EDGE, INC Total:					445.30
Vendor: WASTE CONNECTIONS OF N.M.					
WASTE CONNECTIONS OF N.	3367087V830	05/01/2022	ACCT# 5830-688853	452-8-832-267-000	141.67
Vendor WASTE CONNECTIONS OF N.M. Total:					141.67
Vendor: WILLIAM B. WILLIAMS					
WILLIAM B. WILLIAMS	CC023091	05/01/2022	STOP 30X30 SUMMIT/ LINCO	401-6-612-226-000	738.09
Vendor WILLIAM B. WILLIAMS Total:					738.09
Vendor: WILLIAM E. CAVIN					
WILLIAM E. CAVIN	CC023089	05/03/2022	STOP 30X30 SUMMIT/LICOL	401-6-611-225-000	967.44
Vendor WILLIAM E. CAVIN Total:					967.44
Grand Total:					541,697.44

Fund Summary

Fund	Expense Amount
401 - GENERAL FUND	308,089.14
402 - ROAD FUND	160,889.67 ✓
408 - EAST GRAND PLAINS VOLFIRE	1,625.12
410 - MIDWAY VOLUNTEER FIRE FND	512.94
411 - BERRENDO VOLUNTEER FIRE	185.78
412 - SIERRA VOLUNTEER FIRE FND	80.41
414 - CC FIRE DIST #8 VOL FIRE	157.49
427 - INDIGENT HOSPITAL CLAIMS	2,033.06
431 - PUBLIC SAFETY GRANT	476.84
432 - DWI GRANT FUNDS	22,678.13
435 - CORRECTION GRANTS	4,593.09
437 - ENVIRONMENTAL TAX	2,038.25
452 - FLOOD CONTROL	20,176.46
605 - ECONOMIC DEVELOPMENT PROJ	12,500.00
628 - PROPERTY VALUATION	5,243.43
635 - EMERGENCY/CAPITAL OUTLAY	84.97
650 - DETENTION CONSTRUCTION PJ	10.00
670 - INTERNAL SERVICES	322.66
Grand Total:	541,697.44

Account Summary

Account Number	Account Name	Expense Amount
401-2-200-005-000	GROUP INSURANCE PAY	2,605.95
401-2-200-007-000	MEDICAL INSURANCE PA	143,000.69
401-2-200-010-000	UNITED WAY PAYABLE	565.13
401-2-200-018-000	CHILD ENFORCEMENT P	1,401.84
401-2-200-020-000	RETIREE H/C PAYABLE	8,234.67
401-2-200-021-000	VISION CARE PAYABLE	1,427.92
401-2-200-201-000	Delta Dental	365.16
401-6-611-225-000	PER DIEM EXPENSE	1,478.94
401-6-611-226-000	MILEAGE REIMBURSEME	738.09
401-6-611-260-000	PROFESSIONAL SERVICE	8,090.63
401-6-612-226-000	MILEAGE REIMBURSEME	738.09
401-6-616-249-000	EQUIP MAINT/AGREEME	500.00
401-6-619-339-000	POSTAGE/FREIGHT	2,500.00
401-6-645-341-000	UTILITIES	1,466.66
401-6-671-438-000	COUNTY AG. YOUTH FAI	25,000.00
401-6-691-243-000	HIGHWAY LIGHTS	758.02
401-6-691-267-000	CONTRACTUAL SERVICES	3,549.35
401-6-691-341-000	UTILITIES	39.41
401-6-692-267-000	CONTRACTUAL SERVICES	1,500.00
401-6-692-341-000	UTILITIES	8,157.09
401-6-693-267-000	CONTRACTUAL SERVICES	1,951.68
401-6-693-341-000	UTILITIES	112.40
401-6-694-267-000	CONTRACTUAL SERVICES	309.26
401-6-696-267-000	CONTRACTUAL SERVICES	3,672.69
401-7-731-237-000	SUBSCRIPTIONS/PUBLIC	162.50
401-7-751-249-000	EQUIP MAINT/AGREEME	76,320.79
401-7-751-341-000	UTILITIES	40.32
401-7-752-319-000	OTHER INSURANCE	13,401.86
402-2-200-005-000	GROUP INSURANCE PAY	706.37
402-2-200-007-000	MEDICAL INSURANCE PA	40,799.73
402-2-200-018-000	CHILD ENFORCEMENT P	301.81
402-2-200-020-000	RETIREE H/C PAYABLE	1,913.03
402-2-200-021-000	VISION CARE PAYABLE	372.46
402-2-200-201-000	DELTA DENTAL	64.61
402-6-651-260-000	PROFESSIONAL SERVICE	161.75
402-6-653-223-000	VEHICLE FUELS	4,728.08
402-6-653-251-000	RENTALS	6,120.90

Account Summary

Account Number	Account Name	Expense Amount
402-6-653-291-000	ROAD PROJECTS-OTHER	50,808.33
402-6-681-371-000	EQUIPMENT/MACHINER	54,912.60
408-8-812-251-000	RENTALS	122.64
408-8-812-257-000	FACILITY MAINTENANCE	1,470.00
408-8-812-341-000	UTILITIES	32.48
410-8-816-341-000	UTILITIES	512.94
411-8-814-341-000	UTILITIES	185.78
412-8-815-341-000	UTILITIES	80.41
414-8-819-341-000	UTILITIES	157.49
427-2-200-005-000	GROUP INSURANCE PAY	34.67
427-2-200-007-000	MEDICAL INSURANCE PA	537.29
427-2-200-020-000	RETIREE H/C PAYABLE	105.10
427-2-200-021-000	VISION CARE PAYABLE	6.00
427-6-638-260-000	PROFESSIONAL SERVICE	1,350.00
431-2-200-005-000	GROUP INSURANCE PAY	6.28
431-2-200-007-000	MEDICAL INSURANCE PA	419.92
431-2-200-010-000	UNITED WAY PAYABLE	9.87
431-2-200-020-000	RETIREE H/C PAYABLE	37.05
431-2-200-021-000	VISION CARE PAYABLE	3.72
432-2-200-005-000	GROUP INSURANCE PAY	49.36
432-2-200-007-000	MEDICAL INS. PAYABLE	4,121.29
432-2-200-020-000	RETIREE H/C PAYABLE	157.40
432-2-200-021-000	VISION CARE PAYABLE	46.47
432-7-761-267-000	CONTRACTUAL SERVICES	12,099.99
432-7-762-267-000	CONTRACTUAL SERVICES	4,375.00
432-7-766-230-000	SUPPLIES/TOOLS	1,828.62
435-2-200-005-000	GROUP INSURANCE PAY	56.10
435-2-200-007-000	MEDICAL INSURANCE PA	4,378.91
435-2-200-020-000	RETIREE H/C PAYABLE	130.11
435-2-200-021-000	VISION CARE PAYABLE	27.97
437-2-200-005-000	GROUP INSURANCE PAY	21.46
437-2-200-007-000	MEDICAL INSURANCE PA	1,391.96
437-2-200-011-000	MISCELLANEOUS PAYABL	276.92
437-2-200-020-000	RETIREE H/C PAYABLE	68.80
437-2-200-021-000	VISION CARE PAYABLE	24.46
437-2-200-201-000	DELTA DENTAL	64.61
437-6-659-341-000	UTILITIES	190.04
452-2-200-005-000	GROUP INSURANCE PAY	368.92
452-2-200-007-000	MEDICAL INSURANCE PA	11,157.86
452-2-200-020-000	RETIREE H/C PAYABLE	545.29
452-2-200-021-000	VISION CARE PAYABLE	117.84
452-8-821-376-000	BUILDINGS & CONSTRU	3,657.00
452-8-832-223-000	VEHICLE FUELS	3,978.14
452-8-832-267-000	CONTRACTUAL SERVICES	184.80
452-8-832-341-000	UTILITIES	166.61
605-6-672-428-000	ECONOMIC GRANTS TO	12,500.00
628-2-200-005-000	GROUP INSURANCE PAY	52.80
628-2-200-007-000	MEDICAL INSURANCE PA	3,319.11
628-2-200-020-000	RETIREE H/C PAYABLE	183.91
628-2-200-021-000	VISION CARE PAYABLE	33.97
628-7-733-237-000	SUBSCRIPTIONS/PUBLIC	162.50
628-7-733-260-000	PROFESSIONAL SERVICE	1,491.14
635-6-682-381-200	CONSTRUCTION PROJEC	84.97
650-6-684-228-000	TRANSPORT PRISONERS	10.00
670-6-671-375-000	LEASE PURCHASE PAYME	322.66
	Grand Total:	541,697.44

Project Account Summary

Project Account Key
None

Expense Amount
541,697.44
Grand Total: 541,697.44

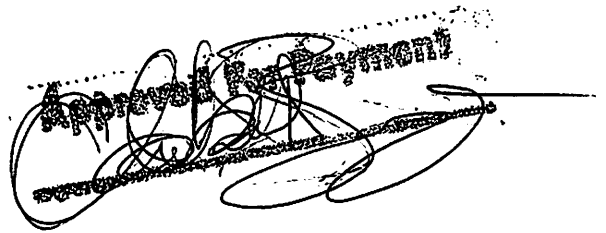




Table with columns: Vendor Name, Payable Number, Post Date, Description (Item), Account Number, Amount. Includes entries for ANAYA COUNSELING & CONSULTING, ARTESIA GENERAL HOSPITAL, B MELTEL, LLC, BERRENDO CO-OP WATER USERS, BREWER OIL CO, CATERPILLAR FINANCIAL SERVICES, CHAVES COUNTY CASA, CITY OF ROSWELL, CONSTRUCTORS INC, COOPERATIVE EDUCATIONAL SVCS, DEXTER CONSOLIDATED SCHOOLS, HAGERMAN MUNICIPAL SCHOOLS, HIGGINS, CASEY.

Expense Approval Register

Packet: APPKT02100 - CHECK RUN 5/13/22

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: HOLCOMB LAW OFFICE					
HOLCOMB LAW OFFICE	3470	05/04/2022	LEGAL SERVICES	401-6-611-260-000	132.69
Vendor HOLCOMB LAW OFFICE Total:					132.69
Vendor: KS STATE BANK					
KS STATE BANK	55380-7-2022	05/10/2022	ANNUAL CONTRACT/ BODY C	635-6-682-375-000	38,970.03
Vendor KS STATE BANK Total:					38,970.03
Vendor: LAKE ARTHUR MUNICIPAL SCHOOLS					
LAKE ARTHUR MUNICIPAL SC	FY22-10LA-TNT	05/09/2022	DWI DITRIBUTION/ TNT FY 2	432-7-761-267-000	1,000.00
Vendor LAKE ARTHUR MUNICIPAL SCHOOLS Total:					1,000.00
Vendor: LOUIS JARAMILLO					
LOUIS JARAMILLO	CC023115	05/10/2022	NM LEAGUE OF ZONING/LAS	401-6-624-226-000	167.40
Vendor LOUIS JARAMILLO Total:					167.40
Vendor: LOVELACE HEALTH SYSTEMS INC					
LOVELACE HEALTH SYSTEMS	CC023103	05/05/2022	ACCT# P1079892251	427-6-639-270-000	65.66
LOVELACE HEALTH SYSTEMS	CC023111	05/01/2022	ACCT # P1048051881	427-6-639-270-000	52.79
Vendor LOVELACE HEALTH SYSTEMS INC Total:					118.45
Vendor: LOVELACE HEALTH SYSTEMS INC					
LOVELACE HEALTH SYSTEMS	CC023112	05/01/2022	ACCT# P01048198111	427-6-639-270-000	26.01
LOVELACE HEALTH SYSTEMS	CC023113	05/01/2022	ACCT# P1047090021	427-6-639-270-000	67.46
Vendor LOVELACE HEALTH SYSTEMS INC Total:					93.47
Vendor: MDSOLUTIONS, INC					
MDSOLUTIONS, INC	0047979-1	05/06/2022	CUSTOMER # CHAVES COUN	402-6-653-292-000	1,312.50
Vendor MDSOLUTIONS, INC Total:					1,312.50
Vendor: MIRANDA PEST CONTROL					
MIRANDA PEST CONTROL	CC023093	05/01/2022	PEST CONTROL SERVICES	412-8-815-267-000	26.96
MIRANDA PEST CONTROL	CC023094	05/01/2022	PEST CONTROL SERVICES	412-8-815-267-000	64.70
MIRANDA PEST CONTROL	CC023095	05/01/2022	PEST CONTROL SERVICES	412-8-815-267-000	26.96
MIRANDA PEST CONTROL	CC023096	05/01/2022	PEST CONTROL SERVICES	412-8-815-267-000	53.92
MIRANDA PEST CONTROL	CC023097	05/10/2022	PEST CONTROL SERVICES	412-8-815-267-000	64.70
MIRANDA PEST CONTROL	CC023098	05/10/2022	PEST CONTROL SERVICES	412-8-815-267-000	53.92
MIRANDA PEST CONTROL	CC023099	05/10/2022	PEST CONTROL SERVICES	412-8-815-267-000	26.96
MIRANDA PEST CONTROL	CC023100	05/10/2022	PEST CONTROL SERVICES	412-8-815-267-000	26.96
Vendor MIRANDA PEST CONTROL Total:					345.08
Vendor: NATHANIEL DE LA CERDA					
NATHANIEL DE LA CERDA	CC023114	05/01/2022	2022 EMS REGION III CONFE	401-7-752-225-000	237.72
Vendor NATHANIEL DE LA CERDA Total:					237.72
Vendor: NEW MEXICO GAS COMPANY INC					
NEW MEXICO GAS COMPAN	CC023116	05/05/2022	ACCT# 076846512-0792590-	411-8-814-341-000	101.09
NEW MEXICO GAS COMPAN	CC023117	05/05/2022	ACCT# 077937001-0803495-	411-8-814-341-000	30.29
NEW MEXICO GAS COMPAN	CC023118	05/06/2022	ACCT# 077058012-0794705-	410-8-816-341-000	64.17
NEW MEXICO GAS COMPAN	CC023119	05/06/2022	ACCT# 077227312-1237385-	408-8-812-341-000	186.17
Vendor NEW MEXICO GAS COMPANY INC Total:					381.72
Vendor: ROSWELL CLINIC CORP					
ROSWELL CLINIC CORP	CC023104	05/09/2022	ACCT# 1535094V1610	427-6-639-270-000	107.59
ROSWELL CLINIC CORP	CC023120	05/01/2022	ACCT# 1367390V1610	427-6-639-270-000	106.20
Vendor ROSWELL CLINIC CORP Total:					213.79
Vendor: ROSWELL HOSPITAL CORPORATION					
ROSWELL HOSPITAL CORPOR	CC023105	05/09/2022	V022122386	427-6-639-270-000	546.80
ROSWELL HOSPITAL CORPOR	CC023106	05/09/2022	ACCT# V024176323	427-6-639-270-000	6,136.45
ROSWELL HOSPITAL CORPOR	CC023121	05/01/2022	ACCT# V022057939	427-6-639-270-000	519.36
ROSWELL HOSPITAL CORPOR	CC023122	05/01/2022	ACCT# V022573919	427-6-639-270-000	117.96
Vendor ROSWELL HOSPITAL CORPORATION Total:					7,320.57
Vendor: ROSWELL W.F.L.					
ROSWELL W.F.L.	FY22-10WT	05/05/2022	DWI/WHY TRY FY 21-22	631-8-885-267-000	3,135.00
Vendor ROSWELL W.F.L. Total:					3,135.00

Expense Approval Register

Packet: APPKT02100 - CHECK RUN 5/13/22

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: SAFETY INSTRUCTION LTD. LLC					
SAFETY INSTRUCTION LTD. LL	CC023092	05/09/2022	Service and maintenance of	412-8-815-221-000	2,206.08
Vendor SAFETY INSTRUCTION LTD. LLC Total:					2,206.08
Vendor: SOUTHWESTERN PUBLIC SERVICE CO					
SOUTHWESTERN PUBLIC SER	CC023123	05/01/2022	ACCT# 54-3943703-1	401-6-691-243-000	29.57
SOUTHWESTERN PUBLIC SER	CC023124	05/01/2022	ACCT# 54-3943772-4	401-6-691-243-000	46.45
SOUTHWESTERN PUBLIC SER	CC023125	05/06/2022	ACCT# 54-3949473-4	411-8-814-341-000	218.97
Vendor SOUTHWESTERN PUBLIC SERVICE CO Total:					294.99
Vendor: THE MASTER'S TOUCH, LLC					
THE MASTER'S TOUCH, LLC	79711	05/01/2022	PRINTING & MAILING SERVIC	401-7-731-252-000	5,657.96
Vendor THE MASTER'S TOUCH, LLC Total:					5,657.96
Vendor: VERIZON CONNECT NWF INC.					
VERIZON CONNECT NWF INC	OSV000002761729	05/01/2022	CUSTOMER ID: CHAV004	401-6-619-267-000	1,359.96
Vendor VERIZON CONNECT NWF INC. Total:					1,359.96
Vendor: VISUAL EDGE, INC					
VISUAL EDGE, INC	31575117	05/03/2022	ACCT# 016-1579071-000	432-7-761-251-000	116.79
VISUAL EDGE, INC	31592617	05/06/2022	ACCT# 016-1534531-000	414-8-819-251-000	55.21
VISUAL EDGE, INC	31607806	05/09/2022	ACCT# 017-1663050-000	670-6-671-375-000	510.47
Vendor VISUAL EDGE, INC Total:					682.47
Vendor: WATSON TRUCK & SUPPLY INC					
WATSON TRUCK & SUPPLY IN	359507DO	05/01/2022	ACCT# 336302	402-6-653-221-000	377.29
WATSON TRUCK & SUPPLY IN	359549DO	05/01/2022	ACCT# 336302	402-6-653-221-000	623.96
WATSON TRUCK & SUPPLY IN	359549DOX1	05/01/2022	ACCT# 336302	402-6-653-221-000	84.89
WATSON TRUCK & SUPPLY IN	359771DO	05/05/2022	ACCT# 336302	402-6-653-221-000	345.51
WATSON TRUCK & SUPPLY IN	359793DO	05/05/2022	ACCT# 336302	402-6-653-221-000	125.54
Vendor WATSON TRUCK & SUPPLY INC Total:					1,557.19
Grand Total:					302,022.62


Fund Summary

Fund	Expense Amount
401 - GENERAL FUND	13,396.15
402 - ROAD FUND	27,807.32
408 - EAST GRAND PLAINS VOLFIRE	186.17
410 - MIDWAY VOLUNTEER FIRE FND	64.17
411 - BERRENDO VOLUNTEER FIRE	350.35
412 - SIERRA VOLUNTEER FIRE FND	2,551.16
414 - CC FIRE DIST #8 VOL FIRE	55.21
427 - INDIGENT HOSPITAL CLAIMS	7,896.30
432 - DWI GRANT FUNDS	7,116.79
437 - ENVIRONMENTAL TAX	11,809.02
452 - FLOOD CONTROL	9,419.95
631 - OTHER GRANTS & CONTRACTS	181,889.53
635 - EMERGENCY/CAPITAL OUTLAY	38,970.03
670 - INTERNAL SERVICES	510.47
Grand Total:	302,022.62

Account Summary

Account Number	Account Name	Expense Amount
401-6-611-260-000	PROFESSIONAL SERVICE	132.69
401-6-619-267-000	CONTRACTUAL SERVICES	1,359.96
401-6-624-226-000	MILEAGE REIMBURSEME	167.40
401-6-691-243-000	HIGHWAY LIGHTS	76.02
401-7-722-226-000	MILEAGE REIMBURSEME	180.90
401-7-731-252-000	PRINTING/PUBLISHING	5,657.96
401-7-751-251-000	RENTALS	583.50
401-7-751-267-000	CONTRACTUAL SERVICES	5,000.00
401-7-752-225-000	PER DIEM EXPENSE	237.72
402-6-651-341-000	UTILITIES	56.42
402-6-653-221-000	VEH/HVY EQUIP. REPAIR	1,557.19
402-6-653-230-000	SUPPLIES/TOOLS	794.56
402-6-653-291-000	ROAD PROJECTS-OTHER	24,086.65
402-6-653-292-000	SIGNS & SIGN REPAIR	1,312.50
408-8-812-341-000	UTILITIES	186.17
410-8-816-341-000	UTILITIES	64.17
411-8-814-341-000	UTILITIES	350.35
412-8-815-221-000	VEH/HVY EQUIP. REPAIR	2,206.08
412-8-815-267-000	CONTRACTUAL SERVICES	345.08
414-8-819-251-000	RENTALS	55.21
427-6-639-270-000	PAYMENT OF HOSPITAL	7,896.30
432-7-761-251-000	RENTALS	116.79
432-7-761-267-000	CONTRACTUAL SERVICES	4,000.00
432-7-766-267-000	CONTRACTUAL SERVICES	3,000.00
437-6-659-242-000	LANDFILL EXPENSES	11,809.02
452-8-832-375-000	LEASE PURCHASE	9,419.95
631-8-885-267-000	OTHER CONTRACT SERVI	10,830.00
631-8-886-376-000	LAND/BLDG AGENCIES	171,059.53
635-6-682-375-000	LEASE PURCHASES	38,970.03
670-6-671-375-000	LEASE PURCHASE PAYME	510.47
Grand Total:		302,022.62

Approved For Payment



Project Account Summary

Project Account Key	Expense Amount
None	302,022.62
Grand Total:	302,022.62



Expense Approval Register

Packet: APPKT02108 - CHECK RUN 5/20/22

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: ALTON'S POWER BLOCK GYM INC					
ALTON'S POWER BLOCK GYM	INV0008071	05/19/2022	ALTON'S POWER BLOCK GYM	402-2-200-024-000	26.95
Vendor ALTON'S POWER BLOCK GYM INC Total:					26.95
Vendor: AMANDA BEAGLES-CLARK					
AMANDA BEAGLES-CLARK	CC023163	05/01/2022	TRANSPORT OF INMATES/ D	650-6-684-228-000	10.00
Vendor AMANDA BEAGLES-CLARK Total:					10.00
Vendor: AMERICAN FIRE PROTECTION GROUP					
AMERICAN FIRE PROTECTIO	1061-F151471	05/07/2022	CUSTOMER # 1061-C012324	401-6-696-267-000	6,757.68
Vendor AMERICAN FIRE PROTECTION GROUP Total:					6,757.68
Vendor: AMERICAN MEDICAL RESPONSE AMBULANCE					
AMERICAN MEDICAL RESPO	CC023134	05/01/2022	ACCT# 3250259082001	427-6-639-270-000	336.44
AMERICAN MEDICAL RESPO	CC023135	05/01/2022	ACCT# 3252258869800	427-6-639-270-000	339.84
Vendor AMERICAN MEDICAL RESPONSE AMBULANCE Total:					676.28
Vendor: APIC SOLUTIONS INC					
APIC SOLUTIONS INC	12295	05/09/2022	Change Order #4	631-8-883-231-000	13,477.45
APIC SOLUTIONS INC	12295	05/09/2022	Courthouse - VS Add	631-8-883-231-000	19,223.40
Vendor APIC SOLUTIONS INC Total:					32,700.85
Vendor: ARTESIA GENERAL HOSPITAL					
ARTESIA GENERAL HOSPITAL	CC023127	05/17/2022	ACCT # A0420322001CC	427-6-639-270-000	68.93
ARTESIA GENERAL HOSPITAL	CC023128	05/17/2022	ACCT# A0415156001CC	427-6-639-270-000	102.32
Vendor ARTESIA GENERAL HOSPITAL Total:					171.25
Vendor: BELL GAS INC.					
BELL GAS INC.	30363	05/12/2022	ACCT# 10693	402-6-653-223-000	21,563.36
Vendor BELL GAS INC. Total:					21,563.36
Vendor: BELL GAS INC					
BELL GAS INC	314233	05/16/2022	ICE FOR CREW/ FLOOD	452-8-832-230-000	54.65
Vendor BELL GAS INC Total:					54.65
Vendor: BRANDON HEBERT					
BRANDON HEBERT	12876	05/10/2022	RENTALS AND SERVICE	402-6-653-251-000	539.17
Vendor BRANDON HEBERT Total:					539.17
Vendor: BREWER OIL CO					
BREWER OIL CO	13263186	05/11/2022	ACCT# 12290075	402-6-653-230-000	27.90
Vendor BREWER OIL CO Total:					27.90
Vendor: CARRIE HARDY					
CARRIE HARDY	INV0008079	05/19/2022	Thomas Ray/DM-2010-331	401-2-200-018-000	250.00
Vendor CARRIE HARDY Total:					250.00
Vendor: CENTRAL NM CORRECTIONAL FACILITY					
CENTRAL NM CORRECTIONA	10A-22CCDC	05/09/2022	CJ# 89523	650-6-684-268-000	3,938.40
Vendor CENTRAL NM CORRECTIONAL FACILITY Total:					3,938.40
Vendor: CHARACTER COUNTS IN CHAVES COUNTY					
CHARACTER COUNTS IN CHA	00001	05/17/2022	DWI/ CHARACHTER COUNTS	432-7-766-230-000	700.00
Vendor CHARACTER COUNTS IN CHAVES COUNTY Total:					700.00
Vendor: CINDY MEALAND					
CINDY MEALAND	052022	05/16/2022	ASSISTANCE/TRAINING WITH	401-6-631-260-000	952.50
Vendor CINDY MEALAND Total:					952.50
Vendor: CINTAS CORPORATION #2					
CINTAS CORPORATION #2	8405692004	05/13/2022	CUSTOMER# 10187763	402-6-653-230-000	326.64
Vendor CINTAS CORPORATION #2 Total:					326.64

Expense Approval Register

Packet: APPKT02108 - CHECK RUN 5/20/22

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: CITY OF ROSWELL CITY OF ROSWELL	CC023136	05/11/2022	ANNUAL ALLOCATION/ FY 21	635-6-671-409-000	157,516.62
Vendor CITY OF ROSWELL Total:					157,516.62
Vendor: COLONIAL LIFE & ACCIDENT CO					
COLONIAL LIFE & ACCIDENT	CM0000204	05/04/2022	COLONIAL LIFE PAYABLE	401-2-200-016-000	-114.54
COLONIAL LIFE & ACCIDENT	INV0007951	04/29/2022	COLONIAL LIFE PAYABLE	401-2-200-016-000	114.54
COLONIAL LIFE & ACCIDENT	INV0008081	05/19/2022	COLONIAL LIFE PAYABLE	401-2-200-016-000	2,341.15
COLONIAL LIFE & ACCIDENT	INV0008081	05/19/2022	COLONIAL LIFE PAYABLE	402-2-200-016-000	610.92
COLONIAL LIFE & ACCIDENT	INV0008081	05/19/2022	COLONIAL LIFE PAYABLE	427-2-200-016-000	86.76
COLONIAL LIFE & ACCIDENT	INV0008081	05/19/2022	COLONIAL LIFE PAYABLE	432-2-200-016-000	61.40
COLONIAL LIFE & ACCIDENT	INV0008081	05/19/2022	COLONIAL LIFE PAYABLE	437-2-200-016-000	25.21
COLONIAL LIFE & ACCIDENT	INV0008081	05/19/2022	COLONIAL LIFE PAYABLE	452-2-200-016-000	223.11
COLONIAL LIFE & ACCIDENT	INV0008081	05/19/2022	COLONIAL LIFE PAYABLE	628-2-200-016-000	16.59
Vendor COLONIAL LIFE & ACCIDENT CO Total:					3,365.14
Vendor: CORRHEALTH CORRHEALTH	10730	05/01/2022	INMATE MEDICAL SERVICES	427-6-639-268-000	156,203.31
Vendor CORRHEALTH Total:					156,203.31
Vendor: DEERE CREDIT, INC DEERE CREDIT, INC	2643991	05/07/2022	ACCT# 030-0074601-000	402-6-653-251-000	3,701.17
Vendor DEERE CREDIT, INC Total:					3,701.17
Vendor: ELIOR INC ELIOR INC	INV2000142760	05/16/2022	CUSTOMER ID# C1921000	650-6-684-264-000	46,091.76
Vendor ELIOR INC Total:					46,091.76
Vendor: EYE ASSOCIATES OF NEW MEXICO EYE ASSOCIATES OF NEW ME	CC023133	05/13/2022	ACCT# 108216847	427-6-639-270-000	146.75
Vendor EYE ASSOCIATES OF NEW MEXICO Total:					146.75
Vendor: HIGH PLAINS RADIOLOGIC ASSOC LLP HIGH PLAINS RADIOLOGIC A	CC023140	05/01/2022	ACCT# IHPR589338	427-6-639-270-000	64.38
Vendor HIGH PLAINS RADIOLOGIC ASSOC LLP Total:					64.38
Vendor: INTERWEST SAFETY SUPPLY, LLC INTERWEST SAFETY SUPPLY,	69534	05/10/2022	SOLAR VAIABLE MESSAGE SI	402-6-681-371-000	15,990.00
Vendor INTERWEST SAFETY SUPPLY, LLC Total:					15,990.00
Vendor: ISAAC COBOS ISAAC COBOS	CC023165	05/05/2022	TRANSPORT OF INMATES/OT	650-6-684-228-000	10.00
Vendor ISAAC COBOS Total:					10.00
Vendor: ISLAND MEDICAL ISLAND MEDICAL	CC023138	05/01/2022	ACCT# 5063197V16378	427-6-639-270-000	38.05
Vendor ISLAND MEDICAL Total:					38.05
Vendor: IUPA, CHAVES COUNTY SHERIFF'S ASSOC. #507					
IUPA, CHAVES COUNTY SHER	INV0008063	05/11/2022	IGNACIO AVILA Union Dues	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0008090	05/19/2022	James Dallas McDaniel Unio	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0008091	05/19/2022	Andres G. Salas Union Dues	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0008092	05/19/2022	Amanda Beagles-Clark Union	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0008093	05/19/2022	Travis W. Hardy Union Dues	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0008094	05/19/2022	Pedro J. Silvas Union Dues	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0008095	05/19/2022	JOSH MARTINEZ UNION DUE	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0008096	05/19/2022	Jeremy W. Parmer Union Du	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0008097	05/19/2022	Charles Drake Union Dues	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0008098	05/19/2022	Olivia Padilla Union Dues	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0008099	05/19/2022	Miguel Barrientos Union Due	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0008100	05/19/2022	RAUL RAMOS UNION DUES	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0008101	05/19/2022	GAUGE KENNARD	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0008102	05/19/2022	NATHANIEL DE LA CERDA UN	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0008103	05/19/2022	BEN CONKLIN UNION DUES	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0008104	05/19/2022	SCOTT HENDRIX UNION DUE	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0008105	05/19/2022	CODY SMOTHERMON UNIO	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0008106	05/19/2022	JOSH MCKELVEY UNION DUE	401-2-200-010-000	25.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
IUPA, CHAVES COUNTY SHER	INV0008107	05/19/2022	RICARDO DELGADO UNION	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0008108	05/19/2022	SAMUEL LUERAS UNION DUE	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0008109	05/19/2022	Justin Thompson Union Dues	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0008110	05/19/2022	Joel Smoyer Union Dues	401-2-200-010-000	25.00
IUPA, CHAVES COUNTY SHER	INV0008111	05/19/2022	John White Union Dues	401-2-200-010-000	25.00
Vendor IUPA, CHAVES COUNTY SHERIFF'S ASSOC. #507 Total:					575.00
Vendor: KANSAS STATE BANK OF MANHATTAN					
KANSAS STATE BANK OF MA	20-6	05/18/2022	ACCT# 3357431	402-6-653-251-000	1,647.40
KANSAS STATE BANK OF MA	26-5	05/18/2022	ACCT# 3356805	402-6-653-251-000	1,584.93
KANSAS STATE BANK OF MA	8-3	05/18/2022	ACCT# 3359234	402-6-653-251-000	2,670.85
Vendor KANSAS STATE BANK OF MANHATTAN Total:					5,903.18
Vendor: LOVELACE HEALTH SYSTEMS INC					
LOVELACE HEALTH SYSTEMS	CC023129	05/01/2022	ACCT# P1048051871	427-6-639-270-000	167.42
LOVELACE HEALTH SYSTEMS	CC023139	05/01/2022	ACCT# P1049943270	427-6-639-270-000	327.00
Vendor LOVELACE HEALTH SYSTEMS INC Total:					494.42
Vendor: MCLL INC					
MCLL INC	FC22043	05/12/2022	VIN# 1GB5YLE78NF241349	635-6-682-372-000	32,647.00
Vendor MCLL INC Total:					32,647.00
Vendor: NEW MEXICO GAS COMPANY INC					
NEW MEXICO GAS COMPAN	CC023151-1	05/11/2022	ACCT# 115435453-0797988-	401-6-699-341-000	26.74
NEW MEXICO GAS COMPAN	CC023152-1	05/09/2022	ACCT# 077227312-0796398-	408-8-812-341-000	91.76
NEW MEXICO GAS COMPAN	CC023153-1	05/12/2022	ACCT# 077702112-0801146-	402-6-651-341-000	249.52
NEW MEXICO GAS COMPAN	CC023154-1	05/12/2022	ACCT# 077726812-0801393-	412-8-815-341-000	76.21
NEW MEXICO GAS COMPAN	CC023155-1	05/11/2022	ACCT# 077991703-0797981-	401-6-691-341-000	12.20
NEW MEXICO GAS COMPAN	CC023156-1	05/11/2022	ACCT# 077991703-0797982-	401-6-691-341-000	32.48
NEW MEXICO GAS COMPAN	CC023157	05/11/2022	ACCT# 077991703-0804041-	401-6-691-341-000	26.74
NEW MEXICO GAS COMPAN	CC023158	05/12/2022	CCDC	650-6-684-341-000	1,652.30
NEW MEXICO GAS COMPAN	CC023159	05/11/2022	ACCT# 115435453-1201470-	401-6-612-341-000	3.34
NEW MEXICO GAS COMPAN	CC023159	05/11/2022	ACCT# 115435453-1201470-	401-6-613-341-000	3.34
NEW MEXICO GAS COMPAN	CC023159	05/11/2022	ACCT# 115435453-1201470-	401-6-614-341-000	3.34
NEW MEXICO GAS COMPAN	CC023159	05/11/2022	ACCT# 115435453-1201470-	401-6-616-341-000	3.34
NEW MEXICO GAS COMPAN	CC023159	05/11/2022	ACCT# 115435453-1201470-	401-6-621-341-000	3.34
NEW MEXICO GAS COMPAN	CC023159	05/11/2022	ACCT# 115435453-1201470-	401-6-621-341-000	3.34
NEW MEXICO GAS COMPAN	CC023159	05/11/2022	ACCT# 115435453-1201470-	401-6-622-341-000	12.67
NEW MEXICO GAS COMPAN	CC023159	05/11/2022	ACCT# 115435453-1201470-	401-6-624-341-000	15.32
NEW MEXICO GAS COMPAN	CC023159	05/11/2022	ACCT# 115435453-1201470-	401-6-625-341-000	3.34
NEW MEXICO GAS COMPAN	CC023159	05/11/2022	ACCT# 115435453-1201470-	401-6-631-341-000	6.91
NEW MEXICO GAS COMPAN	CC023159	05/11/2022	ACCT# 115435453-1201470-	401-6-632-341-000	4.47
NEW MEXICO GAS COMPAN	CC023159	05/11/2022	ACCT# 115435453-1201470-	401-7-721-341-000	47.44
NEW MEXICO GAS COMPAN	CC023159	05/11/2022	ACCT# 115435453-1201470-	401-7-731-341-000	28.13
NEW MEXICO GAS COMPAN	CC023159	05/11/2022	ACCT# 115435453-1201470-	401-7-741-341-000	20.37
NEW MEXICO GAS COMPAN	CC023159	05/11/2022	ACCT# 115435453-1201470-	401-7-751-341-000	64.79
NEW MEXICO GAS COMPAN	CC023159	05/11/2022	ACCT# 115435453-1201470-	427-6-638-341-000	6.92
NEW MEXICO GAS COMPAN	CC023160	05/11/2022	ACCT# 115435453-1203867-	401-6-612-341-000	0.39
NEW MEXICO GAS COMPAN	CC023160	05/11/2022	ACCT# 115435453-1203867-	401-6-613-341-000	0.39
NEW MEXICO GAS COMPAN	CC023160	05/11/2022	ACCT# 115435453-1203867-	401-6-614-341-000	0.39
NEW MEXICO GAS COMPAN	CC023160	05/11/2022	ACCT# 115435453-1203867-	401-6-616-341-000	0.39
NEW MEXICO GAS COMPAN	CC023160	05/11/2022	ACCT# 115435453-1203867-	401-6-621-341-000	0.39
NEW MEXICO GAS COMPAN	CC023160	05/11/2022	ACCT# 115435453-1203867-	401-6-621-341-000	0.39
NEW MEXICO GAS COMPAN	CC023160	05/11/2022	ACCT# 115435453-1203867-	401-6-622-341-000	1.47
NEW MEXICO GAS COMPAN	CC023160	05/11/2022	ACCT# 115435453-1203867-	401-6-624-341-000	1.78
NEW MEXICO GAS COMPAN	CC023160	05/11/2022	ACCT# 115435453-1203867-	401-6-625-341-000	0.39
NEW MEXICO GAS COMPAN	CC023160	05/11/2022	ACCT# 115435453-1203867-	401-6-631-341-000	0.80
NEW MEXICO GAS COMPAN	CC023160	05/11/2022	ACCT# 115435453-1203867-	401-6-632-341-000	0.52
NEW MEXICO GAS COMPAN	CC023160	05/11/2022	ACCT# 115435453-1203867-	401-7-721-341-000	5.51
NEW MEXICO GAS COMPAN	CC023160	05/11/2022	ACCT# 115435453-1203867-	401-7-731-341-000	3.26
NEW MEXICO GAS COMPAN	CC023160	05/11/2022	ACCT# 115435453-1203867-	401-7-741-341-000	2.36
NEW MEXICO GAS COMPAN	CC023160	05/11/2022	ACCT# 115435453-1203867-	401-7-751-341-000	7.52

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
NEW MEXICO GAS COMPAN	CC023160	05/11/2022	ACCT# 115435453-1203867-	427-6-638-341-000	0.79
				Vendor NEW MEXICO GAS COMPANY INC Total:	2,425.09
Vendor: NEW YORK LIFE INSURANCE					
NEW YORK LIFE INSURANCE	INV0008086	05/19/2022	NEW YORK LIFE	401-2-200-015-000	394.20
NEW YORK LIFE INSURANCE	INV0008086	05/19/2022	NEW YORK LIFE	402-2-200-015-000	140.00
NEW YORK LIFE INSURANCE	INV0008086	05/19/2022	NEW YORK LIFE	452-2-200-015-000	60.00
				Vendor NEW YORK LIFE INSURANCE Total:	594.20
Vendor: NM RETIREE HEALTH CARE AUTHORITY					
NM RETIREE HEALTH CARE A	INV0008062	05/11/2022	NM Retiree HealthCare Law	401-2-200-020-000	32.70
NM RETIREE HEALTH CARE A	INV0008088	05/19/2022	NM RETIREE HEALTH CARE P	401-2-200-020-000	5,651.16
NM RETIREE HEALTH CARE A	INV0008088	05/19/2022	NM RETIREE HEALTH CARE P	402-2-200-020-000	1,911.57
NM RETIREE HEALTH CARE A	INV0008088	05/19/2022	NM RETIREE HEALTH CARE P	427-2-200-020-000	105.10
NM RETIREE HEALTH CARE A	INV0008088	05/19/2022	NM RETIREE HEALTH CARE P	432-2-200-020-000	157.40
NM RETIREE HEALTH CARE A	INV0008088	05/19/2022	NM RETIREE HEALTH CARE P	435-2-200-020-000	172.75
NM RETIREE HEALTH CARE A	INV0008088	05/19/2022	NM RETIREE HEALTH CARE P	437-2-200-020-000	64.50
NM RETIREE HEALTH CARE A	INV0008088	05/19/2022	NM RETIREE HEALTH CARE P	452-2-200-020-000	544.87
NM RETIREE HEALTH CARE A	INV0008088	05/19/2022	NM RETIREE HEALTH CARE P	628-2-200-020-000	178.57
NM RETIREE HEALTH CARE A	INV0008089	05/19/2022	NM Retiree HealthCare Law	401-2-200-020-000	2,497.68
NM RETIREE HEALTH CARE A	INV0008125	05/19/2022	NM RETIREE HEALTH CARE P	401-2-200-020-000	0.48
				Vendor NM RETIREE HEALTH CARE AUTHORITY Total:	11,316.78
Vendor: NM TRD/PTD					
NM TRD/PTD	CC023161	05/16/2022	IAAO Training Melodi Salas	628-7-733-224-000	335.00
NM TRD/PTD	CC023162	05/16/2022	IAAO Training for Mary Lynn	628-7-733-224-000	335.00
				Vendor NM TRD/PTD Total:	670.00
Vendor: PRE-PAID LEGAL SERVICES INC					
PRE-PAID LEGAL SERVICES IN	INV0008069	05/19/2022	LEGAL SHIELD PAYABLE	401-2-200-022-000	200.30
PRE-PAID LEGAL SERVICES IN	INV0008069	05/19/2022	LEGAL SHIELD PAYABLE	402-2-200-022-000	178.40
PRE-PAID LEGAL SERVICES IN	INV0008069	05/19/2022	LEGAL SHIELD PAYABLE	427-2-200-022-000	33.90
				Vendor PRE-PAID LEGAL SERVICES INC Total:	412.60
Vendor: RAUL RAMOS					
RAUL RAMOS	CC023164	05/01/2022	TRANSPORT OF INMATES/ D	650-6-684-228-000	10.00
				Vendor RAUL RAMOS Total:	10.00
Vendor: RONALD A BARONE II					
RONALD A BARONE II	CC023166	05/01/2022	ASSESSOR AFFILIATE SPRING	401-7-732-226-000	69.30
				Vendor RONALD A BARONE II Total:	69.30
Vendor: ROSWELL HOSPITAL CORPORATION					
ROSWELL HOSPITAL CORPOR	CC023130	05/01/2022	ACCT# V022948368	427-6-639-270-000	115.16
ROSWELL HOSPITAL CORPOR	CC023131	05/01/2022	ACCT# V022250112	427-6-639-270-000	75.31
ROSWELL HOSPITAL CORPOR	CC023132	05/01/2022	ACCT# V022408967	427-6-639-270-000	885.72
				Vendor ROSWELL HOSPITAL CORPORATION Total:	1,076.19
Vendor: SCHINDLER ELEVATOR CORP					
SCHINDLER ELEVATOR CORP	8105923364	05/01/2022	ACCT#5000222100	401-6-692-267-000	10,326.96
				Vendor SCHINDLER ELEVATOR CORP Total:	10,326.96
Vendor: SIMPLISTIC MEDICAL, LLC					
SIMPLISTIC MEDICAL, LLC	CC023141	05/01/2022	ACCT# 84730E107180	427-6-639-270-000	107.62
				Vendor SIMPLISTIC MEDICAL, LLC Total:	107.62
Vendor: SOUTHWESTERN PUBLIC SERVICE CO					
SOUTHWESTERN PUBLIC SER	CC023143	05/13/2022	ACCT# 54-1797003-1	401-6-691-243-000	105.97
SOUTHWESTERN PUBLIC SER	CC023144	05/03/2022	ACCT# 54-3943758-6	401-6-691-243-000	34.43
SOUTHWESTERN PUBLIC SER	CC023145-1	05/03/2022	ACCT# 54-3943777-9	401-6-691-243-000	30.38
SOUTHWESTERN PUBLIC SER	CC023146-1	05/11/2022	ACCT # 54-1632663-1	401-6-619-341-000	49.56
SOUTHWESTERN PUBLIC SER	CC023146-1	05/11/2022	ACCT # 54-1632663-1	401-6-691-341-000	545.18
SOUTHWESTERN PUBLIC SER	CC023146-1	05/11/2022	ACCT # 54-1632663-1	401-6-699-341-000	22.80
SOUTHWESTERN PUBLIC SER	CC023146-1	05/11/2022	ACCT # 54-1632663-1	401-6-699-341-000	105.01
SOUTHWESTERN PUBLIC SER	CC023146-1	05/11/2022	ACCT # 54-1632663-1	401-6-699-341-000	371.31
SOUTHWESTERN PUBLIC SER	CC023146-1	05/11/2022	ACCT # 54-1632663-1	401-6-699-341-000	224.72
SOUTHWESTERN PUBLIC SER	CC023146-1	05/11/2022	ACCT # 54-1632663-1	401-6-699-341-000	453.08

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SOUTHWESTERN PUBLIC SER	CC023146-1	05/11/2022	ACCT # 54-1632663-1	437-6-659-341-000	35.85
SOUTHWESTERN PUBLIC SER	CC023147-1	05/10/2022	ACCT# 54-3943804-3	401-6-693-341-000	1,493.95
SOUTHWESTERN PUBLIC SER	CC023148	05/10/2022	ACCT# 54-3943824-7	401-6-612-341-000	97.83
SOUTHWESTERN PUBLIC SER	CC023148	05/10/2022	ACCT# 54-3943824-7	401-6-613-341-000	97.83
SOUTHWESTERN PUBLIC SER	CC023148	05/10/2022	ACCT# 54-3943824-7	401-6-614-341-000	97.83
SOUTHWESTERN PUBLIC SER	CC023148	05/10/2022	ACCT# 54-3943824-7	401-6-616-341-000	97.83
SOUTHWESTERN PUBLIC SER	CC023148	05/10/2022	ACCT# 54-3943824-7	401-6-621-341-000	97.83
SOUTHWESTERN PUBLIC SER	CC023148	05/10/2022	ACCT# 54-3943824-7	401-6-622-341-000	97.83
SOUTHWESTERN PUBLIC SER	CC023148	05/10/2022	ACCT# 54-3943824-7	401-6-624-341-000	371.09
SOUTHWESTERN PUBLIC SER	CC023148	05/10/2022	ACCT# 54-3943824-7	401-6-625-341-000	448.68
SOUTHWESTERN PUBLIC SER	CC023148	05/10/2022	ACCT# 54-3943824-7	401-6-631-341-000	97.83
SOUTHWESTERN PUBLIC SER	CC023148	05/10/2022	ACCT# 54-3943824-7	401-6-632-341-000	202.41
SOUTHWESTERN PUBLIC SER	CC023148	05/10/2022	ACCT# 54-3943824-7	401-6-633-341-000	130.89
SOUTHWESTERN PUBLIC SER	CC023148	05/10/2022	ACCT# 54-3943824-7	401-7-721-341-000	1,389.21
SOUTHWESTERN PUBLIC SER	CC023148	05/10/2022	ACCT# 54-3943824-7	401-7-731-341-000	823.81
SOUTHWESTERN PUBLIC SER	CC023148	05/10/2022	ACCT# 54-3943824-7	401-7-741-341-000	596.44
SOUTHWESTERN PUBLIC SER	CC023148	05/10/2022	ACCT# 54-3943824-7	401-7-751-341-000	1,897.26
SOUTHWESTERN PUBLIC SER	CC023148	05/10/2022	ACCT# 54-3943824-7	427-6-638-341-000	202.41
SOUTHWESTERN PUBLIC SER	CC023149	05/12/2022	ACCT# 54-3943725-7	408-8-812-341-000	76.02
SOUTHWESTERN PUBLIC SER	CC023150	05/03/2022	ACCT # 54-1485939-1	401-6-691-243-000	73.01
Vendor SOUTHWESTERN PUBLIC SERVICE CO Total:					10,368.28

Vendor: STARR JANITORIAL INC.

STARR JANITORIAL INC.	84504	05/01/2022	SUPPLIES	401-6-691-230-000	40.89
Vendor STARR JANITORIAL INC. Total:					40.89

Vendor: STATE OF NEW MEXICO

STATE OF NEW MEXICO	INV0008072	05/19/2022	000099447-COLLINS	402-2-200-018-000	180.89
STATE OF NEW MEXICO	INV0008073	05/19/2022	000285627-COLLINS	402-2-200-018-000	95.54
STATE OF NEW MEXICO	INV0008074	05/19/2022	000165474-COLLINS	402-2-200-018-000	25.38
STATE OF NEW MEXICO	INV0008075	05/19/2022	000454540-MENDOZA	401-2-200-018-000	132.92
STATE OF NEW MEXICO	INV0008077	05/19/2022	000258710-LUERAS	401-2-200-018-000	119.08
STATE OF NEW MEXICO	INV0008078	05/19/2022	000434280-LUERAS	401-2-200-018-000	140.77
STATE OF NEW MEXICO	INV0008082	05/19/2022	000469483-JUAREZ	401-2-200-018-000	208.15
STATE OF NEW MEXICO	INV0008083	05/19/2022	000480470- SANCHEZ	401-2-200-018-000	223.69
Vendor STATE OF NEW MEXICO Total:					1,126.42

Vendor: TEXAS CHILD SUPPORT SDU

TEXAS CHILD SUPPORT SDU	INV0008076	05/19/2022	0013625446-COBOS	401-2-200-018-000	327.23
TEXAS CHILD SUPPORT SDU	INV0008080	05/19/2022	0009646845 MATTA,RAY	437-2-200-011-000	276.92
Vendor TEXAS CHILD SUPPORT SDU Total:					604.15

Vendor: THE FORD HOUSE, LLC

THE FORD HOUSE, LLC	60118	05/01/2022	CUSTOMER # RF1007647	402-6-653-221-000	124.74
Vendor THE FORD HOUSE, LLC Total:					124.74

Vendor: THE REGENTS OF NEW MEXICO STATE UNIVERSITY

THE REGENTS OF NEW MEXI	9705	05/13/2022	NM EDGE/ DWI CORRINAT	432-7-761-224-000	420.00
Vendor THE REGENTS OF NEW MEXICO STATE UNIVERSITY Total:					420.00

Vendor: UNITED WAY OF CHAVES COUNTY

UNITED WAY OF CHAVES CO	INV0008068	05/19/2022	UNITED WAY PAYABLE	401-2-200-010-000	71.22
UNITED WAY OF CHAVES CO	INV0008068	05/19/2022	UNITED WAY PAYABLE	402-2-200-010-000	25.00
UNITED WAY OF CHAVES CO	INV0008068	05/19/2022	UNITED WAY PAYABLE	435-2-200-010-000	1.00
UNITED WAY OF CHAVES CO	INV0008068	05/19/2022	UNITED WAY PAYABLE	452-2-200-010-000	15.00
UNITED WAY OF CHAVES CO	INV0008068	05/19/2022	UNITED WAY PAYABLE	628-2-200-010-000	5.00
Vendor UNITED WAY OF CHAVES COUNTY Total:					117.22

Vendor: UNIVERSAL BACKGROUND SCREENING

UNIVERSAL BACKGROUND S	202204012802	05/01/2022	BACKGROUND CHECK FEES	401-6-613-260-000	59.50
Vendor UNIVERSAL BACKGROUND SCREENING Total:					59.50

Vendor: VISUAL EDGE, INC

VISUAL EDGE, INC	31607805	05/09/2022	ACCT# 015-1458791-000	620-7-725-251-000	181.49
Vendor VISUAL EDGE, INC Total:					181.49

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: WATERWAY OF NEW MEXICO					
-WATERWAY OF NEW MEXICO	2758	05/11/2022	TESTING FIRE EQUIPMENT	411-8-814-249-000	5,250.74
			Vendor WATERWAY OF NEW MEXICO Total:		5,250.74
			Grand Total:		536,744.58

Fund Summary

Fund	Expense Amount
401 - GENERAL FUND	41,774.15
402 - ROAD FUND	51,620.33 ✓
408 - EAST GRAND PLAINS VOLFIRE	167.78
411 - BERRENDO VOLUNTEER FIRE	5,250.74
412 - SIERRA VOLUNTEER FIRE FND	76.21
427 - INDIGENT HOSPITAL CLAIMS	159,414.13 ✓
432 - DWI GRANT FUNDS	1,338.80
435 - CORRECTION GRANTS	173.75
437 - ENVIRONMENTAL TAX	402.48
452 - FLOOD CONTROL	897.63
620 - CLERK RECORDING & FILING	181.49
628 - PROPERTY VALUATION	870.16
631 - OTHER GRANTS & CONTRACTS	32,700.85
635 - EMERGENCY/CAPITAL OUTLAY	190,163.62 —
650 - DETENTION CONSTRUCTION PJ	51,712.46
Grand Total:	536,744.58

Account Summary

Account Number	Account Name	Expense Amount
401-2-200-010-000	UNITED WAY PAYABLE	646.22
401-2-200-015-000	NEW YORK LIFE INSURA	394.20
401-2-200-016-000	GLOBE LIFE PAYABLE	2,341.15
401-2-200-018-000	CHILD ENFORCEMENT P	1,401.84
401-2-200-020-000	RETIREE H/C PAYABLE	8,182.02
401-2-200-022-000	PRE-PAID LEGAL PAYABL	200.30
401-6-612-341-000	UTILITIES	101.56
401-6-613-260-000	PROFESSIONAL SERVICE	59.50
401-6-613-341-000	UTILITIES	101.56
401-6-614-341-000	UTILITIES	101.56
401-6-616-341-000	UTILITIES	101.56
401-6-619-341-000	UTILITIES	49.56
401-6-621-341-000	UTILITIES	203.12
401-6-622-341-000	UTILITIES	385.23
401-6-624-341-000	UTILITIES	465.78
401-6-625-341-000	UTILITIES	101.56
401-6-631-260-000	PROFESSIONAL SERVICE	952.50
401-6-631-341-000	UTILITIES	210.12
401-6-632-341-000	UTILITIES	135.88
401-6-691-230-000	SUPPLIES/TOOLS	40.89
401-6-691-243-000	HIGHWAY LIGHTS	243.79
401-6-691-341-000	UTILITIES	616.60
401-6-692-267-000	CONTRACTUAL SERVICES	10,326.96
401-6-693-341-000	UTILITIES	1,493.95
401-6-696-267-000	CONTRACTUAL SERVICES	6,757.68
401-6-699-341-000	UTILITIES	1,203.66
401-7-721-341-000	UTILITIES	1,442.16
401-7-731-341-000	UTILITIES	855.20
401-7-732-226-000	MILEAGE REIMBURSEME	69.30
401-7-741-341-000	UTILITIES	619.17
401-7-751-341-000	UTILITIES	1,969.57
402-2-200-010-000	UNITED WAY PAYABLE	25.00
402-2-200-015-000	NEW YORK LIFE INSURA	140.00
402-2-200-016-000	GLOBE LIFE PAYABLE	610.92
402-2-200-018-000	CHILD ENFORCEMENT P	301.81
402-2-200-020-000	RETIREE H/C PAYABLE	1,911.57
402-2-200-022-000	PRE-PAID LEGAL PAYABL	178.40
402-2-200-024-000	ALTONS POWER BLOCK	26.95
402-6-651-341-000	UTILITIES	249.52
402-6-653-221-000	VEH/HVY EQUIP. REPAIR	124.74

Account Summary

Account Number	Account Name	Expense Amount
402-6-653-223-000	VEHICLE FUELS	21,563.36
402-6-653-230-000	SUPPLIES/TOOLS	354.54
402-6-653-251-000	RENTALS	10,143.52
402-6-681-371-000	EQUIPMENT/MACHINER	15,990.00
408-8-812-341-000	UTILITIES	167.78
411-8-814-249-000	EQUIP MAINT/REPAIR	5,250.74
412-8-815-341-000	UTILITIES	76.21
427-2-200-016-000	GLOBE LIFE PAYABLE	86.76
427-2-200-020-000	RETIREE H/C PAYABLE	105.10
427-2-200-022-000	PRE-PAID LEGAL PAYABL	33.90
427-6-638-341-000	UTILITIES	210.12
427-6-639-268-000	CARE OF PRISONER SER	156,203.31
427-6-639-270-000	PAYMENT OF HOSPITAL	2,774.94
432-2-200-016-000	GLOBE LIFE PAYABLE	61.40
432-2-200-020-000	RETIREE H/C PAYABLE	157.40
432-7-761-224-000	EMPLOYEE TRAINING	420.00
432-7-766-230-000	SUPPLIES/TOOLS	700.00
435-2-200-010-000	UNITED WAY PAYABLE	1.00
435-2-200-020-000	RETIREE H/C PAYABLE	172.75
437-2-200-011-000	MISCELLANEOUS PAYABL	276.92
437-2-200-016-000	GLOBE LIFE PAYABLE	25.21
437-2-200-020-000	RETIREE H/C PAYABLE	64.50
437-6-659-341-000	UTILITIES	35.85
452-2-200-010-000	UNITED WAY PAYABLE	15.00
452-2-200-015-000	NEW YORK LIFE INSURA	60.00
452-2-200-016-000	GLOBE LIFE PAYABLE	223.11
452-2-200-020-000	RETIREE H/C PAYABLE	544.87
452-8-832-230-000	SUPPLIES/TOOLS	54.65
620-7-725-251-000	RENTALS	181.49
628-2-200-010-000	UNITED WAY PAYABLE	5.00
628-2-200-016-000	GLOBE LIFE PAYABLE	16.59
628-2-200-020-000	RETIREE H/C PAYABLE	178.57
628-7-733-224-000	EMPLOYEE TRAINING	670.00
631-8-883-231-000	JOY NON-EXPENDABLE S	32,700.85
635-6-671-409-000	CITY OF ROSWELL SPECI	157,516.62
635-6-682-372-000	VEHICLES	32,647.00
650-6-684-228-000	TRANSPORT PRISONERS	30.00
650-6-684-264-000	FEEDING OF PRISONERS	46,091.76
650-6-684-268-000	HOUSING OF PRISONERS	3,938.40
650-6-684-341-000	UTILITIES	1,652.30
	Grand Total:	536,744.58



A handwritten signature in black ink is written over a rectangular stamp. The stamp contains the text "APPROVED FOR PAYMENT" in a bold, sans-serif font. The signature is a cursive-style name that appears to be "D. [unclear]".

Project Account Summary

Project Account Key	Expense Amount
None	536,744.58
Grand Total:	536,744.58



Chaves County, NM

Expense Approval Register

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: AMERICAN MEDICAL RESPONSE AMBULANCE					
AMERICAN MEDICAL RESPO	CC023167	05/23/2022	ACCT# 3252260331300	427-6-639-270-000	333.04
AMERICAN MEDICAL RESPO	CC023168	05/23/2022	ACCT# 3252259830200	427-6-639-270-000	336.44
Vendor AMERICAN MEDICAL RESPONSE AMBULANCE Total:					669.48
Vendor: AMERICAN STEWARDS OF LIBERTY					
AMERICAN STEWARDS OF LI	1196	05/20/2022	ASL COORDINATION CONSUL	401-6-619-260-000	1,500.00
Vendor AMERICAN STEWARDS OF LIBERTY Total:					1,500.00
Vendor: BELL GAS INC.					
BELL GAS INC.	30336	05/04/2022	BULK FUEL/FLOOD	452-8-832-223-000	4,815.86
BELL GAS INC.	30375	05/13/2022	ACCT# 10693	402-6-653-223-000	16,377.20
BELL GAS INC.	30459	05/10/2022	ACCT# 110020	452-8-832-223-000	3,072.15
BELL GAS INC.	30490	05/17/2022	ACCT# 110020	452-8-832-223-000	3,382.10
Vendor BELL GAS INC. Total:					27,647.31
Vendor: BELL GAS INC					
BELL GAS INC	314292	05/25/2022	ICE FOR CREW/FLOOD	452-8-832-230-000	39.75
Vendor BELL GAS INC Total:					39.75
Vendor: BERNALILLO COUNTY					
BERNALILLO COUNTY	71907	05/11/2022	ACCT# 2440000036; CUSTO	401-6-645-268-000	2,030.67
Vendor BERNALILLO COUNTY Total:					2,030.67
Vendor: CITY OF ROSWELL					
CITY OF ROSWELL	2022-01	05/24/2022	ANNUAL ALLOCATION/ FY 21	635-6-671-402-000	20,000.00
CITY OF ROSWELL	2022-02	05/24/2022	ANNUAL ALLOCATION/ FY 21	635-6-671-403-000	32,500.00
Vendor CITY OF ROSWELL Total:					52,500.00
Vendor: COOPERATIVE EDUCATIONAL SVCS.					
COOPERATIVE EDUCATIONAL	24-125909	05/06/2022	CUSTOMER ID: CHAVESCOU	631-8-886-267-000	31,051.67
COOPERATIVE EDUCATIONAL	24-125909	05/06/2022	CUSTOMER ID: CHAVESCOU	635-6-682-381-000	388.15
Vendor COOPERATIVE EDUCATIONAL SVCS. Total:					31,439.82
Vendor: DONA ANA COUNTY					
DONA ANA COUNTY	S0090145	05/13/2022	HOUSING CHAVES COUNTY J	401-6-645-268-000	20,165.00
Vendor DONA ANA COUNTY Total:					20,165.00
Vendor: FINLEY ENGINEERING COMPANY, INC					
FINLEY ENGINEERING COMP	1	05/01/2022	PROJECT# 16002 CHAVES CO	441-6-637-299-000	9,300.00
Vendor FINLEY ENGINEERING COMPANY, INC Total:					9,300.00
Vendor: HERITAGE MEMORIAL ALLIANCE					
HERITAGE MEMORIAL ALLIA	10143	05/19/2022	PERMIT # 5909	427-6-639-296-000	600.00
Vendor HERITAGE MEMORIAL ALLIANCE Total:					600.00
Vendor: KS STATE BANK					
KS STATE BANK	26	05/24/2022	ACCT# 3380675	635-6-682-375-000	13,634.11
Vendor KS STATE BANK Total:					13,634.11
Vendor: LEA COUNTY					
LEA COUNTY	CC023189	05/01/2022	# 42720 HOUSING OF CHAVE	650-6-684-268-000	1,000.00
LEA COUNTY	J04-2022	05/01/2022	#3350 HOUSING OF CHAVES	401-6-645-268-000	7,250.00
Vendor LEA COUNTY Total:					8,250.00
Vendor: LOVELACE HEALTH SYSTEMS INC					
LOVELACE HEALTH SYSTEMS	C023186	05/01/2022	ACCT# P1054808561	427-6-639-270-000	26.68
LOVELACE HEALTH SYSTEMS	CC023169	05/01/2022	ACCT# P1054750901	427-6-639-270-000	585.83
LOVELACE HEALTH SYSTEMS	CC023170	05/01/2022	ACCT# P1051106070	427-6-639-270-000	1,002.06
LOVELACE HEALTH SYSTEMS	CC023171	05/01/2022	ACCT# P148819191	427-6-639-270-000	333.32
LOVELACE HEALTH SYSTEMS	CC023187	05/01/2022	ACCT # P1045328121	427-6-639-270-000	146.75

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
LOVELACE HEALTH SYSTEMS	CC023188	05/01/2022	ACCT# P1045397441	427-6-639-270-000	26.68
Vendor LOVELACE HEALTH SYSTEMS INC Total:					2,121.32
Vendor: LOVELACE HEALTH SYSTEMS INC					
LOVELACE HEALTH SYSTEMS	CC023172	05/01/2022	ACCT# H1000368546400	427-6-639-270-000	7,736.34
Vendor LOVELACE HEALTH SYSTEMS INC Total:					7,736.34
Vendor: MR STEAMER					
MR STEAMER	CC023190	05/18/2022	QUARTERLY VENT HOOD CLE	401-6-696-257-000	641.61
Vendor MR STEAMER Total:					641.61
Vendor: NEW MEXICO GAS COMPANY INC					
NEW MEXICO GAS COMPAN	CC023176	05/19/2022	ACCT# 075706312-0781188-	412-8-815-341-000	62.28
Vendor NEW MEXICO GAS COMPANY INC Total:					62.28
Vendor: NM SECRETARY OF STATE					
NM SECRETARY OF STATE	CC023173	05/16/2022	NOTARY APPLICATION FEE/ C	401-7-721-253-000	30.00
Vendor NM SECRETARY OF STATE Total:					30.00
Vendor: OLIVE TREE INVESTMENTS, LLC					
OLIVE TREE INVESTMENTS, L	CC023175	05/25/2022	RENT AT 110 E MESCALERO/J	635-6-682-375-000	15,000.00
Vendor OLIVE TREE INVESTMENTS, LLC Total:					15,000.00
Vendor: RAUL RAMOS					
RAUL RAMOS	CC023177	05/24/2022	TRANSPORT INMATES DOC C	650-6-684-228-000	10.00
Vendor RAUL RAMOS Total:					10.00
Vendor: RELIAS LLC					
RELIAS LLC	SI-288984	05/23/2022	CUSTOMER ID: 12206561 TR	650-6-684-260-000	9,910.05
Vendor RELIAS LLC Total:					9,910.05
Vendor: ROSWELL CHAMBER OF COMMERCE					
ROSWELL CHAMBER OF CO	1223055	05/25/2022	ANNUAL ALLOCATION/ FY 21	401-6-672-426-000	4,791.67
Vendor ROSWELL CHAMBER OF COMMERCE Total:					4,791.67
Vendor: ROSWELL HOSPITAL CORPORATION					
ROSWELL HOSPITAL CORPOR	CC023174	05/23/2022	ACCT # V024202525	427-6-639-270-000	574.16
Vendor ROSWELL HOSPITAL CORPORATION Total:					574.16
Vendor: SECURITY TRANSPORT SERVICES INC					
SECURITY TRANSPORT SERVI	210629	05/01/2022	TRANSPORT PRISONER/MCL	650-6-684-228-000	1,690.76
SECURITY TRANSPORT SERVI	210825	05/18/2022	TRANSPORT PRISONER/ TX D	650-6-684-228-000	2,481.22
Vendor SECURITY TRANSPORT SERVICES INC Total:					4,171.98
Vendor: SIERRA MACHINERY INC					
SIERRA MACHINERY INC	S81876	05/17/2022	CUSTOMER# 15460	402-6-653-221-000	716.80
Vendor SIERRA MACHINERY INC Total:					716.80
Vendor: SOUTHWESTERN PUBLIC SERVICE CO					
SOUTHWESTERN PUBLIC SER	CC023178-1	05/17/2022	ACCT # 54-3943737-1	401-6-691-243-000	28.80
SOUTHWESTERN PUBLIC SER	CC023179-1	05/17/2022	ACCT# 54-3943798-4	401-6-691-243-000	62.29
SOUTHWESTERN PUBLIC SER	CC023180-1	05/16/2022	ACCT# 54-3943719-9	401-6-691-243-000	37.32
SOUTHWESTERN PUBLIC SER	CC023181-1	05/18/2022	ACCT# 54-3949421-2	412-8-815-341-000	121.31
SOUTHWESTERN PUBLIC SER	CC023182	05/16/2022	ACCT# 54-7497040-6	408-8-812-341-000	107.06
SOUTHWESTERN PUBLIC SER	CC023183	05/18/2022	ACCT# 54-1485939-1	401-6-693-341-000	6.84
SOUTHWESTERN PUBLIC SER	CC023184	05/20/2022	ACCT# 54-3943686-9	401-6-691-243-000	41.46
SOUTHWESTERN PUBLIC SER	CC023191	05/17/2022	ACCT# 54-3949471-2	650-6-684-341-000	13,723.56
SOUTHWESTERN PUBLIC SER	CC023192	05/17/2022	ACCT# 54-3949465-4	402-6-651-341-000	946.55
Vendor SOUTHWESTERN PUBLIC SERVICE CO Total:					15,075.19
Vendor: STARR JANITORIAL INC.					
STARR JANITORIAL INC.	85172	05/16/2022	SUPPLIES	452-8-832-230-000	33.99
STARR JANITORIAL INC.	85174	05/17/2022	SUPPLIES	452-8-832-230-000	104.44
Vendor STARR JANITORIAL INC. Total:					138.43
Vendor: TOWN OF HAGERMAN					
TOWN OF HAGERMAN	CC023185	05/20/2022	ACCT # 0670	401-7-751-341-000	77.88
Vendor TOWN OF HAGERMAN Total:					77.88

Expense Approval Register

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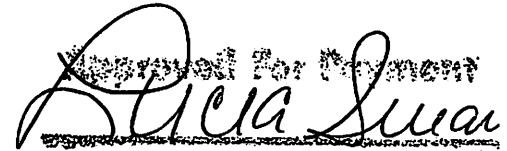
Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: VISUAL EDGE, INC					
VISUAL EDGE, INC	31676629	05/20/2022	ACCT# 016-1560570-000	452-8-832-251-000	254.84
VISUAL EDGE, INC	31692397	05/23/2022	OPEN PO for multiple leases	670-6-671-375-000	157.29
Vendor VISUAL EDGE, INC Total:					412.13
Vendor: WEX BANK					
WEX BANK	80645507	05/01/2022	ACCT# 0496-00-237636-6	401-7-752-223-000	2,250.62
Vendor WEX BANK Total:					2,250.62
Grand Total:					231,496.60

Fund Summary

Fund	Expense Amount
401 - GENERAL FUND	38,914.16
402 - ROAD FUND	18,040.55
408 - EAST GRAND PLAINS VOLFIRE	107.06
412 - SIERRA VOLUNTEER FIRE FND	183.59
427 - INDIGENT HOSPITAL CLAIMS	11,701.30
441 - AMERICAN RESCUE PLAN ACT 2021	9,300.00
452 - FLOOD CONTROL	11,703.13
631 - OTHER GRANTS & CONTRACTS	31,051.67
635 - EMERGENCY/CAPITAL OUTLAY	81,522.26
650 - DETENTION CONSTRUCTION PJ	28,815.59
670 - INTERNAL SERVICES	157.29
Grand Total:	231,496.60

Account Summary

Account Number	Account Name	Expense Amount
401-6-619-260-000	PROFESSIONAL SERVICE	1,500.00
401-6-645-268-000	CARE OF PRISONER SER	29,445.67
401-6-672-426-000	CHAMBER OF COMMER	4,791.67
401-6-691-243-000	HIGHWAY LIGHTS	169.87
401-6-693-341-000	UTILITIES	6.84
401-6-696-257-000	FACILITY MAINT/REPAIR	641.61
401-7-721-253-000	DUES & OTHER FEES	30.00
401-7-751-341-000	UTILITIES	77.88
401-7-752-223-000	VEHICLE FUELS	2,250.62
402-6-651-341-000	UTILITIES	946.55
402-6-653-221-000	VEH/HVY EQUIP. REPAIR	716.80
402-6-653-223-000	VEHICLE FUELS	16,377.20
408-8-812-341-000	UTILITIES	107.06
412-8-815-341-000	UTILITIES	183.59
427-6-639-270-000	PAYMENT OF HOSPITAL	11,101.30
427-6-639-296-000	INDIGENT BURIAL	600.00
441-6-637-299-000	AMERICAN RESCUE PLA	9,300.00
452-8-832-223-000	VEHICLE FUELS	11,270.11
452-8-832-230-000	SUPPLIES/TOOLS	178.18
452-8-832-251-000	RENTALS	254.84
631-8-886-267-000	CONTRACTUAL SERVICES	31,051.67
635-6-671-402-000	CITY OF ROSWELL - RESC	20,000.00
635-6-671-403-000	CITY OF ROSWELL - AMB	32,500.00
635-6-682-375-000	LEASE PURCHASES	28,634.11
635-6-682-381-000	CONSTRUCTION PROJEC	388.15
650-6-684-228-000	TRANSPORT PRISONERS	4,181.98
650-6-684-260-000	PROFESSIONAL SERVICE	9,910.05
650-6-684-268-000	HOUSING OF PRISONERS	1,000.00
650-6-684-341-000	UTILITIES	13,723.56
670-6-671-375-000	LEASE PURCHASE PAYME	157.29
Grand Total:		231,496.60



Project Account Summary

Project Account Key	Expense Amount
None	231,496.60
Grand Total:	231,496.60

LOCAL BUDGET ADJUSTMENT

April 2022

Account	Description	Amount
650-6-684-224-000	Local Budget Adjustment- April 2022	(3500.00)
650-6-684-230-000	Local Budget Adjustment- April 2022	3500.00
650-6-684-227-000	Local Budget Adjustment- April 2022	(3500.00)
650-6-684-230-000	Local Budget Adjustment- April 2022	3500.00
650-6-684-249-000	Local Budget Adjustment- April 2022	(3000.00)
650-6-684-230-000	Local Budget Adjustment- April 2022	3000.00
650-6-684-268-000	Local Budget Adjustment- April 2022	15000.00
650-6-684-234-000	Local Budget Adjustment- April 2022	(15000.00)
401-7-721-339-000	Local Budget Adjustment- April 2022	(2000.00)
401-7-721-231-000	Local Budget Adjustment- April 2022	2000.00
401-7-751-226-000	Local Budget Adjustment- April 2022	(1000.00)
401-7-751-257-000	Local Budget Adjustment- April 2022	(1000.00)
401-7-751-256-000	Local Budget Adjustment- April 2022	(5000.00)
401-7-752-231-000	Local Budget Adjustment- April 2022	7000.00
401-7-751-237-000	Local Budget Adjustment- April 2022	(2500.00)
401-7-751-231-000	Local Budget Adjustment- April 2022	2500.00
402-6-651-230-000	Local Budget Adjustment- April 2022	(1000.00)
402-6-651-231-000	Local Budget Adjustment- April 2022	1000.00
401-7-731-251-000	Local Budget Adjustment- April 2022	(1000.00)
401-7-731-252-000	Local Budget Adjustment- April 2022	1000.00
401-7-752-224-000	Local Budget Adjustment- April 2022	(4000.00)
401-7-751-225-000	Local Budget Adjustment- April 2022	4000.00
401-7-752-224-000	Local Budget Adjustment- April 2022	(10000.00)
401-7-751-231-000	Local Budget Adjustment- April 2022	10000.00
411-8-828-230-000	Local Budget Adjustment- April 2022	(1375.00)
411-8-828-224-000	Local Budget Adjustment- April 2022	1375.00
411-8-828-230-000	Local Budget Adjustment- April 2022	(500.00)
411-8-828-225-000	Local Budget Adjustment- April 2022	500.00
452-8-832-339-000	Local Budget Adjustment- April 2022	(13.00)
452-8-832-319-000	Local Budget Adjustment- April 2022	13.00
401-6-613-230-000	Local Budget Adjustment- April 2022	(161.00)
401-6-613-237-000	Local Budget Adjustment- April 2022	161.00

LOCAL BUDGET ADJUSTMENT

May 2022

Account	Description	Amount
635-6-682-371-100	Finance Variance Local Budget Adjustment May 2022	(130,000.00)
401-6-691-102-000	Finance Variance Local Budget Adjustment May 2022	(42,371.00)
401-6-642-102-000	Finance Variance Local Budget Adjustment May 2022	(40,200.00)
650-6-684-264-000	Finance Variance Local Budget Adjustment May 2022	(35,000.00)
402-6-653-312-000	Finance Variance Local Budget Adjustment May 2022	(30,420.00)
635-6-682-381-100	Finance Variance Local Budget Adjustment May 2022	(28,107.00)
628-7-733-110-000	Finance Variance Local Budget Adjustment May 2022	(24,040.00)
402-6-653-221-000	Finance Variance Local Budget Adjustment May 2022	(20,000.00)
402-6-653-242-000	Finance Variance Local Budget Adjustment May 2022	(20,000.00)
401-6-642-312-000	Finance Variance Local Budget Adjustment May 2022	(19,715.00)
427-6-638-253-001	Finance Variance Local Budget Adjustment May 2022	(17,825.00)
401-6-611-225-000	Finance Variance Local Budget Adjustment May 2022	(14,000.00)
401-6-624-102-000	Finance Variance Local Budget Adjustment May 2022	(12,225.00)
401-6-619-253-000	Finance Variance Local Budget Adjustment May 2022	(10,520.00)
401-6-613-102-000	Finance Variance Local Budget Adjustment May 2022	(10,000.00)
401-6-619-314-000	Finance Variance Local Budget Adjustment May 2022	(10,000.00)
411-8-814-372-000	Finance Variance Local Budget Adjustment May 2022	(9,552.00)
401-6-614-231-000	Finance Variance Local Budget Adjustment May 2022	(9,221.00)
402-6-653-230-000	Finance Variance Local Budget Adjustment May 2022	(9,000.00)
631-8-884-376-000	Finance Variance Local Budget Adjustment May 2022	(7,538.00)
401-7-752-102-000	Finance Variance Local Budget Adjustment May 2022	(6,607.00)
412-8-815-256-000	Finance Variance Local Budget Adjustment May 2022	(5,130.00)
401-6-622-102-000	Finance Variance Local Budget Adjustment May 2022	(5,000.00)
401-6-622-110-000	Finance Variance Local Budget Adjustment May 2022	(4,391.00)
401-7-721-105-000	Finance Variance Local Budget Adjustment May 2022	(4,000.00)
407-8-811-319-000	Finance Variance Local Budget Adjustment May 2022	(3,840.00)
432-7-761-105-000	Finance Variance Local Budget Adjustment May 2022	(3,126.00)
409-8-813-371-000	Finance Variance Local Budget Adjustment May 2022	(2,500.00)
413-8-818-371-000	Finance Variance Local Budget Adjustment May 2022	(2,365.00)
670-6-671-251-000	Finance Variance Local Budget Adjustment May 2022	(2,250.00)
401-6-621-253-000	Finance Variance Local Budget Adjustment May 2022	(2,105.00)
401-6-622-230-000	Finance Variance Local Budget Adjustment May 2022	(2,000.00)
670-6-671-253-000	Finance Variance Local Budget Adjustment May 2022	(2,000.00)
670-6-671-267-000	Finance Variance Local Budget Adjustment May 2022	(2,000.00)
410-8-816-372-000	Finance Variance Local Budget Adjustment May 2022	(1,760.00)
401-7-741-260-000	Finance Variance Local Budget Adjustment May 2022	(1,055.00)
401-6-612-231-000	Finance Variance Local Budget Adjustment May 2022	(1,000.00)
414-8-820-231-000	Finance Variance Local Budget Adjustment May 2022	(900.00)
401-6-622-221-000	Finance Variance Local Budget Adjustment May 2022	(800.00)
401-6-616-231-000	Finance Variance Local Budget Adjustment May 2022	(750.00)

452-8-832-312-000	Finance Variance Local Budget Adjustment May 2022	(640.00)
425-8-829-372-000	Finance Variance Local Budget Adjustment May 2022	(600.00)
401-6-622-227-000	Finance Variance Local Budget Adjustment May 2022	(500.00)
401-6-613-224-000	Finance Variance Local Budget Adjustment May 2022	(345.00)
401-6-631-260-000	Finance Variance Local Budget Adjustment May 2022	(315.00)
437-6-659-231-000	Finance Variance Local Budget Adjustment May 2022	(250.00)
408-8-812-314-000	Finance Variance Local Budget Adjustment May 2022	(165.00)
401-7-722-104-000	Finance Variance Local Budget Adjustment May 2022	(160.00)
401-7-731-251-000	Finance Variance Local Budget Adjustment May 2022	(115.00)
401-7-721-312-000	Finance Variance Local Budget Adjustment May 2022	(100.00)
431-7-754-110-000	Finance Variance Local Budget Adjustment May 2022	(24.00)
628-7-733-372-000	Finance Variance Local Budget Adjustment May 2022	(10.00)
401-6-625-231-000	Finance Variance Local Budget Adjustment May 2022	(5.00)
431-7-754-111-000	Finance Variance Local Budget Adjustment May 2022	(1.00)
401-6-693-230-000	Finance Variance Local Budget Adjustment May 2022	1.00
431-7-754-312-000	Finance Variance Local Budget Adjustment May 2022	1.00
401-6-621-315-000	Finance Variance Local Budget Adjustment May 2022	5.00
401-6-625-340-000	Finance Variance Local Budget Adjustment May 2022	5.00
401-7-731-315-000	Finance Variance Local Budget Adjustment May 2022	10.00
408-8-812-106-000	Finance Variance Local Budget Adjustment May 2022	10.00
411-8-814-106-000	Finance Variance Local Budget Adjustment May 2022	10.00
628-7-733-315-000	Finance Variance Local Budget Adjustment May 2022	10.00
401-6-613-237-000	Finance Variance Local Budget Adjustment May 2022	15.00
402-6-654-106-000	Finance Variance Local Budget Adjustment May 2022	15.00
401-6-631-252-000	Finance Variance Local Budget Adjustment May 2022	20.00
401-7-731-339-000	Finance Variance Local Budget Adjustment May 2022	20.00
431-7-754-108-000	Finance Variance Local Budget Adjustment May 2022	24.00
401-6-611-341-000	Finance Variance Local Budget Adjustment May 2022	25.00
401-6-624-237-000	Finance Variance Local Budget Adjustment May 2022	25.00
427-6-638-224-000	Finance Variance Local Budget Adjustment May 2022	25.00
412-8-815-315-000	Finance Variance Local Budget Adjustment May 2022	30.00
413-8-818-315-000	Finance Variance Local Budget Adjustment May 2022	30.00
401-6-631-253-000	Finance Variance Local Budget Adjustment May 2022	35.00
408-8-812-108-000	Finance Variance Local Budget Adjustment May 2022	35.00
401-6-612-226-000	Finance Variance Local Budget Adjustment May 2022	40.00
401-7-722-106-000	Finance Variance Local Budget Adjustment May 2022	40.00
407-8-811-315-000	Finance Variance Local Budget Adjustment May 2022	40.00
411-8-814-108-000	Finance Variance Local Budget Adjustment May 2022	40.00
401-6-692-106-000	Finance Variance Local Budget Adjustment May 2022	50.00
402-6-654-108-000	Finance Variance Local Budget Adjustment May 2022	50.00
413-8-818-251-000	Finance Variance Local Budget Adjustment May 2022	55.00
402-6-651-339-000	Finance Variance Local Budget Adjustment May 2022	75.00
401-7-731-237-000	Finance Variance Local Budget Adjustment May 2022	85.00
401-6-614-315-000	Finance Variance Local Budget Adjustment May 2022	91.00
401-6-631-315-000	Finance Variance Local Budget Adjustment May 2022	100.00
401-7-721-315-000	Finance Variance Local Budget Adjustment May 2022	100.00
401-6-619-230-000	Finance Variance Local Budget Adjustment May 2022	120.00

401-7-722-108-000	Finance Variance Local Budget Adjustment May 2022	120.00
408-8-812-267-000	Finance Variance Local Budget Adjustment May 2022	120.00
401-6-691-315-000	Finance Variance Local Budget Adjustment May 2022	135.00
401-6-622-225-000	Finance Variance Local Budget Adjustment May 2022	136.00
401-6-692-257-000	Finance Variance Local Budget Adjustment May 2022	150.00
628-7-733-106-000	Finance Variance Local Budget Adjustment May 2022	150.00
411-8-814-315-000	Finance Variance Local Budget Adjustment May 2022	152.00
401-7-741-237-000	Finance Variance Local Budget Adjustment May 2022	155.00
401-6-631-339-000	Finance Variance Local Budget Adjustment May 2022	160.00
401-6-622-237-000	Finance Variance Local Budget Adjustment May 2022	165.00
413-8-818-340-000	Finance Variance Local Budget Adjustment May 2022	180.00
401-6-642-227-000	Finance Variance Local Budget Adjustment May 2022	200.00
401-6-692-108-000	Finance Variance Local Budget Adjustment May 2022	200.00
401-6-611-339-000	Finance Variance Local Budget Adjustment May 2022	240.00
401-6-614-341-000	Finance Variance Local Budget Adjustment May 2022	250.00
402-6-652-244-000	Finance Variance Local Budget Adjustment May 2022	250.00
437-6-628-253-001	Finance Variance Local Budget Adjustment May 2022	250.00
410-8-816-267-000	Finance Variance Local Budget Adjustment May 2022	260.00
401-6-612-253-000	Finance Variance Local Budget Adjustment May 2022	265.00
402-6-653-341-000	Finance Variance Local Budget Adjustment May 2022	280.00
401-6-613-230-000	Finance Variance Local Budget Adjustment May 2022	330.00
628-7-733-108-000	Finance Variance Local Budget Adjustment May 2022	350.00
401-6-694-257-000	Finance Variance Local Budget Adjustment May 2022	450.00
401-6-672-449-000	Finance Variance Local Budget Adjustment May 2022	500.00
425-8-829-253-001	Finance Variance Local Budget Adjustment May 2022	600.00
432-7-761-221-000	Finance Variance Local Budget Adjustment May 2022	626.00
452-8-832-277-000	Finance Variance Local Budget Adjustment May 2022	640.00
401-6-619-341-000	Finance Variance Local Budget Adjustment May 2022	650.00
401-6-614-221-000	Finance Variance Local Budget Adjustment May 2022	700.00
401-6-616-341-000	Finance Variance Local Budget Adjustment May 2022	750.00
401-7-741-231-000	Finance Variance Local Budget Adjustment May 2022	900.00
414-8-819-315-000	Finance Variance Local Budget Adjustment May 2022	900.00
401-7-751-223-000	Finance Variance Local Budget Adjustment May 2022	1,000.00
401-6-622-105-000	Finance Variance Local Budget Adjustment May 2022	1,035.00
631-8-872-230-000	Finance Variance Local Budget Adjustment May 2022	1,088.00
412-8-815-225-000	Finance Variance Local Budget Adjustment May 2022	1,100.00
401-6-691-105-000	Finance Variance Local Budget Adjustment May 2022	1,325.00
401-7-751-313-000	Finance Variance Local Budget Adjustment May 2022	1,372.00
631-8-872-231-000	Finance Variance Local Budget Adjustment May 2022	1,450.00
410-8-816-341-000	Finance Variance Local Budget Adjustment May 2022	1,500.00
401-6-691-227-000	Finance Variance Local Budget Adjustment May 2022	1,560.00
401-6-612-225-000	Finance Variance Local Budget Adjustment May 2022	1,600.00
402-6-653-248-000	Finance Variance Local Budget Adjustment May 2022	1,650.00
412-8-815-267-000	Finance Variance Local Budget Adjustment May 2022	1,900.00
401-7-752-108-000	Finance Variance Local Budget Adjustment May 2022	2,000.00
401-6-621-249-000	Finance Variance Local Budget Adjustment May 2022	2,100.00
412-8-815-224-000	Finance Variance Local Budget Adjustment May 2022	2,100.00

413-8-818-341-000	Finance Variance Local Budget Adjustment May 2022	2,100.00
401-7-751-249-000	Finance Variance Local Budget Adjustment May 2022	2,235.00
401-6-622-231-000	Finance Variance Local Budget Adjustment May 2022	2,250.00
409-8-813-341-000	Finance Variance Local Budget Adjustment May 2022	2,500.00
432-7-761-224-000	Finance Variance Local Budget Adjustment May 2022	2,500.00
635-6-671-410-000	Finance Variance Local Budget Adjustment May 2022	2,500.00
401-6-619-260-000	Finance Variance Local Budget Adjustment May 2022	2,750.00
401-6-645-341-000	Finance Variance Local Budget Adjustment May 2022	3,000.00
411-8-814-256-000	Finance Variance Local Budget Adjustment May 2022	3,100.00
407-8-811-341-000	Finance Variance Local Budget Adjustment May 2022	3,800.00
401-7-721-110-000	Finance Variance Local Budget Adjustment May 2022	4,000.00
631-6-697-260-000	Finance Variance Local Budget Adjustment May 2022	5,000.00
402-6-654-102-000	Finance Variance Local Budget Adjustment May 2022	5,200.00
427-6-639-296-000	Finance Variance Local Budget Adjustment May 2022	6,240.00
411-8-820-238-000	Finance Variance Local Budget Adjustment May 2022	6,250.00
670-6-671-375-000	Finance Variance Local Budget Adjustment May 2022	6,250.00
401-6-692-341-000	Finance Variance Local Budget Adjustment May 2022	6,500.00
402-6-653-290-000	Finance Variance Local Budget Adjustment May 2022	6,900.00
401-6-622-249-000	Finance Variance Local Budget Adjustment May 2022	9,105.00
427-6-638-260-000	Finance Variance Local Budget Adjustment May 2022	11,560.00
401-6-699-230-000	Finance Variance Local Budget Adjustment May 2022	12,000.00
401-6-624-110-000	Finance Variance Local Budget Adjustment May 2022	12,200.00
401-6-619-277-000	Finance Variance Local Budget Adjustment May 2022	17,000.00
401-6-671-480-000	Finance Variance Local Budget Adjustment May 2022	19,215.00
401-6-696-257-000	Finance Variance Local Budget Adjustment May 2022	20,000.00
628-7-733-102-000	Finance Variance Local Budget Adjustment May 2022	23,540.00
635-6-671-409-000	Finance Variance Local Budget Adjustment May 2022	23,950.00
401-6-611-260-000	Finance Variance Local Budget Adjustment May 2022	31,010.00
650-6-684-253-001	Finance Variance Local Budget Adjustment May 2022	35,000.00
401-6-642-105-000	Finance Variance Local Budget Adjustment May 2022	37,000.00
635-6-682-375-000	Finance Variance Local Budget Adjustment May 2022	48,140.00
402-6-653-223-000	Finance Variance Local Budget Adjustment May 2022	65,000.00
635-6-682-372-000	Finance Variance Local Budget Adjustment May 2022	83,517.00

LOCAL BUDGET ADJUSTMENT

May 2022

Account	Description	Amount
411-8-828-230-000	Local Budget Adjustment- May 2022	(368.00)
411-8-828-225-000	Local Budget Adjustment- May 2022	368.00
401-6-616-231-000	Local Budget Adjustment- May 2022	15580.00
401-6-619-253-000	Local Budget Adjustment- May 2022	(15580.00)
401-6-693-230-000	Local Budget Adjustment- May 2022	(2998.00)
401-6-692-257-000	Local Budget Adjustment- May 2022	2998.00
401-6-693-249-000	Local Budget Adjustment- May 2022	(1000.00)
401-6-692-257-000	Local Budget Adjustment- May 2022	1000.00
401-6-693-257-000	Local Budget Adjustment- May 2022	(7969.00)
401-6-692-257-000	Local Budget Adjustment- May 2022	7969.00
401-6-691-256-000	Local Budget Adjustment- May 2022	(8522.00)
401-6-696-230-000	Local Budget Adjustment- May 2022	8522.00
401-7-751-249-000	Local Budget Adjustment- May 2022	(20000.00)
401-7-752-231-000	Local Budget Adjustment- May 2022	20000.00
401-7-752-258-000	Local Budget Adjustment- May 2022	(3000.00)
401-7-752-238-000	Local Budget Adjustment- May 2022	3000.00
401-7-751-260-000	Local Budget Adjustment- May 2022	(4000.00)
401-7-752-238-000	Local Budget Adjustment- May 2022	4000.00
401-7-751-252-000	Local Budget Adjustment- May 2022	(1000.00)
401-7-752-238-000	Local Budget Adjustment- May 2022	1000.00
401-7-752-221-000	Local Budget Adjustment- May 2022	(2500.00)
401-7-752-231-000	Local Budget Adjustment- May 2022	2500.00

May 2022 P-Card Report

Account	Department	Item Total
401-6-611 Total	Commissioners	\$228.17
401-6-612 Total	County Manager	\$1,720.78
401-6-613 Total	Human Resources	\$6,543.63
401-6-614 Total	Safety	\$1,401.76
401-6-616 Total	Fire & Emergency Services	\$3.14
401-6-619 Total	Working Capital	\$171.04
401-6-621 Total	Public Works	\$345.31
401-6-622 Total	Information Technology	\$12,720.07
401-6-624 Total	Planning & Zoning	\$810.65
401-6-625 Total	Purchasing	\$832.89
401-6-631 Total	Finance Dept	\$384.66
401-6-632 Total	Community Development	\$18.56
401-6-641 Total	Detention Administration	\$1,514.15
401-6-642 Total	Adult Detention	\$6,568.32
401-6-645 Total	Juvenile CCJD	\$180.11
401-6-691 Total	Facility Maintenance	\$3,804.63
401-6-692 Total	Courthouse Maintenance	\$828.59
401-6-693 Total	Facility Maintenance Health Dept.	\$150.84
401-6-694 Total	Facility Maintenance CC Road Dept.	\$2,142.11
401-6-696 Total	Operating Exp - CCDC	\$3,321.95
401-6-699 Total	St. Mary Complex	\$297.86
401-7-721 Total	Clerk Admin	\$402.55
401-7-722 Total	Clerk Bureau Elec.	\$420.99
401-7-731 Total	Assessor Admin	\$4,295.42
401-7-732 Total	Assessor Appraisal	\$396.88
401-7-741 Total	Treasurer Dept.	\$640.45
401-7-751 Total	Sheriff Admin	\$31,920.70
401-7-752 Total	Sheriff Patrol & Investigation	\$7,327.59
402-6-651 Total	Road Admin	\$2,811.35
402-6-652 Total	Road Shop	\$3,900.14
402-6-653 Total	Road Construction & Maintenance	\$31,425.35
402-6-654 Total	Road Vector Control	\$878.03
407-8-811 Total	Dunken FD	\$131.95
408-8-812 Total	East Grand Plains FD	\$3,581.19
409-8-813 Total	Penasco FD	\$379.78
410-8-816 Total	Midway FD	\$766.95
411-8-814 Total	Berrendo FD	\$5,204.42
411-8-828 Total	Berrendo FD	\$867.21
412-8-815 Total	Sierra FD	\$23,319.24
413-8-818 Total	Rio Felix FD	\$429.59
414-8-819 Total	Fire District #8	\$1,352.05
427-6-638 Total	Indigent	\$256.15
432-7-761 Total	DWI	\$1,728.74

452-8-832 Total	Flood Dept.	\$12,526.08
628-7-733 Total	Assessor	\$28.72
631-8-872 Total	Other Grants & Contracts	\$1,254.00
650-6-684 Total	CCDC Construction Fund	\$11,709.81
670-6-671 Total	Internal Services	\$3,483.94
Grand Total		\$195,428.49

COUNTY CLERK

Cindy Fuller
PO Box 580
Roswell, NM 88202
575-624-6614
FAX 575-624-6523
cindy.fuller@chavescounty.gov



COMMISSIONERS

- Dara Dana > District 1
- T. Calder Ezzell Jr. > District 2
- Jeff Bilberry > District 3
- Richard Taylor > District 4
- William E. Cavin > District 5

Chaves County Clerk

Summary Report

05/01/2022-05/31/2022

CLERK FEES (EQUIPMENT)	\$ 5,453.00
GEN CLERK'S FEES	\$ 17,184.19
LIQUOR LICENSE	\$ -
CHILDREN'S TRUST FUND	\$ 585.00
PROBATE	\$ 520.15
PHOTOCOPIES.....	\$ 922.53
GOVT GROSS RECEIPTS TAX	\$ 1.62
TOTAL AMOUNT:	\$ 24,666.49
TOTAL DOCUMENTS FILED	825
NEW MARRIAGE LICENSES	39
NEW PROBATES	13
NEW SURVEYS	8
NEW PLATS	4
VOTER CHANGES	162
NEW REGISTRANTS	47
REPUBLICANS	17403
DEMOCRATS	9205
LIBERTARIANS	338
OTHER	7912

Sheriff's Office
CHAVES COUNTY

#1 Saint Mary's Place
P.O. Box 1396
Roswell, New Mexico 88203
(575) 624-6500

Mike Herrington, Sheriff

Sheriff's Monthly Statistics Report

May 2022

Total Number of Arrests: 57
Adult: 57
Juvenile: 0

Total Number of DWI's: 8

Total Number of Arrest Citations: 5
Adult: 3
Juvenile: 2

Total Number of Non-Traffic Citations: 0
Total Number of Traffic Citations: 66
Total Number of Warning Traffic Citations: 1

Total Number of Accident Reports: 29

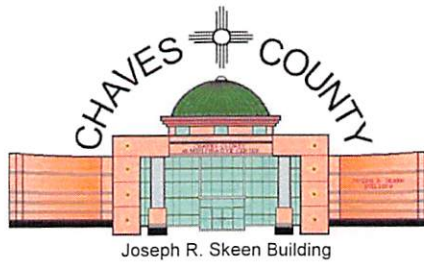
CCSO Mileage Report
May 2022

Unit #	Year	Make	Model	Assigned to	Mileage Beg.	Mileage End	Total
900	2013	Ford	Taurus	Spare	161,774	161,774	0
901	2016	Ford	F-250 Crew Cab	Spare	134,268	134,268	0
902	2009	Ford	F-150	Spare	195,328	195,328	0
903	2014	Ford	F-150	Serna, Jimmy	123,613	124,428	815
905	2017	Ford	F-150	Barrientos, Miguel	83,140	84,401	1261
907	2011	Ford	F-250 Crew Cab	Spare	230,916	230,916	0
908	2013	Ford	Taurus	Spare	156,497	156,577	80
909	2019	Ford	F-150	Hite, Laura	48,479	49,896	1417
910	2014	Ford	F-150 4x4	Spare	118,280	118,280	0
911	2016	Ford	Expedition 4x4	Spare	104,580	104,580	0
913	2016	Ford	Expedition 4x4	Parmer, Jeremy	86,370	86,570	200
914	2018	Ford	Taurus	Smothermon/Avila Wrecked	75,269	75,269	0
915	2008	Dodge	Charger	Spare	105,431	105,431	0
916	2018	Ford	Explorer	Beagles-Clar, Amanda	92,557	94,481	1924
917	2018	Ford	Explorer	Wrecked	87,987	87,987	0
918	2006	Ford	Van	Transport-Not in service	121,454	121,507	53
919	2009	Ford	Crown Victoria	Spare	128,383	128,383	0
920	2008	Ford	Crown Victoria	CID Spare Broken Odometer	91,880	91,880	0
922	2018	Ford	Explorer	Kennard, Gauge K-9 Cage	61,991	64,013	2022
923	2005	Ford	F-150	CID-Thompson	124,058	124,744	686
924	2008	Ford	Crown Victoria	Spare	128,335	128,335	0
925	2018	Ford	Explorer	Wrecked	58,652	58,652	0
928	2010	Dodge	Van	Transport-County Yard	158,931	158,931	0
929	2013	Ford	Explorer	Spare	81,239	81,932	693
930	2014	Ford	Taurus	Perez, Agustin	63,418	63,548	130
931	2008	Ford	Crown Victoria	Spare	122,139	122,139	0
933	2017	Ford	Explorer	De La Cerda, Nathaniel	87,686	90,912	3226
934	2017	Ford	Explorer	Conklin, Benjamin	129,636	130,013	377
935	2017	Ford	Explorer	Smothermon, Cody	113,748	115,674	1926
937	2015	Chevy	Caprice	Spare	98,286	98,286	0
939	2015	Chevy	Caprice	Spare	95,457	95,457	0
940	2010	Ford	F-150	Serrano, Agustin	183,908	185,190	1282
941	2014	Ford	Taurus	Ramos, Raul	118,059	118,212	153
942	2008	Chevy	Caprice	Spare	117,428	117,428	0
943	2014	Ford	Taurus	Spare	103,151	103,151	0
944	2014	Ford	Taurus	Spare	109,239	109,239	0
945	2014	Ford	Taurus	Spare	137,976	137,976	0
946	2014	Ford	Taurus	Spare	137840	137840	0
947	2013	Chevy	Tahoe	Burned Unit-County Yard	66,287	66,287	0
948	2011	Ford	Crown Victoria	Spare	128,256	128,256	0
951	2010	Ford	Crown Victoria	McDaniel, Dallas	103,296	103,575	279
952	2010	Ford	Expedition	Spare	140,599	140,599	0
953	2010	Ford	Expedition	Wrecked	128,040	128,040	0
955	2013	Ford	Focus	CID Spare-Civilian	96,058	96,058	0
956	2014	Ford	Taurus	Padilla, Olivia	138,056	138,244	188
957	2014	Ford	Taurus	Spare	140,373	140,373	0
960	2007	Ford	Crown Victoria	Spare	117,120	117,120	0

961	2018	Ford	Van	Transport	25,638	26,552	914
962	2015	Dodge	Caravan	Transport	148,949	150,197	1248
966	2020	Ford	F-150	Ray, Mike	10,150	10,674	524
967	2019	Ford	F-150	Hendrix, Scott	41,913	44,087	2,174
968	2019	Ford	F-150	Drake, Charles	13,474	14,559	1,085
969	2019	Ford	F-150	Cassidy, Maria	21,228	21,645	417
970	2019	Ford	F-150	Delgado, Ricardo	17,795	19,306	1,511
971	2019	Ford	F-150	Sanchez, Jacob	25,486	26,532	1,046
977	2019	Ford	F-150	Silvas, Pedro	65,710	67,242	1532
978	2019	Ford	F-150	McNamee, Angela	52,530	55,153	2623
979	2020	Ford	F-150	White, John	44,630	46,074	1,444
980	2020	Ford	F-150	Spare	36,830	36,830	0
981	2020	Ford	F-150	Lueras, Sam	58,010	60,002	1992
982	2020	Ford	F-150	Smoyer, Joel	37,550	40,209	2,659
983	2020	Ford	F-150	Salas, Andres	44,286	45,926	1,640
985	2020	Dodge	Caravan	Transport	15,582	16,236	654
989	2011	Chevy	Tahoe	Avila Wrecked-County Yard	136,571	136,571	0
994	2020	Ford	F-150	Nava, Isaac	36,884	38,752	1,868
995	2020	Ford	F-150	Martinez, Joshua	30,737	32,888	2,151
996	2020	Ford	F-150	Cobos, Isaac	45,033	47,010	1,977
997	2020	Ford	F-150	Sanchez Kim	32,151	35,091	2,940
998	2007	Ford	Fusion	Bell, Sarah	31,730	32,164	434
999		Ford	F-550 Diesel	Crime Scene Truck	217,877	217,877	0
1000	2021	Chevy	Silverado	Herrington, Mike	2,287	3,214	927
1001	2021	Chevy	Silverado	Yslas, Charles	4,107	5,425	1,318
1002	2021	Chevy	Silverado	Mason, James	2,203	3,012	809
1004	2021	Chevy	Tahoe	Hohle, Doug	2,260	3,020	760
1005	2017	Ford	Explorer	Hardy, Travis	155,705	156,765	1,060
TOTAL:							52419

****Spare maybe in use due to Assigned Units in the Shop for repairs**

**CHAVES COUNTY
ROAD DEPARTMENT**
1505 East Brasher Road
Roswell, New Mexico 88203
Phone: 575-624-6610
Fax: 575-627-4360



COMMISSIONERS
Dara Dana · District 1
T. Calder Ezzell Jr. · District 2
Jeff Bilberry · District 3
Richard C. Taylor · District 4
William E. Cavin · District 5

Road Operations Director
Joe E. West

County Manager
Bill Williams

May 2022

MAN-HOURS	7,804.00	
MANPOWER COST		\$268,997.52
MAN-HOURS ON ROAD PROJECTS	6,112.50	
MANPOWER COST ON ROAD PROJECTS		\$213,426.66
MILES BLADED	170.35	
MILES MOWED	0.00	
VEHICLE MILEAGE and OFF-ROAD HOURS	5,092.25	
VEHICLE AND EQUIPMENT COSTS		\$199,009.54
GALLONS WATER HAULED	408,075.00	
COST OF CITY WATER		\$1,632.30
COST OF PRIVATE BILLED WATER		\$0.00
MATERIAL USED (cubic yards)		
CHIPS USED ON ROAD PROJECTS	330.00	\$4,930.20
BASE COURSE USED ON ROAD PROJECTS	1,860.00	\$6,212.40
COLD MIX USED ON ROAD PROJECTS	55.80	\$5,356.80
FINES USED ON ROAD PROJECTS	0.00	\$0.00
MILLINGS	0.00	\$0.00
PIT RUN USED ON ROAD PROJECTS	80.00	\$480.00
RIP RAP USED ON ROAD PROJECTS	0.00	\$0.00
ROAD OIL		\$37,982.10
DEMURRAGE		\$0.00
GAS (gallons)	2073.40	\$6,560.94
DIESEL (gallons)	5223.00	\$21,625.82
GAS - Dunken (gallons)	246.10	\$799.64
DIESEL - Dunken (gallons)	569.20	\$2,346.73
COST OF ROADWORK		\$500,363.13
COST OF SOLID WASTE		\$8,621.01



JOE E. WEST
ROAD OPERATIONS DIRECTOR